

ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

June 23, 2021

AGENDA

SCHEDULE

3:00 p.m.

CLOSED AND PUBLIC SESSIONS

CLOSED SESSION

Personnel, Real Estate, and Litigation Matters

via WebEx

PUBLIC SESSION

via WebEx

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT STATEMENT

APPROVAL OF MINUTES FOR APRIL 28, 2021

PRESIDENT’S REPORT

PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President’s Office was properly notified.

ACTION ITEMS FOR CONSENT AGENDA

2021.06.01 APPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION

Summary Statement: This resolution authorizes the appointment of the individual noted to a three-year term to the Rowan University Foundation Board of Directors.

2021.06.02 REAPPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS

Summary Statement: This resolution authorizes the reappointment of the individual noted to the South Jersey Technology Park at Rowan University Board of Directors.

2021.06.03 APPROVAL OF A MASTER OF PROFESSIONAL STUDIES

Summary Statement: This resolution approves the offering of the academic program, Master of Professional Studies.

- 2021.06.04** APPROVAL OF A MASTER OF MUSIC EDUCATION
Summary Statement: This resolution approves the offering of the academic program, Master of Music Education.
- 2021.06.05** APPROVAL OF A BACHELOR OF SCIENCE IN HEALTHCARE MANAGEMENT & ADMINISTRATION
Summary Statement: This resolution approves the offering of the academic program, Bachelor of Science in Healthcare Management & Administration.
- 2021.06.06** APPROVAL OF A CERTIFICATE OF UNDERGRADUATE STUDY IN ADVANCED ENGINEERING MATERIALS
Summary Statement: This resolution approves the offering of the academic program, Certificate of Undergraduate Study in Advanced Engineering Materials.
- 2021.06.07** APPROVAL OF A CERTIFICATE OF UNDERGRADUATE STUDY IN SOFT ROBOTICS
Summary Statement: This resolution approves the offering of the academic program, Certificate of Undergraduate Study in Soft Robotics.
- 2021.06.08** APPROVAL OF A CERTIFICATE OF UNDERGRADUATE STUDY IN MECHATRONICS
Summary Statement: This resolution approves the offering of the academic program, Certificate of Undergraduate Study in Mechatronics.
- 2021.06.09** APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN ENVIRONMENTAL ENGINEERING
Summary Statement: This resolution approves the offering of the academic program, Certificate of Graduate Study in Environmental Engineering.
- 2021.06.10** APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN TRANSPORTATION ENGINEERING
Summary Statement: This resolution approves the offering of the academic program, Certificate of Graduate Study in Transportation Engineering.
- 2021.06.11** APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN ADAPTED PHYSICAL ACTIVITY
Summary Statement: This resolution approves the offering of the academic program, Certificate of Graduate Study in Adapted Physical Activity.
- 2021.06.12** APPROVAL OF A CERTIFICATE OF ADVANCED GRADUATE STUDY IN PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
Summary Statement: This resolution approves the offering of the academic program, Certificate of Advanced Graduate Study in Psychiatric Mental Health Nurse Practitioner.

- 2021.06.13** APPROVAL OF A CERTIFICATE OF ADVANCED GRADUATE STUDY IN ADULT GERONTOLOGY ACUTE CARE NURSE PRACTITIONER
Summary Statement: This resolution approves the offering of the academic program, Certificate of Advanced Graduate Study in Adult Gerontology Acute Care Nurse Practitioner.
- 2021.06.14** APPROVAL OF A CERTIFICATE OF ADVANCED GRADUATE STUDY IN FAMILY NURSE PRACTITIONER
Summary Statement: This resolution approves the offering of the academic program, Certificate of Advanced Graduate Study in Family Nurse Practitioner.
- 2021.06.15** APPROVAL TO CREATE THE SCHOOL OF NURSING & HEALTH PROFESSIONS
Summary Statement: This new school with all academic rights and responsibilities of an academic unit at Rowan University will provide strategic oversight and administration of academic programs that provide diverse educational pathways to careers in nursing and health professions. This resolution authorizes the President to proceed with the creation of a new school named the School of Nursing & Health Professions, effective July 1, 2021.
- 2021.06.16** APPROVAL TO CREATE THE SCHOOL OF TRANSLATIONAL BIOMEDICAL ENGINEERING & SCIENCES
Summary Statement: This new school with all academic rights and responsibilities of an academic unit at Rowan University will provide strategic oversight and administration of academic programs that advance areas of research excellence in biomedical sciences, engineering, and health sciences. This resolution authorizes the President to proceed with the creation of a new school named the School of Translational Biomedical Engineering & Sciences, effective July 1, 2021.
- 2021.06.17** APPROVAL OF 2022-2023 UNIVERSITY ACADEMIC CALENDAR
Summary Statement: This resolution approves the University Academic Calendar for 2022-2023 under the continuance of the amended 2017-2022 Guidelines.
- 2021.06.18** APPROVAL OF OPERATING BUDGET 2021-2022
Summary Statement: This resolution approves the attached budget for FY22 which includes expected funding from the State of New Jersey of \$192,978,042 including \$103,782,000 in state paid fringe benefits.
- 2021.06.19** APPROVAL OF A TOTAL PROJECT BUDGET FOR PROFESSIONAL DESIGN SERVICES ASSOCIATED WITH THE CAMPBELL LIBRARY RENOVATION & INFORMATION RESOURCES AND TECHNOLOGY UPGRADES
Summary Statement: This resolution will approve a total project budget for design work associated with the Campbell Library Renovation and IT Upgrades Project in an amount not to exceed \$600,000.

- 2021.06.20** APPROVAL OF A TOTAL PROJECT BUDGET FOR THE SOLAR CENTAUR RETUBE PROJECT AT THE CENTRAL UTILITY PLANT
Summary Statement: This resolution approves the total project budget for the Solar Centaur retube project at the Central Utility Plant on Main Campus.
- 2021.06.21** APPROVAL OF WAIVER FOR PROCUREMENT OF LIBRARY MATERIALS
Summary Statement: This resolution approves the awarding of contracts for library materials and specialized library services through June 30, 2022 in an amount not to exceed \$9,165,000.
- 2021.06.22** APPROVAL OF A CONTRACT FOR SERVICES OF WINNING STRATEGIES WASHINGTON AS A FEDERAL GOVERNMENTAL AFFAIRS AGENT
Summary Statement: This resolution approves a contract between Rowan University and Winning Strategies Washington, an experienced federal government relations firm with expertise at the federal level, for the period July 1, 2021 through June 30, 2022. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.
- 2021.06.23** APPROVAL OF THE CONTINUATION OF A CONTRACT WITH THE CAMDEN COUNTY SHERIFF'S OFFICE FOR ADDITIONAL PATROLS WITHIN THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY CAMPUS FOOTPRINT
Summary Statement: In order for CMSRU to provide appropriate external security for its students, faculty, and staff on the Health Sciences Campus in Camden, New Jersey, the Camden County Office of the Sheriff is able to provide staffing of off-duty sheriff's officers. Officers will utilize the command and control structure of the Camden County Office of the Sheriff at all times. Operational staffing will be determined through discussions with the Camden County Office of the Sheriff, Rowan University Public Safety personnel, and the Associate Dean for Finance, Administration, and Operations at CMSRU. The cost of services will not exceed \$837,144 for FY22.
- 2021.06.24** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL PHOTOGRAPHY SERVICES
Summary Statement: This resolution approves contracts without competitive bidding with Craig Terry, Avi Steinhardt, and Kevin Monko for professional photography services for an amount not to exceed \$75,000 for FY22 with a possibility of renewal for FY23, and FY24.
- 2021.06.25** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH NARRATIVE MEDIA FOR PROFESSIONAL VIDEOGRAPHY SERVICES
Summary Statement: This resolution approves a contract without competitive bidding with Narrative Media for professional videography services for an amount not to exceed \$200,000 for FY22 with a possibility of renewal for FY23, and FY24.

