ADDENDUM #1 & ACKNOWLEDGEMENT

To: All Vendors
Date: October 16, 2018

Changes to Specifications

<table>
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<tr>
<th>#</th>
<th>Item</th>
<th>Description</th>
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<tr>
<td>1</td>
<td>Questions &amp; Answers</td>
<td>Questions &amp; Answers have been attached to this addendum.</td>
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<tr>
<td>2</td>
<td>Ownership Disclosure</td>
<td>The link to the “Ownership Disclosure” was broken in the original RFP Document. The link has been updated, and the form can be found here: <a href="https://sites.rowan.edu/procurement/files_forms/forms_bids/ownershipdisclosure.pdf">https://sites.rowan.edu/procurement/files_forms/forms_bids/ownershipdisclosure.pdf</a></td>
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The information contained herein revises, supplements and/or supersedes the specific parts of the documents referred to and shall be attached to and become part of those documents as if originally forming a part thereof. Except herein as modified, all other provisions of the documents shall remain in full force and, unless otherwise described in this Addendum, shall comply with the requirements originally specified. All other conditions of this project will remain in effect.

- Office of Contracting & Procurement website: [https://sites.rowan.edu/procurement/bids/index.html](https://sites.rowan.edu/procurement/bids/index.html)
- Please direct any questions to bids@rowan.edu

ACKNOWLEDGEMENT

(This acknowledgement is required with submission)

I acknowledge that I have received and reviewed Addendum #1.

Company Name (please print)

Name (please print)

Signature

Date

This acknowledgement is required with bid submission.
1. Proposal Page (page 18): This item is not specifically mentioned in RFP Section IX. Submission Requirements. Please clarify where the Proposal Page should be included in the bidder’s response. Include the proposal page prior to the required forms (you will only be rejected if it is not included at all).

2. Document Submission Checklist (page 3) Proof of Ability to Obtain Required Insurance: On page 3, Document Submission Checklist, Bidder is asked to provide “Proof of Ability to Obtain Required Insurance”. Is this a request for a certificate of insurance? Yes.

3. I.B Objective (page 4): Should contract term be November 1, 2018 until October 31, 2019? Also, please confirm that the term of the contract will be one year. Yes. The contract will be pro-rated based on contract start but the one-year term is by federal fiscal year (Oct 1- Sep 30) according to federal funding participation availability.

4. I.C Timeline (page 4): Anticipated end of contract is September 30, 2020. This implies a two-year contract term. Should this be October 31, 2019? Yes. However, we expect one-year contract extensions based on federal funding requirements for design, development and implementation.

5. VI. Term of Contract (page 11): “…this project will begin October 1, 2018.” Should this be November 1, 2018? The contract will be pro-rated based on contract start but the one-year term is by federal fiscal year (Oct 1- Sep 30) according to federal funding participation availability.

6. Section VII. Price & Payment General, A. Price Fluctuation During Contract (page 23): RFP states: “Unless otherwise agreed to in writing by the University, all prices quoted shall be firm through issuance of contract or purchase order and shall not be subject to increase during the period of the contract”. Does this apply to only the base contract year, or base year and all option/ renewal periods? Base and all renewals; possible subsequent negotiations.

7. IX. Submission Requirements, D.2. Personnel and/or Staffing, item a (page 12): There is a reference to “(Page 17)”. There is no relevant information on page 17. Is this referencing the table at the bottom of page 18, or the entirety of the Proposal Page on page 18? Table on Page 18

8. IX. Submission Requirements, D.3. Background, Statement of Qualification & Experience including References, item b (page 13): RFP requests references from institutions similar to Rowan University. Should this be similar to “New Jersey DMAHS” instead of the University? Yes.

9. Submission Instructions (page 14): Please confirm proposal can be submitted electronically by email to bids@rowan.edu OR on CD/USB to Rowan University, Office of Contracting & Procurement by mail. The preferred method is electronic, but we also accept USB submissions.

10. Deliverables and Fees (pages 16-17): The bidder is requested to provide a total cost for each deliverable by year. Reviews will be iterative and require multiple submissions of a deliverable type (e.g., Project Document Reviews, Enhancement Reviews). Should the total hours per Task Item in the table reflect hours for a single iteration, or should the bidder estimate the number of iterations per year? Also, please confirm that pricing is for one a one-year contract term. Pricing is for one-year contract term. Total hours per task time should be total task time including the number of iterations/occurrences the vendor estimates. We expect that the vendor will minimize...
iterations through an IV&V management plan that includes working closely with project staff so that reports are accurate on their first iteration.

