

**ROWAN UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**

September 12, 2018

**AGENDA**

**SCHEDULE**

3:00 P.M.

**CLOSED AND PUBLIC SESSIONS**

Eynon Ballroom  
Chamberlain Student Center

**PUBLIC SESSION**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

**INSTALLATION OF NEW BOARD OF TRUSTEES MEMBER**

**REORGANIZATION OF THE BOARD OF TRUSTEES**

Election of Chair  
Election of Vice Chair  
Election of Secretary

**2018.09.01 APPROVAL OF BOARD OF TRUSTEES CALENDAR FOR 2018-2019**

*Summary Statement: This resolution approves the Board of Trustees meeting calendar through December 31, 2019. This resolution provides that the Board of Trustees meetings can start at 3:00 p.m. in closed session with the Open Meeting to begin at 4:00 p.m. (or a similar 60 minute time period prior to the advertised start of a meeting) with appropriate procedures. If there is no closed session, the Open Meeting will begin at 4:00 p.m. The purpose of this provision is to avoid the practice of members of the public wishing to attend the Board's meetings to be present at the advertised start time and then to sit and wait while the Board typically goes into closed session right at the beginning of the meeting.*

**2018.09.02 APPROVAL OF NEWSPAPERS FOR OFFICIAL NOTIFICATION OF BOARD OF TRUSTEES MEETINGS AND OTHER REQUIRED POSTINGS**

*Summary Statement: The Open Public Meetings Act (Chapter 231, P.L. 1975) requires that public meetings of the Board of Trustees be announced in area newspapers and posted on the University website and other spaces on each campus. This resolution directs the meeting schedule to be posted on the University website and designated campus spaces and authorizes the administration to purchase advertising space in three regional newspapers. The designated papers are the Press of Atlantic City, the South Jersey Times, and the Courier-Post.*

CLOSED SESSION

Room 221  
Chamberlain Student Center

Personnel, Real Estate, and Litigation Matters

RETURN TO PUBLIC SESSION

Eynon Ballroom

APPROVAL OF MINUTES FOR JUNE 20, 2018

PRESIDENT'S REPORT

PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS FOR CONSENT AGENDA

- 2018.09.03** REAPPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS  
*Summary Statement: This resolution authorizes the reappointment of the individuals noted to the South Jersey Technology Park at Rowan University Board of Directors.*
- 2018.09.04** STUDENT APPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS  
*Summary Statement: This resolution authorizes the appointment of two student representatives to the South Jersey Technology Park at Rowan University Board of Directors to a one-year term as provided in the by-laws of the organization.*
- 2018.09.05** APPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION  
*Summary Statement: This resolution authorizes the appointment of the individual noted to a three-year term to the Rowan University Foundation Board of Directors.*
- 2018.09.06** APPROVAL OF BACHELOR OF ARTS IN ANTHROPOLOGY  
*Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Anthropology.*
- 2018.09.07** APPROVAL OF BACHELOR OF ARTS IN AREA STUDIES  
*Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Area Studies.*

**2018.09.08** APPROVAL OF AMENDED UNIVERSITY ACADEMIC CALENDAR AND GUIDELINES FALL 2017 – SPRING 2022

*Summary Statement: This resolution approves the AMENDED University Academic Calendar and Guidelines for Fall 2017 – Spring 2022.*

**2018.09.09** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL PHOTOGRAPHY SERVICES

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for professional photography services with Craig Terry of Vineland, NJ, in an amount not to exceed \$50,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.10** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL VIDEOGRAPHY SERVICES

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for professional videography services with Narrative Media of Ewing, NJ, in an amount not to exceed \$200,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.11** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL PRINTING SERVICES

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for professional printing services with Pirolli Printing of Bellmawr, NJ, in an amount not to exceed \$200,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.12** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR AUTOMATED CLINICAL REMINDERS

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for automated clinical reminders for the patients of the clinical practices of Rowan Medicine with West Interactive Services of Chicago, IL in an amount not to exceed \$42,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.13** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR CYBER SECURITY SOFTWARE

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for cyber security software with Eplus of Herndon, Va., in an amount not to exceed \$115,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.14** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR ACADEMIC SCHEDULING SOFTWARE

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for academic scheduling software with TMM Data of Philipsburg, PA, in an amount not to exceed \$40,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.15** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SPACE SCHEDULING SOFTWARE

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for space scheduling software with CollegeNet 25Live of Portland, OR, in an amount not to exceed \$40,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.16** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR STUDENT MARKETING SERVICES

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for student search and recruitment services with Fire Engine Red of Havertown, Pa., in an amount not to exceed \$150,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.17** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR STUDENT RECRUITMENT SERVICES

*Summary Statement: This resolution provides for the approval of a contract without competitive bidding for online student recruitment services with Higher Education College Degrees.com, LLC, of Houston, TX, in an amount not to exceed \$105,000 for FY19, with the possibility of extensions in FY20 and FY21.*

**2018.09.18** APPROVAL OF TOTAL PROJECT BUDGET FOR THE IRT INFRASTRUCTURE NECESSARY TO SUPPORT THE JOINT HEALTH SCIENCES CENTER IN CAMDEN

*Summary Statement: This resolution approves the total project budget for the IRT Infrastructure to support the Joint Health Sciences Building in Camden.*

**2018.09.19** APPROVAL OF TOTAL PROJECT BUDGET FOR THE FEASIBILITY STUDY AND PRELIMINARY DESIGN PROJECT FOR THE SOUTH JERSEY TECHNOLOGY PARK BUILDING 2

*Summary Statement: This resolution approves the total project budget for the preliminary design and predevelopment phases of the South Jersey Technology Park Building 2.*

**2018.09.20** AMENDMENT OF THE TOTAL PROJECT BUDGET FOR THE RECREATION CENTER POOL HVAC SYSTEM

*Summary Statement: This resolution amends the previously established project budget relating to the Recreation Center Pool HVAC project and authorizes the university to undertake the necessary procurement and contracting in connection with this project in accordance with applicable law.*

**2018.09.21** AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR ROTATION AND CURRICULUM SOFTWARE

*Summary Statement: This resolution provides for the approval of a contract amendment from \$100,000 to \$125,000 for rotation and curriculum software with One45 Software Inc. of Vancouver, British Columbia, for FY19, with the possibility of extensions in FY20 and FY21.*

**ACTION ITEMS**

**2018.09.22** PERSONNEL ACTIONS

*Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.*

**2018.09.23** REAPPOINTMENTS TO THE MEDICAL SCHOOL BOARD OF COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY

*Summary Statement: This resolution reappoints those identified to the Medical School Board of Cooper Medical School of Rowan University.*

**2018.09.24** APPOINTMENTS TO THE MEDICAL SCHOOL BOARD OF COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY

*Summary Statement: This resolution appoints those identified to the Medical School Board of Cooper Medical School of Rowan University.*

**2018.09.25** APPROVAL OF RENTAL RATES FOR UNIVERSITY HOUSING FOR 2019-2020

*Summary Statement: This resolution approves increases for housing for all residential students. The new rates represent an average increase of 3% over the current rates. Rates for Holly Pointe Commons have been established pursuant to an agreement with Provident Group – Rowan Properties, LLC and University Student Living Management, LLC.*

**2018.09.26** APPROVAL OF FINANCING WITH THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

*Summary Statement: This resolution authorizes Rowan University to seek funding through the Gloucester County Improvement Authority to finance certain projects, including but not limited to a new academic building, upgrades to the utility plant, and renovations to certain buildings on the Glassboro Campus and to take all actions necessary to undertake such financing.*

- 2018.09.27** AUTHORIZATION OF GROUND LEASE BY AND BETWEEN ROWAN UNIVERSITY AND WEST CAMPUS FIELDS, INC.  
*Summary Statement: This resolution authorizes the execution of a Ground Lease with WCF, Inc. relating to the use of Rowan's West Campus fields for the development of Rowan's West Campus into a premier athletic complex for use by Rowan Athletics Programs.*
- 2018.09.28** AUTHORIZATION OF LEASE RENEWAL FOR STORAGE SPACE WITH INDUSTRIAL INVESTMENTS, INC.  
*Summary Statement: This resolution authorizes the continuation of a lease for storage space with Industrial Investments, Inc. of Blue Bell, Pennsylvania.*
- 2018.09.29** AUTHORIZATION OF LEASE WITH NEXUS PROPERTIES FOR A WELCOME CENTER TO SERVE THE NEEDS OF THE ROWAN UNIVERSITY COMMUNITY  
*Summary Statement: This resolution authorizes the negotiation and execution of a lease with Nexus Properties for space for the development of a Welcome Center for Rowan University on Rowan Boulevard.*
- 2018.09.30** APPROVAL OF TOTAL PROJECT BUDGET FOR THE IRT INFRASTRUCTURE AND FIT OUT NECESSARY TO SUPPORT THE ROWAN UNIVERSITY WELCOME CENTER ON ROWAN BOULEVARD  
*Summary Statement: This resolution approves the total project budget for the IRT Infrastructure and fit out costs to support the Welcome Center.*
- 2018.09.31** AUTHORIZING THE NEGOTIATION AND EXECUTION OF A LEASE AGREEMENT FOR ROWAN MEDICINE FAMILY MEDICINE PRACTICE  
*Summary Statement: This resolution authorizes the negotiation and execution of a lease agreement for the Rowan University School of Osteopathic Medicine Family Practice Group.*
- 2018.09.32** AUTHORIZATION TO EXECUTE A LETTER OF INTENT AND TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR PRIVATE AFFILIATED HOUSING WITH INGERMAN DEVELOPMENT COMPANY, LLC  
*Summary Statement: This resolution provides the President and/or the Senior Vice President for Finance and Chief Financial Officer with the authority to execute a confidential Term Sheet with Ingerman Development Company, LLC for the development of housing to replace aging housing inventory. This resolution also authorizes the Executive Leadership Team to negotiate an Agreement for Affiliated Housing and delegates authority to the Executive Committee to approve same if timing dictates.*

**2018.09.33** AUTHORIZATION TO NEGOTIATE AND EXECUTE EASEMENT OR PROPERTY DEDICATION AGREEMENTS RELATING TO THE DEVELOPMENT AND CONSTRUCTION OF A COUNTY ROAD SPUR TO SERVE PROPERTY LOCATED IN HARRISON TOWNSHIP

*Summary Statement: This resolution authorizes the execution of an access easement and/or property dedication agreement with the County of Gloucester to facilitate the development and construction of a County Road Spur which will allow development on Rowan's West Campus bringing benefits to the Rowan community as well as the County and Region.*

**2018.09.34** AUTHORIZATION TO ENGAGE A QUALIFIED INDEPENDENT REPRESENTATIVE AND NEGOTIATE A SWAP AGREEMENT RELATING TO THE REFUNDING OF CERTAIN INDEBTEDNESS AND TO TAKE ANY AND ALL ACTIONS NECESSARY TO NEGOTIATE THE SWAP AGREEMENT

*Summary Statement: This resolution authorizes the undertaking of a swap agreement relating to the refunding of a certain series of bonds as well as the hiring of professionals to provide advice relating to same and the execution of relevant agreements.*

REPORT FROM THE ACADEMIC AND STUDENT AFFAIRS CLUSTER

REPORT FROM CHAIR OF THE SOUTH JERSEY TECHNOLOGY PARK BOARD –  
LARRY DIVIETRO

REPORT FROM CHAIR OF FOUNDATION BOARD – JACK HAFNER

REPORT FROM STUDENT TRUSTEE – RILEY SHEA

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT



## **RESOLUTION #2018.09.01**

### **APPROVAL OF BOARD OF TRUSTEES CALENDAR FOR 2018-2019**

**WHEREAS,** the "Open Public Meetings Act" (Chapter 231, P.L. 1975) requires that "within seven days following an annual organization or reorganization meeting of a public body, every public body shall post and maintain a schedule of regular meetings of the public body to be held during the succeeding year" (C. 10:4-18), and

**WHEREAS,** the Rowan University Board of Trustees desires to be in full compliance with statutory provisions, and

**WHEREAS,** at the beginning of each Board meeting immediately following the opening preliminary agenda items, the Board of Trustees has typically voted to go into closed session to discuss matters permitted to be discussed in closed session, resulting in the public attending the meeting waiting for anywhere from 30 to 60 minutes for the open session to resume, and

**WHEREAS,** the Board is desirous of avoiding this situation while complying in all respects with the proper procedures by which to conduct open meetings and closed sessions and maintaining transparency.

