

2.4 Academic Machine Safeguarding Safety Inspections

Rowan University Laboratory Safety will conduct periodic safety inspections of academic and research machine shops on campus. Laboratory Safety will also perform follow up inspections to ensure that any necessary remediation work identified in previous inspections is completed. All inspections of machinery will be performed in BioRAFT using the Machine Guarding Inspection question set. The inspection will consist of a physical review of the shop space and the equipment contained within, to ensure that it follows the requirements of this Policy. Machine Safety Inspections will include verification of written SOPs, signage, machine guarding, machine condition, personal protective equipment use, and general housekeeping. Training records for professional staff and students will also be reviewed, along with the room and tool access policies. Any academic machinery findings, comments, or suggestions will be recorded and submitted to the responsible individual(s) through BioRAFT for review and corrective action.