ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING
April 26, 2023

AGENDA

SCHEDULE

3:00 p.m.

CLOSED AND PUBLIC SESSIONS

CLOSED SESSION
Chamberlain SC Room 221/Webex
Personnel, Real Estate, and Litigation Matters

PUBLIC SESSION
Eynon Ballroom/Webex

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

PUBLIC HEARING FOR FY24 TUITION RATES
Hearing on FY24 Tuition and Student Costs

APPROVAL OF MINUTES FOR FEBRUARY 15, 2023

PRESIDENT’S REPORT

PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President’s Office was properly notified.

ACTION ITEMS FOR CONSENT AGENDA

2023.04.01 APPROVAL OF CERTIFICATES OF UNDERGRADUATE STUDY
Summary Statement: This resolution approves the offering of the academic programs, Certificates of Undergraduate Study in Database Development, Clinical Laboratory Science, Construction Project Management, and Construction Leadership.

2023.04.02 APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN CLINICAL LABORATORY SCIENCE
Summary Statement: This resolution approves the offering of the academic program, Certificate of Graduate Study in Clinical Laboratory Science.
2023.04.03 APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN SCHOOL EMERGENCY PREPAREDNESS AND RESPONSE LEADERSHIP

Summary Statement: This resolution approves the offering of the academic program, Certificate of Graduate Study in School Emergency Preparedness and Response Leadership.

2023.04.04 APPROVAL OF A MASTER OF SCIENCE IN APPLIED ENVIRONMENTAL SCIENCE

Summary Statement: This resolution approves the offering of the academic program, Master of Science in Applied Environmental Science.

2023.04.05 APPROVAL OF A MASTER OF SCIENCE IN MATERIALS SCIENCE & ENGINEERING

Summary Statement: This resolution approves the offering of the academic program, Master of Science in Materials Science & Engineering.

2023.04.06 APPROVAL OF A MASTER OF SCIENCE IN CLINICAL LABORATORY SCIENCE

Summary Statement: This resolution approves the offering of the academic program, Master of Science in Clinical Laboratory Science.

2023.04.07 APPROVAL OF NOMENCLATURE CHANGE OF THE DEPARTMENT OF MANAGEMENT AND ENTREPRENEURSHIP TO THE DEPARTMENT OF MANAGEMENT

Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from the Department of Management & Entrepreneurship to the Department of Management, effective July 1, 2023.

2023.04.08 APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2024

Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the FY24 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of university facilities and infrastructure improvements.

2023.04.09 APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2024 FOR AUXILIARY CAPITAL REQUESTS, INCLUDING RESIDENCE LIFE AND UNIVERSITY HOUSING

Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the FY24 budgetary cycle for Auxiliary Capital Improvements, including Residence Life and University Housing Requests. These projects include IRT and security upgrades geared towards the advancement of university facilities improvements.
2023.04.10 APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF INSURANCE AGREEMENTS
Summary Statement: The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY24 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.

2023.04.11 APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR STUDENT HOUSING STUDY BY BRAILSFORD & DUNLAVEY, INC.
Summary Statement: This resolution approves a contract without competitive bidding with Brailsford and Dunlavey, Inc., for the development of a student housing work plan in an amount not to exceed $125,000.

2023.04.12 APPROVAL OF A TOTAL PROJECT BUDGET FOR RENOVATIONS AT THE ENTERPRISE CENTER
Summary Statement: This resolution approves a total project budget for renovation activities at the Enterprise Center in a total amount not to exceed $850,000.

2023.04.13 AMENDMENT OF CONTRACT WITHOUT COMPETITIVE BIDDING WITH A SPECIALIZED RECRUITMENT SERVICE FIRM
Summary Statement: This resolution approves an amendment to a contract without competitive bidding with a specialized recruitment firm able to assist in the process of talent acquisition.

2023.04.14 AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH GLOBAL STUDENT RECRUITMENT ADVISORS FOR ADVERTISING FOR FOREIGN STUDENT RECRUITMENT SERVICES
Summary Statement: This resolution approves an amendment to the contract without competitive bidding with GSRA for foreign student recruitment services for FY23 for an additional amount of $275,000 for a new amount not to exceed $1,025,000 for FY23 with the possibility of renewal for FY24 and FY25.

2023.04.15 AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR CUSTOMER RELATIONSHIP MANAGEMENT SOFTWARE
Summary Statement: This resolution approves the amendment a contract without competitive bidding with EAB of Washington, DC for continued tracking of student retention data and will permit the Strategic Enrollment Management Office to renew the software and licenses for FY23 for an amount not to exceed $425,000 with a possibility of renewal for FY24 and FY25.
AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH CARNEGIE DARTELET FOR UNDERGRADUATE STUDENT RECRUITMENT SERVICES

Summary Statement: This resolution amends the contract without competitive bidding with Carnegie Dartelet for undergraduate recruitment web platforms and campaigns for FY23 for an amount not to exceed $500,000 with a possibility of renewal for FY24, FY25 and FY26.

AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR SERVICES OF CONNELL FOLEY AS A GOVERNMENTAL AFFAIRS AGENT

Summary Statement: This resolution approves the amendment in order to extend a consulting contract between Rowan University and Connell Foley in the area of government affairs. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.

AMENDMENT TO THE TOTAL PROJECT BUDGET FOR EVERGREEN HALL AND MULLICA HALL SHOWER PAN AND DRAIN REPLACEMENT

Summary Statement: This resolution approves additional funding for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall in a total amount not to exceed $1,415,000.

AMENDMENT TO THE TOTAL PROJECT BUDGET FOR OAK HALL AND LAUREL HALL ELEVATOR INSTALLATION

Summary Statement: This resolution approves additional funding for the installation of two elevators, one in Oak Hall and one in Laurel Hall, in a total amount not to exceed $1,550,000.

AMENDMENT TO THE AUTHORIZATION OF ADDITIONAL UNIVERSITY SIGNATORIES

Summary Statement: The resolution amends the authorization of certain signatories to ensure the availability of adequate signatories for orderly operations of the university, adequate oversight of contracts and agreements by content area experts, compliance with applicable state and federal requirements, the reconciliation of current practice with appropriate authority, meet supply chain demands, eliminate duplicative oversight, and eliminate delays in approval processes. All agreements and contracts will remain subject to legal review and agreements including financial commitments will remain subject to approval by the Division of Finance.

CONFERRAL OF HONORARY DEGREE FOR GERALD B. SHREIBER

Summary Statement: This resolution approves the awarding of an honorary Doctor of Veterinary Medicine degree to Gerald B. Shreiber in recognition of his extraordinary accomplishments as a business leader and entrepreneur, humanitarian, and animal advocate.
2023.04.22 AUTHORIZE THIRD AMENDMENT AND EXTENSION TO THE CONTRACT BETWEEN ROWAN UNIVERSITY AND PRESIDENT ALI HOUSHMAND

Summary Statement: This resolution approves a Third Amendment to the contract of employment for Ali Houshmand as President of the University extending the term of the contract through June 30, 2029.

2023.04.23 PERSONNEL ACTIONS

Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.

2023.04.24 APPROVAL OF SABBATICAL LEAVES

Summary Statement: This resolution grants sabbatical leave to identified faculty members for the 2023-2024 academic year.

2023.04.25 AUTHORIZING THE HIRING OF CERTAIN LAW ENFORCEMENT PERSONNEL WITHOUT NEED FOR PARTICIPATION IN THE CIVIL SERVICE EXAMINATION

Summary Statement: This resolution approves an exemption from the Civil Service Examination requirement for certain temporary entry level law enforcement officers.

2023.04.26 AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH N3RD STREET GAMERS FOR ESPORTS MEMBERSHIPS

Summary Statement: This resolution approves the amendment of the contract with N3rd Street Gamers and will provide for the purchase of university memberships for its students to participate in Esports and access to equipment for FY23 in an amount not to exceed $310,000 with a possible renewal for four additional years.

2023.04.27 AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH COMCAST FOR INTERNET SERVICES

Summary Statement: This resolution amends the contract without competitive bidding with Comcast for internet services for FY23 for an amount not to exceed $450,000 with the possibility of renewal for FY24, and FY25.

2023.04.28 AMENDMENT TO “ROWAN EDUCATIONAL ATTRACTIONS, INC.”

Summary Statement: This resolution approves a minor corporate amendment to Rowan Educational Attractions, Inc., and authorizes the execution and filing of documents in accordance with same.
2023.04.29  AUTHORIZATION TO NEGOTIATE AND EXECUTE PURCHASE AND SALE AGREEMENT OF REAL PROPERTY AT BLOCK 219, LOT 3 IN PITMAN, NEW JERSEY
Summary Statement: This resolution authorizes the negotiation and execution of an agreement of sale and any related actions necessary to consummate the purchase of property located at Block 219, Lot 3 in the Borough of Pitman, County of Gloucester, and State of New Jersey.

2023.04.30  DELEGATION OF AUTHORIZATION FOR NEGOTIATION AND EXECUTION OF A NEW LEASE AGREEMENT FOR ROWANSOM FAMILY AND INTERNAL MEDICINE PRACTICES
Summary Statement: This resolution delegates authority to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations to negotiate and execute a new lease agreement for the Rowan University School of Osteopathic Medicine Family and Internal Medicine Practices.

2023.04.31  BOARD COMMENDATION
Summary Statement: This resolution is a board commendation for the outgoing Student Trustee, Alyssa Bollendorf.