- 2021.06.26** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH APPLE FOR UNIVERSITY SOFTWARE AND HARDWARE
Summary Statement: This resolution approves a contract without competitive bidding with Apple for hardware and software products for an amount not to exceed \$750,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.27** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH VVC HOLDING FOR CLINICAL SOFTWARE SYSTEMS
Summary Statement: This resolution approves a contract without competitive bidding with VVC Holdings for hardware and software products for an amount not to exceed \$600,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.28** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH BLOOMBERG TO SUPPLY STOCK MARKET SIMULATION SOFTWARE AND FEEDS
Summary Statement: This resolution approves a contract without competitive bidding with Bloomberg for stock market simulation software and feeds for an amount not to exceed \$80,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.29** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH SUNGARD AS NEW HOLDINGS III, LLC FOR CLINICAL SYSTEMS DISASTER RECOVERY SERVICES
Summary Statement: This resolution approves a contract without competitive bidding with SunGard AS New Holdings III, LLC for hardware and software products for an amount not to exceed \$45,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.30** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH HYLAND FOR SCANNING MANAGEMENT SOFTWARE
Summary Statement: This resolution approves a contract without competitive bidding with Hyland for scanning management services for an amount not to exceed \$200,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.31** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH ANTHOLOGY, INC., FOR STUDENT INVOLVEMENT SOFTWARE
Summary Statement: This resolution approves a contract without competitive bidding with Anthology for use of its platform which facilitates student involvement and development of extracurricular transcripts for an amount not to exceed \$300,000 for FY22 with a possibility of renewal for FY23, and FY24.

- 2021.06.32** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH CAMPUSLOGIC FOR FINANCIAL AID COMMUNICATION SOFTWARE
Summary Statement: This resolution approves a contract without competitive bidding with CampusLogic for student financial aid communication and administration software for an amount not to exceed \$200,000 for FY22 with a possibility of renewal for FY23, and FY24.
- 2021.06.33** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH ELLUCIAN, LP FOR AN ENTERPRISE RESOURCE INTEGRATION SYSTEM
Summary Statement: This resolution approves a contract without competitive bidding with Ellucian for an enterprise resource integration system for an amount not to exceed \$700,000 for FY22 with a possibility of renewal for FY23, and FY24.
- 2021.06.34** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH ENLI FOR THE ANNUAL SUBSCRIPTION TO THE CASE MANAGEMENT SOFTWARE SYSTEM
Summary Statement: This resolution approves a contract without competitive bidding with Enli for a yearly software subscription for clinical case management services for an amount not to exceed \$210,000 for FY22 with a possibility of renewal for FY23, and FY24.
- 2021.06.35** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH MINITAB FOR ACADEMIC SCHEDULING SOFTWARE
Summary Statement: This resolution approves a contract without competitive bidding with Minitab for academic scheduling software for an amount not to exceed \$100,000 for FY22 with a possibility of renewal for FY23, and FY24.
- 2021.06.36** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH COURSERA FOR A PLATFORM-BASED NON-CREDIT COURSE DELIVERY SYSTEM
Summary Statement: This resolution approves a contract without competitive bidding with Coursera for online non-credit based course offerings through Rowan Global for an amount not to exceed \$100,000 for FY22 with a possibility of renewal for FY23, and FY24.
- 2021.06.37** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH NJEDGE FOR INSTRUCTIONAL ONLINE DESIGN SERVICES
Summary Statement: This resolution approves a contract without competitive bidding with NJEDGE for online instructional design services for an amount not to exceed \$200,000 for FY22 with the possibility of renewal for FY23, and FY24.

- 2021.06.38** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH DC GLOBAL FOR STUDENT RECRUITMENT SERVICES
Summary Statement: This resolution approves a contract without competitive bidding with DC Global for student recruitment services for an amount not to exceed \$500,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.39** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH COLLEGEBOARD FOR UNDERGRADUATE STUDENT RECRUITMENT SERVICES
Summary Statement: This resolution approves a contract without competitive bidding with Collegeboard for undergraduate recruitment services for FY22 for an amount not to exceed \$100,000 with a possibility of renewal for FY23, and FY24.
- 2021.06.40** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH FACEBOOK FOR ADVERTISING FOR STUDENT RECRUITMENT
Summary Statement: This resolution approves a contract without competitive bidding with Facebook for student recruitment advertising services for an amount not to exceed \$250,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.41** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH GOOGLE FOR ADVERTISING FOR STUDENT RECRUITMENT
Summary Statement: This resolution approves a contract without competitive bidding with Google for student recruitment advertising services for an amount not to exceed \$750,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.42** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH KELSH WILSON DESIGN FOR MARKETING SERVICES
Summary Statement: This resolution approves a contract without competitive bidding with Kelsh Wilson Design for design for marketing and public relations services for an amount not to exceed \$120,000 for FY22 with the possibility of renewal for FY23, and FY24.
- 2021.06.43** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH PIROLI PRINTING FOR PROFESSIONAL PRINTING SERVICES
Summary Statement: This resolution approves a contract without competitive bidding with Pirolli Printing for printing services for an amount not to exceed \$200,000 for FY22 with a possibility of renewal for FY23, and FY24.
- 2021.06.44** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR LEGAL SERVICES RELATING TO EVALUATIONS OF TRANSACTION
Summary Statement: This resolution approves a contract without competitive bidding with Loeb & Loeb, LLP for legal services in the area of transaction evaluation for an amount not to exceed \$150,000 for FY22.

2021.06.45 APPROVAL OF A CONTRACT EXTENSION WITHOUT COMPETITIVE BIDDING WITH PROTIVITI, INC., FOR AUDITING SERVICES FOR ROWAN UNIVERSITY

Summary Statement: This resolution approves a contract extension without competitive bidding through April 30, 2022 with Protiviti, Inc., for auditing services for an amount not to exceed \$46,245.

2021.06.46 APPROVAL OF A CONTRACT EXTENSION WITHOUT COMPETITIVE BIDDING WITH APOGEE FOR INTERNET-BASED STUDENT TELEVISION SERVICES

Summary Statement: This resolution approves a contract extension without competitive bidding for six months with Apogee for internet-based student television services for an amount not to exceed \$150,000.

2021.06.47 APPROVAL OF AN AMENDMENT OF TUITION AND FEE RATES FOR GRADUATE AND PROFESSIONAL DEGREE PROGRAMS FOR 2021-2022

Summary Statement: This resolution provides for the amendment of tuition and fee rates for professional and graduate students at the University's School of Osteopathic Medicine (RowanSOM) and Graduate School of Biomedical Sciences (GSBS). The FY22 CMSRU parking permits are increasing to coincide with the opening of the new parking garage and the GSBS Technology fee is increasing, all other tuition and fee rates are being held at FY21 levels. This resolution also authorizes the Senior Vice President of Enrollment Management, who oversees the Division of Global Learning & Partnerships, in consultation with and approval of the President and Senior Vice President for Finance and Chief Financial Officer, to establish tuition and fees for extension courses.

2021.06.48 AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH VERONICA TAYLOR FOR FOREIGN TRANSCRIPT EVALUATION

Summary Statement: This resolution amends a contract without competitive bidding with Veronica Taylor for foreign student credential evaluations for an amount not to exceed \$90,000 for FY22 with a possibility of renewal for FY23.

2021.06.49 AUTHORIZATION OF FORMATION OF NONPROFIT ENTITY

Summary Statement: This resolution approves the formation of a nonprofit entity capable of serving as the hub for future affiliations through the marketing, development, and implementation of evolving pedagogies.

ACTION ITEMS

2021.06.50 PERSONNEL ACTIONS

Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.