11. Deliverables and Fees (pages 16-17): The RFP requests an estimate on the hours for each member of the IV&V team to accomplish the required tasks. Please clarify how the bidder should use the provided forms to document assumptions, total hours, and total cost by task and personnel role. **Use the following table for each task number and add this to your submission:**

<table>
<thead>
<tr>
<th>Task #</th>
<th>IV&amp;V Team member</th>
<th>Hourly Rate</th>
<th>Total Hours</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>HHH</td>
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13. I would like to confirm the actual base contract duration and renewal option for this project. Part I: Sections B and C and Part VI are showing different proposed contract period. **Base contract duration is one year. The contract will be pro-rated based on contract start but the one-year term is by federal fiscal year (Oct 1- Sep 30) according to federal funding participation availability.** There are two one-year renewal options.

14. In Section VIII – Vendor Personnel – the RFP states “No subcontractors are permitted for this project.” Will you consider proposals that include individual subcontractors as part of an overall project team where the bidding vendor is still the prime vendor and responsible for all work and deliverables, as compared to subcontracting a portion of the work to a separate firm with its own employees? Yes.

15. Is the university procuring IV&V services on behalf of the state? Is the university going to be involved with the procurement and implementation of the IES or is the university merely responsible for executing the procurements for this project? Will the IES RFP also be procured through Rowan University? **Rowan SOM is procuring IV&V services on behalf of DMAHS.**

16. Does the DMAHS have an anticipated budget for IV&V services? **Rowan SOM is procuring IV&V services on behalf of DMAHS.**

17. Would it be possible to find out of there is an incumbent vendor for the current IES system/modules? **The E&E system is state developed using SaaS on the Salesforce government cloud.**

18. Who is the Executive Sponsor for this work? Who are the key decision makers at NJ DHS for this work? **DMAHS.**

19. Is there a Governance or Steering Committee for this work? **Yes. The NJ FamilyCare IES Steering Committee.**

20. Who is the State Contract Manager for this opportunity that the successful vendor will provide Status Reports and hold Status Meetings with? **The state contract manager will be identified to the winning bidder. See section III. C. of this RFP.**

21. Does the State anticipate engaging a Design, Development, Implementation (DDI) contractor for the associated system? If so, please clarify that the successful IV&V will not be eligible to bid on the system implementation work.
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This RFP is for IV&V services. IV&V vendors are not eligible to work on development or operations for systems they provide IV&V services for. See section III. C. of this RFP.

22. This RFP has been issued by Rowan University School of Osteopathic Medicine (Rowan SOM). Could Rowan SOM provide an explanation why the RFP was not issued by the State of New Jersey Department of Purchase and Property (NJ DPP)? Rowan SOM and DMAHS decided to issue this RFP from Rowan SOM.

23. What is the project location and what are the on-site requirements, if any, for key IV&V project members? Project location is 7 Quakerbridge Plaza. The expectation is that key IV&V project members will be on-site. Please provide a list of key IV&V project members you envision being on-site and which project members you envision working remotely in section IX. D. 1. a.” Transmittal Letter. DMAHS will provide space for on-site staff.

24. Who is the incumbent IV&V Contractor? There is no incumbent IV&V contractor.

25. The anticipated start date (Nov. 1, 2018) and end date (Sept. 30, 2020) indicates a 28-month project. However, Section VI. Term of Contract indicates a one-year project (12-month project) with a start date of Oct. 1, 2018. Please clarify the duration of the project and anticipated start date. Base contract duration is one year. The contract will be pro-rated based on contract start but the one-year term is by federal fiscal year (Oct 1- Sep 30) according to federal funding participation availability. There are two one-year renewal options.

26. In our experience, the process of getting the questions answered and completing due diligence for proposal submission would take more time than allotted. Would Rowan SOM consider an extension of the submission deadline by a few weeks? At this time, Rowan SOM does not anticipate extending the submission deadline.

