**Space Planning FAQ’s**

**What is the space database?**
All the space in Rowan's Main Campus buildings (working on other campus buildings) has been surveyed and data (building, floor, room number, occupant, etc.) about the space was collected. The data was imported in a database system (FAMIS) and connected to AutoCAD (FamisCAD) system managed by Richard Raively, Office of Planning and Real Estate.

**What is the primary purpose of the space database?**
The database is a critical tool for keeping track of the amount of space used by each department for grant and funding applications, research space utilization analysis, and indirect cost recovery. It is equally critical for planning purposes as departments’ needs for space change over the years.

**How is the database maintained?**
As changes occur in a department’s use, location, or amount of space, the Department Head is responsible for reporting the changes to the Office of Planning and Real Estate.