- 2021.06.51** REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD
Summary Statement: This resolution seeks approval for the reappointment of professional staff beyond the probationary period.
- 2021.06.52** REAPPOINTMENT OF PROFESSIONAL STAFF TO THIRD, FOURTH, FIFTH YEAR AND SIX MONTH CONTRACTS
Summary Statement: This resolution seeks approval for the reappointment of professional staff to third, fourth, fifth year and six month contracts.
- 2021.06.53** APPROVAL OF EMPLOYMENT APPOINTMENTS FOR MANAGERS
Summary Statement: This resolution appoints managerial employees identified in Exhibit 1 upon recommendation of the President in accordance with the individual letters of appointment issued to these employees as at will employees subject to termination at the discretion of Rowan University.
- 2021.06.54** REAPPOINTMENT OF LECTURERS
Summary Statement: This resolution seeks approval for the reappointment of lecturers to third and fourth year, and fifth, sixth and seventh year contracts.
- 2021.06.55** APPROVAL OF FACULTY REAPPOINTMENTS TO COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY FOR COOPER FACULTY
Summary Statement: This resolution authorizes the reappointment of Cooper clinical faculty as coterminous faculty of CMSRU.
- 2021.06.56** PROMOTIONS TO THE RANK OF PROFESSOR, ASSOCIATE PROFESSOR, AND ASSISTANT PROFESSOR
Summary Statement: This resolution seeks approval for promotions to the rank of Professor, Associate Professor, and Assistant Professor.
- 2021.06.57** APPROVAL OF SABBATICAL LEAVES
Summary Statement: This resolution grants sabbatical leave to identified faculty members for the 2021-2022 academic year.
- 2021.06.58** RETIREMENT RECOGNITION
Summary Statement: This resolution approves retirement recognitions for retirees.
- 2021.06.59** CONFERRAL OF PROFESSOR EMERITA/EMERITUS STATUS
Summary Statement: This resolution approves the conferral of Professor Emerita/Emeritus status for retired faculty members.
- 2021.06.60** APPROVAL OF REVISED BYLAWS FOR THE GOVERNANCE OF ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE
Summary Statement: This resolution approves the revised Bylaws for the Governance of RowanSOM.

2021.06.61 APPROVAL OF JOINT VENTURE

Summary Statement: This resolution approves the formation of a nonprofit joint venture among Rowan University, the Joint Board, and Rutgers-Camden focused on population health.

2021.06.62 APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH ONE45 FOR SOFTWARE TO TRACK MEDICAL SCHOOL ROTATIONS AND CURRICULA

Summary Statement: This resolution approves a contract without competitive bidding with One45 for medical student rotation and curricula tracking software for an amount not to exceed \$90,000 for FY22 with the possibility of renewal for FY23, and FY24.

2021.06.63 APPROVAL OF WAIVER FOR PROCUREMENT OF INFORMATION TECHNOLOGY

Summary Statement: This resolution approves the awarding of contracts for Information Resources and Technology services through June 30, 2022 in an amount not to exceed \$3,252,900.

2021.06.64 A RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY APPROVING AND AUTHORIZING THE REFUNDING OF CERTAIN BONDS ISSUED BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF PHOENIX, ARIZONA (THE "AUTHORITY") ON BEHALF OF ROWAN UNIVERSITY AND APPROVING AND AUTHORIZING THE REFUNDING THROUGH THE ISSUANCE BY THE AUTHORITY OR THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY (THE "GCIA") OF ONE OR MORE SERIES OF TAX-EXEMPT OR TAXABLE REVENUE BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF ONE OR MORE LEASE AND AGREEMENTS AND ALL OTHER NECESSARY DOCUMENTS IN CONNECTION WITH SAID REFUNDING; MAKING CERTAIN DETERMINATIONS AND APPROVALS WITH RESPECT TO THE BONDS TO BE ISSUED BY THE AUTHORITY OR GCIA, INCLUDING THE APPOINTMENT OF CERTAIN PROFESSIONALS; AND AUTHORIZING OFFICERS OF ROWAN UNIVERSITY TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE ISSUANCE BY THE AUTHORITY OR GCIA OF ITS REVENUE BONDS, ROWAN UNIVERSITY ISSUE

Summary Statement: This resolution authorizes the refunding of certain revenue bonds, including the Series 2012 bonds and authorizes all actions required for that refunding.

- 2021.06.65** AUTHORIZATION OF A SUBLEASE AGREEMENT FOR MEDICAL PROFESSIONAL OFFICE SPACE TO SUPPORT THE EXPANSION OF THE SIMULATED PATIENT CLINICAL SKILLS FACILITIES AT ROWANSOM
Summary Statement: This resolution authorizes the negotiation and execution of a Sublease Agreement for continued use of office space for the occupant relocation necessary to accommodate the SIM Lab project at RowanSOM.
- 2021.06.66** AMENDMENT OF A TOTAL PROJECT BUDGET FOR THE JEAN AND RIC EDELMAN FOSSIL PARK
Summary Statement: This resolution amends the total project budget for the design, development, and construction of the Jean and Ric Edelman Fossil Park.
- 2021.06.67** APPOINTMENT TO THE ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS
Summary Statement: This resolution appoints George Loesch to the Rowan University/Rutgers-Camden Board of Governors in accordance with the terms of the Restructuring Act. His term on the Board of Governors shall be coterminous with his term on the Rowan University Board of Trustees.
- 2021.06.68** AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL CONSULTING SERVICES RELATING TO HEALTHCARE CONSULTING
Summary Statement: This resolution amends a contract without competitive bidding with The Chartis Group for healthcare consulting services in a total amount not to exceed \$400,000.
- 2021.06.69** BOARD COMMENDATION
Summary Statement: This resolution is a board commendation for Mr. Fred Graziano's many years of service to Rowan University and the South Jersey region.

UPDATE ON ENROLLMENT AND HOUSING – JIMMY JUNG AND KEVIN KOETT

REPORT FROM UNIVERSITY SENATE – BILL FREIND

REPORT FROM STUDENT TRUSTEE – SAMANTHA BOLLENDORF

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

RESOLUTION #2021.06.01

APPOINTMENT TO THE ROWAN UNIVERSITY FOUNDATION

WHEREAS, the Board of Trustees on March 15, 1994 approved the reorganization of the Rowan University Foundation under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation, and

WHEREAS, it is important that the Rowan University Foundation Board of Directors recruits individuals who have been identified for their integrity, professional expertise, and commitment to the University and its mission, and

WHEREAS, potential candidates should include business and civic leaders who will lend their expertise and knowledge to assist the Foundation in meeting its true potential to support the University, and

WHEREAS, the Board's Bylaws|Governance Committee in accordance with its approved process has provided due diligence to review and consider worthy candidates to serve on the Board,

THEREFORE BE IT RESOLVED that the Board of Trustees appoints the following named individual to a three-year term as a public member of the Rowan University Foundation.

Salvatore J. Patti
*Director of Commercial Banking and Wealth Management for the
Greater Philadelphia and Southern New Jersey Regions*
WSFS Bank

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the appointment of the individual noted to a three-year term to the Rowan University Foundation Board of Directors.

Recommended for Approval By:
University Advancement Committee (6/9/21)
Nominations Committee (6/17/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.02

**REAPPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT
ROWAN UNIVERSITY BOARD OF DIRECTORS**

WHEREAS, the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

WHEREAS, recent statute authorizes such funds and establishes guidelines for its operation

THEREFORE BE IT RESOLVED that the Board of Trustees reappoints the following named individual to a three-year term as a public member of the South Jersey Technology Park at Rowan University Board of Directors.

Michelle Shirey
Executive Director, Workforce Development Board,
Gloucester County Department of Economic Development

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the reappointment of the individual noted to the South Jersey Technology Park at Rowan University Board of Directors.

