

**Questions & Answers from Prior Bid RFP 20-43**

	1	Question & Answer
<p>Are floor plans available for the locations that Rowan University is targeting to be covered? If yes, can you please send them to us?</p>		
<p><b>Since this RFP is not covering a specific project, but the University at large, floor plans will be made available to the awarded vendor as required.</b></p>		

	2	Question & Answer
<p>Can potential bidders evaluate coverage at these locations ahead of the RFP meeting? Between the RFP meeting and the bid due date, there is insufficient time to walk all the locations, design solutions and provide costs to implement the solutions to 96 buildings. If yes – could you please provide a point of contact so we may schedule those visits?</p>		
<p><b>Vendors are not required to walk through every building to submit a proposal and a lump-sum fee to implement a solution for all campus locations is not a submission requirement. The awarded firm will be tasked with designing and implementing solutions on an as needed basis, and will have access to all locations in order to do so.</b></p>		

	3	Question & Answer
<p>Is there a priority order in Rowan University’s need to have cellular coverage provided in these locations?</p>		
<p><b>Not at this time, the assessment completed by the awarded vendor will drive those decisions.</b></p>		

	4	Question & Answer
<p>Has Rowan University engaged the wireless carriers to provide RF signal sources if required?</p>		
<p><b>No.</b></p>		

	5	Question & Answer
<p>What are the Emergency Responder frequencies will be used on the DAS system? This is from Section 1.C.1.</p>		
<p><b>The expectation is that the awarded vendor will provide that information to Rowan after completing the assessment.</b></p>		

	6	Question & Answer
<p>If a vendor does not have a published price list, how does the MSRP discount become verified by the procurement team? And if the price list is confidential to only the bidders and Rowan Procurement Team, how is it protected from other non-essential personnel before and after the bid?</p>		
<p><b>If for some reason the manufacturer is intentionally concealing their MSRP, then the awarded firm will have to provide evidence, upon request to the University, what their cost is for products. The cost to the University shall accurately reflect the discounts listed in the submission.</b></p>		
<p><b>Rowan University purchase orders are subject to the Open Public Records Act (OPRA), and these are not confidential.</b></p>		

	7	Question & Answer
		In Section VII, Pricing, D. indicates that pricing must be all inclusive. How do we address shipping costs if the pricing only allows for an hourly rate and percentage off manufacturers MSRP?
		<b>Shipping costs must be inherently factored into the percentage discount rates. The University will not pay additional costs for shipping beyond the percent discount off any item.</b>

	8	Question & Answer
		Regarding the Submission Format Section XII: Are you asking that the Proposal Page be submitted twice (per #1 and #5)? Also, #6 Statement of Qualifications Form – Will this form be provided?
		<b>The Proposal Page was listed twice in this section in error, only one needs to be submitted.</b>
		<b>The Statement of Qualifications form is posted on the Office of Contracting &amp; Procurement website in the project table next to the RFP Document.</b>

	9	Question & Answer
		Can Rowan University release a fillable Proposal Page file (PDF)?
		<b>No.</b>

	10	Question & Answer
		Can Rowan University release a fillable Vendor Statement of Qualification Form (PDF)?
		<b>This is uploaded as a Word Document, so it is technically fillable. A fillable PDF version will not be made available.</b>

	11	Question & Answer
		Is this RFP a single or multiple award?
		<b>The intent is to award to a single firm.</b>

	12	Question & Answer
		Does Rowan University have a sample Agreement?
		<b>No.</b>

	13	Question & Answer
		Can we assume Rowan University does not have format requirement for proposal section 2-4, like for section 1 Proposal Page?
		<b>Correct.</b>

	14	Question & Answer
		Can a vendor request certain sections of their proposal to be redacted and not to be public records?
		<b>If any part of a firm's submission is proprietary or needs to be redacted for any other reason, this must be plainly stated and include all applicable information. This information (upon review) will be redacted if any public records requests is made.</b>

	<b>15</b>	<b>Question &amp; Answer</b>
Which wireless carrier(s) does Rowan University currently use for commercial cellular services?		
Rowan University serves a variety of students, faculty and staff and, as such, it should be assumed that all carriers are used in some capacity on University property. Rowan University proper uses Verizon for all university issued cell phones.		

	<b>16</b>	<b>Question &amp; Answer</b>
What is Rowan University's timeline?		
The RFP timeline is referenced on page 2 of 28 of the RFP.		