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University does hereby adopt the following "Annual Notice" of scheduled meetings,

<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
October 25, 2018	8:30 a.m. Fall Board Retreat	Shpeen Hall Rowan University, Glassboro
December 12, 2018	3:00 p.m. – (Regular Meeting) Closed and Public Sessions	Student Center Ballroom Rowan University, Glassboro
February 6, 2019	3:00 p.m. – (Regular Meeting) Closed and Public Sessions	Student Center Ballroom Rowan University, Glassboro
April 10, 2019	3:00 p.m. – (Regular Meeting) Closed and Public Sessions	Student Center Ballroom Rowan University, Glassboro
June 19, 2019	3:00 p.m. – (Regular Meeting) Closed and Public Sessions	Student Center Ballroom Rowan University, Glassboro

(continued)



### **RESOLUTION #2018.09.01 (continued)**

September 11, 2019	3:00 p.m. – (Regular Meeting) Closed and Public Sessions	Student Center Ballroom Rowan University, Glassboro
October 24, 2019	8:30 a.m. Fall Board Retreat	Shpeen Hall Rowan University, Glassboro
December 11, 2019	3:00 p.m. – (Regular Meeting) Closed and Public Sessions	Student Center Ballroom Rowan University, Glassboro

**BE IT FURTHER RESOLVED**, that at all the regularly scheduled meetings of the Board of Trustees listed above (designated as “Regular Meeting”), that the Board is authorized to conduct a closed session addressing issues deemed proper for such discussion beginning at 3:00 p.m. and that the open session of said regular meeting will begin at 4:00 p.m. (or 60 minutes prior to the time of the open meeting if the time of the meeting varies) in the place so designated for such open meeting; that at the beginning of the open session, after the preliminary matters are attended to, the Board Chair or other Board member so acting shall state for the record whether a closed session was held and, in appropriate general terms, the topics covered or discussed in such closed session in the same manner as would be stated prior to such a closed session or state that no closed session was held. Additional closed sessions during or at the end of the open sessions may still be held and normal authorization procedures will apply.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the Board of Trustees meeting calendar through December 31, 2019. This resolution provides that the Board of Trustees meetings can start at 3:00 p.m. in closed session with the Open Meeting to begin at 4:00 p.m. (or a similar 60 minute time period prior to the advertised start of a meeting) with appropriate procedures. If there is no closed session, the Open Meeting will begin at 4:00 p.m. The purpose of this provision is to avoid the practice of members of the public wishing to attend the Board’s meetings to be present at the advertised start time and then to sit and wait while the Board typically goes into closed session right at the beginning of the meeting.

## **RESOLUTION #2018.09.02**

### **APPROVAL OF NEWSPAPERS FOR OFFICIAL NOTIFICATION OF BOARD OF TRUSTEES MEETINGS AND OTHER REQUIRED POSTINGS**

**WHEREAS,** the "Open Public Meetings Act" (Chapter 231, P.L. 1975) requires that "within seven days following an annual organization or reorganization meeting of a public body, every public body shall post and maintain...a schedule of the regular meetings of the public body to be held during the succeeding year" (C. 10:4-18), and

**WHEREAS,** the Open Public Meetings Act (Chapter 231, P.L. 1975) requires the governing body at the beginning of the year to designate two newspapers in the area to which notices and agendas of the meetings will be transmitted, and

**WHEREAS,** statutes also require the posting of the meeting schedule on the University website and on the University bulletin boards reserved for these announcements in Bole Hall and the Student Center of the Glassboro campus, the Camden campus building, Cooper Medical School of Rowan University building, and Rowan University School of Osteopathic Medicine Academic Center.

**WHEREAS,** the Rowan University Board of Trustees desires to be in full compliance with statutory provisions

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University designates the *Press of Atlantic City*, the *South Jersey Times*, and the *Courier-Post* as the newspapers to which it will transmit notices and agendas of its meetings during the 2018-19 year, and

**BE IT FURTHER RESOLVED** that the Board of Trustees instructs its Secretary to transmit the schedule of its annual meetings for the 2018-19 year to the *Press of Atlantic City*, the *South Jersey Times*, and the *Courier-Post* and further to post said schedule on the University website and the designated spaces indicated above.

### **SUMMARY STATEMENT/RATIONALE**

The Open Public Meetings Act (Chapter 231, P.L. 1975) requires that public meetings of the Board of Trustees be announced in area newspapers and posted on the University website and other spaces on each campus. This resolution directs the meeting schedule to be posted on the University website and designated campus spaces and authorizes the administration to purchase advertising space in three regional newspapers. The designated papers are the *Press of Atlantic City*, the *South Jersey Times*, and the *Courier-Post*.

Recommended for Approval By:  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.03**

**REAPPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT  
ROWAN UNIVERSITY BOARD OF DIRECTORS**

**WHEREAS,** the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoints the following named individuals to three-year terms as public members of the South Jersey Technology Park at Rowan University Board of Directors.

Marlene Asselta  
President  
Southern New Jersey Development Council

Dr. Donald Sebastian  
President & CEO  
NJ Innovation Institute

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the reappointment of the individuals noted to the South Jersey Technology Park at Rowan University Board of Directors.

Recommended for Approval By:  
Nominations Committee (9/6/18)  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.04**

**STUDENT APPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT  
ROWAN UNIVERSITY BOARD OF DIRECTORS**

**WHEREAS,** the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoints the following named individuals to a one-year term as student members of the South Jersey Technology Park at Rowan University Board of Directors.

Jo Carter  
Student Representative  
William G. Rohrer College of Business

Gabriel Makar  
Student Representative  
Cooper Medical School of Rowan University

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the appointment of two student representatives to the South Jersey Technology Park at Rowan University Board of Directors to a one-year term as provided in the by-laws of the organization.

Recommended for Approval By:  
Nominations Committee (9/6/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.05**

### **APPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION**

**WHEREAS,** the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation, and

**WHEREAS,** it is important that the Rowan University Foundation Board of Directors recruits individuals who have been identified for their integrity, professional expertise, and commitment to the University and its mission, and

**WHEREAS,** potential candidates should include business and civic leaders who will lend their expertise and knowledge to assist the Foundation in meeting its true potential to support the University, and

**WHEREAS,** the Board's Bylaws|Governance Committee in accordance with its approved process has provided due diligence to review and consider worthy candidates to serve on the Board,

**THEREFORE BE IT RESOLVED** that the Board of Trustees appoints the following named individual to a three-year term as a public member of the Rowan University Foundation.

Michael Connallon, Jr.  
*Vice President, Senior Portfolio Advisor*  
J.P. Morgan Chase & Company

### **SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the appointment of the individual noted to a three-year term to the Rowan University Foundation Board of Directors.

Recommended for Approval By:  
University Advancement Committee (8/29/18)  
Nominations Committee (9/6/18)  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.06**

**APPROVAL OF BACHELOR OF ARTS  
IN ANTHROPOLOGY**

**WHEREAS,** the academic program, Bachelor of Arts in Anthropology, has been developed and approved by the Department of Sociology and Anthropology, and

**WHEREAS,** the Bachelor of Arts in Anthropology degree will offer students an avenue to prepare for professional career advancement and/or graduate studies beyond what the Minor in Anthropology or the Bachelor of Arts in Sociology: Anthropology Concentration currently offer, and

**WHEREAS,** the Bachelor of Arts in Anthropology degree will help the Sociology & Anthropology department retain students who previously would have transferred to other schools because the opportunity to pursue a Bachelor of Arts in Anthropology degree at Rowan University is not available, and

**WHEREAS,** with this degree, we will be able to retain these students and expand their opportunities to use their degree and learned skills in applied fields, and

**WHEREAS,** this program has been approved by the University Senate, the Dean of the College of Humanities & Social Sciences, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program, Bachelor of Arts in Anthropology, be approved for implementation

**AND BE IT FURTHER RESOLVED** that this program is undertaken as a revenue-neutral program with a goal of 45 majors within 5 years, at which time it will be reviewed for continuation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Bachelor of Arts in Anthropology.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (8/28/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.07**

### **APPROVAL OF BACHELOR OF ARTS IN AREA STUDIES**

**WHEREAS,** the academic program, Bachelor of Arts in Area Studies, has been developed and approved by the Department of Foreign Languages & Literatures, and

**WHEREAS,** the Bachelor of Arts in Area Studies aims to be the first such program in New Jersey, offering concentration options in Latin American Studies, European Studies, and Asian Studies, and

**WHEREAS,** a number of factors indicate student demand for an Area Studies major, including enrollment in Foreign Language courses and area studies minors, students' pursuit of study abroad and national scholarships in these areas, and the changing demographics of the Rowan student body, and

**WHEREAS,** the interdisciplinary program in Area Studies will prepare our students to fill the labor market need for workers with both linguistic and cultural competence in New Jersey and throughout the United States, and

**WHEREAS,** this program has been approved by the University Senate, the Dean of the College of Humanities & Social Sciences, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program, Bachelor of Arts in Area Studies, be approved for implementation

**AND BE IT FURTHER RESOLVED** that this program is undertaken as a revenue-neutral program with a goal of 60 majors within 5 years, at which time it will be reviewed for continuation.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Bachelor of Arts in Area Studies.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (8/28/18)  
Executive Committee (9/6/18)



**RESOLUTION #2018.09.08**

**APPROVAL OF AMENDED UNIVERSITY ACADEMIC CALENDAR  
AND GUIDELINES  
FALL 2017 – SPRING 2022**

**WHEREAS,** as part of its normal academic planning process, Rowan University develops a University Academic Calendar for future years, and

**WHEREAS,** the University Academic Calendar specifies the dates of Final Exam Week and Commencement Week, and

**WHEREAS,** the university has determined that the Main Commencement Ceremony shall be held on the Saturday following Final Exam Week, and

**WHEREAS,** Final Exam Week can begin on the Saturday following Reading and Review Day,

**THEREFORE BE IT RESOLVED** that the Board of Trustees accepts and approves the AMENDED University Academic Calendar and Guidelines for Fall 2017 through Spring 2022, reflecting that Final Exam Week for the Spring term of each academic year will begin on the Saturday following Reading and Review Day and that Commencement Week will be scheduled from Saturday through Friday following the conclusion of Final Exam Week.

**SUMMARY STATEMENT**

This resolution approves the AMENDED University Academic Calendar and Guidelines for Fall 2017 – Spring 2022.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (8/28/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.09**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL PHOTOGRAPHY SERVICES**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional services at N.J.S.A. 18A:64-56(a)(1); and

**WHEREAS,** Rowan has the occasional need of professional photography services to assist in promoting the University; and

**WHEREAS,** Craig Terry has provided such services to Rowan University in the past and has done an exceptional job meeting the needs of the University; and

**WHEREAS,** Rowan University therefore wishes to enter into contract with Craig Terry for professional photography services for a period of one (1) year, in an amount not to exceed \$50,000 for FY19; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to enter into contract with Craig Terry for professional photography services for FY19 in an amount not to exceed \$50,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for professional photography services with Craig Terry of Vineland, NJ, in an amount not to exceed \$50,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.10**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL VIDEOGRAPHY SERVICES**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional services at N.J.S.A. 18A:64-56(a)(1); and

**WHEREAS,** Rowan has the occasional need of professional videography services which include scheduling, scouting, art direction, lighting, printing, retouching, composting, captioning and archiving videos that help chronical and promote the University; and

**WHEREAS,** Narrative Media has provided such services to Rowan University in the past and has done an exceptional job meeting the needs of the University; and

**WHEREAS,** Rowan University therefore wishes to enter into contract with Narrative Media for professional videography services for a period of one (1) year, in an amount not to exceed \$200,000 for FY19; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to enter into contract with Narrative Media for professional videography services for FY19 in an amount not to exceed \$200,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for professional videography services with Narrative Media of Ewing, NJ, in an amount not to exceed \$200,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.11**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL PRINTING SERVICES**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS**, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for printing services at N.J.S.A. 18A:64-56(a)(18); and

**WHEREAS**, Rowan has need from time to time of professional printing services for the University; and

**WHEREAS**, Pirolli Printing has provided such services to Rowan University in the past, has developed appropriate standards, and has done an exceptional job in meeting the needs of the University; and

**WHEREAS**, Rowan University therefore wishes to enter into contract with Pirolli Printing for professional printing services for a period of one (1) year, in an amount not to exceed \$200,000 for FY19; and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to enter into contract with Pirolli Printing for professional printing services for FY19 in an amount not to exceed \$200,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for professional printing services with Pirolli Printing of Bellmawr, NJ, in an amount not to exceed \$200,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.12**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR AUTOMATED CLINICAL REMINDERS**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS**, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology at N.J.S.A. 18A:64-56(a)(19); and

**WHEREAS**, Rowan University is in need of technology for the School of Osteopathic Medicine (SOM) for patient clinic appointment reminders; and

**WHEREAS**, SOM upon review of available systems determined that West Interactive Services Corp. (“West”) is the best company to provide these services for its patients; and

**WHEREAS**, SOM therefore wishes to enter into contract with West to provide automated clinical reminders for its patients for a period of one (1) year, in an amount not to exceed \$42,000 for FY19; and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to enter into a contract with West for automated clinical reminders for its patients for FY19 in an amount not to exceed \$42,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for automated clinical reminders for the patients of the clinical practices of Rowan Medicine with West Interactive Services of Chicago, IL in an amount not to exceed \$42,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.13**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR CYBER SECURITY SOFTWARE**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology at N.J.S.A. 18A:64-56(a)(19); and

**WHEREAS,** Rowan University is in need of software for cyber security applications as part of the network redesign program; and

**WHEREAS,** the IRT Department solicited four qualified firms to provide demonstrations and prices for the needed software; and

**WHEREAS,** Eplus provided the lowest priced viable solution; and

**WHEREAS,** Rowan University therefore wishes to enter into a contract with Eplus to provide cyber security software for a period of 1 (one) year, in an amount not to exceed \$115,000 for FY19; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to enter into a contract with Eplus for cyber security software for FY19 in an amount not to exceed \$115,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for cyber security software with Eplus of Herndon, Va., in an amount not to exceed \$115,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.14**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR ACADEMIC SCHEDULING SOFTWARE**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology at N.J.S.A. 18A:64-56(a)(19); and

**WHEREAS,** Rowan University is in need of academic scheduling software; and

**WHEREAS,** TMM Data has proposed to Rowan University a custom solution for academic scheduling which meets the needs of Rowan and is cost effective; and

