

**ROWAN UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**

January 6, 2016

**AGENDA**

**SCHEDULE**

3:00 p.m.

**CLOSED AND PUBLIC SESSIONS**

**CLOSED SESSION**

Personnel, Real Estate, and Litigation Matters

Room 221  
Chamberlain Student Center

**PUBLIC SESSION**

4:00 p.m.

Eynon Ballroom  
Chamberlain Student Center

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

**ACTION ITEM**

**2016.01.01 AMENDMENT OF BOARD OF TRUSTEES CALENDAR**

*Summary Statement: This resolution amends the Board of Trustees meeting calendar to permit the temporary postponement of the originally scheduled December 16, 2015 meeting to its new date of January 6, 2016. The remainder of the calendar shall be unchanged.*

**APPROVAL OF MINUTES FOR SEPTEMBER 16, 2015 AND OCTOBER 29, 2015**

**PRESIDENT'S REPORT**

**PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS**

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

## ACTION ITEMS FOR CONSENT AGENDA

**2016.01.02** APPROVAL TO RENAME THE SCHOOL OF BIOMEDICAL SCIENCE AND HEALTH PROFESSIONS AND RELOCATE THE DEPARTMENTS OF BIOMEDICAL & TRANSLATIONAL SCIENCES AND NURSING

*Summary Statement: Relocating the Departments of Nursing and Biomedical & Translational Sciences and renaming the School of Biomedical Science & Health Professions as the School of Health Professions better supports the academic missions of the respective programs. This resolution authorizes the President to proceed with the renaming of the School and relocation of the Departments, to take effect immediately upon Board approval.*

**2016.01.03** APPROVAL TO CREATE THE SCHOOL OF EARTH AND ENVIRONMENT, DEPARTMENT OF GEOLOGY, AND DEPARTMENT OF ENVIRONMENTAL SCIENCE

*Summary Statement: This new school and its associated departments with all academic rights and responsibilities of an academic unit at Rowan University will offer programs in geology and environmental science. This resolution authorizes the President to proceed with the creation of a new school named the School of Earth and Environment with two departments, the Department of Geology and the Department of Environmental Science, to take effect immediately upon Board approval.*

**2016.01.04** REAPPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS

*Summary Statement: This resolution authorizes the reappointment of the individuals noted to the South Jersey Technology Park at Rowan University Board of Directors.*

**2016.01.05** AUTHORIZATION TO DELEGATE SUBMISSION AUTHORITY FOR ADMINISTRATIVE CHANGES OR UPDATES TO STATUS OF ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE'S CLINICAL PRACTICES IN MEDICARE PROGRAM

*Summary Statement: This resolution authorizes the delegation of limited authority for submission of administrative changes and updates to the status of RowanSOM's clinical practices in the Medicare program to the RowanSOM Director of Managed Care and Contracting.*

**2016.01.06** APPROVAL OF STATE OPERATING APPROPRIATION REQUEST FOR FY17

*Summary Statement: This resolution is for Rowan's FY 2017 appropriation request from the State. The FY 2017 targeted Base Appropriation of \$85,383,000 is provided by the State, and is the same as FY 2016. In addition, we are requesting State support for expansion of enrollments at RowanSOM; increased operating costs, both salary and non-salary, associated with new construction of the Engineering, Business, and Camden Bank buildings; support for the newly created Center for Research and Education in Advanced Transportation Engineering Systems; and support for the New Jersey Institute of Successful Aging (NJISA) at RowanSOM.*

**2016.01.07 APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PRINTING SERVICES**

*Summary Statement: This resolution approves entering into a contract with Lane Press, Inc. of Burlington, Vermont to provide printing services for the Fall and Spring FY16 issues of Rowan Magazine in an amount not to exceed \$200,000.*

**2016.01.08 APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR MEDICAL SCHOOL ROTATION AND CURRICULUM SOFTWARE**

*Summary Statement: This resolution approves a software purchase from One45 of Vancouver, British Columbia in an amount not to exceed \$115,000 to track medical student rotations and curricula and to provide evaluation forms corresponding to these rotations and curricula for FY16, with the possibility of two one-year renewals.*

**2016.01.09 APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2016**

*Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the fiscal year 2016 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements.*

**2016.01.10 APPROVAL OF TOTAL PROJECT BUDGET FOR THE PURCHASE AND INSTALLATION OF TWO 3.5 TON HEAT PUMPS FOR THE MEN'S AND WOMEN'S LOCKER ROOMS IN THE RECREATION CENTER**

*Summary Statement: This resolution approves the total project budget for the purchase and installation of two (2) 3.5 ton heat pumps for the recreation center men's and women's locker rooms. This capital project also includes the installation of new ductwork and electrical feeders.*

**2016.01.11 APPROVAL OF TOTAL PROJECT BUDGET FOR THE DESIGN PHASE OF THE FOSSIL QUARRY**

*Summary Statement: This resolution approves the total project budget for the Pre-Design Phase of the Fossil Quarry project.*

**2016.01.12 APPROVAL OF ORIENTATION FEE FOR UNDERGRADUATE ORIENTATION PROGRAMS**

*Summary Statement: This resolution sets orientation fees to be collected by the Office of Orientation and Student Leadership Programs to fund comprehensive orientation programs for undergraduate students and their parents and family members. Fees are set in order to cover program expenses including student orientation leader staff, program meals, printing, supplies, equipment, speakers, entertainment, and other costs.*

**2016.01.13 AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL LEGAL SERVICES**

*Summary Statement: This contract is with the Treasurer, State of New Jersey to cover legal services provided by the Office of the Attorney General.*

- 2016.01.14** AMEND WAIVER FOR PROCUREMENT OF LIBRARY MATERIALS  
*Summary Statement: This resolution corrects Resolution 2015.06.10 to allow a subscription for the British Medical Journal in the amount of \$140,000 instead of \$40,000 for FY16.*
- 2016.01.15** AMEND CONTRACT FOR PROFESSIONAL CONSULTING SERVICES RELATING TO AUDIT FUNCTIONS  
*Summary Statement: This resolution approves the renewal of a professional consulting services contract with Protiviti, Inc. for consulting services connected with information technology auditing and other internal auditing services in an amount not to exceed \$280,000 in an effort to further continuous quality improvement.*
- 2016.01.16** AUTHORIZING CONTRACT FOR SERVICES OF GOVERNMENTAL AFFAIRS AGENT  
*Summary Statement: This resolution authorizes a contract between Rowan University and Gibbons, P.C., an experienced government relations firm with expertise at the state & federal levels for the period November 1, 2015 through June 30, 2016, with an option to extend through October 31, 2016. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.*

#### ACTION ITEMS

- 2016.01.17** PERSONNEL ACTIONS  
*Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.*
- 2016.01.18** REAPPOINTMENT OF FACULTY TO SIXTH YEAR CONTRACTS CARRYING TENURE  
*Summary Statement: This resolution seeks approval for the reappointment of faculty to sixth year contracts carrying tenure.*
- 2016.01.19** REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD  
*Summary Statement: This resolution seeks approval for the reappointment of professional staff beyond the probationary period.*
- 2016.01.20** REAPPOINTMENT OF PROFESSIONAL STAFF TO THIRD, FOURTH AND FIFTH YEAR CONTRACTS  
*Summary Statement: This resolution seeks approval for the reappointment of professional staff to third, fourth and fifth year contracts.*
- 2016.01.21** REAPPOINTMENT OF FACULTY TO THIRD, FOURTH AND FIFTH YEAR CONTRACTS  
*Summary Statement: This resolution seeks approval for the reappointment of faculty to third, fourth and fifth year contracts.*

**2016.01.22 AUTHORIZATION OF ROWAN UNIVERSITY'S ACCEPTANCE OF DESIGNATION AS REDEVELOPER FOR MANTUA TOWNSHIP**

*Summary Statement: This resolution authorizes the University to consent to the Mantua Township Redevelopment Plan and to take any and all necessary action to facilitate the University's acceptance of the designation of Redeveloper.*

**2016.01.23 AMEND APPROVAL OF PURCHASES OF REAL PROPERTY**

*Summary Statement: This resolution amends Resolution 2015.09.35 authorizing the negotiation and execution of a series of agreements of sale for the purchases of certain properties located in the Borough of Glassboro and Township of Harrison. This resolution also authorizes the execution of any necessary documents associated with the transactions and the payment of sums associated with the transactions not to exceed the funds available to Rowan at the time of the sale.*

**2016.01.24 ESTABLISHMENT OF A WEST CAMPUS PREDEVELOPMENT FUND**

*Summary Statement: This resolution authorizes the establishment of a Predevelopment Fund to finance activities critical to the development of the West Campus.*

**2016.01.25 APPROVAL OF FACILITIES RENOVATION, RENEWAL AND EXPANSION IN ACCORDANCE WITH THE HIGHER EDUCATION CAPITAL IMPROVEMENT FUND ACT AND AUTHORIZATION TO SEEK REIMBURSEMENT FOR PROJECT COSTS FROM BOND PROCEEDS**

*Summary Statement: This resolution authorizes the submission of one or more applications for grant funding under the Higher Education Capital Improvement Fund Act and all actions necessary to support those applications. The Resolution also commits the University to using any grants received under the Act for qualifying Projects as well as commits the University to the maintenance of any improvements funded by received grants. Further, this Resolution commits the University to funding its contribution to the debt service required by the Act. Finally, this Resolution authorizes the University to seek reimbursement from the bonds for any costs advanced for the project.*

**2016.01.26 AUTHORIZATION OF TERM SHEET WITH NEXUS PROPERTIES FOR THE DEVELOPMENT OF AFFILIATED HOUSING**

*Summary Statement: This resolution approves the terms of the Term Sheet with Nexus Properties of Lawrenceville, New Jersey, for the development of affiliated housing.*

**2016.01.27** ~~AUTHORIZATION TO NEGOTIATE AND EXECUTE A LETTER OF INTENT WITH INSPIRA HEALTH NETWORK~~  
**Tabled**

~~*Summary Statement: This resolution provides the President and/or the Chief Financial Officer with the authority to negotiate and execute a LOI for a proposed sale of University-owned land in Harrison Township to Inspira Health Network of New Jersey. Inspira intends to use the land for the location of a hospital which will afford collaboration opportunities between Rowan and Inspira in the area of research, internships, and Graduate Medical Education. This resolution also authorizes the President and/or Chief Financial Officer to execute an Agreement of Sale with Inspira and authorizes Rowan to take any necessary actions to prepare the land for sale, including filing applications with Harrison Township.*~~

**2016.01.28** AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH MANTUA TOWNSHIP FOR THE OPERATION AND MAINTENANCE OF THE ROWAN FOSSIL QUARRY

*Summary Statement: This resolution approves the negotiation and execution of a shared services agreement with Mantua Township for the development and maintenance of the Rowan Fossil Quarry as an educational and economic development opportunity.*

**2016.01.29** APPROVAL OF TOTAL PROJECT BUDGET FOR THE INITIAL DESIGN AND PLANNING FOR NEW PARKING FACILITIES ADJACENT TO ELLIS STREET

*Summary Statement: This resolution approves the initial design and planning budget for the construction of the Ellis Street parking lot in accordance with University needs, including student safety, fiscal accountability, and efficient traffic flow in and near the Glassboro campus. Such initial project design will include the commissioning of environmental studies and surveys, and design of paving, fencing, lighting, striping & blocks, traffic control devices, storm water management control, driveways and signage.*

**2016.01.30** A RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY APPROVING AND AUTHORIZING THE REFUNDING OF CERTAIN BONDS ISSUED BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY ON BEHALF OF ROWAN UNIVERSITY AND APPROVING AND AUTHORIZING THE REFUNDING THROUGH THE ISSUANCE BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY OF ONE OR MORE SERIES OF TAX-EXEMPT OR TAXABLE REVENUE BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF ONE OR MORE LEASE AND AGREEMENTS AND ALL OTHER NECESSARY DOCUMENTS IN CONNECTION WITH SAID REFUNDING; MAKING CERTAIN DETERMINATIONS AND APPROVALS WITH RESPECT TO THE BONDS TO BE ISSUED BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY, INCLUDING THE APPOINTMENT OF CERTAIN PROFESSIONALS; AND AUTHORIZING OFFICERS OF ROWAN UNIVERSITY TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE ISSUANCE BY THE NEW

JERSEY EDUCATIONAL FACILITIES AUTHORITY OF ITS REVENUE BONDS, ROWAN UNIVERSITY ISSUE

*Summary Statement: This resolution approves the refinancing of certain bonds issued by the New Jersey Educational Facilities Authority through the issuance of tax exempt or taxable revenue bonds and authorizes all necessary action by the University to consummate the transactions, including the execution of agreements, retention of professionals, and other necessary action.*

**2016.01.31** AUTHORIZATION TO ENTER INTO A TRANSITIONAL SERVICES AGREEMENT WITH MANTUA TOWNSHIP FOR THE OPERATION AND MAINTENANCE OF THE ROWAN FOSSIL QUARRY

*Summary Statement: This resolution approves the negotiation and execution of a Transitional Services agreement with Inversand Company or such other individuals and/or entities as may be necessary for the maintenance of the Rowan Fossil Quarry.*

**2016.01.32** BOARD COMMENDATION

*Summary Statement: This resolution is a board commendation for outgoing Trustee Helene Reed.*

