ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

September 11, 2019

AGENDA

SCHEDULE
3:00 p.m.

CLOSED AND PUBLIC SESSIONS
Eynon Ballroom
Chamberlain Student Center

PUBLIC SESSION

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT STATEMENT

INSTALLATION OF NEW BOARD OF TRUSTEES MEMBERS

REORGANIZATION OF THE BOARD OF TRUSTEES

Election of Chair
Election of Vice Chair
Election of Secretary

2019.09.01 APPROVAL OF BOARD OF TRUSTEES CALENDAR FOR 2019-2020
Summary Statement: This resolution approves the Board of Trustees meeting calendar through December 31, 2020. This resolution provides that the Board of Trustees meetings can start at 3:00 p.m. in closed session with the Open Meeting to begin at 4:00 p.m. (or a similar 60 minute time period prior to the advertised start of a meeting) with appropriate procedures. If there is no closed session, the Open Meeting will begin at 4:00 p.m. The purpose of this provision is to avoid the practice of members of the public wishing to attend the Board’s meetings to be present at the advertised start time and then to sit and wait while the Board typically goes into closed session right at the beginning of the meeting.

2019.09.02 APPROVAL OF NEWSPAPERS FOR OFFICIAL NOTIFICATION OF BOARD OF TRUSTEES MEETINGS AND OTHER REQUIRED POSTINGS
Summary Statement: The Open Public Meetings Act (Chapter 231, P.L. 1975) requires that public meetings of the Board of Trustees be announced in area newspapers and posted on the University website and other spaces on each campus. This resolution directs the meeting schedule to be posted on the University website and designated campus spaces and authorizes the administration to purchase advertising space in three regional newspapers. The designated papers are the Press of Atlantic City, the South Jersey Times, and the Courier-Post.
Personnel, Real Estate, and Litigation Matters

RETURN TO PUBLIC SESSION

PUBLIC HEARING FOR FY21 TUITION RATES

Hearing on FY21 Tuition and Student Costs

APPROVAL OF MINUTES FOR JUNE 19, 2019

PRESIDENT’S REPORT

PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President’s Office was properly notified.

ACTION ITEMS FOR CONSENT AGENDA

2019.09.03 REAPPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS

Summary Statement: This resolution authorizes the reappointment of the individual noted to the South Jersey Technology Park at Rowan University Board of Directors.

2019.09.04 STUDENT APPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS

Summary Statement: This resolution authorizes the appointment of two student representatives to the South Jersey Technology Park at Rowan University Board of Directors to a one-year term as provided in the by-laws of the organization.

2019.09.05 APPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION

Summary Statement: This resolution authorizes the appointment of the individual noted to a three-year term to the Rowan University Foundation Board of Directors.

2019.09.06 APPOINTMENTS TO THE MEDICAL SCHOOL BOARD OF COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY

Summary Statement: This resolution appoints those identified to the Medical School Board of Cooper Medical School of Rowan University.

2019.09.07 APPROVAL OF MASTER OF SCIENCE IN EMERGENCY AND THREAT RESPONSE MANAGEMENT

Summary Statement: This resolution approves the offering of the academic program, Master of Science in Emergency and Threat Response Management.
2019.09.08  APPROVAL OF NOMENCLATURE CHANGE FROM MINOR IN ENVIRONMENTAL SCIENCE TO MINOR IN SUSTAINABILITY SCIENCE
Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from a Minor in Environmental Science to a Minor in Sustainability Science effective Fall 2020.

2019.09.09  APPROVAL OF TUITION AND FEE RATES 2020-2021
Summary Statement: This resolution provides for the approval of a tuition increase for undergraduate students of 2.25% and a fee increase for undergraduate students of 2.25%. Matriculated undergraduate students will be assessed additional tuition per credit hour for all credits over 17.

2019.09.10  APPROVAL OF RENTAL RATES FOR UNIVERSITY HOUSING FOR 2020-2021
Summary Statement: This resolution approves increases for housing for all residential students. The new rates represent an average increase of 3% over the current rates. Rates for Holly Pointe Commons have been established pursuant to an agreement with Provident Group – Rowan Properties, LLC and University Student Living Management, LLC.

2019.09.11  APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH SCHOLARBUYS FOR MICROSOFT LICENSING
Summary Statement: This resolution approves entering into a contract with Scholarbuys of Carpentersville, IL for the purchase of university Microsoft licenses for FY20 in an amount not to exceed $420,000 with a possible renewal for FY21 and FY22.

2019.09.12  APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH INGENIOUS MED FOR A MOBILE CHARGE CAPTURE SYSTEM FOR ROWANSOM
Summary Statement: This resolution approves the continuation of a contract with Ingenious Med of Atlanta, GA to provide software and hardware related to medical billing for the University for FY20 in an amount not to exceed $200,000 with a possible renewal for FY21 and FY22.

