ADDENDUM #3 & ACKNOWLEDGEMENT

To: All Vendors
Date: October 15, 2019

Changes to Specifications

<table>
<thead>
<tr>
<th>#</th>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Questions &amp; Answers</td>
<td>Questions &amp; Answers have been posted as part of this Addendum.</td>
</tr>
<tr>
<td>2</td>
<td>Additional Information</td>
<td>Additional information for Hazardous, Biological and Universal Waste has been included as part of this Addendum.</td>
</tr>
<tr>
<td>3</td>
<td>Proposal Page</td>
<td>The Proposal Page of the RFP document has been modified. Please view the Proposal Page for details, located on the Office of Contracting &amp; Procurement website (link below).</td>
</tr>
</tbody>
</table>

The information contained herein revises, supplements and/or supersedes the specific parts of the documents referred to and shall be attached to and become part of those documents as if originally forming a part thereof. Except herein as modified, all other provisions of the documents shall remain in full force and, unless otherwise described in this Addendum, shall comply with the requirements originally specified. All other conditions of this project will remain in effect.

- Office of Contracting & Procurement website: https://sites.rowan.edu/procurement/bids/index.html
- Please direct any questions to bids@rowan.edu

ADDENDUM # & ACKNOWLEDGEMENT

I acknowledge that I have received and reviewed this Addendum.

____________________________________________________________________________________

Company Name (please print)

____________________________________________________________________________________

Name (please print)

____________________________________________________________________________________

Signature

____________________________________________________________________________________

Date

THIS ACKNOWLEDGEMENT IS REQUIRED WITH SUBMISSION.
# Questions & Answers

<table>
<thead>
<tr>
<th></th>
<th>Question &amp; Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>We missed the 10/2 added site visit – can we still walk the campus to view all containers and sites?</td>
</tr>
<tr>
<td></td>
<td>The University does not currently have another official site visit listed. However, vendors may visit the dumpster locations at their discretion, provided they follow all University policies and do not cause any disruptions.</td>
</tr>
<tr>
<td>2</td>
<td>Is it mandatory that we bid medical and biological waste? Is it mandatory that we manage the medical waste services and invoice for the services as part of our RFP award?</td>
</tr>
<tr>
<td></td>
<td>The University is looking for a single vendor to handle all of our needs (subcontractors will be permissible), and all viable vendors will require the capacity to dispose of medical and biological waste.</td>
</tr>
<tr>
<td>3</td>
<td>We are still perplexed with the pricing request page (Proposal Page) – we interpret that there are no changes in the amendment for pricing of small containers – Are we wrong and did we miss it? Our interpretation for example – if we bid $XXX for a dumpster once time a week for MSW (trash) or Recycling the $XXX proposed rate NEEDS to apply to any size dumpster between 1 yard and 10 yards per dumpster size, serviced one time per week? Is this still correct?</td>
</tr>
<tr>
<td></td>
<td>The proposal Page has been modified to account for different size dumpsters.</td>
</tr>
<tr>
<td>4</td>
<td>Are Contaminated recyclables to be considered single stream recycling?</td>
</tr>
<tr>
<td></td>
<td>Rowan is looking for a strategic partner to assist in the reduction of contaminated recycling. <em>We will continue to collect single stream recycling and attempts shall be made to gain acceptance of these recyclables by the Recycling Center/Company. If however a container of single stream recyclables were to NOT be accepted than the contents would then be sent to landfill/burned as other trash is and tonnage would be added to regular trash numbers and costs.</em></td>
</tr>
<tr>
<td>5</td>
<td>If recycled materials to be collected are contaminated, (unacceptable to be classified as single-stream recycling), what is the process to have these materials collected as trash? Who is notified of the incident?</td>
</tr>
<tr>
<td></td>
<td>The vendor would notify Rowan – Operations of the contamination before we were accessed a cost for Trash disposal.</td>
</tr>
</tbody>
</table>
6 **Question & Answer**

Is the vendor expected to pick-up the contaminated materials as single stream?

**YES** see details under #4 Question and Answer. Rowan is looking for a strategic partner to assist in the reduction of contaminated recycling.

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7 **Question & Answer**

If vendor picks up the materials as trash what costs can be assigned to incident?

Upon notification and agreement with Rowan Operations, the contaminated materials would be considered trash and the trash costs would be applied.

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8 **Question & Answer**

If there is continued contamination, does Rowan still want to have single-stream collected at that location?

Rowan is looking for a strategic partner to assist in the reduction of contaminated recycling. Focus will be on maintaining single stream collection and solving issues causing contamination. University may however be interested in piloting possible other alternate methods to increase recycling or solve some of the issues seen.

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9 **Question & Answer**

The new version of the RFP calls for pricing for medical and hazardous waste. Will bids that fail to include pricing for either of these types of waste be disqualified from consideration?

Yes, they will be deemed incomplete. The University requires services or regular pickup for these waste streams (including e-waste and universal waste).

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If you submitted questions to bids@rowan.edu by the due date indicated in the RFP document, but they were not received and answered here, please contact:

Robert Yufer  
Office of Contracting & Procurement  
Yufer@rowan.edu  
856.256.4196
Information for Hazardous, Biological and Universal Waste

Rowan University maintains a “small quantity” generator NJDEP permits at our 3 campuses. SEE Chart below from NJDEP.

<table>
<thead>
<tr>
<th>(1) How much hazardous waste do you generate monthly?</th>
<th>(2) How much hazardous waste do you accumulate before disposal?</th>
<th>(3) How long do you accumulate hazardous waste before disposal?</th>
<th>Generator Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>if you generate &gt; 220 lbs but less than 2200 lbs of hazardous waste &amp; &lt; 2.2 lbs of acute hazardous waste*</td>
<td>and if you accumulate ≤ 13,200 lbs of hazardous waste &amp; ≤ 2.2 lbs of acute hazardous waste* onsite</td>
<td>and do not accumulate this waste for more than 180 days, 270 days if the receiving facility is &gt; 200 miles away</td>
<td>Then you are a Small Quantity Generator (SQG)</td>
</tr>
</tbody>
</table>

- Glassboro, NJ has most hazardous waste generated, followed by SOM/Stratford and then CMSRU in Camden
- Note that CMSRU has waste associated with Human Anatomy cadabras
- NOTE: We have small mammal vivarium facilities at Camden and SOM that would generate biological waste and chemicals
- NOTE: CMSRU has radioactive waste from research that will need periodic pick-ups (low level radioactives)

**Hazardous Waste pickups are usually monthly (see pickup dates info. below for FY20)**

- We have approximately 4-5 waste rooms in multiple areas in buildings w Sciences/Labs-near loading docks and have a Hazard Waste satellite storage area that EHS Dept. maintains and that can be used to ready waste hauling or shipments (lab packs etc.)
  
  https://sites.rowan.edu/facilities/_docs/fy20wastepickupdays.pdf

- Bio-Waste has monthly pick-ups also on all campuses with sharps containers and red bag containers
- Universal Waste (florescent bulbs, ballasts, batteries, etc.) needs pick up quarterly or as needed
- Fleet Garage has waste oil, tires, and anti-freeze that needs periodic pick-ups (currently located at Cassidy but in future to move to 70 Sewell street in 2020
- E-Waste-periodically or as needed (2 - 3 times/year on average)