ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

April 25, 2018

AGENDA

SCHEDULE
CLOSED AND PUBLIC SESSIONS

3:00 p.m.    Room 221
CLOSED SESSION  Chamberlain Student Center
Personnel, Real Estate, and Litigation Matters

PUBLIC SESSION
4:00 p.m.    Eynon Ballroom
Chamberlain Student Center

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT STATEMENT

PUBLIC HEARING FOR FY19 BUDGET PROPOSAL

    Hearing on FY19 Budget Proposal, Tuition and Student Costs

APPROVAL OF MINUTES FOR FEBRUARY 7, 2018

PRESIDENT’S REPORT

PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS

    Please Note: Individuals may speak only in reference to those resolutions
    under consideration for Board Action. All other comments will be heard
    prior to New Business if the President’s Office was properly notified.

ACTION ITEMS FOR CONSENT AGENDA

2018.04.01  APPROVAL TO CREATE A NEW DEPARTMENT: DEPARTMENT OF
ENGINEERING TECHNOLOGY

    Summary Statement: This new department will provide degree completion
    programs in the field of Engineering Technology. This resolution authorizes the
    President to proceed with the creation of a new department named the Department
    of Engineering Technology effective July 1, 2018.
2018.04.02 APPROVAL OF BACHELOR OF SCIENCE IN ELECTRICAL ENGINEERING TECHNOLOGY
Summary Statement: This resolution approves the offering of the academic program, Bachelor of Science in Electrical Engineering Technology.

2018.04.03 APPROVAL OF BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING TECHNOLOGY
Summary Statement: This resolution approves the offering of the academic program, Bachelor of Science in Mechanical Engineering Technology.

2018.04.04 APPROVAL OF MASTER OF SCIENCE IN BIOMEDICAL ENGINEERING
Summary Statement: This resolution approves the offering of the academic program, Master of Science in Biomedical Engineering.

2018.04.05 APPROVAL OF PHD IN BIOMEDICAL ENGINEERING
Summary Statement: This resolution approves the offering of the academic program, PhD in Biomedical Engineering.

2018.04.06 APPROVAL OF BACHELOR OF ARTS IN HEALTH STUDIES
Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Health Studies.

2018.04.07 APPROVAL OF BACHELOR OF ARTS IN SPORTS COMMUNICATION AND MEDIA
Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Sports Communication and Media.

2018.04.08 APPROVAL OF MINOR IN SPORTS COMMUNICATION AND MEDIA
Summary Statement: This resolution approves the offering of the Minor in Sports Communication and Media.

2018.04.09 APPROVAL OF MINOR IN TECHNICAL AND PROFESSIONAL WRITING
Summary Statement: This resolution approves the offering of the Minor in Technical and Professional Writing.

2018.04.10 APPROVAL OF NOMENCLATURE CHANGE FROM MINOR IN NEW MEDIA COMMUNICATION TO MINOR IN NEW MEDIA
Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from Minor in New Media Communication to Minor in New Media.
2018.04.11 APPROVAL OF NOMENCLATURE CHANGE FROM BACHELOR OF SCIENCE IN COMMUNITY HEALTH ADVOCACY AND EDUCATION TO BACHELOR OF SCIENCE IN COMMUNITY HEALTH

Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from the Bachelor of Science in Community Health Advocacy and Education to the Bachelor of Science in Community Health, effective July 1, 2018.

2018.04.12 APPROVAL OF NOMENCLATURE CHANGE FROM THE DEPARTMENT OF FOREIGN LANGUAGES & LITERATURES TO THE DEPARTMENT OF WORLD LANGUAGES

Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from the Department of Foreign Languages & Literatures to the Department of World Languages effective July 1, 2018.

2018.04.13 APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2019

Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the FY19 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements. They are enumerated within the Attachment A to this resolution.

2018.04.14 APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2019 FOR AUXILIARY CAPITAL REQUESTS, INCLUDING THE STUDENT AND RECREATION CENTERS

Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the FY19 budgetary cycle for the Student Center and the Recreation Center. These projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements enumerated within the Attachment A to this resolution.

