

RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: RIPPAC@rowan.edu

Name of Company / Association / Organization Atlantic County Prosecutor's Office

Internship Coordinator Tiffany deGrandmaison Coordinator's Phone / Email _____

Location of Main Office Mays Landing, NJ # of Summer 2024 Interns Accepted 12

Where will the internship be done?

In the main office Remotely (student works from home) Combo At-home & In-Office

Dates / Length of Summer 2024 Internship 10 WEEKS ^{June 3, 2024 -} _{Aug 9, 2024} Required Hours/Week 35 hrs

Is there some type of salary or stipend? NO If so, how much? N/A

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages)

Send cover letter + resume to
degrandmaison_t@acpo.org.
application cut off: April 15, 2024.

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: legal interns will aid assistant
prosecutors with ^{legal} research + writing, ~~review~~ review criminal cases, participate
in Community Outreach.

Will there be opportunities for the intern to observe: trials, court proceedings

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. NO

Do you have any suggestions for the applicants? (Please use additional pages if necessary)



For details and to apply,
send a resume and
cover letter to
Assistant Prosecutor
Tiffany deGrandmaison
degrandmaison_t@acpo.org

Office of the Prosecutor
4997 Unami Boulevard Suite 2
Mays Landing, New Jersey 08330
www.acpo.org
(609) 909-7800

HIRING NOTICE: INTERNSHIP OPPORTUNITIES

Rowan students from all majors and interests are invited to apply for summer and fall internships at the Atlantic County Prosecutor's Office. Located in Mays Landing, ACPO is the lead investigative agency in the county, handling thousands of investigations and prosecutions every year. Internships are unpaid.

Students may be assigned in any of the following units:

- Legal/litigation: *the review of criminal case files and presentation in Court*
- Investigations: *Forensics, Major Crimes, Special Victims, Homeland Security, Narcotics and more*
- Victim-Witness Advocacy
- Community Outreach
- And more

*Please considering joining one of New Jersey's
busiest law enforcement agencies as we work
to make Atlantic County a safer, fairer,
healthier and better place to live, work, and
visit!*

