

**ROWAN UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**

April 25, 2018

**AGENDA**

**SCHEDULE**

3:00 p.m.

**CLOSED AND PUBLIC SESSIONS**

**CLOSED SESSION**

Personnel, Real Estate, and Litigation Matters

Room 221  
Chamberlain Student Center

**PUBLIC SESSION**

4:00 p.m.

Eynon Ballroom  
Chamberlain Student Center

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

**PUBLIC HEARING FOR FY19 BUDGET PROPOSAL**

Hearing on FY19 Budget Proposal, Tuition and Student Costs

**APPROVAL OF MINUTES FOR FEBRUARY 7, 2018**

**PRESIDENT'S REPORT**

**PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS**

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

**ACTION ITEMS FOR CONSENT AGENDA**

**2018.04.01** APPROVAL TO CREATE A NEW DEPARTMENT: DEPARTMENT OF ENGINEERING TECHNOLOGY

*Summary Statement: This new department will provide degree completion programs in the field of Engineering Technology. This resolution authorizes the President to proceed with the creation of a new department named the Department of Engineering Technology effective July 1, 2018.*

- 2018.04.02** APPROVAL OF BACHELOR OF SCIENCE IN ELECTRICAL ENGINEERING TECHNOLOGY  
*Summary Statement: This resolution approves the offering of the academic program, Bachelor of Science in Electrical Engineering Technology.*
- 2018.04.03** APPROVAL OF BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING TECHNOLOGY  
*Summary Statement: This resolution approves the offering of the academic program, Bachelor of Science in Mechanical Engineering Technology.*
- 2018.04.04** APPROVAL OF MASTER OF SCIENCE IN BIOMEDICAL ENGINEERING  
*Summary Statement: This resolution approves the offering of the academic program, Master of Science in Biomedical Engineering.*
- 2018.04.05** APPROVAL OF PHD IN BIOMEDICAL ENGINEERING  
*Summary Statement: This resolution approves the offering of the academic program, PhD in Biomedical Engineering.*
- 2018.04.06** APPROVAL OF BACHELOR OF ARTS IN HEALTH STUDIES  
*Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Health Studies.*
- 2018.04.07** APPROVAL OF BACHELOR OF ARTS IN SPORTS COMMUNICATION AND MEDIA  
*Summary Statement: This resolution approves the offering of the academic program, Bachelor of Arts in Sports Communication and Media.*
- 2018.04.08** APPROVAL OF MINOR IN SPORTS COMMUNICATION AND MEDIA  
*Summary Statement: This resolution approves the offering of the Minor in Sports Communication and Media.*
- 2018.04.09** APPROVAL OF MINOR IN TECHNICAL AND PROFESSIONAL WRITING  
*Summary Statement: This resolution approves the offering of the Minor in Technical and Professional Writing.*
- 2018.04.10** APPROVAL OF NOMENCLATURE CHANGE FROM MINOR IN NEW MEDIA COMMUNICATION TO MINOR IN NEW MEDIA  
*Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from Minor in New Media Communication to Minor in New Media.*

- 2018.04.11** APPROVAL OF NOMENCLATURE CHANGE FROM BACHELOR OF SCIENCE IN COMMUNITY HEALTH ADVOCACY AND EDUCATION TO BACHELOR OF SCIENCE IN COMMUNITY HEALTH  
*Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from the Bachelor of Science in Community Health Advocacy and Education to the Bachelor of Science in Community Health, effective July 1, 2018.*
- 2018.04.12** APPROVAL OF NOMENCLATURE CHANGE FROM THE DEPARTMENT OF FOREIGN LANGUAGES & LITERATURES TO THE DEPARTMENT OF WORLD LANGUAGES  
*Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from the Department of Foreign Languages & Literatures to the Department of World Languages effective July 1, 2018.*
- 2018.04.13** APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2019  
*Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the FY19 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements. They are enumerated within the Attachment A to this resolution.*
- 2018.04.14** APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2019 FOR AUXILIARY CAPITAL REQUESTS, INCLUDING THE STUDENT AND RECREATION CENTERS  
*Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the FY19 budgetary cycle for the Student Center and the Recreation Center. These projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements enumerated within the Attachment A to this resolution.*
- 2018.04.15** APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF INSURANCE AGREEMENTS  
*Summary Statement: The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY19 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.*

- 2018.04.16** ACKNOWLEDGMENT OF EXEMPTION TO PUBLIC BIDDING FOR STATE COLLEGE PURCHASES THROUGH STATE APPROVED COOPERATIVE AGREEMENTS  
*Summary Statement: This resolution creates an exception to the requirements for open public bidding and/or advertising that allows purchases to be made through existing contracts procured through existing approved vendors through nationally-recognized and state accepted cooperative purchasing agreements.*
- 2018.04.17** DELEGATION OF AUTHORITY TO AWARD CONTRACTS FOLLOWING PUBLIC BIDDING PROCESS  
*Summary Statement: This resolution authorizes the Senior Vice President for Finance and Chief Financial Officer to award contracts to qualified bidders following the public bidding process.*
- 2018.04.18** AUTHORIZING RESOLUTION OF CERTAIN CLAIMS  
*Summary Statement: This resolution authorizes the resolution of certain disputed matters.*
- 2018.04.19** AUTHORIZATION OF CONTRACT FOR PUBLIC RELATIONS DESIGN SERVICES FOR ROWAN UNIVERSITY  
*Summary Statement: The resolution authorizes a contract with Kelsh Wilson located in Conshohocken, Pennsylvania in an amount not to exceed \$100,000 for marketing design services for Rowan University, for FY19 and for the possibility of two one-year renewals.*
- 2018.04.20** AUTHORIZATION OF CONTRACT FOR ONLINE TRAINING SUPPORT SERVICES FOR ROWAN UNIVERSITY  
*Summary Statement: The resolution authorizes a contract with Lynda.com located in Carpinteria, California in an amount not to exceed \$275,000 for information technology online training courses for Rowan University, for FY19 and for the possibility of two one-year renewals.*
- 2018.04.21** AMEND CONTRACT PROCURED WITHOUT COMPETITIVE BIDDING WITH MONDO INTERNATIONAL, LLC TO PROVIDE PERSONNEL RECRUITMENT SERVICES FOR IRT  
*Summary Statement: The resolution approves an amendment to the contract with Mondo International, LLC located in New York, New York to increase the contract to an amount not to exceed \$400,000 for information technology staffing recruitment for Rowan University, for FY19 and for the possibility of two one-year renewals.*
- 2018.04.22** APPROVAL OF TOTAL PROJECT BUDGET FOR THE CREATES LABORATORY RENOVATION PROJECT  
*Summary Statement: This resolution approves a total project budget in the amount of \$500,000 for the necessary construction associated with CREATES Laboratory renovations located at the South Jersey Technology Park.*

- 2018.04.23** REVISING CHARTER OF THE AUDIT COMMITTEE  
*Summary Statement: This resolution adopts the revised Charter for the Audit Committee.*
- 2018.04.24** REAPPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION  
*Summary Statement: This resolution authorizes the reappointment of the individuals noted to three-year terms to the Rowan University Foundation Board of Directors.*
- 2018.04.25** ACKNOWLEDGMENT OF COMMITMENT TO ENHANCE RESEARCH PROGRAM IN CERTAIN AREAS OF RESEARCH EXCELLENCE  
*Summary Statement: This resolution provides additional detail relating to the areas of Research in which investment will be made by Rowan to further develop a robust program of research excellence in Camden and articulates the process by which funding decisions will be made.*

#### ACTION ITEMS

- 2018.04.26** PERSONNEL ACTIONS  
*Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.*
- 2018.04.27** APPROVAL OF SABBATICAL LEAVES  
*Summary Statement: This resolution grants sabbatical leave to identified faculty members for the 2018-2019 academic year and 2019 calendar year.*
- 2018.04.28** AUTHORIZING AMENDMENT OF PROJECT DEVELOPMENT AGREEMENT WITH THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY RELATING TO CERTAIN CAPITAL PROJECTS TO BE UNDERTAKEN BY ROWAN UNIVERSITY  
*Summary Statement: This resolution authorizes the President or Senior Vice President for Finance to execute an amendment to the Project Development Agreement with Gloucester County Improvement Authority for financing and/or development support for one or more of Rowan University's proposed capital projects.*
- 2018.04.29** APPROVAL OF ORIENTATION FEE FOR UNDERGRADUATE ORIENTATION PROGRAMS  
*Summary Statement: This resolution sets orientation fees to be collected by the Office of Orientation and Student Leadership Programs to fund comprehensive orientation programs for undergraduate students and their parents and family members. Fees are set in order to cover program expenses including student orientation leader staff, program meals, printing, supplies, equipment, speakers, entertainment, and other costs.*

**2018.04.30** APPROVAL OF TUITION AND FEE RATES FOR GRADUATE AND PROFESSIONAL DEGREE PROGRAMS 2018-2019

*Summary Statement: This resolution provides for the approval of tuition and fee rates for professional and graduate students at the University's School of Osteopathic Medicine (RowanSOM) and Graduate School of Biomedical Sciences (GSBS). The new tuition rates represent an average increase of 2.5% over the current rates. It also provides for the approval of a tuition increase for traditional graduate students of 2.04%, MBA students of 1.90%, CMSRU students of 3.00% and a fee increase for traditional graduate and MBA students of 2.10%. This resolution also authorizes the Vice President of the Division of Global Learning & Partnerships, in consultation with and approval of the President and Senior Vice President for Finance and Chief Financial Officer, to establish tuition and fees for extension courses.*

**2018.04.31** APPROVAL OF MEAL PLAN RATES 2018-2019

*Summary Statement: This resolution approves new meal plan rates representing an average increase of 1.67% over the current rates.*

**2018.04.32** DELEGATION OF AUTHORIZATION FOR ROWAN UNIVERSITY TO ENTER INTO A LEASE AGREEMENT FOR MEDICAL PROFESSIONAL OFFICES FOR THE CLINICAL PRACTICE OF OBSTETRIC AND GYNECOLOGY (OBGYN) MEDICINE

*Summary Statement: This resolution delegates authority to the Senior Vice Presidents of Facilities and Finance to negotiate a lease for space for clinical space for the OBGYN practice of Rowan University School of Osteopathic Medicine.*

**2018.04.33** AUTHORIZATION OF LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY AND LIONS GATE FOR MEDICAL PROFESSIONAL OFFICES LOCATED IN VOORHEES, NEW JERSEY FOR THE CLINICAL PRACTICE OF GERIATRIC MEDICINE

*Summary Statement: This resolution authorizes the negotiation and execution of a Lease Agreement, according to which Rowan University, on behalf of Rowan University School of Osteopathic Medicine – New Jersey Institute for Successful Aging, shall lease 750 square feet at 1110 Laurel Oak Road, Voorhees, New Jersey from Lions Gate, for up to a three (3) year term, commencing May 1, 2018, for use of the Premises as medical professional offices for the clinical practice of Geriatric Medicine.*

**2018.04.34** AUTHORIZATION OF EXTENSION OF LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY AND 570 EGG HARBOR ROAD, LLC FOR MEDICAL PROFESSIONAL OFFICES LOCATED IN WASHINGTON TOWNSHIP, NEW JERSEY FOR THE CLINICAL PRACTICE OF FAMILY MEDICINE

*Summary Statement: This resolution authorizes the sixty (60) month extension of a Lease Agreement currently in effect between Rowan University School of Osteopathic Medicine – Department of Family Medicine and 570 Egg Harbor*

*Road, LLC, from July 1, 2019 through June 30, 2024, consisting of approximately 8,100 square feet of medical professional offices for the clinical practice of Family Medicine, with rent payable at the rate of \$13,837.00 per month, with combined rent, utilities, and other associated and agreed-upon charges not to exceed \$1,895,432.00 (inclusive of anticipated CAM charges of \$435,000.00 and anticipated utilities expenses of \$239,000.00, for the duration of the sixty (60) month extension period).*

**2018.04.35** AUTHORIZATION OF AMENDMENT TO GROUND LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY AND SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY, INC.

*Summary Statement: This resolution approves an amendment to the Land Lease Agreement between Rowan University and South Jersey Technology Park at Rowan University, Inc. executed on February 14, 2008 for Block 261, Lot 9 to incorporate an additional approximate three (3) acres to the leased parcel.*

**2018.04.36** BOARD COMMENDATION

*Summary Statement: This resolution is a board commendation for the outgoing Student Trustee, Rbrey Singleton.*

REPORT ON THE COLLEGE OF SCIENCE AND MATHEMATICS –  
KAREN MAGEE-SAUER

REPORT ON THE UNIVERSITY SENATE – BILL FREIND

REPORT FROM CHAIR OF THE SOUTH JERSEY TECHNOLOGY PARK BOARD –  
LARRY DIVIETRO

REPORT FROM CHAIR OF FOUNDATION BOARD – STEPHEN CLARK

REPORT FROM STUDENT TRUSTEE – RBREY SINGLETON

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT



**RESOLUTION #2018.04.01**

**APPROVAL TO CREATE A NEW DEPARTMENT:  
DEPARTMENT OF ENGINEERING TECHNOLOGY**

**WHEREAS,** the University is committed to the highest quality of academic programs and the necessary administrative structure to support such programs, and

**WHEREAS,** the purpose of the Engineering Technology Department is to provide high quality educational opportunities needed to assist a diverse student population to achieve career goals in the field of engineering technology, and

**WHEREAS,** engineering technology coursework differs from traditional engineering in being more applications-oriented and “hands-on” and less theoretical and abstract, and

**WHEREAS,** the Department of Engineering Technology will reside on the Rowan College at Burlington County (RCBC) campus, and all the coursework will be provided at this location, and

**WHEREAS,** one of the main goals of the department will be to provide a variety of degree completion paths to students, especially for “non-traditional” students, and

**WHEREAS,** the creation of a new Department has been approved by the Henry M. Rowan College of Engineering, the University Senate, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees.