**2016.01.33** BOARD COMMENDATION

*Summary Statement: This resolution is a board commendation for outgoing Trustee Jim Kehoe.*

REPORT ON THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY –  
PAUL KATZ

REPORT ON THE ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE –  
TOM CAVALIERI

REPORT ON THE ROHRER COLLEGE OF BUSINESS – SUSAN LEHRMAN

REPORT FROM CHAIR OF THE SOUTH JERSEY TECHNOLOGY PARK BOARD –  
LISA MORINA

REPORT FROM CHAIR OF FOUNDATION BOARD – JOSEPH BOTTAZZI

REPORT FROM STUDENT TRUSTEE – KUNAL PATEL

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

**RESOLUTION #2016.01.01**

**AMENDMENT OF BOARD OF TRUSTEES CALENDAR**

**WHEREAS,** the "Open Public Meetings Act" (Chapter 231, P.L. 1975) requires that "within seven days following an annual organization or reorganization meeting of a public body, every public body shall post and maintain a schedule of regular meetings of the public body to be held during the succeeding year" (N.J.S.A. 10:4-18), and

**WHEREAS,** pursuant to Resolution 2015.09.01, the Rowan University Board of Trustees established its Meeting Calendar for 2015 through 2016 in compliance with applicable law, and

**WHEREAS,** the Rowan Board of Trustees, as a result of unforeseen circumstances, temporarily postponed its originally scheduled meeting on December 16, 2015, and

**WHEREAS,** the Board has formally notified the public of the new date for this meeting and adhered to all requirements for publication of the postponement as well as the new date

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University does hereby amend its original Calendar and approve the temporary postponement of its December 16, 2015 Board meeting date until January 6, 2016, and

**BE IT FURTHER RESOLVED,** that the remaining Board meetings shall be scheduled as set forth in Resolution 2015.09.01.

**SUMMARY STATEMENT/RATIONALE**

This resolution amends the Board of Trustees meeting calendar to permit the temporary postponement of the originally scheduled December 16, 2015 meeting to its new date of January 6, 2016. The remainder of the calendar shall be unchanged.



**RESOLUTION #2016.01.02**

**APPROVAL TO RENAME THE SCHOOL OF BIOMEDICAL SCIENCE  
AND HEALTH PROFESSIONS AND RELOCATE THE DEPARTMENTS  
OF BIOMEDICAL AND TRANSLATIONAL SCIENCES AND NURSING**

**WHEREAS**, the University is committed to the highest quality of academic programs and the necessary administrative structure to support such programs, and

**WHEREAS**, the current configuration of the School of Biomedical Science & Health Professions has two departments, Biomedical & Translational Sciences and Health & Exercise Science, and

**WHEREAS**, by renaming the School of Biomedical Science & Health Professions as the School of Health Professions and moving the Department of Nursing to this School, we create a more synergistic School with a common mission, and

**WHEREAS**, having these programs within a separate entity distinguished by a School will help Rowan develop and grow health professions and nursing programs with the appropriate framework, and

**WHEREAS**, moving the Department of Biomedical & Translational Sciences to the College of Science & Mathematics more effectively supports its academic mission, and

**WHEREAS**, renaming the School of Biomedical Science & Health Professions as the School of Health Professions, moving the Department of Nursing from the College of Science & Mathematics to the School of Health Professions, and moving the Department of Biomedical & Translational Sciences to the College of Science & Mathematics has been approved by the University Senate, the Dean of the College of Science and Mathematics, the Provost, and the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the School of Biomedical Science & Health Professions be renamed as the School of Health Professions and the Departments of Biomedical & Translational Sciences and Nursing be relocated as described above, to take effect immediately upon Board approval.

(continued)

**RESOLUTION #2016.01.02 (continued)**

**SUMMARY STATEMENT/RATIONALE**

Relocating the Departments of Nursing and Biomedical & Translational Sciences and renaming the School of School of Biomedical Science & Health Professions as the School of Health Professions better supports the academic missions of the respective programs. This resolution authorizes the President to proceed with the renaming of the School and relocation of the Departments, to take effect immediately upon Board approval.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (12/1/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.03**

**APPROVAL TO CREATE THE SCHOOL OF EARTH AND ENVIRONMENT,  
DEPARTMENT OF GEOLOGY AND  
DEPARTMENT OF ENVIRONMENTAL SCIENCE**

**WHEREAS,** the University is committed to the highest quality of academic programs and the necessary administrative structure to support such programs, and

**WHEREAS,** with the expansion of Rowan University's STEM research and educational enterprises, the fields of geology and environmental science will be integral, and

**WHEREAS,** the geosciences offer critical insights into some of most dramatic global challenges, including environmental sustainability, energy, and climate change, and

**WHEREAS,** the geosciences have a strong national and international appeal because of the high profile of these topics, and

**WHEREAS,** the demand for graduates is high for consulting, industry, government and foundation positions, and

**WHEREAS,** the creation of the School of Earth and Environment, Department of Geology and Department of Environmental Science has been approved by the University Senate, Provost and the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that a new school be created named the School of Earth and Environment with two departments, the Department of Geology and the Department of Environmental Science, to take effect immediately upon Board approval.

**SUMMARY STATEMENT/RATIONALE**

This new school and its associated departments with all academic rights and responsibilities of an academic unit at Rowan University will offer programs in geology and environmental science. This resolution authorizes the President to proceed with the creation of a new school named the School of Earth and Environment with two departments, the Department of Geology and the Department of Environmental Science, to take effect immediately upon Board approval.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (12/1/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.04**

**REAPPOINTMENTS TO THE SOUTH JERSEY TECHNOLOGY PARK AT  
ROWAN UNIVERSITY BOARD OF DIRECTORS**

**WHEREAS,** the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoints the following named individuals to three-year terms as public members of the South Jersey Technology Park at Rowan University Board of Directors.

Sam Jones, Jr.  
Founder/Consultant  
SJ Transportation

Manning Smith III  
President  
Diversified Technology Group

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the reappointment of the individuals noted to the South Jersey Technology Park at Rowan University Board of Directors.

Recommended for Approval By:  
Nominations Committee (12/10/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.05**

**AUTHORIZATION TO DELEGATE SUBMISSION AUTHORITY  
FOR ADMINISTRATIVE CHANGES OR UPDATES TO STATUS OF  
ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE'S  
CLINICAL PRACTICES IN MEDICARE PROGRAM**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

**WHEREAS**, the Rowan University Board of Trustees has the power to enter into Agreements and can delegate certain powers and duties to designated Rowan University officials to submit applications and enter into Agreements that bind the University, and

**WHEREAS**, in order to bill the federal Medicare program, Rowan University School of Osteopathic Medicine (“RowanSOM”) must submit a Medicare Enrollment Application for each of its clinical practices, thereby committing Rowan University to fully abide by the statutes, regulations, and program instructions of the Medicare program, and

**WHEREAS**, the Medicare Enrollment Application allows enrollees to designate an official to submit administrative changes and/or updates to the clinical practices’ information, such authority having the same force and effect as that of an authorized official, thereby binding the enrollees to the laws, regulations, and program instructions of the Medicare program, and

**WHEREAS**, minor administrative changes and updates to the status of RowanSOM clinical practices in the Medicare program occur frequently and the delegation of limited submission authority for such changes is necessary for the efficient operation of such clinical practices, and

**WHEREAS**, the delegation of authority for administrative changes and updates to the status of RowanSOM’s clinical practices in the Medicare program shall be restricted to the RowanSOM Director of Managed Care and Contracting

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the RowanSOM Director of Managed Care and Contracting is designated to have authority for the submission of administrative changes and updates to the status of RowanSOM’s clinical practices in the Medicare program.

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**RESOLUTION #2016.01.05 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the delegation of limited authority for submission of administrative changes and updates to the status of RowanSOM's clinical practices in the Medicare program to the RowanSOM Director of Managed Care and Contracting.

Recommended for Approval By:  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.06**

**APPROVAL OF STATE OPERATING APPROPRIATION REQUEST FOR FY17**

**WHEREAS**, the University is required each year to submit an appropriation request to the Governor in support of its operating budget for the following fiscal year, and

**WHEREAS**, under autonomy legislation the University need not request authorization to expend revenues collected by the University that are in addition to the state appropriation, and

**WHEREAS**, the administration has studied the University's needs for FY17 and has recommended the appropriation request as described below

**THEREFORE BE IT RESOLVED** that the Board of Trustees approves the FY17 State appropriation request of \$100,483,000 in support of the University's operating budget.

FY17 State Base Appropriation	\$85,383,000
FY17 Additional Funding Requests:	
School of Osteopathic Medicine Expansion	6,000,000
Operating Costs for New Academic Buildings	2,100,000
Center for Research & Education in Advanced Transportation Engineering Systems	2,000,000
NJ Institute for Successful Aging (NJISA)	<u>5,000,000</u>
Subtotal Additional Funding Request	\$15,100,000
Total FY17 State Appropriation Request	\$100,483,000

**SUMMARY STATEMENT/RATIONALE**

This resolution is for Rowan's FY 2017 appropriation request from the State. The FY 2017 targeted Base Appropriation of \$85,383,000 is provided by the State, and is the same as FY 2016. In addition, we are requesting State support for expansion of enrollments at RowanSOM; increased operating costs, both salary and non-salary, associated with new construction of the Engineering, Business, and Camden Bank buildings; support for the newly created Center for Research and Education in Advanced Transportation Engineering Systems; and support for the New Jersey Institute of Successful Aging (NJISA) at RowanSOM.

Recommended for Approval By:  
Budget & Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.07**

**APPROVAL OF CONTRACT WITHOUT COMPETITIVE  
BIDDING FOR PRINTING SERVICES**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for printing services through the 18A:64-56(a)(18), and

**WHEREAS,** Rowan University has determined that there exists a need for the procurement of printing services for the Fall and Spring FY16 issues of *Rowan Magazine* for FY16, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense associated with these printing services

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with **Lane Press, Inc.** of Burlington, Vermont to provide printing services for the Fall and Spring FY16 issues of *Rowan Magazine* in an amount not to exceed \$200,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves entering into a contract with Lane Press, Inc. of Burlington, Vermont to provide printing services for the Fall and Spring FY16 issues of *Rowan Magazine* in an amount not to exceed \$200,000.

Recommended for Approval By:  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)



## RESOLUTION #2016.01.08

### APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR MEDICAL SCHOOL ROTATION AND CURRICULUM SOFTWARE

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved these exceptions which include an exception for technology through 18A:64-56(a)(19), and

**WHEREAS**, Rowan University has determined that they are in need of software to monitor medical student rotations and curricula and to provide evaluation forms corresponding to these rotations and curricula, and

**WHEREAS**, One45 has provided this function with much success at Rowan University School of Osteopathic Medicine (RowanSOM) and now has become the program of choice for both RowanSOM and the Cooper Medical School of Rowan University (CMSRU), and

**WHEREAS**, the University wishes to purchase One45 software from One45 Software, Inc., of Vancouver, British Columbia for the upcoming academic year, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense associated with this purchase

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY16 with **One45** of Vancouver, British Columbia in an amount not to exceed \$115,000, with the authority of two one-year renewals.

### SUMMARY STATEMENT/RATIONALE

This resolution approves a software purchase from One45 of Vancouver, British Columbia in an amount not to exceed \$115,000 to track medical student rotations and curricula and to provide evaluation forms corresponding to these rotations and curricula for FY16, with the authority of two one-year renewals.

Recommended for Approval By:  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.09**

**APPROVAL OF CAPITAL PROJECTS REQUEST  
FOR FISCAL YEAR 2016**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University, a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

**WHEREAS,** the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan University, and

**WHEREAS,** The Board of Trustees of Rowan University approved policies and procedures pursuant to Resolution #14 on 4/21/2010, requiring that the Board of Trustees approve all total project budgets regardless of dollar amount, and

**WHEREAS,** the University has determined that there exists a significant need for facilities improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of certain professional services that would allow for the advancement and accomplishment of meeting these needs, and

**WHEREAS,** the University has established that such needs shall be identified through a process of Facilities Renewal, involving a University Capital Committee representing critical University departments and functions and prioritized by the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner within the current fiscal year, and

**WHEREAS,** such priorities have been established in conjunction with the Office of the President and the Office of the Senior Vice President for Finance and Chief Financial Officer, and have been set forth in Attachment A to this resolution, and further established as the “Capital Request 2016,” and

**WHEREAS,** the Facilities Committee and Budget and Finance Committee of the Board of Trustees have been informed of the need for these projects and have recommended approval by the Board of Trustees of these total project budgets

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Capital Projects List (attached as Capital Request 2016) and total project budgets of the projects listed and itemized on Attachment A are approved, and

(continued)

**RESOLUTION #2016.01.09 (continued)**

**BE IT FURTHER RESOLVED** that Rowan University may in accordance with applicable law and policy engage in any and all necessary procurements to obtain services necessary to implement the Projects as outlined herein.

**SUMMARY STATEMENT/RATIONALE**

This resolution provides for the identification and approval of Capital Projects to be advanced within the fiscal year 2016 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of University facilities improvements. They are enumerated within the Attachment A to this resolution.

