

AFT LOCAL 2373 -and- ROWAN UNIVERSITY

LOCAL AGREEMENT


DEPARTMENT CHAIRS/ADMINISTRATIVE HEADS ADDENDUM

AFT Local 2373 ("Local 2373"), representing faculty, professional staff and librarians at Rowan University (including Cooper Medical School of Rowan University), and Rowan University ("Rowan"), hereby agree as follows:

1. Local 2373 and Rowan recognize the existence of both in-unit Department Chairs and out-of-unit Administrative Heads, as defined and described in the Department Chairs/Administrative Heads Local Agreement signed by both parties in December 2020.
2. Local 2373 recognizes that Rowan may appoint an Administrative Head for various programs as it sees fit; however, the use of Administrative Heads is not mandatory across all departments. In the case where a department has an Administrative Head, the department has the right to elect an in-unit Department Chair, following the University Senate procedure for the election of a chairperson or, by virtue of a departmental vote, it may choose not to elect a chairperson.
3. Compensation for all Department Chairs will be 12 (twelve) total credit hours of release time, apportioned 6 (six) credit hours for the Fall semester and 6 (six) credit hours for the Spring semester.
4. Should a Department choose not to elect a chair, the Department will retain 12 total credits of release time to cover in unit work and shall communicate, in writing, that decision to the Dean. The Department will submit a proposal to the Dean for the allocation of its 6 (six) credits of release time in the fall and its 6 (six) credits of release time in the spring to faculty in the department to cover in-unit work. This process will be on an annual basis, and departments' proposals shall be submitted to the Dean by June 15<sup>th</sup>.
5. Summer compensation for Department Chairs may be awarded based on proposals submitted by the departments and based on negotiations with the respective Dean and the Office of the Provost. The Provost's decision to deny summer compensation shall constitute a final decision and shall not be subject to grievance.
6. Departments that demonstrate a need for additional release time for an Assistant or Associate Department Chair may make a formal proposal to the respective Dean for approval.
7. The delineation of duties between in-unit Department Chairs and out-of-unit Administrative Heads shall follow the protocol negotiated between Local 2373 and Rowan in December 2020.

8. Any disputes concerning the distribution of duties shall be resolved first through an informal process between the leadership of Local 2373 and the Office of the Provost.
9. The parties agree to continue to confer on specific issues relating to the application of the terms of this Local Agreement as they arise. Should the parties be unable to resolve disputes arising under this Local Agreements, its terms are subject to enforcement to advisory arbitration pursuant to Article VII of the statewide collective negotiated agreement.

For AFT Local 2373

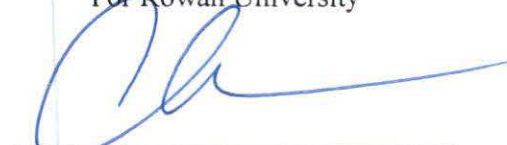


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Joseph Basso, President

Dated: 5-3-2021

For Rowan University



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Anthony Lowman, Provost

Dated: 5-4-2021