

RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: RIPPAC@rowan.edu

Name of Company / Association / Organization District Office of Asm Schnall

Internship Coordinator Mashie Horowitz Coordinator's Phone / Email mhorowitz@njleg.org

Location of Main Office 500 River Ave, LKND # of Summer 2024 Intems Accepted 1

Where will the internship be done? NJ 08701

In the main office ___ Remotely (student works from home) ___ Combo At-home & In-Office

Dates / Length of Summer 2024 Internship Mid June - August Required Hours/Week 40

Is there some type of salary or stipend? No If so, how much? _____

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages)

Intern work areas: Clerical Research Errands ___ Organizing ___

Please explain the work that will be required of the intern: answering emails, phone calls, constituent services/tracking

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. No

Do you have any suggestions for the applicants? (Please use additional pages if necessary)