**WHEREAS,** Rowan University therefore wishes to enter into contract with TMM Data for customized scheduling software for a period of one (1) year, in an amount not to exceed \$40,000 for FY19; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to continue its contract with TMM Data for academic scheduling software for FY19 in an amount not to exceed \$40,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for academic scheduling software with TMM Data of Philipsburg, PA, in an amount not to exceed \$40,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)



## **RESOLUTION #2018.09.15**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR SPACE SCHEDULING SOFTWARE**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions to the public bidding requirements including an exception for information technology; and

**WHEREAS,** Rowan University is in need of space management and scheduling software to ensure accurate maximum efficiencies in the usage of space; and

**WHEREAS,** the University has used CollegeNet 25Live for this purpose for several years and the system meets the needs of Rowan; and

**WHEREAS,** Rowan University therefore wishes to continue this relationship and renew the contract with CollegeNet 25Live for space scheduling software campus wide for a period of one (1) year, in an amount not to exceed \$40,000 for FY19; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to renew the contract with CollegeNet 25Live for space scheduling software for FY19 in an amount not to exceed \$40,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for space scheduling software with CollegeNet 25Live of Portland, OR, in an amount not to exceed \$40,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.16**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR STUDENT MARKETING SERVICES**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology at N.J.S.A. 18A:64-56(a)(19) and student recruitment services at N.J.S.A. 18A:64-56(a)(20); and

**WHEREAS,** Rowan University is in need of student search and student marketing software for student recruitment needs; and

**WHEREAS,** Fire Engine Red is the industry leader in student search services; and

**WHEREAS,** Rowan University therefore wishes to enter into a contract with Fire Engine Red to provide student searches and recruitment services for a period of one (1) year, in an amount not exceed \$150,000 for FY19; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to enter into a contract with Fire Engine Red for student searches and recruitment services for FY19 in an amount not to exceed \$150,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for student search and recruitment services with Fire Engine Red of Havertown, Pa., in an amount not to exceed \$150,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.17**

### **APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR STUDENT RECRUITMENT SERVICES**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services at N.J.S.A. 18A:64-56(a)(20); and

**WHEREAS,** Rowan University is in need of recruitment services for the online Psychology and Law & Justice programs; and

**WHEREAS,** Higher Education College Degrees.com, LLC is a leading company in the area of online student recruitment; and

**WHEREAS,** Rowan University therefore wishes to enter into contract with Higher Education College Degrees.com, LLC to provide recruitment services for its online Psychology and Law & Justice programs for a period of one (1) year, in an amount not to exceed \$105,000 for FY19; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to enter into a contract with Higher Education College Degrees.com, LLC for online student recruitment services for FY19 in an amount not to exceed \$105,000 with the possibility of extensions in FY20 and FY21.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract without competitive bidding for online student recruitment services with Higher Education College Degrees.com, LLC, of Houston, TX, in an amount not to exceed \$105,000 for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.18**

**APPROVAL OF TOTAL PROJECT BUDGET FOR THE  
IRT INFRASTRUCTURE NECESSARY TO SUPPORT THE JOINT HEALTH  
SCIENCES CENTER IN CAMDEN**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** the Rowan University – Rutgers Camden Board of Governors is overseeing the design and construction of a healthcare training and research facility designed to facilitate the collaboration of three academic institutions including Rowan University and its Cooper Medical School of Rowan University, Rutgers University, and Camden County College, and

**WHEREAS,** each entity will be responsible for the implementation and installation of the entity’s network support infrastructure and services to support its faculty, staff and students, and

**WHEREAS,** Rowan has concluded that this work will include all voice and data services with redundant data pathways to the other Rowan campus locations as well as the infrastructure necessary to support the Simulation Lab, and such infrastructure will support Rowan faculty, staff and students in both the main building and annex, and

**WHEREAS,** the cost of this project is not anticipated to exceed \$1,248,009, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that the funds to be used for the project will be provided from University Reserves

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the IRT Infrastructure to support the Joint Health Sciences Building is approved in the amount not to exceed \$1,248,009

**BE IT FURTHER RESOLVED** by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

(continued)

**RESOLUTION #2018.09.18 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the total project budget for the IRT Infrastructure to support the Joint Health Sciences Building in Camden.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.19**

**APPROVAL OF TOTAL PROJECT BUDGET FOR THE  
FEASIBILITY STUDY AND PRELIMINARY DESIGN PROJECT FOR THE SOUTH  
JERSEY TECHNOLOGY PARK BUILDING 2**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** due to a variety of factors, including increased interest in space at the South Jersey Technology Building, increased development in that area, and increased development in the region, Rowan is now ready to undertake preliminary planning activities relating to the design of a second building at the South Jersey Technology Park (“SJTP”), and

**WHEREAS,** in the preliminary design phases of the development of the second building at the SJTP, Rowan intends to engage in activities designed to formalize a business plan and develop an initial architectural plan for the SJTP Building 2, such activities to include, but not be limited to, the procurement of a firm to conduct a feasibility analysis and develop a business model, and the procurement of a firm to engage in preliminary design work as well as other activities necessary to prepare for construction of the building, and

**WHEREAS,** the cost of this feasibility study, preliminary design, preliminary studies and other necessary activities relating to preparation for development are not anticipated to exceed \$200,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that the funds to be used for the project will be provided from University Reserves if other sources are not available to fund the project and reimbursement will be sought to the extent permissible pursuant to applicable law in the financing of the construction project

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the Preliminary Design Phase of the South Jersey Technology Park Building 2 is approved in the amount not to exceed \$200,000

**BE IT FURTHER RESOLVED** by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

continued

**RESOLUTION #2018.09.19 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the total project budget for the preliminary design and predevelopment phases of the South Jersey Technology Park Building 2.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)



## **RESOLUTION #2018.09.20**

### **AMENDMENT OF THE TOTAL PROJECT BUDGET FOR THE RECREATION CENTER POOL HVAC SYSTEM**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** pursuant to Resolution 2018.02.02, the Board of Trustees of Rowan University authorized a total project budget for the Recreation Center Pool Heating, Ventilation, and Air Conditioning (HVAC) project, and

**WHEREAS,** the Board originally approved \$700,000 to repair the HVAC and systems to correct deficiencies and remedy problematic conditions caused by the system, and

**WHEREAS,** the University has determined that additional funds will be necessary for this project in an amount of \$55,000 for a total project budget of \$755,000, and

**WHEREAS,** the source for such funding is being transferred from the Recreation Center Reserve Funds, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient Reserved Funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Recreation Center Pool HVAC project is hereby amended and increased by \$55,000 for a total approved budget not to exceed \$755,000, and

**BE IT FURTHER RESOLVED** that Rowan is hereby authorized to undertake the necessary contracting and procurement of all project services and related activities as may be necessary to advance the project in accordance with applicable law.

### **SUMMARY STATEMENT/RATIONALE**

This resolution amends the previously established project budget relating to the Recreation Center Pool HVAC project and authorizes the university to undertake the necessary procurement and contracting in connection with this project in accordance with applicable law.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.21**

### **AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR ROTATION AND CURRICULUM SOFTWARE**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and

**WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology at N.J.S.A. 18A:64-56(a)(19); and

**WHEREAS,** Rowan University is in need of software for rotation and curriculum tracking for its medical school students; and

**WHEREAS,** Rowan is currently under contract to provide these services with One45 Software, Inc. for this FY19; and

**WHEREAS,** due to increased usage, the contract must be amended from \$100,000 to \$125,000; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to amend its existing contract with One45 from \$100,000 to \$125,000.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of a contract amendment from \$100,000 to \$125,000 for rotation and curriculum software with One45 Software Inc. of Vancouver, British Columbia, for FY19, with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## RESOLUTION #2018.09.22

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Brown, Corine	PhD	Associate Dean	College of Education	09/01/18-08/31/19
Dias-Pupek, Marta	PhD	Managing Physician	Student Health Services	07/16/18
Cappuccio, Heather	BS	Administrative & Budget Coordinator	College of Education	07/07/18-06/30/19
Cimetta, David	BA	Music/Sound/Technical Coordinator	Theatre & Dance	09/01/18-06/30/19
Elcess, Kristin	MA	Senior Academic Advisor	University Advising Services	07/21/18-06/30/19
Giannini, John	PhD	Director of the Center for Sports Communication	Communication & Creative Arts	07/01/18
Goddard, Andrea	PhD	Assistant Professor	Geology	09/01/18-06/30/19
Gotham, Katherine	PhD	Assistant Professor	Psychology	09/01/19-06/30/20
Gottsch, Brittany	MA	Professional Services Specialist 4	Health Campus Initiatives	08/01/18-06/30/19
Hart, Keith	AAS	Senior Project Manager	Facilities Administration	07/21/18-08/31/19
Hartman, Daniel	MA	Assistant Director	Student Life	9/17/18-06/30/19
Hylton, Nicole	MS	Project Coordinator	Center for Access, Success & Equity	08/06/18-11/30/18
Keefe, Peter	MBA	Assistant Director of Athletic Communications	Sports Information	08/25/18-06/30/19
Kincaid, Robin	BA	Director, Technology Support Center	E-SOM Group	07/09/18-08/31/19
Lierman, Ashley	PhD	Instruction Librarian	Library Services	07/23/18-06/30/19
Monroe, Alicia	EdD	Assistant Director	Career Management Center	07/01/18-06/30/19
Moore, Elisha	PhD	Associate Professor	Environmental Science	09/01/18-06/30/19
Munnuswamy, Asha	MS	Senior Salesforce Developer	Faculty Practice Administration	07/18/18
Murtha, Karen	MS	Assistant Dean	Rohrer College of Business	07/01/18-08/31/18
Plumer, Jeff	MBA	Senior Recruitment Specialist	Rowan Global	06/23/18-06/30/9
Pratt, Brittnie	BA	Budget & Finance Coordinator	Rowan College of Engineering	06/25/18-06/30/19
Riggs, Taryn	BA	Marketing Specialist	Rowan Innovations	09/01/18-06/30/19
Shapiro, Debra	MS	Director Community Engagement & Presenting	College Performing Arts	09/04/18-08/31/19

Singh, Lakhwinderpal	MA	Admissions Counselor	Admissions	08/20/18-06/30/19
^Smith, Marquita	PhD	Assistant Professor	English	09/01/19 – 06/30/20
Staib, Elizabeth	MSW	Student Services Specialist	CMSRU Operations	08/06/18-06/30/19
Vaspoli, Anthony	BS	System & Application Integration Specialist	Network Operations	06/11/18-06/30/19
Wicklund, Joseph	MBA	Associate Controller	Accounting & Finance	09/04/18-08/31/19
Wolak, Tracy	JD	Assistant General Counsel	General Counsel	07/09/18-08/31/19
Woodfield, Casey	PhD	Assistant Professor	Interdisciplinary & Inclusive Education	09/01/18-08/31/19

### **LECTURERS**

Brager, Karen	MA	Communication Studies		09/01/18-06/30/20
Duran, Daniel	PhD	Environmental Sciences		08/20/18-6/30/20
Durossette, Dirk	MFA	Theatre & Dance		09/01/18-06/30/20
Howell, Edward	PhD	Writing Arts		9/01/18-06/30/20
McCann, Sharon	MLSP/MSS	Sociology & Anthropology		09/01/18-06/30/20
McDonald, Carmen	PhD	Nursing		09/01/18-06/30/20
Osta, Anu	PhD	Mechanical Engineering		09/01/18-06/30/20
Pich, Miclele	MA/MS	Law/Justice Studies		09/01/18-06/30/20
Torlapati, Jagadish	PhD	Civil & Environmental Engineering		09/01/18-06/30/20

### **FULL TIME TEMPORARY**

Ardebili, Hamedreza	PhD	Full-time Temporary	Chemical Engineering	07/01/18-06/30/19
Cortes, Jennifer	MS	Program Coordinator	Center for Access, Success & Equity	06/11/18-11/30/18
Karimi, Maryam	PhD	Visiting Professor	Civil & Environmental Engineering	09/01/18-6/30/19
Malamon, John	ME	Visiting Professor	Biomedical & Translational Sciences	09/01/18-6/30/19
Massimi, Michelle	BS	Academic Affairs Specialist	Provost Office	07/07/18-06/30/19
Mischuk, Olena	MS	Visiting Professor	Chemistry/Biochemistry	09/01/18-6/30/19
Parker, Carlos	MAS	Assistant Academic Director	Rowan Global	08/18/18-06/30/19
Riggs, Taryn	BA	Marketing Specialist	Rowan Global	07/10/18-08/31/18
Tumas, Robert	MA	Talent Network Program Manager	Rowan Global	06/11/18-12/31/18

### **PART TIME TEMPORARY**

Athey-Janka, Lauren	MA	Artist-in-Residence	Music	09/04/18
D'Angelo, Emanuele	PhD	Postdoctoral Research Fellow	Chemical Engineering	07/16/18-06/30/19
Das, Pulakesh	PhD	Postdoctoral Research Associate	Chemistry/Biochemistry	01/14/19-06/30/19
Garrison, Jon	MA	Artist-in-Residence	Music	09/04/18-06/30/19
Timofeev, Alexander	MA	Artist-in-Residence	Music	09/04/18-05/11/19

