

**ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING**

March 12, 2025

**BOARD MEMBERS IN
ATTENDANCE**

Brenda Bacon
Chad Bruner, Chair
Anthony Calabrese
Michael Carbone (Virtual)
Joseph Cosgrove
Jean Edelman, Secretary
Thomas Gallia
Ali Ishage, Student Trustee
Barbara Kushner (Virtual)
Nikitas Moustakas
Nick Petroni
Yuval Saar, Student Trustee
Larry Salva, Vice Chair
Virginia Smith
Ali Houshmand, ex-officio

**BOARD MEMBERS
NOT IN ATTENDANCE**

Frank Giordano
George Loesch

**UNIVERSITY CABINET
REPRESENTATIVES PRESENT**

Joseph Campbell, V.P. Facilities & Operations
Joe Cardona, V.P. University Relations
Tony Lowman, Provost & Sr. V.P. Academic Affairs
Joseph Scully, Sr. V.P. Finance & CFO
RJ Tallarida, Chief of Staff
Melissa Wheatcroft, General Counsel/Board Liaison
Victoria Wood, Recording Secretary for the Board of Trustees

OTHERS

Members of the Rowan faculty, staff, students, and members of the general public.

CALL TO ORDER

A hybrid meeting of the Rowan University Board of Trustees was held on March 12, 2025, in the Eynon Ballroom of the Chamberlain Student Center on the Glassboro Campus and via WebEx. Chair Bruner welcomed everyone to the meeting and called the Public Session of the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Chair Bruner asked everyone to stand for the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT
STATEMENT**

Ms. Melissa Wheatcroft read the Open Public Meetings Act Statement.

**HEARING ON THE FISCAL 2026
BUDGET PROPOSAL**

Chair Bruner announced that we will begin the Public Hearing for the fiscal year 2026 budget proposal.

Dr. Houshmand stated the University has announced a moderate increase in tuition and fees for the 2025-2026 academic year, emphasizing its commitment to affordability despite rising global inflation. Undergraduate tuition will rise by no more than 4.5% and fees by up to 6.7%, including adjustments to SGA and Wellness fees. Medical students at CMSRU and Rowan-Virtua SOM will see an increase of no more than 3.0%, while traditional graduate tuition and fees will increase by 5.0% and 8.0%, respectively, with the introduction of a \$50-per-semester Wellness fee. Housing costs are expected to rise by no more than 3.0%, and meal plans by no more than 4.5%. Tuition for the Shreiber School of Veterinary Medicine's inaugural class remains as determined previously. Additionally, the University has budgeted \$2.6 million for student emergency funds and has increased institutional support for students by over \$10 million compared to the previous year.

**PUBLIC COMMENT ON THE
FISCAL 2026 BUDGET PROPOSAL**

Students emphasized that increasing tuition could create financial hardship, making education less accessible for many. They stressed that affordability is crucial for maintaining diversity and ensuring that all students, regardless of their economic background, can pursue a degree in higher education. Additionally, concerns were raised about the potential burden on families and the increased reliance on student loans. The Board members carefully reviewed all comments and ensured that each perspective was taken into consideration.

Issac Jean-Baptiste is a health & physical education student

Bridget Fellona, a psychology student

Nija Spencer, a psychology student and President & Founder of the BTHL Rowan

Carolina Silva, a music industry major

Amya Dickens, a psychology major

Suarya Aryal, systems and analytics major

Lily Miller, a theatre major

Nicholas Source, a community & event planning major

Mia-Sara King, a writing arts major

**MOTION TO APPROVE THE
MINUTES OF THE DECEMBER 11,
2024 BOARD MEETING**

Chair Bruner entertained a motion that was seconded to approve the minutes of the meeting held on December 11, 2024. A vote was taken 15-0 in favor to approve the minutes.

PRESIDENT'S REPORT

President Houshmand opened his report by thanking everyone for attending and also thanking the students for their participation in the public portion of the meeting.

In terms of Admissions, undergraduate admissions for Fall 2025 are showing strong performance. First-time freshman applications reached 21,998, marking a 16% increase compared to last year. Deposits from first-time freshmen are also up significantly, standing at 1,972, which is a 38% rise. Transfer applications, excluding the 3+1 program, have surged to 1,784, which is an 82% increase. Transfer deposits have climbed to 413, representing a remarkable 188% increase. Graduate on-campus numbers have seen a slight decline, with both applications (1,502) and deposits (395) down by 5%, primarily due to a decrease in international graduate student enrollment.

Regarding Advancement and the Foundation, February 26, 2025, marked Rowan's most successful Day of Giving to date, with the Rowan community contributing a total of \$431,000. Special recognition goes to Coach Pat Ruley, Class of 2013, and the football program, which raised \$26,000, a 4,354% increase from last year, thanks in part to a friendly fundraising competition among sports teams. As of February 24, 2025, Rowan has secured \$12.3 million in new gifts and commitments for Fiscal Year 2025, achieving 51% of its \$24 million goal. The University is currently in the fourth year of its comprehensive campaign, with total documented gifts and commitments reaching \$191.2 million.

As for Facilities and Infrastructure, on February 13, Rowan University, in partnership with Virtua Health and local and state officials, celebrated the groundbreaking of the Rowan-Virtua Rita & Larry Salva School of Nursing & Health Professions. This new facility will support students in the cooperative 4-year BSN and graduate nursing programs, helping to meet the growing demand for healthcare professionals. The Dreamscape Immersive Learning classrooms on the main campus are now complete and in use, offering virtual reality-enhanced learning experiences. Efforts to improve campus safety continue, including enhanced door access controls and strengthened cybersecurity measures. Additionally, the University is preparing for the grand opening of the Jean & Ric Edelman Fossil Park and Museum on March 29, which promises to be a world-class attraction.

As for academics and research, the College of Education has been selected as one of only two institutions by the NJ Department of

Education to participate in the VETeach Pilot Program. This initiative enables veterans to earn a BA in Elementary Education through a 36-month program, addressing both teacher shortages and veteran unemployment. The Shreiber School of Veterinary Medicine is in the final stages of interviewing candidates for its inaugural class, with the teaching hospital set to open in August and orientation for the first DVM class scheduled for August 25. Rowan is also advancing its focus on artificial intelligence (AI) with the formation of an AI Executive Steering Committee and the appointment of Dr. Nidhal Bouaynaya as the first Associate Vice President of AI. Notably, Allan Wylie, a blind freshman in Sports Communication & Media, gained national attention for his role as a color commentator for the G League's Delaware Blue Coats, appearing on CBS Evening News and other media outlets. The University continues to engage the campus community in reviewing policies and practices to align with evolving federal regulations, hosting two town halls and planning further opportunities for input.

Rowan's Annual Research Day is set for March 26, 2025, celebrating the University's research, scholarship, and creative achievements.

BOARD COMMITTEE REPORTS

Chair Bruner gave a recap of all Committee meetings.

**PUBLIC COMMENTS
REGARDING PENDING
RESOLUTIONS**

Chair Bruner noted that no one signed up to address the Board regarding resolutions being considered for approval today. He moved to the Consent Agenda items.

**ACTION ITEMS FOR CONSENT
AGENDA**

Chair Bruner informed the Board that Resolutions #2025.03.01, through #2025.03.26 are on the Consent Agenda. He stated that these items have been through the committee process, including discussion and recommendations to the full Board. Chair Bruner noted that all items on the Consent Agenda must pass unanimously and without discussion. He asked if any Board members need to recuse themselves from a particular resolution, and, if so, they do so for the record now. There were none. Chair Bruner entertained a motion to approve the Consent Agenda. A vote was taken 15-0 in favor to approve the Consent Agenda.

ACTION ITEMS FOR INDIVIDUAL CONSIDERATION

Chair Bruner stated that Resolutions #2025.03.027 through #2025.03.40 are being considered individually. He stated that if any Board members need to recuse themselves for any of the individually considered resolutions that they do so when asked before each vote.

VOTE TALLY

The specific votes for both Consent Agenda and individually considered resolutions were:

Resolution #2025.03.01:	15-0 in favor
Resolution #2025.03.02:	15-0 in favor
Resolution #2025.03.03:	15-0 in favor
Resolution #2025.03.04:	15-0 in favor
Resolution #2025.03.05:	15-0 in favor
Resolution #2025.03.06:	15-0 in favor
Resolution #2025.03.07:	15-0 in favor
Resolution #2025.03.08:	15-0 in favor
Resolution #2025.03.09:	15-0 in favor
Resolution #2025.03.10:	15-0 in favor
Resolution #2025.03.11:	15-0 in favor
Resolution #2025.03.12:	15-0 in favor
Resolution #2025.03.13:	15-0 in favor
Resolution #2025.03.14:	15-0 in favor
Resolution #2025.03.15:	15-0 in favor
Resolution #2025.03.16:	15-0 in favor
Resolution #2025.03.17:	15-0 in favor
Resolution #2025.03.18:	15-0 in favor
Resolution #2025.03.19:	15-0 in favor
Resolution #2025.03.20:	15-0 in favor
Resolution #2025.03.21:	15-0 in favor
Resolution #2025.03.22:	15-0 in favor
Resolution #2025.03.23:	15-0 in favor
Resolution #2025.03.24:	15-0 in favor
Resolution #2025.03.25:	15-0 in favor
Resolution #2025.03.26:	15-0 in favor
Resolution #2025.03.27:	14-0 in favor (Ms. Yuval Saar recused herself)
Resolution #2025.03.28:	14-0 in favor (Ms. Yuval Saar recused herself)
Resolution #2025.03.29:	14-0 in favor (Ms. Yuval Saar recused herself)
Resolution #2025.03.30:	14-0 in favor (Ms. Yuval Saar recused herself)
Resolution #2025.03.31:	14-0 in favor (Ms. Yuval Saar recused herself)
Resolution #2025.03.32:	15-0 in favor
Resolution #2025.03.33:	15-0 in favor
Resolution #2025.03.34:	14-0 in favor (Mrs. Jean Edelman recused herself)
Resolution #2025.03.35:	15-0 in favor

Resolution #2025.03.36:	14-0 in favor (Dr. Tom Gallia recused himself)
Resolution #2025.03.37:	14-0 in favor (Ms. Yuval Saar recused herself)
Resolution #2025.03.38:	14-0 in favor (Ms. Yuval Saar recused herself)
Resolution #2025.03.39:	14-0 in favor (Ms. Yuval Saar recused herself)
Resolution #2025.03.40:	14-0 in favor (Dr. Tom Gallia recused himself)

RESOLUTION #2025.03.01

RATIFICATION OF APPROVAL OF A LEASE FOR CERTAIN EQUIPMENT FROM GE HEALTHCARE, BY AND THROUGH ITS SUBSIDIARY, GE HFS, LLC

- WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, *N.J.S.A.* 18A:64M-1, *et seq.* (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the acquisition of equipment without public advertising pursuant to applicable state law as outlined in *N.J.S.A.* 18A:64-56; and
- WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for certain specialized equipment in accordance with *N.J.S.A.* 18A:64-56(a)(10); and
- WHEREAS,** Rowan has established the Shreiber School of Veterinary Medicine (“SSVM”) and anticipates accepting its first class in the fall of 2025; and
- WHEREAS,** in support of the proper operation of the SSVM and its ability to meet the clinical treatment needs of animals it will serve, Rowan must acquire a magnetic resonance imaging (“MRI”) machine and computed tomography (“CT”) machine, each of which must meet certain specialized requirements for both technological capabilities and size; and
- WHEREAS,** Rowan has concluded that the MRI and CT machines manufactured by GE Healthcare Group (“Equipment”) provide the greatest benefit to the SSVM given the technological and space requirements and the needs of the animals that will be served by the SSVM, and
- WHEREAS,** Rowan has entered into discussions with GE Healthcare Group’s leasing division, GE HFS, LLC, a Delaware limited liability company, d/b/a Healthcare Financial Services (“GE HFS”), for the lease of the Equipment, and
- WHEREAS,** GE HFS has offered the Equipment for lease at a cost of: (i) \$25,730.40/month for sixty (60) months for the MRI machine; and (ii) \$11,716.36/month for sixty (60) months for the CT machine, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that such amounts will be included in the budget for the SSVM upon commencement of operations,

and that there will be sufficient funds available to pay for the costs associated with the Equipment, and

WHEREAS, the Executive Committee has been empowered to act on behalf of the Board of Trustees where timing dictates, subject to the ratification of such action by the full Board of Trustees, and

WHEREAS, in order to ensure timely delivery of critical equipment for the academic year, pursuant to Resolution 2025.01.01, the Executive Committee of the Board of Trustees approved a lease agreement, and

THEREFORE BE IT RESOLVED that Resolution 2025.01.01 is hereby ratified and the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into the Lease Agreements for the leasing of the Equipment, and

BE IT FURTHER RESOLVED that the Senior Vice President is authorized to execute any and all agreements necessary to undertake the Lease Agreements and take any lawful actions necessary to effectuate the Lease Agreements.

SUMMARY STATEMENT/RATIONALE

This resolution ratifies the approval of a lease agreement for the lease of an MRI Machine and CT Machine for use in the Shreiber School of Veterinary Medicine at a cost of: (i) \$25,730.40 a month for sixty (60) months for the MRI machine; and (ii) \$11,716.36 a month for sixty (60) months for the CT machine.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.01. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.01 was approved.

RESOLUTION #2025.03.02

RATIFICATION OF APPROVAL TO CONTINUE BANK OF AMERICA CREDIT CARD PROGRAM WITHOUT UTILIZING THE STATE CONTRACT

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University ("Rowan"), a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved certain exceptions including an exception for banking services pursuant to N.J.S.A. 18A:64-56(a)(28), and

- WHEREAS,** Rowan currently uses Bank of America, which it procured by utilizing the State contract for banking services, and
- WHEREAS,** this program has worked well and is well established meeting the University's standards for electronic fiscal security, and
- WHEREAS,** the State of New Jersey has elected to go with a different banking entity, and
- WHEREAS,** it would be detrimental to Rowan both from a fiscal and an operational perspective to switch such a well-established and secure system at this time, and
- WHEREAS,** the Executive Committee has been empowered to take action on behalf of the Board of Trustees where circumstances warrant such action, subject to the ratification of such action by the full Board of Trustees, and
- WHEREAS,** pursuant to that authority, and due to the need for continuity of banking and credit card services and to avoid any delays in said services, the Executive Committee authorized a waiver for public bidding for Rowan University to continue to utilize the credit card program of Bank of America, by authorizing Resolution 2025.01.02
- THEREFORE BE IT RESOLVED** by the Board of Trustees that the waiver for public bidding per the banking exception to continue to administer the University Credit Card Program through Bank of America of Charlotte, North Carolina for FY25 is ratified, and
- BE IT FURTHER RESOLVED** that such approval shall extend to corporate entities in the context of merger, acquisition, or purchase of assets such that additional approval shall not be required.

SUMMARY STATEMENT/RATIONALE

This resolution ratifies a waiver for public bidding for Rowan University to continue to utilize the credit card program of Bank of America, of through FY25 continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.02. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.02 was approved.

RESOLUTION #2025.03.03

APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF INSURANCE AGREEMENTS

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and
- WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(aa)(1), Rowan University has the authority to procure and enter into contracts for any type of insurance to protect against loss and damage to property, against employees’ liability, and for all other purposes, and
- WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of the bidding threshold unless such contracts fall within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and
- WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(v), Rowan was authorized to enter into contracts without competitive bidding if such contracts were within the exceptions codified under N.J.S.A. 18A:64-56, and
- WHEREAS,** pursuant to those exceptions, purchases of insurance, including insurance coverage, are exempt from the rules requiring public bidding if awarded by the Board at a public meeting, N.J.S.A. 18A:64-56(a) (11), and
- WHEREAS,** Rowan is currently in the process of soliciting market quotes for its insurance needs through accepted industry practices relating to obtaining such quotes, with the policy year to begin July 1, 2025, and
- WHEREAS,** Rowan does not expect to be able to negotiate the final terms and premiums for the various insurances it expects to purchase for FY26 (beginning July 1, 2025) before the Board of Trustees holds its final meeting of the year on June 18, 2025, and
- WHEREAS,** the Board wishes to afford Rowan flexibility in contracting to allow Rowan to obtain necessary insurance policies at the best market prices while ensuring the necessary internal controls are in place to ensure efficient use of resources, and
- WHEREAS,** the Board delegated to the Board’s Ad Hoc Committee on Risk Management the responsibility to review the insurance program proposed for prior Fiscal Years including FY25 and to the President the authority to finally approve insurance contracts for those years, which resulted in appropriate insurance contracts within approved budgets, and has concluded that this is an appropriate and desirable procedure to follow.
- THEREFORE BE IT RESOLVED** by the Board of Trustees that the Board delegates to the President and the Senior Vice President for Finance and Chief Financial Officer the authority to approve insurance contracts for FY26, following review of the proposed insurance program by the Committee on Risk Management, and

BE IT FURTHER RESOLVED by the Board of Trustees that any contracts so purchased will be reported through the Budget and Finance Committee meeting next following the award of the contracts.

SUMMARY STATEMENT/RATIONALE

This resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY26 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.

Recommended for Approval By:
Budget and Finance Committee (2/24/25)
Executive Committee (3/6/25)
Risk Management Committee (3/12/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.03. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.03 was approved.

RESOLUTION #2025.03.04

APPROVAL OF SUMMER RENTAL RATES

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to establish fees for room and board for student housing, N.J.S.A. 18A:64M-9(n), and

WHEREAS, the funds to pay for the lease and operating expenses of University housing facilities are derived from housing revenues, and

WHEREAS, current budget estimates indicate a need for increased rental charges

THEREFORE, BE IT RESOLVED that the following rates will be effective May 19, 2025:

<u>Facility</u>	<u>FY25 Rate</u>	<u>FY26 Rate</u>
Rowan Blvd. Apartments, Townhouse Complex, and Whitney Center	\$35 per day	\$36 per day
Holly Pointe Commons	\$29 per day	\$30 per day
All other Air-conditioned Housing	\$25 per day	\$26 per day
All Non-Air-conditioned Housing	\$12 per day	\$12 per day

AND BE IT FURTHER RESOLVED that Residential Learning and University Housing shall have discretion to negotiate a group rate for use of the Whitney Center or another appropriate facility based upon available financial resources for the Pre-College Institute summer program, and

BE IT FURTHER RESOLVED that these rates shall not apply to clients renting these facilities through the Office of Conferences and Event Services. These clients shall pay market rates as negotiated and contracted through the Office of Conference and Event Services, and

BE IT FURTHER RESOLVED that in the case of extraordinary circumstances requiring deviation from the above-referenced rental rates, the Senior Vice President for Finance and Chief Financial Officer, in collaboration with the President shall be permitted to alter such rates provided that the Senior Vice President for Finance and Chief Financial Officer provides an update of such deviation at the next scheduled Budget and Finance Committee meeting of the Board of Trustees.

SUMMARY STATEMENT/RATIONALE

This resolution establishes daily rental rates for housing facilities operated by the University and its partners, including Holly Pointe Commons, during the summer. This charge will apply to all persons renting University housing spaces during the summer of 2025, excluding the Pre-College Institute summer program and clients of Conference and Event Services that are charged applicable negotiated rates.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.04. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.04 was approved.

RESOLUTION #2025.03.05

APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2026

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”), a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

WHEREAS, the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan, and

WHEREAS, the Board of Trustees approved Resolution 2017.06.43 requiring that the Board of Trustees approve total project budgets for capital projects in excess of \$250,000, and

WHEREAS, Rowan has determined that there exists a significant need for facilities and infrastructure improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of professional services that would allow for the advancement and accomplishment of these needs, and

WHEREAS, Rowan has established that a need exists for certain projects through a process of Facilities Renewal, involving review by a University Capital Committee representing critical

University departments and functions, and prioritized by the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner, and

WHEREAS, such priorities have been established in conjunction with the Office of the President and the Office of Finance, and have been set forth in Attachment A to this resolution, and further established as the “Rowan University FY26 Capital List,” and

WHEREAS, the Facilities Committee and the Budget and Finance Committee of the Board of Trustees have been informed of the need for those projects and have recommended approval by the Board of Trustees of those projects’ budgets

THEREFORE BE IT RESOLVED by the Board of Trustees that the Capital Projects List (attached as “Rowan University FY26 Capital List”) and project budgets of those projects listed and itemized on Attachment A are approved, and

BE IT FURTHER RESOLVED that the funding for such projects will be derived in part from Bond Proceeds as well as from University Reserves to the extent that such use is determined to be appropriate by the Senior Vice President for Finance and Chief Financial Officer and the President, and

BE IT FURTHER RESOLVED that Rowan may, in accordance with applicable law and policy, engage in any and all necessary procurements to obtain services necessary to implement the Projects as outlined herein.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY26 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of university facilities and infrastructure improvements. They are enumerated within the Attachment A to this resolution.

Recommended for Approval By:
Facilities Committee (2/24/25)
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.05. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.05 was approved.

RESOLUTION #2025.03.06

APPROVAL OF AN AMENDMENT TO THE CAPITAL PROJECT REQUEST FOR FISCAL YEAR 2024 FOR AUXILIARY CAPITAL REQUESTS

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University

(“Rowan”), a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

WHEREAS, the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan, and

WHEREAS, the Board of Trustees approved Resolution 2017.06.43 requiring that the Board of Trustees approve total project budgets for capital projects in excess of \$250,000, and

WHEREAS, Rowan has determined that there exists a significant need for facilities improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of professional services that would allow for the advancement and accomplishment of these needs, and

WHEREAS, Rowan has established that such needs shall be identified and prioritized by the management responsible for the operation of student auxiliary services in consultation with the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner, and

WHEREAS, Resolution 2022.04.04 approved \$5,000,000 to begin IRT upgrades in various Residence Halls across Rowan’s campus, and

WHEREAS, Resolution 2023.04.09 approved an additional \$2,600,000 for the balance of the funding needed to upgrade the Residence Halls to current IRT standards, and

WHEREAS, Resolution 2024.09.11 approved an additional \$921,000 for the construction of a small addition to house new network closets and laundry rooms at Edgewood Park Apartments (“EPA”), and

WHEREAS, Following the receipt of bids, it was determined that the construction cost had been underestimated and therefore additional funding is necessary to complete the work, and

WHEREAS, Rowan has concluded that an additional \$298,407 is needed to construct the small addition to house the new network closets and laundry rooms at EPA, and

WHEREAS, Rowan wishes to increase the budget for the Residence Halls Upgrade Project, previously approved by Resolutions 2022.04.04, 2023.04.09 and 2024.09.11 from \$8,521,000 to a new total project budget not to exceed \$8,819,407, and

WHEREAS, the Facilities Committee and Budget and Finance Committee of the Board of Trustees have been informed of the need for these projects and have recommended approval by the Board of Trustees of these projects, and

WHEREAS, the funding for this project will be derived in part from Bond Proceeds for auxiliary entities as well as Auxiliary Reserve to the extent that such use is determined to be appropriate by the Senior Vice President for Finance and Chief Financial Officer and the President

BE IT FURTHER RESOLVED that this project is subject to final approval based on availability of funds and certification of same by the Senior Vice President for Finance and Chief Financial Officer, and

BE IT FURTHER RESOLVED that Rowan University may, in accordance with applicable law and policy, engage in any and all necessary procurement activities to obtain services necessary to implement the Projects as outlined herein.

SUMMARY STATEMENT/RATIONALE

This resolution approves an amendment to the Capital Projects to be advanced within the FY24 budgetary cycle for Auxiliary Capital Improvements, including Residence Life and University Housing Requests, authorizing additional funds necessary for network closet upgrades in Edgewood Park Apartments.

Recommended for Approval By:
Facilities Committee (2/24/25)
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.06. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.06 was approved.

RESOLUTION #2025.03.07

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH BRIGHTEDGE FOR PROCUREMENT OF INFORMATION TECHNOLOGY SERVICES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University (“Rowan”), a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved certain exceptions including an exception for information technology (IRT) materials and services pursuant to N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, Rowan has identified a need for a platform for marketing research and analytics, along with Managed Services which will include access to the vendor's team for consultation, platform optimization, guidance, and best practices, as well as support for on-page SEO optimization and content creation to enhance online visibility and search performance, and

WHEREAS, Rowan has identified Brightedge as the preferred provider of these services as an industry leader in these services for higher education, and

WHEREAS, Rowan wishes to enter into a contract with Brightedge in an amount not to exceed \$115,000 for FY25, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Brightedge of New York, New York in an amount not to exceed \$115,000 for FY25 for IRT marketing and research services, and

BE IT FURTHER RESOLVED that such approval shall extend to corporate entities in the context of merger, acquisition, or purchase of assets such that additional approval shall not be required.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Brightedge for procurement of marketing research and analytics services in an amount not to exceed \$115,000 for FY25 continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget

Recommended by Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.07. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.07 was approved.

RESOLUTION #2025.03.08

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH CARNEGIE DARTLET FOR ENROLLMENT MANAGEMENT AND RECRUITMENT

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services pursuant to N.J.S.A. 18A:64-56(a)(20), and

WHEREAS, Rowan has determined that in order to meet its strategic goals relating to student recruitment it is necessary to advertise and manage prospective students online and Carnegie Dartlet has been determined to be one of the best platforms to perform such work, and

WHEREAS, Carnegie Dartlet has three distinct products that Rowan would like to utilize to meet its needs:

- **Carnegie Clarity**, which centralizes marketing data, enabling the creation of more personalized and efficient campaigns targeting both prospective and current students;
- **CollegeXpress**, which provides a lead service and platform for recruitment and branding - granting access to the most qualified leads;
- **Slate Consultation**, which is the service support that allows for the optimization of the CRM system; and

WHEREAS, Rowan University therefore wishes to enter into a contract with Carnegie Dartlet for the utilization of all three services in a total amount not to exceed \$115,000 for FY25 to reach more potential students, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Carnegie Dartlet, of Westford, Massachusetts in an amount not to exceed \$115,000 for FY25.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Carnegie Dartlet enrollment management and recruitment in an amount not to exceed \$115,000 for FY25 continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget.

Recommended by Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.08. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.08 was approved.

RESOLUTION #2025.03.09

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH BING/MICROSOFT FOR ADVERTISING FOR STUDENT RECRUITMENT

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services pursuant to N.J.S.A. 18A:64-56(a)(20), and

WHEREAS, Rowan has determined that in order to meet its strategic goals relating to student recruitment it is necessary to advertise to prospective students online, and

WHEREAS, Bing/Microsoft has been determined to be one of the best platforms to do such advertising, and

WHEREAS, Rowan University wishes to enter into a contract with Bing/Microsoft for \$250,000 for FY25 to reach additional potential students, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Bing/Microsoft, of Bellview, Washington in an amount not to exceed \$250,000 for FY25.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Bing/Microsoft for advertising for student recruitment in an amount not to exceed \$250,000 for FY25 continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.09. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.09 was approved.

RESOLUTION #2025.03.10

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH HUBSPOT BY SLATE FOR ADMISSIONS DATA MANAGEMENT

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services pursuant to N.J.S.A. 18A:64-56(a)(20), and

WHEREAS, Rowan has determined that in order to better manage its admissions program it requires two-way synchronization of admissions data, facilitating better communication management and preventing duplicate outreach to prospective students, and

WHEREAS, Hubspot by Slate is an industry leader in managing admissions data and outreach to perspective students, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Hubspot for two-way synchronization of admission data, facilitating better communication management and preventing duplicate outreach to prospective students in an amount not to exceed \$150,000 for FY25, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Hubspot by Slate, of Cambridge, Massachusetts in an amount not to exceed \$150,000 for FY25.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Hubspot by Slate for two-way synchronization of admission data, facilitating better communication management and preventing duplicate outreach to prospective students in an amount not to exceed \$150,000 for FY25 continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget.

Recommended by Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.10. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.10 was approved.

RESOLUTION #2025.03.11

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH VARIOUS SOCIAL MEDIA PLATFORMS FOR ADVERTISING FOR STUDENT RECRUITMENT

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services pursuant to N.J.S.A. 18A:64-56(a)(20), and

WHEREAS, Rowan has determined that in order to meet its strategic goals relating to student recruitment it is necessary to advertise to prospective students online using the social media platforms that students most use and access, and

WHEREAS, Rowan University has determined which platforms students most engage with and has utilized these platforms for recruitment with success in the past, and

WHEREAS, due to the dynamic nature of social media platforms and evolving use of these platforms it is necessary to remain fluid in the use of such resources, and

WHEREAS, Rowan University therefore intends to utilize the following platforms for a total amount not to exceed \$675,000, with the ability to move between the platforms as is most advantageous throughout the year:

- **Facebook (Meta);**
- **LinkedIn;**
- **Instagram;**
- **Tik Tok;**
- **YouTube, and**

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into contracts with Facebook(Meta), LinkedIn, Instagram, TikTok, and YouTube in an amount not to exceed \$675,000 for FY25.

SUMMARY STATEMENT/RATIONALE

This resolution approves contracts without competitive bidding with Facebook(Meta), LinkedIn, Instagram, TikTok, and YouTube for advertising for student recruitment in an amount not to exceed \$675,000 for FY25 and continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.11. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.11 was approved.

RESOLUTION #2025.03.12

APPROVAL OF AN AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH GOOGLE/XXVI HOLDINGS, INC., FOR ADVERTISING FOR STUDENT RECRUITMENT

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services pursuant to N.J.S.A. 18A:64-56(a)(20), and

WHEREAS, Rowan has determined that in order to meet its strategic goals relating to student recruitment it is necessary to advertise to prospective students online and Google/XXVI Holdings, Inc. (“Google”) has proven to be one of the best platforms to do such advertising, and

WHEREAS, Pursuant to Resolution 2024.12.11, the Rowan University Board of Trustees approved a contract without competitive bidding with Google for advertising for student recruitment in an amount not to exceed \$1,200,000 for FY25, and

WHEREAS, Rowan University wishes to increase the contract by an additional \$2,800,000 per year based upon the success of the program and to reach additional potential students, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract with Google, of Mountain View, California by increasing the contract by \$2,800,000 for a total amount not to exceed \$4,000,000 for FY25.

SUMMARY STATEMENT/RATIONALE

This resolution approves an amendment to the contract without competitive bidding with Google for advertising for student recruitment in the amount of \$2,800,000 for a new amount not to exceed \$4,000,000 for FY25 and continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.12. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.12 was approved.

RESOLUTION #2025.03.13

APPROVAL OF AN AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR MARKETING SERVICES WITH TINUITI, INC.

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for marketing pursuant to N.J.S.A. 18A:64-56(a)(20), and

- WHEREAS,** Rowan University is in need of specialized services and consultation which are necessary to provide a technical audit, strategic recommendations, on-page optimization, and search engine optimization for marketing efforts relating to Rowan’s strategic goals, and
- WHEREAS,** Tinuiti Inc., has provided such services to Rowan University with focus on the University’s targeted goals, and
- WHEREAS,** Pursuant to Resolution 2024.06.13, the Rowan University Board of Trustees approved a contract without competitive bidding with Tinuiti, Inc. for technical audit, static recommendations, on-page optimization, and search engine optimization for marketing efforts in an amount not to exceed \$400,000 for FY25, and
- WHEREAS,** Rowan University wishes to increase the contract by an additional \$250,000 each year based upon success of the program and to reach more potential students, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expenses authorized herein
- THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract with Tinuiti, Inc., of New York, New York by increasing the contract by \$250,000 for a total amount not to exceed \$650,000 for FY25.

SUMMARY STATEMENT/RATIONALE

This resolution approves an amendment of a contract without competitive bidding with Tinuiti Inc., for specialized marketing services in an amount not to exceed \$650,000 for FY25 continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.13. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.13 was approved.

RESOLUTION #2025.03.14

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH CLB PARTNERS, LLC AS A GOVERNMENTAL AFFAIRS AGENT

- WHEREAS,** the Higher Education Restructuring Act requires that any proposed contract to procure the services of a lobbyist or governmental affairs agent be considered at a public meeting and approved by the governing board of a public research university or state college, N.J.S.A. 18A:3B-56, and

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”) Rowan University, a public research university, has increased capacity to conduct private and public grant funded research, and
- WHEREAS,** Rowan has continued to increase its involvement in activity at the federal and state level as a result of its research university status and continues to require assistance from a firm focused on federal and state matters, and
- WHEREAS,** Market Street Strategies, LLC of Paramus, New Jersey (“Market Street Strategies”) has provided such services to Rowan University and has merged with CLB Partners, LLC of Trenton, New Jersey (“CLB”), and
- WHEREAS,** CLB has extensive experience and expertise in state government relations services, and
- WHEREAS,** in the course of the performance of such services, CLB may engage in lobbying activities as such terms are defined under applicable laws, and
- WHEREAS,** the services to be rendered by CLB are exempt from public bidding pursuant to the Professional consulting services exemption of N.J.S.A. 18A:64- 56(a)(15), which has been explicitly adopted by Rowan pursuant to Resolution 2014.02.02, and
- WHEREAS,** Rowan University has established a separate Charitable Foundation for the advancement of Rowan University and the development of an endowment, known as the Rowan University Foundation (“Foundation”), and
- WHEREAS,** the Foundation maintains a discretionary fund that may be used by Rowan University for necessary operations and other needs that is funded by private donations and not supported by federal or state dollars, and
- WHEREAS,** the Foundation assets are separately accounted for and capable of tracing to source funding, and
- WHEREAS,** CLB has proposed to provide the above-referenced services on a continuing basis for the remainder of FY25 and through FY26 for \$7,500/month for services, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has confirmed that there are sufficient funds available in the discretionary fund of the Foundation, described above, to pay the expense authorized herein
- THEREFORE BE IT RESOLVED** by the Board of Trustees that the contract with CLB for the provision of government relations services is hereby approved for FY25 through FY26 in an amount not to exceed \$7,500 monthly.

SUMMARY STATEMENT/RATIONALE

This resolution approves a consulting contract between Rowan University and CLB in the area of government affairs. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.14. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.14 was approved.

RESOLUTION #2025.03.15

APPROVAL OF A WAIVER FOR PUBLIC BIDDING TO CONTINUE TO USE THE CLINCARD PROGRAM FOR THE DEBIT AND VIRTUAL CARD SYSTEM FOR THE UNIVERSITY

- WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1, et seq. (“Restructuring Act”), permits Rowan University (“Rowan”), a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and
- WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved certain exceptions including an exception for banking services pursuant to N.J.S.A. 18A:64-56(a)(28), and
- WHEREAS,** Rowan currently uses Clincard, by Greenphire, Inc., for its reloadable debit and virtual card system, and
- WHEREAS,** this program has worked well and is well established meeting the University’s standards for electronic fiscal security, and
- WHEREAS,** in order for Rowan to do business in several key areas utilizing a program of this nature is necessary and continuing the participation in this process is advisable from a fiscal and an operational perspective, and
- WHEREAS,** Rowan wishes to continue said contract with Clincard by Greenphire in an amount not to exceed \$150,000 for FY25, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein
- THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to utilize the banking exception to continue to administer the debit and virtual card program through Clincard, Greenphire, Inc., of King of Prussia, Pennsylvania for FY25, and
- BE IT FURTHER RESOLVED** that such approval shall extend to corporate entities in the context of merger, acquisition, or purchase of assets such that additional approval shall not be required.

SUMMARY STATEMENT/RATIONALE

This resolution approves a waiver for public bidding for Rowan University to continue to utilize the debit and virtual card program of Clincard, by Greenphire, in an amount not to exceed \$150,000 for FY25 continuing thereafter provided the contracts are determined to be necessary to effectuating university purposes and funds are available to support the contracts in the university budget.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.15. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.15 was approved.

RESOLUTION #2025.03.16

APPROVAL OF A TOTAL PROJECT BUDGET FOR DESIGN AND CONSTRUCTION OF A GLASS PROCESSING AND RESEARCH FACILITY

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and
- WHEREAS,** Rowan University’s (“Rowan”) Advanced Materials & Manufacturing Institute (“AMMI”) has been awarded a research grant from the New Jersey Department of Environmental Protection, and
- WHEREAS,** AMMI has been researching glass circularity and sustainability in the interests of creating and maintaining domestically sourced materials for a variety of purposes, and
- WHEREAS,** as part of the research, Rowan wishes to design and construct a Glass Processing and Research Facility on West Campus, and
- WHEREAS,** the objective is to design and construct a facility to collect glass from the surrounding area, process the glass by breaking or pulverizing it and research new methods for reusing the recycled glass, and
- WHEREAS,** it has been determined that professional design services, including but not limited to preliminary development activities, design, surveying and pre-construction, and construction related activities are needed for the development of this new facility, and
- WHEREAS,** Rowan has concluded that the professional design services and construction related activities shall not exceed \$298,000, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that there are sufficient funds available through the grant awarded to AMMI to pay for the costs associated with the above-described project

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the new Glass Processing and Research Facility is established in an amount not to exceed \$298,000, and

BE IT FURTHER RESOLVED that procurement relating to the project shall be accomplished in accordance with applicable law and policy.

SUMMARY STATEMENT/RATIONALE

This resolution approves a total project budget for professional design services and construction related activities associated with the Glass Processing and Research Facility project.

Recommended for Approval By:
Facilities Committee (2/24/25)
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.16. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.16 was approved.

RESOLUTION #2025.03.17

APPROVAL OF AN INITIAL PROJECT BUDGET FOR PROFESSIONAL DESIGN SERVICES FOR SEASONAL FROST TEST FACILITY

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, Rowan University’s (“Rowan”) Center for Research & Education in Advanced Transportation Engineering Systems (“CREATES”) has been awarded a \$30 million grant from the Army Corps of Engineers, and

WHEREAS, as part of the research, Rowan wishes to design and construct a Seasonal Frost Test Facility on West Campus, and

WHEREAS, Rowan wishes to design and construct a full-scale testing facility to evaluate the field performance of different pavement structures at extremely low temperatures, and develop innovative construction technologies and materials to withstand fluctuating temperatures and surface conditions in cold regions, and

WHEREAS, it has been determined that professional design services, including but not limited to preliminary development activities, design, surveying and pre-construction, are needed for the development of this new facility, and

WHEREAS, Rowan has concluded that the professional design services associated with the development of the facility shall not exceed \$1,500,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer certifies that there are sufficient funds available through the grant awarded to CREATES to pay for the costs associated with the above-described professional design services

THEREFORE BE IT RESOLVED by the Board of Trustees that the initial total project budget for professional design services for the new Seasonal Frost Test Facility is established in an amount not to exceed \$1,500,000, and

BE IT FURTHER RESOLVED that procurement relating to the professional design services shall be accomplished in accordance with applicable law and policy.

SUMMARY STATEMENT/RATIONALE

This resolution approves an initial project budget to engage professional design services for preliminary development activities, design, surveying and pre-construction associated with the Seasonal Frost Test Facility project.

Recommended for Approval By:
Facilities Committee (2/24/25)
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.17. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.17 was approved.

RESOLUTION #2025.03.18

APPROVAL OF AN INITIAL PROJECT BUDGET FOR PROFESSIONAL SERVICES TO ASSESS THE FEASIBILITY OF RELOCATING THE DIVISION OF INFORMATION RESOURCES & TECHNOLOGY TO CAMPBELL LIBRARY

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, Rowan University (“Rowan”) is considering the potential relocation of the Division of Information Resources & Technology (IRT) from Memorial Hall to the 4th floor of Campbell Library, and

WHEREAS, it has been determined that professional design services, including but not limited to preliminary development activities and design are needed to assess the feasibility of utilizing the 4th floor of Campbell Library to house IRT, and

WHEREAS, Rowan has concluded that these professional services shall not exceed \$300,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer certifies that there are sufficient funds available to pay for the costs associated with the above-described professional services

THEREFORE BE IT RESOLVED by the Board of Trustees that the initial project budget to procure professional services to assess the feasibility of relocating IRT from Memorial Hall to the 4th floor of Campbell Library is established in an amount not to exceed \$300,000, and

BE IT FURTHER RESOLVED that procurement relating to the professional services shall be accomplished in accordance with applicable law and policy.

SUMMARY STATEMENT/RATIONALE

This resolution approves an initial total project budget to engage professional services to assess the feasibility of relocation IRT from Memorial Hall to the 4th floor of Campbell Library.

Recommended for Approval By:
Facilities Committee (2/24/25)
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.18. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.18 was approved.

RESOLUTION #2025.03.19

APPROVAL OF AN AMENDMENT TO THE AUTHORIZATION OF ADDITIONAL UNIVERSITY SIGNATORIES

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University (“Rowan”) has been designated as a public research university as of July 1, 2013, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(k), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

WHEREAS, the Board of Trustees has approved certain designated signatories on behalf of the University, in certain limited areas to ensure adequate authorized signatories for orderly operations while maintaining adequate controls on same, and

WHEREAS, the University wishes to ensure adequacy of oversight and appropriate involvement of Executive leadership in reviewing contracts and agreements, and

WHEREAS, the University will ensure orderly operations through the amendment of certain signatories in order to continue to accomplish the following goals:

- Presence of sufficient signatories to ensure that essential agreements and contracts do not suffer delay when the President or Senior Vice President for Finance and CFO is unavailable;
- Adequate oversight of agreements and contracts by the appropriate representative of senior leadership based on content knowledge;
- Reconcile current practice relating to represented employees with appropriate signatory authority;
- Adequate oversight of grant and sponsorship agreements to ensure compliance with federal and state requirements;
- Meet demands of the University supply chain in the atmosphere of global supply chain strains and streamline where possible to eliminate duplicative oversight,
- Ensure agility in approval where the successful development and marketing of new programs is time sensitive, and
- Eliminate delays in the approval processes in which systems controls adequately address said processes, and

THEREFORE BE IT RESOLVED that an amendment to the previously approved designated signatories is hereby approved to include the Provost as an authorized signatory for agreements pertaining to Rowan Research and Innovation, and requiring a Finance cosigner when any monetary commitments are included.

SUMMARY STATEMENT/RATIONALE

The resolution amends the authorization of certain signatories to ensure the availability of adequate signatories for orderly operations of the university, adequate oversight of contracts and agreements by content area experts, compliance with applicable state and federal requirements, the reconciliation of current practice with appropriate authority, meet supply chain demands, eliminate duplicative oversight, and eliminate delays in approval processes. All agreements and contracts will remain subject to legal review and agreements including financial commitments will remain subject to approval by the Division of Finance in accordance with this approval authority Resolution.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.19. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.19 was approved.

Area	Authority	Contracts/Transactions	Scope/Limit (all subject to Legal Review)
University	President	All contracts in the absence of delegated signors.	Subject to limits imposed by Board of Trustees
University	Senior Vice President for Finance	All contracts in the absence of delegated signors.	Subject to limits imposed by Board of Trustees.

University	Vice President for Budget and Financial Planning <u>OR</u> Associate Vice President for Finance/Controller	All contracts in the absence of delegated signors. Senior Vice President is preferred except in areas of specified delegation.	Subject to limits imposed by Board of Trustees.
Academic	Provost/Senior Vice President of Academic Affairs	Contracts pertaining to Academic Programs, Academic Affiliations, partnerships and joint degree programs with no monetary commitment.	No monetary commitment on behalf of University.
Rowan Online	Chief Executive Officer, Rowan Online Chief Transformation Officer	Contracts pertaining to Rowan Online with no monetary commitment or with a monetary commitment that is consistent with the approved budget.	AVP or SVP Finance as cosigner of any monetary commitment that deviates from the approved budget.
Grant/Research	Provost or Vice President for Research or Assistant/Associate Vice President of Research with co-signature of Senior Vice President for Finance <u>OR</u> Vice President for Budget and Financial Planning <u>OR</u> Associate Vice President for Finance/Controller	Grants and contracts with federal, state, corporations and foundations.	AVP as cosigner - Up to aggregate grant amount of \$2,000,000. SVP Finance as cosigner - Above \$2,000,000 or requiring University match over \$100,000.
	Provost or Vice President for Research or Assistant/Associate Vice President of Research with co-signature of Senior Vice President for Finance <u>OR</u> Vice President for Budget and Financial Planning <u>OR</u> Associate Vice President for Finance/Controller	All sponsored research agreements (federal, state, corporate and foundations).	AVP as cosigner - Up to aggregate grant amount of \$2,000,000. SVP Finance as cosigner - Above \$2,000,000 or requiring University match over \$100,000.
	Provost or Vice President for Research or	All IP agreements, including MTAs and Research Compliance Agreements,	Excluding Equity Share Agreements which must be

	Assistant/Associate Vice President	including inter-institutional agreements.	signed by Senior VP of Finance.
Finance	Senior Vice President for Finance	All university contracts that are in excess of \$250,000 university/student funds (e.g., leases, debt financing, settlements, real property).	Subject to limits imposed by Board of Trustees.
	Vice President for Budget and Financial Planning <u>OR</u> Associate Vice President for Finance/Controller	All university contracts that are less than \$250,000 using university funds.	Subject to limits imposed by Board of Trustees.
	Vice President for Budget and Financial Planning <u>OR</u> Associate Vice President for Finance/Controller	All contracts that are less than \$250,000 using student funds.	Subject to limits imposed by Board of Trustees.
	Senior Director of Contracting and Procurement or Director of Procurement when necessitated by circumstance.	All contracts using student-raised funds	Subject to limits imposed by Board of Trustees.
	Vice President for Budget and Financial Planning <u>OR</u> Associate Vice President for Finance/Controller	Purchase Orders that exceed \$250,000	Subject to limits imposed by Board of Trustees, must be in operating budget.
	Senior Director of Contracting and Procurement or Director of Procurement when necessitated	All university contracts that are less than \$5,000 using general funds	Subject to limits imposed by Board of Trustees, must be in operating budget.
Labor/Management Relations	VP for Human Resources or authorized Labor Management Relations Representative	Local Agreements and individually negotiated matters with represented employees relating to labor management relations.	Subject to limits imposed by Board of Trustees, excluding financial commitments.

** In the event that neither the Vice President for Budget and Financial Planning nor the Associate Vice President for Finance/Controller are available to sign their designated contracts, they may assign appropriate personnel to sign on their behalf.

RESOLUTION #2025.03.20

APPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS

WHEREAS, the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

WHEREAS, pursuant to those Bylaws, the Rowan Board of Trustees must appoint new members to the Board of the South Jersey Technology Park at Rowan University

THEREFORE BE IT RESOLVED that the Board of Trustees appoints the following named individual to a three-year term as a public member of the South Jersey Technology Park at Rowan University Board of Directors.

Phil Vavala
Vice President of Governmental and External Affairs for Pepco Industries
and
Region President for Atlantic City Electric and Delmarva Power

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the appointment of the individual noted to the South Jersey Technology Park at Rowan University Board of Directors.

Recommended for Approval By:
Nominations Committee (3/6/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.20. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.20 was approved.

RESOLUTION #2025.03.21

REAPPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation, and

WHEREAS, it is important that the Rowan University Foundation Board of Directors recruits and maintains a membership of individuals who have been identified for their integrity, professional expertise, and commitment to the University and its mission, and

WHEREAS, Board membership should include business and civic leaders who will lend their expertise and knowledge to assist the Foundation in meeting its true potential to support the University, and

WHEREAS, the Board's Bylaws|Governance Committee in accordance with its approved process has provided due diligence to review participation and service as members of the Board,

THEREFORE BE IT RESOLVED that the Board of Trustees reappoint the following named individuals to three-year terms as public members of the Rowan University Foundation.

April Carty-Sipp
Executive Vice President, Industry Affairs
National Association of Broadcasters
Washington, DC

Stephen H. Clark
Retired
South Jersey Industries, Inc.
Ocean City, NJ

Jack Tarditi
Managing Director
Conner Strong & Buckelew
Camden, NJ

Paul J. Tully
Founder & Senior Wealth Advisor
Eagle Wealth Strategies
West Deptford, NJ

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the reappointment of the individuals noted to three-year terms to the Rowan University Foundation Board of Directors.

Recommended for Approval By:
University Advancement Committee (2/26/25)
Nominations Committee (3/6/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.21. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.21 was approved.

RESOLUTION #2025.03.22

APPROVAL OF MERGER OF THE DEPARTMENTS OF ANATOMY & PHYSIOLOGY AND DIAGNOSTIC MEDICINE & PATHOBIOLOGY TO FORM A NEW DEPARTMENT OF VETERINARY BIOMEDICAL SCIENCES

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine policies for the organization, administration, and development of the University, N.J.S.A 18A:64M-9(c), and
- WHEREAS,** the University is committed to the highest quality of academic programs and the necessary administrative structure to support such programs, and
- WHEREAS,** the University regularly optimizes its administrative structures to respond to emerging opportunities and achieve strategic priorities, and
- WHEREAS,** pursuant to Resolution 2022.02.39, the University established the School of Veterinary Medicine with a Department of Clinical Sciences, Department of Diagnostic Medicine & Pathobiology, and Department of Anatomy & Physiology, and
- WHEREAS,** the pre-clinical Departments of Anatomy & Physiology and Diagnostic Medicine & Pathobiology are much smaller than the Department of Clinical Sciences, and
- WHEREAS,** combining the Department of Diagnostic Medicine & Pathobiology and the Department of Anatomy & Physiology into a single Department of Veterinary Biomedical Sciences enhances the clarity and focus of the organizational structure, balances faculty capacity, and streamlines department operations, and
- WHEREAS,** creating one department does not otherwise have any impact on the pre-clinical faculty or curriculum, and
- WHEREAS,** the merger of the Departments of Anatomy & Physiology and Diagnostic Medicine & Pathobiology to form a new Department of Veterinary Biomedical Sciences has been approved by the Provost and the Academic Affairs/Student Affairs Committee of the Board of Trustees,
- THEREFORE BE IT RESOLVED** that the Departments of Anatomy & Physiology and Diagnostic Medicine & Pathobiology be merged to form a new Department of Veterinary Biomedical Sciences, effective immediately.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the President to proceed with the merger of the Departments of Biological Sciences and Molecular & Cellular Biosciences to form the Department of Biological & Biomedical Sciences, effective immediately.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (2/25/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.22. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.22 was approved.

RESOLUTION #2025.03.23

APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN SYSTEMS ENGINEERING

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued and recognized certificates to be offered and awarded as independent or stackable credentials, and

WHEREAS, this Certificate of Graduate Study has been developed by the Department of Electrical & Computer Engineering, and

WHEREAS, this Certificate will be relevant and beneficial to students seeking knowledge, skills, and credentialing in an emerging field, and

WHEREAS, this Certificate has been reviewed by the University Senate, the Dean of the Henry M. Rowan College of Engineering, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program Certificate of Graduate Study in Systems Engineering be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Graduate Study in Systems Engineering. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (2/25/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.23. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.23 was approved.

RESOLUTION #2025.03.24

APPROVAL OF A MASTER OF SCIENCE IN HUMAN FACTORS

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and
- WHEREAS,** the academic program, Master of Science in Human Factors, has been developed by the Department of Psychology, and
- WHEREAS,** the proposed Master of Science in Human Factors will meet the demand for a highly skilled workforce that will contribute to complex human-technology integration research and support the integration of innovative technologies that incorporate novel artificial intelligence and data science capabilities into our regional industries, and
- WHEREAS,** this program has been reviewed by the University Senate, the Dean of the College of Science and Mathematics, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,
- THEREFORE BE IT RESOLVED** that the academic program, Master of Science in Human Factors, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Master of Science in Human Factors. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (2/25/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.24. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.24 was approved.

RESOLUTION #2025.03.25

ADOPTION OF THE ROWAN UNIVERSITY EMERGENCY OPERATIONS PLAN

- WHEREAS,** pursuant to applicable law governing institutions of higher education in the state of New Jersey, each governing board of each institution was required to adopt an Emergency Operations Plan (EOP) to ensure the continuity of essential functions of the university under all circumstances, and

WHEREAS, Rowan University initially adopted an EOP pursuant to Resolution #9 on June 13, 2012, and subsequently, reviewed, revised, and adopted an EOP pursuant to Resolution #2017.09.24 and Resolution #2022.02.23 pursuant to N.J.S.A. 18A:3B-69(c), and

WHEREAS, pursuant to N.J.S.A. 18A:3B-69(c), Rowan University must again review its EOP, make necessary revisions to ensure orderly operations in case of an emergency, and completes an annual Campus Safety and Security Self-Assessment Survey to determine its priorities and ensure that the EOP permits continuous university operations, and

WHEREAS, the University, under the direction of its Emergency Operations Team has undertaken the review of the EOP and ensured that the EOP addresses essential components to ensure orderly operations, including identification of critical functions and personnel, delegation of authority, and coordination with municipal and state emergency management

THEREFORE, BE IT RESOLVED by the Board of Trustees that Rowan University adopts the Rowan University Emergency Operations Plan, and

BE IT FURTHER RESOLVED that the actions within the plan shall be implemented as appropriate.

SUMMARY STATEMENT/RATIONALE

This resolution formally adopts the Rowan University Emergency Operations Plan to permit its submission to the state of New Jersey Secretary of Higher Education.

Recommended for Approval By:
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.25. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.25 was approved.

RESOLUTION #2025.03.26

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH DYNATEST US, INC., FOR A HEAVY VEHICLE SIMULATOR (HVS) MARK VI AND ASSOCIATED EQUIPMENT

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for materials or supplies which are not available from more than one potential entity as outlined in N.J.S.A. 18A:64-56(a)(3), and

WHEREAS, in 2016, Rowan University acquired its first HVS through a Cooperative Research and Development Agreement (CRADA) with the U.S. Army Corps of Engineers (USACE), leading to the establishment of the Rowan University Accelerated Pavement Testing Facility (RUAPTF), and

WHEREAS, Rowan is the only academic institution in the Northeastern United States engaged in research of this type and its continued success is critical for both national and local concerns, and

WHEREAS, at this time in order to continue and grow this research it is necessary to acquire a HVS Mark VI and its associated equipment, and

WHEREAS, Rowan has received funding to support the above-referenced goal of continuing this research, and

WHEREAS, Dynatest US, Inc., is the only manufacturer of this equipment, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expenses authorized herein available to RUAPTF

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Dynatest US, Inc. of Gainesville, Florida in an amount not to exceed \$7,505,375.50

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding for the purchase of a HVS Mark VI and associated equipment from Dynatest US, Inc., in an amount not to exceed \$7,505,375.50.

Recommended for Approval By:
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.26. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.26 was approved.

RESOLUTION #2025.03.27

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<u>NEW APPOINTMENTS</u>				
Amoah, Kwame	PhD	Construction Management Program Director	Rowan Online	02/10/2025
Brooks, Ya Vanca	EdD	Recruitment & Retention Specialist	College of Education	11/16/2024-06/30/2025
Curtis, Arthur	BA	Associate Director, Enrollment Technology	Strategic Enrollment Management	01/27/2025
Davenport, Drew	MEd	Student Success Coordinator	Academic Support Programs	11/30/2024-06/30/2025
Doyle, Amiya	BA	Virtual Events Coordinator	Rowan Online	12/02/2024-06/30/2025
Finley, Rebecca	PsyM	Accessibility Specialist	Office of Accessibility Services	05/05/2025-06/30/2026
Frazier, George	MEd	Manager, Information Security	Information, Resources, & Technology	01/13/2025
Harrington, Michael	BA	Director of Online Admissions	Rowan Online	01/21/2025
Herschman, Alexandra	MBA	Digital Communications Specialist	Division of Marketing & Communication	02/03/2025-06/30/2026
Maurer, Carrie	BA	Assistant Director, Digital Media Production	Rowan Online	12/16/2024-06/30/2025
McMichen, Angelica	BA	Assistant Director, Visitor Experience	Admissions	02/08/2025-06/30/2026
Metzger, Brianna	MA	Advisor	Advising Center	03/03/2025-06/30/2026
Montanaro, Gregory	MS	Senior Advisor	Government & External Relations	01/02/2025
Nadelstumph, Maria	MA	Associate Vice President of Corporate Sales Operations	Rowan Online	01/06/2025
Rausch, Juliana	PhD	Assistant Dean	Advising Center	07/01/2025-06/30/2026
Senatz, Carmelita	MA	Senior Sales Professional for Employer Partnerships	Rowan Online	02/10/2025
VanLiew, Matthew	MA	Graduate Nursing Program Advisor	Nursing	12/14/2024-06/30/2025
Veilleux, John	MBA	Chief Marketing Officer	Division of Marketing & Communication	12/23/2024
Wells, Atla	MEd	Senior Academic Advisor	Advising Center	12/28/2024-06/30/2025
Whalen, William	MEd	Director of Online Student Success	Rowan Online	01/21/2025

TENURE-TRACK APPOINTMENTS

Potemkina, Ekaterina	PhD	Assistant Professor	Accounting & Finance	09/01/2025
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NON-TENURE TRACK TEACHING FACULTY APPOINTMENTS

Bauriedel, Gabriel	BA	Associate Teaching Professor	Theatre & Dance	01/30/2025-06/30/2027
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Hall, Cynthia	PhD	Assistant Teaching Professor	Geography, Planning, & Sustainability	01/30/2025-06/30/2026
Mallikarachchi, Sadeepa	PhD	Assistant Research Professor	Chemistry & Biochemistry	03/03/2025-06/30/2026
Morris, Anthony	MS	Assistant Teaching Professor	Computer Science	01/30/2025-06/30/2027
Said, Aly	PhD	Teaching Professor	Civil & Environmental Engineering	01/30/2025-06/30/2027
Sanford, Sarah	BA	Associate Teaching Professor	Theatre & Dance	01/30/2025-06/30/2027
Torlapati, Jagadish	PhD	Assistant Research Professor	Civil & Environmental Engineering	01/12/2025-06/30/2026

FULL TIME TEMPORARY

Armah, Edward	PhD	Postdoctoral Researcher	Center for Research & Education in Advanced Transportation Engineering System	12/02/2024-06/30/2025
Bomgardner, Estyr	MA	Director of Operations & Programming	Center for Access, Success & Equity	12/14/2024-06/30/2025
Hesley, Ashley	MBA	Professional Services Specialist	Wellness Center	01/27/2025-06/30/2026

ROWAN-VIRTUA SCHOOL OF OSTEOPATHIC MEDICINE NEW APPOINTMENTS

Afriyie, Maxcy	MSN	Nurse Practitioner	Psychiatry	03/17/2025-06/30/2026
Austin, Robert	MSN	Nurse Practitioner	Pediatrics	02/03/2025-06/30/2026
Block, Kevin	MS	Director	Health Sciences Library	12/15/2024
Lazar, Stephen	DO	Physician	New Jersey Institute for Successful Aging	04/07/2025-06/30/2026
MacPaintsil-Ostrom, Stacey	MSN	Nurse Practitioner	Rowan-Virtua Integrated Special Needs Center	12/02/2024-06/30/2026
McCoy, Hijazi	MSN	Nurse Practitioner	Rowan-Virtua Integrated Special Needs Center	02/03/2025-06/30/2026
Prathipati, Lakshmi	MS	Business Analyst	Division of Medical Assistance and Health Services	01/27/2025
Salvatore, Meghan	MSN	Nurse Practitioner	Pediatrics	02/17/2025-06/30/2026
Williams, Allison	MS	Associate Program Director	Physician Assistant Program	12/23/2024-06/30/2026

SHREIBER SCHOOL OF VETERINARY MEDICINE FACULTY APPOINTMENTS

Brunsdon, Sara	VMD	Clinical Instructor	Clinical Sciences	01/06/2025-06/30/2026
Danappa Jayappa, Kallesh	BVSc&AH, MVSc, PhD, DABT, DABVT	Assistant Professor	Diagnostic Medicine & Pathobiology	03/24/2025-06/30/2026
Girimonte, Dorothy	DVM, DACVIM, CVA	Assistant Professor	Clinical Sciences	06/02/2025-06/30/2026

Jett, Lindsey	DVM	Clinical Assistant Professor & Section Head	Clinical Sciences	02/03/2025-06/30/2026
Lutz, Elizabeth	DVM, MS, DACVO	Clinical Assistant Professor	Clinical Sciences	02/10/2025-06/30/2026
Neill, Hannah	DVM	Clinical Instructor	Clinical Sciences	08/18/2025-06/30/2026

SHREIBER SCHOOL OF VETERINARY MEDICINE NEW APPOINTMENTS

Bonaventure, Hannah	BS	Veterinary Assistant	Clinical Sciences	12/09/2024
O'Brien, Michael	MA	Registrar	Academic Affairs	01/06/2025
Price, Rose	AS	Anatomy Technician	Anatomy & Physiology	06/02/2025
Sagan, Erin	BA	Veterinary Assistant	Clinical Sciences	12/02/2024

COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY (CMSRU) FACULTY APPOINTMENTS

Abrahimi, Aryan	DO, MPH	Instructor of Medicine	Medicine	04/01/2025
Alawad, Mouyed	MD	Assistant Professor of Pathology	Pathology	04/01/2025
Atuahene Robinson, Brittany	MD	Assistant Professor of Psychiatry	Psychiatry	04/01/2025
Brogan, Leah	PhD	Assistant Professor of Psychiatry	Psychiatry	04/01/2025
Budina, Anna	MD	Assistant Professor of Pathology	Pathology	04/01/2025
Cimmino, Michael	DO	Instructor of Medicine	Medicine	04/01/2025
Cunnings, Emily	MD	Assistant Professor of Medicine	Medicine	04/01/2025
Cyr, Micaela	MD	Assistant Professor of Obstetrics and Gynecology pending board certification	Obstetrics and Gynecology	04/01/2025
Deen, Imad ud	MD	Assistant Professor of Medicine	Medicine	04/01/2025
Duffy, Robert	MD	Assistant Professor of Medicine	Medicine	04/01/2025
Ghuman, Armandeep	MD	Instructor of Medicine	Medicine	04/01/2025
Gittens-Backus, Genelle	MD	Assistant Professor of Radiology	Radiology	04/01/2025
Jaeger, Jeffrey	MD	Professor of Clinical Medicine	Medicine	04/01/2025
Jennings, Tara	MD	Assistant Professor of Medicine	Medicine	04/01/2025
Leibrandt, Paul	MD	Assistant Professor of Emergency Medicine	Emergency Medicine	04/01/2025
McKenzie, James	MD	Assistant Professor of Orthopaedic Surgery	Orthopaedic Surgery	04/01/2025
Naglee, Colleen	MD, JD	Associate Professor of Anesthesiology	Anesthesiology	04/01/2025
Nguyen, Huy David	DO, MS	Instructor of Medicine	Medicine	04/01/2025
Patel, Reena	DO, MPH	Instructor of Medicine	Medicine	04/01/2025
Pazuniak, Markian	MD	Instructor of Psychiatry	Psychiatry	04/01/2025

Raju, Riya	MD	Assistant Professor of Pediatrics	Pediatrics	04/01/2025
Ranganna, Shreyas	MD	Assistant Professor of Clinical Anesthesiology	Anesthesiology	04/01/2025
Robinson, Darve	MD, MS	Assistant Professor of Medicine	Medicine	04/01/2025
Seliem, Ahmed	MD	Assistant Professor of Medicine	Medicine	04/01/2025
Tan, Marissa	DO, MPH	Assistant Professor of Medicine	Medicine	04/01/2025
Terrell, Kate	PsyD	Instructor of Psychiatry	Psychiatry	04/01/2025
Tixier, Emily	MD	Assistant Professor of Medicine	Medicine	04/01/2025
Torres, Justin	DO	Instructor of Medicine	Medicine	04/01/2025
Wang, John	MD	Assistant Professor of Psychiatry	Psychiatry	04/01/2025
Yagnik, Hena	MD	Instructor of Medicine	Medicine	04/01/2025
Ye, Qiqi	MD, PhD	Assistant Professor of Pathology	Pathology	04/01/2025
Zheng, Angela	MD	Assistant Professor of Medicine	Medicine	04/01/2025

CMSRU DEAN POSITION

*Reifler, Douglas	MD	Senior Associate Dean for Student Affairs		01/01/2025
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CMSRU CHANGE IN RANK

Baptista, Patrice	MD	Change from Assistant Professor of Emergency Medicine pending board certification to Assistant Professor of Emergency Medicine		04/01/2025
Chan, Maegan	MD, MS	Change from Assistant Professor of Radiology pending board certification to Assistant Professor of Radiology		04/01/2025
Davis, Taylor	MD	Change from Assistant Professor of Psychiatry pending board certification to Assistant Professor of Psychiatry		04/01/2025
Hennebery, Ruth	MD	Change from Assistant Professor of Obstetrics and Gynecology pending board certification to Assistant Professor of Obstetrics and Gynecology		04/01/2025
Lombardi, Alyssa	MD, PhD	Change from Assistant Professor of Emergency Medicine pending board certification to Assistant Professor of Emergency Medicine		04/01/2025
Malik, Amanda	MD, MPH	Change from Assistant Professor of Obstetrics and Gynecology pending board certification to Assistant Professor of Obstetrics and Gynecology		04/01/2025
Safronova, Elena	MD	Change from Assistant Professor of Psychiatry pending board certification to Assistant Professor of Psychiatry		04/01/2025
Torain, Maya	MD	Change from Assistant Professor of Psychiatry pending board certification to Assistant Professor of Psychiatry		04/01/2025
Wang, Ban	MD	Change from Instructor of Pediatrics to Assistant Professor of Pediatrics		04/01/2025
Zhang, Fan	MD, MA	Change from Instructor of Psychiatry to Assistant Professor of Psychiatry		04/01/2025

CMSRU ADJUNCTS, VOLUNTEERS, & PART-TIME

Strasser, Isha	MA	Adjunct Instructor of Medicine	04/01/2025
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RESIGNATIONS

Bogino, Marlowe Annette	CMSRU, Library	11/15/2024
Harper, Christine	CMSRU Biomedical Science	11/22/2024
Layton, Reed	Police Department	12/31/2024
Matthews, Jennifer King	Library Services	01/31/2025
Nazzari di Calabiana Willan,	English	12/27/2024
Alexander Claude		
Philippe, Jonathan M.	Office of Sponsored Programs	12/06/2024

RETIREMENTS

Branin, Lewis John	Information, Resources, & Technology	12/31/2024
Britt, Maria	Human Resources	12/31/2024
Brush, Denise A.	Library Services	12/31/2024
Everett, Jess W.	Civil Engineering	01/31/2025
Murphy, Jennifer C.	Wellness & Inclusive Services in Education	12/31/2024
Sun, Qian	Educational Leadership, Administration & Research	01/31/2025
Tran, Jay-Manh	ESL Program	11/30/2024
Tremoulet, Patrice D	Psychology	01/31/2025
Viggiano, Margaret	Division of Inclusive Excellence, Community & Belonging	12/31/2024

+ grant funded

** date change

^corrected

* salaries/benefits provided by Cooper Hospital - no financial cost to Rowan

SUMMARY STATEMENT/RATIONALE

This resolution approves personnel actions which include the hiring of new appointments and full-time/temporary faculty.

Recommended for Approval By:
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.27. Chair Bruner opened the floor to questions and recusals from the Board. Ms. Saar recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.27 was approved.

RESOLUTION #2025.03.28

REAPPOINTMENT OF FACULTY AND LIBRARIANS TO SEVENTH YEAR CONTRACT CARRYING TENURE

WHEREAS, the following named individuals will have served the University for six years and service in their seventh year will place them under the statutory provisions for tenure, and

WHEREAS, they have been carefully evaluated for purposes of reappointment through their probationary service

THEREFORE BE IT RESOLVED that the Board of Trustees determines the following named faculty members and librarians shall be offered appointment carrying tenure for the academic year 2025-2026.

Name	Department
Boodman, Eva	Philosophy & World Religions
Brunwasser, Steven	Psychology
Cruz Bohorquez, Juan M.	Experiential Engineering Education
Damiani, Michelle L.	Wellness & Inclusive Services in Education
Dankle, Scott J.	Health and Exercise Science
Duran, Daniel P.	Environmental Science
Gotham, Katherine O.	Psychology
Hsiao, Shih-Hui	Marketing and Business Information Systems
Job, Martin O.	Biomedical Sciences - CMSRU
Koohbor, Behrad	Mechanical Engineering
Lanier, Heather	Writing Arts
Monticone, Paul	Radio, TV, & Film
Schutte, Charles A.	Environmental Science
Sharnak, Debbie	History
Smith, Marquita	English
Trkov, Mitja	Mechanical Engineering
Woodfield, Casey L.	Wellness & Inclusive Services in Education
Wu, Shuang	Marketing and Business Information Systems

SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for the reappointment of faculty and librarians to seventh year contracts carrying tenure.

Recommended for Approval By:
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.28. Chair Bruner opened the floor to questions and recusals from the Board. Ms. Saar recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.28 was approved.

RESOLUTION #2025.03.29

PROMOTIONS TO THE RANK OF ASSOCIATE PROFESSOR

WHEREAS, within the Rowan University academic community there exists recognized academic positions, each with established criteria, and

WHEREAS, those within the academic community are reviewed with respect to the criteria, and

WHEREAS, the individuals listed below have demonstrated mastery of the criteria of said position.

THEREFORE BE IT RESOLVED that the following members of the faculty of Rowan University be approved for promotion to the rank of Associate Professor, effective July 1, 2025, for 12-mth faculty or September 1, 2025, for 10-mth faculty, subject to the availability of funds.

Name	Department
Boodman, Eva	Philosophy & World Religions
Brunwasser, Steven	Psychology
Cruz Bohorquez, Juan M.	Experiential Engineering Education
Damiani, Michelle L.	Wellness & Inclusive Services in Education
Dankle, Scott J.	Health and Exercise Science
Duran, Daniel P.	Environmental Science
Gotham, Katherine O.	Psychology
Hsiao, Shih-Hui	Marketing and Business Information Systems
Job, Martin O.	Biomedical Sciences - CMSRU
Koohbor, Behrad	Mechanical Engineering
Lanier, Heather	Writing Arts
Monticone, Paul	Radio, TV, & Film
Schutte, Charles A.	Environmental Science
Sharnak, Debbie	History
Smith, Marquita	English
Trkov, Mitja	Mechanical Engineering
Woodfield, Casey L.	Wellness & Inclusive Services in Education
Wu, Shuang	Marketing and Business Information Systems

SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for promotions to the rank of Associate Professor.

Recommended for Approval By:
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.29. Chair Bruner opened the floor to questions and recusals from the Board. Ms. Saar recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.29 was approved.

RESOLUTION #2025.03.30

REAPPOINTMENT OF FACULTY AND LIBRARIANS TO FIFTH AND SIXTH YEAR CONTRACTS

WHEREAS, the following named faculty members and librarians have been carefully evaluated for purposes of reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty members and librarians listed below shall be offered reappointment.

**FACULTY & LIBRARIANS
Sixth Year Candidates
(2025-2026)**

Name	Department
Li, Pei	Accounting & Finance
Lin, Liang Ju	Accounting & Finance
Papakroni, Erlina	Accounting & Finance

**Fifth and Sixth Year Candidates
(2025-2026 and 2026-2027)**

Name	Department
Martinez, Diana	Biomedical Science - CMSRU

SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for the reappointment of faculty and librarians to fifth and sixth year contracts.

Recommended for Approval By:
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.30. Chair Bruner opened the floor to questions and recusals from the Board. Ms. Saar recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.30 was approved.

RESOLUTION #2025.03.31

**REAPPOINTMENT OF FACULTY AND LIBRARIANS TO A
SECOND YEAR CONTRACT**

WHEREAS, the following named faculty and librarians have been recommended for reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named faculty and librarians listed below shall be offered reappointment for the academic year 2025-2026.

**FACULTY & LIBRARIANS
Second Year Candidates
(First Year of Service)**

Name	Department
Block, Kristina N.	Law & Justice Studies
Cheng, Mingying	Accounting & Finance

Chimenti, Robert V.
Ferre, Juan
Gomes Santos Gonçalves, Andre Vinicius
Jang, Jun Hee
Lee, Sangmok
Lele, Aditya D.
Murray-Everett, Natasha

Nozariasbmarz, Amin
Pugliese, Brian J.
Richards, Carla R.
Rosenberg, Dina
Saladin, Christopher S.
Sorum, Em B.
Szkola, Jason S.
Tong, Hung
Wang, Penghao
Yu, Sihan
Zhang, Ling
Zhang, Qianqian

Physics & Astronomy
Sociology & Anthropology
Computer Science
Chemical Engineering
Accounting & Finance
Mechanical Engineering
Early Childhood, Elementary
Education and Critical Foundations
Mechanical Engineering
Psychology
Public Relations & Advertising
Political Science & Economics
History
Biomedical Sciences
Law & Justice Studies
Mathematics
Biomedical Sciences
Computer Science
Accounting & Finance
Electrical & Computer Engineering

SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for the reappointment of faculty and librarians to a second year contract.

Recommended for Approval By:
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.31. Chair Bruner opened the floor to questions and recusals from the Board. Ms. Saar recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.31 was approved.

RESOLUTION #2025.03.32

APPROVAL OF TUITION AND FEE RATES FOR 2025-2026

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to set tuition and fees for students, N.J.S.A. 18A:64M-9(o), and

WHEREAS, the University has established four strategic pillars which include affordability and accessibility for students, and

WHEREAS, the FY26 budget recommended by the University administration includes revenues derived from student charges, including student tuition and fees, and

WHEREAS, the New Jersey Statutes Annotated require a hearing with the Board of Trustees for all tuition rate changes, and

WHEREAS, such a hearing was held on March 12, 2025

THEREFORE, BE IT RESOLVED by the Board of Trustees that tuition and fee rates for Fall Semester 2025 will not exceed the following published rates:

<u>Student Level</u>	<u>Current Tuition Rate</u> <u>Academic Year</u>	<u>Current Fee Rate</u> <u>Academic Year</u>	<u>Proposed</u> <u>Tuition Rate</u> <u>Academic Year</u>	<u>Proposed</u> <u>Fee Rate</u> <u>Academic Year</u>
Undergraduate – Full-time				
In-State – Full-time	\$11,812.00	\$4,762.00	\$12,344.00	\$5,084.00
Out-of-State – Full-time	\$22,170.00	\$4,762.00	\$23,168.00	\$5,084.00
Undergraduate – Part-time				
In-State – Part-time	\$ 453.50	\$ 203.50	\$ 473.75	\$ 218.75
Out-of-State – Part-time	\$ 853.50	\$ 203.50	\$ 891.75	\$ 218.75

AND BE IT RESOLVED that the course specific supply costs that are not university wide fees may be assessed provided that such costs are reasonable and approved by the Dean of the College in which the course resides, and

AND BE IT FURTHER RESOLVED that the College wide Miscellaneous Fees described in more detail in Exhibit A shall also be approved.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the approval of a tuition increase for undergraduate students not to exceed 4.5% and an overall fee increase for undergraduate students not to exceed 6.7%. The 6.7% fee increase includes University related fee increases of 4.5% as well as larger wellness and SGA fee increases approved by SGA. Matriculated undergraduate students will be assessed additional tuition per credit hour for all credits over 17.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.32. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.32 was approved.

Appendix A – College Wide Miscellaneous Fees

	Current Fee Rate	Proposed Fee Rate
Educational Field Experience Fee (per semester)	\$50.00	\$50.00
Engineering Differential Fee		

Full Time (per semester-new students)	\$1,500.00	\$1,500.00
Part Time (per credit hour-new students)	\$125.00	\$125.00
Full Time (per semester-returning students)	\$500.00	\$500.00
Part Time (per credit hour-returning student)	\$40.00	\$40.00
Nursing Differential Fee		
Full Time (per semester)	\$1,500.00	\$1,500.00
Part Time (per credit hour)	\$125.00	\$125.00
Rowan ID Fee		
One-time initial fee	\$10.00	\$10.00
Replacement fee	\$25.00	\$25.00
Deferred Tuition Payment Plan Enrollment Fee (per semester)	\$50.00	\$50.00
Graduation Fee	\$100.00	\$100.00
Late Payment Fee (per occurrence)	\$65.00	\$65.00
Returned Check Payment Fee (per occurrence)	\$35.00	\$35.00
Credit Card Chargeback Fee (per occurrence)	\$35.00	\$35.00

Audit Course Fee (per credit) will be the same as the per credit tuition and fee rate.

Insurance Fee: Rowan University requires all full-time students as well as part-time students enrolled in specific programs to maintain health insurance coverage throughout the academic year. If you have personal coverage, students may waive this fee.

RESOLUTION #2025.03.33

APPROVAL OF TUITION AND FEE RATES FOR GRADUATE AND PROFESSIONAL DEGREE PROGRAMS FOR 2025-2026

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, (“Restructuring Act”), permits Rowan University, a public research university, to set tuition and fees for students, N.J.S.A. 18A:64M-9(o), and

WHEREAS, the University has established four strategic pillars which include affordability and accessibility for students, and

WHEREAS, the FY25 budget recommended by the University administration includes revenues derived from student charges, including student tuition and fees, and

WHEREAS, the New Jersey Statutes Annotated require a hearing with the Board of Trustees for all tuition rate changes, and

WHEREAS, such a hearing was held on March 12, 2025

THEREFORE BE IT RESOLVED by the Board of Trustees that tuition and fee rates for Fall Semester 2025 will not exceed the following published rates:*

<u>Student Level</u>	<u>Current Tuition Rate Academic Year</u>	<u>Current Fee Rate Academic Year</u>	<u>Proposed Tuition Rate Academic Year</u>	<u>Proposed Fee Rate Academic Year</u>
<u>GRADUATE/DOCTORAL</u>				
In-State	\$838.85	\$194.90	\$876.75	\$209.25
Out-of-State	\$838.85	\$194.90	\$876.75	\$209.25
<u>GRADUATE- MBA</u>				
In-State	\$900.10	\$194.90	\$940.75	\$209.25
Out-of-State	\$900.10	\$194.90	\$940.75	\$209.25
<u>CMSRU</u>				
In-State	\$46,860.00	\$2,489.00	\$48,266.00	\$2,564.00
Out-of-State	\$74,368.00	\$2,489.00	\$76,600.00	\$2,564.00
USMLE Step 1 (2 nd year students)	N/A	\$540.00	N/A	\$540.00
USMLE Step 2 (3 rd year students)	N/A	\$490.00	N/A	\$490.00
Parking Permit-Day	N/A	\$250.00	N/A	\$250.00
Parking Permit-Overnight	N/A	\$350.00	N/A	\$350.00
(Parking does not include sales tax)				

<u>Student Level</u>	<u>Current Rate NJ Resident</u>	<u>Current Rate Non-Resident</u>	<u>Proposed Rate NJ Resident</u>	<u>Proposed Rate Non-Resident</u>
<u>TBES TUITION CHARGES</u>				
Full time PhD Tuition (9 credits) annual	\$9,297.00	\$13,323.00	\$9,576.00	\$13,723.00
PhD Thesis Phase per semester	\$210.00	\$210.00	\$210.00	\$210.00
All non-matric per credit	\$947.00	\$1,176.00	\$994.00	\$1,235.00
Master's Thesis Continuation per semester	\$210.00	\$210.00	\$210.00	\$210.00
Full time Master's tuition per credit	\$947.00	\$1,176.00	\$994.00	\$1,235.00
<u>TBES FEE CHARGES</u>				
Health Service Fee per semester	\$263.00	\$263.00	\$276.00	\$276.00
GBSA (Grad. Biomed Stu. Assoc.) per semester	\$16.00	\$16.00	\$16.00	\$16.00
MCBN (Molecular/Cell Bio & Neuro) per semester	\$16.00	\$16.00	\$16.00	\$16.00
Technology Fee	\$121.00	\$121.00	\$187.00	\$187.00
Parking Permit (optional-parking does not include sales tax)	\$150.00	\$150.00	\$150.00	\$150.00
<u>SOM TUITION CHARGES</u>	\$46,860.00	\$74,368.00	\$48,266.00	\$76,600.00
<u>SOM FEE CHARGES</u>				
Wellness Fee	\$635.00	\$635.00	\$635.00	\$635.00
Student Club/Organization Fee	\$110.00	\$110.00	\$110.00	\$110.00
Technology Fee annual	\$341.00	\$341.00	\$341.00	\$341.00
Computer Fee annual 1 st year only	\$1,220.00	\$1,220.00	\$1,445.00	\$1,445.00
COMSAE 2 nd year students annual	\$190.00	\$190.00	\$190.00	\$190.00
COMSAE 3 rd year students annual	\$60.00	\$60.00	\$60.00	\$60.00
Question Banks 1 st year students annual	\$644.00	\$644.00	\$255.00	\$255.00
Question Banks 2 nd year students annual	\$499.00	\$499.00	\$499.00	\$499.00
Question Banks 3 rd year students annual	\$823.00	\$823.00	\$929.00	\$929.00
Medical Kit	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00

Graduation Fee 4 th year only	\$100.00	\$100.00	\$100.00	\$100.00
Disability Insurance	\$56.00	\$56.00	\$56.00	\$56.00
Parking Permit (optional-parking does not include sales tax)	\$150.00	\$150.00	\$150.00	\$150.00

*Charges for students in the Rowan Online and Rowan Reach (Rowan Global) extension program will be set by the CEO, Rowan Online, following consultation with, and upon approval by, the President and Senior Vice President for Finance and Chief Financial Officer. Individual course charges for supply reimbursements will be set by management, following consultation with the Office of Budget, and upon approval by Senior Vice President for Finance and Chief Financial Officer.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the approval of tuition and fee rates for professional and graduate students at the University's School of Osteopathic Medicine (RowanSOM) and the School of Translational Biomedical Engineering and Sciences (TBES). The new tuition rates represent an average increase not to exceed 3.0% over the current rates for in-state students and not to exceed 3.0% for out-of-state students. It also provides for the approval of a tuition increase for traditional graduate students not to exceed 4.5%, MBA students not to exceed 4.5%, CMSRU students not to exceed 3.0% and a fee increase for traditional graduate & MBA students not to exceed 7.3% due to the addition of a graduate wellness fee. This resolution also authorizes the CEO, Rowan Online, in consultation with and approval of the President, to establish tuition and fees for extension courses and authorizes the Senior Vice President for Finance and Chief Financial Officer to establish rates for nontraditional programs.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.33. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.33 was approved.

RESOLUTION #2025.03.34

RATIFICATION OF APPROVAL OF AN AMENDMENT TO THE TOTAL PROJECT BUDGET FOR THE JEAN AND RIC EDELMAN FOSSIL PARK

WHEREAS, pursuant to the New Jersey Medical and Health Science Education Restructuring Act ("Restructuring Act"), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction of projects under N.J.S.A 18:A:64M-9(f) and (r), and

WHEREAS, the University wished to increase its academic offerings and advance its commitment to research, sustainability, and Science, Technology, Engineering and Mathematics (STEM) disciplines, and

- WHEREAS,** the University determined it would develop and construct a community embedded interactive research facility, museum and visitor center for citizen science and discovery-based learning, and
- WHEREAS,** the new facility would be built on 65 acres of land purchased by the University in Mantua Township, and
- WHEREAS,** the University received a substantial gift from alumni, Jean and Ric Edelman, in October 2016 to assist in developing a facility to include a world-class museum and visitor center which focuses on STEM education, laboratory spaces for research, a paleontology-themed playground and social spaces, and
- WHEREAS,** Resolution 2019.12.23 approved a total project budget, in an amount not to exceed \$67,000,000 for the design, development and construction of the Jean and Ric Edelman Fossil Park, and
- WHEREAS,** Resolution 2021.06.66 approved an amendment to the total project budget, for a new amount not to exceed \$71,000,000, for the design, development and construction of the Jean and Ric Edelman Fossil Park, and
- WHEREAS,** Resolution 2023.06.45 approved an amendment to the total project budget, for a new amount not to exceed \$75,000,000, for the design, development and construction of the Jean and Ric Edelman Fossil Park, and
- WHEREAS,** the project is now near completion and certain immediate expenditures are necessary to ensure timely opening and to address certain outstanding construction and exhibit related services including but not limited to the modification of the Dryptosaurus exhibit, installation and modification of certain live animal enclosures, and enhancements necessary for Virtual Reality, and
- WHEREAS,** the University has determined that the prompt payment of these additional costs is advisable to ensure that work is timely completed on the project, and
- WHEREAS,** it has been determined that an additional \$310,000 is necessary for construction and exhibit related services, and
- WHEREAS,** the University has therefore concluded that the total project budget for the design, development and construction of the Jean and Ric Edelman Fossil Park shall not exceed a new total of \$75,310,000, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs associated with the activities identified above, and
- WHEREAS,** the Executive Committee has been empowered to take action on behalf of the Board of Trustees where circumstances warrant such action, subject to the ratification of such action by the full Board of Trustees, and
- WHEREAS,** pursuant to that authority, and due to the need for immediate expenditures to ensure timely opening and to address certain outstanding construction and exhibit related services of the above-described project to avoid delays in opening, the Executive

Committee authorized the establishment of a total project budget for the Jean and Ric Edelman Fossil Park by authorizing Resolution 2025.01.03

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the design, development and construction of the Jean and Ric Edelman Fossil Park is ratified in an increased amount of \$310,000 for a new total not to exceed amount of \$75,310,000 and

BE IT RESOLVED that the University is authorized to pursue the repayment of these and other additional costs relating to the project through the pursuit of appropriate claims and other applicable remedial action upon completion of the project or at the time determined to be most advantageous to the University.

SUMMARY STATEMENT/RATIONALE

This resolution ratifies additional funding, in a total amount not to exceed \$75,310,000, for the design, development and construction of the Jean and Ric Edelman Fossil Park.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.34. Chair Bruner opened the floor to questions and recusals from the Board. Mrs. Edelman recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.34 was approved.

RESOLUTION #2025.03.35

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR THE PURCHASE OF EQUIPMENT FOR THE SHREIBER SCHOOL OF VETERINARY MEDICINE AND VIRTUA HEALTH COLLEGE OF MEDICINE AND LIFE SCIENCES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for materials or supplies which are not available from more than one potential entity as outlined in N.J.S.A. 18A:64-56(a)(3), and

WHEREAS, Rowan wishes to engage in academics and research development at The Shreiber School of Veterinary Medicine and Virtua Health College of Medicine and Life Science Research Center that is currently under construction, and

WHEREAS, Rowan is in need of various pieces of equipment to effectuate its educational and research objectives, and such equipment was contemplated during the construction and design phase of this project, and

WHEREAS, these costs were anticipated and allowed for in the Capital budget of the above-described building, and

WHEREAS, the following pieces of equipment are uniquely suited for the fit-out of the Research Tower at The Shreiber School of Veterinary Medicine and Virtua Health College of Medicine and Life Sciences Research Center:

- the LSM 980 + Airy Scan 2 Zeiss Confocal Microscope \$1,095,199.64
- the Elyra 7 super resolution imaging system \$ 943,692.03

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to purchase the following equipment:

- LSM 980+ Airy Scan Zeiss Confocal Microscope for \$1,095,199.64 from Zeiss Healthcare of Obercochen, Germany,
- Elyra 7 super resolution imaging system for \$943,692.03 from Zeiss Healthcare of Obercochen, Germany, and

SUMMARY STATEMENT/RATIONALE

This resolution approves the following equipment purchases without competitive bidding to outfit the Shreiber School of Veterinary Medicine and Virtua Health College of Medicine and Life Sciences Research Center: the LSM 980+ Airy Scan Zeiss Confocal Microscope for \$1,095,199.64 from Zeiss Healthcare and the Elyra 7 super resolution imaging system for \$943,692.03 from Zeiss Healthcare.

Recommended for Approval By:
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.35. Chair Bruner opened the floor to questions and recusals from the Board. There being none, a vote was taken 15-0 in favor and Resolution #2025.03.35 was approved.

RESOLUTION #2025.03.36

APPROVAL OF A TOTAL PROJECT BUDGET FOR A RESEARCH LABORATORY AT COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A. 18A:64M-9(f) and (r), and

WHEREAS, Rowan University (“Rowan”) wishes to renovate a 5,000 square foot classroom into a functional research laboratory at Cooper Medical School of Rowan University (“CMSRU”) in order to meet the evolving needs of the students at CMSRU, and

WHEREAS, this new laboratory will contain research space, a prep room, “hotel” space, three (3) offices and a conference room, and

WHEREAS, it has been determined that professional design services, including but not limited to pre-development activities, design and construction administration, and construction related activities, are needed for this renovation/construction project, and

WHEREAS, Rowan has concluded that professional design services and construction related activities shall not exceed \$3,900,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer certifies that there are sufficient funds available to pay for the costs associated with this project

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for professional design services and construction related activities associated with the new research laboratory at CMSRU is established in an amount not to exceed \$3,900,000, and

BE IT FURTHER RESOLVED that procurement relating to the project shall be conducted in accordance with applicable law and policy.

SUMMARY STATEMENT/RATIONALE

This resolution approves the total project budget for professional design services and construction related activities associated with the new research laboratory at CMSRU.

Recommended for Approval By:
Facilities Committee (2/24/25)
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.36. Chair Bruner opened the floor to questions and recusals from the Board. Dr. Gallia recused himself. A vote was taken 14-0 in favor and Resolution #2025.03.36 was approved.

RESOLUTION #2025.03.37

DELEGATION OF AUTHORIZATION FOR EXECUTION OF A NEW LEASE AGREEMENT FOR ROWAN ONLINE

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A 18A:64M-9(q); and

WHEREAS, as part its strategic mission to enhance the growth of Rowan University, Rowan Online has been established to provide students and faculty with the best possible support and service while ensuring a top-quality online learning environment, and

- WHEREAS,** it is Rowan University’s intention to execute a lease agreement for temporary office space in Glassboro to accommodate Rowan Online until a permanent location is available, and
- WHEREAS,** after exploring multiple locations and considering fair market value in the vicinity, suitable rental space has been identified at 219 West High Street, Glassboro, NJ, and
- WHEREAS,** Rowan University wishes to execute a new lease agreement at 219 West High Street to include 4,944 square feet of office space, and
- WHEREAS,** the Landlord, Nexus Properties, had offered a 2-year lease term with two (2) renewal options to extend the lease beyond the term expiration date for six (6) months each, and
- WHEREAS,** the base rental rate on the space is \$13/square foot for both the lease term as well as the two renewal options, if exercised, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the potential expense authorized herein
- THEREFORE BE IT RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer is authorized to execute the new lease agreement for 4,944 square feet of office space located at 219 West High Street, Glassboro, New Jersey.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the Senior Vice President for Finance and Chief Financial Officer to execute a new lease agreement for temporary office space for Rowan Online.

Recommended for Approval By:
Facilities Committee (2/24/25)
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.37. Chair Bruner opened the floor to questions and recusals from the Board. Ms. Saar recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.37 was approved.

RESOLUTION #2025.03.38

DELEGATION OF AUTHORIZATION FOR NEGOTIATION AND EXECUTION OF A NEW LEASE AGREEMENT FOR COLLEGE OF ENGINEERING

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A 18A:64M-9(q); and
- WHEREAS,** as part of their mission to advance fundamental and applied science and engineering technology related to materials and manufacturing, the Advanced Materials & Manufacturing Institute (“AMMI”), a research center within the College of Engineering at Rowan University (“Rowan”), is seeking additional space to house a variety of large performance testing instruments and equipment, and

WHEREAS, it is Rowan’s intention to negotiate a lease agreement for approximately 10,000 square feet of industrial space in close proximity to the University to accommodate the space needs of AMMI, and

WHEREAS, through the Division of Facilities, Planning and Operations, multiple locations are being explored in the area, and

WHEREAS, Rowan wishes to retain flexibility in negotiations for a new lease agreement in close proximity to the University for AMMI, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that AMMI has sufficient grant funding available to pay the potential expense authorized herein

THEREFORE BE IT RESOLVED that the Board of Trustees delegates to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations the authority to negotiate the terms of a new lease agreement for industrial space for AMMI providing the lease is based on fair market value and compliant with applicable state and federal law, and

BE IT FURTHER RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to execute such lease, and

BE IT FURTHER RESOLVED that the final terms of such lease shall be reported to the Board of Trustees through the Budget and Finance and Facilities Committees.

SUMMARY STATEMENT/RATIONALE

This resolution delegates authority to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations to negotiate and execute a new lease agreement for the College of Engineering.

Recommended for Approval By:
Facilities Committee (2/24/25)
Budget & Finance Committee (2/24/25)
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.38. Chair Bruner opened the floor to questions and recusals from the Board. Ms. Saar recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.38 was approved.

RESOLUTION #2025.03.39

BOARD COMMENDATION

WHEREAS, Yuval Saar holds the distinction of serving as a student member of the Rowan University Board of Trustees, and

WHEREAS, she has represented the student body of this University in an exemplary manner during her term of office, and

WHEREAS, during her tenure as the student voting member, she has fulfilled her obligations as a dedicated, enlightened and enthusiastic young woman who has gained the respect of the University community, as well as the admiration of her colleagues on the Board.

THEREFORE BE IT RESOLVED and reflected in the minutes, that we acknowledge with deep appreciation Ms. Saar's dedicated efforts on behalf of Rowan University and congratulate her and wish her continued success and personal fulfillment in all future endeavors.

SUMMARY STATEMENT/RATIONALE

This resolution is a board commendation for the outgoing Student Trustee, Yuval Saar.

Recommended for Approval By:
Executive Committee (3/6/25)

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.39. Chair Bruner opened the floor to questions and recusals from the Board. Ms. Saar recused herself. A vote was taken 14-0 in favor and Resolution #2025.03.39 was approved.

RESOLUTION #2025.03.40

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH ELEVATE HEALTHCARE (FORMALY CAE) FOR PATIENT SIMULATION EQUIPMENT AND SOFTWARE FOR CLINICAL TRAINING FOR MEDICAL AND ALLIED HEALTH STUDENTS

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for standardization of equipment and services as outlined in N.J.S.A. 18A:64-56(a)(27), and

WHEREAS, the current system in use at the Cooper Medical School of Rowan University (CMSRU) for patient simulation technology (Laerdal) will no longer be supported in the upcoming school year, and

WHEREAS, Rowan-Virtua School of Osteopathic Medicine (Rowan-Virtua SOM) uses Elevate Healthcare for patient simulation technology solutions, including hardware and software necessary to train their students, and

- WHEREAS,** at this time it has been determined that the use of one system for patient simulation training solutions for both medical schools is advisable for consistency in evaluation and assessment in these programs and technology support purposes, and
- WHEREAS,** after careful consideration of the Elevate system, it has been deemed the best choice for such standardization, and
- WHEREAS,** implementation at CMSRU will include the purchase of hardware, software, cameras, microphones, and warranties on same to facilitate the recording and storage of simulated patient interactions for student evaluation and assessment, and
- WHEREAS,** it is necessary at this time to begin installing the new product at CMSRU to ensure its readiness for incoming students in the fall, and
- WHEREAS,** the solution is available for CMSRU in a total amount not to exceed \$615,366.70 for FY 25, 26, and 27, which includes \$565,366.70 for FY 25 covering hardware installation, software, and warranties, and \$25,000 for FY 26 and FY 27, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expenses authorized herein
- THEREFORE BE IT RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Elevate Healthcare of Blue Bell, Pennsylvania in an amount not to exceed \$615,366.70.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding for the purchase of a technology solution to support patient simulation activities for medical education at CMSRU with Elevate Healthcare, in an amount not to exceed \$615,366.70.

Chair Bruner entertained a motion that was seconded to approve Resolution #2025.03.40. Chair Bruner opened the floor to questions and recusals from the Board. Dr. Gallia recused himself. A vote was taken 14-0 in favor and Resolution #2025.03.40 was approved.

UNIVERSITY SENATE REPORT

Dr. William Freind thanked the students for their bravery in advocating for the whole student body. Dr. Friend wanted to report that the Senate team is working towards making textbooks more affordable.

STUDENT TRUSTEE REPORT

Ms. Yuval Saar provided her last report as student trustee. She thanked all the students who came out and voiced their concerns regarding the tuition increase. Ms. Saar stated that students at Rowan want to be a part of the big decision that will shape their college life.

PUBLIC COMMENT

Victoria Anyiam, a public health and wellness major, addressed the board regarding the tuition increase.

Nija Spencer, a psychology student and President and founder of the BTHL Rowan, addressed the Board about improving communication between Rowan Leadership and the student body.

NEW BUSINESS

There was no new business.


ADJOURNMENT

There being no further business, Chair Bruner entertained a motion that was seconded to adjourn the meeting. The vote was unanimous in favor, and the meeting was adjourned at 5:15 p.m.

Victoria Wood, Recording Secretary
for the Board of Trustees



Chair, Board of Trustees



Secretary, Board of Trustees