REPORT FROM UNIVERSITY SENATE – BILL FREIND

REPORT ON STUDENT SUCCESS – RORY McELWEE

REPORT FROM STUDENT TRUSTEE – MICHAEL HARRINGTON

PUBLIC COMMENTS
Individual remarks must be consistent with the topics previously listed with the President’s Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT
RESOLUTION #2023.04.01

APPROVAL OF CERTIFICATES OF UNDERGRADUATE STUDY

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act ("Restructuring Act"), the Board of Trustees of Rowan University ("Rowan") is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued and recognized certificates to be offered and awarded as independent or stackable credentials, and

WHEREAS, these Certificates of Undergraduate Study have been developed by their respective sponsoring academic Departments, and

WHEREAS, these Certificates will be relevant and beneficial to students seeking knowledge, skills, and credentialing in these areas, and

WHEREAS, these Certificates have been reviewed by the University Senate, the Deans of their respective authorizing academic Colleges and Schools, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic programs Certificate of Undergraduate Study in:

- Database Development
- Clinical Laboratory Science
- Construction Project Management
- Construction Leadership

be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic programs, Certificates of Undergraduate Study in Database Development, Clinical Laboratory Science, Construction Project Management, and Construction Leadership. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (4/11/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.02

APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN CLINICAL LABORATORY SCIENCE

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, Clinical Laboratory Science (CLS) is an area of high demand in our region’s healthcare workforce and this certificate will prepare students to gain entry level jobs in the field, and

WHEREAS, the academic program, Certificate of Graduate Study in Clinical Laboratory Science, has been developed by the Departments of Biological & Biomedical Sciences and Chemistry & Biochemistry, and

WHEREAS, Clinical Laboratory Scientists must understand and apply foundational scientific concepts and ensure the highest quality assurance standards are being met. This program was developed in close coordination with Virtua Health, a regional leader in the field due to the high need for individual’s trained in these skills. and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the College of Science and Mathematics, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Graduate Study in Clinical Laboratory Science, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Graduate Study in Clinical Laboratory Science. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (4/11/23)
Executive Committee (4/20/23)

4/26/23
RESOLUTION #2023.04.03

APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN SCHOOL EMERGENCY PREPAREDNESS AND RESPONSE LEADERSHIP

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act ("Restructuring Act"), the Board of Trustees of Rowan University ("Rowan") is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, in the wake of school safety tragedies on a national scale, policy makers have passed new statutes and enacted new regulations with the objectives of prevention and preparation, and

WHEREAS, the academic program, Certificate of Graduate Study in School Emergency Preparedness and Response Leadership, has been developed by the Disaster Science and Emergency Management Program within the Department of Sociology & Anthropology, and

WHEREAS, this certificate is designed for Emergency Managers, Academic Leaders, and Public School Teachers to address those basic areas of school security that principals, building coordinators, superintendents, faculty, coaches, and staff should know to promote a culture of preparedness and prevention in academic locations across multiple levels of education, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the College of Humanities & Social Sciences, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Graduate Study in School Emergency Preparedness and Response Leadership, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Graduate Study in School Emergency Preparedness and Response Leadership. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (4/11/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.04

APPROVAL OF A MASTER OF SCIENCE IN
APPLIED ENVIRONMENTAL SCIENCE

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the academic program, Master of Science in Applied Environmental Science, has been developed by the Department of Environmental Science, and

WHEREAS, heightened public interest in the hazards facing the environment, as well as the increasing demands placed on the environment by population growth, are projected to spur demand for highly skilled environmental scientists and specialists, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the School of Earth & Environment, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Master of Science in Applied Environmental Science, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Master of Science in Applied Environmental Science. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (4/11/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.05

APPROVAL OF A MASTER OF SCIENCE IN MATERIALS SCIENCE & ENGINEERING

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the academic program, Master of Science in Materials Science & Engineering, has been developed by the Department of Physics & Astronomy, and

WHEREAS, the master’s program will complement the existing PhD in Materials Science & Engineering by providing thesis and non-thesis tracks to prepare students for advanced research or employment in the materials and manufacturing sector, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the College of Science and Mathematics, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Master of Science in Materials Science & Engineering, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Master of Science in Materials Science & Engineering. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (4/11/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.06

APPROVAL OF A MASTER OF SCIENCE IN
CLINICAL LABORATORY SCIENCE

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the academic program, Master of Science in Clinical Laboratory Science, has been developed by the Departments of Biological & Biomedical Sciences and Chemistry & Biochemistry, and

WHEREAS, there is a critical need for leaders and managers in clinical laboratory settings where the highest levels of scientific expertise and quality assurance standards are required, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the College of Science & Mathematics, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Master of Science in Clinical Laboratory Science, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Master of Science in Clinical Laboratory Science. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (4/11/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.07

APPROVAL OF NOMENCLATURE CHANGE OF THE DEPARTMENT OF MANAGEMENT AND ENTREPRENEURSHIP TO THE DEPARTMENT OF MANAGEMENT

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act ("Restructuring Act"), the Board of Trustees of Rowan University ("Rowan") is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, pursuant to Resolution #2021.12.06, a new School of Innovation & Entrepreneurship was created within the William G. Rohrer College of Business to house the Entrepreneurship programs, courses, and faculty within a separate entity, and

WHEREAS, the existing Department of Management and Entrepreneurship no longer offers courses in Entrepreneurship but retains the Management and Human Resource Management programs, courses, and faculty, and

WHEREAS, this request for a change in nomenclature has been reviewed by the University Senate, the Dean of the William G. Rohrer College of Business, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees and recommended for approval,

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University approves the nomenclature change from the Department of Management and Entrepreneurship to the Department of Management, effective July 1, 2023.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the President to proceed with the nomenclature change from the Department of Management & Entrepreneurship to the Department of Management, effective July 1, 2023.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (4/11/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.08

APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2024

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”), a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

WHEREAS, the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan, and

WHEREAS, the Board of Trustees approved Resolution 2017.06.43 requiring that the Board of Trustees approve total project budgets for capital projects in excess of $250,000, and

WHEREAS, Rowan has determined that there exists a significant need for facilities and infrastructure improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of professional services that would allow for the advancement and accomplishment of these needs, and

WHEREAS, Rowan has established that a need exists for certain projects through a process of Facilities Renewal, involving review by a University Capital Committee representing critical University departments and functions, and prioritized by the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner, and

WHEREAS, such priorities have been established in conjunction with the Office of the President and the Office of Finance, and have been set forth in Attachment A to this resolution, and further established as the “Rowan University FY24 Capital List”, and

WHEREAS, the Facilities Committee and the Budget and Finance Committee of the Board of Trustees have been informed of the need for those projects and have recommended approval by the Board of Trustees of those projects’ budgets

THEREFORE BE IT RESOLVED by the Board of Trustees that the Capital Projects List (attached as Rowan University FY24 Capital List) and project budgets of those projects listed and itemized on Attachment A are approved, and

(continued)
RESOLUTION #2023.04.08 (continued)

BE IT FURTHER RESOLVED that the funding for such projects will be derived in part from the Bond Proceeds as well as from University Reserves to the extent that such use is determined to be appropriate by the Senior Vice President for Finance and Chief Financial Officer and the President, and

BE IT FURTHER RESOLVED that Rowan may, in accordance with applicable law and policy, engage in any and all necessary procurements to obtain services necessary to implement the Projects as outlined herein.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY24 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of university facilities and infrastructure improvements. They are enumerated within the Attachment A to this resolution.

Recommended for Approval By:
Facilities Committee (4/10/23)
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
## Rowan University FY24 Capital List
3/21/2023

### Renewal Projects

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Building</th>
<th>Priority</th>
<th>Grand Total</th>
<th>Funding Type</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Beautification Phase I</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$200,000</td>
<td>Capital Renewal</td>
<td>Construction</td>
</tr>
<tr>
<td>Underground Infrastructure Repairs and Pipe Repairs</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$1,700,000</td>
<td>Capital Renewal</td>
<td>Construction</td>
</tr>
<tr>
<td>Water Infiltration, Controls, and Building Infrastructure Replacement/ Repairs</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$750,000</td>
<td>Capital Renewal</td>
<td>Interior Construction</td>
</tr>
<tr>
<td>ADA Improvements</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$500,000</td>
<td>Capital renewal</td>
<td>Interior Construction</td>
</tr>
<tr>
<td>SOM Mechanical System Replacement &amp; Design</td>
<td>SOM Campus Wide</td>
<td>1 - Immediate</td>
<td>$170,000</td>
<td>Capital Renewal</td>
<td>Interior Construction</td>
</tr>
<tr>
<td>Life Safety System and Equipment Repair</td>
<td>University Wide, Glassboro</td>
<td>1 - Immediate</td>
<td>$100,000</td>
<td>Capital Renewal</td>
<td>Interior Construction</td>
</tr>
<tr>
<td>Exterior Repairs and Renewal (benches,paving, landscape, lighting, etc...)</td>
<td>University Wide, Glassboro</td>
<td>1 - Immediate</td>
<td>$100,000</td>
<td>Capital Renewal</td>
<td>Construction</td>
</tr>
<tr>
<td>Science Hall Air Compressor</td>
<td>Science Hall, Glassboro</td>
<td>1 - Immediate</td>
<td>$80,000</td>
<td>Capital Renewal</td>
<td>Construction</td>
</tr>
<tr>
<td>Track &amp; Wacker Field Turf Replacement</td>
<td>Athletic Facilities</td>
<td>1 - Immediate</td>
<td>$2,700,000</td>
<td>Capital Renewal</td>
<td>Construction</td>
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**Total for Renewal Projects** $6,300,000

### Capital Improvement Projects

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<th>Funding Type</th>
<th>Category</th>
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<tbody>
<tr>
<td>CAA Facility</td>
<td>University Wide, Glassboro Campus</td>
<td>1 - Immediate</td>
<td>$1,700,000</td>
<td>Capital Project</td>
<td>Construction</td>
</tr>
<tr>
<td>Space for New Faculty Hires</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$250,000</td>
<td>Capital Project</td>
<td>Interior Construction</td>
</tr>
<tr>
<td>Campus Furniture</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$350,000</td>
<td>Capital Project</td>
<td>Interior Construction</td>
</tr>
<tr>
<td>Classroom &amp; Common Areas</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$350,000</td>
<td>Capital Project</td>
<td>Interior Construction</td>
</tr>
<tr>
<td>Predevelopment/Feasibility Studies and Real Estate Services</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$400,000</td>
<td>Capital Project</td>
<td>Professional Services</td>
</tr>
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</table>

**Total for Capital Improvement Projects** $3,050,000

### IRT Capital Improvements

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<tr>
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<th>Funding Type</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Card Access and Security Improvements</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$605,000</td>
<td>Capital Improvement</td>
<td>Information Technology</td>
</tr>
<tr>
<td>Cloud &amp; Datacenter Services</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$3,540,000</td>
<td>Capital Improvement</td>
<td>Information Technology</td>
</tr>
<tr>
<td>Core Network Upgrade</td>
<td>University Wide</td>
<td>1 - Immediate</td>
<td>$1,000,000</td>
<td>Capital Improvement</td>
<td>Information Technology</td>
</tr>
</tbody>
</table>

**Total for IRT Projects** $5,145,000

**Total FY24 Capital Funding** $14,495,000

Note: *ONLY WITH THE APPROVAL OF THE SENIOR VICE PRESIDENT FOR FINANCE AND CHIEF FINANCIAL OFFICER*, this listing contemplates retaining the ability to shift dollars between projects as we do advance them and generate savings or need to expand scope in any area but operate within the overall designated budget on this sheet.
RESOLUTION #2023.04.09

APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2024
FOR AUXILIARY CAPITAL REQUESTS, INCLUDING RESIDENCE LIFE AND
UNIVERSITY HOUSING

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”), a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

WHEREAS, the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan, and

WHEREAS, the Board of Trustees approved Resolution 2017.06.43 requiring that the Board of Trustees approve total project budgets for capital projects in excess of $250,000, and

WHEREAS, Rowan has determined that there exists a significant need for facilities improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of professional services that would allow for the advancement and accomplishment of these needs, and

WHEREAS, Rowan has established that such needs shall be identified and prioritized by the management responsible for the operation of student auxiliary services in consultation with the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner, and

WHEREAS, the Facilities Committee and the Budget and Finance Committee of the Board of Trustees have been informed of the need for those projects and have recommended approval by the Board of Trustees of those project budgets, and

WHEREAS, the funding for such projects will be derived in part from Bond Proceeds for these auxiliary entities as well as Auxiliary Reserve to the extent that such use is determined to be appropriate by the Senior Vice President for Finance and Chief Financial Officer and the President

THEREFORE BE IT RESOLVED by the Board of Trustees that the Auxiliary Capital Improvements, including Residence Life and University Housing Requests (attached as Auxiliary Residence Life and University Housing Projects) and project budgets of these projects listed and itemized on the attachment are approved, and

(continued)
RESOLUTION #2023.04.09 (continued)

BE IT FURTHER RESOLVED that such projects are subject to final approval based on availability of funds and certification of same by the Senior Vice President for Finance and Chief Financial Officer and the President following the determination of the FY24 Budget and may be subject to further prioritization by the Capital Committee and leadership of the auxiliary entities upon finalization of that budget, and

BE IT FURTHER RESOLVED that Rowan University may, in accordance with applicable law and policy, engage in any and all necessary procurement activities to obtain services necessary to implement the Projects as outlined herein.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY24 budgetary cycle for Auxiliary Capital Improvements, including Residence Life and University Housing Requests. These projects include IRT and security upgrades geared towards the advancement of university facilities improvements. They are enumerated within the attached “Auxiliary Residence Life and University Housing Projects” to this resolution.

Recommended for Approval By:
Facilities Committee (4/10/23)
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
### Auxiliary Residence Life and University Housing Projects

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Building</th>
<th>Priority</th>
<th>Grand Total</th>
<th>Funding Type</th>
<th>Category</th>
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<tbody>
<tr>
<td>Residence Hall Upgrade Project - Balance of IRT Request</td>
<td>Residence Halls</td>
<td>1 - Immediate</td>
<td>$2,600,000</td>
<td>Auxiliary Improvement</td>
<td>Information Technology</td>
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<tr>
<td>Residence Hall Upgrade Project - Security Improvement Alternate</td>
<td>Residence Halls</td>
<td>1 - Immediate</td>
<td>$1,800,000</td>
<td>Auxiliary Improvement</td>
<td>Information Technology</td>
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<tr>
<td><strong>Total for Auxiliary Residence Life Projects</strong></td>
<td></td>
<td></td>
<td>$4,400,000</td>
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Note: *WITH THE APPROVAL OF THE SENIOR VICE PRESIDENT FOR FINANCE AND CHIEF FINANCIAL OFFICER ONLY*, this listing contemplates retaining the ability to shift dollars between projects as we do advance them and generate savings or need to expand scope in any area but operate within the overall designated budget on this sheet.
WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(aa)(1), Rowan University has the authority to procure and enter into contracts for any type of insurance to protect against loss and damage to property, against employees’ liability, and for all other purposes, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of the bidding threshold unless such contracts fall within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(v), Rowan was authorized to enter into contracts without competitive bidding if such contracts were within the exceptions codified under N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to those exceptions, purchases of insurance, including insurance coverage, are exempt from the rules requiring public bidding if awarded by the Board at a public meeting, N.J.S.A. 18A:64-56(a) (11), and

WHEREAS, Rowan is currently in the process of soliciting market quotes for its insurance needs through accepted industry practices relating to obtaining such quotes, with the policy year to begin July 1, 2023, and

WHEREAS, Rowan does not expect to be able to negotiate the final terms and premiums for the various insurances it expects to purchase for FY24 (beginning July 1, 2023) before the Board of Trustees holds its final meeting of the year on June 21, 2023, and

WHEREAS, the Board wishes to afford Rowan flexibility in contracting to allow Rowan to obtain necessary insurance policies at the best market prices while ensuring the necessary internal controls are in place to ensure efficient use of resources, and

(continued)
WHEREAS, the Board delegated to the Board’s Ad Hoc Committee on Risk Management the responsibility to review the insurance program proposed for prior Fiscal Years including FY23 and to the President the authority to finally approve insurance contracts for those years, which resulted in appropriate insurance contracts within approved budgets, and has concluded that this is an appropriate and desirable procedure to follow.

THEREFORE BE IT RESOLVED by the Board of Trustees that the Board delegates to the President and Senior Vice President for Finance and Chief Financial Officer the authority to approve insurance contracts for FY24, following review of the proposed insurance program by the Committee on Risk Management, and

BE IT FURTHER RESOLVED by the Board of Trustees that any contracts so purchased will be reported through the Budget and Finance Committee meeting next following the award of the contracts.

SUMMARY STATEMENT/RATIONALE

The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY24 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.

Recommended for Approval By:
Risk Management Committee (02/15/23)
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.11

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR STUDENT HOUSING STUDY BY BRAILSFORD & DUNLAVEY, INC.

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services pursuant to N.J.S.A. 18A:64-56(a)(15), and

WHEREAS, Rowan has determined that certain housing buildings require updated facilities, spaces, and other modern living environments, and

WHEREAS, the University wishes to evaluate the current existing needs of housing facilities as well as the need for the future based on projected evolution of student enrollment, changing trends in housing, and anticipated needs, and

WHEREAS, Brailsford & Dulavey, Inc. ("B&D"), is an expert in the field of planning, development, and management, and

WHEREAS, Rowan has determined B&D can assist in the development of an implementation plan that addresses the campus’s most urgent needs, and

WHEREAS, the cost to perform the required Student Housing Study and Plan will cost an approximate $125,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Brailsford & Dulavey, Inc., of Washington, DC for the development of a student housing work plan in an amount not to exceed $125,000, and

(continued)
RESOLUTION #2023.04.11 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Brailsford and Dunlavey, Inc., for the development of a student housing work plan in an amount not to exceed $125,000.

Recommended for Approval By:
Facilities Committee (4/10/23)
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.12

APPROVAL OF A TOTAL PROJECT BUDGET FOR RENOVATIONS AT THE ENTERPRISE CENTER

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, the Rowan University (“Rowan”) Department of Nursing had been located at the Enterprise Center, and

WHEREAS, due to the partnership between Rowan and Virtua Health, the School of Nursing was relocated, and

WHEREAS, it has been determined that the Division of Strategic Enrollment Management will be relocated to the Enterprise Center from Savitz Hall so that student services such as tutoring and advising can be expanded within Savitz Hall, and

WHEREAS, twenty-eight (28) work spaces need to be created in the Enterprise Center to accommodate the Division of Strategic Enrollment Management, and

WHEREAS, in order to create these work spaces, the oversized modular furniture that had been utilized by the Department of Nursing needs to be removed to create a more efficient use of space and the space needs to be renovated and fit-out needs to be implemented so as to accommodate the needs of the Division of Strategic Enrollment Management, and

WHEREAS, since Rowan is a tenant at the Enterprise Center, renovation activities will be performed by the Landlord, Nexus Properties, and

WHEREAS, the University has concluded that the renovations to the Enterprise Center shall not exceed a total project budget of $850,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs to facilitate the activities as identified above

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the renovation activities including removal of existing furniture and fit out for the Division of Strategic Enrollment Management at the Enterprise Center is established in an amount not to exceed $850,000.

(continued)
RESOLUTION #2023.04.12 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution approves a total project budget for renovation activities at the Enterprise Center in a total amount not to exceed $850,000.

Recommended for Approval By:
Facilities Committee (4/10/23)
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.13

AMENDMENT OF CONTRACT WITHOUT COMPETITIVE BIDDING WITH A SPECIALIZED RECRUITMENT SERVICE FIRM

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64M-9(k), and

WHEREAS, pursuant to Resolution 2013.12.06, the Board of Trustees recognized that Rowan’s acquisition of certain services requiring specialized technical and professional expertise may require flexibility in the procurement process such that Requests for Quotations, including proposed pricing, potential interviews of the firm or service provider, and other relevant information, provide a preferred means to acquire those services, and

WHEREAS, pursuant to Resolution 2021.10.03, the Board of Trustees confirmed and approved concerted action necessary on the part of Rowan University to become a R1 institution, including but not limited to entering into affiliations with entities capable of research and innovation as well enhancing internal capacity for such activities, and

WHEREAS, Rowan University has concluded that expansion of internal capacity and infrastructure may require the recruitment of specialized professionals and targeted recruitment efforts best performed by specialized recruitment and talent acquisition firms, and

WHEREAS, Rowan University wishes to retain flexibility in the retention of such specialized firm and engage in an evaluation process including review of proposed project team partners, review of timelines for the projects and deliverables, interviews of relevant teams, and consideration of other relevant factors, and

WHEREAS, pursuant to Resolution 2022.02.09, the Board of Trustees approved entering into a contract with the identified and selected recruitment firm provided the Chief Human Resources Officer evaluates such firm from among available competent firms based on relevant factors, including expertise, available success metrics, projected timetables, costs, and other related factors, and

WHEREAS, Witt/Kieffer Inc., was selected as the recruitment firm for the project which was not expected to exceed a total cost of $350,000, and

(continued)
RESOLUTION #2023.04.13 (continued)

WHEREAS, pursuant to promotions from within the University’s current talent, additional searches are required in which the recruitment of specialized professionals and targeted recruitment efforts would be best performed by Witt/Kiefer Inc., and

WHEREAS, Rowan wishes to increase the contract amount by $150,000 for a new not to exceed amount of $500,000 for such additional services, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract with Witt/Kieffer Inc. and increase the not to exceed amount by $150,000

SUMMARY STATEMENT/RATIONALE

This resolution approves an amendment to a contract without competitive bidding with a specialized recruitment firm able to assist in the process of talent acquisition.

