

# Welcome Home!



Rowan University

RESIDENTIAL LEARNING &  
UNIVERSITY HOUSING

## Fall 2017 Apartment Move-In

Sunday, September 3<sup>RD</sup>, 2017 - 8 AM to 4 PM

### Important Contacts

#### Residential Learning & University Housing

- [rowan.edu/housing](http://rowan.edu/housing)
- [housingquestions@rowan.edu](mailto:housingquestions@rowan.edu)
- 856-256-4266

#### Disability Resources

- [sites.rowan.edu/disabilityresources/index.html](http://sites.rowan.edu/disabilityresources/index.html)
- [successcenter@rowan.edu](mailto:successcenter@rowan.edu)
- 856-256-4259

#### Bursar

- [rowan.edu/bursar](http://rowan.edu/bursar)
- [bursar@rowan.edu](mailto:bursar@rowan.edu)
- 856-256-4150

#### Financial Aid

- [rowan.edu/financialaid](http://rowan.edu/financialaid)
- [financialaid@rowan.edu](mailto:financialaid@rowan.edu)
- 856-256-4250

#### Student Health Center

- [rowan.edu/healthcenter](http://rowan.edu/healthcenter)
- [healthcenter@rowan.edu](mailto:healthcenter@rowan.edu)
- 856-256-4333

Residential Learning and University Housing staff are eagerly awaiting your arrival and we want to assure that you have a smooth move-in day experience. This guide provides information to help you prepare. We encourage you to review it with your family prior to move-in day, and print the last page to bring it with you when you travel to Rowan.

#### Room Assignment & Roommates

In most cases, the assignment you have been provided is the one you selected yourself during room selection. If you did not select a room at that time, or submitted a room change request, the assignment reflects the preferences you submitted in your housing application and via the roommate matching process. The assignment also reflects other factors such as your class level, application date, your roommates' preferences, and the availability of the type of room and the building that you requested.

We have made our best effort to assign you with your requested roommate(s) and provide you with a room that reflects your preferences. In the event that your preferences were not fully met, please know that our staff will continue to work with you to assure you have the best possible experience in the building where you will live with us this year.

#### Billing

Prior to move-in please check your bill via [rowan.edu/selfservice](http://rowan.edu/selfservice). Your bill has been adjusted to reflect the price of your final room assignment and meal plan selection. Bills should be fully paid or a payment plan should be established prior to move-in to avoid any delay on move-in day.

#### Meningitis Vaccination Requirement

Students living in University housing **MUST** have an up to date meningitis vaccination prior to move-in. Records must be submitted to the Student Health Center. Non-compliant students will **NOT** be permitted to move in.

**For complete details about requirements, visit:**  
[rowan.edu/healthforms](http://rowan.edu/healthforms)



## Packing List...

As you prepare to pack for the trip to campus, please review the following list for important information about what to bring, and things that are prohibited. Also, be sure to check with your roommates about items you may share!

### Yes!

- Blankets, pillows & sheets for extra-long twin bed.
- Cleaning supplies
- Desk-top study lamp
- Headphones
- Clothes hangers
- Towels & washcloths
- Personal toiletries
- Power strips with built-in circuit breakers for electronics
- Laundry hamper, soap, etc.
- Wastebasket
- Emergency kit (band-aids, flashlight, AM/FM radio, batteries, etc.)
- Prescription medications

### Maybe...

- Alarm clock
- TV with QAM digital tuner
- Area rug
- Kuerig style drink maker
- Curtains -must be labeled NFPA 701 compliant or treated with a compliant fire retardant spray.
- Quarters for laundry
- Posters or plants to decorate
- Blue painter's tape for hanging posters
- Fish in a 10 gallon or smaller aquarium.

## No Way! Prohibited Items

The items listed below are **prohibited** and should not be brought to your room. Staff and the New Jersey Fire Marshall conduct regular health and safety/fire safety inspections. Students found with prohibited items are subject to disciplinary action and fines.