Recommended for Approval By:  
Facilities Committee (11/30/15)  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**CAPITAL RENEWAL REQUESTS - GLASSBORO  
CAMPUS ONLY: FY2016**

Count	Description	Comments	10/21/2015 Proposal	Functional Discipline	Facility Name
1	Library exterior façade repairs - HIGH PRIORITY LEAKAGE REPAIRS ONLY	Façade repairs to the exterior of Campbell Library due to the aging of the facility. Work includes caulking, brick pointing, masonry parapet repairs and stabilization to mitigate further degradation taking place.	\$ 150,000	Acad Affairs	Library
2	Storm Water Management Projects Phase II (Meditation Walk, Wilson Plaza, Streambed Restoration and extension)	Design and construction of storm water mitigation improvements focusing on Meditation Walk, Wilson Plaza, Streambed through center of campus, and improvements at and around Abbotts Pond (Residential Life pathway to Housing Village)	\$ 1,850,000	Administrative	Campus-Wide
3	Parking Lot Repaving Campus-wide	This work includes the milling and paving exercises (asphalt repairs) at key locations throughout campus in parking lots as well as for roadways. Will need to be more strategic in repairing some areas instead of replacing as desired. Will also use some budgeted dollars for the new buildings to supplement this limited funding.	\$ 400,000	Administrative	Campus-Wide
4	General upgrades to Building Common Areas Campus-wide (including lighting, flooring, furniture, etc.)	This is for work in a variety of lobby and hallway spaces that are regularly refreshed, but are not typically requested by building occupants, but are normally entry areas to administrative or academic buildings. May include low level renovations to provide aesthetic and operational enhancements to spaces.	\$ 300,000	Acad & Admin	Campus-Wide
5	Esby Men's locker room renovation and toilet upgrades	This work includes the further advancement of renovations within the lower level of the Athletics facility to mitigate unsafe, unprofessional, and hazardous areas that are used by both Rowan athletes, coaches, trainers and visiting teams and coaches. Work was performed over the previous year to similarly treat Women's facilities in the same area and this represents the near-completion of a total makeover.	\$ 500,000	Athletics	Esby Hall
6	Esby 1 <sup>st</sup> floor lobby renovation	This work is reflective of flooring replacements, toilet facility upgrades/renovations, painting, lighting upgrades in the main lobby of the facility, an area that also encompasses the Athlete's Hall/Wall of Fame.	\$ 100,000	Athletics	Esby Hall

**CAPITAL RENEWAL REQUESTS - GLASSBORO  
CAMPUS ONLY: FY2016**

Count	Description	Comments	10/21/2015 Proposal	Functional Discipline	Facility Name
7	Construction to support FY16 New Hires Campus-wide	Minor renovations/adaptive reuse of existing spaces in order to provide accommodations for new staffing, primarily for (but not limited to) Academic Affairs personnel, and is also available for facility modifications in case of administrative hires. Be mindful that the use of these funds is always space dependent, meaning that they're not regularly used for "expansions" but instead renovations/repurpose/refreshing	\$ 300,000	Acad & Admin	Campus-Wide
8	Wilson Hall 153 & 156 Acoustical Treatments	Acoustical treatment enhancements/renovations to overcome possible accreditation losses, as the accrediting body considers the space to be substandard. Over the years this would be 3rd time investing money in this space to accommodate the acoustical issues, and so this time we're seeking to have clearly defined, non-adhoc approach to resolving the issue.	\$ 350,000	Acad Affairs	Wilson Hall
9	Various Renovations within University Housing Stock	Various enhancements to existing housing stock as driven by master planning determined needs. This is a variable undefined scope of work and would be defined further by the Residential Life and Facilities to identify most eminent needs for any upgrades, and also consider the possible reduction of some existing housing stock. This funding is to supplement capital funding already available within RL's operating budget (amount undisclosed), generated by them by way of revenue gain within that operating budget.	\$ 750,000	Res Life	Campus-Wide
10	Savitz Renovations for Admissions Departmental needs	Design and construction of additional offices to accommodate existing privacy needs, and the renovations to the main waiting area to enhance the quality experience of patrons while also providing for staff expansions.	\$ 100,000	Acad Affairs	Savitz Hall
11	Science Hall Switch Upgrades (IT and Electrical Infrastructure needs)	This includes the design and construction for electrical infrastructure improvements and IT switch upgrades (equipment) for an operational enhancement to the building.	\$ 450,000	IT	Science Hall

**CAPITAL RENEWAL REQUESTS - GLASSBORO  
CAMPUS ONLY: FY2016**

Count	Description	Comments	10/21/2015 Proposal	Functional Discipline	Facility Name
12	Campus-wide Camera, Security and Infrastructure Improvements and Expansions	This includes the effort to master plan and initially implement an effective number of security cameras and card swipes for door entry control throughout the Glassboro campus in order to broaden the effectiveness of Public Safety oversight, as well as to control access to key buildings and areas throughout campus. This limited budget will begin a major initiative but must be granted more funding in the future in order to complete the effort.	\$ 750,000	IT & Public Safety	Campus-Wide
13	UPS (Power Supply) Switch upgrades throughout campus (primarily Student Center) - IT and Electrical Infrastructure needs	This includes the design and construction for electrical infrastructure improvements and IT switch upgrades (equipment) for an operational enhancement to the building, which also has improvements to other facilities as an outgrowth of this work effort.	\$ 220,000	IT	Campus-Wide
14	Boyd Hall & Lobby Renovations and Restorations	Renovations and upgrades to this performing arts facility that will include wiring upgrades, lighting modifications, flooring replacement, consideration for seating replacements, acoustical treatments at walls and ceilings, and painting, as this space is nearing a state of disrepair.	\$ 420,000	Acad Affairs	Wilson Hall
15	Science Hall Room 212 animal facility upgrades - Ventilation and energy improvements	This includes the design and construction for necessary improvements to the identified space as a mid-level functional improvement. The growth in biomedical sciences associated with the medical school has rendered our modest animal facilities incapable of supporting the basic research needs of the new faculty whom we have hired.	\$ 50,000	Acad Affairs	Science Hall
16	Robinson Hall Room 109 - Neuroscience animal lab renovation, built in furniture improvements	This includes the necessary improvements to the identified space as a low-level functional improvement.	\$ 10,000	Acad Affairs	Science Hall
17	Gateway Monument & Directional Signage Design & Installations - Main locations of campus entry (IT and Structural)	This work effort would include the design and construction of individual monument-size signage that would be permanently deployed at locations at the perimeter of the Glassboro campus in order to deploy messaging, branding, and possible directional clarity for the campus.	\$ 150,000	General	Campus-Wide

**CAPITAL RENEWAL REQUESTS - GLASSBORO  
CAMPUS ONLY: FY2016**

Count	Description	Comments	10/21/2015 Proposal	Functional Discipline	Facility Name
19	Miscellaneous Design & Programming for Facilities Projects Feasibility Studies	This is to develop individual feasibility studies in whole or part as may be necessary to appropriately consider the advancements of major project development initiatives. It will include moderate planning and cost estimating exercises, coupled with pre-design services.	\$ 150,000	Administrative	Campus-Wide

**TOTAL**

**\$ 7,000,000**

**Note: this listing contemplates retaining the ability to shift dollars between projects as we advance them and generate savings, or need to expand scope in any area but operate within the overall designated budget of this sheet.**

**RESOLUTION #2016.01.10**

**APPROVAL OF TOTAL PROJECT BUDGET FOR THE  
PURCHASE AND INSTALLATION OF TWO 3.5 TON HEAT PUMPS FOR THE  
MEN'S & WOMEN'S LOCKER ROOMS IN THE RECREATION CENTER**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act ("Restructuring Act"), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, the University commissioned a Heating, Ventilation, and Air Conditioning ("HVAC") study through the Burns Group which was completed in October 2015, and

**WHEREAS**, pursuant to that Study, the University has determined the need to purchase and install two (2) 3.5 ton heat pumps for the men's and women's locker rooms in the Recreation Center, and

**WHEREAS**, the cost of this project is not anticipated to exceed \$175,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are funds available for the Project and that such funds will be provided from Student Center Auxiliary Funds

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Purchase and installation of two 3.5 ton heat pumps for the recreation center men's and women's locker rooms project in the amount of \$175,000 is approved, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that funds from the Student Center Auxiliary Funds will be used for this capital project.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the total project budget for the purchase and installation of two (2) 3.5 ton heat pumps for the recreation center men's and women's locker rooms. This capital project also includes the installation of new ductwork and electrical feeders.

Recommended for Approval By:  
Facilities Committee (11/30/15)  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)



**RESOLUTION #2016.01.11**

**APPROVAL OF TOTAL PROJECT BUDGET FOR THE  
DESIGN PHASE OF THE FOSSIL QUARRY**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, pursuant to Resolution 2015.09.37, the Board of Trustees approved an Assignment Agreement between the University and Mantua Township for the purchase of the Fossil Quarry to be used to enhance opportunities for STEM education at Rowan as well as throughout the South Jersey community, and

**WHEREAS**, Rowan has determined the need to conduct initial design of the parcel of land to include the evaluation of the existing structures, a land survey, master planning of lands, programming of space and buildings, installation of signage and safety fencing development of a development plan and associated cost estimates, and

**WHEREAS**, Rowan will also evaluate any environmental issues affecting the sale, and

**WHEREAS**, the cost of this initial design phase, preliminary studies and work intentions are not anticipated to exceed \$150,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that the funds to be used for the project will be provided from the University General Fund

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the Pre-Design Phase of the Fossil Quarry is approved in the amount of \$150,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the total project budget for the Pre-Design Phase of the Fossil Quarry project.

Recommended for Approval By:  
Facilities Committee (11/30/15)  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.12**

**APPROVAL OF ORIENTATION FEE  
FOR UNDERGRADUATE ORIENTATION PROGRAMS**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been granted the power to fix and determine student tuition and fee rates, and

**WHEREAS,** pursuant to Resolution #2012.09.11, the Board established an undergraduate orientation fee with the fee revenue placed in an account supporting the Office of Orientation and Student Leadership Programs’ orientation programs and services for undergraduate students, their parents, and family members, and

**WHEREAS,** as a result of the expansion of services and increasing costs associated with providing services necessary during the orientation process, costs have increased, and

**WHEREAS,** Rowan has conducted an analysis showing that current undergraduate orientation fees are less than similar colleges in the State of New Jersey

**THEREFORE BE IT RESOLVED** that the undergraduate orientation fee be set as follows:

1. No fees will be charged to EOF students, student veterans, and active duty military personnel;
2. A \$100 orientation fee will be charged for one-day orientation programs (spring term orientation in December and January and fall term transfer orientation programs held throughout the summer).
3. A \$215 fee will be charged for two-day orientation programs (freshman and transfer orientation programs held throughout the summer).
4. A \$25 per person fee will be charged for any additional parent and family members attending orientation beyond two family members included in the orientation fees listed above.
5. A \$75 orientation fee will be charged for all online orientation participants.

Fees will be collected during the orientation reservation process, with the option of deferral so that the payment due date would occur after student account refunds are disbursed, and

**BE IT FURTHER RESOLVED** that in order to ensure orientation fees cover the costs of orientation, orientation fees will be evaluated every two years and may be increased by no more than 2 per cent or the rate of inflation, whichever is less, and

**BE IT FURTHER RESOLVED** that the Academic and Student Affairs Committee and Budget and Finance Committee of the Board of Trustees will be notified in advance of these incremental increases, and

(continued)

**RESOLUTION #2016.01.12 (continued)**

**BE IT FURTHER RESOLVED** that any increase greater than the above-referenced will be considered by the full Board.

**SUMMARY STATEMENT/RATIONALE**

This resolution sets orientation fees to be collected by the Office of Orientation and Student Leadership Programs to fund comprehensive orientation programs for undergraduate students and their parents and family members. Fees are set in order to cover program expenses including student orientation leader staff, program meals, printing, supplies, equipment, speakers, entertainment, and other costs.

Recommended for Approval By:  
Audit Committee (10/28/15)  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.13**

**AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING  
FOR PROFESSIONAL LEGAL SERVICES**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 52:34-9 and 10, and

**WHEREAS**, pursuant to Resolution 2013.06.25 approved by the Board of Trustees at its June 12, 2013 meeting, the Board approved these exceptions which include an exception for services of a technical and professional nature, and

**WHEREAS**, the University has determined that it requires certain Professional Services for Legal Services, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY16 with the **Treasurer, State of New Jersey** of Trenton, New Jersey in an amount not to exceed \$178,000 for the provision of Legal Services through the Office of Attorney General.

**SUMMARY STATEMENT/RATIONALE**

This contract is with the Treasurer, State of New Jersey to cover legal services provided by the Office of the Attorney General.

Recommended for Approval By:  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

## **RESOLUTION #2016.01.14**

### **AMEND WAIVER FOR PROCUREMENT OF LIBRARY MATERIALS**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a Public Research University, N.J.S.A. 18A:64M-3(a), and

**WHEREAS**, pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of \$30,700 unless such contracts fall within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and

**WHEREAS**, pursuant to Resolution 2013.06.25 and Resolution 2014.02.02, Rowan University formally adopted the exceptions to bidding outlined under N.J.S.A. 18A:64-56 and N.J.S.A. 52:34-9 and 10, and

**WHEREAS**, the University has determined that it requires certain Library Materials and Specialized Library Services, and

**WHEREAS**, the services to be rendered are exempt from Public bidding pursuant to the Specialized Library Services exemption of N.J.S.A. 18A:64-56(a)(6), and N.J.S.A. 52:34-10(g), and

**WHEREAS**, Resolution 2015.06.10 permitted a subscription for the British Medical Journal for the amount of \$40,000, and

**WHEREAS**, the amount requested was a typographical error and should have been in the amount of \$140,000 and therefore this resolution is brought forward to correct this error, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer be authorized to enter into a contract for FY16 in an amount not to exceed \$140,000 in total for the **British Medical Journal**.

