

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

April 5, 2017

AGENDA

SCHEDULE

3:00 p.m.

CLOSED AND PUBLIC SESSIONS

CLOSED SESSION

Personnel, Real Estate, and Litigation Matters

Room 221
Chamberlain Student Center

PUBLIC SESSION

4:00 p.m.

Eynon Ballroom
Chamberlain Student Center

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT STATEMENT

PUBLIC HEARING FOR FY18 BUDGET PROPOSAL

HEARING ON FY18 BUDGET PROPOSAL, TUITION AND STUDENT COSTS

APPROVAL OF MINUTES FOR FEBRUARY 8, 2017

PRESIDENT'S REPORT

PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

ACTION ITEMS FOR CONSENT AGENDA

2017.04.01 APPROVAL OF BACHELOR OF ARTS IN HEALTH PROMOTION AND WELLNESS MANAGEMENT

Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Health Promotion and Wellness Management. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.

- 2017.04.02** APPROVAL OF BACHELOR OF ARTS IN ENVIRONMENTAL SCIENCE
Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Environmental Science. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.
- 2017.04.03** APPROVAL OF BACHELOR OF SCIENCE IN ENVIRONMENTAL SCIENCE
Summary Statement: This resolution approves the offering of the academic program, Bachelor of Science in Environmental Science. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.
- 2017.04.04** APPROVAL OF BACHELOR OF ARTS IN LEADERSHIP AND SOCIAL INNOVATION
Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Leadership and Social Innovation. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.
- 2017.04.05** APPROVAL OF MASTER OF ARTS IN EDUCATIONAL TECHNOLOGY
Summary Statement: This resolution approves the offering of the academic program, Master of Arts in Educational Technology. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.
- 2017.04.06** APPROVAL OF MASTER OF SCIENCE IN ORGANIZATIONAL LEADERSHIP
Summary Statement: This resolution approves the offering of the academic program, Master of Science in Organizational Leadership. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.
- 2017.04.07** APPROVAL OF PHD IN MATERIALS SCIENCE AND ENGINEERING
Summary Statement: This resolution approves the offering of the academic program, PhD in Materials Science and Engineering. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.
- 2017.04.08** APPROVAL OF NOMENCLATURE CHANGE FROM MINOR IN ADVERTISING TO MINOR IN STRATEGIC COMMUNICATION
Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from Minor in Advertising to Minor in Strategic Communication, effective Fall 2017.
- 2017.04.09** APPROVAL OF NOMENCLATURE CHANGE FROM MASTER OF ARTS IN PUBLIC RELATIONS TO MASTER OF ARTS IN STRATEGIC COMMUNICATION
Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from the Master of Arts in Public Relations to Master of Arts in Strategic Communication, effective Fall, 2017.

2017.04.10 AUTHORIZING CONTRACT WITHOUT COMPETITIVE BIDDING FOR SERVICES OF WINNING STRATEGIES PUBLIC RELATIONS, LLC (“WSPR”) FOR STRATEGIC COMMUNICATIONS AND PUBLIC RELATIONS SERVICES

Summary Statement: This resolution authorizes a contract without competitive bidding between Rowan University and Winning Strategies Public Relations, LLC an experienced firm with expertise in strategic communications and public relations services.

2017.04.11 AUTHORIZATION OF CONTRACT WITHOUT COMPETITIVE BIDDING WITH CAUCUS EDUCATIONAL CORPORATION (“CEC”)

Summary Statement: This resolution authorizes a contract between Rowan University and Caucus Educational Corporation for the production of comprehensive interviews taped on location at the CAVE.

2017.04.12 AMENDMENT OF CONTRACT WITH LIPMAN HEARNE FOR SERVICES RELATING TO UNIVERSITY MARKETING CAMPAIGN

Summary Statement: This resolution allows Rowan University to amend the contract with Lipman Hearne of Chicago, Illinois in an amount not to exceed \$350,000.

2017.04.13 AUTHORIZATION TO ENTER INTO A CONTRACT WITHOUT PUBLIC BIDDING WITH NATIONAL RESEARCH CENTER FOR COLLEGES AND UNIVERSITY ADMISSIONS (NRCCUA) FOR STUDENT RECRUITMENT SOFTWARE

Summary Statement: This resolution approves the University to enter into contract with NRCCUA of Lee’s Summit, MO in an amount not to exceed \$100,000 for FY 17 for student recruitment software.

2017.04.14 APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2018 FOR AUXILIARY CAPITAL REQUESTS, INCLUDING THE STUDENT AND RECREATION CENTERS

Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the fiscal year 2018 budgetary cycle for the Student Center and the Recreation Center. These projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements enumerated within the Attachment A to this resolution.

2017.04.15 APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2018

Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the fiscal year 2018 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements. They are enumerated within the Attachment A to this resolution.

- 2017.04.16** AUTHORIZATION OF ESTABLISHMENT OF TOTAL PROJECT BUDGET FOR THE PROF PRIDE WING SCULPTURE
Summary Statement: This resolution authorizes the creation of a total project budget for the Prof Pride Wing Sculpture in an amount not to exceed \$150,000 which is expected to create a sculpture which is unique and identifiable as well as serve as a site for all students to commemorate their experiences at Rowan.
- 2017.04.17** AUTHORIZATION OF ESTABLISHMENT OF TOTAL PROJECT BUDGET FOR THE FIT OUT COSTS ASSOCIATED WITH THE CLASSROOM SPACE TO BE LOCATED IN THE A-3 BUILDING PROJECT
Summary Statement: This resolution authorizes the establishment of the total project budget for the fit out costs relating to the classroom and academic space at the A-3 project.
- 2017.04.18** AUTHORIZATION OF ESTABLISHMENT OF TOTAL PROJECT BUDGET FOR THE FIT OUT COSTS ASSOCIATED WITH THE FITNESS SPACE TO BE LOCATED IN THE A-3 BUILDING PROJECT
Summary Statement: This resolution authorizes the establishment of the total project budget for the fit out costs relating to the fitness space at the A-3 project.
- 2017.04.19** AUTHORIZATION OF PAYMENT TO THE ROWAN UNIVERSITY AND ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS FOR THE PROJECT COSTS RELATED TO THE DEVELOPMENT OF A RESEARCH FACILITY
Summary Statement: This resolution authorizes Rowan University to make payments for services relating to the design, development, construction, operation and management of a building project being developed on behalf of Rowan by the Rowan University/Rutgers-Camden Board of Governors.
- 2017.04.20** ACKNOWLEDGMENT OF EXEMPTION TO PUBLIC BIDDING FOR MISSION CRITICAL ASSOCIATION MEMBERSHIPS
Summary Statement: This resolution creates an exception to the requirements for open public bidding and/or advertising for memberships for faculty, staff, and administrators which are mission critical for academic, economic, or community reasons where there exists within the departmental budget the necessary funds to support the memberships in question.
- 2017.04.21** AMEND AGREEMENTS FOR COLLECTIONS SERVICES
Summary Statement: This resolution approves the University to increase its commitment to using the services of Eastern Revenue and AR Resources, Inc. for FY 17 for the amounts of \$110,000 and \$50,000, respectively. These agreements may be renewed for FY 18 and FY19.

2017.04.22 AMEND CONTRACT WITH HYLAND SOFTWARE FOR DOCUMENT SCANNING MANAGEMENT AND INTEGRATION SERVICES

Summary Statement: This resolution authorizes the University to increase the expenditures for Hyland Software, Inc., of Westlake, Ohio in an amount not to exceed \$150,000 for Fiscal Year 2017.

2017.04.23 AUTHORIZATION OF CREATION OF TOTAL PROJECT BUDGET FOR THE RENOVATION OF REAL PROPERTY LOCATED AT BLOCK 412.21, LOT 62 IN GLASSBORO, NEW JERSEY

Summary Statement: This resolution authorizes the establishment of the total project budget for the renovation at Block 412.21, Lot 62 in Glassboro, New Jersey in an amount not to exceed \$100,000.

ACTION ITEMS

2017.04.24 PERSONNEL ACTIONS

Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.