- Alcohol - unless you and your roommates are all over 21!
- Illegal drugs
- Amplified instruments
- Candles, lanterns, oil lamps
- Dart boards
- Extension cords and multi-plug adapters
- Gas or charcoal grills
- Hover boards
- Space heaters
- Firearms, knives, or other weapons of any kind.
- Paint-ball, air, or BB guns
- Fireworks
- Curtains, flags or tapestries that do not have documentation of NFPA 701 fire retardant.

### No, but...

- Air conditioner
- Extension cords
- Nails, screws, double stick tape
- Pets (except approved service and support animals)

### Alternatives

- Electric fan
- Power strip with surge protector
- Grey poster putty
- Fish in 10 gallon aquarium

Be sure to check any appliances or cookware you bring for your kitchen.

- Remove all plastic and wrapping.
- Review and follow the directions for proper use.
- Avoid cooking methods and any appliances that create smoke. These will cause **FIRE ALARMS!**







## What to Expect on Move-In Day

On move in day, staff and volunteers will be on hand throughout campus to guide you and your family through the move-in process. The following general information should help you to prepare and make the day as stress free as possible.

- Expect the campus to be very busy. We will do our best to manage traffic, parking and lines, but appreciate your patience during the move-in day process.
- Weather on move-in day is typically hot and may be humid. Wear light clothing and drink plenty of water to stay hydrated.
- Think carefully about what you bring... What do you really need? Consider whether you can lighten the load on move-in day, and bring some items on a future trip.
- It is helpful to have at least one other person with you, preferably a driver so they can park your vehicle while you manage your belongings.



## Parking & Unloading

When you first arrive, you will be guided to an unloading area in close proximity to your building. You should plan to take only one (1) vehicle in to unload. It is best to have a driver plus one other person to stay with your belongings. You will have a limited window to unload, typically onto a sidewalk. This is a rain or shine process, so check the weather and plan to protect items by packing in plastic bins or wrapping items with plastic if rain is expected. Once you unload, you will be directed to move your vehicle to another lot for long term parking. Shuttles will be available to bring drivers back to the building.

## Volunteers

Every year we are fortunate to have students and staff who volunteer to assist students with move-in. Volunteers will do their best to help as many students as possible. Please also know that availability of volunteers may be limited, especially at peak move-in times.



## Mail & Packages

Mail and packages shipped via USPS, UPS, FedEx and DHL should be addressed to your assigned mailbox located at the Student Center (Townhouse Students have mailboxes at the Community Center Building). Mail and parcels may be shipped to arrive no earlier than August 14, 2017 and must be addressed as follows:

### Triad Apartments

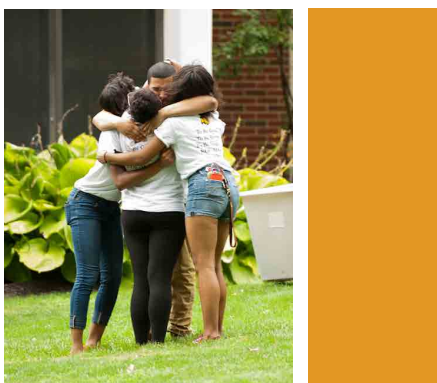
Box \_\_\_\_\_, Rowan University, 200 Mullica Hill Rd., Glassboro, NJ 08028

### Townhouses

290 Mullica Hill Rd., Apt. #\_\_\_\_\_, Glassboro, NJ 08028

### Edgewood Park Apartments

Edgewood Park Apt. #\_\_\_\_\_ Edgewood Dr., Glassboro, NJ 08028



## Welcome Week/Start UP Smart

Following move-in, there are numerous programs and activities planned from Sunday through the start of classes. A few highlights:

- Meetings with your RA on move-in evening
- Home Football Game vs. Widener University
- The President's Welcome and Picnic
- Food Truck Festival
- Movie Night - Guardians of Galaxy Vol. 2

**For complete details, visit:**

**<https://sites.rowan.edu/oslp/welcome/>**



## Room Furniture

All rooms come fully furnished with an extra-long twin bed, desk, chair, dresser and either a wardrobe or closet for each student. All furniture assigned to the room must remain in the room. Students are free to arrange furniture in almost any way they wish to customize their space, except furniture cannot obstruct exit pathways or fire sprinkles. Beds cannot be raised on bed-risers. Students who wish to loft or bunk their beds may submit a work order, and the work will be completed by University staff as soon as possible.



