



Rowan University

2017 Annual Security and Fire Safety Report

"It is in your interest!"



Information for the Glassboro, West Campus (South Jersey Technology Park), Cooper Medical School Rowan University (CMSRU), Camden Academic Building (RUCAB), Rowan University at Rowan College at Burlington County and the Rowan School of Osteopathic Medicine (RowanSOM) Campuses of Rowan University



Rowan University 2017 Annual Security and Fire Safety Report

October 1, 2017 Issue

Covering Crime and Fire Statistics for Calendar Years 2014, 2015 and 2016

The crime and fire statistics in this report are submitted to the U.S. Department of Education. This report is provided in compliance with the Disclosure of Campus Security Policy and Campus Crime Statistics Act (also known as the Clery Act) and the associated amendments including the Violence Against Women Reauthorization Act (VAWA). Rowan University is committed to providing a safe and secure environment for all our students, faculty, staff and visitors. **The Annual Security and Fire Report demonstrates that commitment.**

“It is in your interest!”

This is because **our effectiveness in maintaining a safe campus environment depends on you.**

Key sections of this report:

- **Table of Contents** begins on **page 4**
- **Annual Security Report** begins on **page 6**
- **2014-2016 Crime Statistics** begin on **page 88**
- **Annual Fire Safety Report** begins on **page 105**
- **2014-2016 Fire Statistics (On-Campus Residential Housing)** begins on **page 115**



Rowan University

Department of Public Safety



Message from Reed Layton, Senior Director of Public Safety and Police Services:

Thank you for your interest in **Rowan University's 2017 Annual Security and Fire Safety Report**. Our report provides information on the current and longer-term view of the safe and secure environment on Rowan University campuses. I am very proud to share with you our report on all that we are doing to create a culture of safety and community at Rowan University. Rowan University offers a comprehensive security and safety program for our growing university community. In 2017 Rowan was ranked 38th in the [top 100 safest colleges and universities](#) boasting an enrollment of 15,000 or more by the National Council for Home Safety and Security. This ranking was based on data reported to the Federal Bureau of Investigation (FBI)'s Uniform Crime Reporting and the National Center for Education Statistics. [Read more about the ranking.](#)

Services are delivered through many resources, which include but are not limited to: Police and Security Patrol, Parking, Emergency Medical Services (EMS), Emergency Management (OEM), Student Life, Title IX Office and the Wellness Center. We are focused on crime prevention programming, emergency preparedness, and the physical security establishment of "Crime Prevention through Environmental Design (CPTED)" standards throughout our Rowan campuses. The University continues to review our safety-related features (lighting, call boxes, video cameras, building entry systems), with upgrades planned on our campuses. In 2016, as part of our on-going commitment, a proactive initiative to enhance participation in the Rowan emergency mass notification system was implemented. In 2017, additional cameras were added and enhanced on our campuses and this process will continue. The University also annually provides ongoing prevention and awareness training for staff and students on campus safety related programs as outlined in this report. These include "Green Dot" bystander intervention, victim support and crime reporting methods, including via an anonymous hotline. We also identify and provide training to our Campus Security Authorities (CSA) on their mandated reporting responsibilities.

FIRST in New Jersey: Our police were the first of any university in New Jersey to be accredited by the National Commission on the Accreditation of Law Enforcement Agencies (CALEA) <http://www.calea.org>. Our department was reaccredited in 2017, meeting the high standards of this recognized national law enforcement credential. Our police officers were the first university/college police department in our state to wear body cameras. Our officers regularly receive recognition for their service, commendations and awards. Our Department of Public Safety is closely tied to, and works hand-in-hand with borough, county, state and federal law enforcement.

In 2016-2017, we have provided additional Clery Act training programs for our Police Supervisors, Administrators and Clery staff. Rowan also hosted on our campus in 2017, a two day regional training seminar on the Clery Act. This training was presented by a nationally recognized organization, the Clery Center. We will continue in 2017-2018, to train our department in Clery Act compliance and work collaboratively with our University's departments, to include Title IX to better serve the Rowan community.



2017 Annual Security and Fire Safety Report

We often use the motto, ***"It is in your interest!"*** This is because **our effectiveness in maintaining a safe campus environment depends on you.** Participating in the programs we offer will collectively contribute toward a safer campus community throughout Rowan University. This is a cooperative, team effort through the many departments at the University. For more information, I encourage you to also visit the Department of Public Safety's web page, <http://www.rowan.edu/safety> . If you have any questions, concerns, or complaints of our department, we will be happy to speak with you. If you would like to receive a hard copy of the Annual Security and Fire Safety Report, you can stop by the Public Safety Department in Bole Annex, Glassboro Campus or you can request that a copy be mailed to you by calling (856) 256-4922 or 4562.

Reed Layton
Senior Director of Public
Safety and Police Services
(856) 256-4922



Proudly serving our Rowan community!



Table of Contents:
A Brief History Campus Crime Reporting “Clery Act”: ...6
Preparation of Annual Security Report and Disclosure of Crime Statistics: ...7
Web Page Resources Links: ...9

- University Campuses
- Other Important Resources Links

Directory of Key Contacts: ...11

- Emergency
- Public Safety
- Campus Services
- Additional “Need to Know” Resource Contacts

Information about Rowan’s Operations at County
Colleges: ...13

- Rowan College at Burlington County
- Rowan College at Gloucester County

Department of Public Safety: ...14

- Overview of Department
- **Police Arrest Authority**
- **Police Jurisdiction**
- **Law Enforcement Relationships with Other Agencies**
- **Monitoring and Reporting of Criminal Activity (Other Agencies)**
- Security Section
- Campus Safety and Emergency Services Section
- Investigations Section/**Anonymous Crime Tip Hotline**

Security and Access: ...17

- **Campus Security and Access**
- Parking
- Reporting Security Related Concerns/Problems

Communications/Reporting: ...20

- **Criminal Activity or Other Problems**
 - **Accurate and Prompt Reporting**
- Police, Fire or Medical Emergencies
- Good Samaritan Policy
- Reporting Suspicious Activity
- Response to Reported Incidents
- **Voluntary/Confidential Reporting**
- Campus Security Authorities (CSAs)
 - **Pastoral and Professional Counselors**
- Whistleblower Hotline

Emergency Preparedness: ...26

- Office of Emergency Management Overview
- Emergency Preparedness Information
- General Emergency Procedures
- Special Needs
- **General Building Evacuation**
- **Campus Evacuation**
- Sheltering in Place
- Communications to Campus During Emergency
- Active Shooter
- Intruder/Suspicious Person
- Suspicious Package
- Bomb Threat
- Workplace Violence Incidents
- Medical and Mental Health Emergencies
- Environmental Health and Safety
- Inclement Weather Closing
- Weather Emergencies
- Preparedness Guide for Faculty and Staff

Emergency Notifications Systems: ...35

- Overview
- Rowan Alert
- **Timely Warnings and Emergency (Immediate) Notifications Overviews/Processes**
- Notification to the Larger Community
- **Immediate/Emergency Notifications and Timely Warning Roles and Responsibilities**

Table of Contents Continued:
Emergency Response/Preparedness Plans: ...45

- Emergency Response Plan Review
- Emergency Response Plan
- Emergency Response Team
- Communication Protocol
- Responding to an Emergency
- **Emergency Exercises/Drills/Testing**

Policy /Procedures: ...47

- Notice of Non-Discrimination
- **Use of Alcohol/Drugs/Substance Abuse/Weapons**
- **Missing Student/Persons**
- Hate/Offensive Graffiti
- **Sexual Assault, Domestic Violence, Dating Violence and Stalking**
 - VAWA- the Violence Against Women Act
 - Definitions/Laws
 - **Education and Prevention Programs**
 - How to be an Active Bystander
 - Risk Reduction
 - **Reporting a Complaint**
 - **Written Notification**
 - **Adjudication of Violations/Sanctions**
 - **Student Sexual Misconduct and Harassment Violations/Process**
 - **Employee Sexual Misconduct and Harassment Violations/Process**
 - **Assistance for Victims: Rights & Options**
 - **N.J. Sexual Assault Victim’s Bill of Rights**
 - **Protective Measures/Restraining Orders**
 - **Resources**
 - **Confidentiality**
- **Registered Sex Offenders**

Security Awareness and Crime Prevention Programs: ...78

- **Overview/Security Awareness on All Campuses**
- **Programs Security Awareness/Crime Prevention**
- Campus Shuttle Service
- Walking Escort Service
- Bike Patrol
- Rape Aggression Defense (R.A.D.)
- K-9 Unit
- Safety Security Tips

Daily Crime and Fire Log: ...84
Crime Statistics: ...85

- **Definitions of Reporting Categories, Primary Clergy Crimes**
- **Hate Crime and VAWA Reporting**
- Definitions of Reporting Geography
- **VAWA, Hate Crime Reporting**
- Definitions of Reporting Geography
- **Reportable Crime Statistics Tables for Campuses 2014, 2015 and 2016**

Rowan Emergency Medical Services (EMS): ...102

- Glassboro and West Campus
- Camden County Campuses (CMSRU, RUCAB, RowanSOM)

Rowan Counseling and Psychological Services: ...103
Annual Fire Safety Report: ...105

- Overview
- Fire Prevention, Fire Protection Equipment/Systems
- Health and Safety Inspections
- Fire Definitions
- Procedures to Follow in the Event of a Fire/Response Plan, **Training, Drills**
- **Reporting Fires**
- General Evacuation Procedures for Students and Employees
- **Plan for Future Improvements to Fire Safety**
- Fire Policies for On-Campus Student Housing Facilities/Prohibited Items
- Fire Safety Tips
- **Fire Statistics Tables for On Campus Residence Halls 2014, 2015 and 2016**

Final Notes: ...120
Resource Guide: ...121

- **Quick Printed Reference Guide of Resources for Victims**

Why We Report A Brief History of Campus Crime Reporting

Jeanne Clery

1966-1986

Photo from: Clery Center for Security on Campus <http://clerycenter.org/our-history>



The Jeanne Clery Act, a consumer protection law, requires all colleges and universities who receive federal funding to share information about crime on campus and their efforts to improve campus safety as well as inform the public of crime in or around university facilities. This information is made publicly accessible through the University's website and Annual Security and Fire Safety Report.

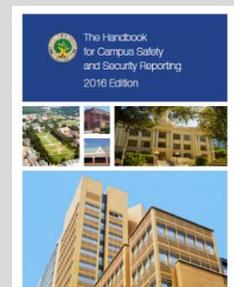
The Clery Act was named in memory of a student, Jeanne Clery, who was murdered and raped in her dorm room at Lehigh University in 1986. Her attacker was also a student at the University whom Jeanne did not know prior to the attack. Her parents championed laws requiring the disclosure of campus crime information, and the federal law that now bears their daughter's name was enacted in 1990.

The Clery Act requires colleges and universities to keep records and report on the nature, date, time, and place of crimes occurring on campus, including hate crimes. It also prescribes a number of security-related protocols for emergency response procedures, timely notifications for on-campus crimes and missing students, fire incident reporting, and the like. It is one of the most frequently modified sections of the Higher Education Act and has been amended many times since it was signed into law in 1990.

The Act is intended to provide current and future students, their families and staff, as higher education consumers, with accurate, complete and timely information about safety on campus so they can make informed decisions. Choosing a college or university is a major decision for students and their families. The issue of **campus safety is a vital concern**, which drives this nationwide law. In essence, the law requires colleges and universities to collect report and disseminate crime information to the campus community with the goal of maintaining a safe environment for students to learn, faculty to teach and staff and administrators to work by increasing the awareness of crimes committed on campus.

Questions on the Clery Act:

The **Handbook for Campus Crime Reporting** assists universities and colleges in meeting the regulatory requirements of the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or the Clery Act*. The handbook covers such topics as Classifying and Defining Clery Crimes, Timely Warnings, the Daily Crime Log and Annual Disclosure Requirements. It can be found at U. S. Department of Education, Campus Security webpage, under the title of "The Handbook for Campus Safety and Security Reporting". <http://www2.ed.gov/admins/lead/safety/campus.html>



Preparation of the Annual Security Report and Disclosure of Crime Statistics:

The Rowan University Department of Public Safety Clery compliance team prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The process includes collecting statistics obtained from multiple reporting sources and then reporting them to the Rowan University community by October 1st. The report is compiled using information maintained by the Rowan University Department of Public Safety (Police Department), by the other University offices such as Student Life, Residential Learning and University Housing, Office of Community Standards (Student Conduct), Campus Security Authorities (CSAs) and also information provided by local law enforcement agencies surrounding the University's campuses. These agencies are municipal law enforcement (to include Glassboro PD, Camden County Metro PD and Stratford PD) and county and state law enforcement agencies. For statistical purposes, crime statistics reported to any of these sources are **recorded in the calendar year the crime was reported**. A written request for statistical information is made on an annual basis to non-police reporting officials at the University known as Campus Security Authorities (CSAs).

The Department of Public Safety, in conjunction with the Offices of the Vice President for Student Life, the Dean of Students, Housing and Residential Learning and General Counsel share the responsibility for this report at Rowan University. The University has a Clery Act Committee comprised of representatives from key departments and campuses at Rowan, including the University's Office of the President. The report is reviewed by the Clery Act Committee and Clery Steering Committee. Each of these University offices provides updated policy information and data. Public Safety in consultation with these representatives will prepare the final Annual Security and Fire Safety Report.

All of the statistics are gathered, compiled and reported to the University community via the Annual Security and Fire Safety Report which is published by the Rowan Department of Public Safety (DPS). The Department of Public Safety submits the annual crime statistics published in this report to the U.S. Department of Education. This statistical information is also available to the public through the U.S. Department of Education website.

On an annual basis enrolled students and current employees of the University are notified via email by DPS of the Annual Security and Fire Safety Report. This "Notice of Availability" of the Annual Security and Fire Safety Report is distributed by October 1st. and at the beginning of the spring semester of each year to all members of the Rowan University community. This email message provides an overview of the Annual Security and Fire Safety Report, the address for the Rowan DPS website where the report can be obtained on-line and also how a hard copy "printed version" can be obtained. This information is also made available through multiple campus sources, such as bulletin boards, postings, speaking presentations and other venues.

The Annual Security and Fire Safety Report contains information regarding campus security and personal safety including topics such as: crime prevention, public safety authority, crime reporting policies, fire safety, disciplinary procedures and other matters of importance related to security on campus. The report also contains information about fire statistics in Rowan University Residential Facilities and crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by the University; and on public property within, or immediately adjacent to and accessible from the campus.

Anyone, including prospective students and employees, may obtain a paper copy of the Annual Security and Fire Safety Report by stopping by the Department of Public Safety Office at Bole Hall Annex, 201 Mullica Hill Road, Glassboro, NJ 08028 or you can request that a copy be mailed to you by calling (856) 256-4562 or 4506. The report is also available on the DPS website at: http://www.rowan.edu/safety/clery/security_report.html

2017 Annual Security and Fire Safety Report

The Rowan University community is spread across many campuses, part of the general university in many ways but, also unique in their own sense and distinct feel.

NOTE: Unless otherwise noted the information provided in the Annual Security and Fire Safety Report is applicable to all Rowan University campuses: Glassboro (Main), West Campus (South Jersey Technology Park), Cooper Medical School (CMSRU), Camden Academic Building (RUCAB), the Rowan School of Osteopathic Medicine (RowanSOM) and Rowan University at Rowan College at Burlington County.

“Moving from compliance to excellence” is our goal with the Clery Act program at Rowan University.

The Department of Public Safety’s Clery Compliance Officer can assist you with any questions you may have:

Ronald Massari

Assoc. Director for Clery Compliance

(856) 256-4562

massarir@rowan.edu



"It is in your interest!"



Web Page Links (Our Campuses):



Glassboro Campus

<http://www.rowan.edu/home/>



Cooper Medical School of Rowan University

<http://www.rowan.edu/coopermed/>



West Campus (South Jersey Technology Park)

<http://www.rowan.edu/home/research/south-jersey-technology-park>



Rowan School of Osteopathic Medicine

<http://www.rowan.edu/som/>



Rowan University Camden Academic Building (RUCAB)

<http://rowanu.com/partnerships/locations/camden>

Global Learning and Partnerships

<http://www.rowanu.com/>

For more information about **Rowan University's** colleges, schools and their departments, please visit: www.rowan.edu/colleges

Rowan University:

<http://www.rowan.edu/home/>

NOTE: The Annual Security and Fire Safety Report provides you with many resources and links to on line material, which were current as of the time of the release of this report. Due to upgrades and changes to websites, links may change over time. If so, please **refer to the Rowan University's main web page**.



Web Page Links (Resources):

Important Consumer Disclosures:

<http://www.rowan.edu/home/consumer-disclosures>

University Policies:

<https://confluence.rowan.edu/display/POLICY/Home>

Student Code of Conduct:

<https://confluence.rowan.edu/display/POLICY/Student+Code+of+Conduct>

CMSRU Student Handbook:

<http://www.rowan.edu/coopermed/students/files/handbook.pdf>

RowanSOM Education Handbook:

http://www.rowan.edu/som/education/undergraduate_medical/documents/StudentHandbook.pdf

RUCAB Camden Campus/Rowan Global Handbook:

<http://www.rowanu.com/academic-resources/graduate-policies>

<http://www.rowanu.com/academic-resources/student-guide>

Employee Policies:

<http://www.rowan.edu/hr/Policies/>

Campus Phone Directory:

<http://www.rowan.edu/ph/phones.php>

RowanSOM Phone Directory:

<http://www.rowan.edu/ph/som.php>

Web Page Directory:

<http://www.rowan.edu/ph/index.php>



Community Standards:

<https://sites.rowan.edu/communitystandards/index.html>

Environment, Health, and Safety Department:

<http://www.rowan.edu/adminfinance/facilities/ehs/>

Healthy Campus Initiatives:

<http://www.rowan.edu/open/studentaffairs2/hci/>

Residential Learning and University Housing:

<http://www.rowan.edu/studentaffairs/reslife/>

Student Health:

<http://www.rowan.edu/open/studentaffairs2/healthcenter/index.html>

Student Organizations:

<https://sites.rowan.edu/studentactivities/>

<https://sites.rowan.edu/sga/>

Off Campus Student Travel (Domestic/International)/Academic Space Use Reporting Form:

http://www.rowan.edu/home/sites/default/files/Consumer%20Disclosures/clery_act_student_trip_form.pdf

Directory of Key Contacts:

FOR AN EMERGENCY (POLICE, FIRE, MEDICAL) CALL 9-1-1

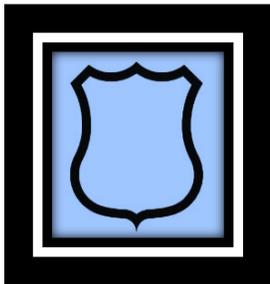


When you call for assistance:

1. Give your: **name, location, and telephone number**
2. **Nature** of the emergency
3. Report the **need for medical or other assistance**
4. Provide: the description, location or direction of travel of fleeing suspect(s), description of motor vehicle(s) involved and the presence of weapons
5. Any dangers to emergency responders

Please remain on the telephone until the dispatcher has told you to disconnect.

Rowan University Public Safety Contacts (Non-Emergency Numbers):



Clery Act Compliance	(856) 256-4562
Crime Prevention	(856) 256-4922
Office of Emergency Management	(856) 256-4922
Parking Services	(856) 256-4575
Public Safety Administrative Office	(856) 256-4568
Public Safety Dispatch Center (All Campuses)	(856) 256-4922
Rowan Blvd. Sub Station	(856) 256-4570
CMSRU (Camden) Security Office	(856) 361-2880/2881
RUCAB (Camden) Security Office	(856) 361-2992/2991
RowanSOM (Stratford) DPS Office	(856) 566-6033

Rowan University Campus Services Contacts:



Community Standards	(856) 256-4242
Counseling and Psychological Services	(856) 256-4222
Dean of Students Office, Glassboro	(856) 256-4283
Facilities	(856) 256-4650
Greek Organizations	(856) 256-4296
Legal Assistance (Office of Student Govt.)	(856) 256-4540
Residential Learning and University Housing	(856) 256-4266
RowanCard	(856) 256-4607
Student Services and Financial Aid, Glassboro	(856) 256-4250
Student Health Services/Wellness Center	(856) 256-4333
Title IX Office	(856) 256-5440
Veteran Affairs	(856) 256-4233
Victim Advocacy	(856) 256-4283
Student Affairs, CMSRU	(856) 361-2850
Academic and Student Affairs RowanSOM	(856) 566-6972/6740
Dean's Office, RowanSOM	(856) 566-6995
Student Services and Financial Aid RowanSOM	(856) 566-6008
Student Services, RUCAB	(856) 361-2900

NOTE: Phone system upgrade in Glassboro when placing internal and external calls. All internal calls on the Glassboro campus will be placed using a five-digit extension, such as 6-4400. **Four-digit extensions will no longer work.** Calls to the Stratford or Camden campuses from Glassboro will be dialed using a 10-digit extension. Calls outside of the University will be placed by dialing 9 for an outside line and then a 10-digit number, even if the call is to a local number. **Dial 9-1-1 to go direct to the 911 Dispatch Center.**

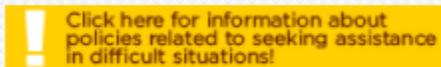
Additional Resource Contacts:

Emergency Counseling: Rowan's Counseling and Psychological Services provides emergency services available to students through the Wellness Center on the Glassboro campus. A counselor is available Monday through Friday during regular office hours for emergency walk-ins. After regular business hours, a counselor is available for emergencies through Public Safety. **Just call (856) 256-4911 and ask to speak with the Counselor on Call. If you or someone you know is thinking about suicide you may use these resources or call 911, visit your nearest emergency room or call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255).**

Services Empowering the Rights of Victims (SERV): Referrals are made as needed from Counseling Services to additional resources, such as **Services Empowering the Rights of Victims (SERV)**, another 24-hour hotline **(866) 295-7378** that provides free counseling, access to advocacy and support to **victims of sexual assault and dating/domestic violence**. It is staffed around the clock by an on-call counselor.

Confidential Counseling for Employees: Employees who desire that details of an incident be kept confidential can receive confidential counseling services through the Employee Advisory Service. Appointments with the State of New Jersey Advisor may be arranged through the Office of Human Resources by **calling (856) 256-4306**.

Integrity Hotline: The University maintains an **anonymous reporting service of abuse and harassment violations at the University** through an independent provider. Called the **Integrity Hotline (or "Whistleblower Hotline")**, reports can be given over the web or to a confidential telephone number; and the independent provider then provides electronic reports to University personnel for response. The Hotline is accessible by telephone: **(855) 431-9967** or website: www.rowan.edu/integrityline



Crisis Information "!": On Rowan websites can be found the **Yellow Box "!" button** which allows immediate access to information you may need to know in times of crisis.

<https://sites.rowan.edu/studentaffairs/>

<https://sites.rowan.edu/deanofstudents/forms/handbook.html>

Sexual assault policies and procedures: How Rowan responds to **sexual assaults** policies and procedures are available online at: <http://www.rowan.edu/equity/titleix/>

Protecting Minors Policy: Rowan University is committed to providing a safe environment for all minors (individuals under the age of 18) who participate in **Rowan sponsored programs and activities**. A safe environment includes, but is not limited to, the absence of any type of neglect or abuse. Therefore, Rowan has a formal Protecting Minors Policy in support of its commitment to provide a safe environment and promptly report any suspected cases of abuse. This policy applies to all schools, colleges, auxiliary organizations, and departments of Rowan. (Please note, other than the mandatory reporting requirements of the policy, the policy does not apply to Rowan's traditional academic activities involving enrolled students who are under the age of 18). Access to the full policy is available at: <https://confluence.rowan.edu/display/POLICY/Protection+of+Minors>

Reporting Minor Abuse: All adults (18 years of age or older) who suspect a minor has been subject to abuse or neglect are required by New Jersey law (NJSA 9:6-8.10) to report the suspected abuse. Reports of child abuse should be made immediately, and can be done anonymously, to the Rowan Department of Public Safety at 856-256-4922 and to the New Jersey Division of Child Protection and Permanency at 1-877-NJABUSE (1-877-652-2873). Anonymous reports can also be made through the 24-hour Integrity Hotline 855-431-9967 or via the web at <https://rowan.alertline.com>

**Information about Rowan University Operations at County Colleges:
Rowan College at Burlington County and Rowan College at Gloucester County**

There are now two county colleges bearing the Rowan name: Rowan College at Burlington County (RCBC) and Rowan College at Gloucester County (RCGC). Each Rowan College is its own institution of higher education with its own administration, rules and governing board, and each is independent of the University. The respective Public Safety/Security Departments at RCBC and RCGC have the primary responsibility for the safety and security of students, visitors and faculty/staff at their campuses. **The Rowan University Department of Public Safety does not share any of that responsibility.**

All criminal activity, suspicious activity, and other emergencies on the RCBC or RCGC campuses should be reported directly to that college’s Public Safety/Security Department, in accordance with the procedures at those institutions. Both colleges have their own security staffs on their respective campuses and **are not associated with Rowan University**. Information on safety and security at these colleges can be found in their Annual Security Reports and web pages. Please contact their offices for further information, to include their respective emergency notification process and alerting system for their campuses and how to register.

Additional information about Safety and Security at those colleges can be found at:

Rowan College at Burlington County Public Safety:

<http://www.rcbc.edu/publicsafety>

Public Safety RCBC: (856) 222-9311, ext. 2100



Rowan College at Gloucester County Safety and Security:

<https://www.rcgc.edu/Security/Pages/default.aspx>

Safety and Security RCGC: Phone on campus: Ext. 4444

Phone off campus: (856) 464-5207



Sheriff’s Office on RCGC Campus: (856) 415-2200

NOTE: Rowan University may offer **UNIVERSITY COURSES** in buildings at those host colleges, for our **UNIVERSITY students**, conducted by our **UNIVERSITY faculty**, with a **UNIVERSITY Administrator** present on that campus, leading to a **Rowan University degree**. In those cases, Rowan University would be responsible to report Clery Act reportable crime incidents in the space under the “university’s control” to include classrooms and space shared with the host institution. Rowan University is responsible for reporting crimes that occur in that specific space during those times. **For reporting purposes this space would be designated as a “separate campus” under the Clery Act.** Rowan University students at Rowan University courses at these campuses, in space “under control” of Rowan University, considered separate campuses would follow the policies, etc. as explained in this report. See “The Handbook for Campus Safety and Security Reporting” for any questions you may have: <http://www2.ed.gov/admins/lead/safety/campus.html>

Rowan University at **Rowan College at Gloucester County** for reporting purposes under the Clery Act criteria was designated as a “separate campus” in 2015. See *Reportable Crime Statistics Tables for Campuses 2014, 2015 and 2016, page 100*. For the **reporting year of 2016**, Rowan University at Rowan College at Gloucester County **did not meet the criteria** of a separate campus under the Clery Act.

Rowan University at **Rowan College at Burlington County** for reporting purposes under the Clery Act criteria was designated as a “separate campus” in 2016. See *Reportable Crime Statistics Tables for Campuses 2014, 2015 and 2016, page 98*.



Rowan University's Department of Public Safety (Authority and Jurisdiction):

Overview: "Achieving a higher standard" The Rowan University Department of Public Safety provides proactive, community focused, professional services to all of the Rowan University campuses. Public Safety is comprised of University Police and Security officers who cover the Glassboro (Main and West) and Stratford campuses. University Security officers are assigned to the Camden campuses. The department has achieved accreditation through the Commission on the Accreditation of Law Enforcement Agencies (CALEA) which administers a rigorous accreditation process whereby law enforcement agencies must adhere to over 494 standards, codes and state-of-art practices.

<http://www.calea.org/content/commission> .



Our department was the first university in State of New Jersey to receive this prestigious recognition and one of a small group in the nation. In July 2017, the department was reaccredited. **In 2015, our police officers were the first university department in our state to wear body cameras.** The Department consists of approximately 120 employees and 20 student workers across four service sections: University Police and Emergency Service, Security Service Patrols, Communications and Parking Service and Administration Support.

University Police Arrest Authority: Rowan University police have the authority to enforce State laws, local ordinances and University policies. University police are armed commissioned police officers with full arrest powers in New Jersey, on and off campus. They are graduates of New Jersey Police Academies and undergo continuing training to upgrade their skills and abilities. They provide police services to the university community and work with area police departments to provide a safe living and learning environment. The Campus Police section provides patrol, investigative, and crime prevention services. Our officers patrol the campus on foot, mountain bikes and cars equipped with computers and radio communication systems.

University Police Jurisdiction: Rowan University police patrol jurisdiction covers their assigned campuses (Glassboro and West Campus/South Jersey Tech. Center and RowanSOM). Campus police officers do have arrest powers outside of their campuses. University police not only patrol their assigned campuses but, also patrol roads that intersect, border and run through these campuses. On occasion University Police may be called upon through mutual aid to assist local communities. They may also respond into the surrounding community to assist local police with University related issues and for crime preventive patrols. **NOTE:** Public Safety security officers have no arrest powers and patrol the specific campuses they are assigned to.

Law Enforcement Relationships with Other Agencies: Rowan has a written Memorandum of Understanding with the Glassboro Police Department and Stratford Police which governs the relationship between Rowan, Stratford, and Glassboro Police. Currently, the department is working closely with the Camden County Police and Camden County Sheriff's Department at the Camden campuses for a Memorandum of Understanding. These agencies work closely together with the Rowan University Department of Public Safety, coordinating patrols, participating together on various criminal investigations, and sharing information. The Department also works cooperatively with the New Jersey State Police, Gloucester and Camden County Prosecutor's Offices and related federal, state, county and municipal law enforcement agencies. Rowan University Police Department communicates with local law enforcement at the scene of incidents that occur in and around the campus areas. Annually, the Department of Public Safety collects, reviews and compiles crime statistics from local law enforcement agencies with jurisdiction within Rowan's Clery geographic areas, for Clery Act reporting purposes.

Monitoring and Reporting of Criminal Activity (Other Agencies): Currently, there are no officially recognized student organizations with non-campus housing facilities. Many students live off campus (not university housing) in the communities surrounding Rowan University. Criminal activity in which students engage in off campus may be monitored by local police. Rowan Department of Public Safety works with these agencies and departments to share information and collect applicable criminal statistics and information for reporting and follow up purposes. These departments routinely communicate and share information with the Department of Public Safety, as well as the Dean of Students Office, regarding criminal activity in these surrounding areas. When assigned, Rowan University police officers may make preventive patrols in Glassboro to assist local police in areas generally frequented by students and related to the University.

Security Section: Security is a staff of non-sworn officers who do not have arrest authority and are responsible for various functions for the campuses they are assigned to. They are responsible for buildings and grounds security, special events planning, and parking control and enforcement. Security patrols provide services for the Glassboro, South Jersey Technology Park (West Campus), Cooper Medical School of Rowan University, the Camden Campus and RowanSOM. They also monitor the campus-wide emergency blue light phones on the Glassboro Campus. Rowan University Public Safety security officers (*non-police*) have patrol jurisdiction ONLY on each respective campus which they are assigned. In addition, to our Bole Annex Main Office, on the Glassboro Campus, the Department of Public Safety also maintains a "Substation Office" to serve our campus community in the Rowan Boulevard Student Apartment complex and offices at CMSRU, RUCAB and RowanSOM.

Campus Safety and Emergency Services Section: The Safety Section is responsible for the 24-hour dispatch center, safety programs and education, HAZMAT response, alarm systems, and emergency operations. The DPS Communications Center located at the Department of Public Safety Office in Bole Annex, Glassboro handles dispatching for all Rowan campuses.

Investigations Section: The Rowan University Detective Bureau is staffed by specially trained officers who are responsible for the investigation of all criminal acts reported to the Rowan University Department of Public Safety and on the University's campuses. A detective is on call twenty-four hours a day, seven days a week in the event a major crime occurs on campus. The detectives conduct follow up investigations in an effort to detect and apprehend criminal offenders.

In addition to their investigative duties, detectives maintain property and evidence, monitor the crime tip hotline, and provide information of the many resources offered by Rowan University. Detectives are trained in

2017 Annual Security and Fire Safety Report

many areas such as Major Crime Investigation, Crime Scene processing and management, Intelligence Sharing, Gang Awareness, Bias Crime , Sexual Assault and Narcotics Investigations and Identification.

The Rowan University Detectives are dedicated to the well-being of the Rowan community. If you are aware of any information that may assist in an investigation, please contact our:

ANONYMOUS Crime Tip Hotline: (856) 256-7428

Please provide as much information as possible, such as **crime date, time of incident, suspect's name, and / or location**. All information will be **kept confidential**.