**THREE QUARTER TIME**

Ainslie, Roger	MFA	Theatre & Dance	09/01/18-06/30/19
Andrus, Terry	DPT	Health & Exercise Science	09/01/18-06/30/19
Burke, Francis	MS	Law/Justice Studies	09/01/18-06/30/19
Carlton, Richmond	MA	Psychology	09/01/18-06/30/19
Casimiro, Matthew	PhD	Biological Sciences	09/01/18-06/30/19
Dentino, Gary	MA	Interdisciplinary & Inclusive Education	09/01/18-06/30/19
Derstine, Janelle	PhD	Philosophy/Religion	09/01/18-06/30/19
Diorio, Sarah	PsyD	Psychology	09/01/18-06/30/19
Honer, Joseph	MBA	Accounting & Finance	09/01/18-06/30/19
Kendrick, Colleen	MS	Management/Entrepreneurship	09/01/18-06/30/19
Kuehne, Paul	MA, MBA	Mathematics	09/01/18-06/30/19
Le, Tuan	MA	Mathematics	09/01/18-06/30/19
Lee, Eunmok	PhD	Geography & Environment	09/01/18-06/30/19
Luko, Timothy	MS	Sociology/Anthropology	09/01/18-06/30/19
Martineau, Joshua	PhD	Political Science & Economics	09/01/18-06/30/19
Masoumi, Arameh	PhD	Experiential Engineering Education (ExEEd)	09/01/18-06/30/19
McGarvey, David	MBA	Mathematics	09/01/18-06/30/19
Monticone, Paul	PhD	Radio/TV/Film	09/01/18-06/30/19
MusumeciSzabo, Tamara	PhD	Psychology	09/01/18-06/30/19
Napoli, Kathleen	MA	Health & Exercise Science	09/01/18-06/30/19
Naylor-Emlen, Susan	PhD	Psychology	09/01/18-06/30/19
Parker, Ruth	MA	Writing Arts	09/01/18-06/30/19
Patterson, Scott	JD	Law/Justice Studies	09/01/18-06/30/19
Quinn, Nash	MFA	Art	09/01/18-06/30/19
Romano, Catherine	MA	Writing Arts	09/01/18-06/30/19
Ross, Romona	PsyD	Psychology	09/01/18-06/30/19
Sablove, Henrietta	MFA	Art	09/01/18-06/30/19
Shrader, James	PhD	History	09/01/18-06/30/19
Sophy, Nancy	MFA	Art	09/01/18-06/30/19
Stubee, Myriah	MA	Writing Arts	09/01/18-06/30/19
Schultz, Laura	PhD	Mathematics	09/01/18-06/30/19
Thompson, Shari	MFA	Radio/TV/Film	09/01/18-06/30/19
Tsuchiva, Erika	MA	Radio/TV/Film	09/01/18-06/30/19
Warden, Lisa	PhD	Biological Sciences	09/01/18-06/30/19
Williams, Allison	MA	Communication Studies	09/01/18-06/30/19

Witten, Matthew	DMA	Music	09/01/18-06/30/19
Yingst, James	PhD	Psychology	09/01/18-06/30/19
Zolfaghari, Meysam	PhD	Management/Entrepreneurship	09/01/18-06/30/19
Zulker, James	MA	Mathematics	09/01/18-06/30/19

### **TENURE**

Whitfield, Sharon		IRT – Training Services	07/01/18
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### **ADJUNCTS**

Adamo, Thomas	MA	Communication Studies	09/04/18-12/21/18
Aksel, Keith	PhD	History	09/04/18-06/30/19
Bland-Tull, LaTonya	JD	Philosophy/Religion	09/04/18-06/30/19
Bloom, Stefanie	EdD	Health & Exercise Science	09/04/18-06/30/19
Blum, Taylor	BA	Writing Arts	09/04/18-06/30/19
Breymeier, Marissa	MS	Health & Exercise Science	09/04/18-06/30/19
Buddenbaum, Kristen	MS	Sociology/Anthropology/DPEM	09/04/18-06/30/19
Aloni, Swati	MS	Chemistry & Biochemistry	09/04/18-06/30/19
Arnold, Jessica	MM	Theatre & Dance	09/04/18-06/30/19
Bates, Nikita	MA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Berg, Dominik	PhD	Physics/Astronomy	09/04/18-06/30/19
Bethany, Kelley	PhD	Biological Sciences	09/04/18-06/30/19
Bianchini, Keith	BM	Music	09/04/18-06/30/19
Bomgardner, Estyr	MA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Boulos, Daniel	PhD	Writing Arts	09/04/18-06/30/19
Braig, David	CMS	Geography, Planning & Sustainability	09/04/18-06/30/19
Breen-Davis, Karen	MA	Foreign Languages & Literature	09/04/18-06/30/19
Briant, Edward	MA	Writing Arts	09/04/18-06/30/19
Buchman, Lindsay	MFA	Radio/TV/Film	09/04/18-12/21/18
Camma, Gregory	MS	Mathematics	09/04/18-12/21/18
Carley, Rachel	MA	Writing Arts	09/04/18-06/30/19
Carroll, Madelyn	BA	Writing Arts	09/04/18-06/30/19
Carter, Lakeisha	EdD	Educational Services & Leadership	09/04/18-06/30/19
Carty, Kimberly	MA	Sociology/Anthropology/DPEM	09/04/18-06/30/19
Chelotti, Charles	BS	Civil & Environmental Engineering	09/04/18-06/30/19
Chin, Victor	MA	Psychology	09/04/18-06/30/19
Christiani, Thomas	BS	ExEEEd	09/04/18-06/30/19
Clark, Petra	MA	English	09/04/18-06/30/19
Coleman, Natoya		Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Collins, Nigle	MA	Mathematics	09/04/18-06/30/19
Conroy, James	MS	Sociology/Anthropology/DPEM	09/04/18-06/30/19
Cormier, Kerry	MA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Cortes, Jennifer	MS	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Crockett, Felicia	MA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Crusciel, Cody	MA	Radio/Television/Film	09/04/18-12/21/18
Dale, Dianna	PhD	Educational Services & Leadership	09/04/18-06/30/19
Davidson, Raymond	MA	Philosophy & Religion	09/04/18-06/30/19
Davie, Michael	MED	Marketing & Business Information Systems	09/04/18-12/21/18
De la Torre, Natalia	MFA	Theatre & Dance	09/04/18-06/30/19
DeSesso, Nichole	Med	Interdisciplinary & Inclusive Education	09/04/18-06/30/19

Diaz-Gilbert, Miriam	MA	Philosophy/Religion	09/04/18-06/30/19
DiSante, Gabriel	PhD	Biological Sciences	09/04/18-06/30/19
Doremus, Corey	MA	Psychology	09/04/18-06/30/19
Drye, Benita	MSA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Durbano, Anthony	MS	Chemistry/Biochemistry	09/04/18-06/30/19
Embley, Brian	BS	Geography, Planning & Sustainability	09/04/18-06/30/19
Ernest, Ashley	MFA	Art	09/04/18-06/30/19
Fall, Madjiguene	MED	Language, Literacy & Sociocultural Education	09/04/18-06/30/19
Farina, Maureen	MA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Farrell, Danielle	MS	ExEEEd	09/04/18-06/30/19
Fiedler, Frank	PhD	Computer Science	09/04/18-06/30/19
Fitzpatrick, Maryellen	EdD	Language, Literacy & Sociocultural Education	09/04/18-06/30/19
Fondacaro, Donna	EdD	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Fox, Terry	BA	Theatre & Dance	09/04/18-06/30/19
Frasco, Barbara	MED	Biological Sciences	09/04/18-06/30/19
Furia, Nicholas	MS	Accounting & Finance	09/04/18-12/21/18
Gallara, David	Ed.D.	Language, Literacy & Sociocultural Education	09/04/18-06/30/19
Givens, Lesa	MA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Gundrum, Carly	MEd	Communication Studies	09/04/18-12/21/18
Grasso, Jr., Omiello	BA	Writing Arts	09/04/18-06/30/19
Gregg, Kimberly	MA	Writing Arts	09/04/18-06/30/19
Grupenhoff, Richard	PhD	Radio/Television/Film	09/04/18-12/21/18
Gubbine, Sandra	DBA	Accounting & Finance	09/04/18-12/21/18
Hagy, Michael	DBA	Management & Entrepreneurship	09/04/18-12/21/18
Hakun, George	MA	Geography, Planning & Sustainability	09/04/18-06/30/19
Hale, Timothy	MS	Biological Sciences	09/04/18-06/30/19
Harrison, Kayla	BA	Writing Arts	09/04/18-06/30/19
Hazard, Daniel	MA	English	09/04/18-06/30/19
Heisler, Christopher	MS	Computer Science	09/04/18-06/30/19
Heller, Gina		Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Henry, Taylor	BA	Writing Arts	09/04/18-06/30/19
Herman, Noah	MFA	Theatre & Dance	09/04/18-06/30/19
Heston, Brian	PhD	English	09/04/18-06/30/19
Hickman, Reginald	DEd	Language, Literacy & Sociocultural Education	09/04/18-06/30/19
Hill, Gloria	EdD	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Holcombe, Casey	BA	Radio/Television/Film	09/04/18-12/21/18
Houston, Jessica	BA	Writing Arts	09/04/18-06/30/19
Howard, Tenisha	PhD	Africana Studies	09/04/18-06/30/19
Islam, Saidul	PhD	Civil & Environmental Education	09/04/18-12/21/18
Jacobson, Susan	BA/BSN	Writing Arts	09/04/18-06/30/19
James, Devon	BA	Writing Arts	09/04/18-06/30/19
Johnson, Nedd		Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Joseph-Micliz, Naomie	MSW	Sociology/Anthropology	09/04/18-06/30/19
Joyce, Louis	MA	Geography, Planning & Sustainability	09/04/18-06/30/19
Kamal, Takeshari	MS	Computer Science	09/04/18-06/30/19
Kattak, Eugene	MBA	Marketing/Business Information Systems	09/04/18-12/21/18
Kaye, Andrew	PhD	Music	09/04/18-06/30/19
Keefer, Thomas	MS	Management & Entrepreneurship	09/04/18-12/21/18
Keenan, Monica	MA	Writing Arts	09/04/18-06/30/19



Kelsall, Justin	MS	Political Science & Economics	09/04/18-06/30/19
Kenny, Thomas	MBA	Accounting & Finance	09/04/18-12/31/18
Knapp, Sarah	BA	Writing Arts	09/04/18-06/30/19
Kozachan, Stephan	MBA	Marketing/Business Information Systems	09/04/18-12/21/18
Landa, Amanda	MA	Radio/TV/Film	09/04/18-12/21/18
Lee, Jen	MS	Chemistry & Biochemistry	09/04/18-06/30/19
Li, Han	PhD	Philosophy/Religion	09/04/18-06/30/19
Litten, Stephen	MA	English	09/04/18-06/30/19
Lonkart, Valerie	MA	Writing Arts	09/04/18-06/30/19
Larson-Britt, Christine	MS	Computer Science	09/04/18-06/30/19
Leslie, Thomas	MA	Foreign Languages & Literature	09/04/18-06/30/19
Lewis, Danielle	MS	Music	09/04/18-06/30/19
Lopez-Rodriguez, Nicole	MFA	Writing Arts	09/04/18-06/30/19
LoPinto, Frank	PhD	Management/Entrepreneurship	09/04/18-12/21/18
Lund, Robert	BA	Radio/TV/Film	09/04/18-12/21/18
Luning, Amber	MFA	Radio/TV/Film	09/04/18-06/30/19
Maduakolan, Samuel	PhD	Political Science & Economics	09/04/18-06/30/19
Magaletta, Joseph	MA	Writing Arts	09/04/18-06/30/19
Malsbury, Julie	MA	Writing Arts	09/04/18-06/30/19
Manz, John	MS	Computer Science	09/04/18-06/30/19
Margraf, Julie	BA	Writing Arts	09/04/18-06/30/19
Marley, Natalie	MA	Foreign Languages & Literature	09/04/18-06/30/19
Marshall, Lisa	MA	Communication Studies	09/04/18-12/21/18
Marzin, Francis	MA	History	09/04/18-06/30/19
Matalucci, Kipp	MA	Foreign Languages & Literature	09/04/18-06/30/19
Mathis-Scott, Elberta	MS	Computer Science	09/04/18-06/30/19
Matinpour, Elham	MS	Mathematics	09/04/18-06/30/19
McIlvaine, Kimberly	Med	Mathematics	09/04/18-06/30/19
McQuiston, Mary	PhD	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Meador, Erik	PhD	Management & Entrepreneurship	09/04/18-12/21/18
Mercier, Meghan	MA	Writing Arts	09/04/18-06/30/19
Meyerhoff, Tylor	BA	Writing Arts	09/04/18-06/30/19
Mitchell, Derik	MS	Computer Science	09/04/18-06/30/19
Monte, Melvin	MS	Mathematics	09/04/18-12/21/18
Moraczewski, Jerry	PhD	Chemistry & Biochemistry	09/04/18-06/30/19
Morley, Grayson	MFA	Writing Arts	09/04/18-06/30/19
Morton, Diane	PhD	Biological Sciences	09/04/18-06/30/19
Muller, Bryan	PhD	Music	09/04/18-06/30/19
Murphy, Ian	PhD	Radio/Television/Film	09/04/18-12/21/18
Murphy, Todd	MBA	Accounting & Finance	09/04/18-12/21/18
Narayan, Prachi	MD	Molecular & Cellular Biosciences	09/04/18-06/30/19
O'Connor, Brittney	MS	College of Business	09/04/18-06/30/19
Okun, Judy	MA	Geography, Planning & Sustainability	09/04/18-06/30/19
Ortale, Brian	PhD	Philosophy/Religion	09/04/18-06/30/19
Paul, Jeet	MM	Music	09/04/18-06/30/19
Payne, Mbuh	Med	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Pepe, Philip	PhD	Biological Sciences	09/04/18-06/30/19
Perrello, Paul	BA	Journalism	09/04/18-06/30/19
Phillips, Earl	MA	Music	09/04/18-06/30/19