Recommended for Approval By:
Nominations Committee (6/17/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.03

APPROVAL OF A MASTER OF PROFESSIONAL STUDIES

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the academic program, Master of Professional Studies, has been developed by the Department of Sociology & Anthropology, and

WHEREAS, this program offers a flexible pathway to attainment of advanced professional skills and degree advancement and will prepare graduates to assume leadership roles within a wide variety of industries and organizations, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the College of Humanities and Social Sciences, and the Provost/Senior Vice President for Academic Affairs and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Master of Professional Studies, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Master of Professional Studies. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.04

APPROVAL OF A MASTER OF MUSIC EDUCATION

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the academic program, Master of Music Education, has been developed by the Department of Music, and

WHEREAS, this program will prepare music educators to refine and advance their philosophical and pedagogical approaches to teaching music in a culturally diverse and technologically advanced society, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the College of Performing Arts, and the Provost/Senior Vice President for Academic Affairs and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Master of Music Education, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Master of Music Education. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.05

**APPROVAL OF A BACHELOR OF SCIENCE IN
HEALTHCARE MANAGEMENT & ADMINISTRATION**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the academic program, Bachelor of Science in Healthcare Management & Administration, has been developed by the Department of Sociology & Anthropology, and

WHEREAS, this program will prepare graduates to assume a leadership role in shaping the future of health care within their chosen path in the healthcare industry, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the College of Humanities and Social Sciences, and the Provost/Senior Vice President for Academic Affairs and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Bachelor of Science in Healthcare Management & Administration, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Bachelor of Science in Healthcare Management & Administration. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.06

**APPROVAL OF A CERTIFICATE OF UNDERGRADUATE STUDY IN
ADVANCED ENGINEERING MATERIALS**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, advanced manufacturing, including smart materials, additive manufacturing, and advanced characterization methods, is a critical, fast-growing area of demand and opportunity in the region, and

WHEREAS, the academic program, Certificate of Undergraduate Study in Advanced Engineering Materials, has been developed by the Mechanical Engineering, and

WHEREAS, this credential will provide students with the necessary knowledge and skills relating to material properties, processes, and applications required for career readiness in the interdisciplinary field of materials science and engineering, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the Henry M. Rowan College of Engineering, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Undergraduate Study in Advanced Engineering Materials, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Undergraduate Study in Advanced Engineering Materials. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.07

**APPROVAL OF A CERTIFICATE OF UNDERGRADUATE STUDY IN
SOFT ROBOTICS**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, demand for soft robotic applications is growing because of their adaptability and flexibility in unpredictable environments, and

WHEREAS, the academic program, Certificate of Undergraduate Study in Soft Robotics, has been developed by the Department of Mechanical Engineering, and

WHEREAS, this credential will provide students with specialized expertise in “soft” materials including electroactive polymers and nanomaterial-embedded composites, “soft” actuators, biomimetics, and other novel sensing, actuation, and manufacturing approaches, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the Henry M. Rowan College of Engineering, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Undergraduate Study in Soft Robotics, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Undergraduate Study in Soft Robotics. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.08

**APPROVAL OF A CERTIFICATE OF UNDERGRADUATE STUDY IN
MECHATRONICS**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, the field of mechatronics is fast-evolving and in demand for applications across all disciplines of engineering, and

WHEREAS, the academic program, Certificate of Undergraduate Study in Mechatronics, has been developed by the Department of Mechanical Engineering, and

WHEREAS, this credential will provide students with career-ready skills for integration of electronic sensors/actuators and microprocessors into mechanical devices, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the Henry M. Rowan College of Engineering, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Undergraduate Study in Mechatronics, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Undergraduate Study in Mechatronics. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.09

APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN ENVIRONMENTAL ENGINEERING

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, the application of sustainability principles and practices to engineering processes and systems is critical for the protection of environmental health and safety, and

WHEREAS, the academic program, Certificate of Graduate Study in Environmental Engineering, has been developed by the Department of Civil & Environmental Engineering, and

WHEREAS, this credential will provide practicing engineers with focused expertise in the intersection of civil engineering and environmental science, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the Henry M. Rowan College of Engineering, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Graduate Study in Environmental Engineering, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Graduate Study in Environmental Engineering. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.10

**APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN
TRANSPORTATION ENGINEERING**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, there is an urgent need for maintenance and improvement of the nation’s transportation infrastructure, and

WHEREAS, the academic program, Certificate of Graduate Study in Transportation Engineering, has been developed by the Department of Civil & Environmental Engineering, and

WHEREAS, this credential will provide practicing engineers with advanced expertise and skills in emerging areas of transportation design and technology,

WHEREAS, this program has been reviewed by the University Senate, the Dean of the Henry M. Rowan College of Engineering, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Graduate Study in Transportation Engineering, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Graduate Study in Transportation Engineering. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.11

**APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN
ADAPTED PHYSICAL ACTIVITY**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, in compliance with the Individuals with Disabilities Education Act, professional and initial teacher candidates are needed with the ability to design physical activity programs for individuals, from birth to 21 years of age, inclusive of early intervention, special education, and related services, designed to meet their individual needs, and

WHEREAS, the academic program, Certificate of Graduate Study in Adapted Physical Activity, has been developed by the Department of STEAM Education, and

WHEREAS, this certificate will prepare students to sit for national certification exams for the credentials of Adapted Physical Education National Standards Certified Adapted Physical Educator, American College of Sports Medicine/ National Center on Health, Physical Activity and Disability Certified Inclusive Fitness Trainer, and/or the Blaze Sports Certified Adaptive Recreation & Sports Specialist, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the College of Education, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Graduate Study in Adapted Physical Activity, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Graduate Study in Adapted Physical Activity. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.12

APPROVAL OF A CERTIFICATE OF ADVANCED GRADUATE STUDY IN PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, specialized nurse practitioners are needed to address workforce needs in primary care resulting from an increased emphasis on preventative care and demand for healthcare services for an aging population, and

WHEREAS, the academic program, Certificate of Advanced Graduate Study in Psychiatric Mental Health Nurse Practitioner, has been developed by the Department of Nursing, and

WHEREAS, this credential will prepare students holding the MSN degree to take the exam for the Psychiatric-Mental Health Nurse Practitioner (Across the Lifespan) Certification, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the School of Health Professions, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Advanced Graduate Study in Psychiatric Mental Health Nurse Practitioner, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Advanced Graduate Study in Psychiatric Mental Health Nurse Practitioner. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.13

**APPROVAL OF A CERTIFICATE OF ADVANCED GRADUATE STUDY IN
ADULT GERONTOLOGY ACUTE CARE NURSE PRACTITIONER**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, specialized nurse practitioners are needed to address workforce needs in primary care resulting from an increased emphasis on preventative care and demand for healthcare services for an aging population, and

WHEREAS, the academic program, Certificate of Advanced Graduate Study in Adult Gerontology Acute Care Nurse Practitioner, has been developed by the Department of Nursing, and

WHEREAS, this credential will prepare students holding the MSN degree to take the exam for the Adult-Gerontology Acute Care Nurse Practitioner Certification, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the School of Health Professions, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Advanced Graduate Study in Adult Gerontology Acute Care Nurse Practitioner, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Advanced Graduate Study in Adult Gerontology Acute Care Nurse Practitioner. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.14

**APPROVAL OF A CERTIFICATE OF ADVANCED GRADUATE STUDY IN
FAMILY NURSE PRACTITIONER**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

WHEREAS, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

WHEREAS, specialized nurse practitioners are needed to address workforce needs in primary care resulting from an increased emphasis on preventative care and demand for healthcare services for an aging population, and

WHEREAS, the academic program, Certificate of Advanced Graduate Study in Family Nurse Practitioner, has been developed by the Department of Nursing, and

WHEREAS, this credential will prepare students holding the MSN degree to take the exam for the Family Nurse Practitioner Certification, and

WHEREAS, this program has been reviewed by the University Senate, the Dean of the School of Health Professions, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the academic program, Certificate of Advanced Graduate Study in Family Nurse Practitioner, be approved for implementation.