27. The RFP states, “During the period of contract or any extension thereof, the University reserves the right to add or delete specific devices.” Please clarify the meaning. That does not apply to this RFP as it relates to a system and not “devices”.

Would Rowan SOM consider a discussion of the terms and conditions via an additional round of questions and answers or otherwise? At this time, Rowan SOM does not anticipate an additional round of questions and answers.

28. What is the overall project budget? What is the IV&V project budget? The IV&V budget will be decided by the outcome of this RFP. The overall project budget is not related to this RFP.

29. Would the University consider extending the due date for the proposal so that there is a two-week lag between responses to vendor questions and when the proposal is due? At this time, Rowan SOM does not anticipate extending the submission deadline.

30. The submission requirements refer to page 2 for the list of requirement proposal documents. We see those listed on page 3. Please confirm the correct location of the required forms. Yes.

31. There is a discrepancy/inconsistency in the RFP regarding the project start date. Please clarify. Yes. Anticipated start date is November 01, 2018. The contract will be pro-rated based on contract start but the one-year term is by federal fiscal year (Oct 1- Sep 30) according to federal funding participation availability.
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32. Operational: #3 The Scope of the IV&V services is for Medicaid Eligibility and Enrollment that includes both MAGI and ABD eligibility along with asset verification under CMS guidance. However, SNAP and TANF are also included. What is the status of the SNAP and TANF implementations? NJ FamilyCare IES includes a shared screening application NJHelps.com. This is used by Medicaid and therefore falls under the CMS IV&V requirements. This RFP is not related to SNAP and TANF implementations.

33. Contractor Capabilities: Several of the tasks listed are normally provided by the PMO with IV&V review. Does the project have a dedicated PMO and to what level? The project has a dedicated PMO.

34. “VENDOR PERSONNEL A. SUBCONTRACTORS: No subcontractors are permitted for this project.” Page 17 “A complete list of names and the roles of key personnel (including sub-contractors as appropriate) ...” Are 1099 workers for the company excluded as noted on page 12 or allowed as noted on page 17? Yes.

35. Under the table with scoring criteria, the Title is “Software Development Tasks”. To what is this referring? That should read “Project Tasks” and refers to “software development tasks”, “project management tasks”, and “additional IV&V tasks”.

36. Within the table with scoring criteria the following topics are scored: Contractor Capability, Approach to IV&V, Agile IV&V Experience, Modular Project IV&V Experience, and MEET and MEELC Experience, but it is not clear where this information should be provided. Should this information be included within the response to “a. Description of the firm’s size, history, qualifications and achievements.”? If not, please provide instructions on where this information is to be housed. The scoring criteria are based on the information provided in your submission. You should include information pertinent to the scoring criteria in “section IX. D. 3. a.”; however, information provided in all your submissions will contribute to the scoring criteria.

37. According to the Deliverables and Fees section “The IV&V contractor is expected to propose the total cost for each deliverable as defined in the scope of work. The total cost will be calculated based on the total number of hours recommended to accomplish each deliverable multiplied by the hourly rate. Understanding that there will be multiple personnel roles, provide an estimate on the number of hours each role will dedicate in accomplishing each task item.”, however there is no place to enter an hourly rate. Please clarify. Use the following table for each task number and add this to your submission:

<table>
<thead>
<tr>
<th>Task #</th>
<th>IV&amp;V Team member</th>
<th>Hourly Rate</th>
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<tr>
<td>Total “Task #”</td>
<td></td>
<td></td>
<td>Total Hours - HHH</td>
<td>Total Cost - $</td>
</tr>
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38. I.B and I.C, pg. 4 and VI.A, pg. 11: The anticipated start and end dates and contract durations in these sections are conflicting. Please clarify. Anticipated start date is November 01, 2018. The contract will be pro-rated based on contract start but the one-year term is by federal fiscal year (Oct 1- Sep 30) according to federal funding participation availability.

39. I.C, pg. 4: The answers to vendor questions are scheduled to be posted one week prior to the proposal due date. Would the University consider extending the due date for proposals to allow vendors sufficient time to adjust their proposals based on the Q&A? At this time, Rowan SOM does not anticipate extending the submission deadline.