Recommended for Approval By:
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.14

AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH GLOBAL STUDENT RECRUITMENT ADVISORS FOR ADVERTISING FOR FOREIGN STUDENT RECRUITMENT SERVICES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services and professional consulting services pursuant to N.J.S.A. 18A:64-56(a)(20) and (15), and

WHEREAS, Rowan has determined that in order to meet its strategic goals relating to foreign student recruitment, it is necessary to continue to partner with Global Student Recruitment Advisors (“GSRA”), a firm specializing in recruiting such students, and

WHEREAS, pursuant to Resolution 2022.02.19, the Rowan University Board of Trustees approved a contract without competitive bidding with GSRA for advertising for foreign student recruitment services, in an amount not to exceed $750,000 for FY23, and

WHEREAS, Rowan University wishes to increase the contract by an additional $275,000 per year based on the success of the program as it would be beneficial to increase the program and to reach more potential students, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the contract with GSRA, of Morristown, New Jersey by $275,000 for a total amount not to exceed $1,025,000 for FY23.

(continued)
RESOLUTION #2023.04.14 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution approves an amendment to the contract without competitive bidding with GSRA for foreign student recruitment services for FY23 for an additional amount of $275,000 for a new amount not to exceed $1,025,000 for FY23 with the possibility of renewal for FY24 and FY25.

Recommended by Approval By:
Budget & Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.15

AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR CUSTOMER RELATIONSHIP MANAGEMENT SOFTWARE

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services pursuant to 18A:64-56(a)(20) and for Information Technology pursuant to 18A:64-56(a)(19), and

WHEREAS, Rowan has identified a need for customer relationship management software that tracks data relating to student retention by monitoring students’ progress and satisfaction in a variety of areas, and

WHEREAS, Rowan University has previously obtained these services through Hobson’s and has been satisfied with the functionality of the software and can achieve efficiencies through the continued use of the software rather than implement a new product to meet this need, and

WHEREAS, pursuant to Resolution 2020.06.24, the Board of Trustees authorized Rowan to enter into a contract without competitive bidding with Hobson’s for customer relationship management software that tracks student retention in the amount not to exceed $125,000 for FY23, and

WHEREAS, Rowan University wishes to increase the contract by an additional $300,000 per year based on the success of the program and it has been decided it would be beneficial to increase the program and to reach more potential students, and

WHEREAS, Rowan University would further like to acknowledge that Hobson’s has now been acquired by EAB and going forward the contract will be with EAB for these services, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expenses authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract with Hobson’s to acknowledge that EAB, located in Washington, DC has acquired Hobson’s, and

(continued)
RESOLUTION #2023.04.15 (continued)

BE IT FURTHER RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract amount to a new amount not to exceed $425,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves the amendment a contract without competitive bidding with EAB of Washington, DC for continued tracking of student retention data and will permit the Strategic Enrollment Management Office to renew the software and licenses for FY23 for an amount not to exceed $425,000 with a possibility of renewal for FY24 and FY25.

Recommended by Approval By:
Budget & Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.16

AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH CARNEGIE DARTELET FOR UNDERGRADUATE STUDENT RECRUITMENT SERVICES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology (IRT) products and services pursuant to 18A:64-56(a)(19) and recruitment services pursuant to 18A:64-56(a)(20), and

WHEREAS, Rowan University has identified the need of student recruitment web design assistance and campaign materials for the Admissions Department, and

WHEREAS, Carnegie Dartelet currently provides these services to Rowan and is an industry leader in building Web platforms and campaign designs for student recruitment, and

WHEREAS, Pursuant to Resolution 2022.04.09, the Board of Trustees authorized Rowan to enter into a contract without competitive bidding with Carnegie Dartelet for student recruitment web design services and campaign material in the amount not to exceed $400,000 for FY23, and

WHEREAS, the University has concluded that additional services of Carnegie Dartelet are required in an effort to recruit students for future terms and therefore it is necessary to increase the amount not to exceed by $100,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE, BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the contract with Carnegie Dartelet, of Westford, Massachusetts for FY23 by the amount of $100,000 for a new amount to exceed amount of $500,000.
RESOLUTION #2023.04.16 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution amends the contract without competitive bidding with Carnegie Dartelet for undergraduate recruitment web platforms and campaigns for FY23 for an amount not to exceed $500,000 with a possibility of renewal for FY24, FY25 and FY26.

Recommended by Approval By:
Budget & Finance Committee (4/10/23)
Executive Committee (4/20/23)

4/26/23
RESOLUTION #2023.04.17

AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR SERVICES OF CONNELL FOLEY AS A GOVERNMENTAL AFFAIRS AGENT

WHEREAS, the Higher Education Restructuring Act requires that any proposed contract to procure the services of a lobbyist or governmental affairs agent be considered at a public meeting and approved by the governing board of a public research university or state college, N.J.S.A. 18A:3B-56, and

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”) Rowan University, a public research university, has increased capacity to conduct private and public grant funded research, and

WHEREAS, Rowan has continued to increase its involvement in activity at the federal and state level as a result of its research university status and continues to require assistance from a firm focused on federal and state matters; and

WHEREAS, Pursuant to Resolution 2022.02.25, Rowan entered into a contract with Connell Foley (“Connell Foley”) for the amount of $17,500 per month from April 1, 2022 through March 31, 2023 and not to exceed a total of $225,000 for the contracted period when including preapproved, reasonable and necessary travel expenses, and

WHEREAS, Pursuant to Resolution 2023.02.11, Rowan amended the contract with Connell Foley to expand the capacity and effort in order to support the growth of the University, and extended services on a continuing basis effective January 1, 2023 through March 31, 2023 for $22,500 per month for said services and reasonable and necessary preapproved travel expenses in a total contract amount not to exceed $240,000, and

WHEREAS, the University continues to expand and provide additional opportunities for its students and the State which require the continuation of these efforts on the part of Connell Foley in order to secure funding and support, and

WHEREAS, the services to be rendered by Connell Foley are exempt from public bidding pursuant to the Professional Consulting Services exemption of N.J.S.A. 18A:64-56(a)(15), which has been explicitly adopted by Rowan pursuant to Resolution 2014.02.02, and

WHEREAS, Rowan University has established a separate Charitable Foundation for the advancement of Rowan University and the development of an endowment, known as the Rowan University Foundation (“Foundation”), and

(continued)
WHEREAS, the Foundation maintains a discretionary fund that may be used by Rowan University for necessary operations and other needs that is funded by private donations and not supported by federal or state dollars, and

WHEREAS, the Foundation assets are separately accounted for and capable of tracing to source funding, and

WHEREAS, Rowan wishes to continue the contract with Connell Foley effective April 1, 2023 through March 31, 2024 for $22,500 per month for services and reasonable and necessary preapproved travel expenses in a total contract amount not to exceed $285,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has confirmed that there are sufficient funds available in the discretionary fund of the Foundation described above to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the contract with Connell Foley of Roseland, New Jersey for the provision of government relations services is hereby amended for the period of April 1, 2023 through March 31, 2024 for a total contract amount not to exceed $285,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves the amendment in order to extend a consulting contract between Rowan University and Connell Foley in the area of government affairs. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.

Recommended for Approval By:
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
AMENDMENT TO THE TOTAL PROJECT BUDGET FOR EVERGREEN HALL AND MULLICA HALL SHOWER PAN AND DRAIN REPLACEMENT

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act ("Restructuring Act"), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction of projects under N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, the University has concluded that the showers in Mullica Hall and Evergreen Hall student housing facilities require repairs due to age and use, and

WHEREAS, the shower pans and drains require replacement to prevent leaking that has been caused and will result in ongoing damage to the building, and

WHEREAS, Resolution 2021.12.10 approved up to $850,000 for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall, and

WHEREAS, bids for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall were received by Rowan University ("Rowan") on February 6, 2023, and

WHEREAS, the bid amounts exceeded the previously approved total project budget due to construction labor cost escalation and material availability since the construction cost estimate was initially developed, and

WHEREAS, Resolution 2023.02.14 approved additional funding for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall in a total amount not to exceed $1,275,000, and

WHEREAS, due to a clerical error in the bid totals, it has been determined that an additional $140,000 above the amount requested in Resolution 2023.02.14 is necessary to replace the shower pans and drains and Mullica Hall and Evergreen Hall, and

WHEREAS, Rowan has therefore concluded that the total project budget for the replacement of the shower pans and drains in Mullica Hall and Evergreen Hall shall not exceed a new total of $1,415,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs associated with the activities identified above
RESOLUTION #2023.04.18 (continued)

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the replacement of the shower pans and drains in Mullica Hall and Evergreen Hall is increased by $140,000 for a new total not to exceed $1,415,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves additional funding for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall in a total amount not to exceed $1,415,000.

Recommended for Approval By:
Facilities Committee (4/10/23)
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)

4/26/23
RESOLUTION #2023.04.19

AMENDMENT TO THE TOTAL PROJECT BUDGET FOR OAK HALL AND LAUREL HALL ELEVATOR INSTALLATION

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act ("Restructuring Act"), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction of projects under N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, the University has performed renovations of Oak Hall and Laurel Hall so that each building may be used as temporary and flexible space for a variety of uses, and

WHEREAS, the University has decided that Oak Hall and Laurel Hall should be programmed for use on a permanent basis going forward, and

WHEREAS, to function more efficiently and provide access in accordance with the applicable law, including but not limited to the Americans with Disabilities Act (ADA), each building needs the installation of one elevator, and

WHEREAS, Resolution 2022.04.06 approved up to $650,000 for the installation of two elevators, and

WHEREAS, bids for the installation of one elevator in Oak Hall and one elevator in Laurel Hall will be received by the University in May, and

WHEREAS, it is anticipated that the bid amounts will exceed the total project budget previously approved as the original estimate only included the cost of the two elevator cabs, and

WHEREAS, after engaging professional consultants, the scope of work was revised expanding the scope for infrastructure and construction related activities to install the two elevators, including the addition of new electrical service, construction of the shaft, demolition in the hallways, and partial office renovations to improve horizontal circulation on each floor and

WHEREAS, the University has therefore concluded that the total project budget for the elevator installation in Oak Hall and Laurel Hall needs to be increased, and

WHEREAS, it has been determined that an additional $900,000 is necessary for the elevator installation, and

WHEREAS, the University has therefore concluded that the total project budget for the elevator installation in Oak Hall and Laurel Hall shall not exceed a new total of $1,550,000, and

(continued)
RESOLUTION #2023.04.19 (continued)

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs associated with the activities identified above

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the installation of an elevator in Oak Hall and an elevator in Laurel Hall is increased by $900,000 for a new total not to exceed $1,550,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves additional funding for the installation of two elevators, one in Oak Hall and one in Laurel Hall, in a total amount not to exceed $1,550,000.
RESOLUTION #2023.04.20

AMENDMENT TO THE AUTHORIZATION OF
ADDITIONAL UNIVERSITY SIGNATORIES

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(k), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

WHEREAS, pursuant to Resolutions 2017.06.42 and 2020.04.18, the Board of Trustees approved the addition of certain designated signatories on behalf of the University, in certain limited areas to ensure adequate authorized signatories for orderly operations while maintaining adequate controls on same, and

WHEREAS, the University wishes to ensure adequacy of oversight and appropriate involvement of Executive leadership in reviewing contracts and agreements, and

WHEREAS, the University will ensure orderly operations through the amendment of certain signatories in order to continue to accomplish the following goals:

- Presence of sufficient signatories to ensure that essential agreements and contracts do not suffer delay when the President or Senior Vice President for Finance and CFO is unavailable;
- Adequate oversight of agreements and contracts by the appropriate representative of senior leadership based on content knowledge;
- Reconcile current practice relating to represented employees with appropriate signatory authority;
- Adequate oversight of grant and sponsorship agreements to ensure compliance with federal and state requirements;
- Meet demands of the University supply chain in the atmosphere of global supply chain strains and streamline where possible to eliminate duplicative oversight,
- Eliminate delays in the approval processes in which systems controls adequately address said processes, and

THEREFORE BE IT RESOLVED that the Board of Trustees approves the amendment to the previously approved designated signatories as per the attached Exhibit.