SUMMARY STATEMENT/RATIONALE

This resolution approves the offering of the academic program, Certificate of Advanced Graduate Study in Family Nurse Practitioner. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.15

**APPROVAL TO CREATE THE SCHOOL OF
NURSING & HEALTH PROFESSIONS**

- WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine policies for the organization, administration, and development of the University, N.J.S.A 18A:64M-9(c), and
- WHEREAS**, the University is committed to the highest quality of academic programs and the necessary administrative structure to support such programs, and
- WHEREAS**, the University is undertaking strategic expansion of academic programs in nursing, allied health, and health-related fields, and
- WHEREAS**, the existing School of Health Professions has been housed within the College of Science & Mathematics, and
- WHEREAS**, by creating the School of Nursing & Health Professions, we establish an independent entity with a distinct mission and focused infrastructure, and
- WHEREAS**, the School of Nursing & Health Professions will incorporate and build upon the strong portfolio of programs in nursing, health promotion, public health, and rehabilitation comprising the existing School of Health Professions, and
- WHEREAS**, housing these programs within a separate School will enhance the visibility of the nursing programs, facilitate joint allied health professions offerings, provide oversight for internships and clinical affiliations, foster synergies with other colleges and with the medical schools, and thereby offer diverse educational pathways for students interested in nursing and health professions careers, and
- WHEREAS**, the creation of the School of Nursing & Health Professions has been approved by the Provost and the Academic Affairs/Student Affairs Committee of the Board of Trustees,
- THEREFORE BE IT RESOLVED** that the School of Nursing & Health Professions be created, effective July 1, 2021.

(continued)

RESOLUTION #2021.06.15

SUMMARY STATEMENT/RATIONALE

This new school with all academic rights and responsibilities of an academic unit at Rowan University will provide strategic oversight and administration of academic programs that provide diverse educational pathways to careers in nursing and health professions. This resolution authorizes the President to proceed with the creation of a new school named the School of Nursing & Health Professions, effective July 1, 2021.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.16

**APPROVAL TO CREATE THE SCHOOL OF
TRANSLATIONAL BIOMEDICAL ENGINEERING & SCIENCES**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine policies for the organization, administration, and development of the University, N.J.S.A 18A:64M-9(c), and

WHEREAS, the University is committed to the highest quality of academic programs and the necessary administrative structure to support such programs, and

WHEREAS, the University is undertaking strategic expansion of academic programs in its areas of research excellence, including biomedical sciences, engineering, and health sciences, and

WHEREAS, the current configuration of schools and colleges housing these programs, including the Graduate School of Biomedical Sciences, the Henry M. Rowan College of Engineering, the College of Science & Mathematics, the School of Osteopathic Medicine, and the Cooper Medical School, does not readily facilitate synergies, collaboration, and innovation, and

WHEREAS, by creating the School of Translational Biomedical Engineering & Sciences, we establish an interdisciplinary School with a shared mission and focused infrastructure, and

WHEREAS, housing these programs within a separate entity distinguished by a School will enable Rowan to develop new, exciting interdisciplinary research and education programs driven by pressing issues in health care within an agile framework, and

WHEREAS, the creation of the School of Translational Biomedical Engineering & Sciences has been approved by the Provost and the Academic Affairs/Student Affairs Committee of the Board of Trustees,

THEREFORE BE IT RESOLVED that the School of Translational Biomedical Engineering & Sciences be created, effective July 1, 2021.

(continued)

RESOLUTION #2021.06.16 (continued)

SUMMARY STATEMENT/RATIONALE

This new school with all academic rights and responsibilities of an academic unit at Rowan University will provide strategic oversight and administration of academic programs that advance areas of research excellence in biomedical sciences, engineering, and health sciences. This resolution authorizes the President to proceed with the creation of a new school named the School of Translational Biomedical Engineering & Sciences, effective July 1, 2021.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.17

APPROVAL OF 2022-2023 UNIVERSITY ACADEMIC CALENDAR

WHEREAS, as part of its normal academic planning process, Rowan University develops a University Academic Calendar for future years, and

WHEREAS, the University Academic Calendar specifies the dates for the beginning and duration of the standard full term each semester, and

WHEREAS, the University Academic Calendar specifies the dates for holidays and breaks when classes are not in session, review days and final examinations, and Commencement ceremonies, and

WHEREAS, the University Academic Calendar is accompanied by Guidelines that define its scope and purview and its relationship to other calendars and functions, and

WHEREAS, the University Academic Calendar and accompanying Guidelines are normally renewed every five years, and

WHEREAS, the COVID-19 pandemic impacted many University planning processes, and

WHEREAS, an extra year will be beneficial to the review and development of the University Academic Calendar and accompanying Guidelines, and

WHEREAS, the Guidelines have been amended to reflect this continuance and to note the addition of the Juneteenth State holiday,

THEREFORE BE IT RESOLVED that the University Academic Calendar for 2022-2023 be approved under the continuance of the 2017-2022 Guidelines amended as above.

SUMMARY STATEMENT/RATIONALE

This resolution approves the University Academic Calendar for 2022-2023 under the continuance of the amended 2017-2022 Guidelines.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.18

**APPROVAL OF OPERATING BUDGET
2021-2022**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, the Board of Trustees has been empowered to direct and control expenditures and transfers of funds appropriated to the University as well as tuition received by the University, N.J.S.A. 18A:64M-9(e), provided such activities are conducted in accordance with the provisions of the State budget and appropriation acts of the Legislature, reporting changes and additions thereto and transfers thereof to the Director of the Division of Budget and Accounting in the State Department of the Treasury, and

WHEREAS, the Board is also empowered with respect to funds received from other sources, to direct and control expenditures and transfers in accordance with the terms of any applicable trusts, gifts, bequests or other special provisions, and

WHEREAS, all accounts of the University are subject to audit by the State at any time, and

WHEREAS, the University has proposed the attached operating budget for FY22 in the amount of \$587,035,188 including regular operating, auxiliary operations, Division of Global Learning & Partnerships, Cooper Medical School of Rowan University, Rowan University School of Osteopathic Medicine, and other special programs, and

WHEREAS, sufficient funding has been identified in the attached proposed operating budget to support the recommended expenditures

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University approves the attached operating budget of \$587,035,188 for FY22.

SUMMARY STATEMENT/RATIONALE

This resolution approves the attached budget for FY22 which includes expected funding from the State of New Jersey of \$192,978,042 including \$103,782,000 in state paid fringe benefits.