	<b>17</b>	<b>Question &amp; Answer</b>
Should we include subcontractors that would be utilized for DAS installation, such as Telecom Cabling contractors for fiber, etc., and are any specific contractors required for use to perform installation?		
Yes.		

	<b>18</b>	<b>Question &amp; Answer</b>
We understand and accept Prevailing Wage requirements. Please verify no PLA is required for this DAS/Wireless installation work.		
Verified.		

	<b>19</b>	<b>Question &amp; Answer</b>
Please verify that the awarded vendor will not be responsible for any asbestos remediation during any installations.		
Any asbestos removal will be made by another firm.		

	<b>20</b>	<b>Question &amp; Answer</b>
Please provide the sign-in sheet for the pre-bid conference held on February 27, 2020.		
The Sign-In-Sheet is posted on the Office of Contracting & Procurement website next to the related project documents.		

**NOTE: Due to ongoing COVID concerns, there will not be a site visit for RFP 21-46**

	<b>21</b>	<b>Question &amp; Answer</b>
Is Union Labor required to install the DAS		
No.		

	<b>22</b>	<b>Question &amp; Answer</b>
Is it required that the coverage be provided via in-building DAS or would rooftop antennas be an acceptable solution?		
The expectation is that the awarded vendor will provide that information to Rowan after completing the assessment. Rowan university will evaluate each building design. The awarded vendor will be required to work with appropriate agencies to gather this information.		

	<b>23</b>	<b>Question &amp; Answer</b>
Is the tower behind the parking garage available for installation of DAS?		
<b>The expectation is that the awarded vendor will provide that information to Rowan after completing the assessment. The awarded vendor will be required to work with appropriate agencies to gather this information.</b>		

	<b>24</b>	<b>Question &amp; Answer</b>
Are light poles available for installation of DAS?		
<b>The expectation is that the awarded vendor will provide that information to Rowan after completing the assessment. The awarded vendor will be required to work with appropriate agencies to gather this information.</b>		

	<b>25</b>	<b>Question &amp; Answer</b>
The Project Overview asks for the DAS solution to support Emergency responders. Is the intent to connect Emergency Services radios to the DA? If so, please provide the types of radios and operating frequencies.		
<b>The expectation is that the awarded vendor will provide that information to Rowan after completing the assessment. The awarded vendor will be required to work with appropriate agencies to gather this information.</b>		

	<b>26</b>	<b>Question &amp; Answer</b>
The RFP scope of services lists items A - G. Does items A thru D need to be included in the RFP response?		
<b>Items 'A' through 'D' will be tasks for the awarded vendor. This RFP is for firms to demonstrate they can adequately accomplish the scope of work as listed.</b>		

	<b>27</b>	<b>Question &amp; Answer</b>
Will the 35 points award for "Proposed Overview of Solution" be based on completed projects? Will projects in progress be considered also?		
<b>The University will evaluate a vendors completed projects and projects currently in progress.</b>		

	<b>28</b>	<b>Question &amp; Answer</b>
Is it the intent that the hourly rate for installation services be a summation of all the trades required to install a DAS? Similarly, typically there are charges at different rates for troubleshooting (Tier I, Tier II and Tier III level services are available). Is there guidance as to how to combine the rates?		
<b>Yes that is the intent. Pricing the hourly rate for troubleshooting is a business decision and the University cannot offer guidance.</b>		

	<b>29</b>	<b>Question &amp; Answer</b>
If a manufacturer pricing is listed in this RFP and a different vendor is required to be used for a deployment – how will that be handled?		
<b>Firms should put forth their best effort to include all manufacturers that will be required for the successful completion of projects. However, if a unique manufacturer that was not listed in the RFP is required (therefore no percent discount is explicitly stated), then the University will negotiate cost with the awarded vendor on as needed basis.</b>		

	<b>30</b>	<b>Question &amp; Answer</b>
Does Rowan Public Safety have jurisdiction over the Stratford and Camden campus, or only Glassboro?		
<b>Rowan Police only have jurisdiction on the Glassboro campus. Camden and Stratford, while connected via repeaters, are separate entities. The awarded vendor will be required to work with appropriate agencies to gather this information.</b>		

	<b>31</b>	<b>Question &amp; Answer</b>
Does Rowan Public Safety require coverage at the Camden and Stratford locations?		
<b>Yes.</b>		

	<b>32</b>	<b>Question &amp; Answer</b>
Can you confirm if Non Union labor will be permitted on campus as long as it follows prevailing wage rates?		
<b>Confirmed.</b>		