(continued)
RESOLUTION #2023.04.20 (continued)

SUMMARY STATEMENT/RATIONALE

The resolution amends the authorization of certain signatories to ensure the availability of adequate signatories for orderly operations of the university, adequate oversight of contracts and agreements by content area experts, compliance with applicable state and federal requirements, the reconciliation of current practice with appropriate authority, meet supply chain demands, eliminate duplicative oversight, and eliminate delays in approval processes. All agreements and contracts will remain subject to legal review and agreements including financial commitments will remain subject to approval by the Division of Finance.

Recommended for Approval By:
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
<table>
<thead>
<tr>
<th>Area</th>
<th>Authority</th>
<th>Contracts/Transactions</th>
<th>Scope/Limit (all subject to Legal Review)</th>
</tr>
</thead>
<tbody>
<tr>
<td>University</td>
<td>President</td>
<td>All contracts in the absence of delegated signors.</td>
<td>Subject to limits imposed by Board of Trustees</td>
</tr>
<tr>
<td>University</td>
<td>Senior Vice President of Finance</td>
<td>All contracts in the absence of delegated signors.</td>
<td>Subject to limits imposed by Board of Trustees.</td>
</tr>
<tr>
<td>University</td>
<td>Assistant Vice President for Finance/Controller OR Assistant Vice President for Budget and Financial Planning</td>
<td>All contracts in the absence of delegated signors. Senior Vice President is preferred except in areas of specified delegation.</td>
<td>Subject to limits imposed by Board of Trustees.</td>
</tr>
<tr>
<td>Academic</td>
<td>Provost/Senior Vice President of Academic Affairs</td>
<td>Contracts pertaining to Academic Programs, Academic Affiliations, partnerships and joint degree programs with no monetary commitment.</td>
<td>No monetary commitment on behalf of University.</td>
</tr>
<tr>
<td>Grant/Research</td>
<td>Vice President for Research with co-signature of Assistant Vice President for Finance/Controller OR Assistant Vice President for Budget and Financial Planning OR Senior Vice President for Finance</td>
<td>Grants and contracts with federal, state, corporations and foundations.</td>
<td>AVP as cosigner - Up to aggregate grant amount of $2,000,000. SVP Finance as cosigner - Above $2,000,000 or requiring University match over $100,000.</td>
</tr>
<tr>
<td></td>
<td>Vice President for Research with co-signature of OR Assistant Vice President for Finance/Controller OR Assistant Vice President for Budget and Financial Planning OR Senior Vice President for Finance</td>
<td>All sponsored research agreements (federal, state, corporate and foundations).</td>
<td>AVP as cosigner - Up to aggregate grant amount of $2,000,000. SVP Finance as cosigner - Above $2,000,000 or requiring University match over $100,000.</td>
</tr>
<tr>
<td></td>
<td>Vice President for Research</td>
<td>All IP agreements, including MTAs and Research Compliance Agreements, including inter-institutional agreements.</td>
<td>Excluding Equity Share Agreements which must be signed by Senior VP of Finance.</td>
</tr>
<tr>
<td>Department</td>
<td>Responsible Officer</td>
<td>Description</td>
<td>Condition</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>Finance</td>
<td>Senior Vice President for Finance</td>
<td>All university contracts that are in excess of $250,000 university/student</td>
<td>Subject to limits imposed by Board of Trustees.</td>
</tr>
<tr>
<td></td>
<td>Assistant Vice President for Finance/Controller or Assistant Vice President for Budget and Financial Planning</td>
<td>university/student funds (e.g., leases, debt financing, settlements, real property).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Assistant Vice President for Finance/Controller or Assistant Vice President for Budget and Financial Planning</td>
<td>All university contracts that are less than $250,000 using university funds.</td>
<td>Subject to limits imposed by Board of Trustees.</td>
</tr>
<tr>
<td></td>
<td>Senior Director of Contracting and Procurement</td>
<td>All contracts that are less than $250,000 using student funds.</td>
<td>Subject to limits imposed by Board of Trustees.</td>
</tr>
<tr>
<td></td>
<td>Assistant Vice President for Finance/Controller or Assistant Vice President for Budget and Financial Planning</td>
<td>All contracts using student-raised funds</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Assistant Vice President for Finance/Controller or Assistant Vice President for Budget and Financial Planning</td>
<td>Purchase Orders that exceed $250,000</td>
<td>Subject to limits imposed by Board of Trustees, must be in operating budget.</td>
</tr>
<tr>
<td></td>
<td>Senior Director of Contracting and Procurement</td>
<td>All university contracts that are less than $5,000 using general funds</td>
<td>Subject to limits imposed by Board of Trustees, must be in operating budget.</td>
</tr>
<tr>
<td>Labor/Management Relations</td>
<td>VP for Human Resources or authorized Labor Management Relations Representative</td>
<td>Local Agreements and individually negotiated matters with represented employees relating to labor management relations.</td>
<td>Subject to limits imposed by Board of Trustees, excluding financial commitments.</td>
</tr>
</tbody>
</table>

** In the event that neither the Assistant Vice President for Budget and Financial Planning nor the Assistant Vice President for Finance/Controller are available to sign their designated contracts, they may assign appropriate personnel to sign on their behalf.
RESOLUTION #2023.04.21

CONFERRAL OF HONORARY DEGREE FOR GERALD B. SHREIBER

WHEREAS, Rowan University seeks to honor individuals who are stalwarts in their field and who demonstrate a commitment to serving others through their leadership, scholarship and mentorship; and

WHEREAS, Rowan University recognizes such individuals by awarding honorary degrees; and

WHEREAS, the President of the University has recommended to the Board of Trustees that Gerald B. Shreiber is such an individual and deemed worthy of receiving an honorary degree from Rowan University; and

WHEREAS, Gerald B. Shreiber is a respected South Jersey businessman and entrepreneur who built J&J Snack Foods Corp. into one of the consummate international brands in the snack food and beverage industry; and

WHEREAS, Gerald B. Shreiber was a seven-time winner on the FORBES list of the “200 Best Small Companies” and a two-time recipient of the Ernst & Young Entrepreneur of the Year Award; and

WHEREAS, Gerald B. Shreiber is an avid animal lover devoted to animal welfare and animal advocacy; and

WHEREAS, Gerald B. Shreiber is a member of the board of the Pennsylvania SPCA, a former recipient of the South Jersey Humanitarian of the Year Award from the Animal Adoption Center, and a former board member and supporter of the North American Wildlife Park Foundation, the Animal Welfare Institute, Guide Dogs for the Blind, and many other animal welfare organizations; and

WHEREAS, Gerald B. Shreiber created S.A.F.E. (Shreiber Animal Foundation Enterprise), a foundation that made transformational gifts to Children’s Hospital of Philadelphia and Virtua Health to establish pet therapy programs; and

WHEREAS, Gerald B. Shreiber has been a tremendous supporter of Rowan University through the establishment of The Shreiber Family Pet Therapy Program in 2019 and the University’s School of Veterinary Medicine, which, pending accreditation, is expected to welcome its first class in 2025; and

WHEREAS, the Board of Trustees is in agreement with the recommendation to award an honorary degree to Gerald B. Shreiber for the reasons aforesaid;

(continued)
RESOLUTION #2023.04.21 (continued)

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees approves the awarding of an honorary Doctor of Veterinary Medicine degree to Gerald B. Shreiber.

SUMMARY STATEMENT/RATIONALE

This resolution approves the awarding of an honorary Doctor of Veterinary Medicine degree to Gerald B. Shreiber in recognition of his extraordinary accomplishments as a business leader and entrepreneur, humanitarian, and animal advocate.