Pietrucha, Bernard	PhD	Electrical & Computer Engineering	09/04/18-06/30/19
Pinto, Jean	MS	Chemistry & Biochemistry	09/04/18-06/30/19
Pizzuto-Pomaco, Julia	PhD	Philosophy/Religion	09/04/18-06/30/19
Polo, Michael	PhD	Music	09/40/18-06/30/19
Pratt, Darryl	MBA	Marketing/Business Information Systems	09/04/18-12/21/18
Price, Eshe	MA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Priest, Gail	MED	Theatre & Dance	09/04/48-06/30/19
Puckett, Bruce	MBA	Marketing/Business Information Systems	09/04/18-12/21/18
Razmara, Marjanah	PhD	Biological Sciences	09/04/18-12/31/18
Realley, Tobey	ME	Mathematics	09/04/18-12/21/18
Rennie, Amanda	BA	Writing Arts	09/04/18-06/30/19
Renzi, Kristie	MA	Interdisciplinary & Inclusive Education	09/04/18-06/30/19
Riccio, AnnaLisa	MA	Foreign Languages & Literature	09/04/18-06/30/19
Riecken, Doug	PhD	Computer Science	09/04/18-06/30/19
Rodriguez, Rebecca	BA	Writing Arts	09/04/18-06/30/19
Roman, Mark	MS	Electrical & Computer Engineering	09/04/18-06/30/19
Rosanio, Gloria	MA	Public Relations/Advertising	01/22/19-6/30/19
Saemi, Amir	PhD	Philosophy & Religion	09/04/18-06/30/19
Said, Mirra	MS	Biological Sciences	09/04/18-06/30/19
Satterfield, Jennifer	MA	Writing Arts	09/04/18-06/30/19
Scardino, Jonelle	MS	Biological Sciences	09/04/18-06/30/19
Schipani, Vanessa	MS	Philosophy & Religion	09/04/18-06/30/19
Schneider, Winter	MA	History	09/04/18-06/30/19
Schwartz, Eric	Med	Health & Exercise Science	09/04/18-06/30/19
Seedorf, Robert	MS	Computer Science	09/04/18-06/30/19
Seth, Deeksha	PhD	ExEED	09/04/18-06/30/19
Seung-McFarland, Sarah	PhD	Psychology	09/04/18-06/30/19
Shrestha, Amjol	PhD	Philosophy & Religion	09/04/18-06/30/19
Shukla, Neelkant	PhD	Management & Entrepreneurship	09/04/18-06/30/19
Shumowtiz, Marvin	PhD	Computer Science	09/04/18-06/30/19
Sidelsky, Patricia	MS	Biological Sciences	09/04/18-06/30/19
Smith, Chantel	MS	Mathematics	09/04/18-06/30/19
Smith, Martin	MA	English	09/04/18-06/30/19
Smith, Robert	MPH	Health & Exercise Science	09/04/18-06/30/19
Spitalieri, Salvatore	MS	Health & Exercise Science	09/04/18-06/30/19
Starnes, Joe	MFA	Writing Arts	09/04/18-06/30/19
Stokes-DuPass, Nicole	PhD	Sociology/Anthropology	09/04/18-06/30/19
Stone, Brenna	MS	Law/Justice Studies	09/04/18-12/31/18
Strand, Daniel	DC	Biological Sciences	09/04/18-06/30/19
Taheri, Maryann	PhD	Biological Sciences	09/04/18-06/30/19
Taylor, Gregory	BS	Physics/Astronomy	09/04/18-06/30/19
Taylor, Jennifer	PhD	Psychology	09/04/18-06/30/19
Tesler, Calvin	MA	Writing Arts	09/04/18-06/30/19
Tinnin, Andrew	EdD	Educational Services & Leadership	09/04/18-06/30/19
Tirri, Christopher	MA	Writing Arts	09/04/18-06/30/19
Tulino, Daniel	MFA	Language, Literacy & Sociocultural Education	09/04/18-06/30/19
Ulitin, Alexei	DMA	Music	09/04/18-06/30/19
Valore, Vanessa	MA	Public Relations & Advertising	01/22/19-06/30/19
Velasquez, Armando	MS	Physics & Astronomy	09/04/18-06/30/19

Ward, Francis	Med	Writing Arts	09/04/18-06/30/19
Weiler Jr., Conrad	PhD	Political Science & Economics	09/04/18-06/30/19
Weiss, Cynthia	MBA	Management & Entrepreneurship	09/04/18-12/21/18
Wheatcroft, Melissa	JD	Educational Services & Leadership	09/04/18-06/30/19
Whitbeck, Caroline	PhD	Writing Arts	09/04/18-06/30/19
Zentmeyer, Daniel	MFA	Art	09/04/18-06/30/19
Zhu, Ningli	PhD	Chemistry & Biochemistry	09/04/18-06/30/19

### **COACHES**

Abbey, Justin	BA	Assistant Men's Soccer Coach	Athletics	08/01/18- 06/30/199
Arabia, Justin	BA	Assistant Football Coach	Athletics	08/01/18-06/30/19
Bennett, Rhonda	BA	Assistant Field Hockey Coach	Athletics	08/01/18-06/30/19
Catherina, Maggie	BS	Assistant Volleyball Coach	Athletics	08/01/18-06/30/19
Costello, Scott	BA	Assistant Women's Cross Country/Track & Field Coach	Athletics	08/01/18-06/30/19
Cooper, James	BS	Assistant Football Coach	Athletics	08/01/18-06/30/19
Cunningham, Melissa	BS	Assistant Field Hockey Coach	Athletics	08/01/18-06/30/19
Dailey, Ann	MS	Assistant Softball Coach	Athletics	09/01/18-06/30/19
Eichhorn, Thomas	MA	Assistant Women's Soccer Coach /Equipment & Game Manager	Athletics	08/01/18-06/30/19
Ellen, David	BA	Assistant Football Coach	Athletics	08/01/18-06/30/19
Emerson, Rachel	BS	Assistant Lacrosse Coach	Athletics	09/01/18-06/30/19
Faisst Jr., Charles	BA	Assistant Football Coach	Athletics	08/01/18-06/30/19
Fisher, Patrick	BA	Assistant Baseball Coach	Athletics	09/01/18-06/30/19
Gonzalez, Christopher	BS	Assistant Football Coach	Athletics	08/01/18-06/30/19
Gyurics, Jean	BS	Assistant Women's Basketball Coach	Athletics	09/01/18-06/30/19
Harris, Leon	BA	Assistant Football Coach	Athletics	08/01/18-06/30/19
Jiang, Mandy	BA	Assistant Women's Basketball Coach	Athletics	09/01/18-06/30/19
Kingett, Kurt	MBA	Assistant Football Coach	Athletics	08/01/18-06/30/19
Kulick, Ryan	BS	Assistant Baseball Coach	Athletics	09/01/18-06/30/19
Lake, Thomas	MA	Assistant Football Coach	Athletics	08/01/18-06/30/19
Loiodice, John	BS	Assistant Men's Soccer Coach	Athletics	08/01/18-06/30/19
Medrick, Andrew	MS	Assistant Softball Coach	Athletics	09/01/18-06/30/19

Moses, Vanita	BA	Assistant Men's & Women's Track & Field Coach	Athletics	08/01/18-06/30/19
Oberg, John	BA	Assistant Men & Women's Track & Field Coach	Athletics	08/01/18-06/30/19
Ossowski, Michael	MBA	Assistant Men's Soccer Coach	Athletics	08/01/18-06/30/19
Petitte, Phillip	BS	Assistant Football Coach	Athletics	08/01/18-06/30/19
Poles, Demetrius	BGS	Assistant Women's Basketball Coach	Athletics	09/01/18-06/30/19
Rhea, Veronica	BA	Assistant Women's Soccer Coach	Athletics	08/01/18-06/30/19
Rucci, Michael	BA	Assistant Baseball Coach	Athletics	09/01/18-06/30/19
Small, Erin	BA	Assistant Field Hockey Coach	Athletics	08/01/18-06/30/19
Smith, Lindsay	BS	Assistant Lacrosse Coach	Athletics	09/01/18-06/30/19
Sobieski, Erynn	BA	Assistant Softball Coach	Athletics	09/01/18-06/30/19
Tate, Norman	BS	Assistant Men's & Women's Track & Field Coach	Athletics	08/01/18-06/30/19
Valienti, Nicole	MS	Assistant Lacrosse Coach	Athletics	09/01/18-06/30/19
<b><u>GRADUATE ASSISTANTS</u></b>				
*Bassett, Alexander	BS	Graduate Research Fellow	Chemical Engineering	07/01/18-06/30/19
Benmassaous, Mohammed	MS	Graduate Research Fellow	Biomedical Engineering	09/01/18-06/30/19
Bouhira, Neirouz	BS	Graduate Research Fellow	Civil Engineering	09/01/18-06/30/19
+Chea, John	BS	Graduate Teaching Fellow	Chemical Engineering	09/01/18-12/31/18
Chen, Brian	BA	Graduate Teaching Fellow	Molecular & Cellular Biosciences	09/01/19-06/30/19
*Chong, Alexandra	BS	Graduate Research Fellow	Chemical Engineering	07/01/18-06/30/19
Doremus, Corey	MA	Graduate Teaching Fellow	Psychology	09/01/18-06/30/19
Flamini, Matthew	BS	Graduate Research Fellow	Biomedical Engineering	09/01/18-06/30/19
*Frederickson, Christopher	BS	Graduate Research Fellow	Electrical Engineering	07/01/18-08/31/18
Gatto, Joseph	MS	Graduate Teaching Fellow	Civil Engineering	09/01/18+-06/30/19
+Hambleton, Kelli	BS	Graduate Research Fellow	Chemical Engineering	09/01/18-06/30/19
Hernandez, Kevin	BS	Graduate Assistant	Management & Entrepreneurship	09/01/18-06/30/19
Hashemi, Ali	BS	Graduate Teaching Fellow	Mechanical Engineering	09/01/18-06/30/19
+Hones, Harrison	BS	Graduate Research Fellow	Mechanical Engineering	09/01/18-06/30/19
Jiang, Mandy	BS	Graduate Assistant	College of Education	09/01/18-06/30/19

+Konte, Kardigue	BS	Graduate Research Fellow	Electrical Engineering	08/04/18-12/31/18
Leonchuck, Michael	BS	Graduate Assistant	Computer Science	09/01/18-06/30/19
*Loeh, Ryan	BS	Graduate Teaching Fellow	Civil Engineering	07/01/18-09/30/18
McBride, Emma	BA	Graduate Teaching Fellow	Psychology	09/01/18-06/30/19
+Mehdi, Barhoumi	MS	Graduate Research Fellow	Mechanical Engineering	09/01/18-08/31/19
Moore, Brian	BS	Graduate Research Fellow	ExEEd	09/01/18-06/30/19
Mosley, Robert	BS	Graduate Research Fellow	Biomedical Engineering	07/01/18-06/30/19
+Nocco, Nicholas	BS	Graduate Research Fellow	Civil Engineering	09/01/18-06/30/19
Obaid, Faisal	BS	Graduate Teaching Fellow	Electrical Engineering	09/01/18-06/30/19
Papuc, Dorin	BS	Graduate Teaching Fellow	Civil Engineering	09/01/18-06/30/19
Pasco, Kristen	BS	Graduate Teaching Fellow	Psychology	09/01/18-06/30/19
Pujii, Sharanjit	MA	Graduate Teaching Fellow	Psychology	09/01/18-06/30/19
Scavetta, Joseph	BS	Graduate Teaching Assistant	Computer Science	09/01/18-05/30/19
Schwenger, Matthew	BS	Graduate Teaching Fellow	Chemical Engineering	07/01/18-06/30/19
Stolz, Joshua	BS	Graduate Teaching Fellow	Molecular & Cellular Biosciences	09/01/18-06/30/19
*Sweet, Kayla	BS	Graduate Research Fellow	Chemical Engineering	07/01/18-06/30/19
Taylor, Christian	BS	Graduate Assistant	Center for Innovation & Entrepreneurship	07/01/18-12/31/18
Tran, Kiet	BS	Graduate Research Fellow	Biomedical Engineering	09/01/18-06/30/19
Upton, Caitlyn	MS	Graduate Teaching Fellow	Psychology	09/01/18-06/30/19
Vail, Mark	BS	Graduate Teaching Fellow	Civil Engineering	09/01/18-06/30/19
*Veltre, Kevin	BS	Graduate Research Fellow	Civil Engineering	09/01/18-06/30/19
Yucel, Ebru	MA	Graduate Teaching Fellow	Psychology	09/01/18-06/30/19

#### **COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY (CMSRU)**

##### **FACULTY APPOINTMENTS**

Derivaux, Chrisopher	MD	Instructor of Surgery	Surgery	10/01/18
Enriquez, Miriam	MD	Assistant Professor of Pathology	Pathology	10/01/18
Ives, Elizabeth	MD	Assistant Professor of Radiology	Diagnostic Imaging	10/01/18
Jaworski, Alison	MD	Assistant Professor of Emergency Medicine pending Board Certification	Emergency Medicine	10/01/18
Khatri, Vishal	MD	Instructor of Orthopaedic Surgery	Orthopaedics	10/01/18

