



Rowan Institute for Public Policy & Citizenship
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RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: **RIPPAC@rowan.edu**

Name of Company / Association / Organization NJ Assembly Republican Office

Internship Coordinator Natalie Ghaul

Coordinator’s Phone / Email 609-847-3400 nghaul@njleg.org

Location of Main Office 125 West State Street, Trenton, New Jersey

of Summer 2024 Interns Accepted To be determined

Where will the internship be done?

In the main office Remotely (student works from home) Combo At-home & In-Office

Dates / Length of Summer 2024 Internship June 2024 through August 2024

Required Hours/Week To be determined based on student’s schedule.

Is there some type of salary or stipend? No (unpaid)

If so, how much? N/A

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages)*

An interview with senior staff

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern:

Assist Research and/or Communications staff with various assignments (researching legislation, gathering data, etc.)

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. No

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)*