Detective Bureau Contact Information:

Lieutenant Shute

(856) 256-4917

shute@rowan.edu

Detective Fennal

(856) 256-4991

fennal@rowan.edu

Detective Farrar

(866) 256-4563

farrarg@rowan.edu





Security and Access to Campus Facilities:

During normal business hours, academic and administrative facilities are open and accessible to the public. To promote personal safety and the protection of property, campus facilities are secured after business hours according to established schedules set by Public Safety and the department controlling the location. Entry into secured areas requires written approval from the controlling department head and notification to the Public Safety Department. Officers conduct routine patrols of academic and administrative facilities to monitor security related matters. All members of the University community should carry their Rowan identification cards with them at all times, as they may be requested to present them by a University official/administrator, public safety officer or staff members. Failure to do so may result in University disciplinary action.



Glassboro and West (South Jersey Technology Park) Campuses security and access controls include:

The Department of Public Safety provides service to all campus residence and apartment complexes on a 24-hour basis. Currently, only the Glassboro Campus has residential housing. During the fall and spring semesters, the Student Patrol program provides additional services to resident facilities and grounds during the evening and night hours on the main campus in Glassboro. Services include patrols to the housing complexes and personal safety walking escorts. These officers have the responsibility ensuring that exterior doors are kept locked and are not propped open. They do not enter individual rooms or apartments, except in the event of an emergency, a fire alarm, or when asked.

Campus residence facilities are restricted to residents and invited guests. Accordingly, the exterior doors of residence halls are kept locked and residents must use their assigned key or card access to enter. Residents of apartment complexes are strongly encouraged to keep their exterior doors locked at all times. Anyone who is found attempting to override the security measures is subject to sanctions through the Student Conduct System.

Residence halls have lights on the outside entrances and windows have locking devices. Some residence halls have security screens on the ground level windows. The University utilizes cameras at locations for the safety and security of the campus community. Campus-wide emergency blue light phones are available on the Glassboro campus. Security and Campus Police are proactive in patrolling the campus and surrounding perimeters to enhance security and safety.

Additional information on Security and Access at these campuses:
Cooper Medical School of Rowan University (CMSRU):

- Security lighting on building.
- Cameras are utilized on interior and exterior of building.
- Safety escorts are provided by Security by vehicle or on foot.
- Emergency Call Boxes are available on each floor and in elevators.
- CMSRU is not open to the general public.
- Security officers staff the building 24 hours a day, seven days a week, year round.
- Access controlled by security officers at entry desk during business hours.
- Access is controlled by swipe card system after hours.
- Students must wear Identification Badges at all times on CMSRU campus.
- Security officers patrol interior and exterior of the building and the parking lot, along with certain fixed posts.
- Camden County Police and Camden County Sheriff's Department patrol the exterior of the building and the rest of the Camden Health Sciences Campus.

Rowan University Camden Academic Building (RUCAB):

- Safety escorts offered by Security by vehicle and on foot.
- Security officers staff the building 24 hours a day, year round.
- Building is closed overnight and on weekends.
- Emergency call boxes on each floor and in elevators.
- Access controlled by officers at front desk during business hours.
- Access controlled by swipe cards after hours.
- Security officers patrol interior and exterior of the building.
- Camden County Police and Camden County Sheriff's Departments patrol the exterior of the building.

Rowan School of Osteopathic Medicine (RowanSOM):

- Campus parking and walk ways are lighted with overhead lights.
- Most interior doors are locked by using keys.
- Safety escorts are provided by University Police.
- Exterior doors to all the buildings are controlled by card swipes.
- Certain interior doors also have card access.
- Campus patrols are conducted by University Police Officers utilizing vehicles, bicycle, and foot patrols in and outside of the buildings and around the campus community.
- Security officers patrol the interiors of the buildings.

Excessive or Unresolved Parking Tickets: Any vehicle receiving three or more citations within an academic year is subject to being towed or immobilized. Additionally, students may be referred to the Community Standards Office for disciplinary action. Any vehicle parked in such a manner as to interfere with or obstruct university operations may be towed from the campus without warning. The person or permit holder to whom a vehicle is registered will be held responsible for any parking or traffic penalties or any liability or damage in which the vehicle is involved. Municipal citations (summons) must be addressed at the municipal court listed on the summons. See <http://www.rowan.edu/safety/parking/regulation.html>

Displaying the Parking Permit: A permit must be displayed in the bottom *left corner* of the driver's side rear window. If not available, place in the back window in the bottom left corner. If windows are tinted, scanners

may or may not be able to read the barcode on the permit. Therefore, officers will run the license plate number to determine whether the vehicle is registered to a valid permit.

Additional information at these campuses:

Cooper Medical School of Rowan University (CMSRU):

- Parking at CMSRU in Block 189 (behind the CMSRU building) has been changed and is exclusively for CMSRU students with a permit. No staff or faculty are permitted in the lot.
- **Cars without this permit are subject to towing at owner's expense.**



Reporting Security Related Problems/Concerns:

The Department of Public Safety works closely with the Facilities Department at all campuses to maintain a safe environment and reports unsafe conditions to the department. University Police, Security and Student Patrol do report security related problems and concerns.

You can also assist, members of the university community are encouraged to report lock problems, lighting problems, or other security concerns or unsafe conditions **as soon as possible** to Public Safety or Facilities depending on the problem.

EMERGENCIES: On Glassboro Campus, Dial ext. 6-4922 or (856) 256-4922

Emergencies are situations described as causing threat to life or property such as leaks, power outages, unusual odors, no heat, broken windows, unsecured doors, etc. When you experience these problems, call (856) 256-4922 immediately. This telephone extension will refer you to Public Safety who will in turn contact the appropriate Facilities personnel for response.

Work Requests are NOT FOR EMERGENCIES: If it is not an emergency but still an issue, can log onto RowanWorks and submit a work order. It's important to be aware that this web service is **NOT** to be used for Emergencies. Use this web resource for **Non-Emergency Facilities Service Requests Only**.



<http://www.rowan.edu/adminfinance/facilities/servicerequests/Maint.html>

Remember, for problems that **require an immediate response you should call Public Safety at (856) 256-4922 or Facilities at (856) 256-4650** and the department will dispatch someone immediately to resolve the issue. This Facilities Department phone number is for the Glassboro Main Campus. However, the department **can notify the other campuses in the event of an emergency.**





Reporting Criminal Activity or Other Problems:

Rowan University encourages accurate and prompt reporting of all crimes to campus police and the appropriate police agencies. When the victim of a crime elects to, or is unable to, make sure you report. Crimes should be reported to the Rowan Department of Public Safety for the purposes of assessing the crime for distributing a timely warning or immediate emergency notification and for disclosure in the annual crime statistics.

For Police, Fire or Medical Emergencies Dial 9-1-1

9-1-1 will connect you to the appropriate emergency response center in each county, Gloucester County Emergency Response Center and Camden County Communication Center. **The Rowan Public Safety Department Communications Center** has a direct link to each County 911 and will be advised of your emergency.



Criminal activity, emergencies and problems on each campus can be reported directly to the Department of Public Safety by any student, employee or visitor, 24 hours a day, by dialing extension 6-4911 on campus or (856) 256-4911 for general business, dial 6-4922 on campus. Any campus public safety officer, security or police, crime prevention officer, or administrator within the Department may be contacted to receive a report of criminal activity.

Reports can also be made in person at our offices located in Bole Annex in Glassboro, the Public Safety Office in the University Educational Center building of the RowanSOM campus, the Security Office at Cooper Medical School of Rowan University, (front desk lobby area) and the Security Office at the Camden Academic Building, (front desk lobby area). The Glassboro campus also has emergency blue light phones placed at strategic locations throughout the campus. For assistance, push the button, which will connect you to the Department of Public Safety Communication Center.

All students, employees and guests are encouraged to report criminal incidents, accidents and other emergencies promptly and accurately to the Rowan Public Safety Department when the victim of a crime elects to or is unable to make such a report. Crimes should be reported to the Rowan Public Safety Department to allow for assessment to make a Timely Warning Notice or Emergency (Immediate) Notification and for inclusion in the annual crime statistics.

“Good Samaritan Policy: Because Rowan’s first concern is with the health and safety of its students, Rowan has a “Good Samaritan” policy that allows students to call for help for a student having a drug or alcohol problem, without worry that the reporter will get into trouble for having used drugs or alcohol. Rowan University recognizes there are times when students or members of a University organization find themselves in a position where medical assistance is needed to ensure the proper care of a person who is significantly intoxicated, under the influence of drugs, or has been the victim of an assault; the University has established a Good Samaritan Policy. This policy has been established to ensure that proper medical assistance and intervention is sought in these instances and not delayed for fear of punitive action by the University under the Student Code of Conduct. All students are expected to act first out of concern for themselves and others by contacting appropriate University personnel, i.e. a Resident Assistant (RA), Resident Director (RD), Residential Learning Coordinator, or Public Safety Officers to obtain emergency assistance.

Reporting Suspicious Activity: The University, like any other community in our nation, is at risk of terrorism or other threats to life and property. Vigilance is a key protective measure that can help reduce risk. All members of the University community, when on and off campus, are urged to be attentive to their surroundings, notice suspicious behavior or circumstances and to report their observations to authorities.

Remember: if you see something, say something™. When noticing something that you feel may be suspicious:

- Place your observation into context. Is there a plausible explanation that would account for the activity you observe? Does this explanation convince you that there is no potential for a threat to public safety?
- Do not attempt to rationalize your suspicions.
- In other words, if it doesn't look right or if you have any feeling that the actions or circumstances you observe are suspicious, report your observations immediately.
- Suspicious activities on campus should be reported to the Rowan University Police Department (RUPD) at (856) 256-4911. If the suspicious activity is in progress and poses an immediate threat **Call 9-1-1.**
- **OFF CAMPUS:** Suspicious activities **observed off campus** should be reported to the appropriate municipal police department.

NOTE: Contact may be made to the New Jersey State Office of Homeland Security & Preparedness (OHSP) for homeland security concerns in one of the following methods:

- 24-hour, toll-free tip line: **866-4-SAFE-NJ (866-472-3365)** or Dial 2-1-1
- E-mail: tips@njohsp.gov

When reporting suspicious behavior or circumstances, be prepared to include as much of the following information as possible:

Who?	Describe who you feel is involved in suspicious activity.
What?	Describe the suspicious activity. Indicate if there is an immediate threat to persons nearby or to responding officers (such as an unattended package, an individual acting strangely, the presence of weapons, hazardous materials, etc.).
When?	Indicate if the activity is in progress. Give the time(s) that the activities occurred.
Where?	Give the location of the suspicious activity, and the location of the suspect(s).
Why?	Indicate why the activity is suspicious. If known, tell what might be the target of the activity.

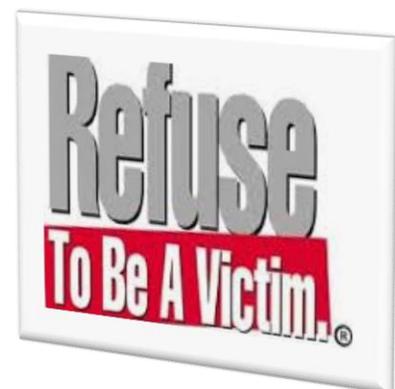
Please include any other information that would aid the responders. Stay on the telephone until released by the dispatcher. If you are in a position of safety, you may be asked to maintain observation and report developments until the arrival of emergency response personnel. You may also be given emergency instructions by the dispatcher.

Response to Reported Incidents: Upon receiving a report, a Campus Public Safety Officer (Security and/ or Police) is dispatched immediately to the site of the complaint. Arrests, if warranted, can be made by the campus police. Security officers can detain a suspected criminal under certain circumstances until police arrive. Reports of incidents are written and information may be shared with the Glassboro Police, Stratford Police and Camden County Police or other agencies. A Department supervisor who coordinates follow-up investigations reviews all reports. Reports of stolen property, with serial numbers are entered into the National Crime Information database in an effort to facilitate recovery.

Additionally, reports may be sent to the Office of Community Standards for review and potential action. Dispatchers are available at the numbers listed above 24 hours a day to answer your calls. Public Safety will take the required action, either dispatching an officer or asking the victim to report to Public Safety to file an incident report. All reported crimes will be investigated by the University and may become a matter of public record. Public Safety incident reports are forwarded to the offices within the Division of Student Life for review and referral to the Office of Community Standards for potential action as appropriate. Public Safety investigators will investigate a report when it is deemed appropriate. If assistance is required from the LOCAL Police Department or the LOCAL Fire Department, Public Safety will contact the appropriate service. If a sexual assault or rape should occur, staff on the scene, including Public Safety, will offer the victim a wide variety of services.

Confidential Reporting: Some individuals may wish to confidentially report a crime, ask a question, or explore what types of victim services that are available to them. You can contact our communications center at (856) 256-4922 and advise the dispatcher of your desire to speak with a police officer **confidentially**.

- ❖ Remember Public Safety also **accepts crime tips anonymously** (*you do not have to identify yourself*) via the Anonymous Crime Tipline (856) 256-7428



A victim of a crime who does not want to pursue action within the criminal justice system or through Rowan University **may still consider making a confidential report**. The purpose of a confidential report is to comply with a victim’s wish to keep the matter confidential, while taking steps to ensure the future safety of those involved and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

“Campus Security Authority (CSA)”: Are mandated reporters to the Department of Public Safety or designated University office for those reported allegations of Clery Act crimes which they receive in their capacity as a CSA, for inclusion into the annual disclosure of crime statistics. The **Clery Act** requires all institutions to collect crime reports from a variety of individuals and organizations that are considered to be “Campus Security Authorities” under the law.

In most cases it is possible for a CSA to fulfill their responsibilities while still maintaining victim confidentiality. Campus Security Authority reports are used by the University to compile statistics for **Clery Act** reporting and to help determine if there is a serious or continuing threat to the safety of the campus community that would require an alert (i.e., a timely warning or emergency notification). However, those responsibilities can usually be met without disclosing personally identifying information. A CSA report does not need to automatically result in the initiation of a police or disciplinary investigation if the victim does not want to pursue this action. Campus Security Authorities are provided a web link to a form to report crimes electronically to Rowan University Public Safety: <http://www.rowan.edu/safety/index.html>

CSA Reporting Form

- ❖ **NOTE:** Residential Learning staff (CSAs) submit incident reports via the Office of Community Standards, which are forwarded to the Clery Compliance Office for review.

Who are Campus Security Authorities? Campus Security Authority (CSA) is a Clery Act-specific term that encompasses four groups of individuals and organizations associated with an institution.

- *A campus police department or a campus security department of an institution.*
- *Any individual or individuals who have responsibility for campus security but who do not constitute the campus police department or campus security department.*
- *Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.*
- *An official of the University who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings.*
 - An **official** is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

Some Examples of Campus Security Authorities (CSAs) include but are not limited to:

- Rowan University Police and Security Officers, Event Security Staff
- Dean of Students
- Student housing (Residence Learning and University Housing)
- Student conduct (Office of Community Standards)
- Student Center or student extracurricular activities staff
- Director of Athletics, all athletic coaches (including part-time employees and graduate assistants)
- Faculty /Staff advisor to a student group
- Student resident directors or assistants
- Coordinator of Greek Affairs
- Title IX coordinator
- Director of a campus health or counseling center (Wellness Center)
- Victim advocates or others who are responsible for providing victims with advocacy services, such as assisting with housing relocation, disciplinary action or court cases, etc.
- Members of a sexual assault response team (SART) or other sexual assault advocates
- Personnel whose job functions involve supervising student employees

Examples of individuals who **would not meet the criteria for being Campus Security Authorities** include:

- Faculty member **whom does not have any responsibility for student and campus activity beyond the classroom**
- Clerical or cafeteria staff (not supervising student workers)

Campus “Pastoral Counselors” and Campus “Professional Counselors” are not considered to be a Campus Security Authority (CSA) and are not required to report crimes for inclusion into the annual disclosure of crime statistics. The pastoral or professional counselor exemption is intended to ensure that these individuals can provide appropriate counseling services without an obligation to report crimes they may learn about. This exemption is intended to protect the counselor-client relationship. However, even the legally recognized privileges acknowledge some exemptions, and there may be situations in which counselors are in fact under a legal obligation to report a crime. They are encouraged if and when they deem it appropriate to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual statistics.

- **Pastoral Counselor** is defined as a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.
- **Professional Counselor** is defined as a person whose official responsibilities include providing mental health counseling to members of the institution’s community and who is functioning within the scope of the counselor’s license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

CSAs are identified by the function of their position, through a semi-annual review process, involving audits being conducted by University departments of their staff and notification of their position through notice from the Clery Compliance Office. The list of CSAs is maintained by the Clery Compliance Office. Training is provided to Campus Security Authorities (CSAs) through on line and in person presentations. The Department of Public Safety’s Clery Compliance Officer (856) 256-4562 or (856) 256-4922, can assist you with any questions you may have on Campus Security Authorities (CSAs).

NOTE: CSAs under the Clery Act are not the same as “Responsible Employees” under Title IX:

Title IX is the law requiring equal opportunity regardless of gender in the educational environment.

- Title IX requires that Rowan promptly redress allegations of sexual discrimination and harassment and the law requires that “Responsible Employees” promptly report acts of harassment and discrimination that come to their attention to the Office of Equity and Diversity for review by the Title IX Coordinator and Title IX Manager.

A **Responsible Employee** is any employee (full-time, part-time or volunteer) who:

- has the authority to take action to redress sexual harassment;
- has the duty to report to appropriate school officials sexual harassment or any other student misconduct (i.e., plagiarism, alcohol/drug violations, or other student code of conduct violations); or students would reasonably believe has the aforementioned authority or responsibility.

There are circumstances where a person may be a Campus Security Authority and a Responsible Employee.

For further information and any questions you may have on **“Title IX-Responsible Employees”**, please contact the Office of Equity and Diversity, or see: <http://www.rowan.edu/equity/titleix/>

CSA resources can be found at:

CSA Training Overview:

http://www.rowan.edu/safety/information/documents/csa_training_2016.pdf

CSA Frequently Asked Questions FAQs:

http://www.rowan.edu/safety/information/documents/csa_faqs.pdf

Reporting Requirements for University-sponsored Student Trips and/or Academic Space Use to Off-Campus

Locations: The Clery Act requires Rowan University to report publicly on any crimes that occur on University premises - a requirement that includes rental properties and University sponsored trips to off-campus locations under certain circumstances. University personnel who are responsible for students on University sponsored trips (both domestic and international) are considered “Campus Security Authorities (“CSAs”) under the law and are legally obligated to report those crimes. These statistics are tracked through the information provided to the Clery Compliance Office. The reporting forms and instructions can be found at:

http://www.rowan.edu/home/sites/default/files/Consumer%20Disclosures/clery_act_student_trip_form.pdf

“Whistleblower” Policy: The University maintains an anonymous reporting service through an independent provider. Called the Integrity Hotline (or “Whistleblower Hotline”), reports can be given over the web or to a confidential telephone number; and the independent provider then provides electronic reports to University personnel for response. If you wish to make a confidential report of possible misconduct, you may do so via:

- Website: <http://rowan.edu/integrityline> <https://rowan.alertline.com/gcs/welcome>
- Telephone: (855) 431-9967

The policy on reporting possible misconduct can be found at <http://www.rowan.edu/compliance/reporting/>. This policy also includes more than two dozen hyperlinks to sources that might be more helpful to you than a general reporting mechanism. In accordance with New Jersey’s Conscientious Employee Protection Act (N.J.S.A. 34.19-1 et seq., also known as the “Whistleblower Act”), the University’s “Whistleblower Policy” provides for the protection of Rowan University employees who are whistleblowers – that is, who report improper or illegal activities engaged in by officials or employees of the University or by others doing business with or for the University.

For employees, Human Resources policies can also be found on the Human Resources Department webpage: <http://www.rowan.edu/hr/policies/>

Additional Information on policies at these campuses:

Cooper Medical School of Rowan University (CMSRU):

- <http://www.rowan.edu/coopermed/students/files/handbook.pdf>
- <http://www.rowan.edu/coopermed/faculty/handbook/>

Rowan University Camden Academic Building (RUCAB):

- <http://www.rowan.edu/hr/policies/>

Rowan School of Osteopathic Medicine (RowaSOM):

- <http://www.rowan.edu/som/hr/>
- Compliance and Ethics Concerns Policy: Can be found at
 - <https://confluence.rowan.edu/pages/viewpage.action?pageId=52297804>



Emergency Preparedness:

Office of Emergency Management:

The Office of Emergency Management at Rowan University works to ensure that the University can preserve its mission of transforming lives through education, research, and public service when impacted by a major emergency or disaster. We accomplish this through the implementation of programs and projects in emergency and disaster planning, training, mitigation, response, and recovery. The Office of Emergency Management and Department of Public Safety work together to support a 24 hour, 365 day operation. The departments are capable of responding to any emergency university-wide, whether that is a hazardous materials incident, a weather event, or an armed assailant. We welcome you to explore the information presented on our website and encourage you to contact us for further details concerning emergency management efforts.

<http://www.rowan.edu/emergency/about.cfm>



It is **the vision of The Office of Emergency Management** at Rowan University to create a safe and resilient University community in which to study, work, and live.

It is **the mission of the Office of Emergency Management** to provide a comprehensive, all-hazards emergency management program for Rowan University. We will protect the Rowan community by coordinating and integrating all activities necessary to mitigate, prepare for, respond to and recover from the broad range of emergencies that may adversely impact our people, operations, and environment.

Our Priorities are

- Priority 1:** Protection of Human Life
- Priority 2:** Support of Health, Safety and Basic Care Services
- Priority 3:** Protection of University Assets
- Priority 4:** Maintenance of University Services
- Priority 5:** Assessment of Damages
- Priority 6:** Restoration of Campus Operations

Rowan Emergency Preparedness Information: The Office of Emergency Management provides information about communications and basic safety procedures to use in the event of an emergency that threatens public safety. If you see it, report it. Immediately report emergency situations occurring (such as fire, explosion, storm damage, hazardous material spills, chemical odors, flooding, accidents, injuries, criminal or suspicious activities, etc.) to Rowan University Department of Public Safety or by using a campus emergency telephone.

REMEMBER For an Emergency (Police, Fire, Medical) Call 9-1-1

Remember when you call for assistance:

- Give your: **name, location, and telephone number**
- **Nature** of the emergency
- Report the **need for medical or other assistance**
- Provide: the description, location or direction of travel of fleeing suspect(s), description of motor vehicle(s) involved and the presence of weapons
- Any dangers to emergency responders
- **Please remain on the telephone until the dispatcher has told you to disconnect.**

Non-Emergency Numbers:

- **All Campuses:** (856) 256-4922
- **Main Campus-Glassboro:** (856) 256-4922
- **Rowan SOM-Stratford:** (856) 566-6033
- **CMSRU-Camden:** (856) 361-2880/2881
- **RUCAB-Rowan Camden:** (856) 361-2992/2991



General Emergency Procedures: In the event of an emergency such as **fire, explosion, hazardous materials/waste spill or leak, or personal injury accident**, **call 9-1-1** and do the following:

- Tell the operator your **name** and the **telephone number** from which you are calling.
- Describe the **location** of the emergency.
- **Describe the situation** (i.e. smell of smoke, fire, chemicals).
- If possible, describe what is burning (i.e. wastebasket, fume hood) or what has spilled (i.e. acid, solvents).
- Hang up the phone only after the emergency operator has done so, if you are not in great personal danger.
- Tell the operator where you are going and/or how you can be reached.

If the **emergency cannot be immediately contained:**

- Initiate a fire alarm by activating the nearest Fire Alarm Box to start a building evacuation.
- Close the door of the room(s) involved on your way out of the room.
- If possible, shut off all utilities into the room, but don't waste time attempting to do so.

Individuals with Special Needs or Disabilities Planning for Emergencies: Preparation is the key to success in dealing with an emergency. Follow these steps **BEFORE** an emergency occurs.

- Become familiar with important locations in each building you enter, such as a primary and secondary exit routes, stairways, phones, elevators, etc.
- Identify someone who can help you should an emergency occur and discuss your specific needs with them so they can assist you when, or if the time comes.
- If you are unable to speak or speak loudly, carry a whistle or other audible signals as a means of attracting attention in the case of emergency.

When Evacuating Special Needs or Disabled:

- **DO NOT USE ELEVATORS**
- Individuals using wheelchairs should be moved or accompanied to a safe location.

- Notify emergency response personnel of their location and request rescue assistance as soon as possible.
- Guide those with special needs out of the building via the nearest emergency exit.
- When you have reached safety, advise the individual of their location and stay with them if necessary.

NOTE: Except in life threatening situations, a person should only be carried by trained emergency response personnel.

Transportation Issues: If your disability requires special assistance, the Department of Public Safety (856) 256-4922 can help you get from any parking area on campus to a specific building; this includes disabilities that require wheelchairs.

Special Accommodation Request: If you have a disability that requires special, or unique accommodations call the Academic Success Center (856) 256-4234 to arrange those requests.

TTY Accessibility: The Department of Public Safety is outfitted to assist the hearing impaired with a Text Telephone system, or TTY. A TTY is a special device that allows people, who are deaf, hard of hearing, or speech-impaired to use the telephone to communicate, by allowing them to type messages back and forth to one another instead of talking and listening. A TTY is required at both ends of the conversation in order to communicate. Call (856) 256-4786, our Public Safety Communications personnel can assist you, and send emergency assistance, if needed.

General Building Emergency Evacuation: During an emergency, proper action saves lives. For your safety, please familiarize yourself with these basic steps which pertain to students, faculty and staff on all University campuses.

NOTE: For specifics in Fire Evacuations: *Please see "Fire Safety" section of this report found on page 108*

- When you hear a fire alarm signal or other instruction to evacuate, you must immediately evacuate the building. All doors should be closed behind you. Use the nearest exit and do not use elevators. Evacuation of the building is mandatory. Once you have evacuated, re-entry is only permitted after approval from the appropriate emergency personnel.
- Leave the building and assemble in an area established for your building. Ensure you are at least 200 feet from the main entrance of the building where you will not hinder the approaching emergency responders and apparatus, such as firefighters, public safety, emergency medical services. Upon arrival at the assembly point, a survey of staff members/students/visitors present shall be conducted to determine if anyone failed to evacuate. If anyone is discovered to be missing, immediately report that information to the emergency personnel.
- If caught in smoke or heat, stay low where the air quality is better and attempt to reach a safe exit or area of refuge.
- Know the location of all exits in your building. All exits at the University are properly marked with illuminated **EXIT** signs.
- If unable to leave your room or office due to heat or heavy smoke in the hallway, or due to physical disability, call Public Safety and give your exact location so that emergency responders can be directed to you. If you require special assistance during an evacuation due to a physical disability, make sure you advise Rowan Communications so they can respond accordingly to accommodate your physical handicap or disability.

Evacuating Campuses:

In the event that the University in part, or whole must be evacuated, Rowan's Emergency Management Coordinator would consult with the President of Rowan University and Executive Management Team regarding the circumstances that are causing the evacuation. The President would make the decision through consultation with senior leadership. In the absence of the President of the University, the Emergency Management Coordinator is authorized to order the evacuation. An evacuation, in part, or whole would vary depending on the nature of the incident or disaster. Once a decision has been made, the evacuation would be a coordinated, methodical process that will be executed in stages, beginning with the area closest to the threat. A graduated evacuation minimizes panic, and avoids gridlock to campus roadway systems that are being used by responding emergency vehicles. The general evacuation of a campus is made in cooperation with the local, county, and state civil authorities. These agencies may assist if the incident exceeds the University's personnel and resource capabilities. Be prepared to follow the directions provided through the Emergency Notification System.

<http://www.rowan.edu/emergency/procedures/team.cfm>

In circumstances where an immediate campus evacuation MAY NOT be warranted: Such as an active shooter, bomb threat etc.; you will be notified of what action to take, via the established communication, such as the Rowan Alert, a uniformed responder, 911 dispatcher, your supervisor, telephone, webpage, or an emergency radio broadcast.

Post Incident: Once an incident is over, police, fire or other appropriate Emergency Official(s) will return the building back over to the Facility Management. Management will then prepare for re-entry by announcing that it is safe and clear, or clear with conditions for re-occupancy. In coordination, Public Safety and building Management should communicate re-entry instructions. This can be facilitated by:

- Public Safety Personnel
- Building Facility Staff
- Door Monitors
- Mass Notification System (Rowan Advisory)

Community members with special needs should be assisted by staff members as much as is reasonable and safe. If additional assistance is needed, consult with on-scene emergency responders.

Sheltering In Place: An emergency situation such as a hazardous materials release outside of building, major storm, terrorism incident, etc. may require students and employees to take shelter in their facility:

- Identify safe areas within the facility (preferably interior, windowless rooms) in which to take shelter when the threat is occurring outside of the building and the safest place is inside of the building. Ideally this occurs well before the need, i.e. do this today.
- In the event of hazardous materials incidents requiring sheltering in place, close exterior windows and turn off heating, ventilation, and air conditioning (HVAC) systems.

For further information as to what should be put in a **Basic Disaster Supplies Kit**, visit **ready.gov**.



Communication during an Emergency: Always call 9-1-1 if you are involved in or are witnessing an emergency. If the situation deems it necessary, Rowan University will update the university community via:

- Text-Message Alert System

- Email
- Voicemail
- Rowan's homepage www.rowan.edu
- Media (radio, television and newspapers)
- Group meetings
- Social Media

Active Shooter: If you encounter someone in your building who is behaving in a way that seems suspicious to you, such as trying to hide, enter unauthorized offices, or attempting to conceal a weapon- **Call 9-1-1.** Be prepared to provide their description and location. Take note of age, personal appearance, clothing, and weapon (if known). How to respond if an active shooter is in your vicinity:

- How to respond to an Active Shooter:
http://www.rowan.edu/safety/files/active_shooter_poster.pdf
- Printable Booklet:
http://www.rowan.edu/safety/information/documents/ActiveShooter_Booklet_Printable.pdf

When law enforcement arrives, lay on the floor and keep your hands exposed. Do not approach, grab, point with your fingers, shout at, or in any other way distract the law enforcement responders. Their only mission at that time is to find and neutralize the shooter(s). If you or others are injured, remain still and quiet. You probably will not be helped until after the shooter is either captured or neutralized and the situation is resolved.

Intruder/Suspicious Person: If you encounter someone in your building who is behaving in a way that seems suspicious to you, such as trying to hide, enter unauthorized offices, or attempting to conceal a weapon- **Call 9-1-1.** Be prepared to provide their description and location. If an armed or threatening intruder comes in to your facility report it immediately and take protective actions. Rowan University maintains an open campus which creates unique challenges when encountered by unfamiliar or suspicious persons.

If you **see an armed intruder** and you are in an office or classroom: **Leave the building immediately**

- If you are not able to leave immediately lock all doors or move to a secure area. **DIAL 9-1-1**
- The alternate RU DPS phone number is: (856) 256-4911.
- Remain calm; give an accurate description of the person or person(s). Note clothing, height, weight, gender, and any other descriptive information that is particular to the individual(s). Report the type of weapon (if known) and direction of travel or building entered.
- Do not draw attention to yourself; turn off lights and all audio equipment.
- Stay out of the open areas and be as quiet as possible.
- Keep classroom or office secure until police arrive and provide further instructions.

If you are caught in an open or exposed area and you cannot get into a secure area or office you must decide upon a course of action:

Run	If you can safely make it out of the area, then RUN. If you decide to run, stay low and do not run in a straight line. Attempt to keep objects (trees, vehicles, trash cans, etc.) between you and the hostile person. When away from immediate area of danger, summon help and warn others. EVALUATE
Hide	If you are not able to leave, look for a safe and secure hiding area. Once in place remain calm and alert. Stay hidden; await emergency personnel and follow their instructions. HIDE OUT
Fight	If you are confronted by someone who is causing death or physical injury to others and you are unable to get away your last option is to fight back. Work together with other trapped persons. This is extremely dangerous; however, depending on your situation this could be your only option to survive. TAKE ACTION

Suspicious Package: A backpack, briefcase, lunchbox or other type of package left alone and unattended may be cause for suspicion, especially if left in a congested public area or near vital facilities or equipment, or in a filled parking lot. **Call 9-1-1** from a safe area. Do not move, touch or approach the package. Advise passersby to do the same.

Remember, if you see suspicious activity or packages on any Rowan University campus, pick up the phone and report it. It's our job to check it out and to keep you safe! Stay alert. Be aware. Speak up!