Masel-Miller, Rachel	DO	Assistant Professor of Clinical Medicine pending Board certification	Medicine	10/01/18
Mayer, Christine	MD	Assistant Professor of Orthopaedic Surgery	Orthopaedics	10/01/18
Moran, Stephen	MD	Instructor of Psychiatry	Psychiatry	10/01/18
Naware, Sanya	MD	Assistant Professor of Medicine pending Board certification	Medicine	10/01/18
Pedroza, Lisa Vanchhawng	MD	Assistant Professor of Medicine	Medicine	10/01/18
Schmidt, Ryan	MD	Instructor of Psychiatry	Psychiatry	10/01/18
Schilling, Jack	MD	Assistant Professor of Orthopaedic Surgery	Orthopaedics	10/01/18

#### **CHANGE IN RANK**

Markovitz, Bruce	MD	Change from Instructor of Surgery to Adjunct Instructor of Surgery		10/01/18
Nader, Kamyar	MD	Change from Instructor of Medicine to Assistant Professor of Medicine		10/01/18

#### **ADJUNCTS, VOLUNTEERS, PART TIME**

Dajao, Rori	MD	Clinical Instructor of OB/GYN (CR)		10/01/18
Fromer, Marc	MD	Clinical Instructor of Surgery (CR)		10/01/18
Hagaman, Ashleigh	MD	Clinical Instructor of Surgery (CR)		10/01/18
Hardy, Caitlin	MD	Clinical Instructor of Radiology (CR)		10/01/18
Koko, Kiavash	MD	Clinical Instructor of Surgery (CR)		10/01/18
LaNasa, Maria	DO	Clinical Instructor of OB/GYN (CR)		10/01/18
Lands, Vince	MD	Clinical Instructor of Orthopaedic Surgery (CR)		10/01/18
Little, Dena	DO	Clinical Instructor of Neurology (CR)		10/01/18
Mikes, Zachary	DO	Clinical Instructor of Radiology (CR)		10/01/18
Nolan, Ryan	MD	Clinical Instructor of Surgery (CR)		10/01/18
Rodby, Katherine	MD	Clinical Instructor of Surgery (CR)		10/01/18

#### **SCHOOL OF OSTEOPATHIC MEDICINE (SOM)**

##### **HIRES**

Acharya, Nimish	PhD	Assistant Professor – Basic Science	MSRP – Center for Aging	07/02/18-06/30/21
Carpenter, Megan		Instructor Clinical Sub CM	Geriatric – NJISA	07/23/18
Fisher, Jennifer	PhD	Vice Chair	Molecular Biology Education	08/08/18
Fusco, Catherine		Assistant Professor CM	Osteopathic Science	08/06/18
Kanze, David	PhD	Per Diem Adjunct OMM Instructor	Osteopathic Principles	08/01/18
Kanze, Kylie	PhD	Per Diem Adjunct OMM Instructor	Osteo-Manipulative – Stratford	08/01/18
Kar, Rajalaxmi	BS	Salesforce Development Manager	Office of the Dean	08/01/18-08/31/19

Khan, Sophia	PhD	Clinical Assistant Professor CM Part time	Family Practice – Admin	09/04/18
Macgregor, Conor	PhD	Post-Doc Fellow	CARES DYFS	09/10/18
Mehta, Amit	BA	Senior Agile Coach & Deliverables Manager	Office of the Dean	08/01/18-08/31/19
Papa, Louis		Clinical Assistant Professor	Academic Affairs	08/02/18
Pellegrino, Tara	PhD	Family Practice Physician	Family Medicine	11/05/18-06/30/19
Ranallo, Susan	BA	Salesforce Development Manager	Office of the Dean	07/01/18-08/31/19
Rood, Benjamin		Assistant Professor – Basic Science	Cell Biology	06/01/18
Rothschild, Sara	PhD	Post Doc Fellow	CARES DYFS	09/01/18
Tallarida, Christopher	BA	Lab Manager	Cell Biology	07/18/18
Tucker II, Charles	MS	Director, Graduate Medical Education	Psychiatry	08/01/18-08/31/19
Vogiatzidakis, Sophia		Assistant Professor – CM	Obstetrics/Gynecology	08/06/18
Washington, Marlo	MS	Postmaster's Fellow	CARES DYFS	09/01/18

#### **SOM RETIREMENTS**

Brown, Terrence		Graduate Medical Education	07/31/18
Cuttler, Ira		Geriatric – NJISA	06/30/18

#### **RESIGNATIONS**

Breakenridge, Susan		Library Services	06/29/18
Constans, Eric		Mechanical Engineering	08/14/18
Gower, Jill		Art	08/31/18
Guiteau, Gardy		Social Justice, Inclusion & Conflict Resolution	08/31/18
Homann, Chao		Accounting Services	06/29/18
Kung, Lee Ann		Marketing/MIS	07/16/18
Papasso, Janine		Rowan Innovations	09/05/18
Perry, Melissa		Rowan Global	08/08/18
Saha, Gourab		Center for Advanced Transportation	06/30/18
Sanders, Gloria		College of Performing Arts	06/30/18
Short, Elizabeth		Development Office	06/22/18
Swope, David		CMSRU Biomedical Science	07/31/18
Taylor, Debra		Center for Access, Success & Equity	08/03/18
Vo, Thuy		University Publications	07/20/18
Wang, Min		Mathematics	06/29/18

#### **RETIREMENTS**

Collins, Dennis		CMSRU Operations	08/31/18
Davey, Joseph		Law/Justice Studies	09/01/18
Fopeano, Richard		Health & Exercise Science	06/30/18

Morris, Marjorie  
O'Neal, Michelle  
Strattis, Ella  
Toporski, Neil

^Yang, Catherine

+ grant funded

\*\* date change

^ corrected

Library Services	08/31/18
Nursing	06/30/18
Library Services	08/31/18
Information Resources & Technology	07/3/18
Chemistry/Biochemistry	06/30/18

Recommended for Approval By:  
Executive Committee (9/6/18)



**RESOLUTION #2018.09.23**

**REAPPOINTMENTS TO THE MEDICAL SCHOOL BOARD OF COOPER MEDICAL  
SCHOOL OF ROWAN UNIVERSITY**

**WHEREAS,** on September 15, 2010, the Rowan University Board of Trustees approved the affiliation agreement between Rowan University and Cooper University Health System that created the Cooper Medical School of Rowan University (CMSRU), and

**WHEREAS,** the affiliation agreement calls for the creation of a Medical School Board, and

**WHEREAS,** on December 15, 2010, a resolution was adopted that defined the role and composition of the Board and outlined the selection and appointment process

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees reappoints the following named individuals to terms identified below as members of the Medical School Board of CMSRU.

Martin McKernan Jr., Esq  
McKernan, McKernan & Godino  
3 year term

Steven E. Ross, MD  
Cooper University Health Care  
3 year term

Edward D. Viner, MD  
Cooper University Health Care  
3 year term

**SUMMARY STATEMENT/RATIONALE**

This resolution reappoints those identified to the Medical School Board of Cooper Medical School of Rowan University.

Recommended for Approval By:  
Nominations Committee (9/6/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.24**

### **APPOINTMENTS TO THE MEDICAL SCHOOL BOARD OF COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY**

**WHEREAS,** on September 15, 2010, the Rowan University Board of Trustees approved the affiliation agreement between Rowan University and Cooper University Health System that created the Cooper Medical School of Rowan University (CMSRU), and

**WHEREAS,** the affiliation agreement calls for the creation of a Medical School Board, and

**WHEREAS,** on December 15, 2010, a resolution was adopted that defined the role and composition of the Board and outlined the selection and appointment process

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees appoints the following named individuals to terms identified below as members of the Medical School Board of CMSRU.

Colleen Bonner

Retired

2 year term

Mark Byrne

Rowan University

1 year term

Eileen Kostic

John E. Kostic Memorial Foundation

2 year term

Rita Salva

Rowan College at Burlington County

3 year term

### **SUMMARY STATEMENT/RATIONALE**

This resolution appoints those identified to the Medical School Board of Cooper Medical School of Rowan University.

Recommended for Approval By:  
Nominations Committee (9/6/18)  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.25**

**APPROVAL OF RENTAL RATES FOR UNIVERSITY HOUSING FOR  
2019-2020**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to set fees for student room and board, N.J.S.A. 18A:64M-9(n), and

**WHEREAS,** University housing facilities are self-supporting through revenues derived from Residential Learning and University Housing, and

**WHEREAS,** current budget estimates indicate a need for increasing rental charges associated with university housing

**THEREFORE BE IT RESOLVED** that the following rates will be effective August 30, 2019:

<u><b>Complex</b></u> (Rental Rates Per Student – Academic Year)	<u><b>Current Rates</b></u>	<u><b>New Rates</b></u>
Traditional Residence Halls – Double Room	\$8,072	\$8,314
Traditional Residence Halls – Single Room	\$9,438	\$9,720
Holly Pointe Commons – Double Room	\$9,448	\$9,730
Holly Pointe Commons – Single Room	\$10,120	\$10,424
Edgewood Park Apartments	\$8,448	\$8,700
International House	\$8,448	\$8,700
Triad Apartments (non-air conditioned)	\$8,202	\$8,448
Triad Apartments (air conditioned)	\$8,448	\$8,700
Townhouse Complex	\$11,002	\$11,334
Rowan Boulevard Apartments	\$11,002	\$11,334
Whitney Center	\$11,002	\$11,334

**SUMMARY STATEMENT/RATIONALE**

This resolution approves increases for housing for all residential students. The new rates represent an average increase of 3% over the current rates. Rates for Holly Pointe Commons have been established pursuant to an agreement with Provident Group – Rowan Properties, LLC and University Student Living Management, LLC.

Recommended for Approval By:  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.26**

**APPROVAL OF FINANCING WITH THE GLOUCESTER COUNTY  
IMPROVEMENT AUTHORITY**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY APPROVING AND AUTHORIZING UNDERTAKING OF A CERTAIN PROJECT, INCLUDING THE CONSTRUCTION OF THE NEW ACADEMIC BUILDING ON THE GLASSBORO CAMPUS; UPGRADES TO THE CENTRAL UTILITY PLANT; PRE-DEVELOPMENT DESIGN AND SITE WORK FOR THE FOSSIL PARK; RENOVATIONS TO WILSON HALL; AND RENOVATIONS TO ROWAN HALL AND APPROVING AND AUTHORIZING THE FINANCING OF THE AFOREMENTIONED PROJECTS THROUGH THE ISSUANCE BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY OF ONE OR MORE SERIES OF TAX-EXEMPT OR TAXABLE REVENUE BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF ONE OR MORE LEASE AND AGREEMENTS AND ALL OTHER NECESSARY DOCUMENTS IN CONNECTION WITH SAID PROJECTS; MAKING CERTAIN DETERMINATIONS AND APPROVALS WITH RESPECT TO THE BONDS TO BE ISSUED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY, INCLUDING THE APPOINTMENT OF CERTAIN PROFESSIONALS; AND AUTHORIZING OFFICERS OF ROWAN UNIVERSITY TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE ISSUANCE BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY OF ITS REVENUE BONDS, ROWAN UNIVERSITY ISSUE**

**WHEREAS,** The Board of Trustees (the “Board”) of Rowan University (the “University”) desires to approve the construction of a new Academic Building on the Glassboro Campus; upgrades to the Central Utility Plant; pre- development and site work for the Fossil Park; renovations to Wilson Hall for additions of dance studios; and renovations to Rowan Hall (the “Project”), all at a cost not to exceed \$62,000,000, excluding all related financing costs; and

**WHEREAS,** The University has determined that the Project will assist in serving the needs of its students and provide a benefit to the University through the development of additional facilities for use by the students; and

**WHEREAS,** The University has further determined that the financing for the Project should be accomplished by the issuance of one or more series of tax exempt and/or taxable bonds (the “Bonds”) to be issued on behalf of the University by the Gloucester County Improvement Authority (the “Authority”) through a financing structure determined by an Authorized Officer (as herein defined) to be the most advantageous to the University; secured by a Lease and Agreement(s) and/or an amended Lease and Agreement(s) (the “Agreement”) and desires to authorize certain officers of the University to take all action necessary to accomplish the financing of the Project and all costs related thereto; and

continued

## **RESOLUTION #2018.09.26 (continued)**

**WHEREAS,** Pursuant to the terms of the Lease Agreement(s); (i) the University shall be required to make lease payments to the Authority in an amount sufficient to pay the principal of and interest on the Bonds, and certain other costs and expenses of the Authority and the Trustee (as defined herein); and (ii) the University shall be a “materially obligated person” within the meaning and for the purposes set forth in Rule 15 (c) 2-12 (“Rule 15 (c) 2-12”) promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934, as amended, and will be required to enter into a Continuing Disclosure Agreement (the “Disclosure Agreement”) with the Authority and the Trustee, as dissemination agent, in order to satisfy the secondary market disclosure requirements of Rule 15 (c) 2-12; and

**WHEREAS,** The Board wishes to authorize the conveyance of property acquired through the Project to the Authority pursuant to and in accordance with the lease agreement(s) between the University and the Authority; and

**WHEREAS,** The Board also desires, by adoption of this Resolution, to: (i) consent to the issuance and sale of the Bonds and all actions to be taken by the University in connection therewith; (ii) authorize and approve the execution, acknowledgment and delivery of any and all financing documents and other documents and instruments related to the Project and the Bonds, including but not limited to, the Lease Agreement(s) and the Disclosure Agreement; (iii) make various other determinations and approvals with respect to the Bonds and the Project including, but not limited to, the appointment of certain professionals by the University and the Authority.

