

Lowes Program Changes

As you may be aware, there have been ongoing invoicing issues with Lowes financing partner, Synchrony Bank. Due to these issues, the Office of Contracting & Procurement has made the decision to terminate the current purchase order partnership with Lowes.

What does this mean for your department?

The OC&P will no longer issue purchase orders to Lowes. Additionally, you will no longer be able to verbally confirm your account during the checkout while in-store.

You will still be able to shop at Lowes, both in-store and online, by using your Rowan University-issued P-Card. Your card will be linked to your current Lowes account to ensure program pricing is honored.

Next steps:

If your department does not have a Rowan University P-Card

1. Complete the attached form with all signatures and send to our attention. Your card will be issued within seven days of completion of the mandatory P-Card trainings.
2. Once received, send us an email with your **full card number**.
3. We will confirm with you once the card has been linked to your Lowes account.
4. Once confirmed, you should close any open standing purchase orders and begin using the P-Card for all Lowes purchases.

If you already have a Rowan University P-Card for your department

1. Respond to this email with your **full card number**.
2. We will confirm with you once the card has been linked to your Lowes account.
3. Once confirmed, you should close any open standing purchase orders and begin using the P-Card for all Lowes purchases.

Our goal is to have this transition fully finalized by the start of the new fiscal year on July 1st. No new purchase order will be issued to Lowes after this date. We appreciate your support during this transition. Please reach out to Stacie Mori at mori@rowan.edu with any questions or concerns.