2018.04.15 APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF INSURANCE AGREEMENTS

Summary Statement: The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY19 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.
2018.04.16 ACKNOWLEDGMENT OF EXEMPTION TO PUBLIC BIDDING FOR STATE COLLEGE PURCHASES THROUGH STATE APPROVED COOPERATIVE AGREEMENTS

Summary Statement: This resolution creates an exception to the requirements for open public bidding and/or advertising that allows purchases to be made through existing contracts procured through existing approved vendors through nationally-recognized and state accepted cooperative purchasing agreements.

2018.04.17 DELEGATION OF AUTHORITY TO AWARD CONTRACTS FOLLOWING PUBLIC BIDDING PROCESS

Summary Statement: This resolution authorizes the Senior Vice President for Finance and Chief Financial Officer to award contracts to qualified bidders following the public bidding process.

2018.04.18 AUTHORIZING RESOLUTION OF CERTAIN CLAIMS

Summary Statement: This resolution authorizes the resolution of certain disputed matters.

2018.04.19 AUTHORIZATION OF CONTRACT FOR PUBLIC RELATIONS DESIGN SERVICES FOR ROWAN UNIVERSITY

Summary Statement: The resolution authorizes a contract with Kelsh Wilson located in Conshohocken, Pennsylvania in an amount not to exceed $100,000 for marketing design services for Rowan University, for FY19 and for the possibility of two one-year renewals.

2018.04.20 AUTHORIZATION OF CONTRACT FOR ONLINE TRAINING SUPPORT SERVICES FOR ROWAN UNIVERSITY

Summary Statement: The resolution authorizes a contract with Lynda.com located in Carpinteria, California in an amount not to exceed $275,000 for information technology online training courses for Rowan University, for FY19 and for the possibility of two one-year renewals.

2018.04.21 AMEND CONTRACT PROCURED WITHOUT COMPETITIVE BIDDING WITH MONDO INTERNATIONAL, LLC TO PROVIDE PERSONNEL RECRUITMENT SERVICES FOR IRT

Summary Statement: The resolution approves an amendment to the contract with Mondo International, LLC located in New York, New York to increase the contract to an amount not to exceed $400,000 for information technology staffing recruitment for Rowan University, for FY19 and for the possibility of two one-year renewals.

2018.04.22 APPROVAL OF TOTAL PROJECT BUDGET FOR THE CREATES LABORATORY RENOVATION PROJECT

Summary Statement: This resolution approves a total project budget in the amount of $500,000 for the necessary construction associated with CREATES Laboratory renovations located at the South Jersey Technology Park.
REVISING CHARTER OF THE AUDIT COMMITTEE
Summary Statement: This resolution adopts the revised Charter for the Audit Committee.

REAPPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION
Summary Statement: This resolution authorizes the reappointment of the individuals noted to three-year terms to the Rowan University Foundation Board of Directors.

ACKNOWLEDGMENT OF COMMITMENT TO ENHANCE RESEARCH PROGRAM IN CERTAIN AREAS OF RESEARCH EXCELLENCE
Summary Statement: This resolution provides additional detail relating to the areas of Research in which investment will be made by Rowan to further develop a robust program of research excellence in Camden and articulates the process by which funding decisions will be made.

ACTION ITEMS

PERSONNEL ACTIONS
Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.

APPROVAL OF SABBATICAL LEAVES
Summary Statement: This resolution grants sabbatical leave to identified faculty members for the 2018-2019 academic year and 2019 calendar year.

AUTHORIZING AMENDMENT OF PROJECT DEVELOPMENT AGREEMENT WITH THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY RELATING TO CERTAIN CAPITAL PROJECTS TO BE UNDERTAKEN BY ROWAN UNIVERSITY
Summary Statement: This resolution authorizes the President or Senior Vice President for Finance to execute an amendment to the Project Development Agreement with Gloucester County Improvement Authority for financing and/or development support for one or more of Rowan University’s proposed capital projects.