40. II.B pg. 6 and Page 17, Deliverable AI-02: Section II.B lists MARS-E 2.0 work as part of what is “Operational”, but Deliverable Ai-02 requests a MARS-E 2.0 Third Party Assessment as a deliverable. To assist bidders in accurately
practical work for this deliverable, can the university share the current status of the MARS-E 2.0 review process? What work has been performed to date? What is the implementation vendor’s involvement in this process? The NJ FamilyCare IES is MARS-E 2.0 certified and includes a continuous improvement security program. One third of the MARS-E controls are reviewed annually and a full assessment is conducted every three years by a third party assessment. The full assessment on the third year is the deliverable included in this RFP. We expect to include this in one of the contract year of the anticipated two one-year renewals.

41. IX.D.3.b, pg. 13: Please confirm that bidders must provide at least five references (at least three current clients and two former clients). Confirmed.

42. IX.D.3.5, pg. 13: This section states that “proof of any necessary certifications are required for at least one company representative.” What types of certifications are required? Industry Specific

43. Evaluation and Selection Criteria, pg. 15: The table in this section list “Approach to IV&V” as one of the scoring criteria. However, Section IX.D, which details the response format, does not require an approach section. Where are bidders to respond to this scoring criteria and are there any specific requirements for the response? This can be included in the “section IX. D. 1. a.” Transmittal Letter and/or “section IX. D. 3. a.” the Description of the firm’s size, history, qualifications and achievements.

44. Deliverables and Fees, pg. 16: The majority of the deliverables listed in the table will have multiple occurrences.
   - Will you please provide an estimate for the anticipated number of occurrences for each deliverable? No. We expect the vendor to use their experience to properly price the requirements for each deliverable for the contract period.
   - For pricing purposes, does the bidder provide the hours and fees for each occurrence times the number of anticipated occurrences? Pricing is for one-year contract term. Total hours per task time should be total task time including the number of iterations/occurrences the vendor estimates. We expect that the vendor will minimize iterations through an IV&V management plan that includes working closely with project staff so that reports are accurate on their first iteration. Recurring deliverables are identified in the RFP e.g.: PM-05 Management Briefing is monthly; PM-04 Conduct Periodic Review(s) is quarterly.
   - Should the bidder assume that the IV&V project will be for the maximum contract period including optional extensions? The bidder is responsible for their assumptions. Extensions are optional.
   - How will the State handle additional unanticipated occurrences? The State expects the vendor to use their experience to properly price the requirements for each deliverable for the contract period. Additional occurrences will be addressed in the subsequent one-year extensions.

45. Pricing is for one-year contract term. Total hours per task time should be total task time including the number of iterations the vendor estimates. We expect that the vendor will minimize iterations through an IV&V management plan that includes working closely with project staff so that reports are accurate on their first iteration. Recurring deliverables are identified in the RFP e.g.: PM-05 Management Briefing is monthly, PM-04 Conduct Periodic Review(s) is quarterly. Changes will be addressed through the process detailed in this RFP. VI.F, pg. 21: On what basis will the University negotiate exceptions and additions to the terms and conditions in the RFP? The State expects the vendor to use their experience to properly price the requirements for each deliverable for the contract period. Additional occurrences will be addressed in the subsequent one-year extensions.

46. VI.F, pg. 21: How should requests for exceptions and additions to the terms and conditions in the RFP be submitted? Submit modification requests as an addendum to the submission.
47. III.C, pg. 7: This section states the two part CMS requirements for independence. For purposes of “managerial dependence,” can all offerors assume that the University is “departmentally and hierarchically separate from the software development and program management organizations?” The State contract manager will be identified to the winning bidder and meet regulatory requirements.

48. V.B, pg. 11: This section states that “pricing must be all inclusive.” What specific costs are to be included in the pricing? Vendor can include costs they deem appropriate in their pricing.

49. V.C, pg. 11: This section addresses “delivery costs”. Is this term the same as in Section 4.2 Delivery Costs of the Rowan University Terms and Conditions? The term refers to cost of shipping materials required to satisfy the RFP requirements. Since this project does not include the purchase of materials that would be shipped this should be negligible.

50. VI.B, pg. 11: This section states that in the event of a material breach or failure to perform, the University may terminate on not less than 30 days’ notice. Most contractors will cure a breach or failure to perform to avoid termination. Will the University consider adding the following sentence? “If the Vendor cures the breach or failure to perform before the 30-day notice period expires, the contract shall not be terminated.” The University reserves the right to respond in a timely manner on a case by case basis.

