



Rowan Institute for Public Policy & Citizenship

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RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: **RIPPAC@rowan.edu**

Name of Company / Association / Organization Checkmate Strategies_____

Internship Coordinator Chris Russell___ Coordinator’s Phone / Email chris@checkmatewins.com / 609-731-0770___

Location of Main Office 12 Broad Street, Suite 303A, Red Bank, NJ # of Summer 2024 Interns Accepted 3_____

Where will the internship be done?

In the main office Remotely (student works from home) Combo At-home & In-Office

Dates / Length of Summer 2024 Internship May thru August_____ Required Hours/Week 10_____

Is there some type of salary or stipend? No_____ If so, how much? _____

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages)*

Resume and in-person interview _____

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: Campaign-related research and other responsibilities related to political and public affairs campaign clients_____

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. On occasion, but not regular_____

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)*