## Room Change/Swap Requests & De-Tripling

If you are interested in a room change or swap, check the following page for more information and details about the process:

<https://sites.rowan.edu/housing/assignments/roomchanges.html>

- **Room Changes** - When a student wants to move to another building or type of space. These changes are limited by availability.
- **Room Swaps** - When two students want to trade spaces with one another. These changes are normally granted whenever two students agree.

Note that a room change may affect your bill. Room rates will be adjusted on a nightly pro-rated basis.



## Laundry

Laundry facilities are located in every apartment community except Edgewood Park Apartments, and are also available in the Student Center. Residents of Edgewood Park Apartments use the laundry room in the Student Center. Machines take coins and either debit cards or Rowan Card. Each load is \$1.25 to wash and \$1.25 to dry.



## Renter's Insurance

We encourage you to purchase a renter's insurance policy to assure you have adequate protection for your personal property. The University does not insure students' personal property and is not liable for damage to your belongings. You may also wish to check to see if your parent's homeowner's policy covers your belongings while living on campus.



## Disability Accommodations

Students requiring disability related accommodations affecting their housing must register and submit supporting documentation to the Office of Disability Resources. Failure to submit information in a timely manner may limit the ability of the University to reserve housing space meeting student's needs. Questions should be directed to the Office of Disability Resources.

## E-Mail Communications Policy

Official communications regarding housing assignments and other university business are sent to the student's Rowan University e-mail account. It is the student's responsibility to check this e-mail account regularly.







Print this page and bring it with you...

# Move In Day Arrival Instructions

**Step 1-** When you arrive, please go directly to your assigned building. Follow signs and directions from Public Safety officers to park in the unloading area nearest your residence hall. Check our website for detailed information:

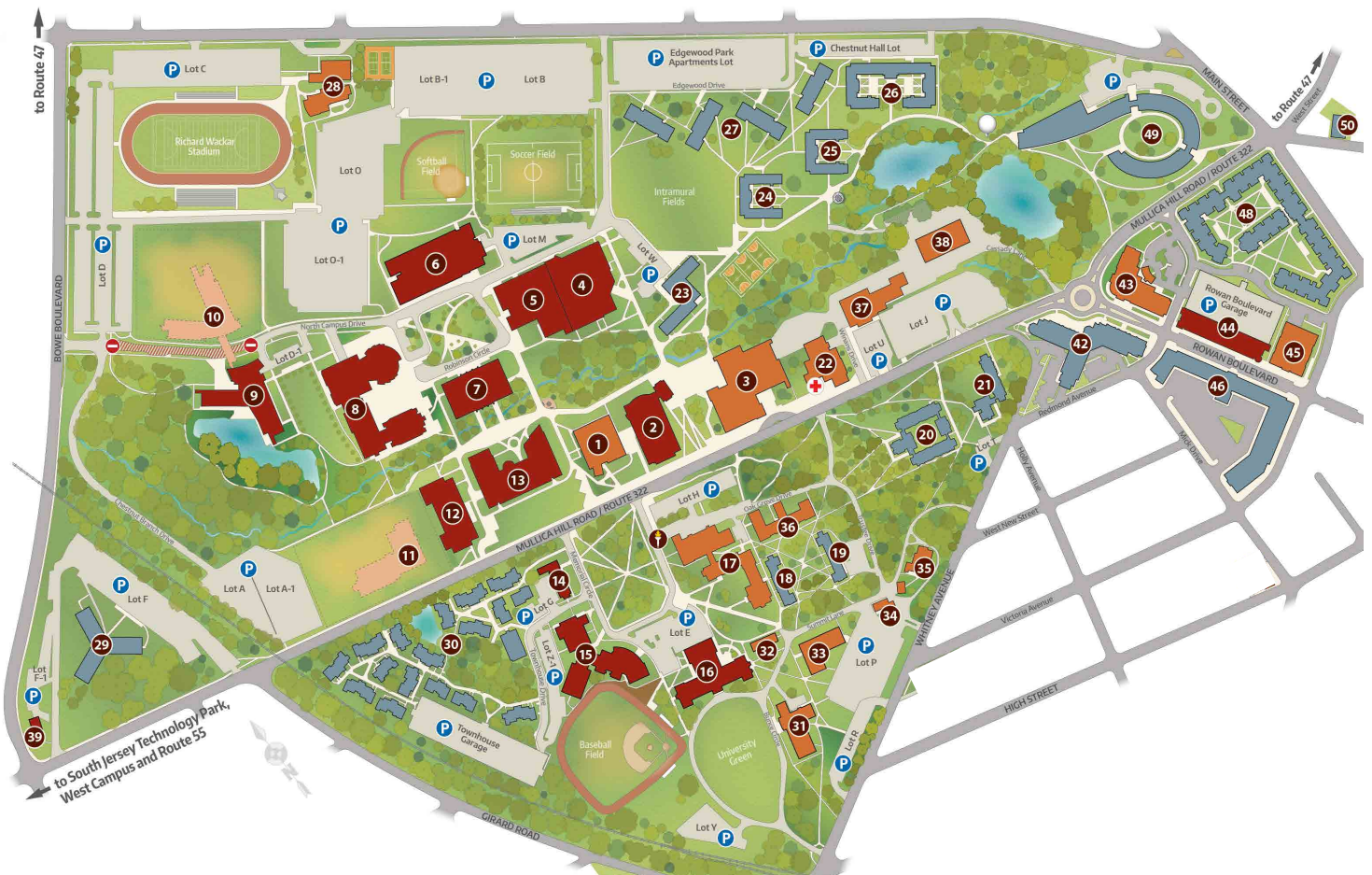
<https://sites.rowan.edu/housing/moveinout/movein/index.html>