Recommended for Approval By:
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

Rowan University Consolidated Budget Analysis
Projected FY 2022 Budget

	Projected FY 2022 Budget							
	Regular University	Auxiliary Operations	Rowan Global	CMSRU	Rowan SOM	Special Programs	Eliminations	Total
Revenues								
General State Appropriation	\$40,627,000	\$0	\$0	\$17,662,703	\$28,906,339	\$2,000,000	\$0	\$89,196,042
State Paid Fringe Benefits	\$71,908,000	\$0	\$0	\$6,514,000	\$25,360,000	\$0	\$0	\$103,782,000
Sub-Total State Support	\$112,535,000	\$0	\$0	\$24,176,703	\$54,266,339	\$2,000,000	\$0	\$192,978,042
Tuition	\$143,359,525	\$0	\$51,528,895	\$20,766,372	\$40,132,377	\$0	\$0	\$255,787,169
Student Fees	\$45,603,870	\$10,212,566	\$3,207,285	\$1,345,840	\$2,030,663	\$0	\$0	\$62,400,224
Discount	(\$5,905,550)	(\$2,272,500)	(\$249,445)	(\$200,500)	(\$424,960)	\$0	\$0	(\$9,052,955)
Scholarships/Waivers	(\$35,100,000)	\$0	(\$5,000,000)	(\$190,500)	(\$1,159,527)	\$0	\$0	(\$41,450,027)
Sub-Total Net Tuition & Fees	\$147,957,845	\$7,940,066	\$49,486,735	\$21,721,212	\$40,578,553	\$0	\$0	\$267,684,411
Rental Income	\$595,933	\$27,908,531	\$0	\$0	\$60,000	\$0	\$0	\$28,564,464
Other Revenue	\$21,022,704	\$1,925,387	\$0	\$1,989,748	\$874,355	\$7,310,000	\$0	\$33,122,194
Commissions	\$1,242,900	\$0	\$0	\$0	\$0	\$0	\$0	\$1,242,900
Revenue Centers Distributions	\$19,685,997	\$0	\$0	\$0	\$0	\$8,619,000	\$28,304,997	\$0
Distributions - Auxiliary/CMSRU/SOM	\$11,020,191	\$0	\$0	\$0	\$0	\$0	\$11,020,191	\$0
Foundation	\$6,419,000	\$0	\$0	\$0	\$800,000	\$0	\$0	\$7,219,000
Affiliate Revenue	\$0	\$0	\$0	\$0	\$3,556,200	\$0	\$0	\$3,556,200
Faculty Practice Plan Revenue	\$0	\$0	\$0	\$0	\$34,924,136	\$0	\$0	\$34,924,136
Housestaff Billings	\$0	\$0	\$0	\$0	\$15,605,999	\$0	\$0	\$15,605,999
Interest Earnings - Unrestricted	\$2,611,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,611,000
Funding from Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$323,090,570	\$37,773,984	\$49,486,735	\$47,887,663	\$150,665,582	\$17,929,000	\$39,325,188	\$587,508,346.0
Expenditures								
Salary	\$153,497,538	\$8,000,336	\$12,382,222	\$14,319,030	\$79,138,737	\$0	\$0	\$267,337,863
Fringe Benefits	\$72,788,862	\$3,177,264	\$2,613,082	\$7,001,862	\$37,233,247	\$0	\$0	\$122,814,317
Non-Salary - Operating	\$52,785,630	\$6,576,299	\$2,266,520	\$11,033,794	\$21,366,364	\$16,450,000	\$0	\$110,478,607
Utilities	\$5,298,800	\$3,250,100	\$0	\$1,038,000	\$2,223,262	\$0	\$0	\$11,810,162
Tuition/Room/Board Expense	\$0	\$3,033,561	\$0	\$0	\$0	\$0	\$0	\$3,033,561
Malpractice	\$0	\$0	\$0	\$0	\$3,250,000	\$0	\$0	\$3,250,000
Rental Expense - Rowan Blvd.	\$2,899,500	\$12,696,836	\$1,792,785	\$0	\$0	\$0	\$0	\$17,389,121
College of Health Sciences Support	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
Cooper Hospital Support	\$0	\$0	\$0	\$6,112,703	\$0	\$0	\$0	\$6,112,703
Distributions to Reg Univ.	\$0	\$4,720,191	\$19,685,997	\$2,100,000	\$4,200,000	\$0	\$30,706,188	\$0
Rev. Ctrs. Distrib. to Academic Affairs	\$0	\$0	\$8,619,000	\$0	\$0	\$0	\$8,619,000	\$0
Debt Service	\$26,447,263	\$3,851,616	\$0	\$7,114,623	\$4,484,352	\$0	\$0	\$41,897,854
Capital Projects	\$0	\$411,000	\$0	\$0	\$0	\$0	\$0	\$411,000
Total	\$316,217,593	\$45,717,203	\$47,359,606	\$48,720,012	\$151,895,962	\$16,450,000	\$39,325,188	\$587,035,188
Net	\$6,872,977	(\$7,943,219)	\$2,127,129	(\$832,349)	(\$1,230,380)	\$1,479,000	\$0	\$473,158

RESOLUTION #2021.06.19

APPROVAL OF A TOTAL PROJECT BUDGET FOR PROFESSIONAL DESIGN SERVICES ASSOCIATED WITH THE CAMPBELL LIBRARY RENOVATION & INFORMATION RESOURCES AND TECHNOLOGY UPGRADES

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, due to Rowan’s growth as a Research University there is an immediate need to redefine, reconfigure, modernize, and create additional technology enriched spaces, amenities, and services across its campuses to better meet the needs of its students, faculty, and employees, and

WHEREAS, the University recognizes that the pedagogies for delivering education continue to evolve and this evolution drives an immediate need to upgrade and enhance the physical space and information technology infrastructure available for serving the current and future academic, research, and collaboration needs of a modern Research University, and

WHEREAS, Rowan’s vision for *The University of the Future*, adopted by Resolution #2021.02.31, identified the need for targeted investments in facilities across the Glassboro campus that include providing strategic improvements to the Campbell Library, and

WHEREAS, the Campbell Library Renovation and IT Upgrades Project contemplates upgrades to the library to integrate technology, academic support services, research resources, and data management within reconfigured spaces, as well as providing access to a wide range of carefully curated and upgraded electronic resources, archives and special collections, and

WHEREAS, Rowan wishes to undertake design activities associated with the Campbell Library Renovation and IT Upgrades, and has concluded that the cost to complete the project will not exceed \$600,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the design work necessary for the Campbell Library Renovation and IT Upgrades Project is established in an amount not to exceed \$600,000, and

(continued)

RESOLUTION #2021.06.19 (continued)

BE IT FURTHER RESOLVED that procurement relating to the replacement shall be conducted in accordance with applicable law and policy.

SUMMARY STATEMENT/RATIONALE

This resolution will approve a total project budget for design work associated with the Campbell Library Renovation and IT Upgrades Project in an amount not to exceed \$600,000.

Recommended for Approval By:
Facilities Committee (6/7/21)
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.20

**APPROVAL OF A TOTAL PROJECT BUDGET FOR THE SOLAR CENTAUR
RETUBE PROJECT AT THE CENTRAL UTILITY PLANT**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction of projects under N.J.S.A 18:A:64M-9(f) and (r), and

WHEREAS, the University has concluded that certain upgrades and repairs are necessary to the Central Utility Plant (“CUP”) on the Glassboro campus in order to ensure stability in utility access on main campus and to better manage the University’s overall utility costs, and

WHEREAS, the CUP houses a Solar Centaur 40 natural gas fired turbine cogeneration unit, installed with a Rentech high pressure water-tube Heat Recovery Steam Generator (HRSG), which is in need of repair (retubing) in order for the CUP to once again generate electricity, and

WHEREAS, the University has concluded that the Solar Centaur retube project costs will not exceed \$270,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget in Co-Gen Reserve Funds

THEREFORE, BE IT RESOLVED by the Board of Trustees that the total project budget for the Solar Centaur retube project at the Central Utility Plant is approved in an amount not to exceed \$270,000, and

BE IT FURTHER RESOLVED that procurement relating to the replacement shall be conducted in accordance with applicable law and policy.

SUMMARY STATEMENT/RATIONALE

This resolution approves the total project budget for the Solar Centaur retube project at the Central Utility Plant on Main Campus.