	<b>33</b>	<b>Question &amp; Answer</b>
Do you require to follow prevailing wage rates for work on campus only, or will prevailing wage rates be needed for any work performed remotely, for example design work?		
<b>If applicable, prevailing wage rates for University projects must be utilized regardless of the geographic location of the worker.</b>		

	<b>34</b>	<b>Question &amp; Answer</b>
Are prevailing wages only required for construction items or will they also be needed for engineering items (design/testing/etc.)?		
<b>The New Jersey Prevailing Wage Act, N.J.S.A. 34: 11-56.25 et seq. is hereby made part of every contract entered into on behalf of the University, except those contracts which are not within the contemplation of the Act. The bidder's signature on this proposal is their guarantee that neither they nor any subcontractors they might employ to perform the work covered by this proposal has been suspended or debarred by the Commissioner, Department of Labor and Workforce Development for violation of the provisions of the Prevailing Wage Act and/or the Public Works Contractor Registration Acts; the bidder's signature on the proposal is also their guarantee that they and any subcontractors they might employ to perform the work covered by this proposal shall comply with the provisions of the Prevailing Wage and Public Works Contractor Registration Acts, where required.</b>		

	<b>35</b>	<b>Question &amp; Answer</b>
Are there be any specific MBE or WBE percentage requirements?		
<b>No.</b>		

	<b>36</b>	<b>Question &amp; Answer</b>
RFP requests training to faculty; currently there is no section on proposal page for training, can this be added to proposal page as an hourly rate?		
<b>This is addressed in Section IV: Training Services, Part 1. - a + b.</b>		

	37	Question & Answer
		RFP 20-43 Section VII. Pricing, Line B, states that “Cost must include all labor, materials, equipment, supervision, coordination effort, insurance, and all other associated or related items necessary for the successful completion of this project”; per bid meeting this RFP does not entail full costs of any particular project but just hourly rates as described on proposal page. Could you confirm this line on RFP can be forgone for now?
		<b>It includes hourly rates and percent discount off equipment. This line will not be removed and remains as stated.</b>

	38	Question & Answer
		RFP asks for delivery costs within body; Section VII. Pricing, Line D. Proposal page does not mention this, can it be assumed that this can be forgone for purpose of this submission as there is no specific area to list out cost, or exact scope?
		<b>Delivery costs must be factored into the percent discounts listed off MSRP. This line will not be removed and remains as stated.</b>

	39	Question & Answer
		RFP describes terms of contract as one year with four potential renewals. Will pricing be assessed at each renewal opportunity and can be adjusted based on prevailing wage increases?
		<b>Pricing must remain for duration of the RFP. However, if prevailing wage rates change this will be an acceptable reason for modifying hourly rates as required.</b>

	40	Question & Answer
		Would there be a requirement to have a PM/Technician present on site at all times?
		<b>The awarded vendor will be required to provide support, maintenance and troubleshooting on an SLA agreed to by both parties. Staffing appropriately to meet the agreement is the responsibility of the awarded vendor.</b>

	41	Question & Answer
		RFP asks for a “Proposed Overview of Solution”, since there is no specified scope on a building or set of buildings, would a description of how contractor would approach this type project be acceptable? As no concise designs would be performed for purpose of this RFP.
		<b>Yes, this is what the University is looking for.</b>

	42	Question & Answer
		Proposal Page currently does not display a section for Monitoring Services, can this be added to Proposal Page?
		<b>The University has included a separate pricing category for monitoring services. Please see the updated Proposal Page in the RFP for details.</b>

	43	Question & Answer
		Would building permit costs be handled on a project by project basis and not part of submission of pricing for purpose of this RFP?
		<b>Permit costs will be handled on an as needed basis and should not be reflected in the proposal pricing.</b>

	44	Question & Answer
Instead of providing rates for standard, overtime, and Sunday we would request to provide lump-sum prices for buildings of various square footage?		
<b>No. Please complete the Proposal Page as required. However, firms can submit historical pricing based on square footage of buildings as a point of reference.</b>		

	45	Question & Answer
What is the scope of training that Rowan University requires?		
<b>The University anticipates that the awarded vendor will service any issues. However, we may require the awarded firm to provide basic training to troubleshoot minor problems that arise throughout the duration of the contract. Additionally, training may require addressing any previous problems and subsequent solutions that were implemented.</b>		