

RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: RIPPAC@rowan.edu

Name of Company / Association / Organization Office of Assemblywoman Dunn
Internship Coordinator James Castanza Coordinator's Phone / Email (908) 303-4794
Location of Main Office 191 Main St, Chester NJ # of Summer 2024 Interns Accepted 1-3

Where will the internship be done?

In the main office Remotely (student works from home) Combo At-home & In-Office

Dates / Length of Summer 2024 Internship June 3rd - August 30th Required Hours/Week 15

Is there some type of salary or stipend? NO If so, how much? X

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages)

E-mail a letter of interest and resume to apply

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: Conducting policy research and analysis, learning constituent services, and meeting government officials

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. Not expected to work evenings and weekends.

Do you have any suggestions for the applicants? (Please use additional pages if necessary)