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees grants approval to create a new department named the Department of Engineering Technology effective July 1, 2018.

**SUMMARY STATEMENT/RATIONALE**

This new department will provide degree completion programs in the field of Engineering Technology. This resolution authorizes the President to proceed with the creation of a new department named the Department of Engineering Technology effective July 1, 2018.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)



**RESOLUTION #2018.04.02**

**APPROVAL OF BACHELOR OF SCIENCE IN  
ELECTRICAL ENGINEERING TECHNOLOGY**

**WHEREAS**, the academic program, Bachelor of Science in Electrical Engineering Technology, has been developed and approved by the Department of Electrical and Computer Engineering, and

**WHEREAS**, the Electrical Engineering Technology program is a career-oriented degree completion program for those students with an Associate Degree leading to an ABET accredited degree in Electrical Engineering Technology, and

**WHEREAS**, graduates will have a variety of careers in the design and development of products, machines, and processes, as well as manufacturing, operations, or technical sales, and

**WHEREAS**, the primary motivation for developing a program in Electrical Engineering Technology comes from the direct observations and experiences supporting the fact that there is a tremendous need for graduates to possess the skills and competencies valued by industry, and

**WHEREAS**, this program has been approved by the University Senate, the Dean of the Henry M. Rowan College of Engineering, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program, Bachelor of Science in Electrical Engineering Technology, be approved for implementation

**AND BE IT FURTHER RESOLVED** that this program is undertaken as a revenue-neutral program with a goal of 60 majors within 5 years, at which time it will be reviewed for continuation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Bachelor of Science in Electrical Engineering Technology.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.03**

**APPROVAL OF BACHELOR OF SCIENCE IN  
MECHANICAL ENGINEERING TECHNOLOGY**

**WHEREAS**, the academic program, Bachelor of Science in Mechanical Engineering Technology, has been developed and approved by the Department of Mechanical Engineering, and

**WHEREAS**, the Mechanical Engineering Technology program is a career-oriented degree completion program for those students with an Associate Degree leading to an ABET accredited degree in Mechanical Engineering Technology, and

**WHEREAS**, graduates will have a variety of careers in the design and development of products, machines, and processes, as well as manufacturing, operations, or technical sales, and

**WHEREAS**, the primary motivation for developing a program in Mechanical Engineering Technology at RCBC comes from the direct observations and experiences supporting the fact that there is a tremendous need for graduates to possess the skills and competencies valued by industry, and

**WHEREAS**, this program has been approved by the University Senate, the Dean of the Henry M. Rowan College of Engineering, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program, Bachelor of Science in Mechanical Engineering Technology, be approved for implementation

**AND BE IT FURTHER RESOLVED** that this program is undertaken as a revenue-neutral program with a goal of 60 majors within 5 years, at which time it will be reviewed for continuation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Bachelor of Science in Mechanical Engineering Technology.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.04**

**APPROVAL OF MASTER OF SCIENCE  
IN BIOMEDICAL ENGINEERING**

**WHEREAS**, the academic program, Master of Science in Biomedical Engineering, has been developed and approved by the Department of Biomedical Engineering, and

**WHEREAS**, the Master of Science in Biomedical Engineering is a degree program that is designed to prepare students for advanced graduate study and/or professional positions in the biomedical field, and

**WHEREAS**, the program offers a highly flexible inter and multi-disciplinary curricular structure, allowing students to acquire technical, research, management, teaching, and communication skills in independent, classroom and mentored environments, and

**WHEREAS**, this program has been approved by the University Senate, the Dean of the Henry M. Rowan College of Engineering, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program, Master of Science in Biomedical Engineering, be approved for implementation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Master of Science in Biomedical Engineering.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

## **RESOLUTION #2018.04.05**

### **APPROVAL OF PHD IN BIOMEDICAL ENGINEERING**

**WHEREAS**, the academic program, PhD in Biomedical Engineering, has been developed and approved by the Department of Biomedical Engineering, and

**WHEREAS**, the PhD in Biomedical Engineering is a terminal degree program that is designed to meet the needs of researchers, scholars and engineers in academia, industry, and government in the biomedical field, and

**WHEREAS**, the program offers a highly flexible inter and multi-disciplinary curricular structure, allowing students to acquire technical, research, management, teaching, and communication skills in independent, classroom and mentored environments, and

**WHEREAS**, this program has been approved by the University Senate, the Dean of the Henry M. Rowan College of Engineering, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program, PhD in Biomedical Engineering, be approved for implementation.

**AND BE IT FURTHER RESOLVED** that this program is undertaken as a revenue-neutral program with a goal of 29 majors within 5 years, at which time it will be reviewed for continuation.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, PhD in Biomedical Engineering.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

4/25/18

**RESOLUTION #2018.04.06**

**APPROVAL OF BACHELOR OF ARTS  
IN HEALTH STUDIES**

**WHEREAS**, the academic program, Bachelor of Arts in Health Studies, has been developed and approved by the Department of Health and Exercise Science, and

**WHEREAS**, the Bachelor of Arts in Health Studies will provide a degree completion program for those students that have an Associate's Degree within a Medical Technology (MT) or Clinical Medical Assistant (CMA) profession (e.g. ultrasound, radiology, etc.), and

**WHEREAS**, this program will provide students with critical professional skills beyond those developed in the Associate's Degree program that will make them highly competitive in the job market, and

**WHEREAS**, these skills include but are not limited to professionalism, adaptability, problem-solving, leadership, multicultural sensitivity and planning/organization, and

**WHEREAS**, this program has been approved by the University Senate, the Dean of the College of Science & Mathematics/School of Health Professions, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program, Bachelor of Arts in Health Studies, be approved for implementation

**AND BE IT FURTHER RESOLVED** that this program is undertaken as a revenue-neutral program with a goal of 60 majors within 5 years, at which time it will be reviewed for continuation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Bachelor of Arts in Health Studies.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.07**

**APPROVAL OF BACHELOR OF ARTS  
IN SPORTS COMMUNICATION AND MEDIA**

**WHEREAS**, the academic program, Bachelor of Arts in Sports Communication and Media, has been developed and approved by the Department of Journalism, and

**WHEREAS**, sports communication is a growing segment of the media industry, and

**WHEREAS**, the Bachelor of Arts in Sports Communication and Media will provide sports-specific employment opportunities in a variety of fields, including media relations, broadcasting, public relations, journalism, social media, new media, photography, advertising, radio, television, and film, and

**WHEREAS**, the Bachelor of Arts in Sports Communication will focus on critical analysis and hands-on experience, integrating both real world practice with the examination of essential issues in the field, and

**WHEREAS**, this program has been approved by the University Senate, the Dean of the College of Communication and Creative Arts, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees

**THEREFORE BE IT RESOLVED** that the academic program, Bachelor of Arts in Sports Communication and Media, be approved for implementation

**AND BE IT FURTHER RESOLVED** that this program is undertaken as a revenue-neutral program with a goal of 119 majors within 5 years, at which time it will be reviewed for continuation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Bachelor of Arts in Sports Communication and Media.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

## **RESOLUTION #2018.04.08**

### **APPROVAL OF MINOR IN SPORTS COMMUNICATION AND MEDIA**

**WHEREAS,** sports communication is a growing segment of the media industry, and

**WHEREAS,** the Minor in Sports Communication and Media will focus on critical analysis and hands-on experience, integrating both real world practice with the examination of essential issues in the field, and

**WHEREAS,** students will gain a broad understanding of the role of communication and media within the world of sports via a set of required interdisciplinary courses from multiple communication-related disciplines and will also be provided opportunities to connect with leading professionals in the sports communication and media field via guest speakers and a required internship.

**WHEREAS,** this program has been approved by the University Senate, the Dean of the College of Communication and Creative Arts, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees.

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees grants approval of the Minor in Sports Communication and Media.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the Minor in Sports Communication and Media.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)



**RESOLUTION #2018.04.09**

**APPROVAL OF MINOR IN TECHNICAL AND PROFESSIONAL WRITING**

**WHEREAS,** this minor allows students to study techniques and strategies used in genres of technical and professional writing, including within technical, medical, scientific, nonprofit, and other professional contexts, and

**WHEREAS,** students will learn to write in various professional and technical genres, such as reports, proposals, instructions, and educational materials, and will learn to compose for a variety of audiences, and

**WHEREAS,** students will gain skills in audience analysis, document design, style and editing, and research and become more aware of theories and strategies of writing through close rhetorical analysis of professional and technical exemplary texts.

**WHEREAS,** this program has been approved by the University Senate, the Dean of the College of Communication and Creative Arts, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees.

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees grants approval of the Minor in Technical and Professional Writing.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the Minor in Technical and Professional Writing.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.10**

**APPROVAL OF NOMENCLATURE CHANGE FROM MINOR IN  
NEW MEDIA COMMUNICATION TO MINOR IN NEW MEDIA**

**WHEREAS,** New Media Communication is an outdated term and does not appear in any advising materials, and

**WHEREAS,** New Media is the term that is most appropriate for the minor and should be the official name, and

**WHEREAS,** the University Senate, the Dean of the College of Communication and Creative Arts, the Provost/Senior Vice President for Academic Affairs and the Academic Affairs/Student Affairs Committee of the Board of Trustees have approved the request for the nomenclature change

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees approves the nomenclature change from Minor in New Media Communication to Minor in New Media.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the President to proceed with the nomenclature change from Minor in New Media Communication to Minor in New Media.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.11**

**APPROVAL OF NOMENCLATURE CHANGE FROM  
BACHELOR OF SCIENCE IN COMMUNITY HEALTH ADVOCACY AND  
EDUCATION TO BACHELOR OF SCIENCE IN COMMUNITY HEALTH**

**WHEREAS,** while the current name of the degree program is descriptive of its content, it is unnecessarily long and can be misleading to prospective students, and

**WHEREAS,** the term "community health" is easily associated with the terms Public Health and Population Health, and many students in this program will be interested in going on to such graduate level programs, and

**WHEREAS,** shortening and simplifying the name will aid in attracting and recruiting students interested in the general area of public health, and

**WHEREAS,** the University Senate, the Dean of the College of Science and Mathematics/School of Health Professions, the Provost/Senior Vice President for Academic Affairs and the Academic Affairs/Student Affairs Committee of the Board of Trustees have approved the request for the nomenclature change

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees approves the nomenclature change from the Bachelor of Science in Community Health Advocacy and Education to the Bachelor of Science in Community Health.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the President to proceed with the nomenclature change from the Bachelor of Science in Community Health Advocacy and Education to the Bachelor of Science in Community Health, effective July 1, 2018.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.12**

**APPROVAL OF NOMENCLATURE CHANGE FROM THE DEPARTMENT  
OF FOREIGN LANGUAGES & LITERATURES TO THE  
DEPARTMENT OF WORLD LANGUAGES**

**WHEREAS,** the University is committed to the highest quality of academic programs and the necessary administrative structure to support such programs, and

**WHEREAS,** the incorporation of American Sign Language into the departmental curriculum and widely-held negative connotations accompanying the adjective, “foreign” are two primary motivations for this change, and

**WHEREAS,** the department expects the name change to World Languages to have a positive impact in advertising and recruitment as “world” does not carry such negative connotations, and

**WHEREAS,** the University Senate, the Dean of the College of Humanities and Social Sciences, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees have approved the request for the nomenclature change

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University approves the nomenclature change from the Department of Foreign Languages & Literatures to the Department of World Languages effective July 1, 2018.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the President to proceed with the nomenclature change from the Department of Foreign Languages & Literatures to the Department of World Languages effective July 1, 2018.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.13**

**APPROVAL OF CAPITAL PROJECTS REQUEST  
FOR FISCAL YEAR 2019**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University, a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

**WHEREAS,** the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan University, and

**WHEREAS,** The Board of Trustees of Rowan University approved Resolution 2017.06.43 requiring that the Board of Trustees approve total project budgets for capital projects in excess of \$250,000, and

**WHEREAS,** the University has determined that there exists a significant need for facilities improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of certain professional services that would allow for the advancement and accomplishment of meeting these needs, and

**WHEREAS,** the University has established that a need exists for certain projects through a process of Facilities Renewal, involving review by a University Capital Committee representing critical University departments and functions and prioritized by the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner, and

**WHEREAS,** such priorities have been established in conjunction with Office of the President and Office of Finance, and have been set forth in Attachment A to this resolution, and further established as the “Capital Request 2019,” and

**WHEREAS,** the Facilities Committee and Budget and Finance Committee of the Board of Trustees have been informed of the need for these projects and have recommended approval by the Board of Trustees of these project budgets

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Capital Projects List (attached as Capital Request 2019) and project budgets of the projects listed and itemized on Attachment A are approved, and

(continued)

**RESOLUTION #2018.04.13 (continued)**

**BE IT FURTHER RESOLVED** that such projects are subject to final approval based on availability of funds and certification of same by the Senior Vice President for Finance and Chief Financial Officer and President following the determination of the Fiscal Year 2019 Budget and may be subject to further prioritization by the Capital Committee upon finalization of that budget, and

**BE IT FURTHER RESOLVED** that Rowan University may in accordance with applicable law and policy engage in any and all necessary procurements to obtain services necessary to implement the Projects as outlined herein.