Bomb Threat:

- Keep the caller on the line as long you can and attempt to obtain as much information as possible.
- Ask for the message to be repeated to confirm it. Write down all information received.
- If possible, record the message.
- Possible questions to ask the caller include:
 - When is the bomb going to explode?
 - Where is the bomb located?
 - What kind of bomb is it?
 - What does it look like?
 - Why was the bomb placed there?
- Listen closely to the voice (male or female), voice quality (calm or excited), accents, age of caller and speech impediments. Try to obtain the caller's identity.
- Pay particular attention to background noises, which may give a clue as to the location of the caller.
- Report the threat immediately by **calling 9-1-1**.
 - The Rowan **Department of Public Safety (856) 256-4911**
- Wait for instructions from emergency responders (e.g., Police Dispatchers, Police, Bomb Squad, etc.).
- Do not activate the fire alarm, unless instructed to do so by emergency responders.
- If found do not touch or handle the suspicious package.

DO NOT USE cellular phones or two-way radios near package.

Workplace Violence: Rowan University Policy prohibits workplace violence. Specifically, the University will respond promptly to violence, threats of violence, harassment, intimidation, bullying or disruptive behavior of a threatening nature towards people or property. Individuals who violate this policy may be removed from Rowan property and are subject to disciplinary and/or personnel action up to, and including, termination and/or criminal prosecution.

Workplace violence is defined as any actual or threatening behavior of a violent nature, as understood by a reasonable person, exhibited by faculty, staff, student employees, or others.

Examples of workplace violence include, but are not limited to:

- Intentional physical contact for the purpose of causing harm (such as slapping, punching, striking, shoving, or otherwise physically attacking a person).
- Menacing or threatening behavior (such as throwing objects, waving fists, damaging property, stalking, or otherwise acting in an aggressive manner; or, using oral or written statements specifically intended to frighten, coerce, or cause distress) where such behavior would be interpreted by a reasonable person as being evidence of intent to cause physical harm to individuals or property.
- Possessing any firearm, imitation firearm, or any components which can readily be assembled into a firearm or other weapon, as defined by the Laws of New Jersey (NJSA 2C:39-6).

Reporting Workplace Violence: Complaints of prohibited behavior/harassment (i.e. intimidation, bullying, threats, threatening behavior) should be immediately reported to the Office of Equity and Diversity or the Office of Human Resources. Complaints of physical violence should be immediately reported to the Public Safety Department.

False Reports: Employees who intentionally file false reports pertaining to workplace violence will be subject to penalties, up to, and including: disciplinary action, termination and criminal prosecution.

For more information:

- Rowan University Workplace Violence Policy:
http://www.rowan.edu/hr/affirm/pdfs/Final_Workplace_Violence_Policy_052411.pdf
- Procedures for Internal Complaints Alleging Violence in the Workplace:
http://www.rowan.edu/equity/documents/WorkplaceViolenceProcedures_000.pdf
- Workplace Violence Complaint Form:
<http://www.rowan.edu/equity/documents/WkplViolenceComplaintform.pdf>

Medical and Mental Health Emergencies: The Rowan University Wellness Center at Winans Hall on the main campus in Glassboro is a fully integrated health and wellness facility for Rowan University students. The clinical services integrated within the Wellness Center include, Student Health Services (SHS), Counseling and Psychological Services (CPS), and Alcohol and Other Drugs Services (AOD). Dedicated staff and licensed professionals collaborate to provide quality health and wellness clinical care to Rowan University students.

NOTE: Please also see *Rowan Counseling and Psychological Services* section of this report found on page 103

Location of Services:

Wellness Center

Winans Hall

201 Mullica Hill Road, Glassboro Campus

- Student Health Services: <http://www.rowan.edu/open/studentaffairs2/healthcenter/>
- Resources: <https://sites.rowan.edu/wellness/health/resources/index.html>
- Counseling: <https://sites.rowan.edu/wellness/counseling/>

In Medical Emergencies: Do not move a seriously injured person unless they are in a life threatening situation. Request an ambulance. In the event of a serious injury or illness, immediately **dial 9-1-1** or you can call the Department of Public Safety at (856) 256-4911. Give as much information as possible including:

- Nature and severity of the illness or injury.
- Victim's location.
- Is victim conscious, breathing and/or bleeding.
- If chemicals or radioactive materials were involved, provide as much detail as possible.
- **Send** someone to the building entrance to meet the ambulance.

The University maintains automated external defibrillators (AED) at Athletic and Recreation Facilities on all campuses. University first responder vehicles (RUPD and RUES) are also equipped. It is recommended that only trained personnel should provide first aid or CPR. If first aid or CPR training is desired, contact Rowan Medical Services: EMS@rowan.edu

NOTE: Please also see *Emergency Medical Services* section of this report found on page 102

Psychological Crisis/Suicide Threat: A psychological crisis exists when someone is threatening harm to themselves or others, or is out of touch with reality. The crisis may be manifested as paranoia, extreme anger, sadness, agitation, hallucinations, delusions, uncontrollable behavior, and/or complete withdrawal.

- If you come into contact with someone experiencing a psychological crisis who appears to be potentially dangerous (individual is aggressive, hostile, has a weapon, is threatening others or otherwise unmanageable) DO NOT attempt to handle the situation alone, and **call 9-1-1**
- **If someone is contemplating suicide:**
 - Remain calm and encourage others do the same.
 - If the threat is immediate or imminent, **dial 9-1-1**
 - The alternate contact phone numbers are:
 - Public Safety **(856) 256-4911**;
 - National Suicide Prevention Lifeline at **1-800-273-TALK (8255)**
 - Try to provide a safe, quiet, secure place for the individual.
 - Maintain a straightforward, supportive attitude.
 - Remind them they are not alone.
 - Do not minimize their concerns.

NOTE: Please also see “*Rowan Counseling and Psychological Services*” section of this report found on page 103

Fire Safety: Please see “*Annual Fire Safety Report*” section of this report found on page 105

Environmental Health and Safety: Please see the Rowan Emergency Preparedness webpage, under the “Environmental Health and Safety” section for more detailed response information in these incidents.

<http://www.rowan.edu/emergency/>

EHS Office, Glassboro Campus:

201 Mullica Road
2nd Floor, Herring Steam Plant, Glassboro Campus
(856) 256-5105
ehs@rowan.edu

Inclement Weather Closing: The University will remain open and classes will be held during inclement weather whenever possible. It is your decision, based on your assessment of the situation, whether or not to attend class. If you do not attend, please make arrangements with your professor or students as to how the missed work will be completed. Rowan will notify the University community of a closing through the following ways:

- Rowan Mass Notification System ([register](#))
- Rowan homepage (www.rowan.edu)
- Email
- Rowan Radio 89.7 WGLS-FM
- Dial (856) 256-INFO (856.256.4636), press "1"

Weather Emergencies: Such as earthquake, thunderstorm lighting, tornado, hurricane, winter storms and extreme cold see the OEM website <http://www.rowan.edu/emergency/weather/weather.cfm>

Additional Information on Emergency Preparedness at these campuses:

Cooper Medical School of Rowan University (CMSRU):

- Can also see “Emergency Announcements” at:
<http://www.rowan.edu/coopermed/about/emergency/>

Rowan University Camden Academic Building (RUCAB):

- <http://www.rowan.edu/emergency/weather/weather.cfm>

Rowan School of Osteopathic Medicine (RowanSOM):

- Weather closings also will be posted on the school’s website: <http://www.rowan.edu/som>
- For more information about weather emergencies, see:
<http://www.rowan.edu/emergency/weather/weather.cfm>

Other Resource Available:

Emergency Preparedness Quick Reference Guide For Faculty and Staff:

<http://www.rowan.edu/emergency/files/emergencyResponseGuide.pdf>



Questions on Emergency Management concerns please contact:

Michael Kantner

Assistant Vice President;
 Emergency Management Coordinator
 (856) 256-4922



Pete Amico

Director of Emergency Management
 (856) 256-4922

Emergency Notification Systems (Timely Warning and Emergency Notification):

The University utilizes the Rowan Alert System, a mass notification system that includes text/email messaging, social media platforms for community notification. Other methods include the Rowan University Webpage, Verbal Announcement by Public Safety Officials and the Fire Alarm Systems to evacuate a building during an emergency that disrupts normal campus operation or threatens the immediate health or safety.

The Rowan Public Safety Department receives information from various offices and departments on campus and uses some or all of the systems to immediately notify the campus community that a dangerous situation or an emergency exist involving an immediate threat to the health or safety of students or staff and when immediate action is required.

Once the Department of Public Safety **confirms** (with the assistance of key campus administrators, local or campus first responders, or government agencies such as the National Weather Service) that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all of the Rowan community, the Department of Public Safety and/or University Relations Department will determine the type of message, content of the message and initiate the mass notification systems described above to warn the Rowan community. Or notify the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. The process is further explained in detail in the **Timely Warning and Emergency/Immediate Notification Section** of this report, found on page 37.

The University will **without delay**, taking into account the safety of the community, initiate the notification system, unless in the judgment of the authorities and first responders will compromise the efforts when providing aid victims or hinder response efforts. Follow up messaging with significant updates will be sent using some or all of the systems listed above. *(The process is explained in detail further in the Timely Warning and Emergency/Immediate Notification Section of this report.)*



Rowan Alert is the Emergency Notification System for Students and Employees.

Recommended Method for Receiving Emergency Messaging: Quick and reliable communication is critical during a campus emergency. Although we rely on a number of ways to communicate to our students and employees, the best and fastest way for us to reach you is through your personal cell device.

In review, **the Rowan Alert System** includes:

- **Text Messaging** - An opt-in notification where a text message can be received on your personal mobile phone. Rowan does not charge for this service; however, your carrier may have standard text messaging charges.
- **Email Messaging** - Current students, faculty, and staff automatically receive notifications on their Rowan email account.
- **Social Media Messaging**-The University uses social media to communicate with followers, such as Twitter and Facebook. In order for you to receive this form of communication, you must have an account and follow Rowan University.

If any of these systems fail, Rowan may use verbal communication or use of the Public Address system in the Public Safety vehicles.

Immediate and emergency notification normally emanates from the Department of Public Safety on the Glassboro Campus. As a backup, certain Administrators from our campus locations have been trained to distribute and issue emergency messaging to their campus.

To Register for Rowan Alert:

Universities must utilize the latest technologies to communicate to their constituents in minutes. Rowan encourages all of its students and employees to register their mobile devices.

Subscribers will receive information on their registered devices (i.e., cell phone, email, voicemail).

To subscribe, please visit: <http://www.rowan.edu/emergency/>



If you have any questions or concerns about the Rowan Alert, feel free to call:

Technology Support Desk at (856) 256-4400.



Register for the Gloucester and Camden Counties Alert Systems: Get the word on county-wide weather alerts, and emergency information in Gloucester and Camden County that will affect you.

- To register for Gloucester County: <http://www.gloucesteralert.com/>
- To register for Camden County, visit [Camden County Alert System](http://www.camdencounty.com/public-safety/emergency-management-and-homeland-security/emergency-notification-system) website <http://www.camdencounty.com/public-safety/emergency-management-and-homeland-security/emergency-notification-system>

General Overview Regarding Timely Warnings and Emergency (Immediate) Notifications:

The University alerts the campus community regarding any crime or incident that is reported to the Department of Public Safety, Campus Security Authorities (CSA) or local police agencies and which is **considered by the University to represent a serious or ongoing threat to our University community, students and employees.**

Examples of a serious on-going threat, would include, but not limited to:

- Outbreak of meningitis, norovirus or other serious illness;
- Approaching tornado, hurricane or other extreme weather conditions;
- Earthquake;
- Gas leak;
- Terrorist incident;
- Armed intruder
- Bomb threat
- Civil unrest or rioting
- Explosion
- Nearby chemical or hazardous waste spill

NOTE: Please also see *Emergency Notification and Timely Warning Roles and Responsibilities (RACI Chart)* section of this report found on page 44

The process in confirming this threat to the University:

For any crime or incident representing a serious or ongoing threat affecting the University, the Department of Public Safety will confirm a serious, on-going threat, through the process of either visual observation, officer investigation, or official government reporting. Upon confirmation of the incident, immediately issue a text alert to warn the campus community. In addition, serious crimes or ongoing threats affecting members of the University community that occur outside the University perimeter, the Department of Public Safety will alert the campus community if the threat poses an imminent threat to one of the campuses, i.e. Glassboro, Camden or Stratford. *The University will immediately notify the campus community upon the confirmation of significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campuses.*

There are two types of notifications required under the Clery Act. They are **Emergency Notifications** and **Timely Warnings**. Rowan also uses the **Rowan Advisory** which covers non-emergent notifications.

In incidents where only a segment of the University is to receive *either a Rowan Advisory or Emergency Notification*, it will be determined by the Rowan Department of Public Safety Supervisor, or the Officer in Charge who will receive the message. The process is explained further in the upcoming sections of this report.

NOTE: Timely Warnings are issued to the whole University.

For example:

Emergency Notification: Rowan Alert (SMS) shall be used only by the Department of Public Safety, the Office of Emergency Management and University Relations for an event that is currently occurring when there is an emergency or significant threat to campus safety. All Emergency Notifications using SMS, must **be prefaced with "ROWAN ALERT"** to clearly identify the emergency message. Rowan Alert is used for incidents that pose an immediate threat to the campus community, or in the event of an unscheduled and immediate university closure, or evacuation of the campus. It is only for this kind of notification that cell phone information required by the University will be used.

Incidents or crimes that are considered by the University to **constitute a serious, immediate or ongoing threat** may institute an **Emergency Notification** include but are not limited to:

Active shooter on campus, Hostage/barricade situation, Riot, Suspicious package with confirmation of a device, Tornado, Fire/explosion, Suspicious death, Structural damage to a university building, or owned and controlled by the facility, Biological threat (anthrax, etc.), Significant flooding, Gas leak, Hazardous materials spill, etc.

Timely Warnings: Are sent through the University's mass notification system using the email feature, or through the Daily Announcer for events that have already occurred but still require notification to the Rowan community in a reasonable period of time. All Timely Warning messages sent must **be prefaced with "TIMELY WARNING"** to distinguish them. A **Timely Warning** for all **Clery Act crimes** that occur on our Clery Act geography are issued when they are considered by the University to represent a **serious or continuing threat to students and employees**.

They are:

Murder/Non-negligent manslaughter, Manslaughter by negligence, Sex offenses (rape, fondling, incest, and statutory rape), Robbery, Aggravated assault, Burglary, Motor vehicle theft, Arson, or incidents if the crime represents a serious or continuing threat to the University. Additionally, any hate crimes involving bodily injury or any of the previously listed crimes, that represent a continuing threat to the university community require a Timely Warning. Any other crimes that represent a serious or continuing threat to the community may also have a Timely Warning issued for them and they will be assessed on a case-by-case basis, including consideration for Non-Stranger Sexual Assaults.

Rowan Advisory: These messages are sent through the University's mass notification system, using the email feature, the Daily Announcer, or SMS. All Rowan Advisory messages sent **must be prefaced with "ROWAN ADVISORY"** to distinguish them. This covers all other events, etc. that **DO NOT** fall under the previous titles and involve non-emergency situations.

Examples include but are not limited to:

Power Outage, Traffic Advisory, Building closures, etc.

General overview of both:

<p>Emergency Notifications:</p> <ul style="list-style-type: none"> ▪ Broader Focus-any significant emergency or dangerous situation ▪ For anywhere on campus ▪ Issued to entire campus or segment(s) depending on incident ▪ <u>Alert immediately issued upon confirmation</u> 	<p>Timely Warnings:</p> <ul style="list-style-type: none"> ▪ Narrower Focus-Clery Act crimes ▪ For Clery Act geographic area ▪ Issued to reach entire campus community ▪ <u>Warning issued as soon as pertinent information is available</u>
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The **Timely Warning and Emergency Notification** criteria and process in depth are explained *in detail* in the Department of Public Safety procedures in the following pages of this report.

NOTE: If the information is known, and if the inclusion of such information would not compromise law enforcement efforts, Timely Warnings include a description of the crime, its location, and injuries, if any, to the victim. In addition, the warnings generally include safety information, a request for any information about the incident, and a reminder to report crimes or concerns about potential crime to Rowan University Department of Public Safety. If there is an immediate threat to the health and safety of students or employees occurring on University campuses, follow up information will be provided to the community by the same process the initial notification was sent by.

Certain campus officials (Campus Security Authorities or CSAs) have a duty to report sexual misconduct for federal statistical reporting purposes. As explained prior, all personally identifiable information is kept confidential, but **statistical information** must be passed along to campus law enforcement regarding the type of incident and its general location (on or off-campus, in the surrounding area, etc.- with addresses withheld), for publication in the annual Campus Security Report. This report helps to provide the community with a clear picture of the extent and nature of campus crime to ensure greater community safety. **Victims of sexual misconduct** should also be aware that University administrators must issue Timely Warnings for incidents reported to them that pose **a substantial threat of bodily harm or danger to members of the University community** to aid in the prevention of similar occurrences. The University will withhold the names and other personally identifiable information of victims as confidential, while still providing enough information for community members to make decisions related to their safety in light of the danger. The individuals required to report for Timely Warning purposes are exactly the same as detailed.

Emergency (Immediate) Notification Process:

An incident that occurs on the campus, or near the campus even if on public property, may require an **Emergency (Immediate) Notification** to the University community, especially if the incident represents an imminent threat to the health or safety of the community according to the Clery Act. An **Immediate or Emergency Notification to the University community for any serious event that is occurring currently or a disaster, whether natural, or man-made will be determined by the Rowan Department of Public Safety Supervisor, or the Officer in Charge.**

The **types of incidents that may cause an immediate threat and an Emergency Notification** to the Rowan community could include but, are not limited to emergencies such as:

- Active shooter on campus
- Hostage/barricade situation
- Riot
- Suspicious package with confirmation of a device
- Tornado,
- Fire/explosion
- Suspicious death
- Structural damage to a university building, or owned and controlled by the facility
- Biological threat (anthrax, etc.)
- Significant flooding
- Gas leak
- Hazardous materials spill, etc.

NOTE: If an Emergency Notification is issued there is no requirement to also issue a Timely Warning for the same circumstance.

Community Requirement:

All members of the Rowan University community are notified on an annual basis that they are required to notify the Department of Public Safety of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. Rowan University has designated Campus Security Authorities (CSA’s) throughout the campuses who have the additional responsibility to report suspicious activity to Public Safety, specifically if it puts a student or the campus in danger. Public Safety has the responsibility to respond to those reports to determine if the situation does in fact pose an immediate threat to the community and respond accordingly.

On-Duty Supervisor’s Responsibility:

- The on-duty Public Safety Supervisor or Officer in Charge (OIC) is responsible for notification to the Rowan Community of any situation that may pose an immediate threat to the community. **A Public Safety Supervisor must issue the mass notification alert without delay (upon the confirmation of the incident).** This is coordinated with the Rowan Communications personnel, who have full access to the mass text alerting system.
- Emergency notification protocol is located at the Communications Center in the Tactical Dispatch Plan. There are also canned messages stored in the mass text alert system, for easy and quick access.
- Situations where there is an on-going imminent threat to the Rowan Community administrative authorization/approval to issue the text alert is *not required*.
- Once the Immediate or emergency notification text alert has been issued, notification is made to the following administrators:
 - Lieutenant of Police
 - Senior Director of the Department of Public Safety

- The Assistant Vice President of the Department of Public Safety and Office of Emergency Management.

Communications Officer Responsibility:

In most instances the Rowan Text Alert will be the preferred method used to notify the Rowan Community. Emergency text notification protocol is located at the Communications Center in the Tactical Dispatch Plan. Canned messages (pre-made) are stored in the Rowan mass text alert system, for easy and quick access. Messages will have to be modified based off of the circumstances of the incident, i.e. location, description of perpetrators, etc. Protocol:

- Seek authorization from the shift OIC prior to issuing an alert
- Access the mass texting alert notification system
- Issue alert

Receiving Information from Other Sources:

Rowan University Department of Public Safety, Office of Emergency Management and University Relations may receive information from other offices/departments on campus, Campus Security Authorities (CSA's), local police, Gloucester or Camden County Prosecutors Office or any other law enforcement agency. Information could also be received from Environmental Health and Safety (EHS) or Facilities and Operations of an impending emergency affecting the university.

If the Vice President of University Relations or their staff receive information from other sources about an incident on campus that may cause an immediate threat to the health or safety to the Rowan community, they are responsible for contacting the Department of Public Safety and advise them of the incident. If Public Safety has not been already advised, the incident must be confirmed and a description obtained. This will assist with the emergency message content that may, or may not be issued depending on the urgency of the incident.

Message Content/Delivery/Dissemination:

In coordination with the DPS Communications Officer, the Police Supervisor, or OIC will determine the content of the message and will use some or all of the systems described below to communicate the threat to the Rowan Community or to the appropriate segment of the community, for example if the threat is limited to a particular segment of the population, such as the Glassboro, Camden or Stratford Campus, the message can be directed to that population. The preferred method of message delivery for the Department of Public Safety is Text Alert prefaced with the title **"Rowan Alert"**.

As required by law, the Police Supervisor, or OIC, **without delay** and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: A designated supervisor, Officer-in-Charge, and/or consultation with Fire and Emergency Medical Services) compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The various systems that the institution has in place for communicating information quickly to the Rowan community include:

Internal University Communications:

- Rowan Alert (text messaging, voice, email, social media)
- Rowan University Webpage
- Verbal Announcement by Public Safety Officials
- Fire Alarm System to evacuate a building

In addition, Rowan Public Safety vehicles are equipped with Public Address Systems and these vehicles can be strategically placed throughout the campus to facilitate communication through the PA system for direct communication. Some or all of these methods of communication may be activated in the event of an immediate threat to the Rowan campus community.

Dissemination of Information:

Anytime there is an incident on campus and immediate or emergency notification has been issued, it is the responsibility of the Rowan Department of Public Safety Shift Supervisor or OIC to notify the following:

- The local jurisdiction, i.e. Glassboro Police, Camden County Police, or Stratford Police, etc.
- The County Communications Center, i.e. Gloucester County Communications, or Camden County Communications, etc.

Administrative Coordination and Testing:

- The mass notification system is administratively coordinated through the Office of University Relations and the Department of Public Safety. Both offices have the ability to issue timely warnings and manage the mass notification system.
- Test(s) of the mass notification system, which broadcast warnings to the Rowan community, is at minimum, conducted annually.

Timely Warning Process:

A **Timely Warning** will be released to the campus community for **“Clery Act” crimes on Rowan University’s “Clery Act” geography that is considered by the University to “represents a serious or continuing threat to the students and employees” of the university.** *Although the Clery Act mandates Timely Warnings only for Clery Act crimes, nothing in the law prohibits Timely Warnings for other crimes that may pose a serious or continuing threat to the campus community (e.g., a kidnapping on campus or a rash of robberies in a public parking lot across the street from the shopping plaza where your school is located).* Rowan is not required to provide a Timely Warning for non-Clery Act crimes or for crimes reported to a pastoral or professional counselor.

Following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications, **the crime incidents that require a Timely Warning that “represents a serious or continuing threat to the students and employees” of the university according to the Clery Act are:**

- Murder/non-negligent manslaughter, manslaughter by negligence
- Sex offenses (rape, fondling, incest, and statutory rape)
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- or incidents if the crime represents a serious or continuing threat to the University

Additionally, any hate crimes involving bodily injury or any of the previously listed crimes, that represent a **continuing threat to the university community require a Timely Warning.**

Any other crimes that represent a serious or continuing threat to the community may also have a Timely Warning issued for them and they **will be assessed on a case-by-case basis.**

A Timely Warning is **issued on a case by case basis** and as soon as **the pertinent information is available.**

NOTE: Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by RUDPS.

For example: If an assault occurs between two students who have a disagreement, there may be no on-going threat to other Rowan University community members. As a result, a Timely Warning may not be distributed. In cases involving sexual assault, which are reported long after the incident occurred, there is no ability to distribute a “timely” warning notice to the community. Sex Offenses will be considered on a case by case basis depending on when and where the incident occurred, when it was reported, and the amount information known by RUDPS. A warning is issued as soon as the pertinent information is available.

A **Timely Warning can be issued in many ways**, prefaced with the title **“Timely Warning”**, including, but not limited to the following:

- Through the Rowan Alert system, (text messaging, voice, email, social media)
- Rowan Daily Announcer
- Email

The intention of a Timely Warning is to aid in the prevention of similar type incidents. A Timely Warning notice will typically include the following, unless issuing any of this information would risk compromising law enforcement efforts:

- Date and time or timeframe of the incident.
- A brief description of the incident.
- **Information that will promote safety and potentially aid in the prevention of similar crimes (crime prevention or safety tips).**
- Suspect description(s) when deemed appropriate and if there is sufficient detail (see note below).
- Rowan Public Safety contact information.
- Other information as deemed appropriate by the Senior Director, Assistant Vice President or Vice President of University Relations.

NOTE: The description of subjects in a case will only be included in the alert if there is a sufficient amount of detail to describe the individual. If the only known descriptors are sex and race, that will not be included in the alert. Timely Warnings are issued in a manner to students and employees, that is timely and withholds the names of victims as confidential, and that will aid in the prevention of similar occurrences.

Administrative Coordination and Testing:

- The mass notification system is administratively coordinated through the Office of University Relations and the Department of Public Safety. Both offices have the ability to issue Timely Warnings and manage the mass notification system.
- Test(s) of the mass notification system, is at minimum, conducted annually.

Notice to Members of the Larger Community: The larger community members, such as neighbors and parents, who are interested in receiving notification information regarding emergencies on campus, can get that information by visiting the University webpage and/or national media. To also assist in getting information to the University’s surrounding communities, Rowan’s Department of Public Safety will notify local law enforcement, county and state law enforcement via police communications systems, telephone notification and in person, depending on the specific incident circumstances. The department through networking and information sharing works collaboratively with local authorities. Also Rowan Radio, WGLS-FM, the University’s on campus radio station is also available to provide information to the communities surrounding the Glassboro campus.

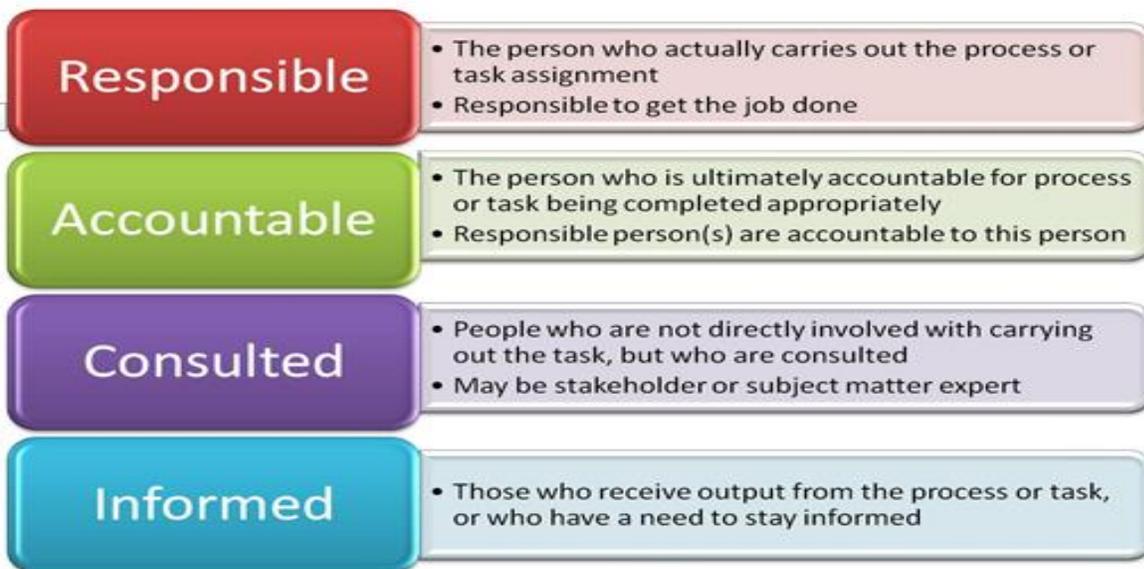
Emergency Notification and Timely Warning Roles and Responsibilities: The following chart and accompanying role definitions outline the **Responsible, Accountable, Consulted** and **Informed** positions in the issuance of an **Emergency (or Immediate) Notification or Timely Warning**.

NOTE: In cases where the Senior Director of Public Safety is unsure if a Timely Warning is warranted, he/she shall consult with the Office of General Counsel to determine if Rowan University is complying with all applicable laws.

Emergency Notification & Timely Warning RACI Chart

Position	Emergency Notification	Timely Warning
Public Safety Communications	R	
Shift Supervisor	R	
Administrative Lieutenant	R	C
Sr Director of Public Safety	C	R
Asst Vice President of DPS/OEM	A	A
Sr Vice President, President's Office	I	I
Vice President University Relations	I	R
Director of Emergency Management	I	C

Roles



Emergency Response/Preparedness Plans:

Rowan Studies Its Emergency Preparedness Plans: Rowan University's emergency response plan was last thoroughly scrutinized and updated during the 2015-16 academic year. Aspects of the plan, however, are always being reviewed and updated as events and experiences test University policies and procedures.

Emergency Response Plan Review: The Rowan University Emergency Action Plan includes information regarding shelter-in-place and evacuation guidelines. The Rowan Department of Public Safety officers have received training in Incident Command and Rapid Response. General information about the emergency response and evacuation procedures is publicized each year as part of the University's Clery Act compliance efforts and is available on the Rowan University Emergency Management websites:

- Fire Safety: http://www.rowan.edu/safety/fire_safety/firesafety.html
- Emergency Management: <http://www.rowan.edu/emergency/about.cfm>



The Emergency Operations Team reviews and updates the emergency response plans periodically. The committee will seek feedback as it introduces new policies and procedures when necessary. If you would like to offer your thoughts on Rowan's plans, feel free to call Rowan University Office of Emergency Management at (856) 256-4922.

Emergency Response Plan: Emergency response planners and Annex Managers regularly meet to update a comprehensive Emergency Management Operations Plan. This plan provides response protocols on how to and who should respond in a variety of emergency situations, including, but not limited to:

- Active Shooter
- Sexual Assault
- Aggravated Assault
- Terrorist threats (gunman, hostage)
- Bomb threat
- Campus/building closing (weather, utility failure, hazardous material spill, etc.)

Emergency Response Team: A core group of University employees regularly review and participate in emergency planning exercises. Depending on the level of emergency, personnel from the following areas are trained to respond:

- Public Safety
- President's Office
- Cabinet
- Student Life/Residence Learning
- Counseling and Psychological Services
- Student Health Center
- Facilities and Operations (Administration and Finance)

Emergency Response Team and Communication Protocol: In the event of an emergency, when 911 is called, Rowan police or security officers will be the first to arrive on the scene. Once the officers assess the situation, they will notify Rowan's dispatcher who will then notify the Senior Director of Public Safety and other needed personnel. The Senior Director, in turn, will notify the President's Office, which will begin relaying information to a team of responders and to the University community.

There are situations that the Director of Public Safety will have the discretion to contact the University community without consulting the President or the Emergency Response Team. The public's safety is the single most important determining factor in influencing which communication protocol is chosen.

NOTE: Counseling and Psychological Services oversees the training and mobilization of the Stress Management and Response Team, a group of nationally certified counselors—Rowan staff and faculty—who can provide services night or day.

Responding to an Emergency: Most emergencies will be reported to the **9-1-1 County-Operated Center**. The operator will dispatch a Rowan officer to the scene to assess the situation. If the Rowan Police Shift Supervisor deems the situation as being critical, he or she will request that surrounding municipal police departments assist Rowan's police response. If the situation is severe enough, he or she will mobilize the County Emergency Response Team (ERT), which will arrive on campus and establish an onsite unified command and mobilize with Rowan's Emergency Operations Center. Rowan responders will work to provide assistance and guidance on how to work in a higher education environment. Rowan will hold a series of information sessions and post updates throughout and after an emergency. This will be followed up with a thorough after action review of the incident.

Emergency Exercises/Drills/Testing: In conjunction with other emergency agencies, the University conducts numerous emergency response exercises each year, to include table top and field exercises. The University's Office of Emergency Management (OEM) in cooperation with the Department of Public Safety (DPS), will determine the type of exercises, which are timely and relevant to incidents which could impact the campus and designed not only to educate and train but also to assess and evaluate capabilities of emergency plans, protocols and policies. Record keeping and documentation is conducted by the Office of Emergency Management. Bi-annual testing of the Emergency Notification System is also conducted. These tests are designed to assess and evaluate the emergency response plans and capabilities of the institution. These tests may be announced or unannounced.