### **NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY AS FOLLOWS:**

**SECTION 1.** The Board hereby authorizes, approves and consents to the undertaking of: (i) the Project as presented, including the financing thereof through the issuance of the Bonds by the Authority in an amount necessary to cover the costs of the Project and all costs related thereto, and further authorizes the Chairperson of the Board, the Secretary of the Board, the President of the University, the Senior Vice President of Finance and Chief Financial Officer and any other representative of the Board hereafter duly authorized by the Board in writing (the “Authorized Officers” and each an “Authorized Officer”) to determine all matters in connection therewith.

**SECTION 2.** The Board hereby approves and authorizes all actions necessary to be taken by the Authority and the University in connection with the undertaking of the Project, including the issuance and sale of the Bonds to finance the cost thereof.

continued

## **RESOLUTION #2018.09.26 (continued)**

- SECTION 3.** In connection with the issuance of the Bonds, the distribution of one or more Preliminary Official Statements, describing the Bonds (the “Preliminary Official Statement”) is hereby authorized and approved. If necessary, any Authorized Officer of the University is hereby authorized to “deem final” the Preliminary Official Statement, as contemplated by paragraph (b)(1) of Rule 15(c)2-12.
- SECTION 4.** Any Authorized Officer of the University is hereby authorized and directed to execute and deliver the final Official Statement for the Bonds (the “Official Statement”) in substantially the form of the Preliminary Official Statement, with such changes, insertions and alterations as Bond Counsel to the Authority may advise and any such Authorized Officer shall approve, such approval to be evidenced by the execution thereof by such Authorized Officer.
- SECTION 5.** To finance the cost of the Project and to facilitate the issuance and sale of Bonds, the Board hereby authorizes the University to enter into: (i) the Lease Agreement(s) between the Authority and the University; (ii) the Disclosure Agreement, which shall provide ongoing disclosure to the owners of the Bonds regarding the University.
- SECTION 6.** In order to issue and secure the Bonds, the Board hereby authorizes and consents to the acknowledgement by the University of a Trust Indenture, Trust Agreement or other similar instrument (the “Indenture”), to be executed and delivered by the Authority and a hereafter duly appointed trustee (the “Trustee”).
- SECTION 7.** To provide for certain representations, warranties and covenants by the University concerning the Project, the use of the funds attributable to the Project, the use and investment of the proceeds of the Bonds, including the payment of arbitrage rebate to the United States Department of Treasury and preservation of the exclusion of interest of the Bonds from gross income of the holders thereof for federal income tax purposes in accordance with the applicable provisions of the Internal Revenue Code of 1986, as amended, the Board hereby authorizes the University to execute and deliver a Tax and Non-Arbitrage Certificate (the “Tax Agreement”).
- SECTION 8.** In order to provide for the sale of the Bonds to the purchaser thereof, the Board hereby authorizes the Authority to enter into one or more bond purchase contracts with one or more underwriters (the “Underwriters”) selected by the University and appointed by the Authority (collectively, the “Purchase Contract”), and an Authorized Officer of the University is hereby authorized to acknowledge or consent to such Purchase Contract at the time of its execution and delivery by the Authority and the Underwriter.

continued

## **RESOLUTION #2018.09.26 (continued)**

### **SECTION 9.**

The Lease Agreement(s), the Indenture, the Disclosure Agreement, the Preliminary Official Statement, the Official Statement, the Tax Agreement and the Purchase Contract, substantially in the forms provided to the University on the date of the resolution, with such changes, omissions, insertions and revisions as shall be approved by the Authority and the Authorized Officers of the University, be and the same, are hereby authorized and approved. The Authorized Officers are each hereby authorized and directed to execute the lease Agreements, the Indenture, the Disclosure Agreement, the Purchase Contract, the Tax Agreement, the Preliminary Official Statement, the Official Statement, and any and all other agreements, documents and certificates necessary to complete the Project and refunding Project to issue the Bonds (collectively, the "University Documents"), in the name of and on behalf of the Board, in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest the same. Such execution and attestation to be conclusive evidence of the approval of the form and consent of such University Documents.

### **SECTION 10.**

The Authorized Officers, be and the same, are hereby authorized and directed to execute, deliver and approve any and all such other agreements, documents, certificates, directions and notices and to do and perform such acts and to take such actions as may be necessary or required or which the Authority may deem to be appropriate to implement the purposes of this Resolution, to consummate the Project and all cost related to the Project, and to effectuate the execution and delivery of the University Documents, an any related documents, certificates or agreements necessary or required. Any Authorized Officer of the University is hereby authorized and directed, for and on behalf of and in the name of the University to attest and deliver said documentation. Such execution and attestation to be conclusive evidence of the approval of the form and content of such documentation.

### **SECTION 11.**

The Board hereby authorizes the Authority to select, with prior approval and consent of an Authorized Officer, the Underwriter for the Bonds, and Escrow Agent, if necessary, (who may be the Trustee), a Financial Advisor, Bond Counsel, and any special counsel or other professional advisor for the Authority and/or University in connection with the Project and according to the applicable procurement procedures of the Authority.

### **SECTION 12.**

All resolutions, orders and other actions of the University in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

continued

## **RESOLUTION #2018.09.26 (continued)**

**SECTION 13.** All actions heretofore taken and documents prepared or executed by or on behalf of the University by its officials and by the University's professional advisors, in connection with the Project, or any other action in connection with or related to the Project, are hereby ratified, confirmed, approved and adopted.

**SECTION 14.** This resolution shall take effect immediately.

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Secretary of the Board of Trustees  
of Rowan University

### **SUMMARY STATEMENT/RATIONALE**

This resolution authorizes Rowan University to seek funding through the Gloucester County Improvement Authority to finance certain projects, including but not limited to a new academic building, upgrades to the utility plant, and renovations to certain buildings on the Glassboro Campus and to take all actions necessary to undertake such financing.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)



## **RESOLUTION #2018.09.27**

### **AUTHORIZATION OF GROUND LEASE BY AND BETWEEN ROWAN UNIVERSITY AND WEST CAMPUS FIELDS, INC.**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013; and

**WHEREAS,** pursuant to the Restructuring Act, the Board of Trustees has the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A. 18A:64M-9(q); and

**WHEREAS,** pursuant to Resolution 2017.12.19, the Board of Trustees authorized Rowan to enter into a confidential Term sheet with WCF, Inc. to develop a first class athletic complex which would serve as the primary athletic facilities for many of Rowan’s collegiate sports as well as a premier venue for youth tournament sports, and

**WHEREAS,** the Parties have negotiated acceptable Ground Lease conditions which would include the essential terms outlined below and adequate protections to Rowan to ensure WCF’s usage and maintenance of the property as an athletic complex:

- A Ground Lease payment in the amount of \$1.2 million annually, in addition to an annual \$1 million contribution to the Rowan University Foundation;
- A forty (40) year initial term, with an extension option, and

**WHEREAS,** the Parties are now ready to submit their proposed Ground Lease to proposed financing entities, including potential debt and equity financing sources, and

**WHEREAS,** the Parties must also submit the Ground Lease to the State of New Jersey Office of Comptroller, and

**WHEREAS,** the Parties anticipate modifications to the terms of the Ground Lease in order to comply with the recommendations of the Comptroller and financing entities but wish to ensure timeliness in submissions and flexibility in process while ensuring Rowan’s primary goals in the transaction are satisfied, including securing a steady stream of revenue for the use of the land, ensuring access to and availability of premier collegiate sports facilities, and ensuring opportunities for internships and employment for students

(continued)

## **RESOLUTION #2018.09.27 (continued)**

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the execution of the Ground Lease by and between Rowan University and WCF subject to minor changes to non-essential terms of the ground lease based upon the above-referenced reviews, and

**BE IT FURTHER RESOLVED** that final approval of the project remains explicitly conditioned on WCF's demonstration of adequate financing to support the design, construction, and operations of the complex and sufficient guaranties to assure the successful completion of this project.

### **SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the execution of a Ground Lease with WCF, Inc. relating to the use of Rowan's West Campus fields for the development of Rowan's West Campus into a premier athletic complex for use by Rowan Athletics Programs.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget & Finance Committee (8/27/18)  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.28**

**AUTHORIZATION OF LEASE RENEWAL FOR STORAGE SPACE  
WITH INDUSTRIAL INVESTMENTS, INC.**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the lease or use of property as may be necessary or desirable for university purposes, and

**WHEREAS,** Rowan identified the need for additional storage space due to the development of the West Campus space previously used for those purposes and the displacement of other available storage areas throughout campus now used for productive educational purposes, and

**WHEREAS,** pursuant to Resolution 2017.02.12, the Board of Trustees of Rowan University authorized a lease for storage space with Industrial Investments, Inc. of Blue Bell, Pennsylvania for the lease of approximately 16,000 square feet of interior and exterior storage space for \$3,200 per month, and

**WHEREAS,** Rowan took occupancy of the space pursuant to the lease, including relocating Facilities equipment, excess furniture, and other materials into that space, as well as the Locksmith Shop, and

**WHEREAS,** pursuant to that Lease, the initial term of the Agreement was for a period of one year and automatically renewed yearly in May with a 3% increase, and

**WHEREAS,** Rowan is still in need of space for the above-referenced storage as well as space for its Locksmith shop and has determined that this space better meets the needs of the university given current limitations on available space throughout campus, and

**WHEREAS,** Rowan has agreed to renew the lease for FY19 with Industrial Investments, Inc., of Blue Bell, Pennsylvania for the lease of approximately 16,000 square feet of interior and exterior storage space for \$3,235 per month, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the President and Senior Vice President of Finance and Facilities are authorized to continue the lease on the terms outlined above until such time as the space is no longer needed.

**RESOLUTION #2018.09.28 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the continuation of a lease for storage space with Industrial Investments, Inc. of Blue Bell, Pennsylvania.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.29**

### **AUTHORIZATION OF LEASE WITH NEXUS PROPERTIES FOR A WELCOME CENTER TO SERVE THE NEEDS OF THE ROWAN UNIVERSITY COMMUNITY**

- WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the lease or use of property as may be necessary or desirable for university purposes, and
- WHEREAS,** Rowan identified the need for adequate space to create a Rowan University Welcome Center designed to introduce Rowan to potential students, donors, the community, and region, and
- WHEREAS,** such space shall consist of adequate gathering spaces, space for any necessary support services to provide, as well as space for audiovisual technology to assist Rowan in its marketing and communications efforts, and
- WHEREAS,** Rowan has negotiated with Nexus the essential business terms of a lease for space for use as a Welcome Center to be housed on Rowan Boulevard, with access to adequate parking, close proximity to retail shops and restaurants, and other amenities that will benefit visitors to the Welcome Center, and
- WHEREAS,** the location of the Welcome Center on Rowan Boulevard will continue to strengthen the relationship between Rowan and the Borough of Glassboro and will foster further growth and development in and around the Borough of Glassboro, and
- WHEREAS,** the terms of the lease shall include a lease for square footage not to exceed 5,067 square feet at an annual rental rate as follows: \$13/square foot in years 1-3, \$14/square foot in years 4-6, \$15/square foot in years 7-8, \$17/square foot in years 9-10, \$18/square foot in years 11-15, and \$19/square foot in years 16-20, plus CAM Charges to be determined based on Rowan's proportional use of the building, and Nexus will provide Rowan with a fit out allowance of \$756,700, and
- WHEREAS,** Rowan wishes to negotiate the lease terms on similar business terms as those previously employed in its commercial leases with Rowan, and
- WHEREAS,** Rowan wishes to maintain flexibility in timing through the ability to negotiate the final agreement, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

continued

**RESOLUTION #2018.09.29 (continued)**

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the President and Senior Vice President of Finance and Facilities are authorized to negotiate and execute a lease with Nexus Properties for the location of the Welcome Center on Rowan Boulevard, and

**BE IT FURTHER RESOLVED** that a final lease shall be presented to the Board through its budget and Finance and Facilities Committees.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the negotiation and execution of a lease with Nexus Properties for space for the development of a Welcome Center for Rowan University on Rowan Boulevard.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)

**RESOLUTION #2018.09.30**

**APPROVAL OF TOTAL PROJECT BUDGET FOR THE  
IRT INFRASTRUCTURE AND FIT OUT NECESSARY TO SUPPORT THE ROWAN  
UNIVERSITY WELCOME CENTER ON ROWAN BOULEVARD**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** Rowan University has concluded that it can best meet the needs of its students, potential students, and community through the establishment of a Welcome Center located on Rowan boulevard which will provide its visitors with adequate parking, easy access to local amenities, and an introduction to Rowan at a first class establishment outfitted with adequate technology and infrastructure, and

**WHEREAS,** Rowan will rent space for this purpose from Nexus Properties who will be responsible for outfitting the space. Nexus will provide an allowance of \$756,700 toward the total cost of the fit out. The total cost of the fit out is not anticipated to exceed \$1,340,680. The fit-out will include outfitting the facility, including the IRT infrastructure necessary to ensure connectivity to the main campus, redundancy for network security purposes, and certain audiovisual technology, and

**WHEREAS,** such infrastructure is necessary to ensure that the Welcome Center is able to meet the needs of the Rowan community, and

