

SIMPLIFIED TIMELINE FOR TENURE-TRACK FACULTY

Deadlines for TT Faculty in the First Year of Service (applying for Second Year contract)

<u>Who finishes?</u>	<u>Where does it go?¹</u>	<u>When Is It Due?</u>
Candidate	Department and Head ²	March 15
Department	Dean	April 1
Department Head ²	Dean	April 1
Dean	Candidate/Department	May 15
BOT	---	June ⁶

Deadlines for TT Faculty in the Second or Third Year of Service (applying for Third and/or Fourth Year contracts)

<u>Who finishes?</u>	<u>Where does it go?¹</u>	<u>When Is It Due?</u>
Candidate	Department and Head ²	January 24
Department	College/School	February 7
Department Head ²	Dean	February 7
College/School	Dean	March 7
Dean	Provost	March 28
Candidate (appeal)	Provost ⁴	April 4
Senate ³	Provost ⁴	April 25
Provost (only final appeals)	Candidate	May 2
BOT	---	June ⁶

Deadlines for TT Faculty in the Fourth or Fifth Year of Service (applying for Fifth and/or Sixth Year contracts)

<u>Who finishes?</u>	<u>Where does it go?¹</u>	<u>When Is It Due?</u>
Candidate	Department and Head ²	October 11 ¹
Department	College/School	October 25
Department Head ²	Dean	October 25
College/School	Dean	November 15
Dean	Provost	December 13
Senate ³	Provost	January 10
Provost	Candidate	January 31
Chancellor ⁵ (final appeals)		
BOT	---	TBD ⁶

**Deadlines for TT Faculty in the Sixth Year of Service
(applying for Seventh Year contract carrying Tenure)**

<u>Who finishes?</u>	<u>Where does it go?¹</u>	<u>When Is It Due?</u>
Candidate	Department and Head ²	September 20
Department	College/School	October 4
Department Head ¹	Dean	October 4
College/School	Dean	October 25
Dean	Provost	November 22
Senate ³	Provost	December 6
Provost	Candidate	January 24
Chancellor ⁵ (final appeals)		
BOT	---	TBD

If any of the above deadlines falls on a weekend or holiday, the deadline will be at 5 PM on the following business day.

NOTES

1. Evaluation letters should be sent to the candidate and chairs associated with all prior levels of review.
2. Applies to departments that have appointed heads whose department T&R committees have determined that the head will write a separate letter.
3. The Senate TR&P Committee's review is only upon candidate's request and focuses on potential procedural violations.
4. The Provost (or designee) holds managerial authority to recommend or not recontracting and will only evaluate candidates in cases of faculty appeals when the Dean has recommended employment termination.
5. The Chancellor (or designee) holds managerial authority to recommend or not recontracting/tenure and will only evaluate candidates in cases of faculty appeals when the Provost has recommended employment termination.