2017.04.25 APPROVAL OF SABBATICAL LEAVES

Summary Statement: This resolution grants sabbatical leave to identified faculty members for the 2017-2018 academic year, 2018 calendar year and a deferral.

2017.04.26 APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF INSURANCE AGREEMENTS

Summary Statement: The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY18 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.

2017.04.27 AUTHORIZATION TO NEGOTIATE AND EXECUTE PURCHASE AND SALE AGREEMENT OF REAL PROPERTY AT BLOCK 412.21, LOT 62 IN GLASSBORO NEW JERSEY

Summary Statement: This resolution approves the negotiation and execution of an agreement of sale and any related actions necessary to consummate the purchase of property located at Block 412.21 Lot 62 in the Borough of Glassboro, in the County of Gloucester, and in the State of New Jersey.

2017.04.28 AUTHORIZATION TO NEGOTIATE AND EXECUTE PURCHASE AND SALE AGREEMENT WITH LABORATORIOS HIPRA, S.A. RELATING TO THE SALE OF REAL PROPERTY

Summary Statement: This resolution provides the President and/or the Chief Financial Officer with the authority to negotiate and execute a Purchase and Sale Agreement for a sale of University-owned land at the South Jersey Technology

Park in Mantua Township to Laboratorios HIPRA, S.A. (“HIPRA”). HIPRA is a Spanish company with a presence in 25 countries specializing in the research, development and production of animal vaccines and is considered a high-value industry partner that could contribute significantly to the growth of the South Jersey Technology Park and to the University’s research mission.

2017.04.29 AUTHORIZATION OF SUBLEASE BETWEEN ROWAN UNIVERSITY AND LABORATORIOS HIPRA, S.A.

Summary Statement: This resolution authorizes the negotiation and execution of a sublease between Rowan University and Laboratorios HIPRA, S.A. for the use of space in the South Jersey Technology Park for HIPRA to undertake activities relating to regulatory and licensing needs for its planned North American headquarters.

2017.04.30 BOARD COMMENDATION

Summary Statement: This resolution is a board commendation for the outgoing Student Trustee, Melissa Shore.

REPORT ON THE COLLEGE OF SCIENCE & MATHEMATICS – KAREN MAGEE-SAUER

REPORT ON THE COLLEGE OF EDUCATION – MONIKA WILLIAMS SHEALEY

REPORT ON THE COLLEGE OF COMMUNICATION & CREATIVE ARTS –
SANFORD TWEEDIE

REPORT FROM CHAIR OF THE SOUTH JERSEY TECHNOLOGY PARK BOARD –
LARRY DIVIETRO

REPORT FROM CHAIR OF FOUNDATION BOARD – STEPHEN CLARK

REPORT FROM STUDENT TRUSTEE – MELISSA SHORE

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President’s Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #2017.04.01

**APPROVAL OF BACHELOR OF ARTS IN HEALTH
PROMOTION AND WELLNESS MANAGEMENT**

WHEREAS, the academic program, Bachelor of Arts in Health Promotion and Wellness Management, has been developed and approved by the Department of Health and Exercise Science, and

WHEREAS, Health Promotion and Wellness Management is currently a specialization in the Bachelor of Arts in Health and Exercise Science degree program with established enrollment, and

WHEREAS, graduates of this degree program are well-prepared for professional work in the field or to enter one of the University's graduate programs in the proposed graduate College of Health Sciences and the credential Bachelor of Arts in Health Promotion and Wellness Management better reflects this preparation, and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of the School of Health Professions, the Provost, and the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the academic program, Bachelor of Arts in Health Promotion and Wellness Management, be approved for implementation

AND BE IT FURTHER RESOLVED that this program is undertaken as a revenue-neutral program with a goal of 600 majors within 5 years, at which time it will be reviewed for continuation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Bachelor of Arts in Health Promotion and Wellness Management. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.02

**APPROVAL OF BACHELOR OF ARTS
IN ENVIRONMENTAL SCIENCE**

WHEREAS, the academic program, Bachelor of Arts in Environmental Science, has been developed and approved by the Department of Environmental Science, and

WHEREAS, environmental science offers critical insights into some of the most dramatic global challenges, and

WHEREAS, environmental scientists are in demand to fill positions in consulting, industry, government and non-profit organizations, and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of the School of Earth & Environment, the Provost, and the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the academic program, Bachelor of Arts in Environmental Science, be approved for implementation

AND BE IT FURTHER RESOLVED that this program is undertaken as a revenue-neutral program with a goal of 144 majors within 5 years, at which time it will be reviewed for continuation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Bachelor of Arts in Environmental Science It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.03

**APPROVAL OF BACHELOR OF SCIENCE IN
ENVIRONMENTAL SCIENCE**

WHEREAS, the academic program, Bachelor of Science in Environmental Science, has been developed and approved by the Department of Environmental Science, and

WHEREAS, environmental science offers critical insights into some of the most dramatic global challenges, including biodiversity loss, sustainability, energy and climate change, and

WHEREAS, environmental scientists are in demand to fill positions in consulting, industry, government and non-profit organizations, and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of the School of Earth and Environment, the Provost, and the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the academic program, Bachelor of Science in Environmental Science, be approved for implementation

AND BE IT FURTHER RESOLVED that this program is undertaken as a revenue-neutral program with a goal of 144 majors within 5 years, at which time it will be reviewed for continuation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Bachelor of Science in Environmental Science. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.04

**APPROVAL OF BACHELOR OF ARTS IN
LEADERSHIP AND SOCIAL INNOVATION**

WHEREAS, the academic program, Bachelor of Arts in Leadership and Social Innovation, has been developed and approved by the Department of Educational Services and Leadership, and

WHEREAS, the Bachelor of Arts in Leadership and Social Innovation will prepare students to work in newer industries and with newer technologies such as start-ups, foundations, not-for-profits, grass-roots organizations, community organizations, small technology firms, and

WHEREAS, all students will be prepared to understand leadership and organizations, diversity, the design and evaluation of organizational initiatives and grant acquisition and management and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of the College of Education, the Provost, and the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the academic program, Bachelor of Arts in Leadership and Social Innovation, be approved for implementation

AND BE IT FURTHER RESOLVED that this program is undertaken as a revenue-neutral program with a goal of 80 majors within 5 years, at which time it will be reviewed for continuation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Bachelor of Arts in Leadership and Social Innovation. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.05

**APPROVAL OF MASTER OF ARTS IN
EDUCATIONAL TECHNOLOGY**

WHEREAS, the academic program, Master of Arts in Educational Technology, has been developed and approved by the Department of Science, Technology, Engineering, Arts and Math Education, and

WHEREAS, the Master of Arts in Educational Technology will offer an online graduate degree for individuals who desire to take leadership roles in their school organizations, and

WHEREAS, this program would serve students who seek or will continue employment in P-12 schools as teacher leaders or wish to pursue coordinator or supervisor positions in P-12 schools and districts, and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of the College of Education, the Provost, and the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the academic program, Master of Arts in Educational Technology, be approved for implementation

AND BE IT FURTHER RESOLVED that this program is undertaken as a revenue-neutral program with a goal of 90 majors within 5 years, at which time it will be reviewed for continuation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Master of Arts in Educational Technology. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.06

**APPROVAL OF MASTER OF SCIENCE IN
ORGANIZATIONAL LEADERSHIP**

WHEREAS, the academic program, Master of Science in Organizational Leadership, has been developed and approved by the Department of Management and Entrepreneurship, and

WHEREAS, the Master of Science in Organizational Leadership is intended for students who wish to obtain specialized leadership skills and subject matter knowledge to enhance their career, and

WHEREAS, the program is designed to prepare students for leadership positions in corporations and institutions, and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of the Rohrer College of Business, the Provost, and the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the academic program, Master of Science in Organizational Leadership, be approved for implementation

AND BE IT FURTHER RESOLVED that this program is undertaken as a revenue-neutral program with a goal of 60 majors within 5 years, at which time it will be reviewed for continuation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Master of Science in Organizational Leadership. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.07

**APPROVAL OF PHD IN MATERIALS SCIENCE
AND ENGINEERING**

WHEREAS, the academic program, PhD in Materials Science and Engineering, has been developed and approved by the Department of Chemistry and Biochemistry, and