**SUMMARY STATEMENT/RATIONALE**

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY19 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements. They are enumerated within the Attachment A to this resolution.

Recommended for Approval By:  
Facilities Committee (4/9/18)  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

## Rowan University FY19 Capital List

### Annual Projects

Project Title	Building	Priority	Grand Total	Funding Type	Category
Paving Repairs, Milling and Patching	Campus wide	1 - Immediate	\$ 100,000	Deferred Maintenance	Site Roadways
<b>Total for Annual Projects</b>			<b>\$ 100,000</b>		

### Renewal Projects

Project Title	Building	Priority	Grand Total	Funding Type	Category
Mens Locker Room Renovation and Toilet Upgrades	Esby Gym	1 - Immediate	\$ 600,000	Capital Renewal	Interior Construction
Winans Roof Replacement	Winans Hall	1 - Immediate	\$ 450,000	Capital Renewal	Envelope
<b>Total for Renewal Projects</b>			<b>\$ 1,050,000</b>		

### Capital Improvement Projects

Project Title	Building	Priority	Grand Total	Funding Type	Category
Oak and Laurel Hall Adaptive Reuse/Renovation	Oak and Laurel Halls	1 - Immediate	\$ 5,200,000	Capital Improvement	Interior Construction
Music Curriculum Computer Classroom and Lab Renovation, Wilson 108	Wilson Hall	1 - Immediate	\$ 192,000	Capital Improvement	Interior Construction
<b>Total for Capital Projects</b>			<b>\$ 5,392,000</b>		

### IRT Request

Project Title	Building	Priority	Grand Total	Funding Type	Category
Rowan Hall Switch Upgrade	Rowan Hall	1 - Immediate	\$ 550,000	Capital Improvement	Electrical Systems
Science Hall Switch Upgrade	Science Hall	1 - Immediate	\$ 450,000	Capital Improvement	Electrical Systems
<b>Total for IT Projects</b>			<b>\$ 1,000,000</b>		

### SOM Capital Request

Project Title	Building	Priority	Grand Total	Funding Type	Category
SOM Academic Center Skylight Leak Repairs	Academic Center	1 - Immediate	\$ 335,000	Deferred Maintenance	Envelope
SOM University Doctors Pavillion Window Leak Repairs	UDP Building	1 - Immediate	\$ 250,000	Deferred Maintenance	Envelope
SOM University Education Center Skylight Replacement	UEC Building	1 - Immediate	\$ 225,000	Deferred Maintenance	Envelope
SOM Fire Alarm Replacement- panel and devices	Academic Center	1 - Immediate	\$ 340,000	Capital Renewal	Safety
SOM Metasys HVAC Control Update	Academic Center	1 - Immediate	\$ 100,000	Capital Renewal	HVAC
SOM Water Heater-Rowan Medicine Bldg	Rowan Medicine	1 - Immediate	\$ 32,000	Deferred Maintenance	HVAC
SOM Black Tie- Underground Tank Removal	SOM Campus	1 - Immediate	\$ 50,000	Deferred Maintenance	
SOM UDP 3700 Skills Lab Renovation	UDP Building	2 - High	\$ 3,000,000	Capital Improvement	Interior Renovation
<b>Total for SOM Projects</b>			<b>\$ 4,332,000</b>		
<b>SOM Approved Funding</b>			<b>\$ 1,500,000</b>		

<b>Total FY19 Capital Funding Request (NON AUXILIARY) Approved</b>	<b>\$ 9,042,000</b>
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**Note: This listing contemplates retaining the ability to shift dollars between projects as we advance them and generate savings or need to expand scope in any area but operate within the overall BOT approved capital budgets.**



**RESOLUTION #2018.04.14**

**APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2019 FOR  
AUXILIARY CAPITAL REQUESTS, INCLUDING THE STUDENT AND  
RECREATION CENTERS**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University, a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

**WHEREAS,** the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan University, and

**WHEREAS,** The Board of Trustees of Rowan University approved Resolution 2017.06.43, requiring that the Board of Trustees approve total project budgets for capital projects in excess of \$250,000, and

**WHEREAS,** the University has determined that there exists a significant need for facilities improvements throughout the student center and the recreation center in order to ensure access to appropriate facilities for students and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of certain professional services to meet these needs, and

**WHEREAS,** the University has established that such needs shall be identified and prioritized by the management responsible for the operation of student auxiliary services in consultation with the Division of Facilities and Operations to ensure that such priorities are pursued in an orderly and timely manner, and

**WHEREAS,** the Facilities Committee and Budget and Finance Committee of the Board of Trustees have been informed of the need for these projects and have recommended approval by the Board of Trustees of these projects, and

**WHEREAS,** the funding for such projects will be derived in part from the Fiscal Year 2019 Operating Budget for these auxiliary entities and in part, from Auxiliary Reserves to the extent that such use is determine to be appropriate by the Senior Vice President for Finance and Chief Financial Officer and President

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Recreation and Student Centers - FY 19 Facilities Renewal and Capital Projects Request and total project budgets of the projects listed and itemized on Attachment A are approved, and

(continued)

**RESOLUTION #2018.04.14 (continued)**

**BE IT FURTHER RESOLVED** that such projects are subject to final approval based on availability of funds and certification of same by the Senior Vice President for Finance and Chief Financial Officer and President following the determination of the Fiscal Year 2019 Budget and may be subject to further prioritization by the Capital Committee and leadership of the auxiliary entities upon finalization of that budget, and

**BE IT FURTHER RESOLVED** that Rowan University may in accordance with applicable law and policy engage in any and all necessary procurements to obtain services necessary to implement the Projects as outlined herein.

**SUMMARY STATEMENT/RATIONALE**

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY19 budgetary cycle for the Student Center and the Recreation Center. These projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements enumerated within the Attachment A to this resolution.

Recommended for Approval By:  
Facilities Committee (4/9/18)  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

## Rowan University FY19 Auxiliary Capital List

### Auxiliary Capital Requests

Project Title	Building	Priority	Grand Total	Funding Type	Category
Security Screen Replacements	Edgewood Park Apts	1 - Immediate	\$ 175,000	Capital Renewal	Security
Rowan Blvd. Carpet Installation	Rowan Blvd	1 - Immediate	\$ 1,400,000	Capital Renewal	Interior Finishes
Student Center Ballroom Refurbishment	Student Center	1 - Immediate	\$ 375,000	Capital Renewal	Interior Finishes
Student Center Ground Floor Lockers, storage & Mailbox replacements	Student Center	1 - Immediate	\$ 225,000	Capital Renewal	Interior Finishes
Student Center HVAC Design Services	Student Center	1 - Immediate	\$ 50,000	Capital Renewal	Study-HVAC
<b>Total Auxiliary Requests</b>			<b>\$ 2,225,000</b>		

**Note: This listing contemplates retaining the ability to shift dollars between projects as we advance them and generate savings or need to expand scope in any area but operate within the overall BOT approved capital budgets.**

**RESOLUTION #2018.04.15**

**APPROVAL OF DELEGATION OF AUTHORITY FOR  
PURCHASE OF INSURANCE AGREEMENTS**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

**WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(k), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

**WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(aa)(1), Rowan University has the authority to procure and enter into contracts for any type of insurance to protect against loss and damage to property, against employees’ liability, and for all other purposes, and

**WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of \$33,300 unless such contracts fall within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and

**WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(v), Rowan was authorized to enter into contracts without competitive bidding if such contracts were within the exceptions codified under N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to those exceptions purchases of insurance, including insurance coverage, are exempt from the rules requiring public bidding if awarded by the Board at a public meeting, N.J.S.A. 18A:64-56(a) (11), and

**WHEREAS,** Rowan is currently in the process of soliciting market quotes for its insurance needs through accepted industry practices relating to obtaining such quotes, with the policy year to begin July 1, 2018, and

**WHEREAS,** Rowan does not expect to be able to negotiate the final terms and premiums for the various insurances it expects to purchase for Fiscal Year 2019 (beginning July 1, 2018) before the Board of Trustees holds its final meeting of the year on June 20, 2018, and

**WHEREAS,** the Board wishes to afford Rowan flexibility in contracting to allow Rowan to obtain necessary insurance policies at the best market prices while ensuring the necessary internal controls are in place to ensure efficient use of resources, and

(continued)

**RESOLUTION #2018.04.15 (continued)**

**WHEREAS**, the Board delegated to the Board's Ad Hoc Committee on Risk Management the responsibility to review the insurance program proposed for Fiscal Years 2015, 2016, 2017, and 2018 and to the President the authority to finally approve insurance contracts for those years, which resulted in appropriate insurance contracts within approved budgets, and has concluded that this is an appropriate and desirable procedure to follow

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Board delegates to the President and Senior Vice President for Finance and Chief Financial Officer the authority to approve insurance contracts for Fiscal Year 2019, following review of the proposed insurance program by the Committee on Risk Management, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that any contracts so purchased will be reported through the Budget and Finance Committee meeting next following the award of the contracts.

**SUMMARY STATEMENT/RATIONALE**

The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY19 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.

Recommended for Approval By:  
Risk Management Committee (2/7/18)  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.16**

**ACKNOWLEDGMENT OF EXEMPTION TO PUBLIC BIDDING FOR STATE  
COLLEGE PURCHASES THROUGH STATE APPROVED  
COOPERATIVE AGREEMENTS**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act N.J.S.A. 18A:64M-9(v), permits Rowan University, a public research university, to adopt standing operating rules and procedures for the purchase of all equipment, materials, supplies and services, and

**WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of \$33,300 (or as increased by applicable law) unless such contract falls within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and

**WHEREAS,** the N.J.S.A. 18A:64M-9.2 has specifically acknowledged that Rowan University may use existing approved vendors through nationally-recognized and State accepted cooperative purchasing agreements

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University hereby adopts an exception to the open public bidding/advertising requirements for purchases of goods or services through existing approved vendors through nationally-recognized and State accepted cooperative purchasing agreements.

**SUMMARY STATEMENT/RATIONALE**

This resolution creates an exception to the requirements for open public bidding and/or advertising that allows purchases to be made through existing contracts procured through existing approved vendors through nationally-recognized and state accepted cooperative purchasing agreements.

Recommended for Approval By:  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

4/25/18

**RESOLUTION #2018.04.17**

**DELEGATION OF AUTHORITY TO AWARD CONTRACTS FOLLOWING  
PUBLIC BIDDING PROCESS**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act N.J.S.A. 18A:64M-9(v), permits Rowan University, a public research university, to adopt standing operating rules and procedures for the purchase of all equipment, materials, supplies and services, and

**WHEREAS,** pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of \$33,300 unless such contract falls within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and

**WHEREAS,** Rowan University employs a public bidding process for the procurement of goods and services in excess of \$33,300 (or as modified from time to time by statute governing public procurements) except where a specific exemption or delegation dictates otherwise, and

**WHEREAS,** that process includes a public solicitation for qualified bidders, formal submission of responses by those bidders, and an objective selection process, and

**WHEREAS,** requiring a formal Board of Trustees award of each of these publicly bid contracts would not be feasible given operational needs of the University and such award is not required by applicable statute

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University hereby authorizes the Senior Vice President for Finance and Chief Financial Officer to award contracts to selected respondents following the public bidding process and

**BE IT FURTHER RESOLVED** that any such award shall be reported to the Board through its Budget and Finance Committee.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the Senior Vice President for Finance and Chief Financial Officer to award contracts to qualified bidders following the public bidding process.

Recommended for Approval By:  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)



**RESOLUTION #2018.04.18**

**AUTHORIZING RESOLUTION OF CERTAIN CLAIMS**

**WHEREAS**, Rowan University (“Rowan”), a public research University within the system of Higher Education in New Jersey, is authorized to enter into agreements with any individual which are deemed necessary or advisable by the Board, and

**WHEREAS**, the Board wishes to delegate the authority to resolve certain disputed matters, including potential claims and litigated claims to the President and the Senior Vice President for Finance and Chief Financial Officer in order to save costs of litigation and other costs associated with the management and defense of these matters

**THEREFORE BE IT RESOLVED** by the Board of Trustees that contingent upon the availability of funds and in consultation with the Office of General Counsel, the President and Senior Vice President of Finance and Chief Financial Officer are authorized to resolve disputed matters in an amount not to exceed \$100,000, and

**BE IT FUTHER RESOLVED** that such matters shall be reported to the Board through its Executive Committee.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the resolution of a certain disputed matters.

