ADDENDUM #1 & ACKNOWLEDGEMENT

To: All Vendors  
Date: November 11, 2019

Changes to Specifications

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<td>Questions &amp; Answers</td>
<td>Questions &amp; Answers have been posted as part of this Addendum.</td>
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The information contained herein revises, supplements and/or supersedes the specific parts of the documents referred to and shall be attached to and become part of those documents as if originally forming a part thereof. Except herein as modified, all other provisions of the documents shall remain in full force and, unless otherwise described in this Addendum, shall comply with the requirements originally specified. All other conditions of this project will remain in effect.

- Office of Contracting & Procurement website: https://sites.rowan.edu/procurement/bids/index.html
- Please direct any questions to bids@rowan.edu

ADDENDUM # & ACKNOWLEDGEMENT

I acknowledge that I have received and reviewed this Addendum.

Company Name (please print)

Name (please print)

Signature

Date

THIS ACKNOWLEDGEMENT IS REQUIRED WITH SUBMISSION.
### Questions & Answers

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| 1 | - Just want to confirm that this project does not include architectural services as one of the professional services the University is looking for.  
   - I wanted to confirm if it is appropriate for an architecture firm to submit a proposal for this project? |
|   | The Architecture On-Call Contractors have already been awarded through a previous RFP. |
| 2 | RFP page 8 of 27, item B3, second bullet requires the inclusion of an Architect licensed to perform work in New Jersey who is able to approve and seal drawings. Does this requirement apply to construction management firms? |
|   | No it does not. |
| 3 | I cannot find who the cover letter should be addressed to; please advise. |
|   | Cover Letter can be addressed to, “Committee Members.” |
| 4 | Page 3 of the RFP, #1 states we can’t edit or modify the Proposal Pages, however, some of the disciplines filled in already are not applicable. Please reconsider modification of the Proposal Page for each professional service category.  
   - If any of the Professional Service Categories, such as “Associate,” are not applicable – enter the phrase “Not Applicable” in the Hourly Rate section for that category. Also note, that firms have the ability to add additional categories not accounted for as well.  
   - No modification will be made at this time to the Proposal page. |
| 5 | On page 4 of the RFP item B refers to architect services, please confirm that this should be deleted. |
|   | Yes, that is correct. |
### Question & Answer

**Page 8 of the RFP, #2, the first bullet refers to general contracting services, please confirm that this is non-applicable.**

The mention of “General Contracting Services” is an error, and the bullet point should read, as follows:

“In no more than one-page, explain why your organization is uniquely qualified to provide On-Call Professional Services for Rowan University.”

**On page 8, item #3, the second bullet refers to an architect licensed to perform work in NJ and who is able to approve and seal drawings. Please confirm that this is not applicable for construction management services.**

Yes that is correct, it is not required

**Page 8, item #6 refers to proof of necessary certifications for at least one company representative. Does this apply to construction management services? Please clarify.**

No, it does not.

**Section V.C.6: Cyber Breach/Privacy Liability Insurance – The RFP requires coverage for 1) Privacy Liability, Network Security Liability, and Regulatory Liability; 2) Payment Card Industry (PCI) Fines, Penalties, and Assessments; 3) Breach Response Costs including Data Forensics, Public Relations, and Privacy Counsel, and 4) Notification, Credit Monitoring, and Identity Theft Restoration Costs with limits of liability in minimum amounts of $5,000,000.**

We request that the University consider lowering this requirement limit to $1M and waive the requirement for coverage for Payment Card Industry (PCI) Fines, Penalties, and Assessments. Given the proposed scope of work, it would be unlikely that we would have access to Personal Identifiable Information and thus not necessary for us to carry this coverage to the extent required per the RFP.

Yes it can be lowered, however, in the event (on a per project basis) if the University requires additional insurance, it will be negotiated in the contract terms.

**Will the University require audited OH statements?**

No, we will not.
If you submitted questions to bids@rowan.edu by the due date indicated in the RFP document, but they were not received and answered here, please contact:

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