**WHEREAS,** the University has concluded that additional fit out costs, including IRT, will not exceed \$583,980, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that the funds to be used for the project will be provided from University Reserves

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the IRT Infrastructure and fit out costs to support the Welcome Center to be located on Rowan Boulevard is approved in the amount not to exceed \$583,980

**BE IT FURTHER RESOLVED** by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

(continued)

**RESOLUTION #2018.09.30 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the total project budget for the IRT Infrastructure and fit out costs to support the Welcome Center.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)



## **RESOLUTION #2018.09.31**

### **AUTHORIZING THE NEGOTIATION AND EXECUTION OF A LEASE AGREEMENT FOR ROWAN MEDICINE FAMILY MEDICINE PRACTICE**

**WHEREAS,** as part of its strategic planning process, Rowan University School of Osteopathic Medicine Family Practice Group has determined that a larger space for its family medical practice would allow the practice to better meet the needs of its patients and the community and would allow it to expand its reach throughout the community; and

**WHEREAS,** Rowan University currently leases medical office space on the White Horse Pike in Hammonton, New Jersey for its family medical practice pursuant to a Lease Agreement dated September 1, 2014 and amended September 1, 2017; and

**WHEREAS,** it is the University's intention to negotiate a Lease Agreement for a new building to be constructed adjacent to the current location of the practice which will be owned and managed by Gino Pinto, Inc., an entity separate, but affiliated with the landlord of the above-referenced September 1, 2017 Lease; and

**WHEREAS,** it is the intent of the University to negotiate a favorable Lease Agreement for no greater than 5,000 square feet to accommodate the needs of the Family Practice; and

**WHEREAS,** the University has secured the agreement of the current landlord as well as Gino Pinto, Inc., to remain in the current site under the terms of the current Lease with appropriate increases through completion of the new building; and

**WHEREAS,** the University wishes to retain flexibility in negotiations for the lease but will evaluate the cost of the lease in conjunction with an analysis of fair market value and comparables in the area

**THEREFORE NOW BE IT RESOLVED** that the Board of Trustees authorizes the negotiation and execution of a Lease Agreement for no greater than 5,000 square feet of medical office space for the Rowan University School of Medicine Family Practice in Hammonton, New Jersey.

### **SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the negotiation and execution of a lease agreement for the Rowan University School of Osteopathic Medicine Family Practice Group.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.32**

### **AUTHORIZATION TO EXECUTE A LETTER OF INTENT AND TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR PRIVATE AFFILIATED HOUSING WITH INGERMAN DEVELOPMENT COMPANY, LLC**

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and
- WHEREAS,** pursuant to the Restructuring Act, Rowan is permitted to own, lease, dispose of, use and operate real property as is necessary or desirable for university purposes, and
- WHEREAS,** the University has concluded that certain of its housing inventory requires renovation and/or replacement to ensure the delivery of student housing of high quality capable of enhancing the experience for freshman and sophomore students, and
- WHEREAS,** the University wishes to achieve this goal without sacrificing its strategic pillars of ensuring continued access and affordability in student housing and its programs, and
- WHEREAS,** pursuant to Resolution 2018.06.45, the Board of Trustees authorized Rowan University to explore a variety of transaction structures, including a private affiliated housing model, for the replacement of a portion of its housing inventory, and
- WHEREAS,** the Borough of Glassboro has designated Ingerman Development Company, LLC (“Ingerman”) as its redeveloper for development and improvement of the Redevelopment Zone that has been established for the Borough, and
- WHEREAS,** Ingerman intends to develop housing in certain areas of the designated Redevelopment Zone, and
- WHEREAS,** Rowan University has determined that engaging in a collaboration with the Borough and Ingerman for the creation of housing sufficient to replace aging housing inventory is a cost effective manner to ensure adequate housing for Rowan students, and

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## **RESOLUTION #2018.09.32 (continued)**

**WHEREAS,** Rowan University and Ingerman have reached agreement on the principle business terms of the LOI which are more fully described in the confidential Term Sheet but include

- Ingerman to construct a housing project to meet the design needs of Rowan University and its housing demands;
- Ingerman to secure financing sufficient to undertake and deliver the project; and
- Ingerman to make a per bed contribution to Rowan University in addition to a contribution to be used by Rowan for its designated purposes, and

**WHEREAS,** upon obtaining guaranties of financial backing adequate to assure the executive leadership of Rowan University that this project can be successfully undertaken, Rowan University will enter into binding agreements relating to the Affiliated Housing project, and

**WHEREAS,** the Board of Trustees wishes to ensure that the project may expeditiously move forward

**THEREFORE BE IT RESOLVED** by the Board of Trustees that Rowan, through its President and/or the Senior Vice President for Finance and Chief Financial Officer, is authorized to execute the confidential Term Sheet, and

**BE FURTHER IT RESOLVED** that Rowan, through its Executive Leadership Team, is authorized to negotiate the terms of the Private Affiliated Housing Agreement and if timing dictates, is authorized through its Rowan University Executive Committee to approve same.

### **SUMMARY STATEMENT/RATIONALE**

This resolution provides the President and/or the Senior Vice President for Finance and Chief Financial Officer with the authority to execute a confidential Term Sheet with Ingerman Development Company, LLC for the development of housing to replace aging housing inventory. This resolution also authorizes the Executive Leadership Team to negotiate an Agreement for Affiliated Housing and delegates authority to the Executive Committee to approve same if timing dictates.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Budget and Finance Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.33**

### **AUTHORIZATION TO NEGOTIATE AND EXECUTE EASEMENT OR PROPERTY DEDICATION AGREEMENTS RELATING TO THE DEVELOPMENT AND CONSTRUCTION OF A COUNTY ROAD SPUR TO SERVE PROPERTY LOCATED IN HARRISON TOWNSHIP**

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and
- WHEREAS,** pursuant to the Restructuring Act, Rowan is permitted to “acquire, by gift, purchase, condemnation or otherwise, own, lease, dispose of, use and operate” real property as is necessary or desirable for university purposes, and
- WHEREAS,** Rowan is the owner of certain parcels of land located in Harrison and Mantua Townships, known as the West Campus, and
- WHEREAS,** Rowan is currently exploring a variety of development opportunities at its West Campus, and
- WHEREAS,** Inspira Health Network (“Inspira”) was the purchaser of an approximate 100 acre assemblage of land adjacent to Rowan’s West Campus property in Harrison Township, and
- WHEREAS,** Inspira has initiated construction on a modernized health care facility to be located on the above-referenced parcel, including the construction of an access boulevard to benefit Inspira and Rowan, and
- WHEREAS,** currently there are no connecting roads which would permit the continuation of this access road to other proposed development projects on Rowan’s West Campus, which may negatively impact proposed development activities for Rowan University, and
- WHEREAS,** the County of Gloucester has determined that the development of a spur to County Route 541 would positively benefit development at the West Campus bringing economic benefits to the County and region, including the creation of employment opportunities as well as opportunities for development of innovation and technology, as well as opportunities for Rowan students and faculty, and
- WHEREAS,** the County has begun the design phases of the County Spur but requires legal access to same to proceed with the project in an expeditious manner, and

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## **RESOLUTION #2018.09.33 (continued)**

**WHEREAS,** the parties must determine whether an access easement or dedication of the property will best serve the interests of the parties in the development and construction of the County Spur,

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Executive Leadership Team is authorized to negotiate the terms of an access easement or a property dedication document for the development of a County Spur that is designed to meet the needs of the County of Gloucester and Rowan, and

**BE IT FURTHER RESOLVED** that the President and Senior Vice President and Chief Financial Officer are authorized to execute the above-referenced Access Easement Agreement and/or Property Dedication Agreement and to take any and all actions necessary to ensure the recordation of same and to support same through any necessary local or state approval processes.

### **SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the execution of an access easement and/or property dedication agreement with the County of Gloucester to facilitate the development and construction of a County Road Spur which will allow development on Rowan's West Campus bringing benefits to the Rowan community as well as the County and Region.

Recommended for Approval By:  
Facilities Committee (8/27/18)  
Executive Committee (9/6/18)

## **RESOLUTION #2018.09.34**

### **AUTHORIZATION TO ENGAGE A QUALIFIED INDEPENDENT REPRESENTATIVE AND NEGOTIATE A SWAP AGREEMENT RELATING TO THE REFUNDING OF CERTAIN INDEBTEDNESS AND TO TAKE ANY AND ALL ACTIONS NECESSARY TO NEGOTIATE THE SWAP AGREEMENT**

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University (the “University”) has been designated as a public research university as of July 1, 2013, and
- WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into contracts and agreements which are deemed necessary or advisable by the Board for carrying out the university’s purposes; and
- WHEREAS,** the Restructuring Act permits Rowan University to enter into contracts for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56; and
- WHEREAS,** pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional services as well as extraordinary unspecifiable services at N.J.S.A.18A:64-56(1) and (2); and
- WHEREAS,** on December 15, 2010, the Camden County Improvement Authority (“Authority”) issued its Series 2010A Bonds in the amount of \$93,885,000 (the “Series 201A Bonds”) to fund the costs of development and construction of the Cooper Medical School of Rowan University; and
- WHEREAS,** such outstanding Series 2010A Bonds have an optional call feature, the value of which fluctuates as interests rates change; and
- WHEREAS,** the University may enter into one or more agreement(s) pursuant to which the University will be the fixed rate payor and the Counterparty will be the floating rate payor, in order to mitigate variable interest rate risk to the University associated with the Series 201A Bonds; and

(continued)

## **RESOLUTION #2018.09.34 (continued)**

**WHEREAS,** the University desires to appoint Acacia Financial Group, Inc. (“Acacia”) as its independent financial advisor and, if necessary, as its qualified independent representative or designated evaluation agent (the "Financial Advisor"), to assist in the evaluation of the potential benefits of a qualified interest rate management agreement (“Swap Agreement”) or agreements with a selected counterparty or counterparties in order to better manage the University’ interest costs relating to the Series 2010A Bonds; and to assist in the development of the criteria and process for the selection of the counterparty or counterparties (singly or collectively, the "Counterparty"), and to assist in the awarding of the Swap Agreement; and

**WHEREAS,** it is anticipated that the University will develop an Interest Rate Swap Management Plan, negotiate a Swap Agreement and enter into and complete such other documents as shall be necessary or appropriate in connection therewith, including, at a minimum, the International Swaps and Derivatives Association Master Agreement (“ISDA Master Agreement”) and any questionnaires, exhibits, schedules, and confirmations associated with the ISDA Master Agreement;

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the University hereby appoints Acacia as its Financial Advisor and the Financial Advisor is hereby determined to be independent of the other parties to any transaction that may occur pursuant to Swap Agreement; and

**BE FURTHER IT RESOLVED** that the University is authorized to develop and adopt, in collaboration with its Financial Advisor, the form of the Interest Rate Swap Management Plan; and

**BE FURTHER IT RESOLVED** that the University is authorized to engage such other independent professionals as it deems necessary in accordance with applicable law to provide advice and consultation associated with the Swap Transaction; and

**BE FURTHER IT RESOLVED** that the University is authorized to execute a Commodity Futures Trading Commission safe harbor letter with a potential counterparty outlining the required communications prior to undertaking negotiations of a potential Swap Transaction; and

**BE FURTHER IT RESOLVED** that the University may identify and select the counterparty; and

(continued)

## **RESOLUTION #2018.09.34 (continued)**

**BE FURTHER IT RESOLVED** that the University is authorized to negotiate the terms of the Swap Agreement with the counterparty which shall contain the following essential terms: (i) the notional amount subject to the Swap Agreement shall not exceed the outstanding principal amount of the Series 201A Bonds; (ii) the Agreement shall create, from the effective date of the Swap Agreement through the time interval as described in the Plan, a net obligation whereby the University receives a variable rate equal to a percentage of the three-month London Inter-Bank Offered Rate ("LIBOR") Index (or such other replacement index acceptable to the University) to be determined in accordance with the University's Financial Advisor; and (iii) an acceptable periodic payment schedule; and

**BE FURTHER IT RESOLVED** that the University shall be permitted through its President and/or the Senior Vice President for Finance and Chief Financial Officer to enter into a Swap Agreement with the parameters noted in the forgoing sections with the selected Counterparty; and

**BE FURTHER IT RESOLVED** that the President and/or the Senior Vice President for Finance and Chief Financial Officer shall be permitted to execute and deliver the necessary documents associated with the Swap Agreement and to approve the final form and substance thereof, and any amendments or supplements thereto, and to approve the exact notional amount, term and interest rates under the Swap Agreement, such approvals ratified and are conclusively evidenced by the execution thereof (including such amendments as may be required to assure compliance with the law); and

**BE FURTHER IT RESOLVED** that the President and/or Senior Vice President for Finance and Chief Financial Officer shall be permitted to take such other actions as may be necessary for the University to enter into the Swap Agreement, including obtaining a legal entity identifier number, completing questionnaires, and adopting an Interest Rate Swap Management Plan and such other policies and procedures as may be required for the implementation of interest rate swaps and related agreements; and

**BE FURTHER IT RESOLVED** that the President and Senior Vice President for Finance and Chief Financial Officer shall provide updates relating to the Swap Transaction to the Budget and Finance Committee of the Board at the next scheduled meeting, including the form and substance of the Swap Agreement, the selected Counterparty, and the final financial terms of the interest rate Swap Agreement.

(continued)



**RESOLUTION #2018.09.34 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the undertaking of a swap agreement relating to the refunding of a certain series of bonds as well as the hiring of professionals to provide advice relating to same and the execution of relevant agreements.