WHEREAS, the PhD in Materials Science and Engineering program allows the faculty to conduct a higher level and broader scope of research, addressing new and more complex problems that are not possible to address or solve with only undergraduate or master's level graduate programs, and

WHEREAS, a PhD program in Materials Science and Engineering complements the research activities of our PhD in Engineering program and our two medical schools, providing unique collaboration opportunities that would not be possible otherwise, and

WHEREAS, this program has been approved by the University Senate Curriculum Committee, the Dean of the College of Science and Mathematics, the Provost, and the Academic Affairs Committee of the Board of Trustees

THEREFORE BE IT RESOLVED that the academic program, PhD in Materials Science and Engineering, be approved for implementation

AND BE IT FURTHER RESOLVED that this program is undertaken as a revenue-neutral program with a goal of 8-16 majors within 5 years, at which time it will be reviewed for continuation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, PhD in Materials Science and Engineering. It will now be forwarded to the Academic Issues Committee of the Presidents' Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.08

**APPROVAL OF NOMENCLATURE CHANGE FROM MINOR IN
ADVERTISING TO MINOR IN STRATEGIC COMMUNICATION**

WHEREAS, as the result of industry changes, universities across the country have elected to change the names of their degree programs from specific titles to broader names that reflect the breadth of course offerings that are best described using the term Strategic Communication, and

WHEREAS, the newly named Minor in Strategic Communication will present the fundamental theories, concepts and applications of strategic communication to help students expand the focus of their communication study, and

WHEREAS, the program will blend strategic elements into seamless programs that affect the publics of businesses and not-for-profit organizations, and

WHEREAS, the College Curriculum Committee, the University Senate, the Provost and the Academic Affairs/Student Affairs Committee of the Board of Trustees have approved the request for the nomenclature change

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees approves the nomenclature change from Minor in Advertising to Minor in Strategic Communication.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the President to proceed with the nomenclature change from Minor in Advertising to Minor in Strategic Communication, effective Fall 2017.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.09

**APPROVAL OF NOMENCLATURE CHANGE FROM
MASTER OF ARTS IN PUBLIC RELATIONS TO MASTER OF ARTS
IN STRATEGIC COMMUNICATION**

WHEREAS, the Department of Public Relations and Advertising currently offers a Master of Arts In Public Relations, but industry trends are changing and across the country many public relations programs have adapted by changing the names of their degree programs from specific titles to broader names that reflect the breadth of course offerings that are best described using the term Strategic Communication, and

WHEREAS, the newly named Master of Arts in Strategic Communication will explore the theories, concepts and applications of strategic communication to meet a variety of organizational goals, and

WHEREAS, the program will provide course content that allows students to explore different practices in communication management, design, and integrated marketing communication that are consistent with the needs of strategic communicators, and

WHEREAS, the College Curriculum Committee, the University Senate, the Provost and the Academic Affairs/Student Affairs Committee of the Board of Trustees have approved the request for the nomenclature change

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees approves the nomenclature change from the Master of Arts in Public Relations to Master of Arts in Strategic Communication.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the President to proceed with the nomenclature change from the Master of Arts in Public Relations to Master of Arts in Strategic Communication, effective Fall, 2017.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.10

AUTHORIZING CONTRACT WITHOUT COMPETITIVE BIDDING FOR SERVICES OF WINNING STRATEGIES PUBLIC RELATIONS, LLC (“WSPR”) FOR STRATEGIC COMMUNICATIONS AND PUBLIC RELATIONS SERVICES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services through N.J.S.A. 18A:64-56(a)(15), and

WHEREAS, as a state designated public research institution, Rowan now has increased capacity to conduct private and public grant funded research, and

WHEREAS, there is a need to develop greater awareness of Rowan University in certain markets with key business leaders and others, and

WHEREAS, Winning Strategies Public Relations, LLC (“WSPR”) has specialized experience and expertise in such matters; assisting similarly situated Universities and other entities in strategic communications and public relations services, and

WHEREAS, WSPR has proposed to provide the above-referenced services for the period of March 1, 2017 to June 30, 2017 for \$6,000/month for services plus reasonable and necessary expenses which are approved in advance and do not exceed funds allocated for these purposes, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay this expense in the General Fund

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter in a contract with Winning Strategies Public Relations, LLC (“WSPR”).

(continued)

RESOLUTION #2017.04.10 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution authorizes a contract without competitive bidding between Rowan University and Winning Strategies Public Relations, LLC an experienced firm with expertise in strategic communications and public relations services.

Recommended for Approval By:
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.11

**AUTHORIZATION OF CONTRACT WITHOUT COMPETITIVE BIDDING WITH
CAUCUS EDUCATIONAL CORPORATION (“CEC”)**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services through N.J.S.A. 18A:64-56(a)(15), and

WHEREAS, Rowan University’s designation as a public research university within the state system of higher education allows for an increased capacity to conduct private and public grant funded research, and

WHEREAS, Rowan wishes to broaden its profile in northern New Jersey through sponsorships and related activities, and

WHEREAS, Caucus Educational Corporation (“CEC”) provides a unique opportunity to develop and broaden Rowan’s profile in northern New Jersey through a series of programs featuring Steve Adubato to be taped on location at the South Jersey Technology Park CAVE facilities; and

WHEREAS, said programs would feature educators, researchers and other subject matter experts discussing the latest advancements in virtual reality technology, innovative applications, employment opportunities and the impact of cutting edge technology on the State’s economy and residents, and

WHEREAS, CEC has proposed to provide the above-referenced services for its 2016-2017 broadcast season for a cost not to exceed \$75,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein,

THEREFORE BE IT RESOLVED by the Board of Trustees that the contract with Caucus Educational Corporation for the production of four interview segments to be filmed on location at the CAVE is hereby approved in an amount not to exceed \$75,000.

(continued)

RESOLUTION #2017.04.11 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution authorizes a contract between Rowan University and Caucus Educational Corporation for the production of comprehensive interviews taped on location at the CAVE.

Recommended for Approval By:
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.12

**AMEND CONTRACT WITH LIPMAN HEARNE FOR SERVICES RELATING TO
UNIVERSITY MARKETING CAMPAIGN**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for marketing consulting through 18A:64-56(20), and

WHEREAS, pursuant to Resolution 2015.06.26, the Board of Trustees approved a total project budget of \$2.5 million for a marketing campaign for the University, and

WHEREAS, pursuant to Resolution 2015.06.26, the Board of Trustees authorized Rowan to enter into a contract with Lipman Hearne for consulting services relating to campaign development and authorized the firm to purchase advertisement for the University at a discounted rate, and

WHEREAS, the University has not at this time completed the campaign or expended all funds associated therewith, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense associated with this campaign for Rowan University

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract with Lipman Hearne and continue the previously authorized work with Lipman Hearne of Chicago, Illinois in an amount not to exceed \$350,000.

SUMMARY STATEMENT/RATIONALE

This resolution allows Rowan University to amend the contract with Lipman Hearne of Chicago, Illinois in an amount not to exceed \$350,000.

Recommended for Approval By:
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.13

**AUTHORIZATION TO ENTER INTO A CONTRACT WITHOUT PUBLIC BIDDING
WITH NATIONAL RESEARCH CENTER FOR COLLEGES AND UNIVERSITY
ADMISSIONS (NRCCUA) FOR STUDENT RECRUITMENT SOFTWARE**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology through 18A:64-56(19), and

WHEREAS, Rowan University uses student recruitment software to recruit incoming freshmen and transfer students and in the past, has used such software through second party vendors and would now prefer to consolidate these services through the source company which will allow for efficiency and cost effectiveness, and

WHEREAS, NRCCUA is the source company responsible for creating the software and data referenced above, and

WHEREAS, the University wishes to engage NRCCUA for such services in for FY 17, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense,

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into contract with NRCCUA of Lee’s Summit, MO in an amount not to exceed \$100,000 for FY 17

AND BE IT FURTHER RESOLVED that this agreement may be renewed for two additional terms.

SUMMARY STATEMENT/RATIONALE

This resolution approves the University to enter into contract with NRCCUA of Lee’s Summit, MO in an amount not to exceed \$100,000 for FY 17 for student recruitment software.

