

ADOPTED BY CABINET 3/22/06

INTERNAL ACCESS TO EMPLOYEE TITLES AND SALARIES

It is the policy of Rowan University that certain offices within the University shall have view access to the titles and salaries of all University employees in the manner set forth in this policy. The titles indicated shall be the titles utilized by the University Office of Human Resources, and may not necessarily be identical to the local titles utilized by the University or its employees. The salaries indicated shall be the base salaries of each employee, whether full-time or part-time, but shall not include the salaries of student employees.

The University Office of Human Resources, through administrative systems maintained by the Office of Information Resources, shall keep on a current basis the titles and salaries of all University employees. The following University offices shall have real-time viewing access to the information provided by the Office of Human Resources: Offices of the President and each Vice President; Office of Grants and Contracts; Office of Human Resources; Payroll Office and Office of Budget and Fiscal Planning.