### **SUMMARY STATEMENT/RATIONALE**

This resolution corrects Resolution 2015.06.10 to allow a subscription for the British Medical Journal in the amount of \$140,000 instead of \$40,000 for FY16.

Recommended by Approval By:  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.15**

**AMEND CONTRACT FOR PROFESSIONAL CONSULTING  
SERVICES RELATING TO AUDIT FUNCTIONS**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved these exceptions which include an exception for professional consulting services, and

**WHEREAS**, Rowan University has determined that auditing services are necessary to ensure integrity in internal processes and continuous quality improvement, and

**WHEREAS**, Protiviti, Inc., has provided consulting services in this area to partners in all industries, including higher education, and has specifically provided services to Rowan University under Resolution 14 dated December 14, 2011 and has specialized experience in the area of conducting internal audits in a University Environment and that experience spans all divisions and departments, and

**WHEREAS**, Protiviti, Inc., has provided information technology audit consulting services to Rowan University and has unique expertise in this area which could not be replaced without significant expense to the university, and

**WHEREAS**, the University has concluded that Protiviti, Inc.’s services remain necessary to continuous quality improvement within its units and colleges and specifically for ensuring security and integrity of Information Technology and Systems, and

**WHEREAS**, the University previously contracted with Protiviti, Inc.’s for audit services at an annual amount not to exceed \$280,000, and

**WHEREAS**, the University wishes to engage Protiviti, Inc. for internal audit functions and such services are estimated at an approximate time expenditure of 1750 professional consulting hours and shall not exceed \$280,000 for actual labor, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense associated with these consulting services

(continued)

**RESOLUTION #2016.01.15 (continued)**

**THEREFORE BE IT RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer be authorized to enter into a contract lasting through October 31, 2016 with **Protiviti, Inc.** of Philadelphia, Pennsylvania in an amount not to exceed \$280,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the renewal of a professional consulting services contract with Protiviti, Inc. for consulting services connected with information technology auditing and other internal auditing services in an amount not to exceed \$280,000 in an effort to further continuous quality improvement.

Recommended for Approval By:  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.16**

**AUTHORIZING CONTRACT FOR SERVICES OF  
GOVERNMENTAL AFFAIRS AGENT**

**WHEREAS,** the Higher Education Restructuring Act requires that any proposed contract to procure the services of a lobbyist or governmental affairs agent be considered at a public meeting and approved by the governing board of a public research university or state college, N.J.S.A. 18A:3B-56, and

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”) Rowan University has been designated as a public research university and now has increased capacity to conduct private and public grant funded research, and

**WHEREAS,** Gibbons, P.C. (“Gibbons, P.C.”) has extensive experience and expertise in assisting similarly situated Universities and other entities in government relations services, and

**WHEREAS,** in the course of the performance of such services, Gibbons, P.C. may engage in lobbying activities as such terms are defined under applicable state and federal laws, and

**WHEREAS,** the services to be rendered by Gibbons, P.C. are exempt from public bidding pursuant to the Professional consulting services exemption of N.J.S.A. 18A:64-56(a)(15), which has been explicitly adopted by Rowan pursuant to Resolution 2014.02.02, and

**WHEREAS,** Rowan University has previously engaged Gibbons, P.C. for assistance in the areas of government relations with the state and federal government and has been satisfied with the services rendered by Gibbons, P.C. in this area to date, and

**WHEREAS,** Rowan University has established a separate Charitable Foundation for the advancement of Rowan University and the development of an endowment, known as the Rowan University Foundation (“Foundation”), and

**WHEREAS,** the Foundation maintains a discretionary fund that may be used by Rowan University for necessary operations and other needs that is funded by private donations and not supported by federal or state dollars, and

**WHEREAS,** the Foundation assets are separately accounted for and capable of tracing to source funding, and

(continued)



**RESOLUTION #2016.01.16 (continued)**

**WHEREAS,** Gibbons, P.C. has proposed to provide the above referenced services on a continuing basis for the period of November 1, 2015 to June 30, 2016 with the option to extend the relationship through October 31, 2016 for \$15,000/month in a total contract amount not to exceed \$120,000 through the end of the fiscal year, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available in the discretionary fund of the Foundation described above

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the contract with Gibbons, P.C. for the provision of government relations services is hereby approved for the period November 1, 2015 through June 30, 2016 for services in an amount not to exceed \$120,000, with an option to extend through October 31, 2016.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes a contract between Rowan University and Gibbons, P.C., an experienced government relations firm with expertise at the state & federal levels for the period November 1, 2015 through June 30, 2016, with an option to extend through October 31, 2016. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.

Recommended for Approval By:  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

## RESOLUTION #2016.01.17

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Bargerhuff, Jr., Earle	***	Applications Developer	Global Learning & Partnerships	11/28/15-06/30/16
Burgos, Charissa	B.A.	Assistant Director 3	Admissions	10/03/15-09/30/16
Calabrese, Lisa	M.A.	Licensed Counselor	Counseling & Psychological Services	12/01/15-06/30/16
Cecchini, Peter	B.S.	Project Manager	Facilities Planning & Construction	10/19/15-06/30/16
Chestnut, Patrick	M.A.	Laboratory Coordinator/Lecturer	Physics & Astronomy	01/04/16-12/30/16
Chugeria, Taruna	B.S.	Assistant Director of Special Programs	CMSRU Diversity & Community Affairs	12/7/15-06/30/16
Coltri, David	B.S.	Web Developer	University Web Services	11/02/15-06/30/16
Dagen, Alyson	B.A.	Admissions Counselor	Admissions	11/14/15-06/30/16
Damon, H. Gilroy	B.A.	Citrix Administrator	Network & Systems Services	01/04/16-01/04/17
Delgado, Joseph	M.A.	Senior Development Director, Rohrer College of Business	University Advancement	10/05/15-08/31/16
Farney, Cristin	M.A.	Digital Content Strategist & Production Coordinator	University Web Services	10/19/15-06/30/16
Ferrara, Jill	B.A.	M4 Education Coordinator	CMSRU	11/28/15-06/30/16
Gattone, Anthony	B.S.	Senior Project Manager	Facilities Planning & Construction	11/02/15-08/31/16
George, Christina	M.A.	Project Coordinator: STEAM	Global Learning & Partnerships	11/02/15-06/30/16
Gonzalez-Walker, Keyona	M.S.	Assistant Director for Academic Enrichment	EOF/MAP	01/04/16-06/30/16
Henry-Thatcher, Patrice	MSN	RN-BSN Program Advisor	Nursing	12/07/15-06/30/16
Hewitt, Michele	MBA	Budget & Finance Manager	College of Science & Mathematics	09/28/15-06/30/16
Krone, Stephen	D.Sc., P.E.	Acting Director Construction Engineer Management	Global Learning & Partnerships	10/01/15-08/31/16
Mou, Xiaoyang	Ph.D.	Research Associate	Chemistry & Biochemistry	11/02/15-06/30/16
Napolitano, Joseph	B.A.	Project Manager, Campus Planning	Facilities Planning & Operations	01/04/16-08/31/17
Perry, Jennifer	Psy.D.	Clinical Psychologist	Wellness Center	11/09/15-06/30/16

Simmons, Heather	M.A.	Associate Director of Fossil Quarry for Outreach & External Affairs	Rowan University Fossil Quarry	10/26/15-08/31/16
Soto, Ivan	M.A.	Assistant Director/Counselor	EOF Camden	10/05/15-06/30/16
Threadgill, Jillian	PsyD	Professional Services Specialist III	Counseling & Psychological Services	12/01/15-06/30/16
Wassell, Beth	Ph.D.	Interim Associate Dean for Research and Graduate Education	College of Education	01/01/16-08/31/17
Wedell, Allison	B.A.	Assistant Director 3	Admissions	10/03/15-09/30/16

### **TENURE TRACK APPOINTMENT**

Espinosa, Jennifer	Ph.D.	Assistant Professor	Marketing & Business Information Systems	09/01/16-06/30/17
Hirshfield, Laura	Ph.D.	Assistant Professor	Chemical Engineering	09/01/16-06/30/17
Krey, Nina	Ph.D.	Assistant Professor	Marketing & Business Information Systems	09/01/16-06/30/17
Milovich, Michael	Ph.D.	Assistant Professor	Marketing & Business Information Systems	09/01/16-06/30/17
Nowak, Marian	DNP	Assistant Professor	Nursing	01/29/16-01/29/17
Williams Shealey, Monika	Ph.D.	Professor	Interdisciplinary & Inclusive Education	09/01/15

### **FULL TIME TEMPORARY**

Berg, Steven	B.A.	GIS Specialist	Geography & Environment	01/01/16-09/30/16
Holland, Erika Jean	M.M.	Thesis Coordinator	Global Learning & Partnerships	12/12/15-06/30/16
Kaspar, Matthew	MSN	Instructor	Nursing	01/30/16-06/30/16

### **ADJUNCTS**

Acheampong, Edward	Ph.D.	Adjunct	Biological Sciences	01/19/16-06/30/16
Adams, Barbara	B.A.	Adjunct	Music	01/19/16-06/30/16
Ali, Md	M.S.	Adjunct	Computer Science	01/19/16-06/30/16
Asenov, Hristo	M.S.	Adjunct	Computer Science	01/19/16-06/30/16
Balestrucci, Luanne	M.S.	Adjunct	Biological Sciences	01/19/16-06/30/16
Bock, Gregory	M.S.	Adjunct	Electrical & Computer Engineering	01/19/16-06/30/16
Braun, Alexander	M.A.	Adjunct	Biological Sciences	01/19/16-06/30/16
Burrett, Yann	M.S.	Adjunct	Communication Studies	01/19/16-06/30/16
Chary, Chetlvrasant	Ph.D.	Adjunct	Biological Sciences	01/19/16-06/30/16
Clark, Len	DPA	Adjunct	Sociology/Anthropology	01/19/16-06/30/16
Dayaratna, Caleen	Ph.D.	Adjunct	Biological Sciences	01/19/16-06/30/16
DeAngelo, Michael	Phy.D.	Adjunct	Psychology	01/19/16-06/30/16
Diaz, Joseph Sean	J.D.	Adjunct	Music	01/19/16-06/30/16
DiMenna, Bryan	M.S.	Adjunct	Chemistry/Biochemistry	01/19/16-06/30/16
DiNicolantonio, Jesse	M.S.	Adjunct	Computer Science	01/19/16-06/30/16
Early, Lacey	N.D.	Adjunct	Biological Sciences	01/19/16-06/30/16
Ebersold, Mareia	Ph.D.	Adjunct	Chemical Engineering	01/19/16-06/30/16
Farrell, Mary	Ph.D.	Adjunct	Biological Sciences	01/19/16-06/30/16
Fellag, Nora	M.A.	Adjunct	Sociology/Anthropology	01/19/16-06/30/16
Fleeger, Ethan	M.B.A.	Adjunct	Political Science & Economics	01/19/16-06/30/16
Harad, Stephen	Ph.D.	Adjunct	Computer Science	01/19/16-06/30/16
Hekierski, Jr., Hugh	M.S.	Adjunct	Biological Sciences	01/19/16-06/30/16
Huff, Earl	M.S.	Adjunct	Computer Science	01/19/16-06/30/16
Kabustian, Talar	Ed.D.	Adjunct	Education Services & Leadership	01/19/16-06/30/16

