Welcome Home!

Fall 2017 Upperclassman Move-In
Sunday, September 3rd, 2017 - 8 AM to 6 PM

Important Contacts

Residential Learning & University Housing
• rowan.edu/housing
• housingquestions@rowan.edu
• 856-256-4266

Disability Resources
• sites.rowan.edu/disabilityresources/index.html
• successcenter@rowan.edu
• 856-256-4259

Bursar
• rowan.edu/bursar
• bursar@rowan.edu
• 856-256-4150

Financial Aid
• rowan.edu/financialaid
• financialaid@rowan.edu
• 856-256-4250

Student Health Center
• rowan.edu/healthcenter
• healthcenter@rowan.edu
• 856-256-4333

Residential Learning and University Housing staff are eagerly awaiting your arrival and we want to assure that you have a smooth move-in day experience. This guide provides information to help you prepare. We encourage you to review it with your family prior to move-in day, and print the last page to bring it with you when you travel to Rowan.

Room Assignment & Roommates
In most cases, the assignment you have been provided is the one you selected yourself during room selection. If you did not select a room at that time, or submitted a room change request, the assignment reflects the preferences you submitted in your housing application and via the roommate matching process. The assignment also reflects other factors such as your class level, application date, your roommates’ preferences, and the availability of the type of room and the building that you requested.

We have made our best effort to assign you with your requested roommate(s) and provide you with a room that reflects your preferences. In the event that your preferences were not fully met, please know that our staff will continue to work with you to assure you have the best possible experience in the building where you will live with us this year.

Your Rowan ID Card
It is essential that you have your Rowan ID card for move-in at Holly Pointe Commons. All doors there are accessed using your ID card. If you do not have your ID, visit the Card Office in the Student center before move-in.

Billing
Prior to move-in please check your bill via rowan.edu/selfservice. Your bill has been adjusted to reflect the price of your final room assignment and meal plan selection. Bills should be fully paid or a payment plan should be established prior to move-in to avoid any delay on move-in day.

Meningitis Vaccination Requirement
Students living in University housing MUST have an up to date meningitis vaccination prior to move-in. Records must be submitted to the Student Health Center. Non-compliant students will NOT be permitted to move in.

For complete details about requirements, visit:
rowan.edu/healthforms
Packing List...

As you prepare to pack for the trip to campus, please review the following list for important information about what to bring, and things that are prohibited. Also, be sure to check with your roommates about items you may share!

Yes!

• Blankets, pillows & sheets for extra-long twin bed.
• Cleaning supplies
• Floor lamp and desk lamp
• Headphones
• Clothes hangers
• Towels & washcloths
• Personal toiletries
• Power strips with built-in circuit breakers for electronics
• Laundry hamper, soap, etc.
• Wastebasket
• Emergency kit (band-aids, flashlight, AM/FM radio, batteries, etc.)
• Prescription medications

Maybe...

• Alarm clock
• TV with QAM digital tuner
• Area rug
• Kuerig style drink maker
• Curtains, flags or tapestries must be labeled NFPA 701 compliant. Curtain rods may not be hung.
• Quarters for laundry
• Poster, or plants to decorate
• Blue painter’s tape for hanging posters
• Fish in a 10 gallon or smaller aquarium.

No Way! Prohibited Items

The items listed below are prohibited and should not be brought to your room. Staff and the New Jersey Fire Marshall conduct regular health and safety/fire safety inspections. Students found with prohibited items are subject to disciplinary action and potential fines.

• Alcohol - Holly Pointe is a strictly dry building!
• Illegal drugs
• Amplified instruments
• Candles, lanterns, oil lamps
• Extension cords and multi-plug adapters
• Hover boards
• Space heaters
• Toasters, toaster ovens, panini presses, hot plates, grills
• Firearms, knives, or other weapons of any kind.
• Paint-ball, air, or BB guns
• Fireworks
• Curtains, flags or tapestries that do not have documentation of NFPA 701 fire retardant.

No, but...

• Air conditioner
• Extension cords
• Nails, screws, double stick tape
• Pets (except approved service and support animals)

Alternatives

• Electric fan
• Power strip with surge protector
• Blue painter’s tape
• Fish in 10 gallon aquarium
• Approved MicroFridge

Contact CSI: Campus Specialties, Inc. to rent a MicroFridge. These are the ONLY approved appliances in the residence halls. Due to limitations of the electrical systems, appliances other than the MicroFridge are PROHIBITED in the residence halls.

Costs

• 1 Year Lease $144.99

Contact CSI to Order

• 800-525-7307
• www.mymicrofridge.com
What to Expect on Move-In Day
On move in day, staff and volunteers will be on hand throughout campus to guide you and your family through the move-in process. The following general information should help you to prepare and make the day as stress free as possible.

• Expect the campus to be very busy. We will do our best to manage traffic, parking and lines, but appreciate your patience during the move-in day process.
• Weather on move-in day is typically hot and may be humid. Wear light clothing and drink plenty of water to stay hydrated.
• Think carefully about what you bring. Consider whether you can lighten the load on move-in day, and bring some items on a future trip.
• It is helpful to have at least one other person with you, preferably a driver so they can park your vehicle while you manage your belongings.

Parking & Unloading
Students moving in to Holly Pointe Commons on Sunday should drive directly to the building parking lot. Follow signs and directions from Public Safety officers.