Recommended for Approval By:
Facilities Committee (6/7/21)
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.21

APPROVAL OF WAIVER FOR PROCUREMENT OF LIBRARY MATERIALS

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for library materials, N.J.S.A. 18A:64-56(6), and

WHEREAS, Rowan has identified a need for certain Library Materials and Specialized Library Services for FY22, and

WHEREAS, Rowan has identified vendors to provide these services through appropriate exceptions from public bidding requirements, including exceptions relating to sole source, standardization requirements, and extraordinary unspecifiable services under N.J.S.A. 18A:64-56(2);(3); and (27), and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into contracts in FY22 in an amount not to exceed \$9,165,000 for the following vendors:

American Chemical Society	\$ 120,000
Aquifer	\$ 120,000
BMJ	\$ 170,000
CLARIVATE (Web of Science)	\$ 100,000
EBSCO	\$1,375,000
Elsevier	\$1,500,000
Elsevier DBA BePress	\$ 70,000
Euromonitor	\$ 35,000
Ex Libris	\$ 350,000
GOBI Library Solutions	\$ 250,000
Cengage Learning	\$ 100,000
IOP (Institute of Physics)	\$ 50,000
IEEE	\$ 110,000
JSTOR	\$ 150,000
Kanopy	\$ 70,000
Logical Images Inc.	\$ 50,000

(continued)

RESOLUTION #2021.06.21 (continued)

LYRASIS	\$ 350,000
McGraw Hill	\$ 400,000
JoVE Corporation	\$ 40,000
Newsbank	\$ 120,000
NJEdg.net (Vale consortium)	\$ 350,000
OCLC	\$ 95,000
Ovid Technologies	\$ 600,000
Oxford University Press	\$ 90,000
PALCI	\$ 550,000
ProQuest/Serial Solutions	\$ 600,000
Sage	\$ 100,000
Springer/Nature	\$ 300,000
Standard & Poor	\$ 80,000
Teton Data/StatRef	\$ 75,000
Thieme	\$ 90,000
Thomson Reuters-Scientific	\$ 70,000
WALDO	\$ 100,000
Wiley Online Library	\$ 35,000
Wolters Kluwer Health Medical Research	\$ 500,000

AND BE IT FURTHER RESOLVED that such approval shall extend to corporate entities in the context of merger, acquisition, or purchase of assets such that additional approval shall not be required.

SUMMARY STATEMENT/RATIONALE

This resolution approves the awarding of contracts for library materials and specialized library services through June 30, 2022 in an amount not to exceed \$9,165,000.

Recommended for Approval By:
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.22

**APPROVAL OF A CONTRACT FOR SERVICES OF WINNING STRATEGIES
WASHINGTON AS A FEDERAL GOVERNMENTAL AFFAIRS AGENT**

WHEREAS, the Higher Education Restructuring Act requires that any proposed contract to procure the services of a lobbyist or governmental affairs agent be considered at a public meeting and approved by the governing board of a public research university or state college, N.J.S.A. 18A:3B-56, and

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”) Rowan University has been designated as a public research university and now has increased capacity to conduct private and public grant funded research, and

WHEREAS, Rowan has become much more involved in activity at the federal level as a result of its research university status and continues to require assistance from a firm focused on federal matters; and

WHEREAS, Winning Strategies Washington (“WSW”) has extensive experience and expertise in assisting similarly situated Universities and other entities in federal government relations services, and

WHEREAS, in the course of the performance of such services, WSW may engage in lobbying activities as such terms are defined under applicable state and federal laws, and

WHEREAS, the services to be rendered by WSW are exempt from public bidding pursuant to the Professional consulting services exemption of N.J.S.A. 18A:64-56(a)(15), which has been explicitly adopted by Rowan pursuant to Resolution 2014.02.02, and

WHEREAS, Rowan University has established a separate Charitable Foundation for the advancement of Rowan University and the development of an endowment, known as the Rowan University Foundation (“Foundation”), and

WHEREAS, the Foundation maintains a discretionary fund that may be used by Rowan University for necessary operations and other needs that is funded by private donations and not supported by federal or state dollars, and

WHEREAS, the Foundation assets are separately accounted for and capable of tracing to source funding, and

(continued)

RESOLUTION #2021.06.22 (continued)

WHEREAS, WSW has served the University from March 1, 2016 and has provided advice and services which have enhanced the University's federal profile and ability to secure grant and program funding; and

WHEREAS, WSW has proposed to provide the above-referenced services on a continuing basis for the period of July 1, 2021 through June 30, 2022 for \$10,000/month for services and reasonable and necessary expenses not to exceed \$300/month in a total contract amount not to exceed \$123,600 for said fiscal year, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available in the discretionary fund of the Foundation described above to pay the expense authorized herein

THEREFORE BE IT RESOLVED by the Board of Trustees that the contract with Winning Strategies Washington for the provision of federal government relations services is hereby approved for the period July 1, 2021 through June 30, 2022 for services in an amount not to exceed \$123,600.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract between Rowan University and Winning Strategies Washington, an experienced federal government relations firm with expertise at the federal level, for the period July 1, 2021 through June 30, 2022. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.

Recommended for Approval By:
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.23

APPROVAL OF THE CONTINUATION OF A CONTRACT WITH THE CAMDEN COUNTY SHERIFF'S OFFICE FOR ADDITIONAL PATROLS WITHIN THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY CAMPUS FOOTPRINT

- WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and
- WHEREAS,** Rowan University, a public research University within the system of Higher Education in New Jersey, maintains a medical school in partnership with Cooper Hospital, known as the Cooper Medical School of Rowan University (CMSRU), located in Camden, New Jersey, and
- WHEREAS,** Rowan University has determined that external, armed patrols of its Health Sciences Campus located in Camden, New Jersey have decreased the risk of potential criminal activity on said campus, and assisted in the protection and the safety of its students, faculty, and staff, and
- WHEREAS,** Camden County, through the Camden County Office of the Sheriff is willing and able to continue to provide this service, and
- WHEREAS,** this service is intended to supplement the support and services provided by the Camden County Police Department, and
- WHEREAS,** a Letter of Understanding, executed May 1, 2013 by the Camden County Office of the Sheriff, The Cooper Health System, and Rowan University, confirmed the arrangement between the entities, and
- WHEREAS,** pursuant to resolutions adopted by the Board of Trustees since that first agreement, the Board of Trustees has determined that such agreement should be continued to ensure the safety of the Camden Health Sciences Campus, and
- WHEREAS,** the Cooper Health System and Rowan shall continue to share the costs for the services, and
- WHEREAS,** the University has concluded that CMSRU and the Health Sciences Campus will continue to require the additional services of the Camden County Sheriff's Office for FY22, at an estimated total cost of up to \$1,674,288, and

(continued)

RESOLUTION #2021.06.23 (continued)

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein with the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that Rowan is authorized to continue and amend the agreement with the Camden County Office of the Sheriff of Camden, New Jersey, for armed patrols of the Camden Health Sciences Campus in an amount not to exceed \$837,144, and

BE IT FURTHER RESOLVED that the President and Senior Vice President for Finance and Chief Financial Officer are authorized to take any and all steps necessary to execute a continuation Agreement with The Camden County Office of the Sheriff for the period in question.

SUMMARY STATEMENT/RATIONALE

In order for CMSRU to provide appropriate external security for its students, faculty, and staff on the Health Sciences Campus in Camden, New Jersey, the Camden County Office of the Sheriff is able to provide staffing of off-duty sheriff's officers. Officers will utilize the command and control structure of the Camden County Office of the Sheriff at all times. Operational staffing will be determined through discussions with the Camden County Office of the Sheriff, Rowan University Public Safety personnel, and the Associate Dean for Finance, Administration, and Operations at CMSRU. The cost of services will not exceed \$837,144 for FY22.