Recommended for Approval By:  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.19**

**AUTHORIZATION OF CONTRACT FOR PUBLIC RELATIONS DESIGN SERVICES  
FOR ROWAN UNIVERSITY**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for marketing services 18A:64-56(a)(20), and

**WHEREAS,** Rowan is in need of quality design work for its marketing needs, and

**WHEREAS,** Kelsh Wilson has provided to Rowan University quality design work for this purpose during the past fiscal year and the continuation of these services has been determined to be the best and most efficient way to continue marketing efforts, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Kelsh Wilson Design located in Conshohocken, Pennsylvania in an amount not to exceed \$100,000.

**SUMMARY STATEMENT/RATIONALE**

The resolution authorizes a contract with Kelsh Wilson located in Conshohocken, Pennsylvania in an amount not to exceed \$100,000 for marketing design services for Rowan University, for FY19 and for the possibility of two one-year renewals.

Recommended for Approval By:  
Budget & Finance Committee (4/9/18)  
Executive Committee (4/19/18)

4/25/18

**RESOLUTION #2018.04.20**

**AUTHORIZATION OF CONTRACT FOR ONLINE TRAINING SUPPORT SERVICES  
FOR ROWAN UNIVERSITY**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology 18A:64-56(a)(20), and

**WHEREAS,** Rowan is in need of online technology training courses available to students and faculty, and

**WHEREAS,** Lynda.com has successfully provided this service to Rowan University during the past fiscal year and rowan wishes to continue its online training through this service due to its high quality and affordability, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Lynda.com located in Carpinteria, California, in an amount not to exceed \$275,000.

**SUMMARY STATEMENT/RATIONALE**

The resolution authorizes a contract with Lynda.com located in Carpinteria, California in an amount not to exceed \$275,000 for information technology online training courses for Rowan University, for FY19 and for the possibility of two one-year renewals.

Recommended for Approval By:  
Budget & Finance Committee (4/9/18)  
Executive Committee (4/19/18)

4/25/18

## **RESOLUTION #2018.04.21**

### **AMEND CONTRACT PROCURED WITHOUT COMPETITIVE BIDDING WITH MONDO INTERNATIONAL, LLC TO PROVIDE PERSONNEL RECRUITMENT SERVICES FOR IRT**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for personnel recruitment 18A:64-56(a)(20), and

**WHEREAS**, Rowan has a need for assistance in the area of information resource technology (IRT) recruitment due to demanding timelines relating to the network redesign project, and

**WHEREAS**, Mondo International, LLC (“Mondo”) is a leader in placing personnel of this sort and is able to meet Rowan’s needs in these areas in a timely manner, and

**WHEREAS**, Mondo has successfully provided this service to Rowan University during the past fiscal year, and

**WHEREAS**, it is necessary as this time to increase services procured from Mondo to meet critical staffing concerns in the IRT Department, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract with Mondo International, LLC located in New York, New York, from to an amount not to exceed \$400,000.

### **SUMMARY STATEMENT/RATIONALE**

The resolution approves an amendment to the contract with Mondo International, LLC located in New York, New York to increase the contract to an amount not to exceed \$400,000 for information technology staffing recruitment for Rowan University, for FY19 and for the possibility of two one-year renewals.

Recommended for Approval By:  
Budget & Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.22**

**APPROVAL OF TOTAL PROJECT BUDGET FOR THE  
CREATES LABORATORY RENOVATION PROJECT**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, Rowan University has determined that there is a need for additional laboratory space to support the research being conducted at the Center for Research and Education in Advanced Transportation Engineering systems (CREATEs) at the South Jersey Technology Park in rooms 123,124,126, 127, and 139, and

**WHEREAS**, such additional space will afford CREATEs the opportunity to meet the needs of its primary research sponsors, including the federal and state governments, and

**WHEREAS**, previously, Rowan approved a project not to exceed \$250,000 pursuant to authorization under Resolution 2017.06.43, and

**WHEREAS**, the engineering study undertaken to determine the cost estimate indicates that project cannot be completed for that original amount and will not exceed \$500,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that that the funds to be used for the construction project will be provided from funding received through a special appropriation from the state of New Jersey dedicated to CREATEs

**THEREFORE BE IT RESOLVED** by the Board of Trustees that Rowan University that a total project budget in the amount of \$500,000 is approved to cover the construction costs associated with the CREATEs Laboratory Renovation project at the SJTP.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a total project budget in the amount of \$500,000 for the necessary construction associated with CREATEs Laboratory renovations located at the South Jersey Technology Park.

Recommended for Approval By:  
Executive Committee (4/19/18)

4/25/18

**RESOLUTION #2018.04.23**

**REVISING CHARTER OF THE AUDIT COMMITTEE**

**WHEREAS,** pursuant to Resolution 2016.04.19, the Rowan University Board of Trustees amended the charter for the Audit Committee, and

**WHEREAS,** in order to ensure that the Audit Committee continues to perform its duties in accordance with best practices, the Audit Committee has elected to undertake an annual review of its Charter and implement any changes necessary to further this goal,

**WHEREAS,** the Audit Committee has recommended minor modifications to the Charter designed to clarify the duties of the Audit Committee as well as management, and

**WHEREAS,** the Executive Committee has reviewed these proposed changes and concurs that the proposed revision to the Audit Committee's Charter is appropriate

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan University adopts the attached Charter for the Audit Committee.

**SUMMARY STATEMENT/RATIONALE**

This resolution adopts the revised Charter for the Audit Committee.

Recommended for Approval By:  
Executive Committee (4/19/18)

4/25/18

**ROWAN UNIVERSITY  
BOARD OF TRUSTEES**

**AUDIT COMMITTEE CHARTER**

**Purpose**

The primary purpose of the Audit Committee is to assist the Rowan University Board of Trustees in fulfilling its oversight responsibilities for (1) the integrity of the University's financial statements, (2) the University's compliance with certain legal and regulatory requirements, (3) the external auditor's qualifications and independence, (4) establishing the annual audit plans for the University's internal audit and healthcare compliance functions, (5) evaluating the performance of the University's external auditors and internal audit and compliance functions, and (6) confirming that all allegations of misconduct or conflict of interest are evaluated and investigated.

**Membership**

The Audit Committee is a standing committee of the Board of Trustees. Its chair is selected by the Chair of the Board of Trustees in consultation with the Board of Trustees Nominations Committee. Members are appointed by the Chair of the Board of Trustees in consultation with the Board of Trustees Nominations Committee at the annual Board of Trustees reorganization meeting in September of each year. There shall be at least five members appointed, including the Chair of the Committee and a student trustee.

All members of the Audit Committee (excluding the student Trustee) shall have knowledge of the primary activities of the University, be able to read and understand fundamental nonprofit financial statements, including the University's balance sheet, income statement and statement of cash flows. The chair shall have accounting or related financial management expertise. All members of the Committee shall be independent of the University and its management, and free from any relationship that would, or could be perceived to, interfere with the exercise of his or her independent judgment.

The Chair of the Board of Trustees and the President shall be ex-officio members of the Audit Committee.

The Chair of the Audit Committee shall serve as a member of the Executive Committee of the Board.

**Meetings**

The Committee shall meet at least four times a year. At these meetings, the Committee will meet with the internal auditor, the healthcare compliance officer, and such other members of management as it shall decide. The Committee shall meet with the external auditor at least twice a year. At its discretion, the Committee may meet with individuals in separate and/or closed sessions. The Committee shall keep and post minutes of its meetings.

Additional meetings may be scheduled as required, at the call of the Chair of the Committee or a majority of the members thereof.

**Responsibilities**

The Board of Trustees and management are responsible for creating and maintaining a culture of honesty and high ethical standards. The Audit Committee's principal responsibility is one of oversight. The fundamental responsibility for the accuracy, reliability and integrity of University's financial statements and disclosures rests with management. The Audit Committee is responsible for:

3/21/2018

4/25/18

- Oversight of the financial reporting process and oversight of the internal controls over financial reporting.
- Oversight of the establishment and maintenance of programs and internal controls designed to prevent and detect fraud.
- Oversight of the University's compliance with certain legal, regulatory and ethical requirements, and the University's Integrity Hot Line.

In furtherance of these responsibilities, the Committee shall:

1. Assist the Board in retaining an external auditor to conduct an annual audit of the University's financial statements by making a recommendation to the Board after engaging in an auditor selection/retention process. The Committee shall have the responsibility to review the credentials of the external auditor, to recommend appointment or replacement of the external auditor, and to recommend related audit fees. The Board of Trustees shall review the recommendations of the Committee with due deference to its expertise.
2. Conduct any investigation it deems necessary to fulfilling its responsibilities, and retain, at the University's expense, such special legal, accounting or other consultants or experts it deems necessary. It shall have direct access to the independent auditors, internal audit staff and compliance staff, as well as anyone in the University, and all employees of the University are obligated to use their best efforts to respond to and assist in any such investigation.
3. Have direct reporting relationships with the University's chief internal auditor, chief healthcare compliance officer, and ethics liaison officer.

The Audit Committee shall also:

1. Review reports relating to internal controls and procedures, including but not limited to information security, and recommendations for establishing or enhancing same.
2. Review the audited financial statements and recommendations with the external auditor; determine whether they are consistent with information known to Committee members and review findings and recommendations with the President, Chief Financial Officer and other senior members of the administrative staff.
3. Review with the chief internal auditor and chief compliance officer, and approve, the annual audit and compliance plans for the year, as well as any recommended changes thereafter.
4. Receive and consider reports from the University Ethics Liaison Officer whenever there is an alleged or actual violation of law, regulation, or policy.
5. Approve any non-audit functions before they are conducted by the external auditor.
6. Review and assess the Audit Committee Charter annually.

Charter adopted December 15, 2010,  
Revisions approved: Audit Committee on March 21 2018,  
Executive Committee on DATE

3/21/2018

4/25/18



**RESOLUTION #2018.04.24**

**REAPPOINTMENTS TO THE ROWAN UNIVERSITY FOUNDATION**

**WHEREAS,** the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation, and

**WHEREAS,** it is important that the Rowan University Foundation Board of Directors recruits and maintains a membership of individuals who have been identified for their integrity, professional expertise, and commitment to the University and its mission, and

**WHEREAS,** Board membership should include business and civic leaders who will lend their expertise and knowledge to assist the Foundation in meeting its true potential to support the University, and

**WHEREAS,** the Board's Bylaws|Governance Committee in accordance with its approved process has provided due diligence to review participation and service as members of the Board,

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoint the following named individuals to three-year terms as public members of the Rowan University Foundation.

Joseph Bottazzi '80  
*Vice President—Executive Partner*  
Gartner, Inc.

David Burgin '82, M'02  
*Corporate Functional Area Manager for Emergency Preparedness*  
Public Service Enterprise Group (PSEG) Nuclear LLC

Jack Hafner '93  
*Managing Director*  
Wells Fargo Advisors, LLC

Stanley LaBruna  
*Retired, Vice President – Environment, Health & Safety*  
Public Service Enterprise Group

(continued)

**RESOLUTION #2018.04.24 (continued)**

Reginald (Reggie) J. Middleton, CTFA  
*Retired, Vice President, Senior Trust, and Fiduciary Specialist*  
Wells Fargo

Erica Ortiz '99, M'04  
*President/Owner*  
Sunshine Media Productions

Alyce Parker '74  
*President*  
Alyce Parker & Associates

Pauline A. Schneider '65  
*Retired*  
Ballard Spahr LLP

James Tarangelo  
*Managing Director*  
JLJ Partners

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the reappointment of the individuals noted to three-year terms to the Rowan University Foundation Board of Directors.

