

ADOPTED BY CABINET 3/22/06
EFFECTIVE 11/1/06

PUBLIC REPORTING OF EMPLOYEE TITLES AND SALARIES

It is the policy of Rowan University that titles and salaries of all University employees shall be made public in the manner set forth in this policy. The titles indicated shall be the titles utilized by the University Office of Human Resources, and may not necessarily be identical to the local titles utilized by the University or its employees. The salaries indicated shall be the base salaries of each non-student employee, whether full-time or part-time.

During the month of November in each year the University Office of Human Resources shall cause the Office of Information Resources to prepare a hard-copy report containing the then current titles and salaries of all employees of the University. That report shall be delivered in triplicate to the Dean of the Campbell Library. The Dean of the Campbell Library shall cause two copies of the report to be placed in the open section of the Library such that it shall be available for members of the University community and the public to review. The third copy shall be placed in the archives of the Campbell Library for historical purposes, and shall be made available to members of the University community and the public upon written application to the Dean of the Campbell Library.

Persons requesting salary information through the Open Public Records Act or otherwise shall be referred to the report that has been available to the public in the Library.