**Step 2-** Place a move-in parking placard on your dash. Parking time is limited!

**Step 3-** Check-in with staff. Unload your vehicle.

**Step 4-** Move your vehicle to an alternate lot for long term parking.

**Step 5 -** Return to your room to unpack only after moving vehicles out of the unloading area.



## Apartments

- 27. Edgewood Park
- 29. Triad
- 30. Townhouse Complex
- 48. Rowan Boulevard
- 42. Whitney Center
- 46. 220 Rowan Boulevard
- 50. International House

## Residence Halls

- 18. Laurel Hall
- 19. Oak Hall
- 20. Evergreen Hall
- 21. Mullica Hall
- 23. Mimosa Hall
- 24. Willow Hall
- 25. Magnolia Hall
- 26. Chestnut Hall
- 49. Holly Pointe Commons

## Academic Buildings

- 2. Campbell Library
- 4. Recreation Center
- 5. Esbjornson Gym
- 6. James Hall
- 7. Robinson Hall
- 8. Wilson Hall
- 9. Rowan Hall
- 10. Engineering Bldg. (Future)
- 11. Business Bldg. (Future)
- 12. Westby Hall
- 13. Science Hall
- 15. Bozorth Hall
- 16. Bunce Hall
- 17. Memorial Hall

## Administrative & Support Buildings

- 1. Savitz Hall (Admissions)
- 3. Chamberlain Student Center
- 22. Winans Hall (Wellness Center)
- 28. John Green Team House
- 31. Bole Hall (Administration)
- 32. Sangree Greenhouse
- 33. Bole Hall Annex (Public Safety)
- 34. Carriage House
- 35. Hollybush Mansion

- 36. Linden Hall
- 37. Hering Heating Plant
- 38. Cassidy Facilities Building
- 39. R.O.T.C.
- 43. Marriott Courtyard Hotel
- 44. Enterprise Center
- 45. Barnes & Noble Bookstore

**Contact Us** with questions or to request further information about Rowan University residences.

## Residential Learning & University Housing

Savitz Hall  
201 Mullica Hill Rd.  
Glassboro, NJ 08028

**Phone:** 856-256-4266

**Web:** [www.rowan.edu/housing](http://www.rowan.edu/housing)

**E-Mail:** [housingquestions@rowan.edu](mailto:housingquestions@rowan.edu)



Welcome Gate



Visitor Parking



Student Health Center