51. VI.D, pg. 11: This section states the “vendor will be responsible for any additional costs incurred by the University in utilizing any replacement firm.” Will the University please clarify that this remedy will only apply if the University terminates the contract because of a breach or failure to perform that is not cured by the Vendor as provide in the contract? The University reserves the right to hold the Vendor responsible for costs incurred in utilizing a replacement firm on a case by case basis.

52. VII.A, pg. 11: If procedural instructions cause a material increase or decrease in the vendor’s cost of operation or the time required for the services, will they be addressed as a change under Section VII.G? Changes due to procedural instructions that cause a material increase or decrease in the Vendor’s cost of operation or time required to deliver services will be addressed on a case by case basis.

53. VII.E, pg. 11: This section states “During the period of contract or any extension thereof, the University reserves the right to add or delete specific devices.” Is this statement inapplicable to this RFP for IV&V services? If not, please clarify how this statement applies to the scope of work in the RFP. This does not apply to this RFP as it does not include “devices”.

54. VIII.E, pg. 12: This section states that the “proposer shall be solely responsible for all damage or unauthorized destruction to any Rowan University and DMAHS buildings, equipment, premises or facilities; lease, lent, or in the care, custody or control of the University or State.” Please clarify that this will only apply to the extent that any damage or unauthorized destruction is caused by the Vendor, its employees, or subcontractors during their performance of the services under the contract, reasonable wear and tear accepted. The Vendor is solely responsible for all damage or unauthorized destruction to any Rowan University and DMAHS building, equipment, premises or facilities; lease, lent, or in the care, custody or control for the University or State, regardless of the dates and times of the service.

55. Section I.G: This section refers to “furniture.” Please confirm that this section does not apply to this RFP. Confirmed. This does not apply to this RFP.
56. **Section IV:** The indemnification at Section IV is somewhat vague and may be unenforceable in some respects. Will the University make the following changes to this indemnification? The awarded vendor agrees to indemnify, protect, save harmless, and defend Rowan University, its governors, officers, employees, and agents from and against any and all claims, losses, costs, damages, and expenses, including legal costs and attorney fees, and demands of any kind whatsoever, whether for bodily injury, including death, damage to property, including the loss of work performed by the Proposer, its agents or employees, alone or with others, to the extent caused or resulting from or arising out of services provided jointly by the Proposer, its agents or employees or servants. No, these changes are not acceptable.

57. **Section V. Insurance:** Will the University agree to negotiate changes to Section V Insurance to align with the language in the portions to the actual Vendor’s policy terms provided that the changes do not affect the types or limits of coverage as stated in the RFP? No. Our policy is nonnegotiable.

58. **Section VI.H. Patents:** Please confirm that the Vendor will only be responsible for any infringement in materials supplied by the Vendor and is not responsible for infringing materials provided by the University, the State, or third parties. The Vendor is responsible for all infringing materials regardless of the provisioning of such.

59. **Section VI.Q:** Please confirm that Vendor will only be responsible to the extent that any damage or unauthorized destruction is caused by the Vendor, its employees, or subcontractors during their performance of the services under the contract, reasonable wear and tear accepted. The Vendor is solely responsible for all damage or unauthorized destruction to any Rowan University and DMAHS building, equipment, premises or facilities; lease, lent, or in the care, custody or control for the University or State, regardless of the dates and times of the service.

60. **Section VI.X.1:** Will compensation for completed work include equitable compensation for work in progress and partially completed work as of the date the scope is reduced? The compensation for work in progress and partially completed work will be determined at the time the scope’s reduction.

61. **Section VI.Z:**
   - If the University cancels the contract without cause, including termination under Section VII.B Availability of Funds, will the Vendor be equitably compensated for completed work, work in progress, and partially completed work as of the date termination? The compensation for work in progress and partially completed work will be determined at the time the termination.
   - If the University cancels the contract for with cause because on an uncured material breach or failure to perform, will the Vendor be equitably compensated for completed work, work in progress, and partially completed work as of the date termination—less the University’s reasonable additional costs incurred to obtain substitute performance? Payment can be expected for work completed as of the date of the stop order; additional compensation will be determined on a case by case basis.