Recommended for Approval By:
Nominations Committee (4/20/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.22

AUTHORIZE THIRD AMENDMENT AND EXTENSION TO THE CONTRACT BETWEEN ROWAN UNIVERSITY AND PRESIDENT ALI HOUSHMAND

WHEREAS, Ali Houshmand, Ph.D. has served the University as its President, since 2012, and

WHEREAS, Dr. Houshmand has led the University through transformative change, moving the institution forward during challenging times in higher education in the state of New Jersey and throughout the United States, and

WHEREAS, under his leadership, enrollment growth has been sustained while Rowan’s reputation and profile have improved and Rowan has seen growth in its endowment, its budget, its research portfolio, and all other relevant factors, and

WHEREAS, Dr. Houshmand remains focused on the achievement of the Four Pillars of Excellence for Rowan and establishing Rowan as the University of the Future, including ensuring Quality, Affordability, Access, and Rowan’s role as an Economic Engine for the region and state, and

WHEREAS, Dr. Houshmand is focused on ensuring student success and improving outcomes for all students and meeting the needs of Rowan’s undergraduate and graduate students in all domains, from teaching to research to support and student services as well as safety, and

WHEREAS, Dr. Houshmand has articulated a vision and path to achieve R1 status through commitment to growth in research, collaborations with governmental, industry, and healthcare partners, and investment in human resources, infrastructure, and technology, and

WHEREAS, the Board of Trustees acknowledges with gratitude and pride the accomplishments of Dr. Houshmand to date and his role in leading Rowan during an unprecedented period of growth and improvement in all significant areas, and

WHEREAS, the Board of Trustees also understands and acknowledges the importance of stability in leadership and continued focus on the vision, mission, and strategic pillars of the University, and

WHEREAS, the Board of Trustees entered into an employment contract and subsequent amendments of the contract with Ali Houshmand, adopted and approved in accordance with applicable law with an employment term through June 30, 2026, and

(continued)
WHEREAS, the President and Board of Trustees now wish to modify the employment contract and its amendments on the terms and conditions agreeable to the President and Board of Trustees, which shall remain in full force and effect through June 30, 2029, and

WHEREAS, the Board of Trustees has considered, reviewed, and recommended the terms of a Third Amendment to the Amended and Restated Agreement of Appointment as President Between the Board of Trustees of Rowan University and Ali A. Houshmand (“Agreement”) which in pertinent part consist of the following:

- Dr. Houshmand’s contract shall remain in full force and effect through June 30, 2029.
- Dr. Houshmand’s salary shall be increased by at least 3% on an annual basis. In addition, Dr. Houshmand’s performance will be subject to review at least annually and he will be eligible for additional base salary increases at the discretion of the Board of Trustees based on consideration of relevant factors, including merit.
- Dr. Houshmand shall be eligible for a performance bonus based on relevant performance criteria.
- Dr. Houshmand shall be entitled to a retention bonus to be payable on a schedule determined by the parties.
- The parties will amend the vesting schedule of the 457(b) and the 457(f) Plan in accordance with a mutually acceptable schedule in accordance with the new contract term. In addition, the parties will determine an appropriate contribution amount to the respective Plans.
- The parties will amend such other terms of the contract as are necessary, desirable or appropriate.

THEREFORE BE IT RESOLVED that the Board of Trustees approves the amendment of the Agreement on the terms outlined above which shall be reflected in the Amendment, and

BE IT FURTHER RESOLVED that the Chair of the Board shall be authorized to take all actions to finalize negotiations on the Amendment based on the terms outlined above and all other actions that may be necessary, desirable or appropriate to finalize the amendment, including its execution.

(continued)
RESOLUTION #2023.04.22 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution approves a Third Amendment to the contract of employment for Ali Houshmand as President of the University extending the term of the contract through June 30, 2029.
**RESOLUTION #2023.04.23**

**PERSONNEL ACTIONS**

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<table>
<thead>
<tr>
<th>Name</th>
<th>Highest Degree</th>
<th>Rank</th>
<th>Department</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aydin, Nur</td>
<td>BS</td>
<td>Security Analyst</td>
<td>IRT FPP-Info. Systems</td>
<td>03/20/2023-06/30/2024</td>
</tr>
<tr>
<td>Barrera, Dennis</td>
<td>MBA</td>
<td>Program &amp; Student Services Advisor</td>
<td>Global Learning &amp; Partnerships</td>
<td>02/11/2023-06/30/2024</td>
</tr>
<tr>
<td>Brennan, Eric</td>
<td>MBA</td>
<td>Director of Graduate &amp; Online Admissions</td>
<td>Global Learning &amp; Partnerships</td>
<td>02/25/2023</td>
</tr>
<tr>
<td>Catalano, Lauren</td>
<td>BA</td>
<td>Associate Director of Development</td>
<td>University Advancement</td>
<td>03/27/2023</td>
</tr>
<tr>
<td>Colontonio, Josephine</td>
<td>MBA</td>
<td>Business Outreach Specialist</td>
<td>IRT Web Services</td>
<td>02/27/2023-06/30/2024</td>
</tr>
<tr>
<td>Cox, Christopher</td>
<td>MS</td>
<td>Advanced Practice Nurse</td>
<td>Rowan-Virtua SOM Rehabilitation Medicine</td>
<td>04/03/2023-06/30/2024</td>
</tr>
<tr>
<td>Dill, John</td>
<td>HS</td>
<td>Technology Support Specialist</td>
<td>Ric Edelman College of Communication &amp; Creative Arts</td>
<td>03/25/2023-06/30/2024</td>
</tr>
<tr>
<td>Flores, Yajaira</td>
<td>BA</td>
<td>Assistant Academic Advisor</td>
<td>Advising Center</td>
<td>04/10/2023-06/30/2024</td>
</tr>
<tr>
<td>Frable, Samantha</td>
<td>DVM</td>
<td>Veterinarian, Equine and/or Large Animal Field Service</td>
<td>School of Veterinary Medicine</td>
<td>03/13/2023</td>
</tr>
<tr>
<td>Halawa, Mohamed</td>
<td>PhD</td>
<td>Postdoctoral Fellow</td>
<td>CMSRU Biomedical Science</td>
<td>04/03/2023-06/30/2024</td>
</tr>
<tr>
<td>Hendler, Barry</td>
<td>MEd</td>
<td>Assistant Dean of Residential Learning and University Housing</td>
<td>University Housing</td>
<td>02/25/2023</td>
</tr>
<tr>
<td>Jaworski, Zachary</td>
<td>MA</td>
<td>Technology Services Support Specialist</td>
<td>CMSRU Information, Resources, &amp; Technology</td>
<td>04/10/2023-06/30/2024</td>
</tr>
<tr>
<td>Magee, Marren</td>
<td>MA</td>
<td>Program and Student Services Advisor</td>
<td>Global Learning &amp; Partnerships</td>
<td>02/25/2023-06/30/2024</td>
</tr>
<tr>
<td>Martini, Ian</td>
<td>BA</td>
<td>Technology Support Technician</td>
<td>IRT Central Support</td>
<td>03/25/2023-06/30/2024</td>
</tr>
<tr>
<td>McGahey, Meghan</td>
<td>MA</td>
<td>Administrative Assistant</td>
<td>School of Nursing &amp; Health Professionals</td>
<td>03/11/2023-06/30/2024</td>
</tr>
<tr>
<td>McGarvey, Sandra</td>
<td>HS</td>
<td>Management Assistant</td>
<td>Rowan-Virtua SOM Academic Affairs</td>
<td>04/10/2023</td>
</tr>
<tr>
<td>Meireles, Melissa</td>
<td>MEd</td>
<td>Manager of Training Services</td>
<td>IRT Training &amp; Instructional Support</td>
<td>03/25/2023</td>
</tr>
<tr>
<td>Mercado, Elizabeth</td>
<td>MBA</td>
<td>Associate Director of Administration</td>
<td>School of Veterinary Medicine</td>
<td>02/27/2023</td>
</tr>
<tr>
<td>Pollara, Lauren</td>
<td>MA</td>
<td>Enrollment Specialist, International Admissions</td>
<td>Global Learning &amp; Partnerships</td>
<td>02/25/2023-06/30/2024</td>
</tr>
</tbody>
</table>
Powell, Dana  MSW  Student Resiliency Coordinator  Student Affairs  04/03/2023-06/30/2024
Ragland, Natalie  DVM  Director, Laboratory Animal Medicine and University Attending Veterinarian  Rowan-Virtua SOM Vivarium/Animal Care  05/01/2023-06/30/2024
Scott, Colleen  MA  Web & Digital Content Specialist  Global Learning & Partnerships  03/11/2023-06/30/2024
Shenjere, Shepherd  BS  Manager, Information Security Vendor Risk Management  IRT FPP-Info. Systems  04/17/2023-06/30/2024
Stewart, Charles  MA  Program and Student Services Advisor  Global Learning & Partnerships  03/11/2023-06/30/2024
Torres, Ralph  AS  Technology Services Support Specialist  CMSRU Information, Resources, & Technology  04/17/2023-06/30/2024
Whittaker, Wardell  MS  Clinical Program Coordinator/Social Worker  Rowan-Virtua SOM Rehabilitation Medicine  04/03/2023-06/30/2024

TENURED APPOINTMENTS
Whiting, Nicholas  PhD  Associate Professor  Physics & Astronomy  09/01/2023

TENURE-TRACK APPOINTMENTS
Beschler, Ross  MFA  Assistant Professor  Theatre & Dance  09/01/2023
Dong, Dongmei  PhD  Assistant Professor  Physics & Astronomy  09/01/2023
Estes, Michelle  PhD  Assistant Professor  Sociology & Anthropology  09/01/2023
He, Qian  PhD  Assistant Professor  Geography, Planning, & Sustainability  09/01/2023
Jang, Jun Hee  PhD  Assistant Professor  Chemical Engineering  01/31/2024
Keyel, Jared  PhD  Assistant Professor  Sociology & Anthropology  09/01/2023
Luh, Hao-Jan  PhD  Assistant Professor  Educational Services & Leadership  09/01/2023
Porter, Tenelle  PhD  Assistant Professor  Psychology  09/01/2023
Tatariv, Corianne  PhD  Assistant Professor  Environmental Services  09/01/2023
Thornton, Margaret  PhD  Assistant Professor  Educational Services & Leadership  09/01/2023
Wang, Huaxia  PhD  Assistant Professor  Electrical & Computer Engineering  09/01/2023
Zhang, Zhiming  PhD  Assistant Professor  Civil & Environmental Engineering  09/01/2023

FULL TIME TEMPORARY
Johnson, Karen  BA  Social Worker  Rowan-Virtua SOM Rehabilitation Medicine  04/03/2023
Kerdari, Mahdie  MD  Postdoctoral Fellow  Rowan-Virtua SOM Cell Biology  05/01/2023
Logan, Faith  MA  Postdoctoral Fellow  Rowan-Virtua SOM CARES Institute  09/11/2023
Lombard, Daniel  AA  Recovery Specialist/Veteran Peer Coach  Rowan-Virtua SOM Rehabilitation Medicine  04/03/2023
Lynch, Lydia  MSW  Grant - Program Coordinator  SOM Office of Women’s Health  03/20/2023
Stevens, Scott  
Clinical/Grant Program Coordinator  
Rowan-Virtua SOM Rehabilitation Medicine  
03/06/2023

Stevenson, Elisha  
Grant Program Supervisor  
Rowan-Virtua SOM Rehabilitation Medicine  
03/12/2023

**REGULAR TEMPORARY**

Luu, Alex  
Data Analysis  
IRT Analytics, Systems & Applications  
02/13/2023-06/30/2024

**PER DIEM**

Mutcherson, Jennifer  
Administrative Coordinator  
Rowan-Virtua SOM CARES Institution  
03/06/2023

Stafford, Frank  
Nurse Practitioner  
Rowan-Virtua SOM Psychiatry  
01/09/2023-06/30/2024

**LECTURERS**

Feinberg, Steven  
Lecturer  
Music  
09/01/2023-06/30/2025

Lindenmuth, David  
Lecturer  
Educational Services & Leadership  
09/01/2023-06/30/2025

