

## CHEMICAL HYGIENE AND LABORATORY SAFETY TRAINING DOCUMENTATION

The Principal Investigator (PI) of the lab is required to review and complete the entire list below

- annually with all lab members,
- when new procedures are created,
- whenever changes are made to the Chemical Hygiene Plan (CHP) or lab procedures,
- and with all new lab members before lab work is started.

Lab members must

- acknowledge all items have been reviewed,
- agree to follow procedures,
- and sign below.

Once completed, this document must be uploaded into BioRAFT.

PI is required to check each item when completed:

- ☐ Ensure all lab members have read and know where to find a copy of Rowan's CHP and the Laboratory Specific CHP, including Standard Operating Procedures.
- ☐ Review how to locate important reference materials on laboratory hazards including safe handling, storage, and disposal practices.
- ☐ Review chemical inventory and how to locate Safety Data Sheets for chemicals in BioRAFT.
- ☐ Review physical and health hazards in this laboratory.
- ☐ Review engineering controls, work practices, and personal protective equipment needed for protection from the hazards in the laboratory.
- ☐ Review the location of fire extinguisher(s), emergency safety shower, emergency eyewash, emergency exit, and fire alarm pull station for this laboratory.
- ☐ Review what to do in case of an emergency (spill, injury, fire).
- ☐ Review the assembly point for emergency evacuations.
- ☐ Review laboratory specific Standard Operating Procedures and guides covering procedures and instrumentation.

PI – Electronic Signature: [Click or tap here to enter text.](#)

Date: [Click or tap here to enter text.](#)

Lab Member Electronic Signature	Date