King, John	D.M.	Adjunct	Biological Sciences	01/19/16-06/30/16
Kinkler, Karl	M.A.	Adjunct	Law & Justice Studies	01/19/16-06/30/16
Lavertu, Elizabeth	Psy.D.	Adjunct	Psychology	01/19/16-06/30/16
Liao, Ariane	DMA	Adjunct	Music	09/01/15-06/30/16
Mancuso, Brooke	MSPH	Adjunct	Biological Sciences	01/19/16-06/30/16
Manohar, Anitha	Ph.D.	Adjunct	Electrical & Computer Engineering	01/19/16-06/30/16
Manz, John	M.S.	Adjunct	Computer Science	01/19/16-06/30/16
Marion, Athan	M.S.	Adjunct	Chemistry & Biochemistry	01/19/16-06/30/16
Masseo, Cristina	M.S.	Adjunct	Psychology	01/19/16-06/30/16
Massie, Sonia	M.S.	Adjunct	Biological Sciences	01/19/16-06/30/16
McArthur, Michael	B.A.	Adjunct	Music	01/19/16-06/30/16
McConnon, Joan	M.S.	Adjunct	Accounting & Finance	01/19/16-06/30/16
McDonough, Michael	Ph.D.	Adjunct	Educational Services & Leadership	01/19/16-06/30/16
Merola, Kristina	M.S.	Adjunct	Biological Sciences	01/19/16-06/30/16
Misra, Ashish	M.S.	Adjunct	Computer Science	01/19/16-06/30/16
Moy, Magdalene	M.S.	Adjunct	Biological Sciences	01/19/16-06/30/16
Pace, Karma	Ph.D.	Adjunct	Biological Sciences	01/19/16-06/30/16
Patrick, Mark	M.S.	Adjunct	Computer Science	01/19/16-06/30/16
Perino, Jr., Paul	M.S.	Adjunct	Accounting & Finance	01/19/16-06/30/16
Rattle, Garrett	M.S.	Adjunct	Accounting & Finance	01/19/16-06/30/16
Savage, Caroline	M.F.A.	Adjunct	Theatre/Dance	10/01/15-06/30/16
Selman, Bernard	M.Ed.	Adjunct	Psychology	01/19/16-06/30/16
Simmons, Lincoln	MBA	Adjunct	Biological Sciences	01/19/16-06/30/16
Spears, Michael	M.S.	Adjunct	Biological Sciences	01/19/16-06/30/16
Spinella, Gloria	Ed.M.	Adjunct	Language, Literacy & Sociocultural Education	09/10/15-06/30/16
Stout, Lisa	Ph.D.	Adjunct	Biological Sciences	01/19/16-06/30/16
Tamayo, Ana	M.A.	Adjunct	Foreign Languages & Literatures	01/19/16-06/30/16
Udotong, Nonye	M.S.	Adjunct	Physics & Astronomy	01/19/16-06/30/16
VanHook, Andrew	M.S.	Adjunct	Accounting & Finance	01/19/16-06/30/16
Vistre, Marika	M.A.	Adjunct	Foreign Languages & Literature	01/19/16-06/30/16
Yadollahi, Mohammadreza	Ph.D.	Adjunct	Civil Engineering	01/19/16-06/30/16
Young, Melissa	M.S.	Adjunct	Biological Sciences	01/19/16-06/30/16

### **COACHES**

Bachia, Paul	B.A.	Assistant Football Coach	Athletics	08/01/15-06/30/16
Barrie, Lindsay	B.A.	Assistant Lacrosse Coach	Athletics	09/01/15-06/30/16
Braxton, Aaron	***	Assistant Men's & Women's Cross Country/Track & Field Coach	Athletics	09/01/15-06/30/16
Fisher, Patrick	B.A.	Assistant Baseball Coach	Athletics	09/01/15-06/30/16
Iacovone, Thomas	M.A.	Assistant Men's Basketball Coach	Athletics	09/01/15-06/30/16
Kulik, Ryan	B.S.	Assistant Baseball Coach	Athletics	09/22/15-06/30/16
Lafferty, David	B.S.	Assistant Men's Basketball Coach	Athletics	09/01/15-06/30/16
Lyman, Jesse	B.A.	Assistant Swimming and Diving Coach	Athletics	09/01/15-06/30/16
McCarthy, Meredith	B.A.	Assistant Softball Coach	Athletics	09/01/15-06/30/16
Oberg, John	B.A.	Assistant Men's &	Athletics	09/01/15-06/30/16

		Women's Cross-Country/Track & Field Coach		
Parsley, Donald	B.A.	Assistant Softball Coach	Athletics	09/01/15-06/30/16
Valianti, Nicole	M.S.	Assistant Lacrosse Coach	Athletics	11/02/15-06/30/16
Weiss, Aimee	B.S.	Assistant Women's Basketball Coach	Athletics	09/01/15-06/30/16

#### **GRADUATE ASSISTANTS/ RESEARCH/TEACHING FELLOWS**

Brady, Amanda	B.A.	Graduate Assistant	Educational Services & Leadership	09/01/15-06/30/16
Chang, Natasha	B.S.	Research Fellow	Chemistry/Biochemistry	09/01/15-06/30/16
Chen, Xiaotian	B.S.	Research Fellow	Chemistry/Biochemistry	09/01/15-06/30/16
Chillem, John	M.A.	Graduate Assistant	College of Education/STEAM	09/01/15-06/30/16
Crockett, Felicia	B.S.	Graduate Assistant	Educational Services & Leadership	10/31/15-06/30/16
Ferrante, Keith	B.A.	Graduate Assistant	Mathematics	09/01/15-06/30/16
Holcombe, Kyle	B.A.	Graduate Assistant	Management & Entrepreneurship	09/01/15-06/30/16
Hossian, AKM Nawshad	M.S.	Research Fellow	Chemistry/Biochemistry	09/01/15-12/31/15
Jampana, Gayathri	B.S.	Research Fellow	Chemistry/Biochemistry	09/01/15-06/30/16
Justice, Jodie Ann	B.A.	Graduate Assistant	Psychology	09/01/15-06/30/16
Matthews, Kaitlyn	B.A.	Graduate Assistant	Interdisciplinary & Inclusive Education	09/01/15-06/30/16
Mollo, Joseph	B.A.	Graduate Assistant	Educational Services & Leadership	09/01/15-06/30/16
Najjar, Raghid	B.S.	Teaching Fellow	Mechanical Engineering	09/01/15-06/30/16
+Oyewole, Abraham	HND	Research Fellow	Electrical Engineering	11/01/15-06/30/16
Schullstrom, Kaitlin	B.A.	Graduate Assistant	Educational Services & Leadership	09/01/15-06/30/16
Siktar, April	B.A.	Graduate Assistant	Educational Services & Leadership	09/01/15-06/30/16
Taubel, Jason	B.A.	Graduate Assistant	College of Education	09/01/15-06/30/16
Trafford, Russell	B.S.	Teaching Fellow	Electrical Engineering	09/01/15-06/30/16
Woodside, Victoria	B.A.	Graduate Assistant	Public Relations/Advertising	09/01/15-06/30/16

#### **PART TIME**

Alexander, Janelle	M.A.	¾ time Instructor	Interdisciplinary & Inclusive Education	10/31/15-06/30/16
Chu, Heng Yi M.	M.S.E.	¾ time Instructor	Computer Science	01/19/16-06/30/16
Cortes, Reslie	M.A.	¾ time Instructor	Communication Studies	01/19/16-06/30/16
Kammer, Nicole	M.Ed.	¾ time Instructor	Interdisciplinary & Inclusive Education	01/19/16-06/30/16
McGrath, William	MBA	¾ time Instructor	Accounting & Finance	01/19/16-06/30/16
Pascoe, Jenn	MFA	Artist in Residence	Art	01/19/16-05/09/16
Polidori, Courtney	M.A.	¾ time Instructor	Writing Arts	09/01/15-01/29/16
Saulsgiver, Kathryn	Ph.D.	¾ time Instructor	Psychology	09/01/15-06/30/16
Tangert, Todd	M.S.	¾ time Instructor	Electrical & Computer Engineering	09/01/15-06/30/16
Trace, Diane	M.A.	¾ time Instructor	Political Science & Economics	01/19/16-06/30/16
Whaley, Louis	Ph.D.	¾ time Post-Doc	Chemistry/Biochemistry	09/01/15-06/30/16

#### **PROFESSIONAL STAFF ONE YEAR REAPPOINTMENT**

Varela. Jr., Tomas		Health Professions Advisor	College of Science & Mathematics	07/01/16-06/30/17
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**CMSRU FACULTY APPOINTMENTS (COOPER EMPLOYEES)**

Haberek, Katharine	B.A.	Event Coordinator	Finance, Administration & Operations	11/02/15-10/31/16
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**CMSRU CLINICIAN APPOINTMENTS**

Amin, Sabina	M.D.	Assistant Professor of Radiology	Diagnostic Imaging	01/01/16
Bonawitz, Steven	M.D.	Associate Professor of Surgery	Surgery	01/01/16
Brown, Spencer	M.D.	Professor of Surgery	Surgery	01/01/16
Caro, Jaime	M.D.	Instructor of Medicine	Medicine	01/01/16
Gilrain, Kelly	Ph.D.	Assistant Professor of Clinical Medicine	Medicine	01/01/16
Gue, Jean	M.D.	Instructor of Clinical Medicine	Medicine	01/01/16
Hunter, Krystal	MBA	Assistant Professor of Medicine	Medicine	01/01/16
Lackman, Richard	M.D.	Professor of Orthopaedic Surgery	Orthopaedics	01/01/16
McSween, Tresa	M.D.	Assistant Professor of Pediatrics	Pediatrics	01/01/16
Patel, Neesha	M.D.	Assistant Professor of Family Medicine	Family Medicine	01/01/16
Stone, Paul	M.D.	Instructor of Clinical Medicine	Medicine	01/01/16
Tsai, Douglas	M.D.	Assistant Professor of Radiology	Diagnostic Imaging	01/01/16

**CMSRU CHANGE IN RANK/STATUS**

Manolakakis, Manolis	DMD	Clinical Assistant Professor of Surgery	Surgery	01/01/16
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**ROWAN SOM**

Bansal, Mukta	M.D.	Assistant Professor	Geriatrics and Gerontology	09/14/15-06/30/16
*Deane, Courtney	D.O.	Adjunct Instructor	Osteopathic Manipulative Medicine	08/04/15
Dunlop, Lance	M.D.	Assistant Professor	Psychiatry	09/21/15-06/30/16
Kinney, Michael	MSN	Instructor	Pediatrics	11/09/15-06/30/16
*Lutz, Waverly	CNM	Clinical Instructor	Obstetrics & Gynecology	11/12/15
*Oppenheim, Jeffrey	M.D.	Clinical Assistant Professor	Family Medicine	10/14/15
*Powell, Lenny	D.O.	Clinical Assistant Professor	Family Medicine	09/27/15
Roberts, Heather	P.A.	Instructor	Medicine	11/30/15-06/30/16
*Sandau, Roy	D.O.	Clinical Assistant Professor	Surgery	11/02/15
Sandifer, Elizabeth	CNM	Instructor	Obstetrics and Gynecology	11/30/15-06/30/16
Smart, Claire	DNP	Assistant Professor	Obstetrics and Gynecology	08/10/15-06/30/2016
Vermeulen, Meagan	M.D.	Assistant Professor	Family Medicine	09/14/15-06/30/16

**RESIGNATION(S)**

Fantova, Marketa			Theatre/Dance	01/29/16
Perkins, Kelly			Teacher Education	12/10/15

**RETIREMENT(S)**

Bianco-Smith, MaryLouise			Marketing (SOM)	12/30/15
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Caldwell, Janet	Mathematics	07/01/16
Chard, Daniel	Art	01/01/16
Doolittle, Virginia	Educational Services & Leadership	10/01/15
Johnson, Keith	Physics/Astronomy	06/30/16
Kaleta, Kenneth	Radio/Television/Film	02/01/16

+grant funded

\*Faculty hold qualified titles and their employment is at-will

Recommended for Approval By:  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.18**

**REAPPOINTMENT OF FACULTY TO SIXTH YEAR CONTRACTS  
CARRYING TENURE**

**WHEREAS,** the following named individuals will have served the University for five years and service in their sixth year will place them under the statutory provisions for tenure, and

**WHEREAS,** they have been carefully evaluated for purposes of reappointment through their probationary service

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines the following named faculty members shall be offered appointment carrying tenure for the academic year 2016-2017.

<b>Name</b>	<b>Department</b>
Carrasquillo, Marci	English
Folkinshteyn, Daniel	Accounting & Finance
Mason, Jonathan	Radio/TV/Film
Olshefski, Jonathan	Radio/TV/Film
Plourde, Bruce	English
Thomas, Christopher	Music
Vilceanu, Marilena	Public Relations/Advertising
Woodworth, Amy	Writing Arts

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of faculty to sixth year contracts carrying tenure.

Recommended for Approval By:  
Executive Committee (1/6/16)



**RESOLUTION #2016.01.19**

**REAPPOINTMENT OF PROFESSIONAL STAFF  
BEYOND THE PROBATIONARY PERIOD**

**WHEREAS**, the performance of the following named professional staff members have been carefully evaluated, and

**WHEREAS**, agreement between the State and the Union provides that members of the professional staff not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for appointment and reappointment to a multi-year contract

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University offers reappointment to the professional staff of the University for the following years.

**2016-2017 through 2018-2019**

<b>Name</b>	<b>Department</b>
Barney, Erin	University Advising Center
Braude, Rosemary	University Relations
Brigandi, Stephanie	Global Learning
Bryant, Kyhna	CMSRU
Ford, Deanna	College of Performing Arts
Kahler, Laura	University Advising Center
McCool, William	Global Learning
McKenna, Melissa	Global Learning

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of professional staff beyond the probationary period.

**RESOLUTION #2016.01.20**

**REAPPOINTMENT OF PROFESSIONAL STAFF TO  
THIRD, FOURTH, AND FIFTH YEAR CONTRACTS**

**WHEREAS**, the following named professional staff have been recommended for reappointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines that the following named professional staff listed below shall be offered reappointment for the years 2016-2017 and 2017-2018.