Recommended for Approval By:
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.14

**APPROVAL OF CAPITAL PROJECTS REQUEST
FOR FISCAL YEAR 2018 FOR AUXILIARY CAPITAL REQUESTS, INCLUDING THE
STUDENT AND RECREATION CENTERS**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University, a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

WHEREAS, the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan University, and

WHEREAS, The Board of Trustees of Rowan University approved policies and procedures pursuant to Resolution #14 on 4/21/2010, requiring that the Board of Trustees approve total project budgets for capital projects, and

WHEREAS, the University has determined that there exists a significant need for facilities improvements throughout the student center and the recreation center in order to ensure access to appropriate facilities for students and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of certain professional services to meet these needs, and

WHEREAS, the University has established that such needs shall be identified and prioritized by the management responsible for the operation of student auxiliary services in consultation with the Division of Facilities and Operations to ensure that such priorities are pursued in an orderly and timely manner within the current fiscal year, and

WHEREAS, the Facilities Committee and Budget and Finance Committee of the Board of Trustees have been informed of the need for these projects and have recommended approval by the Board of Trustees of these projects, and

WHEREAS, the funding for such projects will be derived in part from the Fiscal Year 2018 Operating Budget for these auxiliary entities and in part, from Auxiliary Reserves to the extent that such use is determine to be appropriate by the Chief Financial Officer and President, and

THEREFORE BE IT RESOLVED by the Board of Trustees that the Recreation and Student Centers - FY 18 Facilities Renewal and Capital Projects Request and total project budgets of the projects listed and itemized on Attachment A are approved, and

(continued)

RESOLUTION #2017.04.14 (continued)

BE IT FURTHER RESOLVED that such projects are subject to final approval based on availability of funds and certification of same by the Chief Financial Officer and President following the determination of the Fiscal Year 2018 Budget and may be subject to further prioritization by the Capital Committee and leadership of the auxiliary entities upon finalization of that budget, and

BE IT FURTHER RESOLVED that Rowan University may in accordance with applicable law and policy engage in any and all necessary procurements to obtain services necessary to implement the Projects as outlined herein.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY18 budgetary cycle for the Student Center and the Recreation Center. These projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements enumerated within the Attachment A to this resolution.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

Auxiliary Requests

Project Title	Building	Priority	Grand Total	Funding Type	Category
Information Desk Refurbishment	Student Center	1-Immediate	\$ 300,000	Capital Improvement	Interior Construction
Roof Exhaust Fan over Marketplace	Student Center	1-Immediate	\$ 200,000	Capital Renewal	HVAC Systems
Storm Pipe Excavation and Repair	Student Center	1-Immediate	\$ 100,000	Capital Renewal	Infrastructure
Free Weight Room Floor Repair and Replacement	Recreation Center	1-Immediate	\$ 100,000	Capital Renewal	Flooring
Main Stairwell Floor Replacement	Recreation Center	1-Immediate	\$ 50,000	Capital Renewal	Flooring
Recreation Center Roof Replacement	Recreation Center	1-Immediate	\$ 1,500,000	Capital Renewal	Roof
Total Auxiliary Requests			\$ 2,250,000		

Note: This listing contemplates retaining the ability to shift dollars between projects as we advance them and generate savings or need to expand scope in any area but operate within the overall designated budget on this sheet.

RESOLUTION #2017.04.15

**APPROVAL OF CAPITAL PROJECTS REQUEST
FOR FISCAL YEAR 2018**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University, a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

WHEREAS, the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan University, and

WHEREAS, The Board of Trustees of Rowan University approved policies and procedures pursuant to Resolution #14 on 4/21/2010, requiring that the Board of Trustees approve all total project budgets regardless of dollar amount, and

WHEREAS, the University has determined that there exists a significant need for facilities improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of certain professional services that would allow for the advancement and accomplishment of meeting these needs, and

WHEREAS, the University has established that a need exists for certain projects through a process of Facilities Renewal, involving a University Capital Committee representing critical University departments and functions and prioritized by the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner within the current fiscal year, and

WHEREAS, such priorities have been established in conjunction with Office of the President and Office of Finance, and have been set forth in Attachment A to this resolution, and further established as the “Capital Request 2018,” and

WHEREAS, the Facilities Committee and Budget and Finance Committee of the Board of Trustees have been informed of the need for these projects and have recommended approval by the Board of Trustees of these project budgets

THEREFORE BE IT RESOLVED by the Board of Trustees that the Capital Projects List (attached as Capital Request 2018) and project budgets of the projects listed and itemized on Attachment A are approved, and

(continued)

RESOLUTION #2017.04.15 (continued)

BE IT FURTHER RESOLVED that such projects are subject to final approval based on availability of funds and certification of same by the Chief Financial Officer and President following the determination of the Fiscal Year 2018 Budget and may be subject to further prioritization by the Capital Committee upon finalization of that budget, and

BE IT FURTHER RESOLVED that Rowan University may in accordance with applicable law and policy engage in any and all necessary procurements to obtain services necessary to implement the Projects as outlined herein.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY18 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements. They are enumerated within the Attachment A to this resolution.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

Attachment A

Rowan University FY18 Capital List

Annual Projects

Project Title	Building	Priority	Grand Total	Funding Type	Category
Building Common Area Upgrades-General	Campus wide		\$ 150,000	Capital Renewal	Interior Construction
Classroom Renovations - General	Campus wide	1 - Immediate	\$ 225,000	Capital Renewal	Interior Construction
Campus Furniture Replacements- General	Campus wide	1- Immediate	\$ 225,000	Capital Renewal	Interior Finishes
New Faculty Hires	Campus wide		\$ 50,000	Annual	Interior Construction
Paving Repairs, Milling and Patching	Campus wide	1 - Immediate	\$ 400,000	Deferred Maintenance	Site Walkways
Total for Annual Projects			\$ 1,050,000		

Renewal Projects

Project Title	Building	Priority	Grand Total	Funding Type	Category
Fire Safety Violation Related Improvements	Campus wide	1 - Immediate	\$ 200,000	Capital Renewal	Interior Construction
Westby Hall Façade Restoration Clean & Caulk	Westby Hall	1 - Immediate	\$ 200,000	Capital Renewal	Exterior Envelope
Westby HVAC Assessment	Westby Hall	1 - Immediate	\$ 30,000	Capital Renewal	HVAC
Westby Hall HVAC Renewal	Westby Hall		\$ 100,000	Capital Renewal	HVAC
James Hall Façade Repairs	James Hall	1 - Immediate	\$ 525,000	Capital Renewal	Exterior Envelope
Mens Locker Room Renovation and Toilet Upgrades	Esby Gym	1 - Immediate	\$ 250,000	Capital Renewal	Interior Construction
Total for Renewal Projects			\$ 1,305,000		

Capital Projects

Project Title	Building	Priority	Grand Total	Funding Type	Category
North Halls Ownership Feasibility Study	North Halls	1 - Immediate	\$ 50,000	Capital Construction	Study
313 Pintail Drive House Renovation	Glassboro Campus	1 - Immediate	\$ 100,000	Capital Improvement	Interior Construction
Soccer Press Box Replacement	Soccer Field		\$ 100,000	Capital Renewal	Exterior Construction
Westby Lab Space School of Earth and Environmental Studies	Westby Hall		\$ 500,000	Capital Improvement	Interior Construction
Rowan Hall HVAC Issues	Rowan Hall	2- High	\$ -	Capital Renewal	HVAC
Total for Capital Projects			\$ 750,000		

IRT Request

Project Title	Building	Priority	Grand Total	Funding Type	Category
South Datacenter Buildout, glassboro Storage array expansion, blade server replacement cycle/capacity	Memorial Hall	Critical	\$ 1,535,000	Capital Improvement	Electrical Systems
Procera Replacement		Critical	\$ 400,000	Capital Renewal	Electrical Systems
Stratford Datacenter core switch replacement	SOM Campus	Critical	\$ 100,000	Capital Renewal	Electrical Systems
Rowan Blvd Core Switch	Rowan Blvd Apartments	Critical	\$ 100,000	Capital Renewal	Electrical Systems

