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**CHEMICAL HYGIENE AND LABORATORY SAFETY TRAINING DOCUMENTATION**

The Principal Investigator (PI) of the lab is required to review and complete the entire list below

* annually with all lab members,
* when new procedures are created,
* whenever changes are made to the Chemical Hygiene Plan (CHP) or lab procedures,
* and with all new lab members before lab work is started.

Lab members must

* acknowledge all items have been reviewed,
* agree to follow procedures,
* and sign below.

Once completed, this document must be uploaded into BioRAFT.

PI is required to check each item when completed:

[ ]  Ensure all lab members have read and know where to find a copy of Rowan’s CHP and the Laboratory Specific CHP, including Standard Operating Procedures.

[ ]  Review how to locate important reference materials on laboratory hazards including safe handling, storage, and disposal practices.

[ ]  Review chemical inventory and how to locate Safety Data Sheets for chemicals in BioRAFT.

[ ]  Review physical and health hazards in this laboratory.

[ ]  Review engineering controls, work practices, and personal protective equipment needed for protection from the hazards in the laboratory.

[ ]  Review the location of fire extinguisher(s), emergency safety shower, emergency eyewash, emergency exit, and fire alarm pull station for this laboratory.

[ ]  Review what to do in case of an emergency (spill, injury, fire).

[ ]  Review the assembly point for emergency evacuations.

[ ]  Review laboratory specific Standard Operating Procedures and guides covering procedures and instrumentation.

PI – Electronic Signature:Click or tap here to enter text. Date: Click or tap here to enter text.

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