**Third and Fourth Year Candidates  
(2016-2017 & 2017-2018)**

<b>Name</b>	<b>Department</b>
Adamson, Derick	Athletics
Bachant, Aileen	Campbell Library
Barrett, Ryan	Athletics
Bowser, (Brad) Robert	Athletics
Calio, Brian	Recreation Center
Colanduno, Daniel	CMSRU
D'Elia, Andrew	Recreation Center
Dickson, Kenneth	Athletics
Dimit, Dustin	Athletics
Green-Santry, Ann	CMSRU
Hash, John	SEM
Jespersen, Deanna	Athletics
Liu, Susan	CMSRU
Mason, Lindsay	Counseling/Psychological Services
Mateo, Leslie	EOF-Camden
McLean, Colette	Counseling/Psychological Services
Mikkelson, Rolf	Information Resources
O'Neal, Richard	CMSRU
Primas-Young, Carol	Web Services
Roberts, Danielle	Web Services
Sewter, Gina	CMSRU
Szigethy, Stephanie	Counseling/Psychological Services
Taylor, Christopher	IERP
Thorpe, Robert	Theatre/Dance
Tighe, Karla	Financial Aid

(continued)

**RESOLUTION #2016.01.20 (continued)**

**Fifth Year Candidate  
(2016-2017 Off-Cycle)**

<b>Name</b>	<b>Department</b>
Kirschner, Leo	WGLS
O'Neill, Cheryl	ITC
Weinstein, Noah	Student Life

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of professional staff to third, fourth and fifth year contracts.

Recommended for Approval By:  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.21**

**REAPPOINTMENT OF FACULTY TO THIRD, FOURTH AND FIFTH  
YEAR CONTRACTS**

**WHEREAS**, the following named faculty members have been carefully evaluated for purposes of reappointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines that the following named faculty members listed below shall be offered reappointment.

**Third and Fourth Year Candidates  
(2016-2017 & 2017-2018)**

<b>Name</b>	<b>Department</b>
Abraham, Stephanie	Language, Literacy & Special Education
Abrams, Lisa	Psychology
Almon, Amanda	Art
Bauer, Nathan	Philosophy/Religion
Beachley, Vince	Biomedical Engineering
Bhavsar, Parth	Civil Engineering
Davidian, Christine	Librarian
Garyantes, Dianne	Journalism
Houser, Kimberly	Law/Justice Studies
Isik-Ecan, Zeynep	Teacher Education
Jiras, Jonathan	Library
Joppa, Meredith	Psychology
Keck, Thomas	Chemistry/BTS
Krummenacher, Claude	Biological Sciences/BTS
LaPorta, Philip	Physics
Liu, Xia	Marketing
Nazari, Rouzbeh	Civil Engineering
Nucci, Nathaniel	Physics/BTS
Park, Sun-Young	Public Relations/Advertising
Phadtare, Sangita	CMSRU
Ranganathan, Shivakumar	Mechanical Engineering
Roche, Christopher	Theatre/Dance
Slater, Katherine	English
Smith, Trevor	Physics/Teacher Education
Sun, Anna	Ed. Services, Administration & Higher Education
Supplee, Carolyn	Chemistry
Tole, Jennifer	Writing Arts
Uygur, Mehmet	Health & Exercise Science
Vojvodic, Svetlana	Biological Sciences
Xue, Wei	Mechanical Engineering

(continued)

**RESOLUTION #2016.01.21 (continued)**

**Fourth Year Candidates  
(2016-2017 Off-Cycle)**

<b>Name</b>	<b>Department</b>
Johnson, Kristine	Public Relations & Advertising
Yang, Yang	Management & Entrepreneurship
Nazer, Behrooz	Chemistry & Biochemistry
Storino (Shinn), Laura	Political Science

**Fifth Year Candidate  
(2016-2017 Off-Cycle)**

<b>Name</b>	<b>Department</b>
Bottaro, Andrea	CMSRU
Buono, Russell	CMSRU
DiSanto, Michael	CMSRU
Fischer, Bradford	CMSRU
Shen, Yide	Marketing
Wang, Ting Ting	Art
Williams, Charlene	CMSRU

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of faculty to third, fourth and fifth year contracts.

**RESOLUTION #2016.01.22**

**AUTHORIZATION OF ROWAN UNIVERSITY'S ACCEPTANCE OF DESIGNATION  
AS REDEVELOPER FOR MANTUA TOWNSHIP**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University ("Rowan"), a public research university, to enter into agreements as are necessary for university purposes, and

**WHEREAS**, the University has determined that its four strategic pillars include becoming an Economic Engine for the Southern Jersey region, including becoming a vital player in the development of employment opportunities and assisting growth and development in the region, and

**WHEREAS**, portions of the University's West Campus are located on and immediately adjacent to Mantua Township, and

**WHEREAS**, development in Mantua Township would be beneficial to the University Community given its proximity to the campus, and

**WHEREAS**, Mantua Township is contemplating commissioning a Redevelopment Plan in accordance with the Local Redevelopment and Housing Law and has determined that certain parcels located within Mantua Township are areas in need of redevelopment, and

**WHEREAS**, Pursuant to that Plan and the Mantua Township Master Plan, certain of the identified development activities would directly benefit the University Community, and

**WHEREAS**, the University is uniquely qualified to engage in a variety of development activities under the Plan which would be mutually beneficial to The University and Mantua Township and could best accomplish the University's goals by serving as the Redeveloper under the applicable law

**THEREFORE BE IT RESOLVED** by the Board of Trustees that consent is hereby given to the identification of certain land owned by the University as part of the Redevelopment Zone, and

**BE IT FURTHER RESOLVED** that Rowan shall be permitted to consent to the Redevelopment Plan once formulated, and

**BE IT FURTHER RESOLVED** that Rowan shall be permitted to accept the designation as Redeveloper in the Redevelopment Plan, and

(continued)

**RESOLUTION #2016.01.22 (continued)**

**BE IT FURTHER RESOLVED** that the President and Senior Vice President for Finance and Chief Financial Officer are authorized to take any and all action, including the execution of any and all necessary documents relating to the Redevelopment Plan to consent to the Plan and to accept the designation as Redeveloper.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the University to consent to the Mantua Township Redevelopment Plan and to take any and all necessary action to facilitate the University's acceptance of the designation of Redeveloper.

Recommended for Approval By:  
Facilities Committee (11/30/15)  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

## **RESOLUTION #2016.01.23**

### **AMEND APPROVAL OF PURCHASES OF REAL PROPERTY**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to acquire by purchase or otherwise to own and operate real property necessary or desirable for university purposes, and

**WHEREAS**, pursuant to Resolution 2015.09.35, the Board of Trustees approved the negotiation and execution of certain purchase agreements for the purchase of identified properties located in the Borough of Glassboro, County of Gloucester and State of New Jersey, and in the Township of Harrison, County of Gloucester and State of New Jersey, and

**WHEREAS**, Rowan wishes to retain flexibility in the negotiations for the purchase prices of certain of these properties while ensuring responsible management of University assets

**THEREFORE BE IT RESOLVED** that the Board of Trustees amends its prior authorization for the negotiation of “Contracts for Purchase and Sale of Property” by permitting the University to purchase identified properties at a price which may exceed the appraised value provided that the total price for the purchases in the aggregate does not exceed \$2 million, which sum has been made available for such use by the Senior Vice President for Finance and Chief Financial Officer, and

**BE IT FURTHER RESOLVED** that the Board of Trustees authorizes the President and/or Senior Vice President for Finance and Chief Financial Officer to execute the Contracts for Purchase and sale of Property and to take any and all other steps as may be necessary to consummate the purchases of these properties.

### **SUMMARY STATEMENT/RATIONALE**

This resolution amends Resolution 2015.09.35 authorizing the negotiation and execution of a series of agreements of sale for the purchases of certain properties located in the Borough of Glassboro and Township of Harrison. This resolution also authorizes the execution of any necessary documents associated with the transactions and the payment of sums associated with the transactions not to exceed the funds available to Rowan at the time of the sale.

Recommended for Approval By:  
Facilities Committee (11/30/15)  
Budget & Finance Committee (11/30/15)  
Executive Committee (1/6/16)



## RESOLUTION #2016.01.24

### ESTABLISHMENT OF A WEST CAMPUS PREDEVELOPMENT FUND

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A. 18A:64M-1 et seq. (“Restructuring Act”), Rowan was designated as a comprehensive public research university, and

**WHEREAS**, in response to this designation and as part of its strategic planning process, the University has adopted specific goals for expanding its research profile, and

**WHEREAS**, the University has determined as one of its strategic pillars that it should operate as an Economic Engine for the Southern Jersey region, including becoming a vital player in the development of employment opportunities and assisting growth and development in the region, as one of its goals, and

**WHEREAS**, the West Campus, comprised of more than 500 acres of land, is integral to achieving the University’s goal of being an economic engine as well as its growth as a research institution, and

**WHEREAS**, as a result of planning efforts meant to attract tenants to the South Jersey Technology Park as well as unsolicited expressions of interest from the marketplace, there are currently as many as eight (8) real estate development projects under consideration that are in varying stages of conceptual planning or project development for University land on both the north and south sides of Route 322, and

**WHEREAS**, in order to assess the feasibility of proposed projects, advance projects deemed to be in the University’s strategic interest and inform the University’s approach to real estate negotiations it is necessary to undertake a range of predevelopment activities, including, but not limited to, the following activities:

- Environmental investigations;
- Land valuation;
- Site feasibility analysis;
- Site concept planning;
- Conceptual building design; and
- Master Planning, and

**WHEREAS**, engaging in these predevelopment due diligence activities helps to mitigate certain risks associated with real estate development and associated transactions, and

(continued)

**RESOLUTION #2016.01.24 (continued)**

**WHEREAS,** undertaking such activities serves as an inducement for potential private partners to invest in the West Campus by identifying issues critical to the development process and establishing a clear path to development for the site(s), and

**WHEREAS,** it is essential for the University as Owner to be able pursue activities that will enable the development of this land in the most strategic way to accomplish the aforementioned goals;

**THEREFORE, BE IT RESOLVED** by the Board of Trustees that consent is hereby given to establish a West Campus Predevelopment Fund in the initial the amount of \$250,000 (Two Hundred Fifty Thousand Dollars), and

**BE IT FURTHER RESOLVED** that the President and Senior Vice President and Chief Financial Officer are authorized to procure any necessary predevelopment services, including professional consultants through approved procurement methods.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the establishment of a Predevelopment Fund to finance activities critical to the development of the West Campus.

Recommended for Approval By:  
Budget and Finance Committee (11/30/15)  
Facilities Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.25**

**APPROVAL OF FACILITIES RENOVATION, RENEWAL AND EXPANSION IN ACCORDANCE WITH THE HIGHER EDUCATION CAPITAL IMPROVEMENT FUND ACT AND AUTHORIZATION TO SEEK REIMBURSEMENT FOR PROJECT COSTS FROM BOND PROCEEDS**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), designated Rowan as a public research university, and authorized Rowan to enter into agreements with the State or any of its political subdivisions which are deemed necessary for carrying out its mission, and

**WHEREAS,** the State of New Jersey, through the Secretary of Higher Education has promulgated regulations to carry out the purposes of the Higher Education Capital Improvement Fund Act, N.J.A.C. 9A:12-1.1, et seq., and

**WHEREAS,** the University has developed a long range facilities plan adopted by its Board of Trustees which includes provisions to address deferred maintenance and a mechanism to address capital renewal projects, and

**WHEREAS,** the University has determined that certain facilities renewal, renovation, and improvement projects (collectively “Projects”) are necessary and appropriate to increase academic capacity, benefit the students of Rowan, and address deferred maintenance and other capital renewal needs as outlined in that long range plan, and

**WHEREAS,** such Projects may be eligible for bond financing pursuant to the Higher Education Capital Improvement Fund Act if such Projects meet the requirements set forth in the regulations implementing that Act, and

**WHEREAS,** such Projects may include the following Projects:

1. Bunce Hall Renovations and Addition, including necessary renovations to Savitz and Robinson Halls for the creation of additional classroom space
2. Physical additions/improvements to be located in Camden to expand existing and planned facilities to enhance the capacity of the University and CMRSU to develop health, life sciences and biomedical research programs
3. Campus-Wide Physical Security Enhancements, including cameras, card access systems, and lighting
4. Cyber Security Enhancements, including network security and updates necessary for the network to support such enhancements, and

(continued)

**RESOLUTION #2016.01.25 (continued)**

**WHEREAS**, the University may pay for certain costs of the Projects, including costs of design, and other pre-construction costs (the “Project Costs”), prior to the time the proceeds of the Project Bonds are made to the University, and therefore, Project Costs may be paid with funds of the University which are not funded by Bonds, and

**WHEREAS**, the University desires to preserve its right to treat an allocation of proceeds of the Project Bonds to the reimbursement of Project Costs paid prior to the issuance of the Project Bonds as an expenditure for such Project Costs to be reimbursed for purposes of applicable tax code and other applicable law, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the necessary contribution to the debt service on the bonds issued to fund the capital improvement Projects

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the University is authorized to take any and all steps necessary to complete and submit one or more applications to the State of New Jersey for funding under the Higher Education Capital Improvement Fund Act for the above-referenced Projects or for other projects identified by Rowan as priorities for facilities renewal, renovation, or improvement, including completing any certifications required under those applications or in accordance with regulations and law, and

**BE IT FURTHER RESOLVED** that the University is authorized to engage necessary consultants and professionals to provide initial estimates and design to permit accurate development of budgets and schedules for the aforementioned projects in an amount not to exceed \$100,000 and

**BE IT FURTHER RESOLVED** that the procurement necessary for the engagement of such design and other professionals shall be completed in accordance with applicable law and policy, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that the University is committed to maintaining the capital improvement Projects funded by the grant, and

**BE IT FURTHER RESOLVED** that the Board of Trustees certifies that the University will use the grant funding received for the Projects in accordance with the implementing regulations referenced above for the renewal, renovation, or improvement of qualifying facilities, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that the University is committed to paying one-third of debt service on the bonds issues to fund the Projects, and

(continued)

**RESOLUTION #2016.01.25 (continued)**

**BE IT FURTHER RESOLVED** by the Board of Trustees of Rowan University as follows:

SECTION 1. The University reasonably expects to request reimbursement of the Project Costs paid prior to the issuance of the Project Bonds and any interim borrowing of the Borrower with proceeds of Project Bonds to be issued.

