

# Official Checkout Dates

Saturday, May 8th by noon unless:

- You are a graduating senior
- You have applied for and are moving directly into a summer housing assignment
- You have an approved check out extension

Graduating Seniors:

- Friday, May 14th by noon

Key Dropbox Location:  
Evergreen Main Lobby, by the  
Office Door



Key  
Drop  
Box



Failure to return your key by the official check out date will result in a lock change fee assessed to your student account.

To-Do List

- Remove all personal items/trash from your space by your checkout date.
- Return your key to your building's drop box
- Fill out the envelope with your information before dropping your key in the box!