Access Control and Surveillance Camera Project	Glassboro Campus	High	\$ 750,000	Capital Improvement	Electrical Systems
380 DL with M60 Graphics Cards for Computer Lab Servers	Glassboro Campus	High	\$ 180,000	Capital Improvement	Electrical Systems
380 DL with M60 Graphics Cards for Clinical Applications	Glassboro Campus	High	\$ 180,000	Capital Improvement	Electrical Systems
Yearly UPS Replacement Cycle for Academic Buildings	Glassboro Campus	High	\$ 50,000	Capital Renewal	Electrical Systems
Science Building Network Closets and Electrical Upgrades	Glassboro Campus	Low	\$ 100,000	Capital Improvement	Electrical Systems
Total for IT Projects			\$ 3,395,000		

SOM Capital Request

Project Title	Building		Grand Total	Funding Type	Category
UEC Renovations-to accommodate problem-based learning class size expansion. Includes classroom, common areas and academic support areas renovations and associated relocations, including network upgrades.	UEC	1-Immediate	\$ 500,000	Capital Improvement	Interior Construction
Total for SOM Projects			\$ 500,000		
Total FY18 Capital Funding Request			\$ 7,000,000		

Note: This listing contemplates retaining the ability to shift dollars between projects as we advance them and generate savings or need to expand scope in any area but operate within the overall designated budget on this sheet.

RESOLUTION #2017.04.16

AUTHORIZATION OF ESTABLISHMENT OF TOTAL PROJECT BUDGET FOR THE “PROF PRIDE WING” SCULPTURE

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, the Rowan Student Government Association (“SGA”) has expressed a desire to undertake the design and construction of a sculpture of an owl intended to embody the spirit of the student body and to serve as a site for all students to visit and create lasting memories of their experience at Rowan, and

WHEREAS, the SGA Senate considered this goal and approved Resolution #2016.02.01 approving the design, fabrication and installation of an owl sculpture to be called “The Prof Pride Wing Sculpture” in the amount of \$150,000 using SGA funds, and

WHEREAS, the design, fabrication, and installation activities relating to the creation of The Prof Pride Wing Sculpture are not anticipated to exceed \$150,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that the funds to be used for the project will be provided from Student Government Association and that sufficient funds exist within this account

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for an owl statue to be called the “Prof Pride Wing Sculpture” on the Glassboro Campus is established in an amount not to exceed \$150,000.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the creation of a total project budget for an owl statue to be called the “Prof Pride Wing Sculpture” in an amount not to exceed \$150,000 which is expected to create a sculpture which is unique and identifiable as well as serve as a site for all students to commemorate their experiences at Rowan.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.17

AUTHORIZATION OF ESTABLISHMENT OF TOTAL PROJECT BUDGET FOR THE FIT OUT COSTS ASSOCIATED WITH THE CLASSROOM SPACE TO BE LOCATED IN THE A-3 BUILDING PROJECT

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, Nexus Properties of Lawrenceville, New Jersey, has undertaken the development of housing and other development activities, including University affiliated housing, retail space, and other space on Rowan Boulevard, and

WHEREAS, pursuant to Resolution 2016.10.03, Rowan agreed that it would enter into an agreement with Nexus for use of space for classroom and other student programming needs located proximate to its main campus, and

WHEREAS, Rowan is working with NEXUS to identify the costs relating to the fit out of such space and such costs include the development of infrastructure for information technology, necessary fixtures and furniture, classroom equipment, as well as the facilities incidental to academic space, and

WHEREAS, Rowan is now seeking the authorization of the creation of a total project budget for the above-referenced fit out for this space, and

WHEREAS, such activities are estimated to not exceed \$5,864,086, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer is evaluating whether such costs should be paid up front or amortized over the course of the lease, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that the funds in the University reserve fund are sufficient to support such up front costs or costs amortized throughout the course of the lease

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the fit out of the classroom and academic space at the A-3 project is authorized in an amount not to exceed \$5,864,086, and

BE IT FURTHER RESOLVED that the Senior Vice President and Chief Financial Officer, in conjunction with the President shall determine whether such costs are best incurred as up front costs or shall be amortized, and

(continued)

RESOLUTION #2017.04.17 (continued)

BE IT FURTHER RESOLVED that the Senior Vice President and Chief Financial Officer shall report to the Budget and Finance Committee at its next meeting the final determination on said fit out costs.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the establishment of the total project budget for the fit out costs relating to the classroom and academic space at the A-3 project.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.18

AUTHORIZATION OF ESTABLISHMENT OF TOTAL PROJECT BUDGET FOR THE FIT OUT COSTS ASSOCIATED WITH THE FITNESS SPACE TO BE LOCATED IN THE A-3 BUILDING PROJECT

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, Nexus Properties of Lawrenceville, New Jersey, has undertaken the development of housing and other development activities, including University affiliated housing, retail space, and other space on Rowan Boulevard, and

WHEREAS, pursuant to Resolution 2016.10.01, Rowan agreed that it would enter into an agreement with Nexus for use of space for fitness and other student programming needs located proximate to its main campus, and

WHEREAS, Rowan is working with NEXUS to identify the costs relating to the fit out of such space and such costs include the development of infrastructure for information technology, necessary fixtures and furniture, exercise equipment, as well as the facilities incidental to work out space, and

WHEREAS, Rowan is now seeking the authorization of the creation of a total project budget for the above-referenced fit out for this space, and

WHEREAS, such activities are estimated to not exceed \$2,211,940, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer is working with the auxiliary entities of the university to determine whether such costs should be paid up front or amortized over the course of the lease, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that the funds in the auxiliary reserve fund are sufficient to support such up front costs or costs amortized throughout the course of the lease

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the fit out of the fitness center space at the A-3 project is authorized in an amount not to exceed \$2,211,940, and

(continued)

RESOLUTION #2017.04.18 (continued)

BE IT FURTHER RESOLVED that the Senior Vice President and Chief Financial Officer, in conjunction with the President shall determine whether such costs are best incurred as up front costs or shall be amortized, and

BE IT FURTHER RESOLVED that the Senior Vice President and Chief Financial Officer shall report to the Budget and Finance Committee at its next meeting the final determination on said fit out costs.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the establishment of the total project budget for the fit out costs relating to the fitness space at the A-3 project.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.19

AUTHORIZATION OF PAYMENT TO THE ROWAN UNIVERSITY AND ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS FOR THE PROJECT COSTS RELATED TO THE DEVELOPMENT OF A RESEARCH FACILITY

WHEREAS, Rowan University, a public research University within the system of Higher Education in New Jersey, has worked closely with the leadership of the Rowan University/ Rutgers-Camden Board of Governors in evaluating Rowan’s current and future research and facilities needs in the Camden Health Sciences Campus vicinity, and

WHEREAS, pursuant to Resolutions 2016.09.16 and 2016.09.17, the Board of Trustees authorized the construction of a Research Facility in coordination with a previously planned structure designed to house a Health Sciences Center and serve as part of the health sciences campus envisioned by the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), and

WHEREAS, pursuant to those Resolutions, the Board authorized the Rowan University/Rutgers-Camden Board of Governors (“Joint Board”) to undertake the development of the project, and

WHEREAS, Rowan received a grant in the amount of \$9,989,600 through the Capital Improvement Fund from the state of New Jersey, and

WHEREAS, the project has now been initiated and to further such development, Rowan must make payment to the Joint Board for such activities using the funds provided through the above-referenced grant

THEREFORE, BE IT RESOLVED, by the Rowan University Board of Trustees, that Rowan is authorized to make necessary payments to the Joint Board not to exceed the grant funding it received for this project for activities relating to the development of the project providing such activities are adequately documented.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes Rowan University to make payments for services relating to the design, development, construction, operation and management of a building project being developed on behalf of Rowan by the Rowan University/Rutgers-Camden Board of Governors through funding it received as part of its application for a grant under the Capital Improvement Fund.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.20

**ACKNOWLEDGMENT OF EXEMPTION TO PUBLIC BIDDING FOR MISSION
CRITICAL ASSOCIATION MEMBERSHIPS**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits the Board of Trustees of Rowan University, a public research university, to adopt standing operating rules and procedures for the procurement of goods and services and authorizes the Board of Trustees to create exceptions to the public advertisement requirements in certain cases as outlined in N.J.S.A. 18A:64M-9(v), which are consistent with the spirit of the public bidding laws and consistent with the mission of the university, and

WHEREAS, due to Rowan University’s status as a state designated public research institution and growing regional presence and importance to the economy, Rowan officers and administrators must often become members of entities, associations, and organizations that are necessary and/or beneficial for academic, economic, or community reasons, and

WHEREAS, the procurement of such memberships cannot be facilitated through open public bidding or advertising, and

WHEREAS, if such memberships are deemed mission critical for the administrator, staff, or faculty seeking such membership, the Procurement Department of the University will verify that necessary funds are available for the membership, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are exists within Department budgets funds sufficient to pay the expenses associated with memberships for Rowan University faculty administration and staff.