Reidenauer, Maureen  
Lecturer  
Health & Exercise Science  
07/01/2023-06/30/2025

**ADJUNCTS**

Blair, Robert  
MBA  
Marketing  
09/01/2023-06/30/2024

Brownlee, Jamar  
MEd  
Global Learning & Partnerships  
07/01/2023-08/31/2023

Catts, Wade  
MA  
History  
05/15/2023-06/30/2024

Figueroa, Erica  
MA  
Educational Services & Leadership  
07/03/2023-06/30/2024

Grimmer, Jessica  
PhD  
Music  
03/14/2023-06/30/2023

Kelley, James  
PhD  
Music  
03/14/2023-06/30/2023

King, Terry  
EdD  
Law & Justice Studies  
09/01/2023-06/30/2024

McBride, Nicholas  
EdD  
Music  
03/14/2023-06/30/2024

Mikulski, George  
PhD  
Computer Science  
09/01/2023-06/30/2024

Nussbaum, Kelsey  
PhD  
Music  
03/14/2023-06/30/2023

Ritter, Jeffrey  
MMS  
Global Learning & Partnerships  
09/01/2023-06/30/2024

Sambucci, Dominic  
MA  
Marketing  
09/01/2023-06/30/2024

Schwartz, Elliot  
PhD  
Mathematics  
09/01/2023-06/30/2024

Turner, Barbara  
DBA  
Marketing  
05/01/2023-06/30/2024

Uslin, Karen  
PhD  
Music  
03/14/2023-06/01/2023

Walkowitz, Stacy  
MA  
Educational Services & Leadership  
05/15/2023-06/30/2024

Wiegard, William  
DMA  
Computer Science  
09/01/2023-06/30/2024

Wilson, Chad  
MA  
Computer Science  
09/01/2023-06/30/2024

Wolf, Claudia  
MA  
Educational Services & Leadership  
09/01/2023-06/30/2024

Yesilbas, Veyssel  
PhD  
Computer Science  
09/01/2023-06/30/2024

**PART-TIME COACHES**

Cartier, Andrew  
BS  
PT Assistant Baseball Coach  
Athletics  
02/17/2023-05/30/2023

**ROWAN-VIRTUA SCHOOL OF OSTEOPATHIC MEDICINE (ROWAN-VIRTUA SOM) FACULTY APPOINTMENTS**

Martin, James  
PhD  
Assistant Professor  
Molecular Biology  
06/19/2023-06/30/2024

Minwook, Kim  
PhD  
Assistant Professor  
Molecular Biology  
05/01/2023-06/30/2024

Moore, Robin  
DO  
Assistant Professor  
Family Medicine - Sewell  
06/05/2023-06/30/2024

4/26/23
COOPER MEDICAL SCHOOL (CMSRU)
FACULTY APPOINTMENTS

Baik, Daniel
MD
Assistant Professor of Medicine
05/01/2023

Gorda, Stephen
DPM
Assistant Professor of Clinical Orthopaedic Surgery
05/01/2023

Gupta, Bali
MD
Instructor of Medicine
05/01/2023

Hempel, Richard
MD
Assistant Professor of Psychiatry
05/01/2023

King, Madeline
PharmD
Instructor of Medicine
05/01/2023

Lee, Jeffrey
DO
Assistant Professor of Clinical Medicine
05/01/2023

Milillo, Jennifer
MD
Assistant Professor of Pediatrics
05/01/2023

Nathan, Anita
MD
Assistant Professor of Clinical Pediatrics
05/01/2023

Patel, Vaishali
MD
Instructor of Medicine
05/01/2023

Redjal, Navid
MD
Assistant Professor of Neurosurgery
05/01/2023

Santisi, Han
DO
Assistant Professor of Medicine
05/01/2023

Shih, Julia
MD
Instructor of Medicine
05/01/2023

Spaciano, Lauren
DO
Instructor of Medicine
05/01/2023

Ticehurst, Kathryn
MD
Assistant Professor of Clinical Anesthesiology
05/01/2023

Wang, Ziqian
DO
Instructor of Medicine
05/01/2023

CMSRU CHANGE IN RANK

Olea-Mendoza, Daniel
MD
Change from Assistant Professor of Medicine Pending Board Certification to Assistant Professor of Medicine
05/01/2023

Pomary, Victor
MD
Change from Assistant Professor of Medicine Pending Board Certification to Assistant Professor of Medicine
05/01/2023

Walker, Karen
MD
Change from Assistant Professor of Pediatrics to Clinical Assistant Professor of Pediatrics
05/01/2023

Yagnik, Adarsh
DMD
Change from Assistant Professor of Surgery Pending Board Certification to Assistant Professor of Surgery
05/01/2023

CMSRU SECONDARY APPOINTMENTS

Adams, Amanda
MLS
Instructor of Biomedical Sciences
05/01/2023

CMSRU ADJUNCTS, VOLUNTEERS, PART TIME

Sewatsky, Thomas
MD
Clinical Instructor of Medicine (CR)
05/01/2023

RESIGNATIONS

Arthur, Marilyn
MD
University Housing
02/14/2023

Crispin, Joseph
MD
Athletics
03/30/2023

Gross, Christian
MD
Office of Research
02/03/2023

Jia, Longjing
MD
IRT Analytics, Systems & Applications
02/03/2023
Lynn, Christina  Global Learning & Partnerships  03/24/2023
Marks, Steven  University Housing  04/06/2023
White, Isaiah  College of Education  02/19/2023

RETIREMENTS
Abbott, James  Sociology & Anthropology  02/28/2023
Hegel, Mary  IRT Training & Instructional Support  02/28/2023

+ grant funded
** date change
^ corrected
* salaries/benefits provided by Cooper Hospital - no financial cost to Rowan

SUMMARY STATEMENT/RATIONALE

This resolution approved personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.
RESOLUTION #2023.04.24

APPROVAL OF SABBATICAL LEAVES

WHEREAS, the Sabbatical Leave Committee has made recommendations to the President of those members of the faculty who should be accorded sabbatical leaves for 2023-2024, and

WHEREAS, it is the judgment of the President that the best interest of the University is served through implementation of a sabbatical leave program and application of this program to the individuals recommended, and

WHEREAS, the need for effective planning for both the University and faculty requires notification at this time of those faculty to be offered sabbatical leaves

THEREFORE BE IT RESOLVED that the following faculty members are granted sabbatical leave for the 2023-2024 academic year as indicated appropriately for each faculty member.

**Fall Semester 2023**

Jennifer L. Kitson      Art

**Spring Semester 2024**

Joseph E. Higgins    Music
Chun Wu     Chemistry & Biochemistry

**Academic Year, Fall 2023 – Spring 2024**

Cheryl A. Bodnar      Experiential Engineering Education
Benjamin R. Carone    Biological & Biomedical Sciences
Kelly M. Duke Bryant  History
Sarah L. Ferguson     Interdisciplinary & Inclusive Education
James W. Heinzen      History
Melissa R. Klapper    History
David R. Klassen      Physics & Astronomy
Alison Krufka         Biological & Biomedical Sciences
Yupeng Li             Political Science & Economics
Courtney E. Richmond  Biological & Biomedical Sciences
Ben Wu                Electrical & Computer Engineering

(continued)
RESOLUTION #2023.04.24 (continued)

Calendar Year, Spring 2024 – Fall 2024

Claude F. Krummenacher  Biological & Biomedical Sciences

SUMMARY STATEMENT/RATIONALE

This resolution grants sabbatical leave to identified faculty members for the 2023-2024 academic year.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (4/20/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.25

AUTHORIZING THE HIRING OF CERTAIN LAW ENFORCEMENT PERSONNEL WITHOUT NEED FOR PARTICIPATION IN THE CIVIL SERVICE EXAMINATION

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to appoint, remove, promote and transfer all officers, agents, and employees necessary to carry out the mission of the university, as outlined in N.J.S.A. 18A:64M-9(i), and

WHEREAS, recognizing the need to increase diversity in law enforcement throughout New Jersey and acknowledging that Civil Service examination requirements may impair a public body’s ability to recruit diverse candidates, the New Jersey Legislature amended N.J.S.A. 11A:4-1.3 exempting certain entry level law enforcement personnel from participating in the civil service examination under certain circumstances, and

WHEREAS, Rowan may hire temporary entry-level officers who may participate in and complete a full basic Course for Police Officers who shall then be exempt from any applicable examination requirements, and

WHEREAS, Rowan also acknowledges that the Civil Service Examination is a barrier to entry for many potentially qualified and interested candidates for law enforcement positions,

THEREFORE, BE IT RESOLVED that Rowan is authorized to hire certain temporary entry level law enforcement personnel without requiring those candidates to participate in the Civil Service Examination provided that the personnel have successfully completed the full Basic course for Police Officers and that Rowan follows its conflict of interest and nepotism policies in accordance with any prospective hires.

SUMMARY STATEMENT/RATIONALE

This resolution approves an exemption from the Civil Service Examination requirement for certain temporary entry level law enforcement officers.

Recommended by Approval By:
Executive Committee (4/20/23)
RESOLUTION #2023.04.26

AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH N3RD STREET GAMERS FOR ESPORTS MEMBERSHIPS

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for products which are not available from more than one potential source through N.J.S.A. 18A:64-56(a)(3), and

WHEREAS, N3rd Street Gamers is an Esports network with its headquarters in Philadelphia, Pennsylvania, and has developed a site in Glassboro, New Jersey that serves semi-professional, amateur, and developing competitive gamers, and

WHEREAS, pursuant to Resolution 2019.09.21 Rowan University has been approved to provide access to its students to Esports opportunities, including opportunities to participate as members of an Esports network, opportunities for participation in competitive Esports gaming, and exposure to the development and production of Esports, and

WHEREAS, N3rd Street Gamers has been providing Rowan students access to said Esports opportunities, and has invested an approximate $1.5 million into the construction and development of the site in Glassboro, which includes a broadcasting studio and other amenities that will be available to Rowan University for the benefit of Rowan students, and

WHEREAS, Rowan wishes to continue to work collaboratively with N3rd Street Gamers to develop curricula relating to the Esports industry, establish internship opportunities for students interested in the industry, as well as provide a site for students who participate in Esports proximate to the campus, and begin to recruit students who may be interested in participation in Esports at the club or varsity level, and

WHEREAS, the university community’s participation in this Esports opportunity creates the necessity for Rowan to purchase memberships for its students and Rowan would like to contribute an annual fee for Cobranding Rights and to gain Academic Access to the Esports facilities and equipment which was previously approved in an amount not to exceed $230,000, and

(continued)
RESOLUTION #2023.04.26 (continued)

WHEREAS, Rowan has concluded that in order to advance the goals with N3rd Street Gamers an increase to these contributions will be required in a new amount not to exceed $310,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the amount of contributions to N3rd Street Gamers for the services stated above including memberships, facilities, and equipment use, and this amount shall not exceed $310,000 for the current Fiscal Year with the possibility renewal for FY24, FY25, FY26, and FY27.

