Key Dates & Deadlines

February 11th, 2018
Submit your housing application.

February 12th, 2018
Submit disability related requests to the Office of Disability Resources if applicable.

February 14th through 21st.
Match roommates and form groups of up to 4 students.

March 8th, 2018
Select your apartment and room. Any member of your matched roommate group may do this by proxy.

General Information - Apply by Sunday, February 11th, 2018
- Honors students who apply by the deadline are guaranteed University housing in the Honors cluster areas of either Whitney Center or Rowan Blvd. Apartments.
- The deadline for Honors students to apply for University housing and maintain the guarantee for 2018-2019 is Sunday, February 11th, 2018 at 11:59 pm.
- To apply:
  1. Login to self service through www.rowan.edu/selfservice
  2. Click on the Student tab >> MyHousing >> Housing Applications & Forms
  3. Select the application for Fall 2018/Spring 2019 from the drop down menu.
- Students requiring disability-related accommodations affecting their housing must apply and submit supporting documentation to the Office of Disability Resources by Monday, February 12th, 2018. Failure to meet this deadline may limit the ability of the University to reserve housing space meeting their needs.
- Questions should be directed to the Office of Disability Resources at 856-256-4259 or successcenter@rowan.edu.
- Honors students who DO NOT wish to select rooms in the Honors cluster areas of either Whitney Center or Rowan Blvd. Apartments may opt out and choose housing through the regular room selection process. To opt out, you and your roommates must NOT select space on March 8th. You will then be rolled over to the regular process and assigned an appointment on the date for you and your matched roommates based on the general room selection process policies.

Match Roommates and Form Groups - Feb. 14th through Feb. 21st, 2018
- Between February 14th and February 21st students must match with any roommates with whom they would like to select rooms/apartments together. To request another student, go online to www.rowan.edu/selfservice and select Students >> MyHousing. Click on Room Selection and then Roommate Selection to enter the name(s) of your selected roommate(s).
- Each student in the group must complete their own roommate selections and mutually request all other group members.
- Groups may be from 2 to 4 people. Most Whitney Center and Rowan Blvd. apartments accommodate 4 people.
- Honors students may request a Non-Honors student as a roommate match. Groups must be at least 50% Honors, and Non-Honors roommates must have a minimum 3.00 cumulative GPA. In order to uphold the priority for Honors students and maintain a scholarly environment, the Honors College reserves the right review roommate matches and approve or disapprove them based on GPA as well as availability of space. Thank you!
- Contact the Honors Advisor, Lauren Shryock at shryock@rowan.edu to request special consideration/exceptions.
Gender Inclusive Options

- Honors students have the same opportunity to form Gender Inclusive roommate groups as other students in University housing. This option allows students to select roommates without restrictions based on sex or gender. All roommates who will be part of the matched roommate group must agree to this option by selecting it in the housing application.

- For more information about Gender Inclusive Housing, see the frequently asked questions under the Gender Inclusive Housing Options tab at:

  https://sites.rowan.edu/housing/housing-options

Selecting a Room - Thursday, March 8th, 2018

- Honors students who applied by the February 11th deadline will select a bed space on Thursday, March 8th, 2018. Appointment times will be sent to your Rowan email account, and are based on your group size and individual class level. You can select space any time after your appointment until 9:00 am the following morning. Larger groups select first, and the priority is determined by class: seniors (90+ credits), followed by juniors (58+ credits) and then sophomores (57 credits and below). Completed credits + current enrollment are counted.

- Students who mutually matched with roommates have proxy ability and can select a space for their entire matched roommate group.

- When you log on to choose a room, you will see all available options that can accommodate your group within Whitney Center and Rowan Blvd. Apartments. If you are part of a group of 3 or 4 and you see no options, this means all apartments for your size group are full. You will then need to split the group up and choose separately, in pairs, or as individuals.

Mandatory Housing Policy - Freshmen and Sophomores

- Full time, unmarried undergraduates under age 21 with fewer than 58 credits are required to live in University Housing, unless they will be commuting from a parent or guardian’s home within 40 miles of the Rowan campus.

- Students who plan to commute during the 2018-2019 year, must file for commuter status by February 12th.

- To file for commuter status, obtain the “Statement of Student Residence” form online at:

  https://sites.rowan.edu/housing/_docs/statement-of-student-residence-form.pdf

Registration holds will be enforced on students who do not file for commuter status or apply for housing by February 12th! Holds will prevent enrollment in Fall classes.

Cancellation Policy

The housing contract is for the entire academic year (2 semesters). The deadline to request to cancel with no penalty is five (5) business days after the student selects a space during room selection, or the University notifies the student of a confirmed housing assignment.

After the deadline, cancellations are subject to the following cancellation fees.

<table>
<thead>
<tr>
<th>Requests submitted:</th>
<th>Fee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Through May 31, 2018</td>
<td>$100</td>
</tr>
<tr>
<td>June 1 to July 31, 2018</td>
<td>$250</td>
</tr>
<tr>
<td>August 1 to August 31, 2018</td>
<td>$500</td>
</tr>
<tr>
<td>On or after September 1, 2018</td>
<td>$500</td>
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</tbody>
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Requests submitted after August 31st, 2018 will only be approved due to withdrawal, graduation or leave of absence, participation in an approved academic program, marriage or domestic partnership, or medical, financial or other hardship. Requests after this date are subject to the fees and pro-rated refund schedule detailed in the contract.