• Plan to arrive at the pre-assigned arrival time indicated in your confirmation email. Early arrivals will need to wait or return at their designated time. Times are determined by room location in order to manage demand on elevators and assure efficient traffic flow in the building.
• Only one (1) vehicle will be permitted to unload at the building due to parking limitations. Additional vehicles will be directed to long term parking.
• It is best to have a driver plus one other person to stay with your belongings.
• You will have a limited time to unload into a cart or empty parking space.
• This is a rain or shine process, so check the weather and plan to protect items by packing in plastic bins or wrapping items with plastic if rain is expected.
• Once you unload, you will be directed to move your vehicle to long term parking. Shuttles will be available to bring drivers back to the building.
• Inside the building, staff and volunteers will guide you to your room. Elevator access will be managed based on the location of your room. The flow of foot traffic inside corridors will be ‘one-way’ to assure ease of movement.
• When you arrive at the building, you will need to activate your ID card at one of the entrance doors before the card will work on your room door.

Volunteers
Every year we are fortunate to have students and staff who volunteer to assist during move-in. Volunteers will do their best to help as many students as possible. Please also know that availability may be limited at peak move-in times.

Mail & Packages
Mail and packages shipped via USPS, UPS, FedEx and DHL should be addressed to your assigned mailbox located at Holly Pointe Commons. Mail and parcels may be shipped to arrive no earlier than August 14, 2017 and must be addressed as follows:

Name of Student
Box _____ (5 digit box number)
15 Carpenter St.
Glassboro, NJ 08028

Holly Pointe Commons residents will be provided their mailbox number in a separate email sent to their Rowan University email address.

Welcome Week/Start UP Smart
Following move-in, there are numerous programs and activities planned from Sunday through the start of classes. A few highlights:

• Meetings with your RA on move-in evening
• Home Football Game vs. Widener University
• The President’s Welcome and Picnic
• Food Truck Festival
• Movie Night - Guardians of Galaxy Vol. 2

For complete details, visit: https://sites.rowan.edu/oslp/welcome/
Room Furniture
All rooms come fully furnished with an extra-long twin bed, desk, chair, dresser and either a wardrobe or closet for each student. All furniture assigned to the room must remain in the room. Students are free to arrange furniture in almost any way they wish to customize their space, except furniture cannot obstruct exit pathways or fire sprinkles. Beds cannot be raised on bed-risers.

Room Change/Swap Requests
If you are interested in a room change or swap, check the following page for more information and details about the process:
https://sites.rowan.edu/housing/assignments/roomchanges.html

- **Room Changes** - When a student wants to move to another building or type of space. These changes are limited by availability.
- **Room Swaps** - When two students want to swap spaces with one another. These changes are normally granted whenever two students agree.

Note that a room change may affect your bill. Room rates will be adjusted on a nightly pro-rated basis.

Laundry
Laundry rooms are located throughout the complex. Machines take coins and either debit cards or Rowan Card. Each load is $1.25 to wash and $1.25 to dry.

Renter’s Insurance
We encourage you to purchase a renter’s insurance policy to assure you have adequate protection for your personal property. The University does not insure students’ personal property and is not liable for damage to your belongings. You may also wish to check to see if your parent’s homeowner’s policy covers your belongings while living on campus.

Disability Accommodations
Students requiring disability related accommodations affecting their housing must register and submit supporting documentation to the Academic Success Center- Office of Disability Resources. Failure to submit information in a timely manner may limit the ability of the University to reserve housing space meeting student’s needs. Questions should be directed to the Academic Success Center.

E-Mail Communications Policy
Official communications regarding housing assignments and other university business are sent to the student’s Rowan University e-mail account. It is the student’s responsibility to check this e-mail account regularly.
**Move In Day Arrival Instructions**

**Step 1** - When you arrive, please go directly to the parking lot at the building on Carpenter Street. Follow signs and directions from Public Safety officers.

**Step 2** - Place the move-in parking placard sent to your email on your dash. Parking time is limited!

**Step 3** - After unloading, move your vehicle to an alternate lot for long term parking.

**Step 4** - Return to your room to unpack only after moving vehicles out of the unloading area.

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**Academic Buildings**
2. Campbell Library  
4. Recreation Center  
5. Estabrook Gym  
6. James Hall  
7. Robinson Hall  
8. Wilson Hall  
9. Rowan Hall  
10. Engineering Bldg. (Future)  
11. Business Bldg. (Future)  
12. Westby Hall  
13. Science Hall  
15. Bozorth Hall  
16. Bunche Hall  
17. Memorial Hall

**Administrative & Support Buildings**
1. Savitz Hall (Admissions)  
3. Chamberlain Student Center  
22. Winans Hall (Wellness Center)  
28. John Green Team House  
31. Bole Hall (Administration)  
32. Sangree Greenhouse  
33. Bole Hall Annex (Public Safety)  
34. Carriage House  
35. Hollybush Mansion  
36. Linden Hall  
37. Hering Heating Plant  
38. Cassidy Facilities Building  
39. R.O.T.C.  
43. Marriott Courtyard Hotel  
44. Enterprise Center  
45. Barnes & Noble Bookstore

**Residence Halls**
18. Laurel Hall  
19. Oak Hall  
20. Evergreen Hall  
21. Mullica Hall  
23. Mimosa Hall  
24. Willow Hall  
25. Magnolia Hall  
26. Chestnut Hall  
49. Holly Pointe Commons

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44. Enterprise Center  
45. Barnes & Noble Bookstore

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**Contact Us** with questions or to request further information about Rowan University residences.

**Residential Learning & University Housing**
Savitz Hall  
201 Mullica Hill Rd.  
Glassboro, NJ 08028

**Phone:** 856-256-4266  
**Web:** www.rowan.edu/housing  
**E-Mail:** housingquestions@rowan.edu

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Welcome Gate  
Visitor Parking  
Student Health Center