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University hereby adopts an exception to the open public bidding/advertising requirements for memberships for faculty, administrators, and staff which are determined to be mission critical for the university for academic, economic, or community reasons where there exists within the departmental budget the necessary funds.

SUMMARY STATEMENT/RATIONALE

This resolution creates an exception to the requirements for open public bidding and/or advertising for memberships for faculty, staff, and administrators which are mission critical for academic, economic, or community reasons where there exists within the departmental budget the necessary funds to support the memberships in question.

Recommended for Approval By:
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.21

AMEND AGREEMENTS FOR COLLECTIONS SERVICES

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), Rowan University, a public research university, is permitted to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for collection of funds through 18A:64-56(14), and

WHEREAS, Rowan has determined the need to undertake collection activities relating to its students relating to defaults on payment agreements, and

WHEREAS, Rowan has previously used the services of Eastern Revenue and AR Resources who have been able to recover significant outstanding debt beyond the amount that was originally anticipated, and

WHEREAS, Rowan must therefore increase its authorization for payment for these services to account for the increased collections activities, and

WHEREAS, the Chief Financial Officer and Senior Vice President for Finance certifies that such payments to the collections agencies is derived from collections made by those companies and is therefore available

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to continue agreements with Eastern Revenue of Wayne, Pa. and AR Resources, Inc., of Blue Bell Pa., for FY17 and amend those agreements to the amounts of \$110,000 and \$50,000, respectively,

AND BE IT FURTHER RESOLVED that the agreements may be renewed for FY18 and FY19 on the same terms.

SUMMARY STATEMENT/RATIONALE

This resolution approves the University to increase its commitment to using the services of Eastern Revenue and AR Resources, Inc. for FY17 for the amounts of \$110,000 and \$50,000, respectively. These agreements may be renewed for FY18 and FY19.

Recommended for Approval By:
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.22

**AMEND CONTRACT WITH HYLAND SOFTWARE FOR DOCUMENT SCANNING
MANAGEMENT AND INTEGRATION SERVICES**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology through 18A:64-56(19), and

WHEREAS, Rowan University has determined the need for document scanning management and integration services, and

WHEREAS, Hyland Software, Inc. is able to provide such services to the University through its OnBase System, and

WHEREAS, pursuant to Resolution 2014.06.21, the Board of Trustees approved a contract with Hyland Software, Inc. for \$50,000, for FY15, and

WHEREAS, the University was satisfied with the services, but did not anticipate the degree of utilization that would be made by the university of this system, and

WHEREAS, due to such additional use of the system, the university must now amend its existing relationship with Hyland Software, Inc. in an amount not to exceed \$150,000 for FY17, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense,

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the expenditures for Hyland Software, of Westlake, Ohio in an amount not to exceed \$150,000 for FY17,

AND BE IT FURTHER RESOLVED that this agreement may be renewed for two additional terms.

(continued)

RESOLUTION #2017.04.22 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the University to increase the expenditures for Hyland Software, Inc., of Westlake, Ohio in an amount not to exceed \$150,000 for FY17.

Recommended for Approval By:
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.23

**AUTHORIZATION OF CREATION OF TOTAL PROJECT BUDGET FOR THE
RENOVATION OF REAL PROPERTY LOCATED AT BLOCK 412.21, LOT 62 IN
GLASSBORO, NEW JERSEY**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, Rowan is contemplating the purchase of real property located in the Borough of Glassboro, County of Gloucester and State of New Jersey, located at Block 412.21, Lot 62 which consist of a private residential property suitable for housing visiting faculty, visiting researchers and/or university or related administrators on a short term or temporary basis, and

WHEREAS, to ensure that the accommodations are appropriate for such purposes, renovations to the property are necessary, and

WHEREAS, based on preliminary inspection of the property and due diligence relating to same, Rowan anticipates that these renovations shall not exceed the amount of \$100,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that the funds to be used for the project will be provided from FY18 Capital Budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the renovation of Block 412.21, Lot 62 in Glassboro, New Jersey is hereby authorized in an amount not to exceed \$100,000, and

BE IT FURTHER RESOLVED that any design and/or construction activities will be contingent on final approval by the President, Chief Financial Officer, and Senior Vice President of Facilities based on the identified needs for improvement of the property for the purposes of its suitable use by the University.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the establishment of the total project budget for the renovation at Block 412.21, Lot 62 in Glassboro, New Jersey in an amount not to exceed \$100,000.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.24

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<u>NEW APPOINTMENTS</u>				
Brown, Diane	B.A.	Associate Director of Financial Aid Systems	Financial Aid	04/03/17-08/31/18
Hassett, Christina	B.A.	M4 Education Coordinator	CMSRU/Office of Medical Education	02/27/17-06/30/18
+Hicks, Vernon	MPA	Institute Advisor	Civil & Environmental Engineering	03/04/17-06/30/18
Martin, Lawrence	MPA	Assistant Vice President	Facilities, Planning & Operations	02/27/17-02/27/18
Martino, Christina	H.S.	Managing Administrative Assistant	Division of Finance	03/06/17-08/31/18
Mastrocinque, Jeanna	Ph.D.	Assistant Professor	Law/Justice Studies	09/01/17-06/30/18
McHugh, Megan	M.A.	Assistant Director	Chamberlain Student Center	03/20/17-06/30/18
McNulla, Ryan	B.A.	Business Intelligence Analyst	Analytics, Systems & Applications	02/20/17-06/30/18
Nazareth, Antonio	DMA	Instructor	Music	2/10/17-06/30/17
Pollard, Nichole	B.S.	Associate Director	Financial Aid	3/20/17-08/31/18
Regusters, Benita	M.S.	Tutoring Center Coordinator	Strategic Enrollment Management	02/20/17-06/30/18
Ruymann, Amy	M.S.	Associate Director	University Advising Services	03/01/17-08/31/18
Sennstrom, Ian	B.S.	Lab Coordinator	Civil & Environmental Engineering	02/08/17-06/30/18
Souders, Andrew	ABS	Network Administrator	Information Resources & Technology	03/20/17-06/30/18
Trowsdale, Jeremy	B.S.	Director of Employee Learning & Development	Human Resources	03/13/17-08/31/18
<u>REAPPOINTMENT</u>				
Winkler, Christopher	M.A.	Radio/Television/Film	Reappointment to second year contract	2017-2018
<u>¾ TIME TEMPORARY</u>				
Ellerbe, Merry	M.Ed.	¾ time Instructor	Health & Exercise Science	01/31/17-06/30/17

FULL TIME TEMPORARY

+Lundberg, Dorothea	M.S.	Post-doctoral Fellow (Program Assistant)	Civil & Environmental Engineering	01/19/17-06/30/18
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ADJUNCTS

Bertolino, John	M.Ed.	Adjunct	Language, Literacy & Sociocultural Education	09/01/17-06/30/18
Johnson, William	M.S.	Adjunct	Biological Sciences	02/28/17-05/08/17
Kriete, Susanne	M.S.	Adjunct	Foreign Languages & Literatures	09/01/17-06/30/18
Patrick, Vance	M.S.W.	Adjunct	Sociology/Anthropology	09/01/17-06/30/18
Rao, Mukti	Ph.D.	Adjunct	Chemistry/Biochemistry	09/05/17-06/30/18
Yao, Yuan	M.A.	Adjunct	Foreign Languages & Literatures	09/01/17-06/30/18

