Directions for Roommate Matching in MyHousing

- Click on “Roommate Selection/Roommate Matching” at the top of the screen. Click on “Roommates/Suitemates”.
- Select “Fall 2019” from the drop down menu, then click “submit”
• Search for desired roommate(s) utilizing the simple search feature or the advance feature and click “Begin Search”
• All roommate matches must be mutually agreed upon in MyHousing. Any unmatched roommate requests will be noted in THD under this screen. At this point, Tyler would need to log in and agree (or decline) Jake’s request. This screen is an example of what you will see if you have requested roommates but they have not yet responded. You will see that Tyler has not confirmed your request to be roommates. You can then send them a reminder email (blue email button) or remove your request (red remove button).
- This is an example of what Tyler would see when she logs into MyHousing. He sees that she has two roommate requests that must be acted upon. Below is a breakdown of what each button means:

  **Red** = decline roommate request; **Green** = accept roommate request; **Yellow** = view profile; **Blue** = email message
- If your screen looks like this, it means that you have successfully mutually matched with your roommate (Tyler). When your screen looks like this, you have successfully matched as a full group. Your screen must look like this before you can go through room selection!