62. **Section VII.A Price Fluctuations:** We assume this provision is applicable only to commodity goods and services and not to these professional services. Please confirm. The language of Section VII; A also applies to these professional services.

63. **Section III, pg. 25:** Please confirm that the Prevailing Wage Act does not apply because this RFP is not for a Public Work as defined by the Act. Confirmed.
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64. **Section I. Compliance Codes, pg. 28:** Please confirm that these code requirements do not apply to the scope of work in this RFP. **These codes requirements apply to all contractors.**

65. **Section II. New Jersey Public Works Contractor Registration Act, pg. 28:** Please confirm that this Act does not apply to the scope of work in this RFP. **This Act Applies to contractors in building trades.**

66. **Section III. Building Service, pg. 28:** Please confirm that this provisions does not apply to the scope of work in this RFP. **Confirmed.**

67. **Section III Davis-Bacon Act, pg. 32:** Please confirm that the Davis Bacon Act does not apply because this RFP is not for a Public Work as defined by the Act. **Confirmed.**

68. **Section IV Rights to Inventions Made under a Contract or Agreement, pg. 32:** Please confirm that this does not apply because this RFP is not seeking “performance of experimental, developmental, or research work.” **Confirmed.**

69. **General:** Do the attached Rowan University Terms and Conditions apply to this RFP? Are these the Rowan University Terms and Conditions referenced in the link on Page 22 of the RFP? **Yes.**

70. **Section 3.2:** Please confirm that there is no performance bond required by this RFP or the resulting contract. **Confirmed.**

71. **Not addressed in RFP:** Will the University agree to add a reasonable limitation of liability that (i) limits Contractor’s liability to the University and the State to contract value one and one-half times (1.5X) the total contract value and (ii) excludes liability for consequential, incidental, or special damages, with appropriate exceptions for (a) bodily injury or damage to real or tangible personal property to the extent caused by the negligence of the Contractor; (b) Contractor’s infringement of third party intellectual property rights; and (iii) Contractor’s criminal acts or fraudulent conduct? **These terms are not negotiable.**

72. Will Rowan School of Osteopathic Medicine (SOM) be the client/contract holder for the IV&V contract? If so, what is their role on the DMAHS IES project? **The contract manager will be identified to the winning bidder.**

73. Will office facilities be made available for IV&V staff to work at the IES project site? If yes, how many staff work spaces will be made available? **The expectation is that key IV&V project members will be on-site. DMAHS will provide space for on-site staff.**

74. Has the state yet scheduled a formal CMS MEET review? If so, when is the date and the impact on the new IV&V vendor? **A formal MEET review has not been scheduled.**

75. Have all of the modules delivered to date been COTS products, with minimal customization, or custom development? **Custom development using SaaS on Salesforce government cloud.**

76. Is a firm or other entity contracted to provide Project Management (PM) or Quality Assurance (QA) services on the IES project? If yes, who is providing this assistance? If no, are there plans to procure PM or QA services in the future for the IES project? **The project has a dedicated PMO. There are no plans to add Quality Assurance services.**

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Has a project budget been established for the requested IV&V services? If yes, would this amount be made available to help scope the level of service expected? **The IV&V budget will be decided by the outcome of this RFP.**

77. Section II, item A, Project Background, Project Overview and Status: Who is the current IES E&E solution provider? Is the E&E system state developed or developed by a vendor? What are the underlying technologies that have been used to build the E&E system? **The E&E system is state developed using SaaS on the Salesforce government cloud.**

Section I (B) and (C): Page 4, Section I (B), indicates “The term of any resulting contract is anticipated to be for one year, from October 1, 2018, until September 30, 2019.” The timeline on Page 4, Section I (C) indicates that the anticipated start of contract is November 1, 2018 with the anticipated end of contract to be September 30, 2020. These sections conflict. Please clarify. **Anticipated start date is November 01, 2018. The contract will be pro-rated based on contract start but the one-year term is by federal fiscal year (Oct 1- Sep 30) according to federal funding participation availability.**