SUMMARY STATEMENT/RATIONALE

This resolution approves the amendment of the contract with N3rd Street Gamers and will provide for the purchase of university memberships for its students to participate in Esports and access to equipment for FY23 in an amount not to exceed $310,000 with a possible renewal for four additional years.

Recommended for Approval By:
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.27

AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH COMCAST FOR INTERNET SERVICES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology (IRT) products and services pursuant to N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, Rowan has identified a need for certain IRT products and services for FY23 for recurring software and hardware needs for systems that are integral to ongoing University processes, and

WHEREAS, Rowan University has identified vendors to provide these services through appropriate exceptions from public bidding requirements, including exceptions relating to sole source, standardization requirements, and extraordinary unspecifiable services under N.J.S.A. 18A:64-56(2); (3); and (27), and

WHEREAS, pursuant to Resolution 2022.09.22, the Board of Trustees authorized Rowan to enter into a contract without competitive bidding for internet services with Comcast in the amount not to exceed $275,000 for FY23, and

WHEREAS, The University has concluded there exists the need for increased internet usage and additional network circuit work, and therefore it is necessary to increase the amount not to exceed by $175,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the contract with Comcast for FY23 by the amount of $175,000 for a new amount not to exceed $450,000, and

BE IT FURTHER RESOLVED that such approval shall extend to corporate entities in the context of merger, acquisitions, and changes of control such that additional approval shall not be required.

(continued)
RESOLUTION #2023.04.27 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution amends the contract without competitive bidding with Comcast for internet services for FY23 for an amount not to exceed $450,000 with the possibility of renewal for FY24, and FY25.

Recommended for Approval By:
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)

4/26/23
RESOLUTION #2023.04.28

AMENDMENT TO “ROWAN EDUCATIONAL ATTRACTIONS, INC.”

WHEREAS, pursuant to Resolution 2022.12.29, the Board of Trustees of Rowan University determined that the Friends of Hollybush would be renamed As Rowan Educational Attractions, Inc., and

WHEREAS, Resolution 2022.12.29 cited as authority the provisions of N.J.S.A. 18A:64-26 and N.J.S.A. 18A:64M-9(bb) and described the entity as an “auxiliary,” and

WHEREAS, The Friends of Hollybush in 2002 was originally established as a New Jersey nonprofit, with the general purpose of maintenance and support of the historical site, Hollybush, as an educational museum, and

WHEREAS, The Board of Trustees of Rowan University has concluded that Rowan Educational Attractions, Inc., shall continue as a New Jersey nonprofit established and existing for the support of Rowan’s educational ventures, including the Jean and Ric Edelman Fossil Park Museum, an entity established for scientific exploration and discovery, and

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University hereby acknowledges that “Rowan Educational Attractions, Inc.,” is a 501(c)(3) tax exempt, non-profit corporation for the purposes permitted under the law, and

BE IT FURTHER RESOLVED that the Executive Leadership team is authorized to take any and all action, including necessary filings to the state and federal government to effectuate any changes as may be necessary to protect and preserve the tax-exempt status of the entity and to ensure that it may best support the preservation of Rowan’s educational attractions, and

BE IT FURTHER RESOLVED that any resolutions inconsistent with this Resolution shall be rescinded in their entirety, and

BE IT FURTHER RESOLVED that the University administration shall develop an Operating Agreement with this nonprofit in order to establish policies and procedures for operations of the organization and shared services as may be appropriate, and

BE IT FURTHER RESOLVED that any financial support provided by Rowan to Rowan Educational Attractions, Inc., shall be in the form of a loan with a commercially reasonable repayment plan.

(continued)
RESOLUTION #2023.04.28 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution approves a minor corporate amendment to Rowan Educational Attractions, Inc., and authorizes the execution and filing of documents in accordance with same.

Recommended for Approval By:
Budget and Finance Committee (4/10/23)
Academic Affairs/Student Affairs Committee (4/11/23)
Executive Committee (4/20/23)

4/26/23
RESOLUTION #2023.04.29

AUTHORIZATION TO NEGOTIATE AND EXECUTE PURCHASE AND SALES AGREEMENT OF REAL PROPERTY AT BLOCK 219, LOT 3 IN PITMAN, NEW JERSEY

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A 18A:64M-1, et seq. (“Restructuring Act”), Rowan University (“Rowan”), a public research university, is authorized to acquire by purchase or otherwise to own and operate real property necessary or desirable for university purposes, and

WHEREAS, Rowan has determined that the acquisition of approximately 14.55 acres located in the Borough of Pitman, County of Gloucester, and State of New Jersey, designated as Block 219, Lot 3, is desirable to advance its mission, and

WHEREAS, the acquisition of this property has been determined to be in the best interest of the University given its proximity to West Campus as this property is located directly adjacent to property already owned by Rowan on the North side of the West Campus, and

WHEREAS, Rowan wishes to retain flexibility in negotiations for the purchase price of this property while ensuring responsible management of University assets

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the negotiation of a Contract for Purchase and Sale of Property for the property located at Block 219, Lot 3 in the Borough of Pittman, County of Gloucester, and State of New Jersey at a price not to exceed $700,000, subject to availability of funds, and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Senior Vice President for Finance and Chief Financial Officer to execute the Contract for Purchase and Sale of Property and to take any and all steps that may be necessary to consummate the purchase of this property, and

BE IT FURTHER RESOLVED that the terms of such Purchase and Sale Agreement shall be reported to the Board of Trustees through its Facilities Committee and Budget and Finance Committee at the meeting following the finalization of same.

(continued)
SUMMARY STATEMENT/RATIONALE

This resolution authorizes the negotiation and execution of an agreement of sale and any related actions necessary to consummate the purchase of property located at Block 219, Lot 3 in the Borough of Pitman, County of Gloucester, and State of New Jersey.

Recommended for Approval By:
Facilities Committee (4/10/23)
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.30

DELEGATION OF AUTHORIZATION FOR NEGOTIATION AND EXECUTION OF A NEW LEASE AGREEMENT FOR ROWANSOM FAMILY AND INTERNAL MEDICINE PRACTICES

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A 18A:64M-9(q); and

WHEREAS, BNP, LLC has delivered written notice terminating the lease with Rowan University School of Osteopathic Medicine (“RowanSOM”) – Departments of Family Medicine and Internal Medicine for the premises designated as Suite C-2, Building C of the Harbor Pavilions Condominiums located at 570 Egg Harbor Road, Sewell, NJ, 08080, consisting of approximately 8,300 square feet of medical professional offices for the clinical practice of Family and Internal Medicine (“Premises”), and

WHEREAS, the Lease Agreement and Amendments shall expire by their terms on June 30, 2024, and

WHEREAS, as a result of clinical activity analysis, taking into consideration the location of the current Premises, projected levels of clinical activity and projected levels of patient satisfaction, Rowan University is seeking to continue the Family and Internal Medicine Practices in the vicinity of this area, and

WHEREAS, after review of the existing Family Medicine and Internal Medicine space plans, additional square footage is requested as both Family Medicine and Internal Medicine plan to add a provider and Internal Medicine plans to add an onsite infusion therapy center which will enhance the academic and research functions of the practices, and

WHEREAS, Rowan University has deemed it in the best interest of the University to seek a new Lease Agreement to continue to support RowanSOM’s need for medical offices in the vicinity of the current Family and Internal Medicine Practices, and

WHEREAS, after exploring multiple options and analyzing fair market value in the vicinity, suitable rental space has been identified at 405 Hurffville-Cross Keys Road, Sewell, NJ, 08080, and

WHEREAS, Rowan University wishes to negotiate for a new lease agreement at 405 Hurffville-Cross Keys Road to including approximately 10,100 square feet of clinical space on the first floor of the facility, and

(continued)
WHEREAS, the Landlord, The Atkins Companies, has offered a Letter of Intent (LOI) with a 10-year, 3-month lease term with a termination option after seven years, and

WHEREAS, the LOI includes a base rental rate of $24/square foot with an annual escalation of 2.5% and a tenant improvement allowance of $50/square foot, and

WHEREAS, The Atkins Companies has also committed to performing within one year, $250,000 of exterior renovations/property enhancements to the overall facility, and

WHEREAS, Rowan University wishes to retain flexibility in negotiations for the new lease to ensure continuity of the Family and Internal Medicine Practices due to the current lease termination date, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED that the Board of Trustees delegates to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations the authority to negotiate the terms of a new lease for medical office space for Family and Internal Medicine Practices providing the lease is based on fair market value, compliant with applicable state and federal law and meets the needs of the clinical practice, and

BE IT FURTHER RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to execute such lease on the terms described above, and

BE IT FURTHER RESOLVED that the final terms of such lease shall be reported to the Board of Trustees through the Budget and Finance and Facilities Committees.

SUMMARY STATEMENT/RATIONALE

This resolution delegates authority to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations to negotiate and execute a new lease agreement for the Rowan University School of Osteopathic Medicine Family and Internal Medicine Practices.

Recommended for Approval By:
Facilities Committee (4/10/23)
Budget and Finance Committee (4/10/23)
Executive Committee (4/20/23)
RESOLUTION #2023.04.31

BOARD COMMENDATION

WHEREAS, Alyssa Bollendorf holds the distinction of serving as a student member of the Rowan University Board of Trustees, and

WHEREAS, she has represented the student body of this University in an exemplary manner during her term of office, and

WHEREAS, during her tenure as the alternate student member, she has fulfilled her obligations as a dedicated, enlightened and enthusiastic young woman who has gained the respect of the University community, as well as the admiration of her colleagues on the Board.

THEREFORE BE IT RESOLVED and reflected in the minutes, that we acknowledge with deep appreciation Ms. Bollendorf’s dedicated efforts on behalf of Rowan University and congratulate her and wish her continued success and personal fulfillment in all future endeavors.

SUMMARY STATEMENT/RATIONALE

This resolution is a board commendation for the outgoing Student Trustee, Alyssa Bollendorf.

Recommended for Approval By:
Executive Committee (4/20/23)