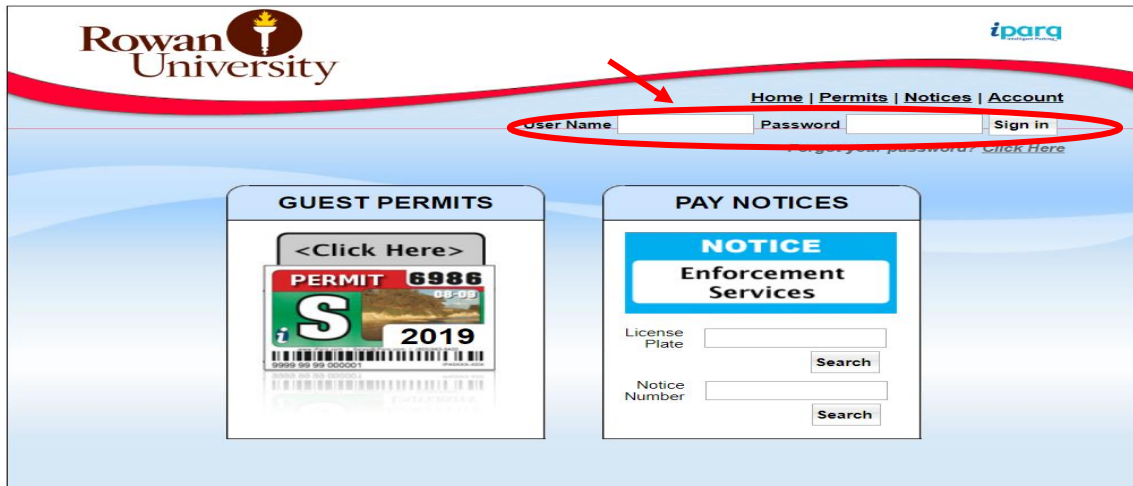


How to Print a Temporary Parking Pass – Vendor/Service

NOTE: A Temporary Parking Pass can only be printed ***AFTER*** the permit application is approved.

Step 1: Visit Rowanu.thepermitstore.com and enter your “User Name” and “Password” and click on “Sign In”.



The screenshot displays the Rowan University iPARC website. At the top left is the Rowan University logo, and at the top right is the iPARC logo. A navigation bar contains links for Home, Permits, Notices, and Account. Below this, a red oval highlights the login fields: "User Name", "Password", and a "Sign In" button. A red arrow points to the "User Name" field. Below the login section, there are two main content areas. The "GUEST PERMITS" section features a button labeled "<Click Here>" and a sample permit image for 2019 with the number 6986. The "PAY NOTICES" section is titled "NOTICE Enforcement Services" and includes search fields for "License Plate" and "Notice Number", each with a "Search" button.

Step 2: Click on “Account” and then click on “View Permits”. A history of your permit orders will appear. Under the “Print Temp” column, click on “Print” next to the permit just ordered.

The screenshot shows the Rowan University iPARC website. At the top, the navigation bar includes links for Home, Open Orders, Permits, Notices, and Account. The Account link is circled in red. Below the navigation bar, there are sections for Guest Permits and Pay Notices. The Account section is expanded, showing a welcome message for John Doe and several menu items. The 'View Permits' link under the 'Parking Permits' section is circled in red. Below this, a table titled 'Permits' displays a list of permit orders. The 'Print Temp' link in the table is circled in red.

Rowan University iPARC

Home | Open Orders | Permits | Notices | **Account**

Welcome John Doe | Sign out

GUEST PERMITS

<Click Here>

PAY NOTICES

NOTICE
Enforcement Services

License Plate: Search

Notice Number: Search

Account

Welcome John Doe
Please review your account information.

Account & Billing Info

- Manage Addresses
- Phone Numbers
- Email Addresses
- Change Password

Parking Permits

- Register Vehicle
- View Permits**
- Manage Vehicles
- Manage Orders

Notices

- No Open Parking Notices
- No Closed Parking Notices

Messages

- View Inbox (169 new)

Permits

Click your license plate to change or add vehicles on Valid permits.

Order	Permit	Barcode	Vehicle	Status	Print Temp
3606154	Unlimited - 2016-2018	43371608000040	123456	Active	Print

Step 3: The temporary pass will print with an expiration date extended to ten days past the ordered date since the “stickered” permit should arrive in the mail within ten days. Fold the temporary pass in half and place on the dashboard of your registered vehicle to avoid a citation.