COACHES

Rucci, Michael	B.A.	Assistant Baseball Coach	Athletics	11/26/16-06/30/17
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GRADUATE ASSISTANTS/ RESEARCH/TEACHING FELLOWS

+Bassett, Alexander	B.S.	Graduate Research Fellow PhD	Chemical Engineering	01/01/17-06/30/17
+Conte, Adriano	M.S.	Graduate Research Fellow	Biomedical Engineering	01/01/17-06/30/17
+Francois, Andrae	M.S.	Graduate Research Fellow	Civil Engineering	01/03/17-04/30/17
Mustafa, Erin	B.S.	Graduate Assistant	Accounting & Finance	01/17/17-06/30/17
Sabrin, Samain	B.A.	Graduate Research Fellow	Civil Engineering	01/20/17-06/30/17

CHANGE IN SABBATICAL

Thayasivam, Umashanger		Mathematics	Change from September 2017- June 2018 to January – December 2018	
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COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY**Clinician Appointments**

Back, Lyle	M.D.	Clinical Assistant Professor of Surgery	Volunteers/Adjuncts	05/01/17
DiMarcangelo, Mark	DO	Professor of Clinical Radiology	Diagnostic Imaging	05/01/17
Franco, Michael	M.D.	Assistant Professor of Surgery Pending Board Certification	Surgery	05/01/17
Jarrett, Nicole	M.D.	Assistant Professor of Surgery Pending Board Certification	Surgery	05/01/17
Kavi, Tapan	M.D.	Assistant Professor of Neurology	Neurology	05/01/17
Kleiner, Matthew	M.D.	Assistant Professor of Orthopaedic Surgery	Orthopaedics	05/01/17
Taylor, Michael	M.D.	Assistant Professor of Medicine	Medicine	05/01/17
Villalobos, Miguel	M.D.	Clinical Instructor of Surgery (CR)	Volunteers/Adjuncts	05/01/17

RESIGNATIONS

Au, Valerie	Advancement Services	02/18/17
Hash, John	University Advising Services	03/03/17
Leva, Angela	Construction & Capital Projects	03/24/17
McGeehan, John	CMSRU Student Affairs	02/27/17
McLeer, Amy	CMSRU Business Development	03/03/17
Price, Patricia	CMSRU AcademicAffairs	02/13/17

RETIREMENTS

Previti, Diane	Registrar's Office	03/31/17
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- + grant funded
- ** date change
- ^ corrected

Recommended for Approval By:
Executive Committee (3/30/17)

RESOLUTION #2017.04.25

APPROVAL OF SABBATICAL LEAVES

WHEREAS, the Sabbatical Leave Committee has made recommendations to the President of those members of the faculty who should be accorded sabbatical leaves for 2017-2018, and

WHEREAS, it is the judgment of the President that the best interest of the University is served through implementation of a sabbatical leave program and application of this program to the individuals recommended, and

WHEREAS, the need for effective planning for both the University and faculty requires notification at this time of those faculty to be offered sabbatical leaves

THEREFORE BE IT RESOLVED that the following faculty members are granted sabbatical leave for the 2017-2018 academic year, 2018 calendar year and a deferral as indicated appropriately for each faculty member.

Fall Semester 2017

Jeff Maxson	Writing Arts
Edward Schoen	Management and Entrepreneurship
Katrinka Somdahl-Sands	Political Science and Economics

Spring Semester 2018

Smitesh Bakrania	Mechanical Engineering
Shifei Chung	Accounting and Finance
Thomas Dinzeo	Psychology
Ai Guo Han	Writing Arts
Lane Savadove	Theatre and Dance

Academic Year, Fall 2017 – Spring 2018

Ellen Miller	Philosophy and Religion
Scott Morschauser	History
Kandalam Ramanujachary	Chemistry & Biochemistry
Umashanger Thayasivam	Mathematics

(continued)

RESOLUTION #2017.04.25 (continued)

Calendar Year, Spring 2018 – Fall 2018

Tabbatha Dobbins	Physics and Astronomy
Joy Wiltenburg	History

Deferred from Fall 2016 – Spring 2017 to Fall 2017

Ihsan Isik	Accounting and Finance
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SUMMARY STATEMENT/RATIONALE

This resolution grants sabbatical leave to identified faculty members for the 2017-2018 academic year, 2018 calendar year and a deferral.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (3/23/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.26

**APPROVAL OF DELEGATION OF AUTHORITY FOR
PURCHASE OF INSURANCE AGREEMENTS**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(k), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(aa)(1), Rowan University has the authority to procure and enter into contracts for any type of insurance to protect against loss and damage to property, against employees’ liability, and for all other purposes, and

WHEREAS, pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of \$30,700 unless such contracts fall within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and

WHEREAS, pursuant to Resolution #2013.06.25 and Resolution #2014.02.02, Rowan University formally adopted the exceptions to bidding outlined under N.J.S.A. 18A:64-56 and N.J.S.A. 52:34-9 and 10, and

WHEREAS, pursuant to the exceptions to bidding under N.J.S.A. 18A:64-56(a)(11), purchases of insurance, including insurance coverage, may be exempt from the rules requiring public bidding if awarded by the Board at a public meeting, and

WHEREAS, Rowan is currently in the process of soliciting market quotes for its insurance needs through accepted industry practices relating to obtaining such quotes, with the policy year to begin July 1, 2017, and

WHEREAS, Rowan does not expect to be able to negotiate the final terms and premiums for the various insurances it expects to purchase for Fiscal Year 2018 (beginning July 1, 2017) before the Board of Trustees holds its final meeting of the year on June 14, 2017, and

WHEREAS, the Board wishes to afford Rowan flexibility in contracting to allow Rowan to obtain necessary insurance policies at the best market prices while ensuring the necessary internal controls are in place to ensure efficient use of resources and

(continued)

RESOLUTION #2017.04.26 (continued)

WHEREAS, the Board delegated to the Board's Ad Hoc Committee on Risk Management the responsibility to review the insurance program proposed for Fiscal Years 2015, 2016, and 2017 and to the President the authority to finally approve insurance contracts for those years, which resulted in appropriate insurance contracts within approved budgets, and has concluded that this is an appropriate and desirable procedure to follow

THEREFORE BE IT RESOLVED by the Board of Trustees that the Board delegates to the President and Senior Vice President for Finance and Chief Financial Officer the authority to approve insurance contracts for Fiscal Year 2018, following review of the proposed insurance program by the Committee on Risk Management, and

BE IT FURTHER RESOLVED by the Board of Trustees that any contracts so purchased will be reported through the Budget and Finance Committee meeting next following the award of the contracts.

SUMMARY STATEMENT/RATIONALE

The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY18 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.

Recommended for Approval By:
Risk Management Committee (2/6/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.27

**AUTHORIZATION TO NEGOTIATE AND EXECUTE PURCHASE AND SALE
AGREEMENT OF REAL PROPERTY AT BLOCK 412.21, LOT 62 IN GLASSBORO
NEW JERSEY**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

WHEREAS, pursuant to the Restructuring Act, Rowan is permitted to acquire, by gift or purchase, real property as is necessary or desirable for university purposes, and

WHEREAS, certain property located in the Borough of Glassboro, County of Gloucester and State of New Jersey, located at Block 412.21, Lot 62 and known commonly as 33 Pintail Drive is currently available for sale, and

WHEREAS, the acquisition of this property has been determined to be in the best interests of the University given its proximity to the University community and the business district in Glassboro, and

WHEREAS, the acquisition of this property has been determined to be consistent with the educational mission of the University, and

WHEREAS, the University has taken affirmative steps to acquire an appraisal of this property to allow the University to make an offer for the acquisition of this property, and

WHEREAS, the Board of Trustees wishes to delegate the authority to finalize the terms of a Purchase and Sale Agreement on terms acceptable to the President and Senior Vice Presidents of Facilities and Finance

THEREFORE BE IT RESOLVED, that the Board of Trustees approves the negotiation of a Contract for Purchase and Sale of Property for property located at Block 412.21 Lot 62 in the Borough of Glassboro, in the County of Gloucester, and in the State of New Jersey known commonly as 33 Pintail Drive for a price not to exceed \$245,000, subject to an acceptable appraised value of the property and availability of funds, and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Senior Vice President for Finance and Chief Financial Officer to execute the Contract for Purchase and Sale of Property and to take any and all other steps as may be necessary to consummate the purchase of this property, and

(continued)

RESOLUTION #2017.04.27 (continued)

BE IT FURTHER RESOLVED that the terms of such Purchase and Sale Agreement shall be reported to the Board of Trustees through its Budget and Finance and Facilities Committee at the meeting following the finalization of same.

