



Office of Career Advancement
Rowan University
Savitz Hall, Room 242
201 Mullica Hill Road
Glassboro, NJ 08028

Dear Employer Partner,

The Office of Career Advancement (OCA) is happy to manage Rowan University's Federal Work Study-Experiment (FWS-EXP) Off-Campus Student Employment Program. If you've participated in FWS in the past, there are some changes to the program this year allowing students to work a maximum of 25 hours per week and earn an hourly rate of \$15/hour. It is our belief that thriving and vibrant FWS programs that actively engage industry partners will better prepare students for the jobs of the 21st century, put students on track to succeed in their chosen field, meet the labor demands of the local economy, and likely contribute to the upward mobility of students and their families. As the program states: Students at the university who receive federal financial aid may work at an approved federal, state, municipal agency or private nonprofit organization and be paid through their FWS award, at no cost to the employer. For an off campus agency or organization to qualify for participation in this program, the organization must be engaged in work that is in the public interest. While the student is employed, the student must be provided with supervision and mentoring. The scope of the work must also be career exploratory in nature and meaningful. In the role of Intern, students may separately supply employers with appropriate agreement forms from their specific university department. Please refer to the "FWS-EXP Guidelines for Employers" for more details of the program.

Enclosed with this letter is the (1) contract for your review, (2) the application to be completed by you, (3) the "FWS-EXP Guidelines for Employers" and the (4) Covid Guideline - **each to be signed and returned to me by scanning these to dennery@rowan.edu** at your earliest convenience.

If you have questions, please contact me at (856) 256-4334 or via email dennery@rowan.edu. I look forward to working with you and your organization!

Sincerely,
Deniz
Deniz Dennery
Program Assistant

Enclosures

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