SECTION 2. In accordance with Treasury Regulations, this resolution is intended to be and hereby is a declaration of the University's official intent to request reimbursement of Project Costs paid prior to the issuance of the Project Bonds and any interim borrowing to be incurred by the University.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the submission of one or more applications for grant funding under the Higher Education Capital Improvement Fund Act and all actions necessary to support those applications. The Resolution also commits the University to using any grants received under the Act for qualifying Projects as well as commits the University to the maintenance of any improvements funded by received grants. Further, this Resolution commits the University to funding its contribution to the debt service required by the Act. Finally, this Resolution authorizes the University to seek reimbursement from the bonds for any costs advanced for the project.

Recommended for Approval By:  
Facilities Committee (11/30/15)  
Budget & Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.26**

**AUTHORIZATION OF TERM SHEET WITH NEXUS PROPERTIES FOR THE DEVELOPMENT OF AFFILIATED HOUSING**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the lease or use property as may be necessary or desirable for university purposes, and

**WHEREAS,** Nexus Properties of Lawrenceville, New Jersey, has undertaken the development of housing, including University affiliated housing on Rowan Boulevard, and

**WHEREAS,** Nexus Properties has submitted a response to a Request for Proposals issued by the Borough of Glassboro for the development and construction of additional housing and retail space to be located on Rowan Boulevard, and

**WHEREAS,** Rowan has undertaken a Housing Study evidencing need for student housing in the short term, and

**WHEREAS,** the success of Rowan Boulevard is beneficial to the University and the community and contributes to Rowan’s goal of serving as an economic engine for the region, and

**WHEREAS,** Rowan and Nexus Properties have begun negotiations relating to the terms of a potential short term operating lease or guaranty of occupancy of housing units to be built, and

**WHEREAS,** the Term Sheet has been reviewed by the Board and is acceptable to the Board as a statement of essential business terms of the transaction, and

**WHEREAS,** the Board of Trustees wishes to delegate the authority to negotiate the terms of a Development or Operating Agreement on terms acceptable to the President,

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Term Sheet attached hereto is approved, and

**BE IT FURTHER RESOLVED** that the President, Senior Vice President and Chief Financial Officer, and General Counsel are authorized to negotiate the terms of an Development Agreement or Operating Lease on terms acceptable to the President, and

**BE IT FURTHER RESOLVED** that the Agreement will be brought to the Board for final and full approval.

(continued)

**RESOLUTION #2016.01.26 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the terms of the Term Sheet with Nexus Properties of Lawrenceville, New Jersey, for the development of affiliated housing.

Recommended for Approval By:  
Executive Committee (1/6/16)

Nexus Properties  
 Calculation of Rowan Collaboration Fees  
 December, 2015

<b>Summary without rate increases:</b>									
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
A-2	300	350	400	450	500	500	500	500	500
A-3		300	500	600	600	600	600	600	500
A-4			300	500	600	600	600	600	500

**Assumed Rate Increase      2.50%**

	Assumed Total # of beds	95% Occupancy	Academic Year Beginning										Oper Lease has ended
				<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	
A-2	456	433	Fee Amount	129,960	157,035	184,245	211,595	239,086	245,063	251,190	257,469	263,906	
			<b>Rate per bed</b>	<b>300</b>	<b>363</b>	<b>425</b>	<b>488</b>	<b>552</b>	<b>566</b>	<b>580</b>	<b>594</b>	<b>609</b>	
A-3	547	520	Fee Amount	0	162,391	272,979	331,768	338,763	345,933	353,282	360,815	316,572	
			<b>Rate per bed</b>	<b>0</b>	<b>313</b>	<b>525</b>	<b>638</b>	<b>652</b>	<b>666</b>	<b>680</b>	<b>694</b>	<b>609</b>	
A-4	<u>524</u>	<u>498</u>	Fee Amount	0	0	161,941	268,038	324,519	331,388	338,428	345,644	303,260	
			<b>Rate per bed</b>	<b>0</b>	<b>0</b>	<b>325</b>	<b>538</b>	<b>652</b>	<b>666</b>	<b>680</b>	<b>694</b>	<b>609</b>	
Totals	1,527	1,451		129,960	319,426	619,165	811,401	902,368	922,384	942,900	963,928	883,738	



Nexus Properties  
 Calculation of Rowan Collaboration Fees  
 December, 2015

Summary without rate increases:									
	2016	2017	2018	2019	2020	2021	2022	2023	2024
A-2	300	350	400	450	500	500	500	500	500
A-3		300	500	600	600	600	600	600	500
A-4			300	500	600	600	600	600	500

Assumed Rate Increase 2.50%

	Assumed Total # of beds	95% Occupancy	Academic Year Beginning										Oper Lease has ended											
			2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	
A-2	456	433	Fee Amount	129,960	157,035	184,245	211,595	239,086	245,063	251,190	257,469	263,906	270,504	277,266	284,198	291,303	298,585	306,050	313,701	321,544	329,583	337,822	346,268	354,924
			Rate per bed	300	363	425	488	552	566	580	594	609	624	640	656	672	689	706	724	742	761	780	799	819
A-3	547	520	Fee Amount	0	162,391	272,979	331,768	338,763	345,933	353,282	360,815	316,572	324,486	332,598	340,913	349,436	358,172	367,126	376,304	385,712	395,354	405,238	415,369	425,754
			Rate per bed	0	313	525	638	652	666	680	694	609	624	640	656	672	689	706	724	742	761	780	799	819
A-4	524	498	Fee Amount	0	0	161,941	268,038	324,519	331,388	338,428	345,644	303,260	310,842	318,613	326,578	334,743	343,111	351,689	360,481	369,493	378,731	388,199	397,904	407,852
			Rate per bed	0	0	325	538	652	666	680	694	609	624	640	656	672	689	706	724	742	761	780	799	819
Totals	1,527	1,451		129,960	319,426	619,165	811,401	902,368	922,384	942,900	963,928	883,738	905,832	928,477	951,689	975,481	999,869	1,024,865	1,050,487	1,076,749	1,103,668	1,131,259	1,159,541	1,188,529

Calculation based on \$500 per bed:

	Total # of beds	95% Occupancy	Academic Year Beginning										Oper Lease has ended											
			2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	
A-2	456	433	Fee Amount	216,600	222,015	227,565	233,255	239,086	245,063	251,190	257,469	263,906	270,504	277,266	284,198	291,303	298,585	306,050	313,701	321,544	329,583	337,822	346,268	354,924
			Rate per bed	500	513	525	538	552	566	580	594	609	624	640	656	672	689	706	724	742	761	780	799	819
A-3	547	520	Fee Amount	0	266,321	272,979	279,803	286,798	293,968	301,317	308,850	316,572	324,486	332,598	340,913	349,436	358,172	367,126	376,304	385,712	395,354	405,238	415,369	425,754
			Rate per bed	0	513	525	538	552	566	580	594	609	624	640	656	672	689	706	724	742	761	780	799	819
A-4	524	498	Fee Amount	0	0	261,501	268,038	274,739	281,608	288,648	295,864	303,260	310,842	318,613	326,578	334,743	343,111	351,689	360,481	369,493	378,731	388,199	397,904	407,852
			Rate per bed	0	0	525	538	552	566	580	594	609	624	640	656	672	689	706	724	742	761	780	799	819
Totals	1,527	1,451	18,952,861	216,600	488,336	762,045	781,096	800,623	820,639	841,155	862,183	883,738	905,832	928,477	951,689	975,481	999,869	1,024,865	1,050,487	1,076,749	1,103,668	1,131,259	1,159,541	1,188,529
Difference				(86,640)	(168,910)	(142,880)	30,305	101,745	101,745	101,745	101,745	0	0	0	0	0	0	0	0	0	0	0	0	
Cum Difference				(86,640)	(255,550)	(398,430)	(368,125)	(266,380)	(164,635)	(62,890)	38,855	38,855	38,855	38,855	38,855	38,855	38,855	38,855	38,855	38,855	38,855	38,855	38,855	

A-2	(200)	(150)	(100)	(50)	0	0	0	0	0
A-3		(200)	0	100	100	100	100	100	0
A-4			(200)	0	100	100	100	100	0

**RESOLUTION #2016.01.28**

**AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH  
MANTUA TOWNSHIP FOR THE OPERATION AND MAINTENANCE OF THE  
ROWAN FOSSIL QUARRY**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for contracting with another public entity through 18A:64-56(b), and

**WHEREAS,** Mantua Township is the site of the Rowan Fossil Quarry, and

**WHEREAS,** the Rowan Fossil Quarry offers a unique opportunity for the development of an integrated educational, recreational, and employment site for the Southern region of New Jersey, and

**WHEREAS,** Rowan and Mantua Township have begun negotiations to determine how Rowan may partner with Mantua Township to bring its programs to the site and create opportunities for students and residents, and

**WHEREAS,** in connection with the development of the site, Rowan wishes to enter into an agreement with Mantua Township for the joint operation and maintenance of the fossil site to include the coordination of volunteers, maintenance of the facilities, public safety and policing, public works coordination, and other activities necessary to the use of the site as an educational and recreational site, and

**WHEREAS,** it is estimated that the shared services agreement will last up to five (5) years with options for renewal, and

**WHEREAS,** it is anticipated that the cost of such services will not exceed \$40,000 on an annual basis, plus an increase of 2% for quarterly payments to be made to Mantua, and

**WHEREAS,** the business terms of the proposed agreement are currently in negotiations but due to the time constraints inherent in the process, Rowan must maintain flexibility in finalizing the terms of the agreement, and

(continued)

**RESOLUTION #2016.01.28 (continued)**

**WHEREAS,** the Board of Trustees wishes to delegate the authority to negotiate the terms of the agreement on terms acceptable to the President, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expenses associated with these services

**THEREFORE BE IT RESOLVED** by the Board of Trustees that Rowan is authorized to negotiate a shared services agreement with Mantua Township for the beneficial use of the Rowan Fossil Quarry as outlined above, and

**BE IT FURTHER RESOLVED** that the President and Senior Vice President and Chief Financial Officer are authorized to negotiate and execute a shared services agreement with Mantua Township on terms acceptable to the President, and

**BE IT FURTHER RESOLVED** that the terms of said document(s) shall be reported to the Board of Trustees through its Budget and Finance and Facilities Committees at the meetings following formalization of same.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the negotiation and execution of a shared services agreement with Mantua Township for the development and maintenance of the Rowan Fossil Quarry as an educational and economic development opportunity.

**RESOLUTION #2016.01.29**

**APPROVAL OF TOTAL PROJECT BUDGET FOR THE INITIAL DESIGN AND PLANNING FOR NEW PARKING FACILITIES ADJACENT TO ELLIS STREET**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

**WHEREAS,** pursuant to the Restructuring Act, the Board of Trustees is empowered to direct and control expenditures and supervise the construction and demolition of property, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** the University has determined the need to create adequate alternate parking space in light of the planned growth on Glassboro Campus, and

**WHEREAS,** the University is currently evaluating a variety of options to ensure adequate parking on Glassboro campus, taking into consideration university needs, including student safety, traffic flow in and around Glassboro campus, and fiscal responsibility, and

**WHEREAS,** the University is currently evaluating methods to maximize the existing parking spaces on Glassboro campus, as well as the need for development of alternate parking spaces, including potential parking in underutilized locations on campus as well as the development of a lot on vacant University property at Ellis Street, and

**WHEREAS,** such planning and development efforts will include but not be limited to the commissioning of relevant and necessary environmental studies and surveys, the development of plans relating to fencing, lighting, striping and blocks, traffic control devices, stormwater management control, driveways and signage, and

**WHEREAS,** the cost of this design / investigation effort is not anticipated to exceed \$275,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that funds in the amount of \$125,000 from the Operating Budget are available to be used for the project and \$150,000 from the Capital Projects Budget are also available to be used for the project

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for initial design and planning for the Ellis Parking Lot project in the amount of \$275,000 is approved, and

(continued)

**RESOLUTION #2016.01.29 (continued)**

**BE IT FURTHER RESOLVED** by the Board of Trustees that the procurement necessary for the Parking Lot Design project shall be completed in accordance with applicable law and policy.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the initial design and planning budget for the construction of the Ellis Street parking lot in accordance with University needs, including student safety, fiscal accountability, and efficient traffic flow in and near the Glassboro campus. Such initial project design will include the commissioning of environmental studies and surveys, and design of paving, fencing, lighting, striping & blocks, traffic control devices, storm water management control, driveways and signage.

