

RIPPAC Internship Guide – Summer 2024

Please complete and EMAIL to: RIPPAC@rowan.edu

Name of Company / Association / Organization Assemblyman Joe D'Amico

Internship Coordinator Jeff Fabiano Coordinator's Phone / Email jfabiano@njleg.org

Location of Main Office 334 Elizabeth Ave, Somerset NJ 08873 # of Summer 2024 Interns Accepted 1

Where will the internship be done?

In the main office Remotely (student works from home) Combo At-home & In-Office

Dates / Length of Summer 2024 Internship 6/1/24 - 8/31/24 Required Hours/Week 7

Is there some type of salary or stipend? NO If so, how much? N/A

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages)

Resume followed by a personal interview

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: Heavy research on public

policy issues

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. NO

Do you have any suggestions for the applicants? (Please use additional pages if necessary)

N/A