

RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: **RIPPAC@rowan.edu**

Name of Company / Association / Organization Office of Senator Linda R. Greenstein

Internship Coordinator Ryan Tully Coordinator's Phone / Email rtully@njleg.org/609-395-9911

Location of Main Office 1249 South River Rd., Cranbury, NJ # of Summer 2024 Interns Accepted 2

Where will the internship be done?

In the main office Remotely (student works from home) Combo At-home & In-Office

Dates / Length of Summer 2024 Internship June to August Required Hours/Week 10-15 Hours

Is there some type of salary or stipend? Not Applicable If so, how much? \$0.00

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages)*

Senator and staff review candidates and their resume, proceed to interview with potential candidates, after the interview process the Senator and Staff will discuss selecting candidates.

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: Bill review, watching committee meetings, attending webinars, researching issues of interest

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. No weekends or evenings

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)*

Along with submitting a resume, please include a letter indicating your desired career goals, interest, and why would you like to intern for Senator Greenstein.