Recommended for Approval By:  
University Advancement Committee (4/11/18)  
Nominations Committee (4/19/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.25**

**ACKNOWLEDGMENT OF COMMITMENT TO ENHANCE RESEARCH PROGRAM  
IN CERTAIN AREAS OF RESEARCH EXCELLENCE**

**WHEREAS**, pursuant to Resolution 2017.12.17, the Board of Trustees of Rowan University (“Rowan”) acknowledged Rowan’s commitment to the enhancement of the research initiatives at the Cooper Medical School of Rowan University (“CMSRU”) and to working in collaboration with Rowan’s Colleges and Schools and in partnership with Cooper/MD Anderson, Coriell, and other life sciences partners to enhance research collaborations designed to benefit CMSRU students, the City of Camden, and the southern region of New Jersey, and

**WHEREAS**, Rowan has determined that research growth and development is most important in the areas that have practical impact and can be achieved in collaboration with the Life Sciences, in partnerships with the Colleges of Science and Mathematics, Business, Engineering, the Cooper Medical School of Rowan University (“CMSRU”), and the Rowan University School of Osteopathic Medicine (“RowanSOM”), and

**WHEREAS**, pursuant to Resolution 2017.12.17, the Board of Trustees of Rowan committed an annual investment of \$5 million for ten (10) years for a total amount not to exceed \$50 million to establish a robust research presence in the City of Camden, and

**WHEREAS**, the Board declared that these funds would be available for investment into academic and research infrastructure and outlined general uses for these funds, including but not limited to, activities necessary to attract and develop medical research programs and top research talent, such as seed money for research and start-up costs for researchers, and for other research purposes as specifically approved in each case by Rowan and consistent with all state laws governing hiring and procurement if done within Rowan itself, or consistent with appropriate guidelines pertinent to any separate joint venture hereafter established between the parties, and

**WHEREAS**, the Board wishes to provide additional guidance on the appropriate use of the funds and establish a process for considering requests for funding, and

**WHEREAS**, the Board has determined that the research investment must further the goals of establishing a substantive Rowan research presence in Camden, linking the research endeavors on the main Glassboro campus with a sustainable research program in Camden, and integrating research efforts into the community through direct and ancillary benefits to Camden, and

(continued)

**RESOLUTION #2018.04.25 (continued)**

**WHEREAS,** the Board has concluded that the following general areas of research are appropriate for funding as these areas are designed to achieve the aforementioned goals and have practical impact: Cancer, Biomedical Engineering, NeuroMedicine, and Engineering Healthy Communities, and

**WHEREAS,** each area is further described in the attached document entitled Research Priorities in Camden, and

**WHEREAS,** the Board has concluded that requests for funding relating to the above-referenced areas of Research Excellence should include requests for funds which are relatively short term commitments to initiate new research projects, including, but not limited to, funds to support recruitment of new faculty, infrastructure enhancement, equipment for core facilities for research, and seed funding for new initiatives, and

**WHEREAS,** the Board has concluded that requests for funding should be directed to the Research Funding Committee described in the attached document who will review requests and make a recommendation for funding to the Senior Vice President for Health Sciences and Provost who will review and make a recommendation for a final funding decision to the President

**THEREFORE BE IT RESOLVED** that the Board of Trustees approves and adopts the document Research Priorities in Camden and the process articulated therein for funding decisions, and

**BE IT FURTHER RESOLVED** that funded initiatives shall be reported to the Board through the relevant Board Committee at the meeting next following the funding decision.

**SUMMARY STATEMENT/RATIONALE**

This resolution provides additional detail relating to the areas of Research in which investment will be made by Rowan to further develop a robust program of research excellence in Camden and articulates the process by which funding decisions will be made.

Recommended for Approval By:  
Budget and Finance Committee (4/9/18)  
Academic Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

## Research Priorities in Camden

Rowan University has committed \$50 million to research in Camden.

In order to implement the goals outlined in Resolution 2017.12.17, President Houshmand convened a committee of key university officials that included the Provost, Senior Vice President for Health Science, Vice President for Research, the Deans of the Colleges of Engineering, Science and Mathematics, Earth and the Environment, Cooper Medical School of Rowan University and the School of Osteopathic Medicine, to identify areas in which these funds would be expended to meet the goals of the University.

This committee identified the following areas for research investment:

**Cancer:** Investment in the field of cancer will leverage the clinical capabilities of M.D. Anderson Cancer Center at Cooper. Research will include translational research, diagnostics, and new therapies. Specific research capabilities involved in these research areas are cancer informatics and data analytics, genomics (i.e., genetics and epigenetics), drug delivery systems, biomaterials, cell regulation and growth, immune regulation, biomarkers and targets for new drugs and immunotherapies.

**Biomedical Engineering:** Researchers from Rowan's College of Engineering and the College of Science and Mathematics will benefit greatly from working with the physicians at Cooper University Hospital since physicians can best identify problems in treating patients that can be solved by our engineers and material scientists. Specific areas where these interactions may lead to practical solutions include medical devices, biomaterials, tissue engineering and regenerative medicine, microvascular engineering, pharmaceutical engineering, diagnostics and disease detection (e.g., sepsis and other infectious diseases). These capabilities are applicable to cancer, neuromedicine, cardiology, and orthopedics as well as other emerging areas of medicine.

**Neuromedicine:** Investment in neuromedicine will leverage Rowan's clinical strengths in neurology, geriatrics, and behavioral medicine (e.g., psychiatry and clinical psychology) with complimentary programs in basic and translational research in the neurosciences to benefit patients with a broad range of behavioral disabilities (e.g., opioid addiction), neuropsychiatric and neurodegenerative disorders (e.g., Alzheimer's disease) and pain. In addition, investigators from the fields of neuroscience, medicine, psychology, psychiatry, human factors engineering, biology, education and biomedical engineering will address issues involved in improving cognitive function in healthy individuals and/or restoring cognitive capabilities (or preventing cognitive dysfunction) in those individuals disabled by disease or trauma.

**Engineering Healthy Communities:** To address the challenges associated with creating and sustaining healthy communities, and to educate qualified engineers, designers, health practitioners and social scientists to implement solutions to these complex problems, Rowan has designed a multidisciplinary research and education initiative entitled "*Rowan Engineering*

*Healthy Communities*” (REHC). This multidisciplinary initiative will include (but not be limited to) faculty with expertise in socio-cultural factors (particularly in medicine), community healthcare delivery, infrastructure (e.g., transportation, water, energy), nutrition and exercise, population health (data analytics), environment, resilient critical infrastructure, emergency and disaster preparedness, and education. By coordinating activities and creating synergy among individuals in these disciplines, the initiative will enable participants to conduct focused, high impact, problem-driven urban Healthcare systems research and training. We anticipate that the outcomes and training provided as part of this initiative will change the way healthy environments are understood, planned, engineered, governed and managed.

**Process for considering and funding proposals:**

1. Proposals for support will be solicited from faculty through an open Request for Proposals (RFP) (form to be developed by the Research Funding Committee and will be made available to the University Community via web link)
2. Proposals received will be evaluated by the Research Funding Committee, a committee that includes the following:

Vice President for Research

Dean of the College of Engineering

Dean of the College of Science and Mathematics

Dean of the College of Earth and the Environment

Dean of Cooper Medical School of Rowan University

Dean of Rowan School of Osteopathic Medicine

Chair, Senate Research Committee

A representative from the Office of Finance

The committee may request that a Dean(s) from other Colleges participate in the review of an application if their expertise is required.

3. The committee will submit their recommendation after reviewing each proposal to the Provost and Senior Vice President for Health Sciences
4. The Provost and SVP for Health Sciences will submit their recommendation to the President
5. The President will finalize funding decisions and the decision will be communicated to the requestor. Final decisions shall also be communicated to the Board of Trustees through its Committee process. Decisions shall be final and shall not be subject to appeal.

## RESOLUTION #2018.04.26

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Ajayi, Emmanuel	B.S.	Network Engineer	IRT	04/02/18-06/30/19
Bauer, Sarah	<b>Ph.D.</b>	Assistant Professor	Civil & Environmental Engineering	09/01/18-06/30/19
Becker, Patricia	Ph.D.	Assistant Professor	Rowan Global	09/01/18-06/30/19
Belsito, Louis	MBA	Information Security Risk Manager	IRT	03/19/18-08/31/19
Brashier, Rachel	<b>Ph.D.</b>	Assistant Professor	Music	09/01/18-06/30/19
Cemeno, Michael	B.S.	Assistant Director	SOM FFP-Information Systems	04/16/18-08/31/19
Conklin, William	MBA	Assistant Bursar/Financial Operations Manager	Office of the Bursar	02/05/18-08/31/18
Cusick, Jeannine	B.A.	Assistant Director of Admission	SOM Admissions	04/02/18-08/31/19
Faupel, Andrew	MBA	Pension & Benefits Manager	Human Resources	03/12/18-08/31/19
Hernandez, Maria	<b>Ph.D.</b>	Assistant Professor	Foreign Languages & Literature	09/01/18-06/30/19
Hunt, Andrea	Ph.D.	Assistant Professor	Music	09/01/18-06/30/19
Jalayer, Mohammad	Ph.D.	Assistant Professor	Civil & Environmental Engineering	09/01/18-06/30/19
Kalliny, Morris	Ph.D.	Associate Dean	Rohrer College of Business	07/01/18-08/31/19
Kordrostami, Elika	Ph.D.	Assistant Professor	Marketing & Business Information Systems	09/01/18-06/30/19
Lucas, Frankie	M.A.	Title IX/EEO Investigator	Office of Equity & Diversity	02/12/18-08/31/19
Maden, Jennifer	MS	Graduate Program Director/Assistant Dean	Rohrer College of Business	05/01/18-08/31/19
Magee, Marren	M.A.	Assistant Academic Advisor	University Advising Center	03/03/18-06/30/19
Mallouk, Kaitlin	Ph.D.	Assistant Professor	Experiential Engineering Education	09/01/18-06/30/19
McGuire, Kristy	Ph.D.	Assistant Dean	College of Science & Mathematics/School of Health Professions	07/01/18-08/31/19
McNamara, David	MBA	Assistant to the Vice President for Facilities Design & Construction	Facilities Administration	05/07/18-08/31/19
Messing, Robert	H.S.	Security Administrator	IRT	04/16/18-06/30/19

Milani, Katherine	M.S.	Assistant Professor (non-research)	SOM Molecular Biology	05/01/18-06/30/19
Miri, Amir	Ph.D.	Assistant Professor	Mechanical Engineering	09/01/18-06/30/19
Moore, Eli	Ph.D.	Assistant Professor	Geography & Environment	09/01/18-06/30/19
Mullens, Taylor	M.S.	Assistant Director of Aquatics	Student Life	03/19/18-06/30/19
Muller, Peter	Ph.D.	Assistant Professor	Mathematics	09/01/18-06/30/19
Nelson, Leonard	M.S.	Director	IT	04/02/18-08/31/19
Oju, Chenxi	Ph.D.	Assistant Professor	Computer Science	09/01/18-06/30/19
Omar, Ayishat	<b>Ph.D.</b>	Assistant Professor	Accounting & Finance	09/01/18-06/30/19
Oshodi, Oluyomi	M.A.	Network Administrator	IRT	03/05/18-06/30/19
Radwan, Amr	<b>Ph.D.</b>	Assistant Professor	Electrical & Computer Engineering	09/01/18/06/30/19
Smith, Marquita	Ph.D.	Assistant Professor	English	09/01/18-06/30/19
Snieckus, Darlene	A.S.	Coding Manager	SOM Patient Coding	04/23/18-08/31/19
Spielman, Stephanie	Ph.D.	Assistant Professor	Biological Sciences	09/01/18-06/30/19
Steiner, Emil	<b>Ph.D.</b>	Assistant Professor	Journalism	09/01/18-06/30/19
Stevens Goddard, Andrea	Ph.D.	Assistant Professor	Geology	09/01/18-06/30/19
Stevens Uhuru, Gail	B.A.	Event Coordinator	CMSRU Operations	03/03/18/06/30/19
Streiner, Scott	Ph.D.	Assistant Professor	Experiential Engineering Education	09/01/18-06/30/19
Vega, Sebastian	Ph.D.	Assistant Professor	Biomedical Engineering	09/01/18-06/30/19
Voegele, Kristyn	Ph.D.	Assistant Professor	Geography & Environment	09/01/18-06/30/19
Vogiatzidakis, Sophia	D.O.	Obstetrician/ Gynecologist	SOM OB/GYN Mullica Hill	08/06/18-06/30/19
Wang, Ning	<b>Ph.D.</b>	Assistant Professor	Computer Science	09/01/18-06/30/19
Young, Chelsie	Ph.D.	Assistant Professor	Psychology	09/01/18-06/30/19

#### **TENURE UPON HIRE**

Botez, Cristian		Dean	College of Science & Mathematics and the School of Health Professions	08/01/18-06/30/19
Christensen, Beth		Professor	Environmental Science	09/01/18-06/30/19
Jha, Ratneshwar		Department Head	Mechanical Engineering	07/01/18-08/31/20
Keenan, Kevin		Associate Professor	Geography, Sustainability & Planning	09/01/18-08/31/20

#### **TENURE APPOINTMENT**

Nazari, Rouzbeh			Civil & Environmental Engineering	09/01/18
Xue, Wei			Mechanical Engineering	09/01/18

#### **LECTURERS**

Allison, Leslie	Ph.D.		Writing Arts	09/01/18-06/30/20
Al-Quzwini, Mahmoud	Ph.D.		Experiential Engineering Education	09/01/18-06/30/20
Amadoro, Melanie	M.S.		Mechanical Engineering	09/01/18-06/30/20
Ardis, Jessica	M.S.		Biological Sciences	09/01/18-06/30/20



