

## Holly Pointe Commons

Holly Pointe Commons' residents have two options on how to complete their move in:

1. Holly Pointe Early Drop and Go Program, OR
2. Main Move-in Weekend.

Both processes will require the student to log in to their MyHousing portal and select an appointment time. Any resident who is not associated with an approved early move in group is required to select an appointment time for one move-in process or the other, but not both. A description of each move-in process can be found below.

### How to Select an Appointment Time for Your Preferred Move-in Process:

- Log into MyHousing <https://go.rowan.edu/myhousing/>
- Scroll down to the "Assignments" section
- Click the "Fall 2022" tab (if applicable)
- Under the "Move-In Fall 2022" option, click the drop down and select your time block.
- Click the "Update My Time" button to secure that time slot.

### Move-In Option #1

#### **Holly Pointe Early Drop and Go Program:**

Holly Pointe Commons' residents are offered a chance to sign up for an optional early drop-off program on a first-come first serve basis. This program is an opportunity to voluntarily move your belongings into your room earlier than the bulk of Holly Pointe Commons' residents and avoid the traffic rush of the main move-in weekend. Another purpose of the Early Drop and Go Program is to eliminate the need for up to 350 students and their vehicles to go through the normal move in process. It makes the volume of students who need to complete the full move-in process more manageable on move-in weekend. It is important to note, students who choose to participate in the Early Drop and Go program will not be permitted to remain in the building until the official check-in date of September 3rd.

#### **Early Drop and Go Program Details:**

##### When:

Tuesday, August 30th and Wednesday August 31st. Students can sign up for a 1-hour time slot, when they will have the ability to move belongings into their assigned room, but then leave campus until the main opening weekend.

##### Where:

A single vehicle per resident will be permitted to enter the small parking lot for Holly Pointe Commons on Carpenter Street.

##### How:

Students can choose an available 1-hour time slot from 9:00 AM – 4:00 PM by following the instructions above to select an appointment time specific to the Holly Pointe Early Drop & Go Program. Interested

students must select a timeslot by Thursday, August 25th. Once the timeslots are all filled for each hour, the option for that specific time will no longer be available. Availability is on a first-come first-served basis.

During your assigned hour, you will park in the Holly Pointe parking lot, which will be controlled by Rowan Public Safety. Once parked, the student will check-in at the front desk of Holly pointe Commons, get a temporary door access card, and begin unloading your vehicle. Carts will be available to sign out for the hour to assist with the moving process. When your vehicle is emptied, the temporary door access card should be returned to the front desk and all carts should be returned before exiting the parking lot.

#### Then What:

Students who participate in the Drop and Go Program are permitted to return to campus on Saturday, September 3<sup>rd</sup>, any time after 8 AM. On that day, once you park you will be able to go directly to your room to unpack the belongings you moved in early, get settled, then take part in the move-in day festivities all around campus!

When you arrive to campus you should park your vehicle at the Rowan Blvd Parking Garage above the 3rd level. The parking garage is located at 200 Redmond Ave. Glassboro, NJ 08028, adjacent to the Marriott Hotel. It is across the street from Holly Pointe Commons. On September 3<sup>rd</sup>, there will be no charge for parking in the garage.

You should not report to the Holly Pointe move-in vehicle staging area by the football stadium. You are also not permitted to enter the Holly Pointe parking lot with a vehicle on September 3<sup>rd</sup>. Those areas are reserved for the full move-in process taking place for residents who did not get to participate in the Early Drop and Go program. Public Safety Officers will be controlling the entrance of the parking lot, which will be off-limits to all vehicles without a move-in day appointment time parking pass.

#### Move-In Option #2

### **Main Move-in Process Description:**

- Students who do not participate in the Early Drop & Go Program must select an available appointment time between 8:00 AM and 4:00 PM on either Friday, Sept 2<sup>nd</sup> or Saturday, Sept 3<sup>rd</sup>.
- In order to safely manage the parking and unloading zone at Holly Pointe Commons, we utilize a vehicle staging area down the street from the building. Students should plan to arrive at the vehicle staging area, located in parking lot D near the football stadium (**Use Glassboro High School for GPS directions, Lot D is directly across the street**), no earlier than 15 minutes prior to your scheduled appointment time.
- While still in your vehicle, students' ID and move-in eligibility will be verified by staff at a check-in tent. Anyone not eligible to continue through the move-in process because of any vaccination or enrollment holds will be pulled out of the staging area and given further instructions to resolve the hold.
- Vehicles will be lined up in an orderly fashion based on your SCHEDULED arrival time and escorted in groups by Public Safety down the street to the Holly Pointe parking lot to unload.
- Once you are directed into a parking space at the unloading zone, you will be asked to unload your belongings into carts in order to get them into the building. Please monitor the weather forecasts for your assigned day and pack and plan accordingly.

- Student Move-In Volunteers (based on availability) and carts will be on site to assist with your process of quickly unloading your vehicle and bringing your belongings up to your room. You will be asked to keep a driver with the vehicle and then re-locate it to a destination parking lot away from the complex, even before all of your belongings may have been brought up to your room, as soon as the vehicle is empty.
- Shuttles will be serving those destination lots to assist getting drivers back to the complex. The goal of the appointment times, vehicle staging area, unloading process, and Move-In Volunteers is to minimize wait times by keeping a steady flow of movement through the process without overloading the building or the parking lot.

Please select an arrival appointment time for Holly Pointe Commons Move-in Option #1 or #2 no later than Thursday, August 25<sup>th</sup>. A confirmation email with more specific instructions will be sent out at the conclusion of the sign-up period. We look forward to seeing you for your move-in!