The procedures to annually publicize emergency response and evacuation procedures are provided to students and staff through an email by the Office of Emergency Management for their specific campus. Building assembly areas can be found at:

<http://www.rowan.edu/emergency/procedures/documents/BuildingAssemblyAreas.pdf>

The following exercises were conducted during academic year 2016-2017, by the Department of Public Safety and Office of Emergency provide examples of the frequency and content of these offered each year, not limited to:

- Active Shooter-Armed Intruder (functional exercise) at the Campbell Library
- Weather Event- Tropical Storm (Gloucester County wide tabletop exercise)
- Active Shooter (full-scale exercise) at the Wellness Center
- Sheltering Impacts (coordinated regional tabletop exercise; Federal, State, County, Local) involving major incident occurring in New Jersey, involvement at Rowan University

NOTE: As of the printing of this report, exercises have not yet been confirmed for 2018.

Notice of Non-Discrimination:

Rowan affords equal opportunity to all and does not discriminate on the basis race, creed, color, national origin, nationality, ancestry, age, sex/gender (including pregnancy), marital status, civil union status, domestic partnership status, familial status, religion, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces on the United States, or disability in its educational programs, activities, or employment policies and practices. The following individual has been designated to handle inquiries regarding the non-discrimination policies:

Contact:**Office of Equity and Diversity,****Glassboro (Main) Campus**

Bindu Jayne, Asst. Vice President of Equity and Diversity/Title IX Coordinator

(856) 256-5830

Policy Regarding Use of Alcohol/Drugs/Substance Abuse/Weapons:

Rowan University is committed to the pursuit of a quality education by providing an environment which promotes respect, safety, and optimal health and well-being to all members of the campus community. This includes students, faculty, staff, administration, alumni, and Rowan University guests. Alcohol and illicit drug use can pose many safety and health risks. Such use may result in impaired judgment and coordination, physical and psychological dependence, damage to vital organs, inability to learn and retain information, psychosis and severe anxiety, unwanted or unprotected sex, injury, and death. In light of this, the Rowan University Alcohol and Other Drugs Policy prohibits all use of illegal drugs and only permits the consumption of alcoholic beverages in a manner that is responsible and adheres to restrictions imposed by law and University standards of conduct. Rowan University does not accept misuse of illicit drugs or alcoholic beverages as an excuse for violations of any University policies. Emphasis is placed on responsible and legal use of alcohol. It is expected that students will make legal and responsible lifestyle choices concerning the use of tobacco, alcohol and other drugs. Responsible lifestyle choices can be facilitated by engaging in positive activities that build community and enhance learning. Responsible drinking is the use of alcohol in ways that do not have negative effects on either the individual or the community and do not violate the law. The preparation, sale, service, and consumption of alcoholic beverages must comply with the limitations established by University policies, local ordinances, state laws, and federal laws.

Behavior at off-campus events, which are not sponsored or funded by Rowan University or a University recognized organization, will be subject to the University discipline system if the conduct violates local, state, or federal law or when the University determines that the conduct has a direct impact on the educational mission and interests of the University and/or the safety and welfare of the University community.

In compliance with the Drug Free Schools and Campuses Act and the Drug-free Workplace Act, Rowan University prohibits the unlawful possession, use, or distribution of alcohol and illicit drugs on campus or as part of any of its sponsored events. In addition to the legal requirements from the New Jersey Statute, Title 2C, University regulations must be observed whenever alcoholic beverages are served, sold, or consumed in approved facilities on campus, in University-owned or operated residential facilities, or at university sponsored events.

The Office of the Vice President for Student Life and Dean of Students has been charged with overall responsibility to administer, support, and enforce the Alcohol and Other Drugs Policy. This office also reserves the right to suspend alcohol privileges temporarily when it is in the best interest of the University community. Additional personnel involved in the administration, support, and/or enforcement of the policy include, but are not limited to, Greek Affairs, Community Standards, Athletics, Student Life, Residential Learning and University

Housing, Public Safety, Dining Services, Faculty, Staff, Human Resources, and Counseling and Psychological Services. The Vice President for Student Life and Dean of Students may convene an ad hoc board to review policy details of process and educational approach.

It is the **policy of Rowan University to prohibit the unlawful possession, use and sale of alcoholic beverage and illegal drugs.** Rowan University Public Safety officers enforce Federal and New Jersey State laws regulating underage drinking and the use, sale or possession of alcohol, controlled substances, and weapons. Violations of any of these laws may be processed both through the Campus discipline system and the Municipal Court System in the Borough of Glassboro, City of Camden, Mantua Township, Harrison Township or the Borough of Stratford. The Glassboro Police Department, Camden County Metro Police, and Stratford, Harrison Twp. and Mantua Twp. Police Departments along with the Rowan Public Safety Department will sign municipal complaints against any person, regardless of age, carrying an open container of an alcoholic beverage in public areas on any Rowan University campus.

Summary of Applicable State and Local Laws Regarding Alcohol Offenses and Penalties:

As of January 1, 1983 New Jersey state law prohibited the sale, possession, or consumption of alcohol by individuals under 21 years of age. Rowan University is a public institution governed by Federal, State, and local laws, and by University policies and procedures. The University complies with municipal and other law enforcement authorities in enforcing these laws. Students over 21 who live in campus apartments should refer to the alcohol policy.

Rowan fully endorses the mandates of the **Drug-Free Campus provisions of the Higher Education Act.** As with unauthorized alcohol possession or consumption, municipal complaints may be lodged against suspected violators of the drug laws. Violators will also be subject to the Campus discipline system. Drug and alcohol abuse counseling is available through the Wellness Center. An example of the drug and alcohol abuse programs required under the Drug Free Schools and Communities Act (DFSCA) the University uses to comply with the Act include counseling, education (outlined earlier), consultation, on-line classes and prevention programs. This is further outlined in the DFSCA Biennial Review Report. The compliance document that is required by the DFSCA to be distributed to employees and students is the University's "Alcohol and Other Drugs Policy." <https://confluence.rowan.edu/display/POLICY/Alcohol+and+Other+Drugs+policy>

Weapons, Firearms and Explosives: The use and/or possession of firearms, weapons or weapon replicas of any kind, firecrackers, and other explosives are prohibited on any campus. Anyone in the possession of such items is subject to criminal prosecution.

Missing Student/Persons Procedure:

If a member of the University community, including campus officials, has reason to believe that a student who resides in or on campus housing is missing, he or she **should immediately notify the Rowan Department of Public Safety at (856) 256-4911 or 4922.** Residential Learning and University Housing reports all missing persons to the University's Department of Public Safety.

The Rowan Department of Public Safety will generate a missing person report and initiate an investigation. If the missing student is under the age of 18 and is not an emancipated individual, the Rowan Department of Public Safety will notify the student's parent or legal guardian and their confidential contact within 24 hours after the University police department has determined that the student has been missing for more than 24 hours. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated

minor, informing the local law enforcement agency that has jurisdiction in the area that the student is missing within 24 hours.

In addition to registering an emergency missing person contact, student residing in on-campus housing have the option annually through the housing application to identify confidentially another individual to be contacted by Rowan University in the event that the student is determined to be missing for more than 24 hours. If a student has identified such an individual, Rowan University will notify the individual no later than 24 hours after the student is determined to be missing. Missing person contact information will be registered confidentially and this information will be accessible only to authorized campus officials and law enforcement and it will not be disclosed outside of the missing person investigation. The following is an overview of the process:

- Initial Complaint received.
- Preliminary investigation interviews conducted.
- Completion of missing person form and make entry into National Crime Information Center.
- An entry and broadcast will be placed into the New Jersey TRAK System.
- Information disseminated to additional law enforcement agencies.
- Contact the individual identified as their missing person contact person in the event the student is determined to be missing for a period of more than 24 hours.
- If the student is under 18 years of age and not emancipated, their custodial parent or legal guardian and designated missing person contact will be contacted immediately and a request will be sent to the N.J. State Police to enter them into the Amber Alert system.
- A Rowan Text Alert message and email will be sent out to the Rowan Community.
- A news release will be generated.
- Prepare case report documentation and pertinent paperwork for case file.
- Conduct follow up investigation.

NOTE: If a member of the University community, including campus officials, has reason to believe that a student who resides in or on campus housing is missing, he or she **should immediately notify the Rowan Department of Public Safety at (856) 256-4911 or 4922**. Residential Learning and University Housing reports all missing persons to the University's Department of Public Safety.

Procedure for Reporting Hate/Offensive Graffiti:

Rowan University strives to support and foster a safe and healthy learning environment for all our campus community. Rowan University's mission is to have an environment in which highly qualified, motivated and diverse faculty, staff, and students build a community that values diversity. Hate or bias incidents or crimes should be immediately reported to Public Safety where they will be investigated. Anyone who discovers any hate or offensive graffiti should **immediately** contact Public Safety (856) 256-4922. Facilities (856) 256-4650 will report any hate or offensive graffiti directly to your campus Public Safety *immediately* upon discovering same.

Upon discovery of such graffiti, Housekeeping, Maintenance, Custodial or Plant Operations personnel will advise the Supervisor Facilities Operations or the Director Facilities Operations who will inform Public Safety. Housekeeping, Maintenance, Custodial and Plant Operations personnel will be trained to identify such graffiti. However, neither, Housekeeping, Maintenance, Custodial, nor Plant Operations personnel will remove the graffiti until Public Safety has had an opportunity to conduct whatever investigation is appropriate and directs its removal. If the graffiti is scratched into a surface, a work order will be produced to paint over the graffiti to remove it from sight. Public Safety will investigate each report in a timely manner.

Sexual Assault, Domestic Violence, Dating Violence and Stalking:

Overview Message: Rowan is in the ongoing process of developing targeted training and programming to decrease the likelihood of sexual assaults and other sexual misconduct. Such programming includes, but is not limited to Green Dot Bystander Intervention Programs, Take Back the Night and other Community Building Programs for Underclassmen residential housing complexes. In addition, Rowan continues to work to raise awareness of sexual assault on campus through notices to students and other means as explained in this section.

In addition to programming designed to reduce the likelihood of sexual assault on campus, Rowan is also involved in educating its student body about basic safety, including safeguarding the person and property. Rowan publicizes its campus escort program to ensure that students arrive to destinations safely and Rowan is working to ensure that students better understand the need to secure their spaces, including locking doors and windows and securing personal property. Rowan is hopeful that through a process of advance education and awareness raising in conjunction with active investigations and appropriate remedial actions where perpetrators are identified, incidents will be reduced.

Special Information on the Prevention of Sexual Offenses (Sexual Assault, Domestic Violence, Dating Violence and Stalking): It is the policy of Rowan University that no student or employee may threaten the health and safety of any member of the university community, of any person on the university campus, or at any university sponsored event, through the commission of a “sexual offense”. University members and departments, such as the Title IX Coordinator, the Office of Equity and Diversity, the Dean of Students Office, the Counseling Center, Health Services and Residential Learning and University Housing, offer a variety of programs throughout the year designed to educate the campus about “sexual offenses” and direct victims to appropriate service, assistance and reporting options. For any questions concerning the University’s Title IX reporting procedures and training resources, please contact the University’s Title IX Coordinator, at (856) 256-5830. A special “Help Hotline” also operates each semester and can be reached during evening hours by calling **(856) 256-HELP**. Trained students assist callers with counseling and referral services. The Department of Public Safety also offers educational programs and should be notified for legal reporting of criminal incidents. This is especially important for the collection and preservation of evidence for criminal court cases. For complete copies of **Rowan University’s policies governing sexual misconduct for students and employees**, visit: www.rowan.edu/equity/titleix .

(VAWA) Violence Against Women Act:

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT, AS AMENDED BY THE VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013

Rowan University does not discriminate on the basis of sex in its educational programs and activities; sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of **sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking.** As a result, Rowan University issues this statement of policy to inform the community of our comprehensive plan addressing all forms of sexual misconduct through educational programs, and **procedures that address sexual assault, domestic violence, dating violence, and stalking. Rowan University prohibits the offenses of domestic violence, dating violence, sexual assault and stalking** and reaffirms its commitment to maintain a campus environment that emphasizes the dignity and worth of all members of the university community. For a complete copy of Rowan University’s policies governing harassment and sexual misconduct visit <http://www.rowan.edu/equity/titleix>

Definitions: Rowan University prohibits the crimes of domestic violence, dating violence, sexual assault and stalking, as defined by the Clery Act and New Jersey state (2C) statute. The following are definitions included in Rowan University's policies and procedures.

Consent:

The State of **New Jersey** defines consent, in relation to sexual activity, as follows:

Consent (2C:2-10): *as defined in New Jersey Title 2C Code of Criminal Justice;*

- a. In general. The consent of the victim to conduct charged to constitute an offense or to the result thereof is a defense if such consent negatives an element of the offense or precludes the infliction of the harm or evil sought to be prevented by the law defining the offense.
 - b. Consent to bodily harm. When conduct is charged to constitute an offense because it causes or threatens bodily harm, consent to such conduct or to the infliction of such harm is a defense if:
 - (1) The bodily harm consented to or threatened by the conduct consented to is not serious; or
 - (2) The conduct and the harm are reasonably foreseeable hazards of joint participation in a concerted activity of a kind not forbidden by law; or
 - (3) The consent establishes a justification for the conduct under chapter 3 of the code.
 - c. Ineffective consent. Unless otherwise provided by the code or by the law defining the offense, **assent does not constitute consent if:**
 - (1) It is given by a person who is legally incompetent to authorize the conduct charged to constitute the offense; or
 - (2) It is given by a person who by reason of youth, mental disease or defect or intoxication is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature of harmfulness of the conduct charged to constitute an offense; or
 - (3) It is induced by force, duress or deception of a kind sought to be prevented by the law defining the offense.
- L.1978, c. 95, eff. Sept. 1, 1979.

Sexual Assault:

The **Federal Clery Act** defines the **crime of sexual assault:**

- **Sexual Assault** is an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent."
 - **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
 - **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
 - **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

Definitions for **Sex Offenses in New Jersey:** *(as defined in New Jersey Title 2C Code of Criminal Justice)*

In the State of **New Jersey**, sexual assault is defined under **N.J.S.A. 2C:14-2:**

a. An actor is guilty of aggravated sexual assault if he commits an act of sexual penetration with another person under any one of the following circumstances:

- (1) The victim is less than 13 years old;
- (2) The victim is at least 13 but less than 16 years old; and
 - (a) The actor is related to the victim by blood or affinity to the third degree, or
 - (b) The actor has supervisory or disciplinary power over the victim by virtue of the actor's legal, professional, or occupational status, or
 - (c) The actor is a resource family parent, a guardian, or stands in loco parentis within the household;
- (3) The act is committed during the commission, or attempted commission, whether alone or with one or more other persons, of robbery, kidnapping, homicide, aggravated assault on another, burglary, arson or criminal escape;
- (4) The actor is armed with a weapon or any object fashioned in such a manner as to lead the victim to reasonably believe it to be a weapon and threatens by word or gesture to use the weapon or object;
- (5) The actor is aided or abetted by one or more other persons and the actor uses physical force or coercion;
- (6) The actor uses physical force or coercion and severe personal injury is sustained by the victim;
- (7) The victim is one whom the actor knew or should have known was physically helpless or incapacitated, intellectually or mentally incapacitated, or had a mental disease or defect which rendered the victim temporarily or permanently incapable of understanding the nature of his conduct, including, but not limited to, being incapable of providing consent.

Aggravated sexual assault is a crime of the first degree.

b. An actor is guilty of sexual assault if he commits an act of sexual contact with a victim who is less than 13 years old and the actor is at least four years older than the victim.

c. An actor is guilty of sexual assault if he commits an act of sexual penetration with another person under any one of the following circumstances:

- (1) The actor uses physical force or coercion, but the victim does not sustain severe personal injury;
- (2) The victim is on probation or parole, or is detained in a hospital, prison or other institution and the actor has supervisory or disciplinary power over the victim by virtue of the actor's legal, professional or occupational status;
- (3) The victim is at least 16 but less than 18 years old and:
 - (a) The actor is related to the victim by blood or affinity to the third degree; or
 - (b) The actor has supervisory or disciplinary power of any nature or in any capacity over the victim; or
 - (c) The actor is a resource family parent, a guardian, or stands in loco parentis within the household;
- (4) The victim is at least 13 but less than 16 years old and the actor is at least four years older than the victim.

Sexual assault is a crime of the second degree.

amended 1979, c.178, s.26; 1983, c.249, s.2; 1989, c.228, s.3; 1997, c.194, s.1; 2001, c.60; 2004, c.130, s.13; 2011, c.232, s.4; 2013, c.214, s.3; 2014, c.7, s.1.

2C:14-1. Definitions. The following definitions apply to this chapter:

1. **"Actor"** means a person accused of an offense proscribed under this act;
2. **"Victim"** means a person alleging to have been subjected to offenses proscribed by this act;
3. **"Sexual penetration"** means vaginal intercourse, cunnilingus, fellatio or anal intercourse between persons or insertion of the hand, finger or object into the anus or vagina either by the actor or upon the actor's instruction. The depth of insertion shall not be relevant as to the question of commission of the crime;
4. **"Sexual contact"** means an intentional touching by the victim or actor, either directly or through clothing, of the victim's or actor's intimate parts for the purpose of degrading or humiliating the victim or sexually arousing or sexually gratifying the actor. Sexual contact of the actor with himself must be in view of the victim whom the actor knows to be present;

5. **"Intimate parts"** means the following body parts: sexual organs, genital area, anal area, inner thigh, groin, buttock or breast of a person;
6. **"Severe personal injury"** means severe bodily injury, disfigurement, disease, incapacitating mental anguish or chronic pain;
7. **"Physically helpless"** means that condition in which a person is unconscious or is physically unable to flee or is physically unable to communicate unwillingness to act;
8. (Deleted by amendment, P.L.2011, c.232)
9. **"Mentally incapacitated"** means that condition in which a person is rendered temporarily incapable of understanding or controlling his conduct due to the influence of a narcotic, anesthetic, intoxicant, or other substance administered to that person without his prior knowledge or consent, or due to any other act committed upon that person which rendered that person incapable of appraising or controlling his conduct;
10. **"Coercion"** as used in this chapter shall refer to those acts which are defined as criminal coercion in section 2C:13-5(1), (2), (3), (4), (6) and (7).
amended 1979, c.178, s.26; 1983, c.249, s.2; 1989, c.228, s.3; 1997, c.194, s.1; 2001, c.60; 2004, c.130, s.13; 2011, c.232, s.4; 2013, c.214, s.3; 2014, c.7, s.1.

Domestic Violence:

The **Federal Clery Act** defines the **crime of domestic violence** as follows:

A Felony or misdemeanor crime of violence committed—

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

The state of **New Jersey defines domestic violence** as follows:

2C:25-19. Definitions: *(As used in this act as defined in New Jersey Title 2C Code of Criminal Justice)*

a. **"Domestic violence" means the occurrence of one or more of the following acts** inflicted upon a person protected under this act by an adult or an emancipated minor:

- (1) Homicide N.J.S.2C:11-1 et seq.
- (2) Assault N.J.S.2C:12-1
- (3) Terroristic threats N.J.S.2C:12-3
- (4) Kidnapping N.J.S.2C:13-1
- (5) Criminal restraint N.J.S.2C:13-2
- (6) False imprisonment N.J.S.2C:13-3
- (7) Sexual assault N.J.S.2C:14-2
- (8) Criminal sexual contact N.J.S.2C:14-3
- (9) Lewdness N.J.S.2C:14-4
- (10) Criminal mischief N.J.S.2C:17-3
- (11) Burglary N.J.S.2C:18-2

- (12) Criminal trespass N.J.S.2C:18-3
 - (13) Harassment N.J.S.2C:33-4
 - (14) Stalking P.L.1992, c.209 (C.2C:12-10)
 - (15) Criminal coercion N.J.S.2C:13-5
 - (16) Robbery N.J.S.2C:15-1
 - (17) Contempt of a domestic violence order pursuant to subsection b. of N.J.S.2C:29-9 that constitutes a crime or disorderly persons offense
 - (18) Any other crime involving risk of death or serious bodily injury to a person protected under the "Prevention of Domestic Violence Act of 1991," P.L.1991, c.261 (C.2C:25-17 et al.)
 - (19) Cyber-harassment P.L.2013, c.272 (C.2C:33-4.1)
- When one or more of these acts is inflicted by an un-emancipated minor upon a person protected under this act, the occurrence shall not constitute "domestic violence," but may be the basis for the filing of a petition or complaint pursuant to the provisions of section 11 of P.L.1982, c.77 (C.2A:4A-30).

- b. "Law enforcement agency" means a department, division, bureau, commission, board or other authority of the State or of any political subdivision thereof which employs law enforcement officers.
 - c. "Law enforcement officer" means a person whose public duties include the power to act as an officer for the detection, apprehension, arrest and conviction of offenders against the laws of this State.
 - d. "**Victim of domestic violence**" means a person protected under this act and shall include any person who is 18 years of age or older or who is an emancipated minor and who has been subjected to domestic violence by a spouse, former spouse, or **any other person who is a present household member or was at any time a household member**. "Victim of domestic violence" also includes any person, regardless of age, who has been subjected to domestic violence by a person with whom the victim has a child in common, or with whom the victim anticipates having a child in common, if one of the parties is pregnant. "**Victim of domestic violence**" **also includes any person who has been subjected to domestic violence by a person with whom the victim has had a dating relationship.** (See *Dating Violence Section*)
 - e. "**Emancipated minor**" means a person who is under 18 years of age but who has been married, has entered military service, has a child or is pregnant or has been previously declared by a court or an administrative agency to be emancipated.
- amended 1994, c.93, s.1; 1994, c.94, s.1; 2015, c.98, s.2; 2016, c.77, s.1.

Dating Violence:

The **Federal Clery Act** defines the **crime of dating violence** as follows:

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- For the purposes of this definition—
 - Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - Dating violence does not include acts covered under the definition of domestic violence.
- For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

The state of **New Jersey** defines **dating violence** in 2C:25-19(d), **which is listed above within the "New Jersey state" definition of domestic violence as follows:**

(As used in this act as defined in New Jersey Title 2C Code of Criminal Justice). **The New Jersey State Code definition "Victim of Domestic Violence" also includes any person who has been subjected to domestic violence by a person with whom the victim has had a dating relationship.** "

Can be found in 2C:25-19 subsection (d) dating:

"Victim of domestic violence" means a person protected under this act and shall include any person who is 18 years of age or older or who is an emancipated minor and who has been subjected to domestic violence by a spouse, former spouse, or any other person who is a present or former household member. "Victim of domestic violence" also includes any person, regardless of age, who has been subjected to domestic violence by a person with whom the victim has a child in common, or with whom the victim anticipates having a child in common, if one of the parties is pregnant. **"Victim of domestic violence" also includes any person who has been subjected to domestic violence by a person with whom the victim has had a dating relationship.**

Stalking:

The **Federal Clery Act** defines the **crime of stalking** as follows:

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- Fear for the person’s safety or the safety of others; or
- Suffer substantial emotional distress.

For the purposes of this definition—

- **Course of conduct** means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
- **Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.
- **Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- Fear for the person’s safety or the safety of others; or
- Suffer substantial emotional distress.

The state of **New Jersey defines stalking** as follows:

2C:12-10. Definitions; stalking designated a crime; degrees, in New Jersey:

1. a. As used in this act:

(1) **"Course of conduct"** means repeatedly maintaining a visual or physical proximity to a person; directly, indirectly, or through third parties, by any action, method, device, or means, following, monitoring, observing, surveilling, threatening, or communicating to or about, a person, or interfering with a person's property; repeatedly committing harassment against a person; or repeatedly conveying, or causing to be conveyed, verbal or written threats or threats conveyed by any other means of communication or threats implied by conduct or a combination thereof directed at or toward a person.

(2) **"Repeatedly"** means on **two or more occasions**.

(3) **"Emotional distress"** means significant mental suffering or distress.

(4) **"Cause a reasonable person to fear"** means to cause fear which a reasonable victim, similarly situated, would have under the circumstances.

b. A person is guilty of stalking, a crime of the fourth degree, if he purposefully or knowingly engages in a course of conduct directed at a specific person that would cause a reasonable person to fear for his safety or the safety of a third person or suffer other emotional distress.

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- c. A person is guilty of a crime of the third degree if he commits the crime of stalking in violation of an existing court order prohibiting the behavior.
- d. A person who commits a second or subsequent offense of stalking against the same victim is guilty of a crime of the third degree.
- e. A person is guilty of a crime of the third degree if he commits the crime of stalking while serving a term of imprisonment or while on parole or probation as the result of a conviction for any indictable offense under the laws of this State, any other state or the United States.
- f. This act shall not apply to conduct which occurs during organized group picketing.
- L.1992, c.209, s.1; amended 1996, c.39, s.1; 1998, c. 17, s.3; 1999, c.47, s.1; 2001, c.220, s.2; 2009, c.28.

Education and Prevention Programs Awareness of Dating Violence, Domestic Violence, Sexual

Assault and Stalking: The University engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended **to end dating violence, domestic violence, sexual assault and stalking** that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for all students and employees that:

- Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
- Defines using definitions provided both by the Department of Education, as well as, state law what behavior constitutes domestic violence, dating violence, sexual assault, and stalking;
- Defines what behavior and actions constitute consent to sexual activity in the State of New Jersey and/or using the definition of consent found in the Student Code of Conduct if state law does not define consent;
- Provides a description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- Provides an overview of information contained in the Annual Security Report in compliance with the Clery Act.

The University has developed an annual educational campaign, which includes but is not limited to, workshops and the distribution of educational materials to new students and new employees. The Department of Public Safety and Office of Emergency Management provides campus safety awareness presentations during new student orientations and other programs as outlined in detail in the following pages of this report and also in the “Security Awareness/Crime Prevention Section” of this report.

Primary Prevention and Awareness Programs (New Students and Employees):

The University offered **primary prevention and awareness programs for new students and employees in 2016-2017 to prevent Dating Violence, Dating Violence, Sexual Assault and Stalking.**

NEW STUDENT ORIENTATION PROGRAMS

- **Glassboro Main Campus and RUCAB:** All student orientations for these campuses are conducted on the Glassboro Main Campus.
- **CMSRU:** All student orientations are held on the CMSRU, Camden Campus.
- **RowanSOM:** New students to RowanSOM participate in a multi-day orientation program held only on the RowanSOM, Stratford Campus. Transfer students receive orientation individually.

New Students: The following are examples, but not limited to, of the frequency and content of these programs which are offered to new students each year. **NOTE:** *DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking:

Name of Program	Location	Topics Covered	Months Held
Transfer Student Orientation	Eynon Ballroom/Pfleeger Hall	DoV, DaV, Sa, S	June (multiple), July- 2016, 2017
Spring New/Transfer Student Orientation	Eynon Ballroom/Pfleeger Hall	DoV, DaV, Sa, S	January- 2016, 2017, <i>Planned</i> January, 2018
Freshman Orientation Title IX Workshop	Tohill Theatre	DoV, DaV, Sa, S	June (multiple), July (multiple)- 2016, 2017
First Year Student Orientation	Tohill Theatre/Eynon Ballroom/Pfleeger Hall	DoV, DaV, Sa, S	June (multiple), July (multiple), August (multiple)- 2016, 2017
Final Fall and International Student Orientation	Pfleeger Hall	DoV, DaV, Sa, S	September- 2017
Sexual Violence/EOF/MAP Freshmen	Academic Classrooms	DoV, DaV, Sa, S	October, 2017

NOTE: Held during Student Orientations, "Parent Talks" are also provided to parents covering sexual health and other issues including Sexual Assault, Domestic/Dating Violence and Stalking Awareness The following overview is an example, but not limited to, of the frequency and content of these programs which are offered each year:

- **Having "The Talk" Again: Sex, Love, and Everything In Between":** Covering sexual misconduct behavioral expectations and resources for parents and family members was offered during Freshman and Family Orientation programs in January, 2017.
- **Freshmen/Transfer Orientation Parent Talks:** Covering Sexual Health, Domestic/Dating Violence, Sexual Assault and Stalking: June, July, 2016 and 2017.

2017 Annual Security and Fire Safety Report

Name of Program	Location	Topics Covered	Months Held
New Student Orientation (CMSRU)	Cooper Medical School of Rowan University	DoV, DaV, Sa, S	August- 2016, 2017
New Student Orientation (RSOM)	Rowan School of Osteopathic Medicine (RowanSOM) Campus	DoV, DaV, Sa, S	August- 2016, 2017
Transfer Student Orientation (RSOM)	Rowan School of Osteopathic Medicine (RowanSOM) Campus	DoV, DaV, Sa, S	Held individually throughout year

New Employees: The University offers **primary prevention and awareness programs in 2016-2017 to prevent Dating Violence, Dating Violence, Sexual Assault and Stalking** programs for all new employees as a part of the **New Employee Orientation** and additionally as indicated in the tables in this report.

NEW EMPLOYEE ORIENTATION PROGRAMS

New Employee Orientation is held twice a month on the **Glassboro Main Campus** for all campuses **except for RowanSOM, which is held on their campus.** The Orientation is led by a representative of the Human Resources Department and a detailed slide presentation is provided. Title IX and VAWA (Sexual Assault, Domestic/Dating Violence and Stalking) training is required of all employees and provided online.

Ongoing Prevention and Awareness Programs (Students and Employees):

The University offered **ongoing awareness and prevention programs for students and employees in 2016-17 to prevent Dating Violence, Dating Violence, Sexual Assault and Stalking.** The following overview is an example, but not limited to, of the frequency and content of these programs which are offered each year and conducted on the Glassboro Campus:

Name of Program	Location	Topics Covered	Months Held
CHSS Talks Sex	Student Center	Dynamics of Sexual Assault/Rowan's policies	April- 2017
Clery Act Compliance	Student Center	Familiarize all RLUH staff with the mandatory crime reporting requirements of the Clery Act	July- 2016, 2017
Clery Act Overview	Student Center	Familiarize SGA with the mandatory crime reporting requirements of the Clery Act	October- 2016
Clery Act CSA Training	Student Center	Training for CSAs Res. Life (RLUH)	August- 2016, 2017
Crisis Response	Savitz Hall	Crisis Response	August- 2016
Escalation Training	Student Center	Film based workshop that educates your community about relationship violence and empowers you to work for change	January- 2017
Green Dot Presentation	Recreation Center	Sexual Violence Prevention	October- 2016 January- 2017

2017 Annual Security and Fire Safety Report

Green Dot/Bystander Intervention Training	Student Center	Sexual Violence Prevention for Residential Staff and Community Safety Assistants	August- 2016, February, July, August- 2017
Green Dot Training	Wellness Center	Wellness Center staff, HCI interns, Greek Life, Students	Ongoing
Healthy Relationships/Sex	Student Center	Sexual Violence Prevention	March- 2017
Knock Out Punch	Holly Pointe	workshop designed to address being safe at a party and awareness of drink spiking	February- 2017
Rowan 101	Science Hall	Sexual Violence Prevention	October- 2016
RU-MAN	Robinson Hall	Physical and Sexual Violence Prevention	April, 2017, throughout year
Same Love	Wellness Center	Sexual Health, Domestic/Dating Violence, Sexual Assault, Stalking	February- 2017
Scream Theater	Student Center	Performance focused on domestic violence	October- 2016
SERV Resources Presentation	Student Center	In-service to present the resources of SERV to Resident Assistants and Community Safety Assistants	October- 2016, 2017
Sexual Health	Wellness Center, Student Center	Sexual Health/Violence Prevention	September, November- 2016
Sexual Violence	Academic Classrooms	Presentation and discussion about sexual violence and resources	October- 2016, 2017
Stand Speak Empower	Student Center	“Asking the Rowan community what they're connection is to the prevention of sexual violence”	April- 2017
Take Back The Night	Wellness Center	Sexual Violence Prevention	January, February, April- 2017
Title IX and Rowan University	Tohill Auditorium, Robinson	Dynamics of sexual assault/federal regulations/NJ regulations/Rowan's Title IX Policies/Student Title IX	April, May- 2017
Title IX/Sexual Misconduct Response Training	Student Center	Training for Res. Life (RLUH) Staff	July, August- 2017
Title IX Summit	Student Center Ballroom	Two-day Title IX Summit, Rowan to lead the way in helping college officials address sexual misconduct, violence	June- 2016,2017
Training the Pros	Student Center	Sexual assault statistics and Rowan's policies	April- 2017
Trauma Informed Policing	Ballroom	Presentation on Trauma Informed Policing for Public Safety	February- 2017
<p>The Wellness Center also offered many programs, throughout 2016-2017, which included:</p> <ul style="list-style-type: none"> ▪ Guest Speaker Presentations: AOD speaker Events, Alcohol, Marijuana and Other Drugs ▪ Rowan 101: Suicide Prevention, Alcohol/Drug Awareness ▪ Sex Jeopardy: Sexual Health 			

NOTE: All University employees are required to take a refresher course **on Title IX every two years** covering Sexual Assault, Domestic/Dating Violence and Stalking awareness and prevention.

In addition, at these campuses, **ongoing awareness and prevention programs for students and employees to prevent Dating Violence, Dating Violence, Sexual Assault and Stalking have included the following.** The following overview is an example of the frequency and content of these programs offered each year:

Name of Program	Location	Topics Covered	Months Held
Domestic/Dating Violence, Work Place Violence Awareness	Rowan School of Osteopathic Medicine (RowanSOM)	Employees and students attend seminars throughout the year on topics including Domestic/Dating Violence, Work Place Violence awareness.	Held regularly throughout year

Further information can be found on these programs offered:

Green Dot Bystander Intervention: Green Dot is a comprehensive approach to violence prevention that capitalizes on the power of bystander awareness and intervention. The model targets all community members as potential bystanders, and seeks to engage them through awareness, education, and skills-practice in proactive behaviors that establish intolerance of violence as the norm and encourages intervention in high-risk situations – resulting in the ultimate reduction of violence. <https://sites.rowan.edu/sexualviolenceresponse/green-dot.html>



Rowan University Sexual Violence Prevention Program:

<https://sites.rowan.edu/sexualviolenceresponse/facts.html>

RU-Man-Rowan University Men’s Action Network: Rowan University Men's Action Network (RU-MAN) invites self-identified men to meet for lunch conversations on manhood, masculinity, and issues of physical and sexual violence. Talks about how narrow conceptions of masculinity are implicated in instances of violence and learning on how to act as advocates toward ending assault. <https://sites.rowan.edu/sjicr/index.html>

Take Back the Night: Event showcasing how Rowan stands up against sexual violence, promote awareness on campus and in the community. <http://today.rowan.edu/home/news/2017/03/30/take-back-night-university-community-show-support-victims-sexual-assault-during>

Additional Multiple Outreach Strategies:

As previously conveyed and as further outlined throughout our Annual Security Report, prevention and awareness programs provided to our Rowan University community utilize **multiple strategies throughout the year to reach all populations of students and employees at the University.** These campaigns include, but are not limited to the following:

- **Communication strategies:** such as social media posts, email blasts, notices on bulletin boards, posters, and/or radio and newspaper advertisements;
- **Programs:** (for example such as *Take Back the Night events* or a *Safe Walk service*), and the materials used to promote these activities;
- **Booths/Tables:** at student fairs or other University campus events;
- **Faculty discussing issues and available services:** in the classroom, or advertising programs or events;
- **Panel events:** not only with the University but also surrounding community;

- **On line programs:** through University web pages (such as Department of Public Safety, Title IX, Student Life, Wellness) and Learning Management Systems (LMS)
- **Guest speaking:** by subject matter experts from the University or outside professionals (for example from Public Safety, Title IX, Wellness, etc.) at campus organization events, meetings, etc.

NOTE: Primary and Ongoing Security Awareness, Procedures and Practices and Crime Prevention are explained in the **“Security Awareness/Crime Prevention Programs”** section of this report found on page 78

How to be an Active Bystander: Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” (Taken from Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. (Bystander intervention strategies adapted from Stanford University’s Office of Sexual Assault & Relationship Abuse). Further information regarding bystander intervention may be found. If you or someone else is in immediate danger, **dial 9-1-1**. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

- **Watch out** for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
- **Confront** people who seclude, hit on, and try to make out with, or have sex with people who are incapacitated.
- **Speak up** when someone discusses plans to take sexual advantage of another person.
- **Believe** someone who discloses sexual assault, abusive behavior, or experience with stalking.
- **Refer** people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

Risk Reduction: Sexual assault is most often a predatory crime. Prosocial bystanders can impact the predator’s ability to complete acts of violence. **Rowan University does not tolerate any acts of sexual violence. As a community of bystanders we can be alert to the following predatory behavior:**

- Predators will work to isolate their victims.
- Predators take advantage of or create vulnerability by using impairment from drugs/alcohol; freshman status on campus; desire for acceptance and belonging and isolation from friends and/or public situations.
- Predators often use attention to engender trust, attraction and submission.
- Predators often engage in behavior that is inappropriate as a way to gauge how “charmed” the potential victim is and to see if someone will confront the inappropriate behavior.
- Predators will use guilt and blame to shut down any hesitation or assertiveness by the potential victim.

Bystanders who have knowledge of these “red flags” and intervene in situations that elicit concern can reduce the likelihood of a sexual crime happening. As a community we can reduce the overall likelihood that sexual assault occurs if we reduce vulnerability and access to potential victims.

- When awareness is lost, vulnerability increases. Increase awareness by knowing your surroundings and people you can access for help as well as who you can potentially assist if needed.
- Trust your instincts. If you feel that “something isn’t right”, don’t be afraid to act on that feeling and leave, ask for help or check in with someone to see if they need assistance.
- Alcohol is the most frequent drug used to create vulnerability. Predators may look for unattended drinks or offer someone a drink that has been spiked in some way. Punch bowls or large, open

containers can be filled with a mixture of alcohol that can but used to incapacitate people. Drink spiking is against the law. If you suspect that either you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by **calling 9-1-1** in most areas of the U.S.). It is important to get medical attention. Be explicit with doctors so they can give the correct tests.

- Look out for each other. If a predator is aware that a potential victim has a friend group who is aware and willing to intervene, they are less likely to act. Similarly, if a predator knows that an establishment or party has vigilant employees or hosts, they are less able to follow through with a crime.
- Use call boxes and cell phones to access help. If you or someone else needs help, contact law enforcement by using call boxes on campus and/or **calling 911** directly by using your cell phone.

If someone makes you feel uncomfortable or scared or you see something scary happening, your body may react in a way that is out of your control. Each person may react differently given the hormonal reaction in their body. Some people may be able to yell, fight back or run away. Many people will “freeze” and not be able to act at all. It is not your fault. Under stress, the body goes into survival mode and you may not be able to think clearly or act purposefully. If you are able to think clearly and act on those thoughts, here are some options:

- Breathe and settle. We all startle under stress but we may be able to shorten our startle response by breathing and reducing our panic so we can start to think more clearly.
- Look for an escape route. Where are the doors, windows or exits? Are there people around who might be able to help you? Is there a phone or call box nearby?
- Set a clear boundary. Tell the person what you want or don’t want a strong, clear voice.
- Lie. If you are worried about hurting someone’s feelings or scared of being hurt, lie about the situation as a strategy to get away or reduce vulnerability. Say that you need to take care of a friend; that you are not feeling well or your friend is coming to meet you.
- Have a code word with your friends or family. Call or text that word if you don’t feel comfortable with the person you are with knowing. Someone can then come to get you or make up an excuse for you to leave.

If you freeze and are unable to do any of these things, remember that it is not your fault and you did the best you could under an extremely terrible situation. Talk to someone you trust and tell them what happened. If someone comes to you about an assault:

- Be compassionate
- Help them get to a safe place immediately
- Tell them you believe them
- Encourage them to seek medical attention if needed
- Offer to accompany them to a counselor to talk about what happened and review their options.

Reasons to talk with a Counselor: If you or a friend has been a victim of sexual violence, it is helpful to talk with a counselor who has expertise with this issue. In response to a traumatic event, people can have a range of responses including but not limited to:

- Depression
- Anxiety
- Loss of interest in activities
- Fear of reminders related to the assault
- Lack of emotion
- Dissociation or zoning out
- Problems with attention and concentration
- Academic difficulties

- Thoughts of hurting oneself
- Increased use of drugs and alcohol to forget or change one’s feeling
- Anger and/or aggression
- Problems with eating and sleeping
- Nightmares
- Irritability
- Fatigue

Even if you don’t have any of these responses, talking to a counselor can help you understand your options for medical care, reporting the crime and coping with what happened.

Procedures for Reporting a Complaint: The University has procedures in place that serve to be sensitive to those who report **sexual assault, domestic violence, dating violence, and stalking**, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as interim measures to prevent contact between a complainant and an accused party, such as housing, academic, transportation and work accommodations. A hard copy of the resource list is provided to victims upon meeting with the Office of Equity and Diversity. This same list is also available online and is emailed to any inquiring individuals.

The University will make such accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the Campus Police or local law enforcement.

Students and employees should contact resources such as:

- Title IX Coordinator: (856) 256-5830
- Department of Public Safety: (856) 256-4922
- Residential Learning and University Housing: (856) 256-4500
- Counseling and Psychological Services: (856) 256-4222
- Office of Community Standards: (856) 256-4242

After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention as soon as possible at Kennedy University Hospital, Washington Township, for Glassboro campus, Cooper University Hospital, Camden, for CMSRU and Kennedy University Hospital, Stratford for RowanSOM campus in Stratford. In New Jersey, evidence may be collected even if you chose not to make a report to law enforcement. Information and evidence gathering will be conducted by SANE, Sexual Assault Nurse Examiner, or SAE, Sexual Assault Examiner. Each county will have a policy and procedure allowing the evidence to be preserved for at least 90 days and up to five years, affording the victim the opportunity to determine if evidence will be turned over to the police. The victim will be informed of the county procedure for evidence storage and correct steps if they want to proceed with prosecution. The name of the victim will be asked by SANE. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible criminal prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident

more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with Campus Public Safety or other law enforcement to preserve evidence in the event that the victim changes her/his mind at a later date. Victims of **sexual assault, domestic violence, stalking, and dating violence** are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University hearing boards/investigators or police. Victims are encouraged to preserve evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order. Although the university strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim’s choice whether or not to make such a report and victims have the right to decline involvement with the police.

The University Police will assist any victim with notifying local police if they so desire at the following agencies:

- **Glassboro Campus:** Glassboro Police Dept., 1 South Main Street, Glassboro, NJ (856) 881-1500
<http://www.glassboropd.org/>
- **Cooper Medical School (CMSRU), Camden Academic Building (RUCAB) (Camden Campuses):** Camden County Metro Police, 800 Federal Street, Camden, NJ (856) 757-7440
<http://camdencountypd.org/>
- **RowanSOM Campus:** Stratford Police Dept., 315 Union Ave., Stratford, NJ (856) 783- 8616
<http://www.stratfordnj.org/emergency-services/pd/pd-home.html>
- **West Campus/South Jersey Technology Park Campus:** (Depending on location of incident)
Mantua Twp. Police Dept., 405 Main St., Mantua, (856) 468-1920
<http://www.mantuatownship.com/departments/police/>
Harrison Twp. Police Dept., 137 North Main St., Mullica Hill, (856) 478-6839
<http://harristownship.us/municipal-departments/police-department/>

Reporting Domestic Violence, Dating Violence, Sexual Assault, or Stalking:

If you have been the victim of **domestic violence, dating violence, sexual assault, or stalking**, you should report the incident promptly to the Title IX Coordinator (*contact below*) by calling, writing or coming into the office to report in person **and to the Rowan University Police Department (if the victim so desires).**

Title IX Coordinator:
Bindu Jayne: 856-256-5830, Glassboro Campus
Title IX Manager:
Nyssa Taylor: 856-256-5831, Glassboro Campus
<http://www.rowan.edu/equity/titleix/>

The University will provide victims with a written list of resources, both on -campus and off- campus, to address the medical and other support needs of the victim. A hard copy of the resource list is provided to victims upon meeting with the Office of Equity and Diversity. This same list is also available online and is emailed to any inquiring individuals:

<http://www.rowan.edu/equity/titleix/documents/ImportantResourcesforVictimsofSexualMisconduct.pdf>

NOTE: A resource list is also provided on page 121 and throughout this report section

The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy

2017 Annual Security and Fire Safety Report

Adjudication of Violations: Whether or not criminal charges are filed, the university, or a person, may file a complaint for student peer-to-peer harassment or sexual violence under the Student Sexual Misconduct and Harassment Policy, while complaints regarding sexual harassment or sexual violence by employees and vendors, should be filed under the Employee Sexual Misconduct and Harassment Policy.

Overview of the formal Student Title IX Complaint process:

✓ Report Received
✓ Title IX Manager meets with complainant and discusses reporting options/interim measures/resources (<i>*Approximately 7 days after the report is received</i>)
✓ Notice Letter to respondent and Investigator assigned
✓ Investigation conducted (<i>*Completed approximately 45 days after the report is received</i>)
✓ Report Written/Reviewed by Title IX Manager and Coordinator
✓ Report submitted to Asst. Vice President of Community Involvement (<i>*Approximately 45 days after initial report received</i>)
✓ Hearing Panel renders final decision and imposes sanctions if applicable (<i>*Hearing Board panel convened 15-20 days after Assistant Vice President of Community Involvement receives Investigation Report</i>)
✓ Appeal Process

NOTE: *The above times are approximate; The University will ordinarily complete its investigation and disciplinary process, if any, within **sixty (60) calendar days**. All timeframes may be extended by the Title IX Manager or other administrator for good cause, with written notice to the Complainant and the Respondent of the delay and the reason for the delay.

Overview of the formal Employee Complaint process:

✓ Complaint is made to Office of Equity and Diversity (OED)
✓ OED makes determination to proceed to investigation (<i>*When enough information is received from complainant</i>)
○ If NO (NOT INVESTIGATING): Closing Letter is sent to the Complainant
✓ If YES (INVESTIGATING): Interim Measures assessed by OED.
✓ Acknowledgement letter sent to Complainant and Respondent by OED
✓ Investigation by OED (<i>*Approximately within 120 days</i>)
✓ Investigation Report complete and submitted to University President’s designee (<i>*Approximately within 120 days</i>)
✓ Determination letter sent to Complainant and Respondent by President’s designee
○ NOTE: If investigation is incomplete in approximately 100-120 days a Notice of Extension sent to Complainant and Respondent for 60 day extension
✓ Appeal to Civil Service Commission (<i>*Approximately within 20 days of determination letter receipt by Respondent</i>)

NOTE: *The above times are approximate; The University will ordinarily complete its investigation and disciplinary process, if any, within **one hundred and twenty (120) calendar days**. All timeframes may be extended by the Investigator or other administrator for good cause, with written notice to the Complainant and the Respondent of the delay and the reason for the delay.

The **Sexual Misconduct and Harassment Policy Resolution Procedures** criteria and process in depth are explained *in detail* in the following pages of this report.

Student Sexual Misconduct and Harassment Policy Resolution Procedures:**Voluntary Resolution Procedures:**

- Upon request by the parties, some complaints of sexual misconduct can be resolved through voluntary resolution processes that are facilitated by the Title IX Manager. The Title IX Coordinator, the Title IX Manager or other designated administrator will determine whether voluntary resolution is appropriate depending upon the complaint allegations. Voluntary procedures are never applied in cases involving violence or nonconsensual sexual intercourse or penetration.
- If appropriate, the Title IX Manager or designated administrator may arrange for/or facilitate mediation between the involved parties or coordinate other voluntary resolution. Voluntary resolution procedures will be initiated within seven (7) calendar days of the receipt of the Complainant's request for voluntary resolution. Details of the complaint will be given to the Respondent during the first investigatory interview. The University will ordinarily complete the voluntary resolution procedures and disciplinary process, if any, within sixty (60) calendar days. All timeframes set forth in this policy may be extended by the Title IX Manager or other administrator for good cause, with written notice to the Complainant and the Respondent of the delay and the reason for the delay. Mediation procedures are never applied in cases involving sexual assault.
- Voluntary resolution procedures are optional and may be terminated at any time by the parties.
- Once the voluntary resolution procedures have been completed, a voluntary resolution agreement, which outlines the terms agreed upon by the parties, will be provided to both parties simultaneously by the Title IX Manager or appropriate administrator. If either party is unsatisfied with the outcome of the voluntary resolution procedures, the formal resolution procedures may be pursued. If either party alleges that the terms of the voluntary resolution agreement have been breached, the formal resolution procedures will be initiated.

Formal Resolution Procedures:

- The formal resolution procedure will be initiated upon request by either party or when the University determines it is necessary.
- The University will ordinarily complete its investigation and disciplinary process, if any, within sixty (60) calendar days. All timeframes set forth in this policy may be extended by the Title IX Manager or other administrator for good cause, with written notice to the Complainant and the Respondent of the delay and the reason for the delay.
- Once a report of sexual misconduct has been made, an adequate, reliable and impartial investigation into the report will be initiated by the Title IX Manager or appropriate administrator within seven calendar days. The Title IX Coordinator and the Title IX Manager receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation that protects the safety of Complainants and promotes accountability. For reports involving allegations against University employees, the Title IX Coordinator or the Title IX Manager or appropriate administrator may conduct the investigation and resolve the issue according to the employee policy.
- Once the Respondent has been notified of the formal written complaint, the Complainant and the Respondent will be kept informed of all developments and will be advised of the procedures that will guide the resolution of the complaint. Details of the complaint will be given to the Respondent during the first investigatory interview. Both parties will receive timely notice of meetings at which the Complainant or Respondent, or both, may be present. In addition, both parties may be accompanied by an advisor of their choice for any meetings with the Title IX Manager.
- The investigation may include any of the following: interviews of the parties involved, including witnesses, review of written statements, and the gathering of other relevant information. Both parties will have the opportunity to present witnesses and other evidence.

- Title IX Manager will review all of the information gathered during the investigation and will prepare initial findings of fact, which will be shared with the parties. After the parties have been provided the initial findings of fact, the parties will have the opportunity to provide additional or rebuttal information within 7 business days to the Title IX Manager.
- The Title IX Manager will review additional or rebuttal information provided, if any, and will generate a final report with preliminary findings. The preliminary findings will be based on a "Preponderance of the Evidence" standard which means whether "It is more likely than not" that a violation of the Sexual Misconduct and Harassment Policy occurred. The parties will be provided with a copy of the final report with preliminary findings simultaneously and will be advised that the preliminary findings are subject to a hearing under the Student Disciplinary Process.
- The Student Disciplinary Process will be confidential to the extent possible and as allowed by law.
- For complaints that will be adjudicated by the Student Disciplinary Process, the appropriate adjudicator will be determined as follows:
 - Administrative Hearing Officer - If the alleged violation is one for which the Respondent student could not be suspended or expelled from the University, the complaint will be heard by an Administrative Hearing Officer.
 - Sexual Misconduct & Harassment Hearing Board - If the alleged violation is one for which the Respondent student could likely be suspended or expelled from the University, the complaint will be heard by the Sexual Misconduct & Harassment Hearing Board.

- **Administrative Hearing Officers and Hearing Board members receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and on how to conduct an investigation and hearing process** that protects the safety of Complainants and promotes accountability.

NOTE: For example in 2016-2017, The Office of Equity and Diversity held training on topics including, the student conduct process, appropriate questioning, assessing credibility, determining sanctions, bias in hearings, trauma informed processes, and recent Title IX-related litigation. Those who participated were the Title IX investigators, Sexual Misconduct Appeals Board members, Sexual Misconduct Hearing Board members and the Administrative Hearing officers who adjudicate the Title IX related matters.

- The Respondent and the Complainant will receive timely notice in writing of the date and time of the hearing before the Sexual Misconduct & Harassment Hearing Board or appropriate Administrative Hearing Office
- The Respondent and the Complainant will have the opportunity to make a request to the Assistant Vice President for Civic Involvement for witnesses to participate in the hearing on their behalf. The parties will have an opportunity to present witnesses and other evidence.
- The Respondent and the Complainant must notify the Assistant Vice President of any advisors and witnesses attending the hearing 5 (five) business days prior to the hearing.
- Any additional scheduling requests must be directed to the Assistant Vice President to be determined.
- If a sexual misconduct or harassment case based on the same alleged incident(s) is also being heard by a civil or criminal court, the University retains the right to hear the case before, after, or during the same time as the civil or criminal case, and to implement appropriate action (such as No Contact Directives, removal from campus residence facilities, removing a student from a class or classes or Interim Suspension) to maintain the safety of the parties involved and the campus.
- The University will attempt to schedule a hearing within 20 business days after receipt of the Investigative Report with preliminary findings.
- The Assistant Vice President for Civic Involvement (or designee) will assemble a Sexual Misconduct & Harassment Hearing Board of at least three trained staff members to hear appeals and will serve as the

Chair. Each Sexual Misconduct & Harassment Hearing Board will be composed of representatives of both genders.

- All hearings will be closed to the public.
- Each Board member must indicate to the Assistant Vice President within 3 days prior to the hearing whether they have knowledge of the participants in the case that may impair – or may be perceived to impair – their ability to hear and determine a case impartially, and to excuse themselves if their participation might compromise the integrity of the hearing process.
- All hearings will be audio recorded. A digital file will be made available to the Complainant and/or Respondent student in the event a request for an appeal is filed.
- Board members will be provided with access to written information and evidence at least 24 hours prior to the hearing.
- The Respondent and the Complainant may each be accompanied by an Advisor. The Advisors are present to support the parties and to provide advice on procedural matters. The Advisors do not have speaking privileges during the hearing. A hearing will not be cancelled or postponed in the event an Advisor does not attend. If the Advisor is not able to attend, the Respondent or the Complainant should arrange for a substitute advisor.
- If the Respondent or the Complainant fails to appear at the hearing, the matter will be resolved in their absence.
- Witnesses may be present at the hearing only at the time they are called to participate. A hearing will not be cancelled or postponed if a scheduled witness does not attend.
- Written statements of witnesses not in attendance due to extraordinary circumstances may be considered by the Sexual Misconduct & Harassment Hearing Board, if approved by the Chair.
- In making its determination the Sexual Misconduct & Harassment Hearing Board will consider only the evidence admitted at the hearing and the admission of evidence will be within the discretion of the Chair. At the start of the hearing, the Chair will ask if the Respondent has received the formal complaint, and if the nature of the formal complaint is understood. The designated administrator will present the formal complaint along with the information obtained through the investigative process to the Sexual Misconduct & Harassment Hearing Board, if applicable. Only the information and evidence related to the alleged violations set forth in the formal complaint will be considered. The remainder of the hearing will customarily proceed in the following order:
 - Opening statement from the Complainant.
 - Opening statement from the Respondent.
 - Complainant and Respondent questioning of witnesses (each witness will be questioned separately).
 - Board questioning of witnesses (each witness will be questioned separately then excused).
 - Board questioning of the Complainant and the Respondent.
 - Respondent's responding statement.
 - Complainant's responding statement.
 - Final questions from Board
 - Respondent student's closing statement.
 - Complainant's closing statement.
- The Sexual Misconduct & Harassment Hearing Board will deliberate in private and make an appropriate determination based on the information presented during the hearing.
- The Sexual Misconduct & Harassment Hearing Board by a majority decision will determine whether or not the Respondent student violated the Sexual Misconduct and Harassment Policy as alleged in the formal complaint by finding either: "In violation" or "Not in violation" of the Sexual Misconduct and

Harassment Policy. The Sexual Misconduct & Harassment Hearing Board's determination will be based on a "Preponderance of the Evidence" standard which means the Board will determine whether "it is more likely than not" that a violation of the Sexual Misconduct and Harassment Policy occurred.

- If a determination of "In violation" is rendered, the Sexual Misconduct & Harassment Hearing Board will determine an appropriate sanction(s) consistent with those specified in the Rowan University Student Code of Conduct, "Standard Sanctions for Sexual Misconduct and Harassment Violations".
- The Sexual Misconduct & Harassment Hearing Board will have up to 10 (ten) business days to render a decision.
- The Assistant Vice President will notify the Respondent and the Complainant simultaneously in writing of the decision.
- The Respondent and the Complainant may file a written appeal of the decision in accordance with established procedures (See Section H of the Student Sexual Misconduct and Harassment Policy).
- The Assistant Vice President will notify the Respondent and the Complainant simultaneously in writing of any change to the results prior to final imposition and the date of final imposition.

Appeal Procedures:

NOTE: The appeals processes are described in the Sexual Misconduct Policy, including information about how to file appeal, the basis for the appeals and any associated timelines, which all parties receive copies of at the beginning of the process.

- (a) Upon receiving notification of the outcome of a hearing conducted by the Sexual Misconduct & Harassment Hearing Board or the outcome of the conclusion reached by the Administrative Hearing Officer, the Respondent or the Complainant may file an appeal under the following circumstances:
- (b) The specified procedural error(s) or error(s) in the interpretation of University regulations is so substantial as to effectively deny the participant a fair hearing;
- (c) New and significant information has become available which could not have been discovered by a properly diligent person before or during the hearing;
- (d) The sanction is inappropriate in light of the violation; or the facts of the case were insufficient to establish that a violation occurred.
- If information is brought to the Vice President for Student Life and Dean of Students that merits an appeal under any of the reasons stated above, the Vice President or designee can also file an appeal request.
- All appeals must be submitted within five (5) business days of the date on the letter informing the parties of the decision, unless extenuating circumstances (i.e., mental incapacity, hospitalization) impede the filing of the appeal. Appeals must be submitted in writing to the Assistant Vice President for Civic Involvement and should explain in detail the basis of the request, including any supporting documentation.
- Upon receipt of the written appeal, the Assistant Vice President for Civic Involvement will defer the imposition of the sanction(s) pending the decision on the appeal. Note: Interim Suspension, no contact order directives and other interim restrictions will remain in effect during the appeal process.
- Cases adjudicated by the Sexual Misconduct & Harassment Hearing Board will be forwarded to the Sexual Misconduct & Harassment Appeals Board. All other cases will be forwarded to the Vice President for Student Life and Dean of Students or designee.
- An appeal will be responded to within fifteen (15) business days and a final decision will be issued in writing either accepting or denying the appeal and giving the reasons for this decision.
- The Sexual Misconduct & Harassment Appeals Board:
 - The Assistant Vice President for Civic Involvement convenes the Sexual Misconduct & Harassment Appeals Board. The Board is comprised of three members of the University's Administration

(appointed by the Office of the President). Designees may be used in any of the positions. Each member must be in attendance for a quorum.

- Appeal Officers and Appeals Board members receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of Complainants and promotes accountability
- The Sexual Misconduct & Harassment Appeals Board will review the written appeal and all documentation contained in the case file in a closed meeting. The decision to deny or uphold the appeal will be made by a simple majority vote. If an appeal is upheld based on procedural error or new information (reasons a or b above), the case will be remanded to the Sexual Misconduct & Harassment Hearing Board for re-opening of the hearing. If an appeal is upheld based on disproportionate sanction or lack of sufficient information (reasons c or d above), the Sexual Misconduct & Harassment Appeals Board will render the appropriate determination and/or sanction.
- Normally, all Sexual Misconduct & Harassment Appeals Board decisions are final and will be forwarded to the Office of Community Standards for immediate implementation. For cases involving an expulsion of a student, the Respondent, the Complainant, or the Vice President for Student Life and Dean of Students or designee (in Sexual Misconduct & Harassment Hearing Board cases) may request that the University President's Chief of Staff review the decision of the Sexual Misconduct & Harassment Appeals Board.
- A request for review by the University President's Chief of Staff must be made within two (2) business days of the date on the letter informing the parties of the Sexual Misconduct & Harassment Appeals Board decision. The request must be submitted in writing to the Office of Community Standards and must include clear and convincing reasons to change the decision of the Sexual Misconduct & Harassment Appeals Board. The Chief of Staff may or may not elect to review a decision. The request for review will be responded to within 15 days by the Chief of Staff.
- If the Chief of Staff elects to review the determination, the Chief of Staff shall only overturn the decision if the facts presented demonstrate that the Appeals Board's determination was arbitrary and capricious. This means that the decision will be overturned only if the decision was invalid because it was made on unreasonable grounds or without consideration of the circumstances.
- When it is not possible for the Sexual Misconduct & Harassment Appeals Board to meet within the established time, an appeal from Sexual Misconduct & Harassment Hearing Board cases may be reviewed by the Vice President for Student Life and Dean of Students for final disposition.
- The appeals process described above will be the final step in the discipline process and constitutes final agency action.

Sanctions and Protective Measures: In all cases, investigations that result in a finding of more likely than not that a violation of the Sexual Misconduct and Harassment Policy occurred will lead to the initiation of disciplinary procedures against the accused individual.

Standard Sanctions for Sexual Misconduct and Harassment Violations by Students:

- Not all forms of sexual misconduct will be deemed to be equally serious offenses, and the University reserves the right to impose differing sanctions, ranging from official warning to expulsion, depending on the severity of the offense. The University will consider the concerns and rights of the complainant and the Respondent of sexual misconduct or harassment.
- The Administrative Hearing Officer or the Sexual Misconduct & Harassment Hearing Board will determine the most appropriate sanction in each specific case, taking into consideration the severity of the conduct represented in the complaint as well as any mitigating circumstances. There will be no

deviation from the range of standard sanctions unless compelling justification exists to do so. RowanSOM and CMSRU students should be aware that they may be subject to additional disciplinary action and/or sanctions due to the professional or ethical standards of RowanSOM and CMSRU.

- Standard Sanctions for Sexual Misconduct and Harassment Violations:
 - *Any violation involving the use, attempted use; or threat of use of a weapon or other dangerous, illegal, or hazardous, object; or, the use or attempted use of a drug or intoxicant to incapacitate a person.*
 - First Violation - University Expulsion, Notification of Parent/Guardian
 - Second Violation - University Expulsion
 - *Any form of non-consensual sexual intercourse or penetration*
 - First Violation - University Expulsion, University Suspension, Notification of Parent/Guardian
 - Second Violation - University Expulsion
 - *Non-consensual Sexual Contact without use of a weapon, drug or intoxicant; Domestic Violence; Dating Violence; Stalking; Sexual Exploitation or Sexual Harassment*
 - First Violation - Disciplinary probation, University Suspension, or Expulsion; Suspension of Campus Housing Privileges (if the student is not Suspended from the University and lives in Campus Housing), educational sanctions, Notification of Parent/Guardian
 - Second Violation - University Expulsion

The Student Sexual Misconduct and Harassment Policy, in its entirety, can be found at:

<https://confluence.rowan.edu/display/POLICY/Student+Sexual+Misconduct+and+Harassment+Policy>

Employee Sexual Misconduct and Harassment Policy Resolution Procedures:

A complaint alleging that a Rowan employee or vendor engaged in sex discrimination will be adjudicated under the Rowan Employee Sexual Misconduct and Harassment Policy.

Formal Procedures:

The formal resolution procedure will be conducted in accordance with the New Jersey State Policy Prohibiting Discrimination in the Workplace and New Jersey State Model Procedures for Internal Complaints Alleging Discrimination in the Workplace except for the following provisions:

- The University will ordinarily complete its investigation and disciplinary process, if any, within one hundred and twenty (120) calendar days. All timeframes set forth in this policy may be extended by the Investigator or other administrator for good cause, with written notice to the Complainant and the Respondent of the delay and the reason for the delay.
- Findings will be based on a “Preponderance of the Evidence” standard which means whether “It is more likely than not” that the incident happened as alleged and that a violation of the policy was substantiated.
- The investigation process will be confidential to the extent possible.
- Both the accused and complainant may each be accompanied by an advisor of their choice in all meetings throughout the investigatory process. Employees may also have their union representative present if they choose.

NOTE: The 120 day timeframe includes the investigation process, which includes conducting the fact-finding investigation, determining whether the respondent is responsible based on the preponderance of the evidence, and, providing an investigative report to the President’s designee.

Sanctions for violations of the Employee Sexual Misconduct and Harassment Policy:

An appropriate sanction in each specific case will be determined, taking into consideration the severity of conduct represented in the complaint as well as any mitigating circumstances. Employees are subject to disciplinary and/or personnel action up to, and including, termination. All corrective action will be done in compliance with applicable contract agreements and may include, but not be limited to, referral for training, referral for counseling, written or verbal reprimand, suspension, reassignment, demotion or termination of employment. The University Employee Sexual Misconduct and Harassment Policy, in its entirety, can be found at: <http://www.rowan.edu/equity/documents/employeesexualmiscon.pdf>

Assistance for Victims: Rights & Options: Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the university will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. Additionally, victims will be provided with an explanation of the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault and stalking. A hard copy of the resource list is provided to victims upon meeting with the Office of Equity and Diversity. This same list is also available online and is emailed to any inquiring individuals. From our initial point of contact with the victim, through the final disposition of their case, we will make every effort to ensure that the victims and witnesses are treated with dignity and compassion by the criminal justice system.

New Jersey Sexual Assault Complainant's Bill of Rights: A college or university in a free society must be devoted to the pursuit of truth and knowledge through reason and open communication among its members. Academic communities acknowledge the necessity of being intellectually stimulating where the diversity of ideas is valued. Its rules must be conceived for the purpose of furthering and protecting the rights of all members of the university community in achieving these ends. The boundaries of personal freedom are limited by applicable state and federal laws and institutional rules and regulations governing interpersonal behavior. In creating a community free from violence, sexual assault and non-consensual sexual contact, respect for the individual and human dignity are of paramount importance. The state of New Jersey recognizes that the impact of violence on its victims and the surrounding community can be severe and long lasting. Thus, it has established this Bill of Rights to articulate requirements for policies, procedures and services designed to insure that the needs of victims are met and that the colleges and universities in New Jersey create and maintain communities that support human dignity. See: <https://confluence.rowan.edu/display/POLICY/Student+Code+of+Conduct>

2017 Annual Security and Fire Safety Report

Bill of Rights: The following Rights shall be accorded to victims of sexual assault that occur on the campus of any public or independent institution of higher education in the state of New Jersey, and where the victim or alleged perpetrator is a student at that institution, and/or when the victim is a student involved in an off-campus sexual assault.

Human Dignity Rights: to be free from any suggestion that victims must report the crimes to be assured of any other right guaranteed under this policy; to have any allegations of sexual assault treated seriously; the right to be treated with dignity; to be free from any suggestion that victims are responsible for the commission of crimes against them; to be free from any pressure from campus personnel to: report crimes if the victim does not wish to do so, report crimes as lesser offenses than the victim perceives the crime to be, refrain from reporting crimes, refrain from reporting crimes to avoid unwanted personal publicity.

Rights to Resources On and Off Campus: to be notified of existing campus and community based medical, counseling, mental health and student services for victims of sexual assault whether or not the crime is formally reported to campus or civil authorities; to have access to campus counseling under the same terms and conditions as apply to other students in their institution seeking such counseling; to be informed of and assisted in exercising: any rights to confidential or anonymous testing for sexually transmitted diseases, human immunodeficiency virus, and/or pregnancy, any rights that may be provided by law to compel and disclose the results of testing of sexual assault suspects for communicable diseases.

Campus Judicial Rights: to be afforded the same access to legal assistance as the accused; to be afforded the same opportunity to have others present during any campus disciplinary proceeding that is allowed the accused; to be notified of the outcome of the sexual assault disciplinary proceeding against the accused.

Legal Rights: to have any allegation of sexual assault investigated and adjudicated by the appropriate criminal and civil authorities of the jurisdiction in which the sexual assault is reported; to receive full and prompt cooperation and assistance of campus personnel in notifying the proper authorities; to receive full, prompt and victim-sensitive cooperation of campus personnel with regard to obtaining, securing and maintaining evidence, including a medical examination when it is necessary to preserve evidence of the assault.

Campus Intervention Rights: to require campus personnel to take reasonable and necessary actions to prevent further unwanted contact of victims by their alleged assailants; to be notified of the options for and provide assistance in changing academic and living situations if such changes are reasonably available.

Statutory Mandates: Each campus must guarantee that this Bill of Rights is implemented. It is the obligation of the individual campus governing board to examine resources dedicated to services required and to make appropriate requests to increase or reallocate resources where necessary to ensure implementation. Each campus shall make every reasonable effort to ensure that every student at the institution receives a copy of this document. Nothing in this act or in any "Campus Assault Victim's Bill of Rights" developed in accordance with the provisions of this act shall be construed to preclude or in any way restrict any public or independent institution of higher education in the state from reporting any suspected crime or offense to the appropriate law enforcement authorities.

In New Jersey, a **victim of domestic violence, dating violence, sexual assault or stalking** has the following rights:

- To be informed about the criminal justice process.
- To be free from intimidation.
- To have inconveniences associated with participation in the criminal justice process minimized to the fullest extent possible.
- To make at least one telephone call from the police station provided the call is reasonable in both length and location called.
- To medical assistance if, in the judgment of the law enforcement agency, medical assistance appears necessary.
- To be notified if presence in court is not needed.
- To be informed about available remedies, financial assistance and social services.
- To be compensated for their loss whenever possible.
- To be provided a secure, but not necessarily separate, waiting area during court proceedings.
- To be advised of case progress and final disposition.
- To the prompt return of property when no longer needed as evidence.
- To submit a written statement about the impact of the crime to a representative of the county prosecutor's office which shall be considered prior to the prosecutor's final decision concerning whether formal criminal charges will be filed; and
- To make, prior to sentencing, an in-person statement directly to the sentencing court concerning the impact of the crime. This statement is to be made in addition to the statement permitted for inclusion in the persistence report.

Orders of Protection:

The Rowan University Police Department takes Domestic Violence, which includes Dating Violence very seriously. Our officers will respond immediately to any call regarding Domestic Violence; it is the primary duty of our responding officers to enforce the law and to protect the victim in any Domestic/Dating Violence situation. For your safety, **we encourage people who are experiencing Domestic Violence to call the police as soon as safely possible.** If you were unable to contact the police or were too afraid to contact the police at the time the violence occurred, you can still make a report later. As a victim of Domestic/Dating Violence, it is your right to file a police report in any of the following locations:

- In the jurisdiction where the act of DV occurred
- In the jurisdiction where the defendant resides
- In the jurisdiction where the victim resides or is sheltered – this means if you are a Rowan student, living on campus, you can make a report with the Rowan Police (even if the act of DV was committed somewhere else)

What is a Restraining Order?

- There are two different types of restraining orders – **Temporary Restraining Orders (TRO)** and **Final Restraining Orders (FRO)**. Both types of restraining orders are legally enforceable documents that prohibit your abuser from having contact with you. When a restraining order of any type is in effect, your abuser cannot see you, or contact you in any way. If your abuser violates the restraining order, he or she will be arrested.
- A TRO is just what it sounds like – temporary. A victim of Domestic Violence can apply for this type of restraining order at any time. If granted, the TRO will remain in effect until a scheduled hearing with a Family Court judge. At this hearing you will explain to the judge why you filed for a TRO, and the judge will decide whether or not you need a Final Restraining Order. Your abuser will also be at the FRO

hearing and will have a chance to give his/her side of the story to the judge. If the judge grants a FRO, that order will remain in effect permanently (unless you choose to have the order dismissed).

How can I get a Temporary Restraining Order (TRO)? If the incident is NOT In PROGRESS. If it is occurring, in PROGRESS **call 9-1-1.**

- There are two ways to apply for a TRO. On Monday through Friday between the hours of 8:30am – 3:30pm, you can go directly to the **Family Court for your county.**
 - Gloucester County - 2 South Broad Street, Woodbury, NJ 08096 (856) 686-7410
 - Camden County - 101 South 5th Street, Camden, NJ 08103 (856-379-2200)
- Or, you can go to your local police department.

Once you arrive at the courthouse, tell a court employee that you are there to apply for a TRO. They will give you papers to fill out and provide assistance to you. If you are not comfortable going to the courthouse by yourself, or **if you are confused about the process, contact the Rowan Police Department at (856) 256-4922. A Rowan police officer will assist you in filing for a TRO.**

If you wish to apply for a TRO at any time other than regular business hours, contact the Rowan Police Department. An officer will assist you in applying for a TRO over the phone. The officer will take a statement from you regarding the incident of domestic violence that prompted you to apply for the TRO. The officer will then contact a Municipal Court Judge via phone. The judge will speak to you briefly on the phone, and will then make a determination of whether or not to grant your TRO.

- When your TRO is granted, you will be given a court date to appear before a judge in Family Court. At the Family Court hearing, the judge will determine whether or not to grant a Final Restraining Order.

NOTE: Please also see the Department of Public Safety Victim/Witness Services Domestic Violence page: <http://www.rowan.edu/safety/services/victimwitness/domesticviolence.html>

Rowan University complies with New Jersey law in recognizing orders of protection TRO, Temporary Restraining Orders and FRO, Final Restraining Orders. Family court will provide a copy of the order to Campus Police and the Office of the Title IX Coordinator. A complainant may then meet with Campus Police to develop a Safety Action Plan, which is a plan for campus police and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, providing a temporary cellphone, changing classroom location or allowing a student to complete assignments from home, etc. The University cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s). The victim is required to apply directly for these services in conjunction with campus law enforcement, local law enforcement and the appropriate county services which in each county

Upon notice of an incident or at the request of a complainant/victim, Student Affairs administrators may issue an institutional no contact directive to the involved students. The mutual no contact directive is effective both on and off campus and will typically remain in place for the remainder of students' academic careers. Students may appeal to a designated Student Affairs Administrator to request that the directive be modified or lifted. Alleged violations of the directive are enforced under the Student Code of Conduct. The final disposition of a no contact directive is determined by the Title IX investigation and/or the adjudication of the complaint through the University disciplinary process. To the extent of the involved students' cooperation and consent, university offices will work cooperatively to ensure that the students' health, physical safety, work and academic status are protected, pending the outcome of a formal university investigation of the complaint.

2017 Annual Security and Fire Safety Report

While the University’s investigation is pending, the University will offer interim measures to protect the Complainant(s) and others. Interim measures may include but are not limited to: safety plan development (including escorts, special parking arrangements, providing a temporary cellphone), no contact directives, interim suspension from campus or residence privileges, modification of living arrangements, change of on-campus student housing assignment, exam (paper or assignment) rescheduling, taking an incomplete grade in a class, transferring of class sections, alternative course completion options, changing transportation and working situations, assistance with the University disciplinary process, referrals to on-campus resources or reporting to police. The University will maintain as confidential any protective measures provided to the Complainant, to the extent that maintaining such confidentiality would not impair the ability of the University to provide the protective measures. These measures can be offered regardless of whether or not the Complainant chooses to report the crime to Rowan Public Safety or local law enforcement. If the University’s investigation establishes that a violation of the policy has occurred, the University will offer remedies to the Complainant, which may include, but are not limited to, the measures listed above. In addition, Rowan University will provide written notification to victims about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration, student financial aid, and other services available for victims, both at Rowan University and in the surrounding communities. A hard copy of the resource list is provided to victims upon meeting with the Office of Equity and Diversity. This same list is also available online and is emailed to any inquiring individuals.

Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Further, the institution will maintain as confidential, any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures. The University does not publish the name of crime victims nor house identifiable information regarding victims in the campus police departments Daily Crime Log or online. Victims may request that directory information on file be removed from public sources by a request to Public Safety Department designee for Crime Log entries.

Contact Information for victims of Domestic Violence, Dating Violence, Sexual Assault & Stalking:

(Rowan University will provide written notification to student and employees about the following)

<u>On-Campus Resources:</u>	
▪ Counseling & Mental Health	(856) 256-4222
▪ Health	(856) 256-4333
▪ Victim Advocacy	(856) 256-4283
▪ Visa and Immigration Assistance	(856) 256-4249
▪ Student & Financial Aid, Glassboro	(856) 256-4250
▪ Student & Financial Aid, Stratford	(856) 566-6008
▪ Legal Assistances	(856) 256-4540
▪ Student Affairs, CMSRU	(856) 361-2805
▪ Student Services, RUCAB	(856) 361-2900
<u>Off Campus Resources:</u>	
▪ Rape, Abuse and Incest National Network:	http://www.rainn.org
▪ Department of Justice:	http://www.ovv.usdoj.gov/sexassault.htm
▪ Department of Education, Office of Civil Rights:	http://www2.ed.gov/about/offices/list/ocr/index.html
▪ N.J. Victims of Crime Compensation Office:	http://www.nj.gov/oag/njvictims/index.html

Community Services:

Services Empowering Rights of Victims Program (SERV):

SERV is a program which is run by the Center for Family Services, Inc. (a nonprofit human services agency). SERV provides 24-hour emergency safe housing, counseling, support groups, outreach, advocacy and accompaniments for victims of domestic and sexual violence. SERV provides free counseling services to victims of domestic and sexual violence, and also will provide an advocate to accompany victims and witnesses to court appearances. SERV also runs an anonymous 24-hour crisis hotline at (866) 295-SERV (7378). Victims of violence can call this hotline 24/7 and speak to a crisis counselor anonymously.

New Jersey Victims of Crime Compensation Board (VCCB):

The New Jersey VCCB may help ease the financial burden faced by crime victims. Services covered by the VCCB include: benefits for mental health counseling, medical bills, loss of earnings, funeral expenses (up to \$5000), crime scene clean-up, relocation expenses, child care/day care services, victims’ rights attorney fees, domestic help, and other victim services related to crimes. For further information on filing procedure time requirement and benefit restrictions, please contact the VCCB by phone at 1-877-658-2221 or visit the VCCB website at: www.nj.gov/victims/

Legal Assistance:

For students only:

- Office of Student Government Association, (856) 256-4540

Off Campus Legal Assistance Resources:

- Legal Services of New Jersey, 1-888-576-5529 www.LSNJLAW.org
- Southern New Jersey Legal Services, 1-800-496-4570
- Rutgers Law Camden DV Clinic, 856-255-6425
- Gloucester County Legal Referral Service, 856-848-4589
- Department of Justice - <http://www.ovw.usdoj.gov/sexassault.htm>
- Department of Education, Office of Civil Rights, New York Office
 - Telephone: (646) 428-3800 Email: OCR.NewYork@ed.gov

NOTE: Also see “Important Resources for Victims Guide” section of this report found on page 121

Confidentiality: When a complainant does not consent to the disclosure of his or her name or other identifiable information to the alleged perpetrator, the university’s ability to respond to the complaint may be limited. The University will **protect the identity of persons** who report having been victims of sexual assault, domestic violence, dating violence, or stalking to the fullest extent of the law and as previously mentioned in this report.

Registered Sex Offender:

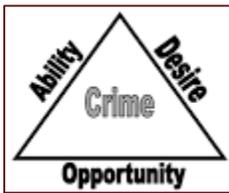
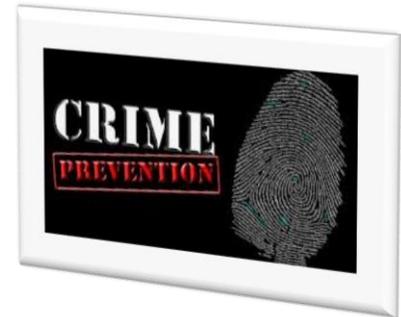
Campus Sex Crimes Prevention Act (CSCPA): The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student.

In New Jersey, **convicted sex offenders must register with the Rowan University Public Safety Police Services.** You can link to this information, which appears on Public Safety website, by accessing (Clery tab) <http://www.rowan.edu/safety/> or by accessing the New Jersey Sex Offender Registry operated by the New Jersey State Police directly. <http://www.njsp.org/sex-offender-registry/index.shtml>

❖ Reference the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921)

Security Awareness/Procedures and Practices/Crime Prevention Programs:

Rowan University's Department of Public Safety is committed to the concept of **Crime Prevention while utilizing Crime Prevention through Environmental Design (CPTED) philosophy**. Employing a universal departmental involvement philosophy towards our crime prevention programs throughout the University. The program's objective is to communicate safety and security concepts throughout all of our campus communities. Outreach to our campus includes email and message board announcements/bulletins, staffing tables at events and also providing in-person presentations, as well as printed materials.



The Crime Prevention program educates our students and staff. These “**Crime Prevention and Security Awareness**” topics include **the Crime Prevention Triangle, property protection (including vehicle and bike security), personal safety awareness and protection (to include Sexual Assault, Domestic Violence, Dating Violence, and Stalking Prevention)**, as well as **other timely issues in public safety**. Officers are available upon request to provide training presentations on all our campuses.

Overview on the Glassboro and West (South Jersey Technology Park) Campuses for example:

The Rowan University Department of Public Safety offers an average of four crime prevention and security awareness educational programs per month. These programs address topics such as personal safety, alcohol and drug abuse awareness and sexual assault prevention. The University provides various programs to the campus community, students and staff, such as RAD (Rape Aggression Defense), Green Dot, Crime Prevention and Active Shooter Presentations on an annual basis of approximately 24 per year. Similar programs are provided to students and staff at the University's other campuses as outlined further in this report section, to include but not limited to Active Shooter, Campus Security and Safety Awareness and Crime Prevention. In 2016, approximately 106 “Community Policing” related calls for service were handled.

Primary Programs (New Students and Employees) designed to inform about Security Awareness (Procedures and Practices) and Crime Prevention:

Orientation programs in 2016-2017 offered by the Department of Public Safety included presentations on the Clery Act, Rowan Alert System, Alcohol Awareness, Emergency Communications, Campus Shuttle/Walking Escort, Reporting Suspicious Activity, Campus Safety and Crime Prevention. Safe Choice presentations were conducted by Officers.

Ongoing Programs (all employees and students) designed to inform about Security Awareness (Procedures and Practices) and Crime Prevention:

Programs offered in 2016-2017, have included Overview on the Clery Act, Drug and Alcohol Awareness, Domestic/Dating Violence, Sexual Assault Awareness, Crime Prevention Tips, Bicycle and Pedestrian Safety, Emergency Preparedness and Active Shooter. The following examples, but not limited to, of the frequency and content of these programs which are offered to students and employees each year:

Name of Program	Topics/Information Covered	Months Held
Active Shooter Training	Rowan Police trained the Res. Life (RLUH) graduate staff on awareness/safety actions if there is an active shooter on campus	August, 2016

2017 Annual Security and Fire Safety Report

Active Shooter Training	Rowan Police trained the student groups and departments on awareness/safety actions if there is an active shooter on campus	January, March, April, 2017
Campus Student Patrol and CSA Staff Safety training	Student staff are trained on proper techniques and practices in campus awareness while patrolling campus by Rowan Public Safety	August, 2016, 2017
Defensive Driving Safety	Presentation by Rowan Police on Defensive Safety for the Campus	June, 2017
RAD Training (All Campuses)	Teaching women defensive concepts and techniques against various types of assault, by utilizing easy, effective and proven self-defense tactics.	Offered regularly Five trainings, 2016 March, April, 2017
Residential Safety Program	Rowan Public Safety and the Community Safety Assistants discussed safety tips for residential students	March, 2017
Safety Matters Week - Dos and DoNuts to Be Safe On Campus Series	Rowan Public Safety Officers and RLUH staff sponsored programs on campus safety for 4 evenings across the residential communities	October, 2016
Campus Safety Program	Rowan Police gave presentation on Campus Safety for residential students	March, 2017
Safety Thirst	Program for Magnolia/Willow residents on safety awareness when going to campus parties	November, 2016
Self Defense	Student residents learned basic moves for self-defense if in a unsafe situation	March, 2017

Additional examples on Security Awareness (Procedures and Practices) and Crime Prevention programs offered on these campuses:

Cooper Medical School of Rowan University (CMSRU):

- Public Safety delivers safety and security orientation to new medical students every August.
- Active shooter training has been offered periodically to students and staff.

Rowan University Camden Academic Building (RUCAB):

- Students participate in the Glassboro Campus orientation program every June.
- Active shooter training has been offered periodically to students and staff.

Rowan School of Osteopathic Medicine (RowanSOM):

- New students and employees during their respective orientations receive training presentations given by Public Safety to include Campus Safety, Crime Prevention and Awareness Tips, RAD training opportunities, public safety procedures and parking.
- Throughout the year Public Safety conducts training seminars for all employees and students to include Active Shooter, R.A.D. training and crime prevention awareness.

The Wellness Center also offered many programs, throughout 2016-2017, which included:

- Guest Speaker Presentations: AOD speaker Events, Alcohol, Marijuana and Other Drugs
- Rowan 101: Suicide Prevention, Alcohol/Drug Awareness
- Sex Jeopardy: Sexual Health

In review, awareness and prevention programs offered (and also planned in the future) by Public Safety have included RAD training, Drug and Alcohol Awareness, Domestic/Dating Violence and Sexual Assault Awareness, Crime Prevention Tips, Bicycle and Pedestrian Safety and Emergency Preparedness. The overview in this section provided you examples of the frequency and content of the programs which are offered to students and employees each year.

Other services which are provided for our University community include:

Campus Shuttle Service: The purpose of the shuttle service program is to provide safe transportation to designated stops on campuses for members of the University who would otherwise have to walk alone at night or are concerned about their personal safety. Shuttle service is free to Rowan University students, faculty and staff with a valid Rowan ID. **To catch the Campus Shuttle, to view the stops on a map and details on schedules, etc., please go to:** <http://www.rowan.edu/home/map/about/visiting-rowan/shuttle-services>

Walking Escort Service: Rowan University is committed to the mission to ensure the health, safety, and welfare of the Rowan community. The Department of Public Safety offers a walking escort service for any student, employee, or visitor who may feel unsafe walking from one location to another on campus.

- At the **Glassboro or Rowan SOM** campuses call (856) 256-4922 to request a walking escort.
- At **CMSRU or RUCAB** campuses call (856) 361-2880, or stop at the front desk of Rowan Security to request a walking escort.

This program will assign calls as they are received. **PLEASE NOTE:** There may be a delay in responding to your request due to a high volume of calls or other unforeseen circumstances.

Bike Patrol: The Rowan University Bike Patrol Unit is comprised of a mixture of security officers and police officers. The Bike Patrol Unit operates twenty-four hours a day seven days a week, weather permitting at the Glassboro and RowanSOM campuses. These officers perform the same duties as other uniformed officers on campus however; they are able to navigate more easily throughout the campus.

The benefits of having the bike unit on campus are that it promotes high visibility of the officers, which enables the campus community to feel safer while moving about the campus. It also makes the officer more approachable to the students, faculty, and staff in a time of need. It allows the officer to interact more easily with the Rowan community. The bike patrol officers are able to conduct routine patrol functions that a patrol officer in a vehicle would not be able to complete. The Rowan University Bike Patrol Unit welcomes interactions with the Rowan University community so please do not hesitate to approach a bike officer and ask questions. Please feel free to contact the Department of Public Safety with any questions you may have about our bike unit.



Rape Aggression Defense (R.A.D): The **Rape Aggression Defense System** is a program of realistic, self-defense tactics and techniques. It is a comprehensive course for women that begin with **awareness, prevention, risk reduction and avoidance**, while progressing on to the basics of hands-on defense training. **R.A.D. is not a martial arts program.** Our courses are taught by certified R.A.D. instructors and provide you with a workbook/reference manual. This manual outlines the entire physical defense program for reference and continuous personal growth. The R.A.D. System of Physical Defense is currently being taught at many colleges and universities. The growing, widespread acceptance of this system is primarily due to the **ease, simplicity and effectiveness** of our tactics, solid research, and unique teaching methodology.

The R.A.D. Systems is dedicated to teaching women defensive **concepts and techniques against various types of assault**, by utilizing **easy, effective and proven self-defense tactics**. Our system of realistic defense will provide a woman with the knowledge to make an educated decision about resistance.

❖ **R.A.D. Objective:** "To develop and enhance the options of self-defense, so they may become viable considerations to the woman who is attacked."

- Somewhere in America, a woman is sexually assaulted every 2 minutes, according to the U.S. Department of Justice.
- Approximately 68% of rape victims knew their assailant. [Violence against Women. Bureau of Justice Statistics, U.S. Dept. of Justice, 1994]

Safety and survival in today's world requires a definite course of action. We provide effective options by teaching women to take an active role in their own self-defense and psychological well-being.

R.A.D. Course Description: 12 hr. Basic Physical Defense class:

<http://www.rowan.edu/safety/rad/why.html>

Session 1

Utilizing the R.A.D. student manual, students will be involved in a discussion of risk reduction strategies, date rape, continuum of survival, defensive strategies and the basic principles of defense. We also discuss the pros and cons of defensive weaponry, how to develop a defensive mindset, understanding offensive and defensive postures, recognizing vulnerable locations and utilizing personal weapons.

Session 2

Participating students will begin the process of hands on training. The techniques utilized by R.A.D. Systems are based on simple gross motor skills and are developed to the point that they become instinctual through repetition. Students will have the opportunity to use these techniques in dynamic impact training by striking padded equipment held by the instructors. All techniques target a single attacker.

Session 3

Participating students will continue to refine the skills previously learned with "practice, practice and practice."

Session 4

Students will then participate in "simulated assault" scenarios with R.A.D. instructors, who along with participants, wear state-of-the-art protective gear specifically designed for this training. Women have the opportunity to utilize their skills in a safe training environment.



For more information contact:

Rowan University Police

(856) 256-4922

Sergeant Rachel Baum

Sergeant Carrie Rathof



2017 Annual Security and Fire Safety Report

K-9 Unit: Rowan University is committed in providing its students, faculty and guests with different professional police services. The University implemented a Police K-9 unit. The unit consists of one fully certified Police K-9 handler and one certified K-9. The K-9 is a German Shepherd and trained in explosive detection and crossed trained in patrol work. The K-9 is capable of detecting over 20 explosive compounds and can also perform valuable services such as article(s) retrieval, tracking lost person(s) or suspect(s) and can perform building searches to locate hidden suspects. The K-9 is also trained in criminal apprehension.



Training involved with this assignment is constant and entails 100's of hours to obtain certification. The University is better prepared for events and incidents because of having such a special detail and the University community will benefit from having such services.

**For more information contact:
Rowan University Police
(856) 256-4922
Sergeant Carrie Rathof**



Remember: As part of the security/crime prevention awareness programs, students and employees are encouraged to be responsible for their own security and the security of others at all our Rowan University campuses.

Keep in mind, **a few simple precautions or a bit of knowledge might be the difference in a student or staff member becoming a victim of a crime.** Our job is to educate the entire Rowan campus community of these concepts and reinforce them once everyone is educated. We also attempt to locate problem areas or situations on all campuses, i.e. lighting, unsecured equipment, etc. Your safety and security is of our utmost concern. **Our Crime Prevention section and the University encourages your involvement in campus safety issues. We encourage the Rowan community to play a role in being responsible for your security and that of others at the University, on all our campuses.** <http://www.rowan.edu/safety/information/brochures.html>

Students, staff, parents and prospective students may feel free to call at Public Safety for more information on our programs:

Lieutenant Frank Davey: (856) 256-4922



Safety and Security Tips: TO BE AWARE OF AND REMEMBER (Taken from the RLUH check in packet given to every resident)

Safety and Security

Safety Tips

Keeping the residence halls and the campus safe and secure is a shared responsibility. All residents should become familiar with their surroundings and observe the following basic safety and security guidelines to help assure the safety and security of people and property in the residence halls and throughout campus.

- Do not share your keys, ID card or PIN number
- Report lost keys or ID cards immediately.
- Lock your door, even if you are leaving for just a moment.
- Do not prop any exterior doors.
- Don't let strangers follow you into the residence hall as you enter.
- Always exit the building promptly when the fire alarm sounds.
- Show proper ID to the security staff.
- Notify staff of broken doors and safety equipment.
- Call Police if you see any attempts to tamper with safety equipment or undermine security.
- Report suspicious activity to Police.

Department of Public Safety

The Rowan University Department of Public Safety provides a comprehensive array of safety and security services to the campus community. The department is fully accredited by the International Association of Campus Law Enforcement Administrators, meaning that our department meets strict internationally recognized standards.

The campus is patrolled 24 hrs. a day by sworn Police as well as Security offices to prevent crime and respond to public safety concerns. In addition, the department has a dedicated detective bureau to manage criminal investigations.

Public Safety Contact Numbers:

Emergency- 856-256-4911

Non Emergency- 856-256-4922

Daily Crime and Fire Log:

The Public Safety Department maintains a **Daily Crime and a Daily Fire Log** of incidents reported to the Public Safety Department following Clery Act guidelines. The Daily Crime Log includes crimes that occur on campus, areas patrolled by the University Police and non-campus buildings or properties, on public property within the Borough of Glassboro, Mantua and Harrison Townships, the City of Camden and the Borough of Stratford. The Daily Fire Log includes fires in University on campus student housing facilities.

The Daily Crime and Fire Logs include the incident type, date incident is reported, date and time of occurrence, and general location of each reported incident type, as well as the disposition of the incident, if this information is known. The Public Safety Department posts specific incidents in the Daily Crime and Fire Logs within two (2) business days of receiving a report of an incident and reserves the right to exclude reports or certain information about reports from a log, in certain circumstances, as permitted by law. The **log is not intended to identify victims of incidents** but, rather **provide awareness to our community**. The University’s newspaper, “The Whit” has published information on crime incidents and their locations derived from the Daily Crime Log, in order to provide awareness to our campus community.



NOTE: In sexual offenses that may have occurred in University Residential Housing, the “General Location” on the log may not specifically identify the involved building. In our effort to protect identification of the victim it may only identify the location as “On Campus Residential Housing”.

The Crime Log and Fire Log are available for public inspection online at:

Daily Crime Log:

https://www.rowan.edu/pubsafety/information/crime_log/

Daily Fire Log:

https://www.rowan.edu/pubsafety/information/fire_log/



Printed copies also can be obtained via Public Safety. Please stop by the office at your campus or contact (856) 256-4562.

"It is in your interest!"

Rowan University Crime Statistics:

Definitions of Crime Reporting Categories:

The following crime and geographic location definitions are used in the statistics categories used for reporting for Clery Act purposes. These categories include Clery Act designated offenses (*see below*), Hate Crimes, VAWA offenses (*Dating Violence, Domestic Violence, Sexual Assault and Stalking*), Arrests and Disciplinary Referrals for Weapons, Drug Abuse and Liquor Law Violations.

NOTE: Under the *Clery Act*, for the purposes of counting and disclosing Criminal Offense, Hate Crime, arrest and disciplinary referral statistics are based on definitions provided by the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting (UCR) Program. The definitions for Murder, Rape, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Weapons Carrying, Possessing, etc. Law Violations, Drug Abuse Violations, and Liquor Law Violations are from the Summary Reporting System (SRS) User Manual from the FBI's UCR Program. The definitions of Fondling, Incest and Statutory Rape are from the FBI's National Incident-Based Reporting System (NIBRS) Data Collection Guidelines edition of the UCR. Hate Crimes are classified according to the FBI's Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Manual. Note that, although the law states that institutions must use the UCR Program definitions, *Clery Act* crime reporting does not have to meet all of the other UCR Program standards. For the categories of *Domestic Violence, Dating Violence and Stalking*, the *Clery Act* specifies that you must use the definitions provided by the *Violence Against Women Act of 1994* and repeated in the Department's *Clery Act* regulations. For *Clery Act* purposes, it is essential that institutions classify and count reported incidents based on the definitions specified by the *Clery Act*. **These definitions may not be the same for these offenses under New Jersey Criminal Code.**

Crime Offenses:

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Arson: Any willful or malicious burning or attempting to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft or personal property of another.

Burglary: The unlawful entry of a structure to commit a felony or a theft.

Criminal Homicide: These offenses are separated into two categories: Murder and Non-negligent Manslaughter, and Manslaughter by Negligence.

- **Murder and Non-Negligent Manslaughter:** The willful (Non-negligent) killing of one human being by another.
- **Manslaughter by Negligence:** The killing of another person through gross negligence.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle, (*not a theft from a motor vehicle*)

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person(s) by force or threat of force or violence and/or by putting the victim in fear.

Sexual Assault (Sex Offenses): Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent. (*Rape, Fondling, Incest and Statutory Rape*)

- **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of

giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

- **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

Hate Crimes:

Hate Crimes: Is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Include **any of the previous crimes** and **any incidents of**

- larceny/theft
- simple assault
- intimidation
- or destruction/damage/vandalism of property

Which manifests evidence that the victim was intentionally selected because of the perpetrator’s bias.

- **Bias Categories:** Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin and Disability

Violence Against Women Act (VAWA Offenses):

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- For the purposes of this definition—
 - Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - Dating violence does not include acts covered under the definition of domestic violence.

Domestic Violence: A felony or misdemeanor crime of violence committed-

- By a current or former spouse or intimate partner of the victim.
- By a person with whom the victim shares a child in common.
- By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner.
- By a person similarly situated to a spouse of a victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in the crime of violence occurred.

NOTE: Statistical data reported to the U.S. Department of Education and in the Annual Security Report under Domestic Violence **does include roommate involved incidents, consistent with State of New Jersey law.** (Until future guidance is provided by the U.S. Department of Education). **“Dating Violence”** is covered under the New Jersey definition of Domestic Violence and **is counted as Domestic Violence for Clery Act purposes.** To ensure proper classification the Crime Statistics now posted in this year’s report reflect any changes from those numbers originally posted in previous reports for the years of 2014 and 2015.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.
- For the purposes of this definition—
 - *Course of conduct* means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
 - *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.
 - *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Arrests and Referrals for:

- **Drug law** violations
- **Liquor law** violations
- **Weapon law** violations

Definitions of Reporting Geography:**On-Campus:**

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and

Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor)

NOTE: *Statistics for university housing facilities are recorded and included in both the all on-campus category and the on-campus residential only category.*

Non-Campus Building or Property:

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, **and is not within the same reasonably contiguous geographic area** of the institution.

Public Property:

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

NOTE: ***Separate Campuses:*** Under the Clery Act an institution must comply with the requirements for reporting for each separate campus.

Please see "*The Handbook for Campus Safety and Security Reporting*" for any questions you may have on crime classifications and geography: <http://www2.ed.gov/admins/lead/safety/campus.html>

ROWAN UNIVERSITY CRIME STATISTICS FOR FEDERAL REPORTING PURPOSES 2014–2016

Glassboro Main Campus:

- "On Campus" Statistics also include On-Campus Student Housing in totals.
- Based on the 2014 regulations for the Violence Against Women Act (VAWA) reported sexual offenses are broken down into categories of Rape, Fondling, Incest and Statutory Rape.
- NOTE: N/A is Non-Applicable

Glassboro Main Campus	On-Campus (including residential)			On-Campus Student Housing			Non-Campus Property			Public Property			TOTALS		
	'14	'15	'16	'14	'15	'16	'14	'15	'16	'14	'15	'16	'14	'15	'16
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Rape	7	7	11	5	5	10	0	0	0	0	0	0	7	7	11
Sex Offenses-Fondling	3	5	5	3	4	3	0	0	0	0	1	0	3	5	5
Sex Offenses-Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	0	1	0	0	1	0	1	0	0	0	1	1	1	2
Aggravated Assault	3	2	4	0	2	3	0	1	0	0	0	0	3	3	4
Burglary	19	11	44	15	11	41	0	0	0	0	0	0	19	11	44
Arson	1	1	0	1	1	0	0	0	0	0	0	0	1	1	0
Motor Vehicle Theft	1	0	1	0	0	0	0	0	0	0	0	0	1	0	1
Domestic Violence	24	48	56	18	46	49	0	0	2	1	0	4	25	48	62
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	2	17	18	2	16	13	0	0	0	0	0	0	2	17	18
Liquor Law - Arrests	32	34	21	23	13	8	0	0	0	50	114	116	82	148	137
Drug Law - Arrests	54	124	132	39	72	74	0	0	0	31	42	114	85	166	246
Weapons Possession - Arrest	1	1	3	0	1	2	0	0	0	0	2	3	1	3	6
Liquor Law - Referrals	411	459	652	402	456	643	0	0	0	3	6	1	414	465	653
Drug Law - Referrals	54	71	83	46	56	66	0	0	0	0	1	4	54	72	87
Weapons Possession -Referrals	3	5	2	2	5	2	0	0	0	0	0	0	3	5	2

2017 Annual Security and Fire Safety Report

Year Reported	Glassboro Main Campus HATE CRIMES
2014	None
2015	None
2016	None
Year Reported	Glassboro Main Campus UNFOUNDED CRIMES
2014	One (1) crime was found to be unfounded for 2014.
2015	One (1) crime was found to be unfounded for 2015.
2016	Four (4) crimes were found to be unfounded for 2016.

Hate Crimes: Is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Include **any of the previous listed crimes** and **any incidents of**

- larceny/theft
- simple assault
- intimidation
- or destruction/damage/vandalism of property

Which manifests evidence that the victim was intentionally selected because of the perpetrator’s bias.

- **Bias Categories:** Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin and Disability

Unfounded Crimes: A crime is considered unfounded for *Clery Act* purposes **only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.**

Statistical data reported to the U.S. Department of Education and in the Annual Security Report **under Domestic Violence does include roommate involved incidents, consistent with State of New Jersey law.** (*Until future guidance is provided by the U.S. Department of Education*). **“Dating Violence”** is covered under the New Jersey definition of Domestic Violence and **is counted as Domestic Violence for Clery Act purposes.** To ensure proper classification the Crime Statistics now posted in this year’s report reflect any changes from those numbers originally posted in previous reports for the years of 2014 and 2015.

West Campus (South Jersey Technology Park):

- **No On-Campus Residential Housing.**
- The West Campus for reporting purposes was designated as a “campus” in 2014.
- Based on the 2014 regulations for the Violence Against Women Act (VAWA) reported sexual offenses are broken down into categories of Rape, Fondling, Incest and Statutory Rape.
- NOTE: N/A is Non-Applicable

West Campus (South Jersey Tech. Park)	On-Campus			Non-Campus			Public Property			TOTALS		
	'14	'15	'16	'14	'15	'16	'14	'15	'16	'14	'15	'16
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Rape	0	0	1	0	0	0	0	0	0	0	0	1
Sex Offenses-Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	1	0	0	0	0	0	0	0	0	1	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	1	0	0	0	0	0	0	0	0	1	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law - Arrests	0	0	0	0	0	0	1	0	0	1	0	0
Drug Law - Arrests	0	0	0	0	0	0	0	0	8	0	0	8
Weapons Possession - Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law - Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law - Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession -Referrals	0	0	0	0	0	0	0	0	0	0	0	0

2017 Annual Security and Fire Safety Report

Year Reported	West Campus (South Jersey Tech. Park) HATE CRIMES
2014	None
2015	None
2016	None
Year Reported	West Campus (South Jersey Tech. Park) UNFOUNDED CRIMES
2014	None
2015	None
2016	None

Hate Crimes: Is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Include **any of the previous listed crimes** and **any incidents** of

- larceny/theft
- simple assault
- intimidation
- or destruction/damage/vandalism of property

Which manifests evidence that the victim was intentionally selected because of the perpetrator’s bias.

- **Bias Categories:** Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin and Disability

Unfounded Crimes: A crime is considered unfounded for *Clery Act* purposes **only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.**

Statistical data reported to the U.S. Department of Education and in the Annual Security Report **under Domestic Violence does include roommate involved incidents, consistent with State of New Jersey law.** (*Until future guidance is provided by the U.S. Department of Education*). **“Dating Violence”** is covered under the New Jersey definition of Domestic Violence and **is counted as Domestic Violence for Clery Act purposes.** To ensure proper classification the Crime Statistics now posted in this year’s report reflect any changes from those numbers originally posted in previous reports for the years of 2014 and 2015.

Cooper Medical School of Rowan University (CMSRU):

- **No On-Campus Residential Housing.**
- Based on the 2014 regulations for the Violence Against Women Act (VAWA) reported sexual offenses are broken down into categories of Rape, Fondling, Incest and Statutory Rape.
- **NOTE: N/A is Non-Applicable**

Cooper Medical School of Rowan University (CMSRU)	On-Campus			Non-Campus			Public Property			TOTALS		
	'14	'15	'16	'14	'15	'16	'14	'15	'16	'14	'15	'16
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0	1	0	0	1	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	6	2	0	6	2
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	2	0	0	2	0
Domestic Violence	0	0	1	0	0	0	0	0	0	0	0	1
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	1	0	0	0	0	0	0	0	0	1
Liquor Law - Arrests	0	0	0	0	0	0	0	2	5	0	2	5
Drug Law - Arrests	0	0	0	0	0	0	0	26	4	0	26	4
Weapons Possession - Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law - Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law - Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession -Referrals	0	0	0	0	0	0	0	0	0	0	0	0

Year Reported	Cooper Medical School of Rowan University (CMSRU) HATE CRIMES
2014	None
2015	None
2016	None
Year Reported	Cooper Medical School of Rowan University (CMSRU) UNFOUNDED CRIMES
2014	None
2015	None
2016	None

Hate Crimes: Is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Include **any of the previous listed crimes** and **any incidents of**

- larceny/theft
- simple assault
- intimidation
- or destruction/damage/vandalism of property

Which manifests evidence that the victim was intentionally selected because of the perpetrator’s bias.

- **Bias Categories:** Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin and Disability

Unfounded Crimes: A crime is considered unfounded for *Clery Act* purposes **only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.**

Statistical data reported to the U.S. Department of Education and in the Annual Security Report **under Domestic Violence does include roommate involved incidents, consistent with State of New Jersey law.** *(Until future guidance is provided by the U.S. Department of Education).* **“Dating Violence”** is covered under the New Jersey definition of Domestic Violence and **is counted as Domestic Violence for Clery Act purposes.** To ensure proper classification the Crime Statistics now posted in this year’s report reflect any changes from those numbers originally posted in previous reports for the years of 2014 and 2015.

Camden Academic Building (RUCAB):

- **No On-Campus Residential Housing.**
- **Based on the 2014 regulations for the Violence Against Women Act (VAWA) reported sexual offenses are broken down into categories of Rape, Fondling, Incest and Statutory Rape.**
- **NOTE: N/A is Non-Applicable**

Camden Academic Building (RUCAB)	On-Campus			Non-Campus			Public Property			TOTALS		
	'14	'15	'16	'14	'15	'16	'14	'15	'16	'14	'15	'16
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	1	0	0	1	0
Aggravated Assault	0	0	0	0	0	0	1	0	0	1	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	1	0	0	0	0	0	0	0	0	1	0
Liquor Law - Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law - Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession - Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law - Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law - Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession -Referrals	0	0	0	0	0	0	0	0	0	0	0	0

2017 Annual Security and Fire Safety Report

Year Reported	Camden Academic Building (RUCAB) HATE CRIMES
2014	None
2015	None
2016	None
Year Reported	Camden Academic Building (RUCAB) UNFOUNDED CRIMES
2014	None
2015	None
2016	None

Hate Crimes: Is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Include **any of the previous listed crimes and any incidents of**

- larceny/theft
- simple assault
- intimidation
- or destruction/damage/vandalism of property

Which manifests evidence that the victim was intentionally selected because of the perpetrator’s bias.

- **Bias Categories:** Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin and Disability

Unfounded Crimes: A crime is considered unfounded for *Clery Act* purposes **only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.**

Statistical data reported to the U.S. Department of Education and in the Annual Security Report **under Domestic Violence does include roommate involved incidents, consistent with State of New Jersey law.** (*Until future guidance is provided by the U.S. Department of Education*). **“Dating Violence”** is covered under the New Jersey definition of Domestic Violence and **is counted as Domestic Violence for Clery Act purposes.** To ensure proper classification the Crime Statistics now posted in this year’s report reflect any changes from those numbers originally posted in previous reports for the years of 2014 and 2015.

Rowan University Stratford School of Osteopathic Medicine (RowanSOM):

- **No On-Campus Residential Housing.**
- Based on the 2014 regulations for the Violence Against Women Act (VAWA) reported sexual offenses are broken down into categories of Rape, Fondling, Incest and Statutory Rape.
- NOTE: N/A is Non-Applicable

Rowan University Stratford School of Osteopathic Medicine (RowanSOM)	On-Campus			Non-Campus			Public Property			TOTALS		
	'14	'15	'16	'14	'15	'16	'14	'15	'16	'14	'15	'16
Year Reported												
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses-Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	3	0	1	0	0	0	0	0	0	3	0	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	1	0	0	0	0	0	0	0	0	1
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law - Arrests	0	1	0	0	0	0	0	0	0	0	1	0
Drug Law - Arrests	0	0	0	0	0	0	0	0	5	0	0	5
Weapons Possession - Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law - Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law - Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession -Referrals	0	0	0	0	0	0	0	0	0	0	0	0

Year Reported	Rowan University Stratford School of Osteopathic Medicine (RowanSOM) HATE CRIMES
2014	None
2015	None
2016	None
Year Reported	Rowan University Stratford School of Osteopathic Medicine (RowanSOM) UNFOUNDED CRIMES
2014	None
2015	None
2016	None

Hate Crimes: Is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Include **any of the previous listed crimes** and **any incidents of**

- larceny/theft
- simple assault
- intimidation
- or destruction/damage/vandalism of property

Which manifests evidence that the victim was intentionally selected because of the perpetrator’s bias.

- **Bias Categories:** Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin and Disability

Unfounded Crimes: A crime is considered unfounded for *Clery Act* purposes **only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.**

Statistical data reported to the U.S. Department of Education and in the Annual Security Report **under Domestic Violence does include roommate involved incidents, consistent with State of New Jersey law.** (*Until future guidance is provided by the U.S. Department of Education*). **“Dating Violence”** is covered under the New Jersey definition of Domestic Violence and **is counted as Domestic Violence for Clery Act purposes.** To ensure proper classification the Crime Statistics now posted in this year’s report reflect any changes from those numbers originally posted in previous reports for the years of 2014 and 2015.

Rowan University at (Rowan College at Burlington County):

- **No On-Campus Residential Housing.**
- Based on the 2014 regulations for the Violence Against Women Act (VAWA) reported sexual offenses are broken down into categories of Rape, Fondling, Incest and Statutory Rape.
- Rowan University at Rowan College at Burlington County for reporting purposes was designated as a “separate campus” in 2016.
- **NOTE:** *N/A is Non-Applicable*

Rowan University at Rowan College at Burlington County	On-Campus			Non-Campus			Public Property			TOTALS		
	'14	'15	'16	'14	'15	'16	'14	'15	'16	'14	'15	'16
Murder and Non-Negligent Manslaughter			0			0			0			0
Manslaughter by Negligence			0			0			0			0
Sex Offenses-Rape			0			0			0			0
Sex Offenses-Fondling			0			0			0			0
Sex Offenses-Incest			0			0			0			0
Sex Offenses-Statutory Rape			0			0			0			0
Robbery			0			0			0			0
Aggravated Assault			0			0			0			0
Burglary			0			0			0			0
Arson			0			0			0			0
Motor Vehicle Theft			0			0			0			0
Domestic Violence			0			0			0			0
Dating Violence			0			0			0			0
Stalking			0			0			0			0
Liquor Law - Arrests			0			0			0			0
Drug Law - Arrests			0			0			0			0
Weapons Possession - Arrest			0			0			0			0
Liquor Law - Referrals			0			0			0			0
Drug Law - Referrals			0			0			0			0
Weapons Possession -Referrals			0			0			0			0

2017 Annual Security and Fire Safety Report

Year Reported	Rowan University at Rowan College at Burlington County HATE CRIMES
2014	N/A: Not required to report prior to 2016. <i>Rowan University at Rowan College at Burlington County for reporting purposes was designated as a “separate campus” in 2016.</i>
2015	N/A: Not required to report prior to 2016. <i>Rowan University at Rowan College at Burlington County for reporting purposes was designated as a “separate campus” in 2016.</i>
2016	None
Year Reported	Rowan University at Rowan College at Burlington County UNFOUNDED CRIMES
2014	N/A: Not required to report prior to 2016. <i>Rowan University at Rowan College at Burlington County for reporting purposes was designated as a “separate campus” in 2016.</i>
2015	N/A: Not required to report prior to 2016. <i>Rowan University at Rowan College at Burlington County for reporting purposes was designated as a “separate campus” in 2016.</i>
2016	None

Hate Crimes: Is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Include **any of the previous listed crimes** and **any incidents of**

- larceny/theft
- simple assault
- intimidation
- or destruction/damage/vandalism of property

Which manifests evidence that the victim was intentionally selected because of the perpetrator’s bias.

- **Bias Categories:** Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin and Disability

Unfounded Crimes: A crime is considered unfounded for *Clery Act* purposes **only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.**

Statistical data reported to the U.S. Department of Education and in the Annual Security Report **under Domestic Violence does include roommate involved incidents, consistent with State of New Jersey law.** (*Until future guidance is provided by the U.S. Department of Education*). **“Dating Violence”** is covered under the New Jersey definition of Domestic Violence and **is counted as Domestic Violence for Clery Act purposes.** To ensure proper classification the Crime Statistics now posted in this year’s report reflect any changes from those numbers originally posted in previous reports for the years of 2014 and 2015.

NOTE: Rowan University at Rowan College at Burlington County for reporting purposes was designated as a “separate campus” in 2016. Statistics presented fall under the reporting criteria based on the Clery Act **for Rowan University.** For information on Rowan College at Burlington County please see the RCBC Annual Security Report and statistics as outlined in the “Information about Rowan’s Operations at County Colleges” section on page 13 of this report.

Rowan University at (Rowan College at Gloucester County):

- **No On-Campus Residential Housing.**
- Based on the 2014 regulations for the Violence Against Women Act (VAWA) reported sexual offenses are broken down into categories of Rape, Fondling, Incest and Statutory Rape.
- Rowan University at Rowan College at Gloucester County for reporting purposes was designated as a “separate campus” in 2015. For the reporting year of 2016, Rowan University at Rowan College at Gloucester County did not meet the criteria of a separate campus under the Clery Act.
- **NOTE: N/A is Non-Applicable**

Rowan University at Rowan College at Gloucester County	On-Campus			Non-Campus			Public Property			TOTALS		
	'14	'15	'16	'14	'15	'16	'14	'15	'16	'14	'15	'16
Murder and Non-Negligent Manslaughter		0			0			0			0	
Manslaughter by Negligence		0			0			0			0	
Sex Offenses-Rape		0			0			0			0	
Sex Offenses-Fondling		0			0			0			0	
Sex Offenses-Incest		0			0			0			0	
Sex Offenses-Statutory Rape		0			0			0			0	
Robbery		0			0			0			0	
Aggravated Assault		0			0			0			0	
Burglary		0			0			0			0	
Arson		0			0			0			0	
Motor Vehicle Theft		0			0			0			0	
Domestic Violence		0			0			0			0	
Dating Violence		0			0			0			0	
Stalking		0			0			0			0	
Liquor Law - Arrests		0			0			0			0	
Drug Law - Arrests		0			0			0			0	
Weapons Possession - Arrest		0			0			0			0	
Liquor Law - Referrals		0			0			0			0	
Drug Law - Referrals		0			0			0			0	
Weapons Possession -Referrals		0			0			0			0	

2017 Annual Security and Fire Safety Report

Year Reported	Rowan University at Rowan College at Gloucester County HATE CRIMES
2014	N/A: Not required to report prior to 2015. <i>Rowan University at Rowan College at Gloucester County for reporting purposes was designated as a “separate campus” in 2015.</i>
2015	None
2016	For the reporting year of 2016 , Rowan University at Rowan College at Gloucester County did not meet the criteria of a separate campus under the Clery Act.
Year Reported	Rowan University at Rowan College at Gloucester County UNFOUNDED CRIMES
2014	N/A: Not required to report prior to 2015. <i>Rowan University at Rowan College at Gloucester County for reporting purposes was designated as a “separate campus” in 2015.</i>
2015	None
2016	For the reporting year of 2016 , Rowan University at Rowan College at Gloucester County did not meet the criteria of a separate campus under the Clery Act.

Hate Crimes: Is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Include **any of the previous listed crimes** and **any incidents** of

- larceny/theft
- simple assault
- intimidation
- or destruction/damage/vandalism of property

Which manifests evidence that the victim was intentionally selected because of the perpetrator’s bias.

- **Bias Categories:** Race, Religion, Sexual Orientation, Gender, Gender Identity, Ethnicity, National Origin and Disability

Unfounded Crimes: A crime is considered unfounded for *Clery Act* purposes **only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.**

Statistical data reported to the U.S. Department of Education and in the Annual Security Report **under Domestic Violence does include roommate involved incidents, consistent with State of New Jersey law.** (*Until future guidance is provided by the U.S. Department of Education*). **“Dating Violence”** is covered under the New Jersey definition of Domestic Violence and **is counted as Domestic Violence for Clery Act purposes.** To ensure proper classification the Crime Statistics now posted in this year’s report reflect any changes from those numbers originally posted in previous reports for the years of 2014 and 2015.

NOTE: Rowan University at Rowan College at Gloucester County for reporting purposes was designated as a “separate campus” in 2015. Statistics presented fall under the reporting criteria based on the Clery Act **for Rowan University**. For the **reporting year of 2016**, Rowan University at Rowan College at Gloucester County **did not meet the criteria** of a separate campus under the Clery Act. For information on Rowan College at Gloucester County please see the **RCGC** Annual Security Report and statistics as outlined in the “Information about Rowan’s Operations at County Colleges” section on page 13 of this report.



Rowan Emergency Medical Services (EMS):

Glassboro and West Campuses:

Introduction: Rowan University Emergency Medical Services (EMS) has been providing exceptional pre-hospital basic life support (BLS) care to the students of Rowan University since 1978. We pride ourselves in being a group of student volunteers who share in a common goal to help others.

In 2015 Rowan was recognized as a Heart Safe Campus, and also as an EMS ready Campus by the National Collegiate EMS Foundation. In 2015 we are one of only two colleges or universities in the US to be recognized as EMS Ready.



Equipment: Currently Rowan EMS operates two ambulances and two fast response vehicles (one of which is a small utility and lighting vehicle).

Shifts: We respond to approximately 600 requests for service a year and handle many types of emergencies. Shifts at Rowan EMS run from 6pm to 7am Sunday through Thursday. We have weekend crews running in 12-hour shifts from Friday night at 6pm until Sunday night at 6pm. During the day hours Rowan EMS runs all-call where any available members respond.

Standby: In addition to regular crews, Rowan EMS performs standbys at all men's soccer, ice hockey, rugby, and football games. During large scale events Rowan EMS also provides bike units and walking units where applicable. Each year Rowan EMS is the primary EMS provider for graduation, move-in, homecoming, and other large events.

CPR: In addition to performing EMS functions our squad also offers CPR training for the University Community. Anyone interested in becoming CPR trained should contact a squad officer.

Training: We actively train each month to provide the best care for our patients. Each year the squad attends the National Collegiate EMS Foundation Conference. We also have monthly drills to enhance our skills. New members receive driver training and/or EMT training at no cost to themselves.

EMS Camden County Campuses: If emergency medical services are needed at CMSRU, the Camden Campus (RUCAB), or at RowanSOM dial **9-1-1** or (856) 783-4808.

For more Rowan EMS information see: <https://sites.rowan.edu/wellness/ems/>

Rowan Counseling and Psychological Services:

Individual counseling is an opportunity to speak privately and confidentially with a trained counselor about personal concerns and/or emotional problems, as well as to facilitate personal growth. The services of the Rowan CPS are free to all Rowan students. All counseling records are confidential and do not become part of students’ educational records. Communications between counselor and client are privileged, confidential, and safeguarded.

Rowan's Counseling and Psychological Services would like to remind students and staff of the emergency services available to students through the Wellness Center on the Glassboro campus. A counselor is available Monday through Friday during regular office hours for emergency walk-ins. After regular business hours, a counselor is available for emergencies through Public Safety. **Just call 856-256-4911** and ask to speak with the Counselor on Call. **If you or someone you know is thinking about suicide you may use these resources or call 911, visit your nearest emergency room or call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255).**



For more information regarding Rowan Counseling and Psychological Services, visit the following link: <https://sites.rowan.edu/wellness/counseling/>

IN REVIEW: If counseling assistance is needed at Rowan

Office Hours at the Wellness Center, Glassboro

- 8:00am to 6:00pm - Monday, Tuesday, Thursday
- 8:00am to 8:00pm - Wednesday
- 8:00am to 4:00pm - Friday

After Hours Emergencies

Call Public Safety at (856) 256-4911 and ask for Counselor on-call.

County Behavioral and Wellness Services serving the Rowan Community include:

<p>Gloucester County: Inspira Medical Center Woodbury Behavioral Health and Wellness 509 North Broad Street Woodbury, NJ 08096 (856) 845-0100, or (856) 845-9100</p>	<p>Camden County: Kennedy Memorial Hospital Adult Behavioral Health 2201 Chapel Ave West Cherry Hill, NJ 08002 (856) 488-6500</p>
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Additional Information on Counseling and Psychological Services at these campuses:**Cooper Medical School of Rowan University (CMSRU):**

- CMSRU has partnered with STUDENT ASSISTANCE PROGRAM. The services the Student Assistance program will provide students include Confidential Assistance to Students & Family Members with personal, interpersonal and school performance problems, Assistance with Alcohol/Drug Abuse Problems, Consultation to Academic Advisement/Faculty, Mediation, Coaching, Critical Incident, Stress Management Services, Community Resource Referrals which include Free Legal Consultation (one per year), Management/Supervisory Training Courses. The Student Assistance Program also provides Educational Sessions which include Student Orientation Sessions, Student Awareness Material and Educational Workshops.
- CMSRU will provide primary medical student healthcare services to all CMSRU-registered students in a confidential, professional and sensitive manner. Student health services are provided on site at the Student Health Center, Cooper University Hospital, Three Cooper Plaza, Camden. A Student Health Director oversees all health services offered to students. A student may also designate the Student Health Director as his/her primary care provider. Physicians at the Center are available for scheduled appointments and for urgent care, 8:30 am-4:30 pm weekdays. Students with emergency and after-hours medical needs will be seen in Cooper University Hospital's Emergency Department, One Cooper Plaza, Camden.

Rowan University Camden Academic Building (RUCAB):

- The Student Life staff of the Camden Campus in conjunction with the University Counseling and Psychological Services office provides assistance to students enrolled at the Camden Campus.

Rowan School of Osteopathic Medicine (RowanSOM):

- The Office of Student Affairs provides administrative support for the student health program and communicate information about [student health requirements](#) and the [school's health insurance](#) program. We also provide advice for potential exposure to blood borne pathogens, including needle stick injuries and blood-borne exposures. The University Behavioral HealthCare's [Student Wellness Program](#) (SWP) provides free, short-term counseling services for SOM students and members of their household.

Annual Fire Safety Report and Statistics:

The Higher Education Opportunity Act (HEOA) requires fire safety-related requirements by institutions which participate in federal student financial aid programs:

Annual Fire Safety Report: Institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. Rowan University complies with this regulation by including all fire-related incidents at on-campus student housing facilities as part of the Annual Security and Fire Safety Report. Information contained in this annual fire safety combined report includes: the number and cause of fires at all on-campus buildings which include all student housing facilities; number of fire-related deaths; related injuries; value of fire-related property damage; information on evacuation procedures; fire safety education and training programs; fire safety systems in each student housing facility; number of regular mandatory supervised fire drills; and policies on portable electrical appliance, smoking and open flames. The Annual Security and Fire Safety Report must include three (3) years of data.

Fire Log: Institutions must keep a fire log that states the nature of the fire, date, time, and general location of each fire in **on-campus student housing facilities**. Rowan University complies with this rule by including all fire-related incidents in the Daily Fire Log. To view the most recent seven (7) days of information please visit the DPS website for daily crime and fire-related incidents at: https://www.rowan.edu/pubsafety/information/fire_log/

The University must submit the **fire statistics** from the fire safety report annually to U.S. Department of Education.



Fire Prevention: Under the authority of the New Jersey Division of Fire Safety, The **Rowan University Code Compliance Office** is charged with the responsibility of enforcing the provisions of the International Fire Code, New Jersey Edition, and is the authority having jurisdiction with respect to fire safety regulations, policies and procedures. Fire Safety is staffed with State certified fire inspectors who regularly inspect all University premises to assure compliance with fire safety regulations, test fire protection systems and equipment, and conduct employee training programs to familiarize staff with fire hazards and procedures to be followed in an emergency. Furthermore, employees are apprised of the fire hazards of the materials and processes with which they work during state-mandated Right-to-know training.

Rowan University buildings are equipped with fire extinguishers in accordance with the requirements of the construction and/or fire safety codes. Employees are not expected to utilize these devices nor are they trained in their use due to the danger to their personal safety, which would result from attempting to extinguish a fire. Many buildings are protected by automatic sprinkler systems. All major buildings are equipped with automatic fire detection and alarm systems, which are constantly monitored at the Department of Public Safety Communications Center. Special hazards, such as chemical storage, high voltage electrical, cooking, spray painting and computer installations are protected by fixed suppression systems in addition to the aforementioned types of built-in protection. There are no fire hoses for building occupant use located in any University building; only fire hose connections for fire department use exist.

The Code Compliance office is staffed by certified Fire Code Inspectors. Fire safety inspections generate formal, written Notices of Violation, which are issued to the individual responsible for the correction of an observed fire hazard. Re-inspections are established and are conducted. There is a process that is followed for granting extensions of time for hazard abatement, as well as handling uncorrected cited hazards.

2017 Annual Security and Fire Safety Report

All fire protection systems are inspected at the frequencies required by the International Fire Code, New Jersey Edition. These include automatic sprinkler systems, standpipe systems, fixed suppression systems, fire alarm systems, emergency power generators, fire pumps, fire extinguishers and fire hydrants. All residential buildings are equipped with fire sprinkler systems.

The Fire Safety Bureau is empowered, by New Jersey Regulation, to order the abatement of cited fire hazards, to assess penalties for non-compliance, and to issue punitive closing notices and vacate buildings where uncorrected hazards exist. For further information regarding fire safety, to request assistance in developing office fire safety plans, or to schedule a fire safety training session contact the Office of Code Compliance at (856) 457-2895. See also Emergency Preparedness site: <http://www.rowan.edu/emergency/fire/index.cfm#>

Health and Safety Inspections: Residential Learning and University Housing staff performs inspections throughout University housing facilities each semester. Residents are notified beforehand of the inspection process. The inspections are conducted to identify safety violations as well as conditions, which may be detrimental to the health or well-being of the University community. Violations of published policies may result in administrative fines or be referred to the Office of Community Standards for disciplinary action as appropriate.

These inspections include a visual examination of electrical cords, placement of televisions and other electronic equipment. In addition, each room is examined for the presence of prohibited items such as candles, halogen lamps, unauthorized cooking appliances, pets, etc. Rooms are also examined for prohibited activity such as removal of door closers, unauthorized door locking or alarm mechanisms, removal of security screens or other equipment, tampering with fire or life safety equipment, etc. This inspection also includes a general assessment of cleanliness of the room, including food and waste storage.

Fire Definitions (for reporting purposes):

Fire: Is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Cause of Fire: Is defined as the factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Classifications of Fire: Unintentional and Intentional.

- **Unintentional Fire:** A fire that does not involve an intentional human act to ignite or spread into an area where the fire should not be.

Examples:

- **Cooking:** Grease fire on stove top, oven or microwave
- **Smoking Materials:** Discarded lit cigarette butt
- **Open Flames:** Candles
- **Electrical:** Electrical arcing, overheated electrical motor
- **Heating Equipment:** Heating stoves, space heaters, fireplaces, furnaces, water heaters
- **Hazardous Products:** Spontaneous combustion; chemical reaction
- **Machinery/Industrial:** Heat from friction (e.g. fan belts); cutting and welding
- **Natural:** Fires that result from a natural phenomenon, i.e. tornadoes, lightning and earthquakes
- **Other:** Fireworks (including sparklers), paper caps, party poppers and firecrackers, sunlight magnified through glass or bottle, fire that start in a building that is not an on-campus student housing facility and spread to an on-campus student housing facility.

- **Intentional Fire:** A fire that is ignited; or that results from the deliberate action, in circumstances where the person knows there should not be a fire.

Examples:

- Fire in a dorm restroom has been investigated by fire authorities and determined to be Arson. Perpetrator used matches to ignite paper towels.

- **Undetermined Fire:** A fire nature which cannot be determined.

Examples:

- Investigators cannot determine whether a couch was smoldering because someone accidentally dropped a lighted cigarette behind a cushion, or because someone intentionally set it on fire.

Fire-related Injuries: Is defined as any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters or any other individuals.

Fire-related Deaths: Is defined as any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or dies within one year of injuries sustained as a result of the fire.

Value of property damage: Is defined as the estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Estimated U.S. Dollar Loss Related to Fire Incidents: Estimated total U.S. dollar loss of both contents and structure or property destroyed because of a fire incident, not loss of business.

Fire Safety System: Is defined as any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

Fire Drill: Is defined as a supervised practice of a mandatory evacuation of a building for a fire.

Other Fire Safety Information:

Evacuation Procedures Posted: When a fire alarm is activated, evacuation is mandatory. **DO NOT use elevators;** evacuate the building using the nearest available exit and proceed to the pre-designated area to begin an accountability and assessment process. *Further explained in following sections of this report.*

Fire Alarms Monitored : Fire alarms are *monitored 24 hours a day, seven days a week, 52 weeks a year for the Public Safety Department by an off-site central station.*

Fire Safety Training Programs Delivered: Number of training programs delivered by the University’s Fire Prevention and Safety Officer or other responsible persons of authority within the University to occupants of residence halls, concerning fire prevention and preparedness. The training consists of procedures to use a fire

extinguisher and evacuations procedures of residences halls.

For example: In April, 2017 a University wide email from the Office of the President, reviewed a fire on the Glassboro campus at Mimosa Hall and provided valuable lessons learned to include a reminder on the importance of evacuating and the link to fire safety tips and items prohibited in Residential Housing. In 2016-2017, we have completed fire training in several of the dormitories to educate the students in the proper use of fire extinguishers. We will continue to offer these training session for the upcoming semesters in 2017-2018.

Buildings Equipped with Fire Alarm Systems and Smoke Detectors: Buildings have functional fire alarm systems and smoke detectors installed. *Please note all residence halls are equipped with a functional fire alarm system and smoke detectors.*

Buildings Protected with Automatic Sprinkler System Throughout: Indicates an automatic sprinkler system protects all areas of a building. *Please note all residence halls are equipped with sprinkler systems throughout.*

Emergency Evacuation Drills (formerly known as Fire Drills): The number of supervised scheduled drills or actual events at campus residence halls that are facilitated and certified by the Public Safety, for the New Jersey Division of Fire Safety in cooperation with assigned University building personnel. *Drills are conducted throughout the year to familiarize students, faculty and staff with emergency procedures and individual roles.*

Fire Emergency Response Plan: In general, please follow the below instructions, more specific instructions **for Student Residential Housing** are outlined in that section. You can also see the “Fire Safety” sections in the Emergency Preparedness site: <http://www.rowan.edu/emergency/fire/response.cfm>

What to do when a Smoke or Fire Alarm Sounds:

- Proceed to the nearest exit. **Do not** use the elevators.
 - Take your keys and university identification with you.
 - If the weather is cold, take a coat or jacket with you. If you are in class, take your books and personal belongings (i.e. backpack books, etc.).
 - If smoke is present at or near your eye level, keep low or as close to the floor as possible.
- Leave the building immediately! **Evacuation of all University buildings during a fire alarm is always mandatory.**
 - Move well away from the building. Meet at a predetermined/designated building assembly area
 - Do not re-enter the building until a uniformed member of Public Safety has given an "all clear" to re-enter.

What to do when Smoke or Fire is seen:

- Initiate a fire alarm by activating the nearest FIRE ALARM Pull Station. These are generally located by EXIT doors, at the ends of a hallway, entrances into stairwells, or by doors leading directly to the outside. **Evacuation of all University buildings during a fire alarm is always mandatory.**
- **REPORTING SMOKE or FIRE: Call 9-1-1** and give them the following information:
 - Your name, complete telephone number, and campus location where you are located.
 - The location of the emergency (e.g. Rowan Hall room #225, etc.)
 - A description of the situation (e.g. smell of smoke, open flames, etc.)
 - If possible, tell them what is burning or on fire (e.g. wastebasket, stove, etc.)
 - Hang up only after the Emergency Operator has done so, or told you to.
- Proceed to the nearest EXIT. Do not use the elevators. If smoke is present at or near your eye level, keep as low or as close to the floor as possible.

- When leaving a room or entering a stairwell, feel the doorknob, handle, or touch the door with the back of your hand. If it is too hot to touch do not, open the door. If the door is not hot, brace yourself and open the door slightly. If intense heat or smoke is present, do not open the door any further, close the door and stay inside the room. If you are unable to evacuate your room, seal the bottom edge of the door with clothing, towels, bedding, etc. (wet if possible). Hang a white or light colored object (e.g. towel, sheet, shirt, etc.) out of the window to attract attention. Follow any instructions given to you by the emergency personnel.
- Once you evacuate a building and do not re-enter until a uniformed member of Public Safety has given an "all clear".

Reporting a Fire after it has occurred (*not in progress*): Report **ALL fires of any type**, even if extinguished (*not in progress*), to **Rowan University Public Safety**. It is Residential Learning and University Housing's protocol to report ALL fires RLUH learns of, even if extinguished, to Public Safety for investigation.

Student Residential Housing Evacuation Procedures In Case of a Fire: This is mandatory!

- If you hear the fire alarm immediately evacuate the building using the nearest available exit. **Do not attempt to fight a fire unless you have been trained to do so.**
- Awaken any sleeping roommate or suitemates. Prepare to evacuate by putting on shoes and coat if necessary. Feel the doorknob and the door. If they are hot, do not open the door. If they are cool, open slowly, if heat or heavy smoke rushes in, close the door immediately and remain inside.
- When leaving your room, be sure to take your key or ID card in card access equipped buildings in case it is necessary to return to the room should conditions in the corridor deteriorate. Make sure to close the door tightly when evacuating.
- Residential Learning and University Housing staff members who are present on their floors should facilitate the evacuation of their floor/section if possible. When the alarm sounds shout (Example: there is an emergency in the building leave by the nearest exit) and knock on doors as they make their way to the nearest exit and out of the building.
- When exiting in smoky conditions keep your hand on the wall and crawl to the nearest exit. Always know more than one path out of your location and the number of doors between your room and the exit.
- **DO NOT USE ELEVATORS.** Elevator shafts may fill with smoke or the power may fail, leaving you trapped. Elevators have features that recall and deactivate the elevator during an alarm. Standing and waiting for an elevator wastes valuable time.
- Each resident should report to their assigned assembly area. Residential Learning and University Housing staff should report to their assigned assembly area and make sure that students have cleared the building. Conduct a head count and do not allow re-entry into the building until directed to do so by emergency personnel.

Plan for Future Improvements to Fire Safety: Currently, Rowan University has no new improvements to fire safety systems for residential housing facilities in 2017-18. The University is planning to add a fire suppression system in Westby Hall spray booth on the Glassboro campus.

Fire and Safety Policies for On-Campus Student Housing Facilities

Detailed information about housing policies related to fire safety can be found online at:

<https://confluence.rowan.edu/display/POLICY/Student+Housing+Policies>

The following published policies **relate specifically to safety in University residential housing facilities:**

Prohibited Items: Certain items are prohibited in University housing because they may create an overload of a utility service, are dangerous, illegal, or otherwise prohibited by University policy, laws or applicable fire codes. Students may not possess these items in any University residence hall or apartment.

Violations of the Prohibited Items provision of this policy will be subject to the following administrative actions:

- First violation – Confiscation of the prohibited item when practical, and an administrative fine of \$25.
- Second and future violation - Confiscation of the prohibited item when practical, an administrative fine of \$50 and referral to the disciplinary process. Repeated violations may result in loss of housing privileges, as determined by the disciplinary process.

The following items are **prohibited in University housing:**

- Air conditioners of any kind.
- Appliances with an exposed heating element or coil (e.g. coffee makers with hot plates, toasters, panini grills). These appliances are permitted in apartment kitchens only. Coffee/drink makers with an internal heating element are permitted in all housing areas.
- Ammunition.
- Extension cords or multi-plug adapters that lack a built in surge protector/breaker. Power strips with built in surge protection are permissible. However, power strips, even with surge protectors, cannot be strung together or plugged into one another.
- Halogen lamps, decorative string lighting or oil lamps.
- Incense or incense paraphernalia.
- Candles of any kind.
- Curtains, wall tapestries, flags or other wall hangings unless they are made from fabrics that are compliant with NFPA 701 flammability standard. Compliance may be established by a label on the fabric item, or by treating the fabric with an approved product. Following treatment of fabrics, students must submit an affidavit attesting to this along with the receipt for purchase of the product and the product label. The N.J. state Fire Marshal may cut and test a piece of these fabrics and students must accept this as a condition of having fabric hangings in University housing.
- Flammable or combustible liquids or gases
- Engines, engine parts, lubricants and fuels.
- Fireworks, explosives, flammable liquids, fuels, paint thinner combustible materials, or engines.
- Live trees or wreaths from live foliage.
- University, municipal or private property not authorized to be in the student's possession.
- Pets or animals including lab specimens (except fish in a tank of 10 gallons or smaller), unless required by applicable law.
- Swimming pools.
- Dart boards.
- Weapons of any kind (e.g. firearms, swords, knives other than kitchen knives).
- Paintball guns, air rifles, bb guns, sling shots, arrows and any other sporting equipment, toy or device which may cause injury or which a reasonable person may believe is a weapon.
- Illegal drugs or drug paraphernalia.

Fire Safety Regulations (and other safety concerns) in University Housing Facilities:

In order to protect the life and safety of residents and property, the following regulations and guidelines apply in all University housing facilities:

- Fire code regulations restrict the placement of any items, including furniture, within 18 inches of any sprinkler head. Sprinkler heads should never be used for hanging items (i.e. clothes hangers, streamers, etc.).
- Doors provide protection from the spread of fire and smoke and must not be propped open when no person is present in the room or when people are sleeping. When leaving a room during a fire alarm, residents are expected to close doors if it is safe to do so.
- Students who are responsible for any violation resulting in a citation by the Fire Marshal will also be held responsible for any costs resulting from that citation, including the cost of the fine itself, as well as the cost of any actions or efforts necessary to correct the violation and restore full code compliance by the University.
- **Residents are required to evacuate the building immediately each time the fire alarm system sounds**, 24 hours a day, 7 days a week. **Disciplinary action will be taken if a student does not evacuate the building during an alarm.** Each residential complex has planned a scheduled fire drill each semester supervised by University staff in 2017.
- The misuse of fire alarms, fire detection devices or fire extinguishers constitutes a serious offense. Any resident who misuses such equipment or devices will be subject to disciplinary action. These violations are also reported to law enforcement for investigation and possible criminal prosecution. Residents are responsible for any damage to the system they cause and will be held financially accountable.
- The use of restricted fire doors for non-emergency entry or exit is a violation and will result in disciplinary action.

Careless Cooking:

Students are expected to exercise reasonable care when cooking in any University residence. The following guidelines apply to all cooking activities in University housing:

- In residence halls with no kitchens cooking is prohibited except for use of approved microwaves and drink makers with internal heating elements.
 - Students must follow directions for safe use of any cooking appliances.
 - Read directions on packaged foods that will be placed in ovens or microwaves. Follow directions regarding temperatures and cooking times.
 - Remove all packaging from food products prior to placing the items in an oven or microwave.
 - Cooking must be monitored at all times. Students must remain present in the kitchen area or the same room as the appliance at all times during cooking.
 - Keep cooking appliances such as ovens and toasters clean and free of debris that could cause fire or smoke.
 - Cook foods at appropriate temperatures for food safety and to avoid burning items and causing smoke.
- ❖ **Students who are negligent in the process of cooking and trigger false fire alarms** may be subject to disciplinary action. Currently violations of the Careless Cooking provision of this policy will be subject to the following administrative actions:
- **First violation** – An administrative fine of \$25.
 - **Second and future violation** - An administrative fine of \$50 and referral to the disciplinary process. Repeated violations may result in loss of housing privileges, as determined by the disciplinary process.

Additional Information on Fire Safety at these campuses:**Cooper Medical School of Rowan University (CMSRU):****Appliances:**

In order to augment the comfort of students studying in these spaces, a limited number of appliances are permitted in the assigned student Active Learning Group ALG rooms. Approved appliances include equipment that does not pose a fire hazard, is unlikely to attract insects or other pests, does not detract from the overall appearance of the room, and does not consume significant energy. Appliances shall be maintained in a clean and sanitary state at all times. **Prohibited and/or unsanitary appliances will be removed immediately.**

Approved appliances:

1. Single cup coffeemakers (e.g., Keurig) that do not have a continuous heating element
2. Multiple cup coffeemakers with an auto-off feature
3. Small refrigerators (must fit under the counters). Refrigerators **may not** be stored on countertops, and may not be plugged into extension cords.

Prohibited appliances:

- Toasters/toaster ovens/microwave ovens/hot plates
- Coffee makers without an auto-off feature
- Any appliance with damaged/altered cords

NOTE: Regularly scheduled fire drills take place each semester in conjunction with the Rowan University Office of Fire Safety and Rowan Facilities.

Rowan University Camden Academic Building (RUCAB):**Appliances:**

In order to augment the comfort of students studying in these spaces, a limited number of appliances are permitted in the assigned student activity spaces. Approved appliances include equipment that does not pose a fire hazard, is unlikely to attract insects or other pests, does not detract from the overall appearance of the room, and does not consume significant energy. Appliances shall be maintained in a clean and sanitary state at all times. **Prohibited and/or unsanitary appliances will be removed immediately.**

Prohibited appliances:

- Toasters/toaster ovens/hot plates
- Any appliance with damaged/altered cords

NOTE: Regularly scheduled fire drills take place each semester in conjunction with the Rowan University Office of Fire Safety and Rowan Facilities.

Rowan School of Osteopathic Medicine (RowanSOM):**Appliances:**

In order to augment the comfort of students studying in these spaces, a limited number of appliances are permitted in the assigned student activity spaces. Approved appliances include equipment that does not pose a fire hazard, is unlikely to attract insects or other pests, does not detract from the overall appearance of the room, and does not consume significant energy. Appliances shall be maintained in a clean and sanitary state at all times. **Prohibited and/or unsanitary appliances will be removed immediately.**

Prohibited appliances:

- Toasters/toaster ovens/hot plates
- Any appliance with damaged/altered cords

NOTE: Regularly scheduled fire drills take place each semester in conjunction with the RowanSOM Emergency Management, Rowan University Office of Fire Safety and Rowan Facilities.

Fire Safety Tips: TO BE AWARE OF AND REMEMBER (Taken from the RLUH check in packet given to every resident)

Fire Safety

Fire safety and prevention is an important aspect of safety in residence halls. All residents need to be proactive to keep their living space safe, know how to respond in the event of a fire, and prevent unnecessary alarms that create a complacent attitude to fire alarms.

- Minimize clutter and keep your floor and all exit pathways clear.
- Learn where the nearest emergency exit, fire extinguisher and fire alarm pull station is located in your building.
- Always exit the building promptly when the fire alarm sounds.
- Take care when cooking to prevent unnecessary false alarms. Stay with your food while it is cooking on the stove. Keep heat levels low enough to avoid burning food or causing smoke. Remove all wrappings from food before placing in the oven or microwave.
- Never cover smoke alarms with anything that would prevent them from operation properly.
- DO NOT smoke or use candles inside any residence hall or apartment building.
- Use a surge protected power strip for all electronics.

Bunk Beds

For some students, bunk beds may pose an increased risk of injury due to falls. Students who wish to add a safety rail to prevent falls from the upper bunk can request a rail by contacting their Resident Assistant or Resident Director.



**RESIDENTIAL
LEARNING AND
UNIVERSITY
HOUSING**

Smoking:

All Rowan University residential facilities are smoke free. Smoking, including the use of any cigarette or vaporizing device is **strictly prohibited in all University residential facilities**



Fire Statistics Overview for Federal Reporting Purposes: The following pages contain Rowan University Fire Statistics presented for the **2017 Fire Safety Report** contain statistics for reported fires in **on-campus student housing facilities** as required for federal reporting purposes. These are for **the reporting years of 2014, 2015 and 2016.**

Locations of On Campus Student Housing Facilities (Residential Housing):

Rowan University has only **on-campus student housing facilities on the Glassboro Main Campus at this time.**

Glassboro Campus Map: http://www.rowan.edu/home/sites/default/files/maps/print/campus_map_printable_2.pdf

Chestnut Hall: Off Carpenter Street	Townhouse 200: Off Townhouse Drive
EPA 200: Off Carpenter Street	Townhouse 300: Off Townhouse Drive
EPA 300: Off Carpenter Street	Townhouse 400: Off Townhouse Drive
EPA 400: Off Carpenter Street	Townhouse 500: Off Townhouse Drive
EPA 500: Off Carpenter Street	Townhouse 600: Off Townhouse Drive
Evergreen Hall: Off Trustee Drive	Townhouse 700: Off Townhouse Drive
Holly Pointe Commons: 15 Carpenter St./Mullica Hill Road	Townhouse 800: Off Townhouse Drive
International House: 126 State Street	Townhouse 900: Off Townhouse Drive
Laurel Hall: Off Summit Lane/Trustee Drive	Townhouse 1000: Off Townhouse Drive
Magnolia Hall: Off Carpenter Street	Townhouse 1100: Off Townhouse Drive
Mimosa Hall: Off North Campus Drive	Townhouse 1200: Off Townhouse Drive
Mullica Hall: Off Whitney Avenue	Townhouse 1300: Off Townhouse Drive
Oak Hall: Off Summit Lane/Trustee Drive	Townhouse 1400: Off Townhouse Drive
Rowan Blvd. 1000: 100 Redmond Avenue	Townhouse 1500: Off Townhouse Drive
Rowan Blvd. 2000: 100 Redmond Avenue	Townhouse 1600: Off Townhouse Drive
Rowan Blvd. 3000: 100 Redmond Avenue	Townhouse 1700: Off Townhouse Drive
Rowan Blvd. 4000: 100 Redmond Avenue	Townhouse Club House: Off Townhouse Drive
Rowan Blvd. 5000: 100 Redmond Avenue	Triad: Old Heston Road/Off Mullica Hill Road
Rowan Blvd. 6000: 100 Redmond Avenue	Willow Hall: Off Carpenter Street
Rowan Blvd. 7000: 100 Redmond Avenue	Whitney Center: 300 Rowan Blvd /Off Redmond Avenue
Townhouse 100: Off Townhouse Drive	

NOTE: On following Fire Statistics Tables

- **N/A** on the following tables of statistics represents **“Non-Applicable”**
- Holly Pointe Commons and International House added in 2016

ROWAN UNIVERSITY FIRE STATISTICS
(On-Campus Student Housing Residential Facilities)
FOR FEDERAL REPORTING PURPOSES 2014-2016

Location	Actual Fire Interior Residence			Actual Fire Exterior Residence			Injuries Result of Fire			Structure Damage		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
Chestnut Hall	0	0	0	0	0	0	0	0	0	0	0	0
EPA 200	0	1	0	0	0	0	0	0	0	0	0	0
EPA 300	0	1	0	0	0	0	0	0	0	0	0	0
EPA 400	0	0	0	0	0	0	0	0	0	0	0	0
EPA 500	0	0	0	0	0	0	0	0	0	0	0	0
Evergreen Hall	1	0	0	0	0	0	0	0	0	0	0	0
Holly Pointe			0			0			0			0
International House			0			0			0			0
Laurel Hall	0	0	0	0	0	0	0	0	0	0	0	0
Magnolia Hall	0	0	0	1	0	0	0	0	0	0	0	0
Mimosa Hall	1	0	0	0	0	0	0	0	0	0	0	0
Mullica Hall	0	0	0	0	0	0	0	0	0	0	0	0
Oak Hall	0	0	0	0	0	0	0	0	0	0	0	0
Rowan Blvd. 1000	0	0	0	0	0	0	0	0	0	0	0	0
Rowan Blvd. 2000	0	0	0	0	0	0	0	0	0	0	0	0
Rowan Blvd. 3000	0	0	0	0	0	0	0	0	0	0	0	0
Rowan Blvd. 4000	0	0	0	0	0	0	0	0	0	0	0	0
Rowan Blvd. 5000	0	0	0	0	0	0	0	0	0	0	0	0
Rowan Blvd. 6000	0	0	2	0	0	0	0	0	0	0	0	0
Rowan Blvd. 7000	0	0	1	0	0	0	0	0	0	0	0	0
Townhouse 100	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 200	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 300	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 400	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 500	0	1	0	0	0	0	0	0	0	0	0	0
Townhouse 600	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 700	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 800	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 900	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 1000	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 1100	0	0	1	0	0	0	0	0	1	0	0	0
Townhouse 1200	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 1300	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 1400	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 1500	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 1600	0	0	0	0	0	0	0	0	0	0	0	0
Townhouse 1700	0	1	0	0	0	0	0	0	0	0	0	0
Townhouse Club House	0	0	0	0	0	0	0	0	0	0	0	0
Triad	1	1	0	0	0	0	0	0	0	0	0	0
Willow Hall	0	0	0	0	0	0	0	0	0	0	0	0
Whitney Center	0	0	0	0	0	0	0	0	0	0	0	0
Totals	3	5	4	1	0	0	0	0	1	0	0	0

ROWAN UNIVERSITY FIRE STATISTICS 2014

Statistics and Related Information Regarding Fires in Residential Facilities

Location	Total Fires	Fire Number	Date	Time	Fire Cause	Injuries treated at Medical Facility	Deaths related to Fire	Property Damage	Case Number
Chestnut Hall	0	0	N/A	N/A	N/A	0	0	N/A	N/A
EPA 200	0	0	N/A	N/A	N/A	0	0	N/A	N/A
EPA 300	0	0	N/A	N/A	N/A	0	0	N/A	N/A
EPA 400	0	0	N/A	N/A	N/A	0	0	N/A	N/A
EPA 500	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Evergreen Hall	1	1	5/4/2014	1:19am	Intentional burned paper	0	0	\$0-99	14-013631
Holly Pointe									
International House									
Laurel Hall	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Magnolia Hall	1	1	12/1/2014	10:10am	Unintentional trash can	0	0	\$0-99	14-036164
Mimosa Hall	1	1	10/29/2014	4:05am	Unintentional washer	0	0	\$0-99	14-032437
Mullica Hall	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Oak Hall	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Rowan Blvd. 1000	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Rowan Blvd. 2000	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Rowan Blvd. 3000	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Rowan Blvd. 4000	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Rowan Blvd. 5000	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Rowan Blvd. 6000	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Rowan Blvd. 7000	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 100	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 200	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 300	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 400	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 500	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 600	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 700	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 800	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 900	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 1000	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 1100	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 1200	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 1300	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 1400	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 1500	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 1600	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse 1700	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Townhouse Clubhouse	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Triad	1	1	7/7/2014	8:48am	Unintentional toaster over	0	0	\$0-99	14-019283
Willow Hall	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Whitney Center	0	0	N/A	N/A	N/A	0	0	N/A	N/A
Totals	4					0	0		

2017 Annual Security and Fire Safety Report

ROWAN UNIVERSITY FIRE STATISTICS 2015									
Statistics and Related Information Regarding Fires in Residential Facilities									
Location	Total Fires	Fire Number	Date	Time	Fire Cause	Injuries treated at Medical Facility	Deaths related to Fire	Property Damage	Case Number
Chestnut Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EPA 200	1	1	2/12/2015	2:30am	Intentional-Board Burned	0	0	0	OCS Report
EPA 300	1	1	9/3/2015	3:18pm	Cooking-Oven Unintentional	0	0	\$0-99	15-24468
EPA 400	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EPA 500	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Evergreen Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Holly Pointe									
International House									
Laurel Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Magnolia Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mimosa Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mullica Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Oak Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 1000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 2000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 3000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 4000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 5000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 6000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 7000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 100	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 200	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 300	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 400	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 500	1	1	11/4/2015	3:21pm	Cooking-Stove Unintentional	0	0	\$0-99	15-32834
Townhouse 600	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 700	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 800	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 900	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1100	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1200	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1300	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1400	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1500	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1600	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1700	1	1	9/2/2015	6:10pm	Cooking-Stove Unintentional	0	0	\$0-99	15-24358
Townhouse Clubhouse	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Triad	1	1	9/12/2015	1:43am	Trash-Undetermined	0	0	\$0-99	15-26076
Willow Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Whitney Center	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Totals	5					0	0		

ROWAN UNIVERSITY FIRE STATISTICS 2016
Statistics and Related Information Regarding Fires in Residential Facilities

Location	Total Fires	Fire Number	Date	Time	Fire Cause	Injuries treated at Medical Facility	Deaths related to Fire	Property Damage	Case Number
Chestnut Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EPA 200	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EPA 300	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EPA 400	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EPA 500	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Evergreen Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Holly Pointe	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
International House	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Laurel Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Magnolia Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mimosa Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mullica Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Oak Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 1000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 2000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 3000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 4000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 5000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rowan Blvd. 6000	2	1	1-24-16	4:10pm	Grease-Oven Unintentional	0	0	\$0-99	16-1939
		2	11-9-16	10:05pm	Cooking- Oven Unintentional	0	0	\$0-99	16-38210
Rowan Blvd. 7000	1	1	2-29-16	6:50pm	Cooking- Colander Unintentional	0	0	\$0-99	16-6637
Townhouse 100	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 200	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 300	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 400	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 500	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 600	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 700	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 800	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 900	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1000	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1100	1	1	3-28-16	9:09pm	Electrical- Light Unintentional	1	0	\$0-99	16-10231
Townhouse 1200	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1300	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1400	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1500	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1600	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse 1700	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Townhouse Club.	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Triad	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Willow Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Whitney Center	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Totals	4					1	0		

**2016 Residential Fire Safety Systems by Building Locations for
All Rowan University On-Campus Residence Facilities**

Location	Fire Alarms Monitored through Public Safety	Building Equipped with Full Sprinkler System	Building Has Fire Alarms & Smoke Detectors	Evacuation Plans Posted /Fire Safety Training Conducted	No. of Evacuation Drills Conducted ea. Academic Year	Fire Extinguisher Devices
Chestnut Hall	Yes	Yes	Yes	Yes	1	Yes
E.P.A. 200	Yes	Yes	Yes	Yes	1	Yes
E.P.A. 300	Yes	Yes	Yes	Yes	1	Yes
E.P.A. 400	Yes	Yes	Yes	Yes	1	Yes
E.P.A. 500	Yes	Yes	Yes	Yes	1	Yes
Evergreen Hall	Yes	Yes	Yes	Yes	1	Yes
Holly Pointe	Yes	Yes	Yes	Yes	1	Yes
International House	Yes	Yes	Yes	Yes	1	Yes
Laurel Hall	Yes	Yes	Yes	Yes	1	Yes
Magnolia Hall	Yes	Yes	Yes	Yes	1	Yes
Mimosa Hall	Yes	Yes	Yes	Yes	1	Yes
Mullica Hall	Yes	Yes	Yes	Yes	1	Yes
Oak Hall	Yes	Yes	Yes	Yes	1	Yes
Rowan Blvd. 1000	Yes	Yes	Yes	Yes	1	Yes
Rowan Blvd. 2000	Yes	Yes	Yes	Yes	1	Yes
Rowan Blvd. 3000	Yes	Yes	Yes	Yes	1	Yes
Rowan Blvd. 4000	Yes	Yes	Yes	Yes	1	Yes
Rowan Blvd. 5000	Yes	Yes	Yes	Yes	1	Yes
Rowan Blvd. 6000	Yes	Yes	Yes	Yes	1	Yes
Rowan Blvd. 7000	Yes	Yes	Yes	Yes	1	Yes
Townhouse 100	Yes	Yes	Yes	Yes	1	Yes
Townhouse 200	Yes	Yes	Yes	Yes	1	Yes
Townhouse 300	Yes	Yes	Yes	Yes	1	Yes
Townhouse 400	Yes	Yes	Yes	Yes	1	Yes
Townhouse 500	Yes	Yes	Yes	Yes	1	Yes
Townhouse 600	Yes	Yes	Yes	Yes	1	Yes
Townhouse 700	Yes	Yes	Yes	Yes	1	Yes
Townhouse 800	Yes	Yes	Yes	Yes	1	Yes
Townhouse 900	Yes	Yes	Yes	Yes	1	Yes
Townhouse 1000	Yes	Yes	Yes	Yes	1	Yes
Townhouse 1100	Yes	Yes	Yes	Yes	1	Yes
Townhouse 1200	Yes	Yes	Yes	Yes	1	Yes
Townhouse 1300	Yes	Yes	Yes	Yes	1	Yes
Townhouse 1400	Yes	Yes	Yes	Yes	1	Yes
Townhouse 1500	Yes	Yes	Yes	Yes	1	Yes
Townhouse 1600	Yes	Yes	Yes	Yes	1	Yes
Townhouse 1700	Yes	Yes	Yes	Yes	1	Yes
Townhouse Club House	Yes	Yes	Yes	Yes	1	Yes
Triad	Yes	Yes	Yes	Yes	1	Yes
Whitney Center	Yes	Yes	Yes	Yes	1	Yes
Willow Hall	Yes	Yes	Yes	Yes	1	Yes
Totals					41	

Final Notes:**Thank you for your review of the 2017 Annual Security and Fire Safety Report.**

We urge the Rowan University community to use this report as a guide and resource. The Rowan University Department of Public Safety sends an e-mail to every enrolled student and current employee on an annual basis to notify that this report is available to be viewed. The e-mail includes a brief summary of the contents of this report and the web address for the DPS website where the Annual Security and Fire Safety Report can be found.

http://www.rowan.edu/safety/clery/security_report.html



Remember, if you would like to receive a hard copy of the Annual Security and Fire Safety Report which contains this information, you can stop by the Department of Public Safety, Clery Compliance Office at Bole Hall Annex, on the Glassboro Main Campus, or the Public Safety office at RUCAB, CMSRU or RowanSOM. You can also request that a copy be mailed to you by calling (856) 256-4562 or 4506.

Also, the **Daily Crime Log** and **Fire Log** can be accessed on line at:

Daily Crime Log: https://www.rowan.edu/pubsafety/information/crime_log/

Daily Fire Log: https://www.rowan.edu/pubsafety/information/fire_log/

NOTE: The Annual Security and Fire Safety Report provides you with many resources and links to on line material, which were current as of the time of the release of this report. Due to upgrades and changes to websites, links may change over time. If so, please refer to the Rowan University's main web page.

Any questions with this report please contact the **Office of Clery Compliance**, Department of Public Safety, at (856) 256-4562.



Remember "It is in your interest!"

Available Resources Guide for Victims:

CAN BE PRINTED AS A QUICK REFERENCE FOR YOU

Health and Counseling Services

For students only:

- ✓ **Student Health Center, Winans Hall**
(856) 256-4333 or healthcenter@rowan.edu
- ✓ **Counseling & Psychological Services Center, Winans Hall**
(856) 256-4222

Rowan's Counseling and Psychological Services provides emergency services available to students through the Wellness Center on the Glassboro campus. A counselor is available Monday through Friday during regular office hours for emergency walk-ins. After regular business hours, a counselor is available for emergencies through Public Safety. Just call (856) 256-4911 and ask to speak with the Counselor on Call. If you or someone you know is thinking about suicide you may use these resources or **call 911**, visit your nearest emergency room or call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255).

For employees only:

Employees who desire that details of an incident be kept confidential can receive confidential counseling services through the Employee Advisory Service. Appointments with the State of New Jersey Advisor may be arranged through the Office of Human Resources by calling (856) 256-4306.

Off Campus Counseling Services:

- ✓ **SERV – (Services Empowering Rape Victims):** 1-866-295-7378 or (856) 881-3335
- ✓ **Rape, Abuse and Incest National Network :** <http://www.rainn.org>

Legal Assistance

For students only:

On Campus Legal Assistance Resources:

- ✓ **Office of Student Government Association:** (856) 256-4540

Off Campus Legal Assistance Resources:

- ✓ **Southern New Jersey Legal Services:** 1-800-496-4570
- ✓ **Rutgers Law Camden DV Clinic:** (856) 255-6425
- ✓ **Gloucester County Legal Referral Service:** 856-848-4589
- ✓ **Department of Justice:** <http://www.ovw.usdoj.gov/sexassault.htm>
- ✓ **Legal Services of New Jersey:** 1-888-576-5529 www.LSNJLAW.org
- ✓ **Department of Education, Office of Civil Rights, New York Office:** (646) 428-3800
OCR.NewYork@ed.gov

Visa and Immigration Assistance

For students only:

- ✓ **Rowan Facilities Business Operations Asst. Vice Pres.:** (856) 256-4249

Off Campus Visa and Immigration Resources:

- ✓ **Camden County Bar Association, LRS Camden Immigrant Advocacy Project** (609) 964-4520

Victim Advocacy Resources✓ **Services Empowering Rights of Victims Program (SERV)**

SERV is a program which is run by the Center for Family Services, Inc. (a nonprofit human services agency). SERV provides 24-hour emergency safe housing, counseling, support groups, outreach, advocacy and accompaniments for victims of violence. SERV provides free counseling services to victims of violence, and also will provide an advocate to accompany victims and witnesses to court appearances. SERV also runs an anonymous 24-hour crisis hotline at 1-866-295-SERV (7378). Victims of violence can call this hotline 24/7 and speak to a crisis counselor anonymously.

Student Financial Aid

- ✓ Student Financial Aid (**Glassboro Campus**): (856) 256-4250
- ✓ Student Financial Aid (**Stratford Campus**): (856) 566-6008
- ✓ Student Financial Aid (**Camden Campus**): (856) 361-2850

Other Important Resources**New Jersey:**✓ **New Jersey Victims of Crime Compensation Board (VCCB)**

The New Jersey VCCB may help ease the financial burden faced by crime victims. Services covered by the VCCB include: benefits for mental health counseling, medical bills, loss of earnings, funeral expenses (up to \$5000), crime scene clean-up, relocation expenses, child care/day care services, victims' rights attorney fees, domestic help, and other victim services related to crimes. For further information on filing procedure time requirement and benefit restrictions, please contact the VCCB by phone at 1-877-658-2221 or visit the VCCB website. <http://www.nj.gov/oag/njvictims/index.html>

National Organizations:

- ✓ **Clery Center:** <http://clerycenter.org/>
- ✓ **Stalking Resource Center:** <http://victimsofcrime.org/>
- ✓ **Tyler Clementi Foundation (Bullying Prevention):** <http://tylerclementi.org/>
- ✓ **Anti-Bullying Bill of Rights Act Notification:**
<https://confluence.rowan.edu/display/POLICY/Student+Code+of+Conduct>

The State of New Jersey has issued regulations implementing the provisions of the Anti-Bullying Bill of Rights Act. This information can be accessed within the Student Code of Conduct (Attachment 3 "Conduct Rules", #7) and applies to all Rowan University students regardless of location, campus or academic program.

Rowan University Public Safety Victim/Witness Services:

<http://www.rowan.edu/safety/services/victimwitness/>

Rowan University "Supporting Survivors":

<https://sites.rowan.edu/sexualviolenceresponse/supporting-survivors.html>

Rowan University Title IX "Resource for Victims" link:

<http://www.rowan.edu/equity/titleix/documents/ImportantResourcesforVictimsofSexualMisconduct.pdf>