



EXTENSION OF STAY F-1 STATUS

F-1 students who will not complete degree requirements and graduate by the expected completion date listed on their current I-20 must have their I-20 extended by the International Center **prior to the document's expiration**. Extension requests must be submitted no later than two weeks before the document's expiration. Failure to extend an I-20 prior to its expiration will cause students to fall out of legal status. If the expected completion date on a student's current I-20 has already passed, the student must contact The International Center immediately.

A student is **eligible** to apply for an extension of program if:

- the expected completion date on the current document is a date in the future;
- the student has continuously maintained legal status;
- the delay in completing program requirements has been caused by
 - compelling academic reasons (such as a change of major/research topic or unexpected technical problems), or
 - compelling and documented medical reasons.

Note: Delays in completing program requirements, which are caused by academic probation or suspension, are not acceptable reasons for an extension of program.

F-1 students who are ineligible to extend their program due to any of the above mentioned reasons should contact The International Center immediately. These students may need to apply for reinstatement of status or may need to travel abroad and re-enter the U.S. with a new I-20 to regain legal status.

Procedure for Extension of Program

1. Have your academic advisor complete the "I-20 Extension of Program" form.
2. Submit to The International Center:
 - The completed "I-20 Extension of Program" form.
 - Proof of financial support (Financial support can be in any combination of assistantship, fellowship, personal funds or sponsor funds accompanied by sponsor's Affidavit of Support. You must show that you have sufficient funding to cover the expenses for the entire period of the extension. Costs of attendance are also detailed on the I-20 application. The financial support must be original [no photocopies] and no older than 6 months.
 - Complete unofficial transcript with your name printed on it;
 - Photocopies of your current I-20 and the page from your passport which shows the passport's expiration date;
 - If you are employed on campus, you will also have to fill out a new International Payroll Form and a new Form I-9.
3. Your international student adviser will email you saying that your extended I-20 is ready for pick up at The International Center. **Remember to always keep your I-20 in a safe place — do not discard them!**

I -20 EXTENSION OF PROGRAM FORM
(To be completed by the academic advisor or department chair)

Student Name:
Email:
Current End Date of I-20

Banner ID #:
Phone #:

1) This student has not yet completed the current program of study due to:

- Delays caused by a documented illness.
- Delays caused by a change in major field of study.
- Delays caused by a change in research topic.
- Delays caused by unanticipated research problems.
- Delays caused by lost credits upon transfer to Rowan University.
- Other: (please specify below)

2) I anticipate the above listed student will complete all requirements for the current academic program on or about
(month) (day) (year)

I hereby recommend that this student's program gets extended until the date listed in item 2.

Advisor's Name and Title:

Department:

Advisor's Signature

Date

Phone number

Note: An extension of stay is NOT possible if the I-20 completion date has passed or if the delay in completion is due to academic probation or suspension. In the above listed circumstances, reinstatement would be the appropriate avenue to pursue.