Audio, Regina	M.A.	Public Relations/Advertising	09/01/18-06/30/20
Banko, Lauren	M.A.	Political Science & Economics	09/01/18-06/30/20
Barillas, Mary	Ph.D.	Experiential Engineering Education	09/01/18-06/30/20
Barrett, Kristen	Ph.D.	Chemistry & Biochemistry	09/01/18-06/30/20
Bogush, Marina	Ph.D.	Molecular & Cellular Biosciences	09/01/18-06/30/20
Brewer, Erik	Ph.D.	Biomedical Engineering	09/01/18-06/30/20
Bucknam, Megan	M.S.	Geography & Environment	09/01/18-06/30/20
Budris, Katherine	MFA	Writing Arts	09/01/18-06/30/20
Cesare, Nicole	Ph.D.	Writing Arts	09/01/18-06/30/20
Chu, Michael	Exec M.S.	Computer Science	09/01/18-06/30/20
Cimino, Richard	Ph.D.	Experiential Engineering Education	09/01/18-06/30/20
Coughlan, Patricia	M.A.	Communication Studies	09/01/18-06/30/20
Cox, Whitney	Ph.D.	Philosophy/Religion	09/01/18-06/30/20
Cribbs, Claren	M.S.	Health & Exercise Science	09/01/18-06/30/20
Crown, Samantha	M.A.	Communication Studies	09/01/18-06/30/20
Daniels, Benjamin	M.A.	Mathematics	09/01/18-06/30/20
DeRewal, Tiffany	<b>Ph.D.</b>	Writing Arts	09/01/18-06/30/20
Dickerson, Catharine	M.S.	Mathematics	09/01/18-06/30/20
DiStefano, Ginnene	Ph.D.	Biological Sciences	09/01/18-06/30/20
Dominik, Michael	Ph.D.	Management & Entrepreneurship	09/01/18-06/30/20
Donaldson, Timothy	MFA	Writing Arts	09/01/18-06/30/20
Drelick, Alicia	Ed.D.	Interdisciplinary & Inclusive Education	09/01/18-06/30/20
Drumgoole, Jennifer	MFA	Art	09/01/18-06/30/20
Dusk, Chie	M.S.	Foreign Language & Literature	09/01/18-06/30/20
Eaton Jr., Gregory	Ph.D.	Biological Sciences	09/01/18-06/30/20
Federman, Richard	M.S.	Geography & Environment	09/01/18-06/30/20
Fera, Doreen	MFA	Writing Arts	09/01/18-06/30/20
Fernandez, Stephen	Ph.D.	Experiential Engineering Education	09/01/18-06/30/20
Gibb, Jessica	M.S.	Health & Exercise Science	09/01/18-06/30/20
Grace-Duff, Jamie	MFA	Theatre & Dance	09/01/18-06/30/20
Guess, Carol	Ph.D.	Physics & Astronomy	09/01/18-06/30/20
Hammond, Samuel	Ph.D.	Civil & Environmental Engineering	09/01/18-06/30/20
Hammond, Yvonne	Ph.D.	English	09/10/18-06/30/20
Harman, Katherine	M.S.	Communication Studies	09/01/18-06/30/20
Hoffman, Brooke	<b>Ph.D.</b>	Language, Literacy & Sociocultural Education	09/01/18-06/30/20

Iles, Janet	M.E.	Language, Literacy & Sociocultural Education	09/01/18-06/30/20
Iranmanesh, Amir	Ph.D.	Civil & Environmental Engineering	09/01/18-06/30/20
Javian, Katharine	Ph.D.	Political Science & Economics	09/01/18-06/30/20
Kazarian, Edward	Ph.D.	Philosophy/Religion	09/01/18-06/30/20
Kelly, Mary	Ph.D.	Chemistry & Biochemistry	09/01/18-06/30/20
Lafferty, Kristine	M.A.	Writing Arts	09/01/18-06/30/20
Leech, Dean	J.D.	Law/Justice Studies	09/01/18-06/30/20
Levy, Jacob	M.S.	Computer Science	09/01/18-06/30/20
Lieberman, Melissa	M.A.	STEAM Education	09/01/18-06/30/20
Manning, Jody	<b>Ph.D.</b>	History	09/01/18-06/30/20
Mansaray, Mohamed	MBA	Computer Science	09/01/18-06/30/20
Martinez, Brittany	Ph.D.	Psychology	09/01/18-06/30/20
McArthur, Michael	B.A.	Music	09/01/18-06/30/20
McGrath, William	MBA	Accounting & Finance	09/01/18-06/30/20
McKee, Patrick	M.S.	Computer Science	09/01/18-06/30/20
Meadowcroft, Thomas	Ph.D.	Chemical Engineering	09/01/18-06/30/20
Melvin, Jesse	<b>Ph.D.</b>	Political Science & Economics	09/01/18-06/30/20
Mikulski, Keri	MFA	Writing Arts	09/01/18-06/30/20
Miller, Jude	M.A.	Writing Arts	09/01/18-06/30/20
Mirra, Alessandra	Ph.D.	Foreign Languages & Literature	09/01/18-06/30/20
Mordecai, Melissa	Doctoral in Nursing Practice	Rowan Global	09/01/18-06/30/20
Mousa, Tarek	M.A.	Foreign Languages & Literature	09/01/18-06/30/20
Mucha, Neil	Ph.D.	Chemistry & Biochemistry	09/01/18-06/30/20
Muhlbaier, Michael	M.S.	Electrical & Computer Engineering	09/01/18-06/30/20
Owens, Caitlin	<b>Ph.D.</b>	Mathematics	09/01/18-06/30/20
Patterson, Patricie	MBA	Marketing & Business Information Systems	09/01/18-06/30/20
Pilarz, Matthew	Ph.D.	Chemistry & Biochemistry	09/01/18-06/30/20
Provine, Darren	M.A.	Computer Science	09/01/18-06/30/20
Rasool, Ghulam	Ph.D.	Electrical & Computer Engineering	09/01/18-06/30/20
Rezaeetazangi, Maaman	MFA	Radio/TV/Film	09/01/18-06/30/20
Riccardo, Christina	<b>Ed.D.</b>	Health & Exercise Science	09/01/18-06/30/20
Rodolico, Louis	M.A.	Public Relations/Advertising	09/01/18-06/30/20
Royek, Stephen	M.A.	Writing Arts	09/01/18-06/30/20
Russell, Jeremy	Ph.D.	Mathematics	09/01/18-06/30/20
Sacchetta, Robert	M.S.	Accounting & Finance	09/01/18-06/30/20

Sagedy, Jr., Robert	MBA		Accounting & Finance	09/01/18-06/30/20
Santos-Quinones, Lorena	<b>Ph.D.</b>		Foreign Languages & Literature	09/01/18-06/30/20
Scarpone, Phillip	MFA		Art	09/01/18-06/30/20
Schug, Seran	Ph.D.		Sociology & Anthropology	09/01/18-06/30/20
Schwartz, Jeffrey	M.S.		Law/Justice Studies	09/01/18-06/30/20
Sharifi, Nourouddin	Ph.D.		Mechanical Engineering	09/01/18-06/30/20
Sherman, Cass	Ph.D.		Mathematics	09/01/18-06/30/20
Solomon, Christina	<b>Ph.D.</b>		English	09/01/18-06/30/20
Sullivan, Nadine	Ph.D.		Sociology & Anthropology	09/01/18-06/30/20
Swan, Benjamin	Ph.D.		Psychology	09/01/18-06/30/20
Sykes-Ratliff, Johari	M.A.		Interdisciplinary & Inclusive Education	09/01/18-06/30/20
Travis, Matthew	Ph.D.		Biological Sciences	09/01/18-06/30/20
Turner, Katherine	<b>Ph.D.</b>		History	09/01/18-06/30/20
Van Hook, Andrew	M.S.		Accounting & Finance	09/01/18-06/30/20
Waters, Corey	Ph.D.		Sociology & Anthropology	09/01/18-06/30/20
Watson, Renee	MBA		Marketing & Business Information Systems	09/01/18-06/30/20
Watson-Brown, Erica	M.A.		Interdisciplinary & Inclusive Education	09/01/18-06/30/20
Witonsky, Abraham	Ph.D.		Philosophy/Religion	09/01/18-06/30/20

### **ADJUNCTS**

Boedart, Helene	M.A.		STEAM	01/16/18-06/30/18
Godbole, Malavike	DMA		Music	01/16/18-06/30/18
Sumareva, Maria	DMA		Music	01/30/18-06/30/18

### **FULL TIME TEMPORARY**

Brennan, Eric	MBA	Assistant Director of Admissions	Rowan Global	04/09/18-06/30/19
DiEnna, Robert	H.S.	Talent Network Director	Rowan Global	03/05/18-12/31/18
Elshaer, Mohamed	Ph.D.	Post-Doc Research Associate	Civil & Environmental Engineering	03/12/18-06/30/19
Kelly, Eric	B.A.	Admissions Recruiter	Rowan Global	03/03/18-06/30/19
Mousa, Tarek	M.A.	Instructor	Foreign Language & Literature	01/16/18-06/30/18
Mullens, Kathleen	B.S.	Facilities Institute Advisor	Civil & Environmental Engineering	04/09/18-06/30/19
Vengesa, Tendai	MBA	Admissions Recruiter	Rowan Global	03/12/18-06/30/19
Wolk, Jessica	B.A.	RCIE Programming Coordinator	Rohrer College of Business	03/19/18-06/30/19
Zane, Lee	Ph.D.	Visiting Professor of Entrepreneurship	Rohrer College of Business	09/01/18-6/30/19

### **COACHES**

Petitte, Phillip	B.S.	Athletics	Assistant Football Coach	02/01/18-06/30/18
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**GRADUATE ASSISTANTS**

+Alfergani, Husam	M.S.	Graduate Research Fellow	Civil Engineering	02/17/18-06/30/18
+Gillan, Margaret	B.S.	Graduate Research Fellow	Chemical Engineering	05/15/18-06/30/18
Hikmat, Khan		Graduate Research Fellow	Electrical Engineering	01/15/18-06/30/18
Taylor, Christian	B.A.	Graduate Assistant	Rohrer College of Business	01/01/8-06/30/18
Weintraut, Nicholas	M.S.	Graduate Research Assistant	College of Science & Mathematics	01/01/18-06/30/18

**CMSRU****New Hires**

Andonakakis, Angelo	D.O.	Anesthesiology	Associate Professor of Clinical Anesthesiology	05/01/18
Bullock, Anastasia	PsyD	Medicine	Assistant Professor of Medicine	05/01/18
Chaaya, Adib	M.D.	Medicine	Assistant Professor of Medicine	05/01/18
Elman, Igor	M.D.	Psychiatry	Professor and Chair of Psychiatry	05/01/18
Lanka, Himabindu	M.D.	Medicine	Instructor of Medicine	05/01/18
Nader, Kamyar	M.D.	Medicine	Instructor of Medicine	05/01/18
Ostrowicki, Renata	M.D.	Pediatrics	Instructor of Pediatrics	05/01/18
Roth, Howard	M.D.	Diagnostic Imaging	Assistant Professor of Radiology	05/01/18
Sehdev, Jasjit	M.D.	Anesthesiology	Assistant Professor of Anesthesiology	05/01/18
Vuckovic, Dejan	M.D.	Anesthesiology	Associate Professor of Clinical Anesthesiology	05/01/18

**Change in Rank**

Deng, Yingzi	M.D.	Change from Assistant Professor of Medicine Pending Board Certification to Assistant Professor of Medicine		05/01/18
Fix, Cecilia	M.D.	Change from Assistant Professor of Medicine Pending Board Certification to Assistant Professor of Medicine		05/01/18
Hagans, Iris	M.D.	Change from Assistant Professor of Medicine Pending Board Certification to Assistant Professor of Medicine		05/01/18
Kamath, Priya	M.D.	Change from Assistant Professor of Medicine Pending Board Certification to Assistant Professor of Medicine		05/01/18
Kuzin, Igor	M.D.	Change from Instructor of Surgery to Assistant Professor of Surgery		05/01/18
Salvatore, Michelle	M.D.	Change from Assistant Professor of OB/GYN to Clinical Assistant Professor of OB/GYN		05/01/18

**Adjuncts, Volunteers**

Alm, Danielle	PharmD		Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Cobb, Brooklyn	PharmD		Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Delic, Justin	PharmD		Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Earl, Grace	PharmD		Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Ghazi, Island	PharmD		Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Kalariya, Jill	M.D.		Clinical Instructor of Anesthesiology (CR)	05/01/18
Kauffman, Yardlee	PharmD		Adjunct Assistant Professor of Biomedical Sciences	05/01/18
King, Madeline	PharmD		Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Moront, Matthew	M.D.		Adjunct Associate Professor of Pediatrics	05/01/18

Owens, Nicholas	PharmD	Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Pullinger, Benjamin	PharmD	Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Rost, Jonathan M.D.	M.D.	Clinical Instructor of Anesthesiology (CR)	05/01/18
Schroeder, Nicole	PharmD	Adjunct Assistant Professor of Biomedical Sciences	05/01/18
Stryjewski, Glenn	M.D.	Adjunct Associate Professor of Pediatrics	05/01/18

### CORRECTIONS

Dedkov, Eduard	Reappointment to 3 <sup>rd</sup> and 4 <sup>th</sup> year contracts	CMSRU/Biomedical Sciences	AY 2018-2019 & AY 2019-2020
Krummenacher, Claude	Reappointment to 5 <sup>th</sup> and 6 <sup>th</sup> year contracts	Biological Sciences and Molecular & Cellular Biosciences	AY 2018-2019 & AY 2019-2020
Nabavizadeh, Ali	Reappointment to 3 <sup>rd</sup> and 4 <sup>th</sup> year contracts	CMSRU/Biomedical Sciences	AY 2018-2019 & AY 2019-2020
Pandey, Manoj	Reappointment to 3 <sup>rd</sup> and 4 <sup>th</sup> year contracts	CMSRU/Biomedical Sciences	AY 2018-2019 & AY 2019 2020

### RESIGNATIONS

Armenta, Corinne		University Housing	04/20/18
Constans, Eric		Mechanical Engineering	08/14/18
Hickman, Mark		Molecular & Cellular Biosciences	06/30/18
Rodia, James		University Advising Services	02/09/18

### RETIREMENTS

Byrd, Kimball		Management & Entrepreneurship	06/30/18
Clowney, David		Philosophy & Religion	06/30/18
Daley, Brian		Information Resources & Technology	02/28/18
Donovan, Robert		Radio/Television/Film	06/30/18
Henderson, James		Information Resources Technology	02/28/18
Kyj, Larissa		Accounting & Finance	06/30/18
Lucius, Harold		Marketing & Business Information Systems	06/30/18
O'Neal, Michelle		Nursing	06/30/18

+ grant funded

\*\* date change

^ corrected

**PhD or Ed.D.** expected graduation 2018

Recommended for Approval By:  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.27**

**APPROVAL OF SABBATICAL LEAVES**

**WHEREAS,** the Sabbatical Leave Committee has made recommendations to the President of those members of the faculty who should be accorded sabbatical leaves for 2018-2019, and

**WHEREAS,** it is the judgment of the President that the best interest of the University is served through implementation of a sabbatical leave program and application of this program to the individuals recommended, and

**WHEREAS,** the need for effective planning for both the University and faculty requires notification at this time of those faculty to be offered sabbatical leaves

**THEREFORE BE IT RESOLVED** that the following faculty members are granted sabbatical leave for the 2018-2019 academic year and the 2019 calendar year as indicated appropriately for each faculty member.