APPROVAL OF ORIENTATION FEE FOR UNDERGRADUATE ORIENTATION PROGRAMS
Summary Statement: This resolution sets orientation fees to be collected by the Office of Orientation and Student Leadership Programs to fund comprehensive orientation programs for undergraduate students and their parents and family members. Fees are set in order to cover program expenses including student orientation leader staff, program meals, printing, supplies, equipment, speakers, entertainment, and other costs.
2018.04.30 APPROVAL OF TUITION AND FEE RATES FOR GRADUATE AND PROFESSIONAL DEGREE PROGRAMS 2018-2019

Summary Statement: This resolution provides for the approval of tuition and fee rates for professional and graduate students at the University’s School of Osteopathic Medicine (RowanSOM) and Graduate School of Biomedical Sciences (GSBS). The new tuition rates represent an average increase of 2.5% over the current rates. It also provides for the approval of a tuition increase for traditional graduate students of 2.04%, MBA students of 1.90%, CMSRU students of 3.00% and a fee increase for traditional graduate and MBA students of 2.10%. This resolution also authorizes the Vice President of the Division of Global Learning & Partnerships, in consultation with and approval of the President and Senior Vice President for Finance and Chief Financial Officer, to establish tuition and fees for extension courses.

2018.04.31 APPROVAL OF MEAL PLAN RATES 2018-2019

Summary Statement: This resolution approves new meal plan rates representing an average increase of 1.67% over the current rates.

2018.04.32 DELEGATION OF AUTHORIZATION FOR ROWAN UNIVERSITY TO ENTER INTO A LEASE AGREEMENT FOR MEDICAL PROFESSIONAL OFFICES FOR THE CLINICAL PRACTICE OF OBSTETRIC AND GYNECOLOGY (OBGYN) MEDICINE

Summary Statement: This resolution delegates authority to the Senior Vice Presidents of Facilities and Finance to negotiate a lease for space for clinical space for the OBGYN practice of Rowan University School of Osteopathic Medicine.

2018.04.33 AUTHORIZATION OF LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY AND LIONS GATE FOR MEDICAL PROFESSIONAL OFFICES LOCATED IN VOORHEES, NEW JERSEY FOR THE CLINICAL PRACTICE OF GERIATRIC MEDICINE

Summary Statement: This resolution authorizes the negotiation and execution of a Lease Agreement, according to which Rowan University, on behalf of Rowan University School of Osteopathic Medicine – New Jersey Institute for Successful Aging, shall lease 750 square feet at 1110 Laurel Oak Road, Voorhees, New Jersey from Lions Gate, for up to a three (3) year term, commencing May 1, 2018, for use of the Premises as medical professional offices for the clinical practice of Geriatric Medicine.

2018.04.34 AUTHORIZATION OF EXTENSION OF LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY AND 570 EGG HARBOR ROAD, LLC FOR MEDICAL PROFESSIONAL OFFICES LOCATED IN WASHINGTON TOWNSHIP, NEW JERSEY FOR THE CLINICAL PRACTICE OF FAMILY MEDICINE

Summary Statement: This resolution authorizes the sixty (60) month extension of a Lease Agreement currently in effect between Rowan University School of Osteopathic Medicine – Department of Family Medicine and 570 Egg Harbor
Road, LLC, from July 1, 2019 through June 30, 2024, consisting of approximately 8,100 square feet of medical professional offices for the clinical practice of Family Medicine, with rent payable at the rate of $13,837.00 per month, with combined rent, utilities, and other associated and agreed-upon charges not to exceed $1,895,432.00 (inclusive of anticipated CAM charges of $435,000.00 and anticipated utilities expenses of $239,000.00, for the duration of the sixty (60) month extension period).

2018.04.35  AUTHORIZATION OF AMENDMENT TO GROUND LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY AND SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY, INC.
Summary Statement: This resolution approves an amendment to the Land Lease Agreement between Rowan University and South Jersey Technology Park at Rowan University, Inc. executed on February 14, 2008 for Block 261, Lot 9 to incorporate an additional approximate three (3) acres to the leased parcel.

2018.04.36  BOARD COMMENDATION
Summary Statement: This resolution is a board commendation for the outgoing Student Trustee, Rbrey Singleton.

REPORT ON THE COLLEGE OF SCIENCE AND MATHEMATICS – KAREN MAGEE-SAUER

REPORT ON THE UNIVERSITY SENATE – BILL FREIND

REPORT FROM CHAIR OF THE SOUTH JERSEY TECHNOLOGY PARK BOARD – LARRY DIVIETRO

REPORT FROM CHAIR OF FOUNDATION BOARD – STEPHEN CLARK

REPORT FROM STUDENT TRUSTEE – RBREY SINGLETON

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President’s Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT