

## Center for Academic Innovation New Submission Worksheet

Please find below the questions asked in the Qualtrics Center for Academic Innovation New Submission survey. This worksheet will help you work offline as you prepare your submission.

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### Contact Information

Name: Enter the submitter's name.

Email : Enter the submitter's email address.

Title Affiliation : Enter the submitter's job title and affiliation.

Submitting College or School : Enter the proposed college or school for this submission.

College or School Department: Enter the proposed academic department for this submission.

### Submission Idea Details

Proposed CIP Code: Enter the proposed Classification of Instructional Programs for this submission. You can search the National Center for Education Statistics CIP page or the NJ Office of the Secretary of Higher Education CIP Inventory page for assistance.

Level and designation of submission: Select if the program will be offered at the undergraduate or graduate level and at what degree or certificate level.

Proposed submission title: Enter the proposed submission title. Ex. "MS Artificial Science"

Description of your idea, including an overview of learning outcomes, students to be recruited, relevant occupations and industries, and regional employers or other interested partners who would support development of the program.

Does this submission lead to student certification or licensure? Select yes/no/don't know.

Does this program require programmatic accreditation? Select yes/no/don't know.

Does this submission articulate to community colleges as 2+2 or 3+1 programs? Select yes/no/don't know.

Enter the anticipated launch semester and date or enter don't know. Select 'don't know' or the appropriate launch semester and year.

What is the expected modality of your submission?

Select traditional (requires 100% on-campus participation), hybrid (allows for a mix of modalities but requires some on-campus participation), or fully online (available 100% online and asynchronous and requires no on-campus participation)

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### Resources

Does the department have existing faculty capacity and access to qualified adjuncts?  
Select yes/no/don't know.

How many new courses will need to be created and approved by the curricular process?

Enter the number of anticipated new courses to be created and approved by the Senate Curriculum Committee.

How many new courses will need to be developed online?

Enter the number of new courses to be created and developed by Rowan Online.

How many existing courses will need to be converted to online?

Enter the number of existing courses that will need to be converted to an online modality.

Describe the needed resources necessary to support your submission. This could include instruction, administration, classroom and lab space, technology, library subscriptions, student supports, and any other resources. Are there any gaps?

### Comparable Institutions

Provide URL links for up to 3 comparable offerings at other institutions outside of the State of New Jersey.

Provide a list of 3 similar programs offered in the State of New Jersey.