**Fall Semester 2018**

Lisa Jahn-Clough	Writing Arts
Ane Johnson	Educational Services and Leadership
Daniel Mc Farland	Marketing & Business Information Systems
Timothy Vaden	Chemistry and Biochemistry
Jia Wang	Accounting and Finance

**Spring Semester 2019**

Deb Martin	Writing Arts
Manuel Pontes	Marketing and Business Information Systems

**Academic Year, Fall 2018 – Spring 2019**

Zachary Christman	Geography, Planning, and Sustainability
Robert D’Intino	Management and Entrepreneurship
Marlena Herman	Mathematics
Xiao Hu	Physics and Astronomy
Karen Magee Sauer	Physics and Astronomy
Zena Meadowsong	English
Jonathan Olshefski	Radio, Television, and Film
Jennifer Vernengo	Chemical Engineering

(continued)

**RESOLUTION #2018.04.27 (continued)**

**Calendar Year, Spring 2019 – Fall 2019**

Lark Perez

Chemistry and Biochemistry

**SUMMARY STATEMENT/RATIONALE**

This resolution grants sabbatical leave to identified faculty members for the 2018-2019 academic year and 2019 calendar year.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/10/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.28**

**AUTHORIZING AMENDMENT OF PROJECT DEVELOPMENT AGREEMENT WITH  
THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY RELATING TO  
CERTAIN CAPITAL PROJECTS TO BE UNDERTAKEN BY ROWAN UNIVERSITY**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, the Board of Trustees of Rowan University (“Rowan”) has the authority to enter into contracts and agreements with the State or any of its political subdivision which are necessary or desirable for university purposes, N.J.S.A. 18A:64M-9(k); and

**WHEREAS,** the Gloucester County Improvement Authority (“GCIA”), which was created pursuant to the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., and endeavors through a variety of services, including financing, project management, and other project development support to provide outstanding economic development, educational and recreational opportunities to Gloucester County; and

**WHEREAS,** GCIA and Rowan previously executed a Project Development Agreement (“PDA”), dated July 14, 2014, through which GCIA agreed to undertake project development support services relating to the Rohrer College of Business and Henry M. Rowan College of Engineering projects; and

**WHEREAS,** Rowan is currently considering a variety of capital projects intended to further its four strategic pillars of access, affordability, quality, and serving as an economic engine, including, but not limited to, the development and construction of a general purpose Academic Building with flexible classroom and laboratory space; the development and construction of a building to be used for expansion of the South Jersey Technology Park; and the development and construction of the Jean and Ric Edelman Fossil Park; and

**WHEREAS,** Rowan wishes to retain flexibility in the pursuit of these projects through accessing the most affordable financing structure available and taking advantage of the capabilities and expertise of the GCIA in project development support services, and

**WHEREAS,** GCIA has indicated its willingness to assist in these endeavors by offering a continuum of support services on one or more of the above-reference projects, as well as support in other projects as may be necessary or desired by Rowan, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the potential expense authorized in a proposed amendment to the PDA, which may include management fees, financing costs, and/or separate fees for individual support services to be determined in separate agreements

(continued)



**RESOLUTION #2018.04.28 (continued)**

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the President or Senior Vice President for Finance to execute an amendment to the PDA to provide Rowan with flexibility to undertake development activities on one or more of its proposed projects with the GCIA.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the President or Senior Vice President for Finance to execute an amendment to the Project Development Agreement with Gloucester County Improvement Authority for financing and/or development support for one or more of Rowan University's proposed capital projects.

Recommended for Approval By:  
Facilities Committee (4/9/18)  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.29**

**APPROVAL OF ORIENTATION FEE FOR UNDERGRADUATE  
ORIENTATION PROGRAMS**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been granted the power to fix and determine student tuition and fee rates, and

**WHEREAS,** pursuant to Resolution #2012.09.11, the Board established an undergraduate orientation fee with the fee revenue placed in an account supporting the Office of Orientation and Student Leadership Programs’ orientation programs and services for undergraduate students, their parents, and family members, and

**WHEREAS,** as a result of the expansion of services and increasing costs associated with providing services necessary during the orientation process, costs have increased, and

**WHEREAS,** Rowan has conducted an analysis showing that current undergraduate orientation fees are less than similar colleges in the State of New Jersey

**THEREFORE BE IT RESOLVED** that the undergraduate orientation fee be set as follows:

1. No fees will be charged to EOF students, student veterans, and active duty military personnel;
2. A \$105 orientation fee will be charged for one-day orientation programs (spring term orientation in December and January and fall term transfer orientation programs held throughout the summer).
3. A \$220 fee will be charged for two-day orientation programs (freshman and transfer orientation programs held throughout the summer).
4. A \$25 per person fee will be charged for any additional parent and family members attending orientation beyond two family members included in the orientation fees listed above.
5. A \$75 orientation fee will be charged for all online orientation participants.

Fees will be collected during the orientation reservation process, with the option of deferral so that the payment due date would occur after student account refunds are disbursed, and

**BE IT FURTHER RESOLVED** that in order to ensure orientation fees cover the costs of orientation, orientation fees will be evaluated every two years and may be increased by no more than 2 per cent or the rate of inflation (whichever is less) without action of the Board of Trustees, and

(continued)

**RESOLUTION #2018.04.29 (continued)**

**BE IT FURTHER RESOLVED** that the Academic and Student Affairs Committee and Budget and Finance Committee of the Board of Trustees will be notified in advance of these incremental increases, and

**BE IT FURTHER RESOLVED** that any increase greater than the above-referenced will be considered by the full Board.

**SUMMARY STATEMENT/RATIONALE**

This resolution sets orientation fees to be collected by the Office of Orientation and Student Leadership Programs to fund comprehensive orientation programs for undergraduate students and their parents and family members. Fees are set in order to cover program expenses including student orientation leader staff, program meals, printing, supplies, equipment, speakers, entertainment, and other costs.

Recommended for Approval By:  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.30**

**APPROVAL OF TUITION AND FEE RATES FOR GRADUATE AND PROFESSIONAL DEGREE PROGRAMS  
2018-2019**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to set tuition and fees for students, N.J.S.A. 18A:64M-9(o), and

**WHEREAS,** the University has established four strategic pillars which include affordability and accessibility for students, and

**WHEREAS,** the Fiscal Year 2019 budget recommended by the University administration includes revenues derived from student charges, including student tuition and fees, and

**WHEREAS,** prior to implementation of any tuition changes, Rowan University is required to hold a hearing with the Board of Trustees, and

**WHEREAS,** such a hearing was held on April 25, 2018

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees approves the following tuition and fee rates effective Fall Semester 2018.\*

<u>Student Level</u>	<u>Current Rate NJ Resident</u>	<u>Current Rate Non-Resident</u>	<u>Proposed Rate NJ Resident</u>	<u>Proposed Rate Non-Resident</u>
<b><u>GSBS TUITION CHARGES</u></b>				
Full time PhD Tuition (10 credits) annual	\$7,964	\$11,535	\$7,964	\$11,535
PhD Thesis Phase per semester	\$200	\$200	\$200	\$200
All non-matric per credit	\$791	\$993	\$811	\$1,018
Master’s Thesis Continuation per semester	\$200	\$200	\$200	\$200
Full time Master’s tuition per credit	\$791	\$993	\$811	\$1,018
<b><u>GSBS FEE CHARGES</u></b>				
General Service Fee per semester	\$225	\$225	\$225	\$225
GBSA (Grad. Biomed Stu. Assoc.) per semester	\$ 15	\$ 15	\$ 15	\$ 15
Technology Fee	\$ 65	\$ 65	\$ 65	\$ 65
Clinically Integrated Human Anatomy Course Fee	\$332	\$332	N/A	N/A
Clinically Integrated Human Anatomy Fee (per module)	\$ 83	\$ 83	N/A	N/A
Medical Physiology Course Fee	\$ 33	\$ 33	N/A	N/A
<b><u>SOM TUITION CHARGES</u></b>	<b>\$39,156</b>	<b>\$62,823</b>	<b>\$40,135</b>	<b>\$64,393</b>
<b><u>SOM FEE CHARGES</u></b>				
General Service Fee annual	\$660	\$660	\$660	\$660
Technology Fee annual continuing students only	\$300	\$300	\$300	\$300
Technology Fee annual 1 <sup>st</sup> year only	\$329	\$329	\$332	\$332
Computer Fee annual 1 <sup>st</sup> year only	\$1,145	\$1,145	\$1,145	\$1,145
Board Prep Fee 2 <sup>nd</sup> & 3 <sup>rd</sup> year students annual	\$1,059	\$1,059	N/A	N/A
COMSAE 2 <sup>nd</sup> & 4 <sup>th</sup> year students annual	N/A	N/A	\$60	\$60
Question Banks 2 <sup>nd</sup> & 3 <sup>rd</sup> year students annual	N/A	N/A	\$600	\$600

(continued)

**RESOLUTION #2018.04.30 (continued)**

<u>Student Level</u>	<u>Current Tuition Rate</u> <u>Academic Year</u>	<u>Current Fee Rate</u> <u>Academic Year</u>	<u>Proposed</u> <u>Tuition Rate</u> <u>Academic Year</u>	<u>Proposed</u> <u>Fee Rate</u> <u>Academic Year</u>
Graduate/Doctoral				
In-State	\$686.00	\$154.65	\$700.00	\$157.90
Out-of-State	\$686.00	\$154.65	\$700.00	\$157.90
Graduate - MBA				
In-State	\$737.00	\$154.65	\$751.00	\$157.90
Out-of-State	\$737.00	\$154.65	\$751.00	\$157.90
CMSRU				
In-State	\$38,155.00	\$1,850.00	\$39,300.00	\$2,290.00
Out-of-State	\$60,552.00	\$1,850.00	\$62,369.00	\$2,290.00

\*Charges for students in the Division of Global Learning & Partnerships extension program will be set by the Vice President, following consultation with, and upon approval by, the President and Senior Vice President for Finance and Chief Financial Officer.

**SUMMARY STATEMENT/RATIONALE**

This resolution provides for the approval of tuition and fee rates for professional and graduate students at the University's School of Osteopathic Medicine (RowanSOM) and Graduate School of Biomedical Sciences (GSBS). The new tuition rates represent an average increase of 2.5% over the current rates. It also provides for the approval of a tuition increase for traditional graduate students of 2.04%, MBA students of 1.90%, CMSRU students of 3.00% and a fee increase for traditional graduate and MBA students of 2.10%. This resolution also authorizes the Vice President of the Division of Global Learning & Partnerships, in consultation with and approval of the President and Senior Vice President for Finance and Chief Financial Officer, to establish tuition and fees for extension courses.