Recommended for Approval By:  
Facilities Committee (11/30/15)  
Budget and Finance Committee (11/30/15)  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.30**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY APPROVING AND AUTHORIZING THE REFUNDING OF CERTAIN BONDS ISSUED BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY ON BEHALF OF ROWAN UNIVERSITY AND APPROVING AND AUTHORIZING THE REFUNDING THROUGH THE ISSUANCE BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY OF ONE OR MORE SERIES OF TAX-EXEMPT OR TAXABLE REVENUE BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF ONE OR MORE LEASE AND AGREEMENTS AND ALL OTHER NECESSARY DOCUMENTS IN CONNECTION WITH SAID REFUNDING; MAKING CERTAIN DETERMINATIONS AND APPROVALS WITH RESPECT TO THE BONDS TO BE ISSUED BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY, INCLUDING THE APPOINTMENT OF CERTAIN PROFESSIONALS; AND AUTHORIZING OFFICERS OF ROWAN UNIVERSITY TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE ISSUANCE BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY OF ITS REVENUE BONDS, ROWAN UNIVERSITY ISSUE**

**WHEREAS,** The Board of Trustees (the “Board”) of Rowan University (the “University”) desires to approve and authorize a refunding project (the “Refunding Project”) consisting of refinancing of all or any portion of any and all series of outstanding revenue bonds issued by the New Jersey Educational Facilities Authority, including, but not limited to, the Series 2006 G bonds and 2008 bonds; and

**WHEREAS:** The Board desires to authorize the Senior Vice President for Finance and Chief Financial Officer, in consultation with the University’s financial advisors, the authority to determine the bonds to be refinanced as part of the Refunding Project; and

**WHEREAS:** The University has determined that the Refunding Project will assist in serving the needs of its students and provide a benefit to the University; and

**WHEREAS:** The University has further determined that the financing for the Refunding Project should be accomplished by the issuance of one or more series of tax exempt and/or taxable bonds (the “Bonds”) to be issued on behalf of the University by the New Jersey Educational Facilities Authority (the “Authority”) through a financing structure determined by an Authorized Officer (as herein defined) to be the most advantageous to the University; secured by a Lease and Agreement(s) and/or an amended Lease and Agreement(s) (the “Agreement”) and desires to authorize certain officers of the University to take all action necessary to accomplish the financing of the Refunding Project and all costs related thereto; and

(continued)

**RESOLUTION #2016.01.30 (continued)**

**WHEREAS:** Pursuant to the terms of the Lease Agreement(s); (i) the University shall be required to make lease payments to the Authority in an amount sufficient to pay the principal of and interest on the Bonds, and certain other costs and expenses of the Authority and the Trustee (as defined herein); and (ii) the University shall be a “materially obligated person” within the meaning and for the purposes set forth in Rule 15 (c) 2-12 (“Rule 15 (c) 2-12”) promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934, as amended, and will be required to enter into a Continuing Disclosure Agreement (the “Disclosure Agreement”) with the Authority and the Trustee, as dissemination agent, in order to satisfy the secondary market disclosure requirements of Rule 15 (c) 2-12; and

**WHEREAS:** The Board also desires, by adoption of this Resolution, to: (i) consent to the issuance and sale of the Bonds and all actions to be taken by the University in connection therewith; (ii) authorize and approve the execution, acknowledgment and delivery of any and all financing documents and other documents and instruments related to the Refunding Project and the Bonds, including but not limited to, the Lease Agreement(s) and the Disclosure Agreement; and (iii) make various other determinations and approvals with respect to the Bonds and the Refunding Project including, but not limited to, the appointment of certain professionals by the University and the Authority.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY AS FOLLOWS:**

**SECTION 1.** The Board hereby authorizes, approves and consents to the undertaking of: (i) the Refunding Project as presented, including the financing thereof through the issuance of the Bonds by the Authority in an amount necessary to cover the costs of the Refunding Project and all costs related thereto, and further authorizes the Chairperson of the Board, the Secretary of the Board, the President of the University, the Senior Vice President of Finance and Chief Financial Officer and any other representative of the Board hereafter duly authorized by the Board in writing (the “Authorized Officers” and each an “Authorized Officer”) to determine all matters in connection therewith.

**SECTION 2.** The Board hereby approves and authorizes all actions necessary to be taken by the Authority and the University in connection with the undertaking of the Refunding project, including the issuance and sale of the Bonds to finance the cost thereof.

(continued)

**RESOLUTION #2016.01.30 (continued)**

- SECTION 3.** In connection with the issuance of the Bonds, the distribution of one or more Preliminary Official Statements, describing the Bonds (the “Preliminary Official Statement”) is hereby authorized and approved. If necessary, any Authorized Officer of the University is hereby authorized to “deem final” the Preliminary Official Statement, as contemplated by paragraph (b)(1) of Rule 15(c)2-12.
- SECTION 4.** Any Authorized Officer of the University is hereby authorized and directed to execute and deliver the final Official Statement for the Bonds (the “Official Statement”) in substantially the form of the Preliminary Official Statement, with such changes, insertions and alterations as Bond Counsel to the Authority may advise and any such Authorized Officer shall approve, such approval to be evidenced by the execution thereof by such Authorized Officer.
- SECTION 5.** To finance the cost of the Refunding Project and to facilitate the issuance and sale of Bonds, the Board hereby authorizes the University to enter into: (i) the Lease Agreement(s) between the Authority and the University; (ii) the Disclosure Agreement, which shall provide ongoing disclosure to the owners of the Bonds regarding the University.
- SECTION 6.** In order to issue and secure the Bonds, the Board hereby authorizes and consents to the acknowledgement by the University of a Trust Indenture, Trust Agreement or other similar instrument (the “Indenture”), to be executed and delivered by the Authority and a hereafter duly appointed Trustee (the “Trustee”).
- SECTION 7.** To provide for certain representations, warranties and covenants by the University concerning the Refunding Project, the use of the funds attributable to the Refunding Project, the use and investment of the proceeds of the Bonds, including the payment of arbitrage rebate to the United States Department of Treasury and preservation of the exclusion of interest of the Bonds from gross income of the holders thereof for federal income tax purposes in accordance with the applicable provisions of the Internal Revenue Code of 1986, as amended, the Board hereby authorizes the University to execute and deliver a Tax and Non-Arbitrage Certificate (the “Tax Agreement”).

(continued)



**RESOLUTION #2016.01.30 (continued)**

**SECTION 8.** In order to provide for the sale of the Bonds to the purchaser thereof, the Board hereby authorizes the Authority to enter into one or more bond purchase contracts with one or more underwriters (the “Underwriters”) selected by the University and appointed by the Authority (collectively, the “Purchase Contract”), and an Authorized Officer of the University is hereby authorized to acknowledge or consent to such Purchase Contract at the time of its execution and delivery by the Authority and the Underwriter.

**SECTION 9.** The Lease Agreement(s), the Indenture, the Disclosure Agreement, the Preliminary Official Statement, the Official Statement, the Tax Agreement and the Purchase Contract, substantially in the forms provided to the University on the date of the resolution, with such changes, omissions, insertions and revisions as shall be approved by the Authority and the Authorized Officers of the University, be and the same, are hereby authorized and approved. The Authorized Officers are each hereby authorized and directed to execute the lease Agreements, the Indenture, the Disclosure Agreement, the Purchase Contract, the Tax Agreement, the Preliminary Official Statement, the Official Statement, and any and all other agreements, documents and certificates necessary to complete the Refunding Project to issue the Bonds (collectively, the “University Documents”), in the name of and on behalf of the Board, in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest the same. Such execution and attestation to be conclusive evidence of the approval of the form and consent of such University Documents.

**SECTION 10.** The Authorized Officers, be and the same, are hereby authorized and directed to execute, deliver and approve any and all such other agreements, documents, certificates, directions and notices and to do and perform such acts and to take such actions as may be necessary or required or which the Authority may deem to be appropriate to implement the purposes of this Resolution, to consummate the Refunding Project and all costs related to the Refunding Project, and to effectuate the execution and delivery of the University Documents, an any related documents, certificates or agreements necessary or required. Any Authorized Officer of the University is hereby authorized and directed, for and on behalf of and in the name of the University to attest and deliver said documentation. Such execution and attestation to be conclusive evidence of the approval of the form and content of such documentation.

(continued)

**RESOLUTION #2016.01.30 (continued)**

- SECTION 11.** The Board hereby authorizes the Authority to select, with prior approval and consent of an Authorized Officer, the Underwriter for the Bonds, and Escrow Agent, if necessary, (who may be the Trustee), a Financial Advisor, Bond Counsel, and any special counsel or other professional advisors for the Authority and/or University in connection with the Refunding Project according to the applicable procurement procedures of the Authority.
- SECTION 12.** All resolutions, orders and other actions of the University in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.
- SECTION 13.** All actions heretofore taken and documents prepared or executed by or on behalf of the University by its officials and by the University's professional advisors, in connection with the Refunding Project, or any other action in connection with or related to the Refunding Project, are hereby ratified, confirmed, approved and adopted.
- SECTION 14.** This resolution shall take effect immediately.

\_\_\_\_\_  
Secretary of the Board of Trustees  
of Rowan University

**RESOLUTION #2016.01.31**

**AUTHORIZATION TO ENTER INTO A TRANSITIONAL SERVICES AGREEMENT  
WITH MANTUA TOWNSHIP FOR THE OPERATION AND MAINTENANCE OF THE  
ROWAN FOSSIL QUARRY**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2015.09.37 approved by the Board of Trustees, the Board approved the purchase of the Rowan Fossil Quarry, and

**WHEREAS,** closing is anticipated to occur during the month of January, 2016, and

**WHEREAS,** operations of the Fossil Quarry require consistent and reliable removal of water from the quarry as well as maintenance of the quarry walls to ensure a structurally sound and safe environment for employees, students, and visitors, and

**WHEREAS,** the Inversand Company has provided these services for the quarry under its ownership and has direct expertise in these services, and

**WHEREAS,** to ensure a smooth transition of the property to Rowan’s ownership with no lapse in the maintenance of the site, Rowan wishes to enter into a purchased services agreement with Inversand or such other individuals or entities as may be necessary to provide the services during a transitional period, and

**WHEREAS,** the business terms of the proposed agreement are currently in negotiations but due to the time constraints inherent in the process, Rowan must maintain flexibility in finalizing the terms of any proposed purchased services agreement, and

**WHEREAS,** the Board of Trustees wishes to delegate the authority to negotiate the terms of the proposed agreement on terms acceptable to the President, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay potential expenses associated with these transitional services

(continued)

**RESOLUTION #2016.01.31 (continued)**

**THEREFORE BE IT RESOLVED** by the Board of Trustees that Rowan is authorized to negotiate a Transitional Services Agreement with Inversand Company or such other entities and/or individuals for the maintenance of the Rowan Fossil Quarry as outlined above, and

**BE IT FURTHER RESOLVED** that the President and Senior Vice President and Chief Financial Officer are authorized to negotiate and execute a Transitional Services Agreement on terms acceptable to the President, and

**BE IT FURTHER RESOLVED** that the terms of said document(s) shall be reported to the Board of Trustees through its Budget and Finance and Facilities Committees at the meetings following formalization of same.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the negotiation and execution of a Transitional Services agreement with Inversand Company or such other individuals and/or entities as may be necessary for the maintenance of the Rowan Fossil Quarry.

Recommended for Approval By:  
Executive Committee (1/6/16)

**RESOLUTION #2016.01.32**

**BOARD COMMENDATION**

**WHEREAS,** the Honorable Helene M. Reed served in an exemplary manner as a member of the Rowan University Board of Trustees from 2003 to 2015, and

**WHEREAS,** during her term of office she has given willingly of her time and talents by serving as a member of the following committees:

Academic Affairs/Student Affairs Committee  
Audit Committee  
Executive Committee  
Facilities Committee  
Nominations Committee  
University Advancement  
and,

**WHEREAS,** during her tenure Ms. Reed served as Chair of the Academic Affairs/Student Affairs Committee and Chair of the University Advancement Committee, and

**WHEREAS,** during her tenure Ms. Reed served as the Chair of the Board of Trustees from 2010 to 2011 and as Vice Chair from 2008 to 2010 and again from 2011 to 2012, and

**WHEREAS,** during her tenure Ms. Reed displayed a commitment to the growth and development of Rowan University.

**THEREFORE BE IT RESOLVED** and spread upon the minutes that we acknowledge with respect, admiration and deep appreciation, the many fine contributions Helene Reed has made and wish her continued success in all future endeavors.

**SUMMARY STATEMENT/RATIONALE**

This resolution is a board commendation for outgoing Trustee Helene Reed.

**RESOLUTION #2016.01.33**

**BOARD COMMENDATION**

**WHEREAS,** James B. Kehoe served in an exemplary manner as a member of the Rowan University Board of Trustees from 2002 to 2015, and

**WHEREAS,** during his term of office he has given willingly of his time and talents by serving as a member of the following committees:

Academic Affairs/Student Affairs Committee  
Facilities Committee  
Nominations Committee  
University Advancement Committee  
and,

**WHEREAS,** during his tenure Mr. Kehoe displayed a commitment to the growth and development of Rowan University.

**THEREFORE BE IT RESOLVED** and spread upon the minutes that we acknowledge with respect, admiration and deep appreciation, the many fine contributions James B. Kehoe has made and wish him continued success in all future endeavors.

**SUMMARY STATEMENT/RATIONALE**

This resolution is a board commendation for outgoing Trustee Jim Kehoe.