

# Banner Finance Fiscal Year End Process Update

Beginning at **11:00AM on Friday, July 26th**, the Finance Division will be completing year end system process updates in the Banner Finance module in both Self-Service Banner & Administrative Pages.

On July 26th, all Banner Finance users are required to log off, and remain out of, the Banner Finance module by 11:00AM. The Finance module will be unavailable until Saturday, July 27th.

Banner Finance includes, but is not limited to:

- Requisitions
- Receiving
- Non-PO Payment/Direct Pay
- Processing Approval Queues
- Journal Entries
- Accessing Budgets
- DCA Application (electronic workflow)
- Indexing in Onbase

Please contact [AccountingServices@rowan.edu](mailto:AccountingServices@rowan.edu) if any questions or concerns.

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