Recommended for Approval By:  
Budget & Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.31**

**APPROVAL OF MEAL PLAN RATES  
2018-2019**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to set fees for student room and board, N.J.S.A. 18A:64M-9(o), and

**WHEREAS,** University Food Services is a self-supporting program from a financial perspective, and

**WHEREAS,** the funds necessary to pay operating and debt expenses relating to food services are derived from the revenues available to the food service, including meal plan charges, and

**WHEREAS,** these charges must be adjusted to achieve Rowan’s goals of ensuring quality without sacrificing affordability

**THEREFORE BE IT RESOLVED** that the following meal plan rates will be effective for the Academic Year 2018-2019:

<u>Current Rates</u>		<u>New Rates</u>	
60 Meal Plan \$1,000 with \$150 dining/year & \$200 debit/year (‘Rowan Bucks) (Any 60 meals during the semester)	\$1,350	60 Meal Plan \$1,020 with \$150 dining/year & \$200.00 debit/year (‘Rowan Bucks) (Any 60 meals during the semester)	\$1,370
30 Meal Plan - \$500 with \$150 dining/year & \$200 debit/year (‘Rowan Bucks) (Any 30 meals during the semester)	\$ 850	30 Meal Plan \$510 with \$150 dining/year & \$200 debit/year (‘Rowan Bucks) (Any 30 Meals during the semester)	\$ 860
14 Meal Plan - \$3,530 with \$200 dining/year & \$400 debit/year (‘Rowan Bucks) (Any 14 meals Monday thru Sunday)	\$4,130	14 Meal Plan \$3,610 with \$200 dining/year & \$400 debit/year (‘Rowan Bucks) (Any 14 Meals Monday thru Sunday)	\$4,210
10 Meal Plan-\$3,090 with \$200 dining/year & \$400 debit/year (‘Rowan Bucks) (Any 10 meals Monday thru Sunday)	\$3,690	10 Meal Plan \$3,160 with \$200 dining/year & \$400 debit/year (‘Rowan Bucks) (Any 10 meals Monday thru Sunday)	\$3,760
7 Meal Plan - \$2,330 with \$200 dining/year & \$400 debit/year (‘Rowan Bucks) (Any 7 meals Monday thru Sunday)	\$2,930	7 Meal Plan \$2,380 with \$200 dining/year & \$400 debit/year (‘Rowan Bucks) (Any 7 meals Monday thru Sunday)	\$2,980
Unlimited Meal Plan (All Access Plan) - \$4,000 with \$200 dining/year & \$200 debit/year (‘Rowan Bucks) – (Unlimited entry and meals in the Market Place plus one meal per period in the Food Court Monday thru Sunday)	\$4,400	Unlimited Meal Plan (All Access Plan) - \$4,080 with \$200 dining/year & \$200 debit/year (‘Rowan Bucks) – (Unlimited entry and meals in the Market Place plus one meal per period in the Food Court Monday thru Sunday)	\$4,480

(continued)

**RESOLUTION #2018.04.31 (continued)**

**AND BE IT FURTHER RESOLVED** that all Freshman residence hall students must purchase either the All-Access, or the 14 meal plan in their first semester, and All-Access, 14, 10, or 7 meal plan thereafter, while all other residence hall students must purchase either an All-Access, 14, 10 or 7 meal plan.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves new meal plan rates representing an average increase of 1.67% over the current rates.

Recommended for Approval By:  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.32**

**DELEGATION OF AUTHORIZATION FOR ROWAN UNIVERSITY TO ENTER INTO  
A LEASE AGREEMENT FOR MEDICAL PROFESSIONAL OFFICES FOR THE  
CLINICAL PRACTICE OF OBSTETRIC AND GYNECOLOGY (OBGYN) MEDICINE**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, the Board of Trustees of Rowan University (“Rowan”) has the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A. 18A:64M-9(q); and

**WHEREAS**, Ewan 77, LLC (“Landlord”) has delivered written notice terminating the lease with Rowan University School of Osteopathic Medicine (“RowanSOM”) – Department of OBGYN (“Tenant”) for premises designated as Suite B at 412 Ewan Road, Mullica Hill, NJ 08062, consisting of approximately 2,126 square feet of medical professional offices for the clinical practice of OBGYN Medicine (the “Premises”); and

**WHEREAS**, the Lease Agreement and Amendments shall expire by its terms on June 30, 2018; and

**WHEREAS**, as a result of clinical activity analysis, based upon the ideal location of the current Premises, projected levels of clinical activity, and projected levels of patient satisfaction, Rowan University is seeking to continue to practice in the vicinity of this area; and

**WHEREAS**, Rowan University has deemed it advisable and in the best interest of Rowan University to seek a new Lease Agreement to continue to support RowanSOM’s need for medical offices in the vicinity of the current OBGYN Office; and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the potential expense authorized herein; and

**WHEREAS**, Rowan University, through its Divisions of Facilities and Finance, is currently evaluating other options for the location of the practice and must have the flexibility to negotiate a new lease to ensure continuity of the practice despite the current lease termination date

**THEREFORE BE IT RESOLVED** that the Board of Trustees delegates to the Senior Vice Presidents of Facilities and Finance the authority to negotiate the terms of a lease for medical office space providing that the lease is based on fair market value, compliant with applicable state and federal law, a term not to exceed 5 years, and meets the needs of the clinical practice, and

(continued)



**RESOLUTION #2018.04.32 (continued)**

**BE IT FURTHER RESOLVED** that the terms of such leases shall be reported to the Board of Trustees through the Budget and Finance and Facilities Committees.

**SUMMARY STATEMENT/RATIONALE**

This resolution delegates authority to the Senior Vice Presidents of Facilities and Finance to negotiate a lease for space for clinical space for the OBGYN practice of Rowan University School of Osteopathic Medicine.

Recommended for Approval By:  
Facilities Committee (4/9/18)  
Budget and Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.33**

**AUTHORIZATION OF LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY  
AND LIONS GATE FOR MEDICAL PROFESSIONAL OFFICES LOCATED IN  
VOORHEES, NEW JERSEY FOR THE CLINICAL PRACTICE OF  
GERIATRIC MEDICINE**

- WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A. 18A:64M-9(q); and
- WHEREAS**, Lions Gate (“Lessor”) and Rowan University (“Lessee”), on behalf of Rowan University School of Osteopathic Medicine – New Jersey Institute for Successful Aging (“RowanSOM-NJISA”), entered into a Lease Agreement dated July 1, 2014, for premises located 1110 Laurel Oak Road, Voorhees, New Jersey 08043, consisting of approximately 750 square feet of medical professional offices for the clinical practice of Geriatric Medicine (the “Premises”); and
- WHEREAS**, the Lease Agreement expired by its terms on June 30, 2017 and is currently in holdover status; and
- WHEREAS**, as a result of clinical activity analysis, based upon the ideal location of the Premises and projected levels of patient satisfaction, Rowan University, on behalf of RowanSOM-NJISA, is seeking to enter into a new Lease Agreement with Lions Gate for medical professional offices currently leased at the Premises, to continue to provide accessible geriatric treatment and support to geriatric patients with limited mobility; and
- WHEREAS**, negotiations are currently underway to enter into a new Lease Agreement for up to a three (3) year term, at a total cost not to exceed \$47,250, beginning on or about May 1, 2018; and
- WHEREAS**, more specifically, for each year of the Lease Agreement, Rowan University, on behalf of RowanSOM-NJISA, shall pay rent to Lions Gate at a rate not to exceed \$21.00 per square foot, or an annual amount not to exceed \$15,750; and
- WHEREAS**, Rowan University, on behalf of RowanSOM-NJISA, has deemed it advisable and in the best interests of RowanSOM-NJISA to enter into this Lease Agreement to support RowanSOM-NJISA’s need for medical professional offices at the Premises, for the clinical practice of Geriatric Medicine; and
- WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein
- (continued)

**RESOLUTION #2018.04.33 (continued)**

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the negotiation and execution of a Lease Agreement between Rowan University, on behalf of RowanSOM-NJISA, and Lions Gate, for medical professional offices located at 1110 Laurel Oak Road, Voorhees, New Jersey, to provide accessible geriatric treatment and support to geriatric patients with limited mobility, pursuant to acceptable terms within the financial parameters set forth above.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the negotiation and execution of a Lease Agreement, according to which Rowan University, on behalf of Rowan University School of Osteopathic Medicine – New Jersey Institute for Successful Aging, shall lease 750 square feet at 1110 Laurel Oak Road, Voorhees, New Jersey from Lions Gate, for up to a three (3) year term, commencing May 1, 2018, for use of the Premises as medical professional offices for the clinical practice of Geriatric Medicine.

Recommended for Approval By:  
Facilities Committee (4/9/18)  
Budget & Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.34**

**AUTHORIZATION OF EXTENSION OF LEASE AGREEMENT BETWEEN  
ROWAN UNIVERSITY AND 570 EGG HARBOR ROAD, LLC FOR MEDICAL  
PROFESSIONAL OFFICES LOCATED IN WASHINGTON TOWNSHIP,  
NEW JERSEY FOR THE CLINICAL PRACTICE OF FAMILY MEDICINE**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been granted the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A. 18A:64M-9(q); and

**WHEREAS,** 570 Egg Harbor Road, LLC (“Landlord”) and Rowan University School of Osteopathic Medicine (“RowanSOM”) Department of Family Medicine (“Tenant”) entered into a Lease Agreement dated April 30, 2014, as amended by First Amendment on May 1, 2015, for premises designated as Building “C” of the Harbor Pavilions Condominiums located on Egg Harbor Road, Washington Township, Gloucester County, New Jersey, Suite C-2, consisting of approximately 8,100 square feet of medical professional offices for the clinical practice of Family Medicine (the “Premises”); and

**WHEREAS,** the Lease Agreement shall expire by its terms on June 30, 2019; and

**WHEREAS,** as a result of clinical activity analysis, taking into consideration the ideal location of the Premises and projected levels of continued patient satisfaction, Rowan University is seeking to extend the term of the Lease Agreement by sixty (60) months, through a Second Amendment to the Lease, from July 1, 2019 through June 30, 2024, inclusive of approximately \$150,000 in improvements at the Landlord’s expense, and an immediate rent reduction from \$23.75 per square foot to \$20.50 per square foot upon execution of the Second Amendment, with annual 1% rent escalations to be applicable July 1 of each year; and

**WHEREAS,** the new rental rate shall reset to \$13,837 per month, on or about May 1, 2018 with combined rent, utilities, and other associated and agreed-upon charges not to exceed \$1,895,432.00 (inclusive of anticipated CAM charges of \$435,000.00 and anticipated utilities expenses of \$239,000.00, for the duration of the sixty (60) month extension period); and

**WHEREAS,** Rowan University has deemed it advisable and in its best interests to extend the Lease Agreement to continue to support RowanSOM’s need for medical offices at the Premises; and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

(continued)

**RESOLUTION #2018.04.34 (continued)**

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the extension of the Lease Agreement between Rowan University and 570 Egg Harbor Road, LLC, to support the activities of RowanSOM's Department of Family Medicine, pursuant to acceptable terms within the financial parameters set forth above.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the sixty (60) month extension of a Lease Agreement currently in effect between Rowan University School of Osteopathic Medicine – Department of Family Medicine and 570 Egg Harbor Road, LLC, from July 1, 2019 through June 30, 2024, consisting of approximately 8,100 square feet of medical professional offices for the clinical practice of Family Medicine, with rent payable at the rate of \$13,837.00 per month, with combined rent, utilities, and other associated and agreed-upon charges not to exceed \$1,895,432.00 (inclusive of anticipated CAM charges of \$435,000.00 and anticipated utilities expenses of \$239,000.00, for the duration of the sixty (60) month extension period).

Recommended for Approval By:  
Facilities Committee (4/9/18)  
Budget & Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.35**

**AUTHORIZATION OF AMENDMENT TO  
GROUND LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY AND  
SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY, INC.**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the lease or use of property as may be necessary or desirable for university purposes, and

**WHEREAS,** the South Jersey Technology Park at Rowan University, Inc. (“SJTP”), a nonprofit auxiliary corporation organized under the State College Auxiliary Organizations Act, performs certain functions or operations of Rowan University in support of the mission of the University while maintaining an identity distinct from the University, and

**WHEREAS,** the University is the owner of an approximate three (3) acre parcel of land adjacent to Lot 9 currently leased by the SJTP (“parcel”), and

**WHEREAS,** whereas the SJTP desires to lease this additional parcel of land from the University for further development of the SJTP in fulfillment of its mission

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the Senior Vice Presidents for Finance and Facilities to negotiate and execute an Amendment to the Land Lease Agreement between the University and SJTP executed on February 14, 2008, and

**BE IT FURTHER RESOLVED** that the amendment shall incorporate the additional parcel, with all other terms and conditions remaining the same.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to the Land Lease Agreement between Rowan University and South Jersey Technology Park at Rowan University, Inc. executed on February 14, 2008 for Block 261, Lot 9 to incorporate an additional approximate three (3) acres to the leased parcel.

Recommended for Approval By:  
Facilities Committee (4/9/18)  
Budget & Finance Committee (4/9/18)  
Executive Committee (4/19/18)

**RESOLUTION #2018.04.36**

**BOARD COMMENDATION**

**WHEREAS,** Rbrey Singleton holds the distinction of serving as a student member of the Rowan University Board of Trustees, and

**WHEREAS,** he has represented the student body of this University in an exemplary manner during his term of office, and

**WHEREAS,** during his tenure as the student voting member, he has fulfilled his obligations as a dedicated, enlightened and enthusiastic young man who has gained the respect of the University community, as well as the admiration of his colleagues on the Board.

**THEREFORE BE IT RESOLVED** and reflected in the minutes, that we acknowledge with deep appreciation Mr. Singleton's dedicated efforts on behalf of Rowan University and congratulate him while wishing him continued success and personal fulfillment in all future endeavors.

**SUMMARY STATEMENT/RATIONALE**

This resolution is a board commendation for the outgoing Student Trustee, Rbrey Singleton.

Recommended for Approval By:  
Executive Committee (4/19/18)

4/25/18