Section II (B): Has an R1, R2, and/or R3 milestone review been completed for the seven operational functionalities listed on Page 5 and 6? Please provide the latest review completed for each of the seven operational functionalities. **No reviews have been completed. We anticipate that MEET reviews will include R1, R2, and R3 milestone reviews on different modules to align with agile process. So, the MEET review may consist of an R1 review on a module we are developing, an R2 review on a module we are rolling out, and an R3 review on a module in operations.**

78. Section IV: Will historical IES project documents (delivered before the start of the IV&V vendor’s contract) be part of the tasks outlined in Section IV. Scope of Work? If so, is there an estimate of the documentation that the IV&V vendor will be required to review as part of the tasks outlined in Section IV? **The vendor would review all documents listed in the MEET checklist as artifacts. Some of these documents are completed; however, they are periodically updated as needed.**

79. Section IV, item A, Scope of Work, Approach to IV&V: What state entity or consulting firm conducted IV&V services on the E&E project in the past? Why is Rowan SOM procuring IV&V services at this time instead of continuing to use past IV&V providers? **There is no legacy provider.**

80. Section IV, item D, subsection 2, Oversight, Modular Development, 5th bullet: What is the expectation of the IV&V task to, “Adequacy of system security and privacy policies, plans, technical designs, and implementation”? Is this an overview or a complete security review using MARS-E 2.0 criteria as the base of the review? **The expectation is that the deliverable meets CMS's requirements for IV&V review. We expect the vendor to have the expertise to determine the level of effort required by CMS.**

81. Section IV, item D, subsection 2, Oversight, Modular Development, 7th bullet: What is the expectation of this task? Is this an overview or a complete technical assessment of the infrastructure and database scalability based on NJ growth estimates of specific application consolidation targets? Have the targeted applications been defined and assessed? **The expectation is that the deliverable meets CMS’s requirements for IV&V review as required by MEET/MEELC. We expect the vendor to have the expertise to determine the level of effort required by CMS.**

82. Section IV, subsection D., 2. Scope of Work, Scope of Services, Oversight: Where will the work be conducted? Will it be conducted at New Jersey FamilyCare offices or at Rowan SOM campus offices, or other locations?
Project location is 7 Quakerbridge Plaza. The expectation is that key IV&V project members will be on-site. Please provide a list of key IV&V project members you envision being on-site and which project members you envision working remotely in section IX. D. 1. a.” Transmittal Letter. DMAHS will provide space for on-site staff.

83. Section VIII. Item A Section IX., item D. subsection 2b: Will subcontracts be allowed as part of BerryDunn’s team? Page 12 of the RFP indicates that no subcontractors are allowed (Section VIII. Item A.), but Section IX., item D. subsection 2b, indicates that subcontractors may be used, if appropriate. Subcontractors will be allowed.

84. Deliverables and Fees: Much of the IV&V work requires reviewing and evaluating IES project documents. Who will be responsible for providing the required documents to IV&V? Will there be one point of contact identified to facilitate and organize this work? If yes, who will that be? Alternatively, if the documents will come from multiple sources, please identify who will be responsible for providing the documents? The documents will be provided by the PMO. Details will be identified with winning bidder.

Additional IV&V Tasks Table: AI-02 specifies that the IV&V provider shall conduct the assessment required for the IES to comply with the privacy and security requirement as defined by the MARS-E 2.0. Has NJ performed a MARS-E security assessment on the IES in the past? If so, can the date of the last assessment be provided? How many security assessments will be required during the IV&V services contract? The NJ FamilyCare IES is MARS-E 2.0 certified and includes a continuous improvement security program. One third of the MARS-E controls are reviewed annually and a full assessment is conducted every three years by a third party assessment. The full assessment on the third year is the deliverable included in this RFP. We expect to include this in one of the contract year of the anticipated two one-year renewals.

85. Additional IV&V Tasks Table: Is this for the initial MARS E assessment for all controls? Or a Year 1, Year 2, or Year 3 assessment that would cover a subset of controls? The NJ FamilyCare IES is MARS-E 2.0 certified and includes a continuous improvement security program. One third of the MARS-E controls are reviewed annually and a full assessment is conducted every three years by a third party assessment. The full assessment on the third year is the deliverable included in this RFP. We expect to include this in one of the contract year of the anticipated two one-year renewals.

If you submitted questions to bids@rowan.edu by the required due date, but they were not answered here, please contact:

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