

CLOSE A PO IN PROCONNECT:

RowanUniversity

Purchase Order • ABC Co • 3532807 Revision 0

0.00 USD

40 of 1096 Results

Status Summary Revisions 1 Confirmations Shipments Change Requests Receipts

General Information

PO/Reference No. 3532807

Revision No. 0

Vendor Name ABC Co

Purchase Order Date 2/1/2022

Document Status

A/P status Open

Workflow ✓ Completed (2/1/2022 10:35 AM)

The system distributed the purchase order using the method(s) indicated below the last time it was distributed: [view](#)

Email (HTML Body) lexymo856+abc@gmail.com

1

- Add Comment
- Create Change Request
- Add Notes to History
- Cancel PO
- Finalize Revision
- Create Receipt
- Print Fax Version
- Send Test PO
- Close PO 2
- Add Non-Catalog Item

RowanUniversity

Purchase Order • ABC Co • 3532807

0.00 USD

40 of 1096 Results

Status Summary Revisions 1 Confirmations Shipments Change Requests Receipts

General Information

PO/Reference No. 3532807

Revision No. 0

Vendor Name ABC Co

Purchase Order Date 2/1/2022

Total 19.98

Owner Name Tonya McBride

Document Status

A/P status Open

Workflow ✓ Completed (2/1/2022 10:35 AM)

The system distributed the purchase order using the method(s) indicated below the last time it was distributed: [view](#)

Email (HTML Body) lexymo856+abc@gmail.com

Distribution Date/Time 2/1/2022 10:35 AM

Summary

Completed

Details

Vendor Status

Sent To Vendor

Vendor ABC Co

Total (19.98 USD)

Shipping, Handling, and Tax charges are calculated and charged by each vendor. The

Add Note

Specify the reason for changing the A/P status to closed.

3

expand | clear

Characters beyond the limit are not saved, i.e., the note is truncated. Once the note is attached, it is accessible from the History tab of the document.

4

OK Cancel