SUMMARY STATEMENT/RATIONALE

This resolution approves the negotiation and execution of an agreement of sale and any related actions necessary to consummate the purchase of property located at Block 412.21 Lot 62 in the Borough of Glassboro, in the County of Gloucester, and in the State of New Jersey.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.28

**AUTHORIZATION TO NEGOTIATE AND EXECUTE PURCHASE AND SALE
AGREEMENT WITH LABORATORIOS HIPRA, S.A. RELATING TO THE
SALE OF REAL PROPERTY**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

WHEREAS, pursuant to the Restructuring Act, Rowan is permitted to dispose of real property as is necessary or desirable for university purposes, and

WHEREAS, the South Jersey Technology Park at Rowan University (“SJTP”) was created as an auxiliary enterprise of the University pursuant to N.J.S.A. 18A:64-26 and according to its Bylaws, the mission of SJTP is to expand and strengthen the unique research and learning environment of Rowan University; establish a technology-based entrepreneurial economy; and create value for its surrounding communities in their economic, physical and social development, and

WHEREAS, Laboratorios HIPRA, S.A. (“HIPRA”) is a biopharmaceutical company based in Spain that is currently seeking a location for a United States headquarters, and

WHEREAS, HIPRA has identified real property at the SJTP as its preferred option for developing a 150,000-200,000 square foot office, research and development and production facility at this location, and

WHEREAS, the University and SJTP have been working closely with HIPRA and the State of New Jersey to determine the feasibility of both a HIPRA location at SJTP and an academic-industry partnership with HIPRA, and

WHEREAS, HIPRA is considered to be a valuable industry partner that could help further the University’s research mission and the company is in active discussions with SJTP about using University laboratory facilities and collaborating with Rowan researchers, and

WHEREAS, the University and SJTP have identified an approximate 20-acre assemblage of Rowan-owned land within the SJTP located in Mantua Township which HIPRA would like to purchase fee simple, and

WHEREAS, having identified SJTP as the preferred option for its United States facility, HIPRA and Rowan entered into a Letter of Interest as authorized pursuant to Resolution 2016.06.47 and HIPRA has now concluded initial due diligence and confirmed its interest in portions of Block 261, Lot 16.01 and portions of Block 261, Lot 17.01 in Mantua Township in the County of Gloucester, and

(continued)

RESOLUTION #2017.04.28 (continued)

WHEREAS, the parties have begun negotiations relating to the proposed transaction, but due to the time constraints inherent in the process, Rowan must maintain flexibility in finalizing the terms of the agreement, and

WHEREAS, the Board of Trustees wishes to delegate the authority to finalize the terms of the agreement on terms acceptable to the President and Senior Vice Presidents of Facilities and Finance

THEREFORE BE IT RESOLVED by the Board of Trustees that Rowan is authorized to finalize the terms of the Purchase and Sale Agreement with HIPRA, and

BE IT FURTHER RESOLVED that the President and Senior Vice President and Chief Financial Officer are authorized to execute the Purchase and Sale Agreement with HIPRA on terms acceptable to the President and Senior Vice Presidents of Facilities and Finance, and

BE IT FURTHER RESOLVED that the terms of such Purchase and Sale Agreement shall be reported to the Board of Trustees through its Budget and Finance and Facilities Committee at the meeting following the finalization of same.

SUMMARY STATEMENT/RATIONALE

This resolution provides the President and/or the Chief Financial Officer with the authority to negotiate and execute a Purchase and Sale Agreement for a sale of University-owned land at the South Jersey Technology Park in Mantua Township to Laboratorios HIPRA, S.A. (“HIPRA”). HIPRA is a Spanish company with a presence in 25 countries specializing in the research, development and production of animal vaccines and is considered a high-value industry partner that could contribute significantly to the growth of the South Jersey Technology Park and to the University’s research mission.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (3/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.29

**AUTHORIZATION OF SUBLEASE BETWEEN ROWAN UNIVERSITY AND
LABORATORIOS HIPRA, S.A.**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university and the Board of Trustees has been given the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A. 18A:64M-9(q); and

WHEREAS, the South Jersey Technology Park at Rowan University (“SJTP”) was created as an auxiliary enterprise of the University pursuant to N.J.S.A. 18A:64-26 and according to its Bylaws, the mission of SJTP is to expand and strengthen the unique research and learning environment of Rowan University; establish a technology-based entrepreneurial economy; and create value for its surrounding communities in their economic, physical and social development, and

WHEREAS, Laboratorios HIPRA, S.A. (“HIPRA”) is a biopharmaceutical company based in Spain that is currently seeking a location for a United States headquarters, and

WHEREAS, HIPRA has identified real property at the SJTP as its preferred option for developing a 150,000-200,000 square foot office, research and development and production facility at this location, and

WHEREAS, the University and SJTP have been working closely with HIPRA and the State of New Jersey to determine the feasibility of both a HIPRA location at SJTP and an academic-industry partnership with HIPRA, and

WHEREAS, HIPRA is considered to be a valuable industry partner that could help further the University’s research mission and the company is in active discussions with SJTP about using University laboratory facilities and collaborating with Rowan researchers, and

WHEREAS, while HIPRA develops its North American headquarters on property it intends to purchase from Rowan on Rowan’s West Campus, HIPRA wishes to enter into a sublease with Rowan for the establishment of labs and administrative space in available space at SJTP, and

(continued)

RESOLUTION #2017.04.29 (continued)

WHEREAS, negotiations are currently underway for a one year sublease between Rowan and HIPRA with an option to renew for one year terms thereafter on the following terms: beginning on April 15, 2017, 1,870 square feet at a monthly rate of \$4,407, inclusive of lease payments and the proportionate share of operating expenses, and beginning on September 1, 2017, increasing the square footage to 2,636 square feet, at a monthly rate of \$6,211, inclusive of lease payments and operating expenses and subject to increases to be determined based on CPI, and

WHEREAS, Rowan has determined that it is in the best interest of Rowan to enter into this sublease agreement to support opportunities for affiliation with HIPRA and to allow HIPRA necessary space to establish operations and begin its regulatory and licensing processes

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the negotiation and execution of a sublease by and between Rowan University and Laboratorios HIPRA, S.A., on the business terms outlined above.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the negotiation and execution of a sublease between Rowan University and Laboratorios HIPRA, S.A. for the use of space in the South Jersey Technology Park for HIPRA to undertake activities relating to regulatory and licensing needs for its planned North American headquarters.

Recommended for Approval By:
Facilities Committee (3/20/17)
Budget and Finance Committee (03/20/17)
Executive Committee (3/30/17)

RESOLUTION #2017.04.30

BOARD COMMENDATION

WHEREAS, Melissa Shore holds the distinction of serving as a student member of the Rowan University Board of Trustees, and

WHEREAS, she has represented the student body of this University in an exemplary manner during her term of office, and

WHEREAS, during her tenure as the student voting member, she has fulfilled her obligations as a dedicated, enlightened and enthusiastic young woman who has gained the respect of the University community, as well as the admiration of her colleagues on the Board.

THEREFORE BE IT RESOLVED and reflected in the minutes, that we acknowledge with deep appreciation Ms. Shore's dedicated efforts on behalf of Rowan University and congratulate her while wishing her continued success and personal fulfillment in all future endeavors.

SUMMARY STATEMENT/RATIONALE

This resolution is a board commendation for the outgoing Student Trustee, Melissa Shore.

Recommended for Approval By:
Executive Committee (3/30/17)