

# Evergreen Hall Move-In Process

## **Move-in Schedule:**

Evergreen Hall Move-in is scheduled for Wednesday 8/28 or Thursday 8/29 between at 8 AM and 5 PM. Evergreen residents can select an available arrival appointment time for either the morning or afternoon for either date.

## **Parking & Unloading:**

When you first arrive to campus, Evergreen Hall residents should drive directly to the unloading zone, which along the curb of Trustee Drive, the roadway that runs in front of the main entrance of Evergreen. To get to the Trustee Drive curbside, enter into Parking Lot P (there will be a sidewalk sign in front of the guard booth). Do not park in that lot but continue straight through the entrance to the interior of the campus onto Summit Lane and then quickly bearing left onto Trustee Drive.

Please follow this link to a campus map for further reference. [www.rowan.edu/maps](http://www.rowan.edu/maps).

Because of space limitations of the unloading zone, you should plan to take only one (1) vehicle in to unload. It is best to have a driver plus one other person to stay with your belongings. You will have a small window of time to unload, typically onto a sidewalk or cart. This is a rain or shine process, so check the weather and plan to protect items by packing in plastic bins or wrapping items with plastic if rain is expected. Once you unload, you will be directed to move your vehicle to a long term parking lot a little further away from the building to allow for other vehicles to park and unload.

**Please be sure to monitor your Rowan email address and check the RLUH website for important move-in information. If anything with the process needs to change, that is how we will announce it.**

## **Other Important Information and Reminders:**

**Your Rowan ID Card**- This is your key to the building entrance. It will be activated on the date and time you are scheduled to arrive. If you do not have your ID or it is damaged, you should report to the Student Center to get a new ID made. They have hours of operation during the day throughout move-in weekend.

**Vaccination Requirements**- You must have all vaccination paperwork in to Health Services – See Health Services with any additional questions (856-256-4333) or online. **Any student who does not have an up-to-date immunization record on file with the University Wellness Center will not be permitted to check in.**