2019.09.13  APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING TO SEARCH ENGINE OPTIMIZATION MANAGEMENT FOR PROFESSIONAL CONSULTING SERVICES RELATING TO MARKETING
Summary Statement: This resolution approves entering into a contract with SEOM of Trevose, PA to provide marketing services for the University in an amount not to exceed $220,000 for FY20 with a possible renewal for FY21 and FY22.
2019.09.14 APPROVAL OF AN INCREASE FOR PROCUREMENT OF LIBRARY MATERIALS
Summary Statement: This resolution approves an increase to the Newsbank contract for library materials and specialized library services by $50,000 for FY20 for a yearly total not to exceed $120,000 and adds additional databases required for research and academic purposes, including Elsevier DBA BePress in an amount not to exceed $70,000, IOP (Institute of Physics) in an amount not to exceed $50,000, and Kanopy in an amount not to exceed $70,000.

2019.09.15 APPROVAL OF PROFESSIONAL ON-CALL ARCHITECTURAL AND LANDSCAPE ARCHITECTURAL SERVICES – POOL LIST FOR FY20
Summary Statement: This resolution approves a list of qualified professionals for Architectural and Landscape Architectural services as identified through the University’s Request for Proposals process which may be used on an on-going basis as needed for FY20 and that this list may be renewed without need for further bidding for FY21 and FY22. The assignment of work to professionals identified on this list is subject to existing limitations on the establishment of project budgets.

2019.09.16 APPROVAL OF GENERAL CONTRACTOR AND ENVIRONMENTAL REMEDIATION SERVICES – POOL LIST FOR FY20
Summary Statement: This resolution approves a list of qualified professional General Contractor and Environmental Remediation Services companies as identified through the University’s Request for Proposals process which may be used on an on-going basis as needed for FY20 and that this list may be renewed without need for further bidding for FY21 and FY22. The assignment of work to professionals identified on this list is subject to existing limitations on the establishment of project budgets.

2019.09.17 APPROVAL OF A TOTAL PROJECT BUDGET FOR FIT OUT NECESSARY TO SUPPORT OFFICE SPACE AT THE ENTERPRISE CENTER
Summary Statement: This resolution approves the total project budget for fit out costs to support additional office space in the Enterprise Center.

2019.09.18 APPROVAL OF THE TOTAL PROJECT BUDGET FOR THE EXPANSION OF THE ANIMAL FACILITY CAGE RACK SYSTEM AT COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY
Summary Statement: This resolution approves the establishment of a total project budget for the expansion of the animal facility cage rack system.

2019.09.19 APPROVAL OF AN INCREASE TO THE TOTAL PROJECT BUDGET FOR THE DESIGN, DEVELOPMENT, AND CONSTRUCTION OF SPACE DEDICATED TO THE CREATION OF A PET THERAPY PROGRAM
Summary Statement: This resolution will approve an increase to the total project budget for the design, development, and construction of a space dedicated to the creation of a pet therapy program in an amount not to exceed $426,500.
2019.09.20 AMENDMENT TO THE CONTRACT WITHOUT COMPETITIVE BIDDING WITH TENABLE FOR THE NETWORK SECURITY REDESIGN PROGRAM

Summary Statement: This resolution approves an increase in the contract with Tenable of Columbia, MD to provide for the redesign of the security center vulnerability management solution for the network for the University in an amount not to exceed $60,000 for a total of $180,000 for FY20 with a possible renewal for FY21 and FY22.

2019.09.21 APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH N3RD STREET GAMERS FOR ESPORTS MEMBERSHIPS

Summary Statement: This resolution approves entering into a contract with N3rd Street Gamers outlining an affiliation which will consist of partnering in the development of curricula, development of opportunities for participation by students in Esports, and will provide for the purchase of university memberships for its students to participate in Esports and access to equipment for FY20 in an amount not to exceed $230,000 with a possible renewal for four additional years.

ACTION ITEMS

2019.09.22 PERSONNEL ACTIONS

Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.

2019.09.23 AMENDMENT TO REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD

Summary Statement: This resolution amends the reappointment of professional staff beyond the probationary period by correcting the commencement date of the approved multi-year reappointments from 2019-2020 to 2020-2021.

2019.09.24 AMENDMENT TO REAPPOINTMENT OF PROFESSIONAL STAFF TO SECOND, THIRD, FOURTH, AND FIFTH YEAR CONTRACTS

Summary Statement: This resolution amends the reappointment of professional staff to second, third, fourth, and fifth year contracts by correcting the commencement date of the approved Fifth Year Candidates from 2019-2020 to 2020-2021.

REPORT FROM THE ACADEMIC AND STUDENT AFFAIRS CLUSTER

REPORT FROM CHAIR OF THE SOUTH JERSEY TECHNOLOGY PARK BOARD – LARRY DIVIETRO

REPORT FROM CHAIR OF FOUNDATION BOARD – JACK HAFNER
PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President’s Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT