# Reservation information & frequently asked questions

# **Freshman Orientation**

#### Reserve your spot at orientation: You are eligible for academic advising You must have already confirmed during orientation for the major listed in admission. It takes up to one week after your invitation e-mail only. If you would confirmation before you will be able to like to change your major, please contact access the orientation reservation website. Admissions (877-RU-ROWAN, 856-256-Review this reservation information and 4200, or admissions@rowan.edu) prior to frequently asked questions document. completing your orientation reservations. Discuss with your parents or adult family Parents: Let your students take the lead in members whether or not they would like reserving an orientation date and completing to attend Parent & Family Orientation. You the New Student Checklist items in preparing will be asked to enter information for each for orientation. Doing so gets your student guest attending orientation with you online. involved in the process and encourages personal responsibility, a highly beneficial skill for Enroll in Duo two-factor authentication successful college students. (if you have not already done so). Go to duo.rowan.edu, click the "I don't know my Use our online reservation system to select Rowan Network Username/Password" your orientation date. link and follow the prompts to verify your You will receive an e-mail confirmation identity and register a device. after you have successfully registered. Set your Network password. Go to id.rowan. Check your Rowan e-mail regularly to stay edu, click the "I need to set or reset my password" link and follow the prompts to up to date until orientation. verify your identity and set your password.

# Rowan is your new place, and orientation is your time to explore it.

You will use your Network Username and password to log in to the orientation reservation website to reserve your spot.

Orientation is a great opportunity to learn more about your new University community. Campus offices and departments come together to welcome you and share information about student resources, campus policies, and expectations. Make the most of this opportunity - it only happens once in your college career! Meet other new students, experience living & dining on campus, and have your questions answered.

Orientation is an informative and rewarding experience designed to make you feel confident in your future success at Rowan and prepare you for the fall term. Our two-day orientation features separate programming for both students (see pages 2-10) and parents & adult family members (see pages 11 & 12).

Please reserve your spot online at go.rowan.edu/orientationreservation by June 5. Orientation date selection is based on academic major as space is available, so make your reservations now. Once you've completed the reservation process, you'll receive an e-mail confirmation of your selected session with additional information about housing, directions to campus, and what to bring.

If you have any questions, do not hesitate to call the Office of Orientation & Student Leadership Programs at 856-256-4041.

# **Welcome to Rowan University!**

We are excited to welcome you to campus at an upcoming orientation program. Orientation is required for all new students and will provide you with important information about Rowan University and assist you in finalizing your fall term class schedule.

This is your invitation to reserve a spot at orientation on our web site - go.rowan.edu/ orientationreservation. There you will learn more about orientation, academic advising, registration for fall term classes, and find a checklist to help you get ready for Rowan.

#### **Orientation dates**

Students must reserve a spot to attend orientation in advance. We utilize an online reservation system that displays specific dates available according to major. Not every date may be offered for all majors, and sessions will close when maximum capacities are reached. Please use the orientation reservation system to view dates currently available for your major(s). Date(s) with space available for your major will be presented to you when you make your orientation reservations online. Academic advising will only be available for your major during the date(s) listed. Possible orientation dates include:

Session I: Monday, June 22 & Tuesday, June 23 - all students participating in the ASCEND Pre-College Institute must attend this session. Not available for Biomedical Engineering, Chemical Engineering, Civil Engineering, Electrical and Computer Engineering, Engineering Entrepreneurship, and Mechanical Engineering majors.

Session II: Thursday, June 25 & Friday, June 26 - Thomas N. Bantivoglio Honors Concentration students should attend this session; Rowan at Camden students must attend this date.

Session III: Monday, June 29 & Tuesday, June 30-Not available for Applied Professional Communication, Art, Bioinformatics, Biomedical Art & Visualization, Cellular & Molecular Biology, Communication Studies, Dance, Music, Radio/TV/Film, Sports Communication, Studio Art, Theatre, and Translational Biomedical Science majors.

#### Session IV - Monday, July 6 & Tuesday, July 7 -

not available for Advertising, Africana Studies, American Studies, Anthropology, Applied Professional Communication, Area Studies, Art, Bioinformatics, Biomedical Art & Visualization, Biomedical Engineering, Cellular & Molecular Biology, Chemical Engineering, Civil Engineering, Communication Studies, Community & Environmental Planning, Dance, Electrical and Computer Engineering, Engineering Entrepreneurship, Environmental & Sustainability Studies, Environmental Science, Geographic Information Science, Geography, Geology, International Studies, Journalism, Mathematics, Mechanical Engineering, Modern Languages & Linguistics, Music, Music Industry, Philosophy & Religion Studies, Physics, Public Relations, Radio/TV/Film, Spanish, Sports Communication, Studio Art, Theatre, Translational Biomedical Sciences, and Writing Arts majors.

Session V: Monday, July 9 & Tuesday, July 10 - not available for Advertising, Africana Studies, American Studies, Anthropology, Area Studies, Bioinformatics, Biomedical Engineering, Chemical Engineering, Civil Engineering, Dance, Economics, Electrical and Computer Engineering, Engineering Entrepreneurship, International Studies, Journalism, Mechanical Engineering, Modern Languages & Linguistics, Music Industry, Philosophy & Religion Studies, Physics, Public Relations, Spanish, Theatre, and Writing Arts majors.

# Session VI: Monday, July 13 & Tuesday, July 14 -

not available for Advertising, Africana Studies, American Studies, Anthropology, Applied Professional Communication, Area Studies, Art, Bioinfromatics, Biomedical Art & Visualization, Cellular & Molecular Biology, Communication Studies, Community & Environmental Planning, Dance, Environmental & Sustainability Studies, Environmental Science, Geographic Information Science, Geography, Geology, International Studies, Journalism, Mathematics, Modern Languages & Linguistics, Music Industry, Philosophy & Religion Studies, Physics, Public Relations, Radio/TV/Film, Spanish, Sports Communication, Studio Art, Theatre, Translational Biomedical Sciences, and Writing Arts majors.

Session VII: Monday, July 20 & Tuesday, July 21 - all Rowan Choice students must attend this session.

Session VIII: Monday, July 27 & Tuesday, July 28 - not available for Advertising, Africana Studies, American Studies, Anthropology, Area Studies, Art, Bioinformatics, Biomedical Art & Visualization, Cellular & Molecular Biology, Economics, International Studies, Journalism, Modern Languages & Linguistics, Music, Music Industry, Philosophy & Religion Studies, Public Relations, Spanish, Studio Art Translational Biomedical Sciences, and Writing Arts majors.

#### Session IX: Thursday, July 30 & Friday, July 31 -

not available for Advertising, Africana Studies, American Studies, Anthropology, Area Studies, Bioinfromatics, Cellular & Molecular Biology, Community & Environmental Planning, Dance, Environmental & Sustainability Studies, Environmental Science, Geographic Information Science, Geography, Geology, Economics, International Studies, Journalism, Mathematics, Modern Languages & Linguistics, Music, Philosophy & Religion Studies, Physics, Public Relations, Spanish, Translational Biomedical Sciences, Theatre, and Writing Arts majors.

We realize that many students may still be completing high school during some of these dates, and it is common for students to attend orientation before graduating from high school. We are able to provide documentation of a college visit or other absence notification upon request.

#### **Orientation fee**

The \$220 undergraduate orientation fee covers the cost of orientation programming, including: meals (for both students and parents & family members); a Rowan t-shirt & drawstring backpack; publications & materials; mailings; rental of tables, chairs & equipment; the online orientation reservation system;

and ongoing programming throughout the academic year to support your transition to college.

Your fee will be applied to your fall term Rowan student account so any applicable financial aid can be applied. A detailed breakdown of orientation program costs is available on our web site, http:// sites.rowan.edu/oslp/ orientation/fee.html. The orientation fee is non-refundable.

Up to two parents or adult family members are covered by the \$220

## Programs, sessions and events for students

- Overview of Rowan University
- Meeting with orientation leaders (PROS)
- Academic Success workshop
- > Academic advising
- > Class schedule adjustment
- Games and activities
- Optional campus tours
- Group discussions
- Student Activities information
- Workshops, including:
- Wellness
- Campus recreation
- Personal decision-making
- College resources & information
- **Evening entertainment**
- Banner system information
- > Induction into the University

fee. Meals for additional family members can be added for \$25 per person by calling our office at 856-256-4041 in advance. Students will receive two lunches, one breakfast, and one dinner. Parents will receive breakfast & lunch on both days 1 and 2.

#### **About orientation**

For most freshmen, college is an exciting, yet challenging experience. You may find, like most new students, the first several days—or even weeks—on campus represent a crucial period of adjustment to college life. Orientation will introduce you to Rowan and help ease the adjustment process.

During orientation you will have the opportunity to meet other students, learn about campus resources, familiarize yourself with campus, and spend the night in a residence hall. You will also meet with an academic advisor who will help you understand your major program and required courses, build your schedule, and register for fall term courses.

You'll learn many things about the new experience of starting college. But, most importantly, you will learn that college life is often filled with new and exciting opportunities.

## **Attending orientation**

We offer several two-day orientation sessions, assigned according to your academic major. Orientation includes an overnight stay in one of the freshman residence halls, 4 meals, materials and all activities, as well as a Rowan t-shirt!

Reservations are required and made on a first-come, first-served basis. Reserve your spot online at go.rowan.edu/orientationreservation beginning January 6. The deadline for accepting reservations is June 5.

Orientation begins at 8 a.m. at Holly Pointe Commons on the first day and concludes by 3 p.m. on the second day (Honors student orientation concludes at 5 p.m. on June 26). Different information sessions are scheduled for each day, so plan to attend both days.

Students will spend the night in Holly Pointe Commons, an air-conditioned residence hall. Please bring bed linens, a pillow, and a towel with you to orientation. You should also bring a blanket, comfortable shoes, athletic apparel, alarm clock, umbrella, laptop or tablet computer, and a swim suit. Dress is casual.

#### **Discover Rowan**

Rowan requires orientation of all new students because extensive research shows that students who attend orientation have a far greater chance of succeeding than those who don't attend.

During orientation you will receive important information about University policies & academic expectations, your rights and responsibilities as a student, the importance of making healthy choices, tips for academic success, basic skills requirements (see below), how to adjust your class schedule, and how to choose a major (if you are an Exploratory Studies student).

In addition, you'll receive information about services and support offered by the University including student health & counseling services, financial aid, jobs for students, services for special needs students, Student Life & leadership programs, safety, and campus dining.

# **Bring your own device**

Limited computer lab facilities will be available for student use during orientation. If you would prefer to bring your own laptop or tablet for use during advising and registration, you will need to configure it for the Rowan Secure wireless network. See go.rowan.edu/clearpass for access instructions. Please keep your device locked in your vehicle or assigned residence hall room throughout the first day of orientation; you will only need your device during advising and registration on Day 2.

# **Orientation Program Expectations**

We expect students to make their own reservations for orientation (and to make the parent & family reservations as well). Students are responsible for managing their Rowan Network and Banner account information and keeping this information safe and secure. Students should not share this information with anyone in order to protect the confidentiality of student records. See https://irt. rowan.edu/display/POLICY/Acceptable+Use+Policy for the complete Acceptable Use Policy.

We expect students to attend all orientation activities. All sessions during orientation are required and programming is specifically designed to assist students with their academic and social transition to the University.

It is our goal for students to build a relationship with their advisors as well as learn the necessary skills to register on their own in future terms. Therefore, we expect students to register for classes with the assistance of the professional academic advisors only, and not their parents or family members.

We expect students to follow all University policies, as well as all applicable laws and ordinances, including rules prohibiting alcohol and drug use. Failure to comply with these rules can result in dismissal from orientation without being permitted to register for classes, termination of fall residence hall contract, further disciplinary action by the University, and/or legal consequences such as arrests, tickets and fines, and future appearances in local courts.

#### **New Student Checklist**

Stay up to date on all of the items needed to begin the fall term by utilizing your New Student Checklist within the orientation reservation system. You can return to the checklist at any time from rowan.edu/checklist.

#### **Placement Test Requirements**

According to University policy, all incoming students are required to take the ACCUPLACER Next Generation Reading and ACCUPLACER Next Generation Quantitative Reasoning, Algebra, and Statistics unless they meet one of the exemptions that can be found on the Placement Testing page. No student will be considered officially registered until the required testing is complete. Additionally, ACCUPLACER Next Generation Advanced Algebra and Function and the Rowan University Chemistry Placement Test may be required based upon:

- the number of credits you transfer
- your declared major
- your admissions test scores

For more information about Placement Testing, including instructions for scheduling your tests, visit go.rowan.edu/placementtesting.

Placement tests should be completed by June 1 to ensure a complete and accurate schedule, but must be completed prior to attending orientation. You are unable to register for math, reading, and chemistry cources that require placement until testing is complete.

#### About the PROS

The PROS (Peer Referral and Orientation Staff) assist students in their transition to the Rowan community and act as referral source to direct their peers to on-campus resources, facilities, and professionals appropriate to their needs.

PROS are student leaders who are selected and trained to offer support to their peers during the transition to college. They are enthusiastic about attending Rowan and they hope you will feel the same way. The PROS want students and parents to get personal attention, become familiar with the campus, and have a pleasurable and rewarding experience at Rowan. PROS will be on hand to offer their expertise at Orientation and also during your first semester.

# **Your Rowan University Computing Accounts**

Students will have two primary log-ins for Rowan University computing systems:

**Banner ID and PIN:** Used to access Self-Service Banner (http://rowan.edu/selfservice) to apply for housing, register for classes, request a parking permit, and update your Personal Information. You can find your Banner ID from your Admissions materials, the orientation invitation e-mail, or the mailing label from the orientation reminder postcard (it typically begins with 91...) and your PIN is initially your birthdate (as *mmddyy*).

**Network username and password:** Used to access WiFi, Blackboard, email and nearly every other digital resource on campus. Check your email (NetworkUsername@students.rowan.edu) at http://mail.students.rowan.edu). You can update your password at http://rowan.edu/password.

**Laptop Initiative:** Need a new computer for school? Visit http://rowan.edu/laptop for recommended systems and college student discounts.



Look for us at orientation. See you then!

Learn more about the PROS at

#### **Common Questions**

#### Is orientation mandatory?

Yes, all new students are required to attend an orientation program. If you are unable to attend one of the several on-campus orientation sessions, please contact our office at 856-256-4041 to make arrangements for registration in August and our online orientation program.

#### Can I attend just one day?

You must attend both days. Important campus resources and policies are discussed on day 1, and you will meet with an academic advisor and receive your fall term class schedule on day 2.

#### Why is Orientation on two days?

The two-day program gives new students time to participate in academic and social activities that encourage student interaction, and allows students to get to know one another and their Peer Referral and Orientation Staff.

#### Do I have to spend the night?

No. However, it is highly recommended (even for students who will be commuting during the academic year) because there are numerous evening activities planned for you to get to know other students. Orientation is also an excellent opportunity to experience a night in a residence hall before classes begin.

#### Does it matter what session I attend?

Yes. Specific majors and academic programs participate in various orientation sessions. Appropriate sessions for you will be presented as options in the reservation system online. If a specific date is not available as an option for you, your major or academic program does not offer advising that day, or the session is already at maximum capacity.

#### What if I require special accommodation due to a disability?

If you have a condition that might affect your participation in orientation, the Office of Orientation and Student Leadership Programs will coordinate any arrangements you may need while you are on campus. Please select any necessary accommodations when you make your orientation reservation, as some accommodations require at least two weeks to arrange.

You may also want to contact the Academic Success Center to discuss your needs for the upcoming academic year (856-256-4259).

#### Where do I go on the first day?

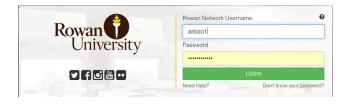
You should report to Holly Pointe Commons to check-in and drop off your belongings (you still need to check-in there even if you aren't spending the night on campus). The PROS will then escort you to Pfleeger Auditorium in Wilson Hall for the Welcome & Information Session.

Is parking available on campus during orientation? Yes. Students attending orientation can park in Lot B. For driving directions, visit <a href="http://rowan.edu/maps">http://rowan.edu/maps</a>.

# **Reserve Your Spot at an Orientation Date Online**

Please select your Orientation date by June 1:

- 1. Discuss with your parents or adult family members whether or not they would like to attend Parent & Family Orientation. You will be asked to enter information for each guest attending orientation with you in the online system.
- 2. Enroll in Duo two-factor authentication at duo. rowan.edu and activate your Rowan Network account at id.rowan.edu.
- 3. Review the orientation expectations (see page
- 4. You are eligible for academic advising during orientation for the major listed in your invitation e-mail only. If you would like to change your major, please contact Admissions (877-RU-ROWAN, 856-256-4200, or admissions@ rowan.edu) prior to completing your orientation reservations.
- 5. Visit go.rowan.edu/orientationreservation to access our online reservation system. You will log in with your Rowan Network username and password to reserve your spot:



- 6. You will receive an e-mail confirmation after you have successfully registered.
- 7. Check your Rowan e-mail regularly to stay up to date until orientation.

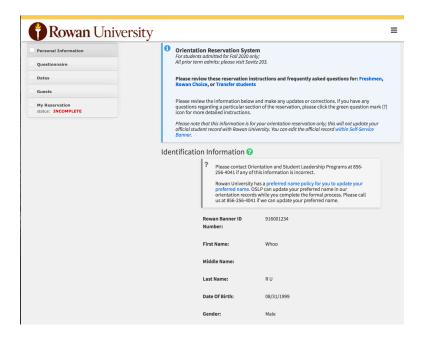
# **Using the Orientation Reservation System**

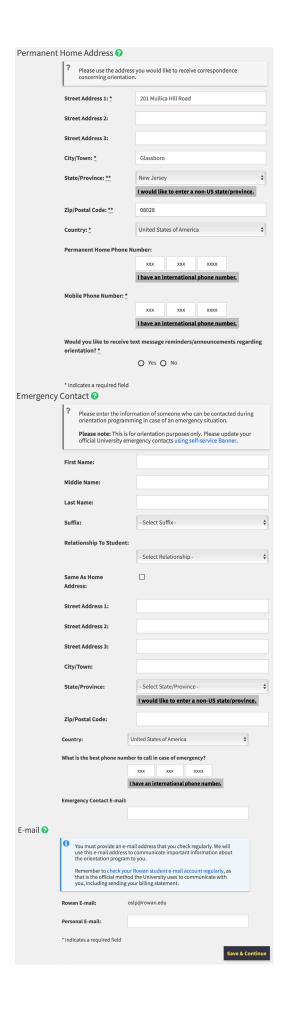
You will need to log in with your Rowan Network username and password. You will authenticate with these credentials each time you access your orientation reservation.

At the first screen (Register Now!) you will need to log in with your Rowan Network username and password. You will authenticate with these credentials each time you access your orientation reservation or new student checklist.

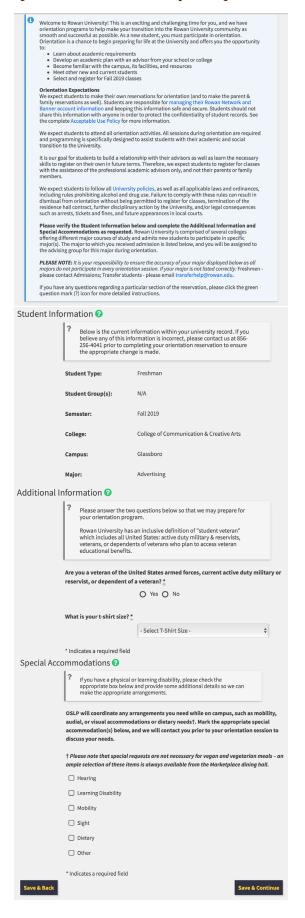
Once you successfully log in with your Rowan Network username and password and we match your admissions record, complete any missing Personal Information fields. You have the option of providing your Mobile Phone Number and carrier to receive SMS text messages about orientation, and providing emergency contact information.

Please note: this information is used for orientation only. You must sign up separately for Rowan Alert emergency text messages and specify your academic year emergency contact information using Self-Service Banner (http:// rowan.edu/selfservice).



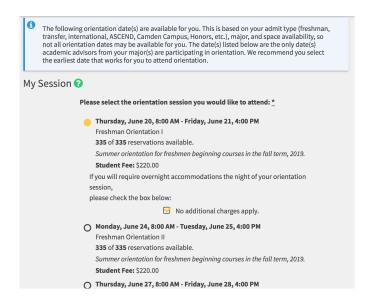


On the Questionnaire screen, confirm your major and let us know if you are a student veteran. Specify your t-shirt size and describe in detail any special accommodations you require.

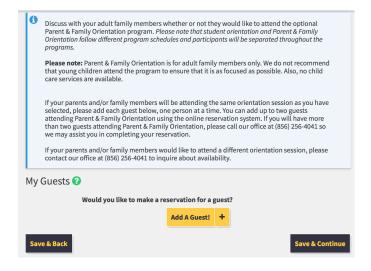


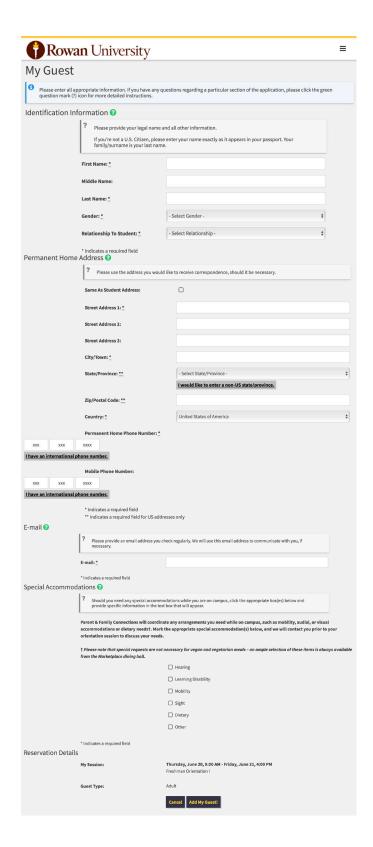
Please note: do not list vegetarian or vegan meal requests, there is always an ample selection of these items in Holly Pointe Commons' Glassworks Eatery.

At the Dates screen, specific orientation dates with space available for your major will be listed. Select the earliest date you are available to attend. Make sure to check the box for overnight housing if you plan on spending the night in a residence hall on campus.

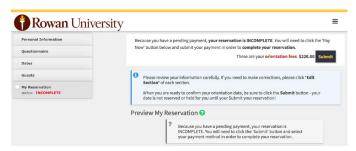


Next, select Add A Guest! to enter information for each parent or adult family member attending orientation one person at a time. You can add up to two Guests using the online system. If you will be bringing more than two Guests, call our office at (856) 256-4041 to pay the \$25 per person meal fee for each additional Guest.

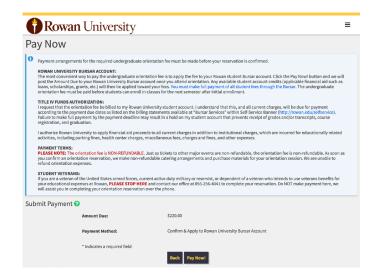




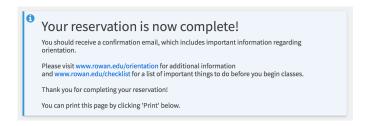
Finally, My Reservation will display a summary of your orientation reservation request. Your orientation date is not confirmed until you click the Submit button!



Please review the payment terms to apply the undergraduate orientation fee to your Rowan student Bursar account and click Pay Now!



My Reservation status will change to CONFIRMED and you will receive a confirmation e-mail once payment has been made and your reservation confirmed.



#### **For Parents & Family Members**

We realize that you are very much affected by your child's decision to attend Rowan. It is important for you to become familiar with Rowan and the challenges your student will face during the coming year.

We're sure you have many questions about the college experience too:

- > Will my student be respected as an individual at Rowan?
- > What services and resources are available if my student has a problem while attending Rowan?
- > What changes can I expect my student to undergo while at Rowan?
- > How can I be helpful and understanding during these changes?
- > What are other parents feeling and how are they managing their concerns?

The first six weeks of college are critical for new students. Most students who drop out of college make that decision during these first crucial weeks. Orientation will inform you how to help your student successfully navigate this adjustment period.

Many of the parents and family members who attend orientation comment that the program is helpful in anticipating what will happen in the lives of their students, and in their own lives as well.

#### **Attending Parent & Family Orientation**

To provide the answers to your questions and address concerns, we've developed the Summer Orientation program. While your student attends the two-day program for students, you are invited to participate in the special two-day orientation program for parents and adult family members. We do not recommend that young children attend the program, no child-care services are available.

Parent & Family Orientation and Student Orientation will follow different schedules for both days. Parent & Family Orientation gives you the opportunity to meet with faculty, administrators, staff, and a special group of students called PROS (Peer Referral and Orientation Staff, see page 6) to learn about the changes you should expect to see in your Rowan student.

More than 1,500 parent & family members attended last year—we hope you will have the opportunity to experience one of this summer's sessions. Please discuss your attendance at Parent & Family Orientation as your son or daughter will need to register you when they reserve their spot at orientation.

# Programs, sessions and events for parents & family

- > Overview of the University
- > Presentations about:
  - Student services
  - Adjusting to life at Rowan
  - Academics
  - Financing college
  - Safety
  - STEP UP to healthy choices
- > Parent reception
- > Small-group discussions with:
  - Administrators
  - Student orientation leaders (PROS)
- > Commuter information

#### Glassboro's Got It!

Visit http://rowan.edu/glassboro for listing of hotels, restaurants, shopping and entertainment in the area.

# **Parent & Family Orientation FAQs**

#### Do I have to attend orientation?

The Parent and Family Orientation program is optional, and parents & family members are not required to attend, but it is a great opportunity for everyone to learn about Rowan.

#### Do I have to attend both days?

If you can only attend one day, it is recommended that you attend the first day. Most of the workshops for parent & family members are held on the first day.

#### Do I have to spend the night?

Parents and family members are not required to spend the night and the University does not provide overnight accommodations on campus. A list of area hotels is provided at http://rowan.edu/glassboro.

#### How much does orientation cost?

Up to two parents or adult family members are covered by the \$220 fee. Meals for additional family members can be added for \$25 per person by calling our office at 856-256-4041 in advance.

#### Where do I go on the first day?

Parking is available for orientation in Lot B, see <a href="http://rowan.edu/maps">http://rowan.edu/maps</a> for driving directions. Drop your student(s) off at Holly Pointe Commons and then proceed to the Eynon Ballroom, Chamberlain Student Center for check-in and a continental breakfast.

#### Can I see my student during Orientation?

The University designs separate programs for parents & family members and students to provide the specific information needed by each group. There will be very few joint sessions. If you need to contact each other, consult the information table located in the Student Center or use personal cell phones.

#### Are meals provided at Orientation?

Students will receive lunch, an afternoon snack and dinner on day 1 and breakfast and lunch on day 2. Parents will receive breakfast, lunch, and an afternoon reception on day 1 and breakfast & lunch on day 2.

#### Is parking available on campus?

Yes, orientation parking is in Lot B. For driving directions, visit <a href="http://rowan.edu/maps">http://rowan.edu/maps</a>. During the academic year, in order for freshmen to have a car on campus they must obtain written permission from the Parking Office. Please contact the Parking Office in Bole Annex at 856-256-4575 for further assistance.

# What time does Orientation begin and end on Day 1 and Day 2?

All orientation participants should arrive at 8 a.m. to register on the first day. The Parent & Family Orientation program ends at 5 p.m. The students' program runs until 12 a.m. On Day 2, breakfast is served at 7:45 a.m. for students, and advising sessions will end between 1:30-3 p.m. depending on the student major and advising schedules (Honors student orientation concludes at 5 p.m. on June 26). Parent sessions begin at 8 a.m. and end by 3 p.m. on Day 2.

#### What else do we need to do before classes start?

We have created a New Student Checklist for you to review the important tasks that need to be completed before classes begin. Your Rowan student can stay up to date on all of the items needed to begin the fall semester by utilizing their New Student Checklist within the orientation reservation system. They can return to the tasklist at any time from http://rowan.edu/checklist.



Office of Orientation & Student Leadership Programs

201 Mullica Hill Road, Laurel Hall North 101 Glassboro, NJ 08028

(856) 256-4041 oslp@rowan.edu @RowanOSLP facebook.com/RowanOSLP