Recommended for Approval By:
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.24

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR
PROFESSIONAL PHOTOGRAPHY SERVICES**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for artistic services pursuant to 18A:64-56(a)(13), and

WHEREAS, Rowan University is in need of professional photography services for its academic, public relations, and extracurricular activities at the University, and

WHEREAS, Craig Terry, Avi Steinhardt, and Kevin Monko have provided such services to the University in the past and their work has helped Rowan further its goals, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Craig Terry, Avi Steinhardt, and Kevin Monko for professional photography services for a period of one (1) year, in an amount not to exceed \$75,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into contracts with Craig Terry, Avi Steinhardt, and Kevin Monko in an amount not to exceed \$75,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves contracts without competitive bidding with Craig Terry, Avi Steinhardt, and Kevin Monko for professional photography services for an amount not to exceed \$75,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.25

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
NARRATIVE MEDIA FOR PROFESSIONAL VIDEOGRAPHY SERVICES**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for artistic services pursuant to N.J.S.A. 18A:64-56(a)(13), and

WHEREAS, Rowan has the occasional need of professional videography services which include scheduling, scouting, art direction, lighting, printing, retouching, composing, captioning and archiving videos that help chronical and promote the University, and

WHEREAS, Narrative Media has provided such services to Rowan University in the past and has done an exceptional job meeting the needs of the University, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Narrative Media for professional videography services for a period of one (1) year, in an amount not to exceed \$200,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Narrative Media of Ewing, NJ, in an amount not to exceed \$200,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Narrative Media for professional videography services for an amount not to exceed \$200,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.26

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH APPLE
FOR UNIVERSITY SOFTWARE AND HARDWARE**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology services 18A:64-56(a)(19), and

WHEREAS, the University has determined that in order to meet its needs for information hardware and software it is necessary to enter into a contract with Apple for their products for the Rowan community, and

WHEREAS, Apple carries unique product lines that are integral to administrative and research needs at the University, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Apple for their products for a period of one (1) year, in an amount not to exceed \$750,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Apple, of Cupertino, CA, in an amount not to exceed \$750,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Apple for hardware and software products for an amount not to exceed \$750,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.27

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH VVC
HOLDING FOR CLINICAL SOFTWARE SYSTEMS**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology services 18A:64-56(a)(19), and

WHEREAS, Rowan has a need for several clinical systems including an electronic medical record (“EMR”), Practice Management Systems, Electronic Claims, Remit Processing Commerce, and MU Reporting, and

WHEREAS, VVC Holding Corp, (formerly General Electric (“GE”)) has provided these systems in the past and has been successful in meeting the University’s clinical goals and providing integrated systems, and

WHEREAS, continuing this system allows for great efficiency and cost savings, and

WHEREAS, Rowan University therefore wishes to enter into a contract with VVC Holding Corp for clinical systems for a period of one (1) year, in an amount not to exceed \$600,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with VVC Holdings, of Watertown, MA, in an amount not to exceed \$600,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with VVC Holdings for hardware and software products for an amount not to exceed \$600,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.28

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING
WITH BLOOMBERG TO SUPPLY STOCK MARKET
SIMULATION SOFTWARE AND FEEDS**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology services 18A:64-56(a)(19), and

WHEREAS, Rowan University has determined that there exists a need for the purchase of stock market simulation software and feeds for the University programs as well as equipment to support same, and

WHEREAS, Bloomberg is the unique provider of such services and equipment, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Bloomberg for their services and equipment for a period of one (1) year, in an amount not to exceed \$80,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Bloomberg, of New York, NY, in an amount not to exceed \$80,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Bloomberg for stock market simulation software and feeds for an amount not to exceed \$80,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.29

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
SUNGARD AS NEW HOLDINGS III, LLC FOR CLINICAL SYSTEMS DISASTER
RECOVERY SERVICES**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology services 18A:64-56(a)(19), and

WHEREAS, SunGard AS New Holdings III, LLC has been the clinical systems disaster recovery services provider for RowanSOM for the past Fiscal Year and the staff of RowanSOM have been pleased with their work and wishes to renew their contract pursuant to the terms and conditions of their agreement, and

WHEREAS, Rowan University therefore wishes to renew the contract with SunGard AS New Holdings III, LLC for these services for a period of one (1) year, in an amount not to exceed \$45,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with SunGard AS New Holdings III, LLC, of Wayne PA, in an amount not to exceed \$45,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with SunGard AS New Holdings III, LLC for hardware and software products for an amount not to exceed \$45,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.30

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
HYLAND FOR SCANNING MANAGEMENT SOFTWARE**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology services 18A:64-56(a)(19), and

WHEREAS, Rowan University has determined the need for software and Information Technology services for the Academic, Finance, and Information Resources and Technology Divisions relating to scanning management services and upgrades, and

WHEREAS, Hyland Software, Inc. is able to provide such services to the University through its OnBase System, and

WHEREAS, the University has been satisfied with the services provided and the programs are integral to meeting essential needs at the University, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Hyland Software, Inc. for these services for a period of one (1) year, in an amount not to exceed \$200,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Hyland, of Westlake, OH, in an amount not to exceed \$200,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Hyland for scanning management services for an amount not to exceed \$200,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.31

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH ANTHOLOGY, INC., FOR STUDENT INVOLVEMENT SOFTWARE

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Information Technology pursuant to 18A:64-56(a)(19), and

WHEREAS, the Student Government Association requires continued access to a platform which facilitates student organization recognition and compliance, communications with students, and development and maintenance of extracurricular transcripts, including service learning activities and references generated from these activities, and

WHEREAS, the University has used Campuslabs (now Anthology) for these purposes and has been satisfied with the platform and data generated from this platform, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Anthology for these services for a period of one (1) year, in an amount not to exceed \$300,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE, BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Anthology, of Boca Raton, FL in an amount not to exceed \$300,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Anthology for use of its platform which facilitates student involvement and development of extracurricular transcripts for an amount not to exceed \$300,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.32

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
CAMPUSLOGIC FOR FINANCIAL AID COMMUNICATION SOFTWARE**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Information Technology pursuant to 18A:64-56(a)(19), and

WHEREAS, in order to lessen the administrative time and overhead expended with the daily communications and administrative needs of student financial aid services and the customer services involved therein, it is necessary to implement student financial aid communication software, and

WHEREAS, CampusLogic is an industry leader in providing these services and has worked with Rowan in the past in various capacities and therefore was selected to provide these services, and

WHEREAS, Rowan University therefore wishes to enter into a contract with CampusLogic for these services for a period of one (1) year, in an amount not to exceed \$200,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE, BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with CampusLogic, of Chandler, AZ, in an amount not to exceed \$200,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with CampusLogic for student financial aid communication and administration software for an amount not to exceed \$200,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.33

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
ELLUCIAN, LP FOR AN ENTERPRISE RESOURCE INTEGRATION SYSTEM**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Information Technology pursuant to 18A:64-56(a)(19), and

WHEREAS, Rowan is in need of an enterprise resource integration system for the University that incorporates all the Banner modules inclusive of its mobile applications for the current fiscal year, and

WHEREAS, Ellucian has provided these services to the University in previous years in a satisfactory manner, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Ellucian, LP for these services for a period of one (1) year, in an amount not to exceed \$700,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Ellucian, LP of Chicago, IL, in an amount not to exceed \$700,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Ellucian for an enterprise resource integration system for an amount not to exceed \$700,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.34

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
ENLI FOR THE ANNUAL SUBSCRIPTION TO THE
CASE MANAGEMENT SOFTWARE SYSTEM**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Information Technology pursuant to 18A:64-56(a)(19), and

WHEREAS, Rowan University School of Osteopathic Medicine (RowanSOM) is in need of case management software for its clinical practices, and

WHEREAS, Enli has provided these services in the past through its software subscription program enabling RowanSOM to provide the standard of care necessary to its patients, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Enli for case management software for a period of one (1) year, in an amount not to exceed \$210,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Enli, of Beaverton, OR, in an amount not to exceed \$210,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Enli for a yearly software subscription for clinical case management services for an amount not to exceed \$210,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.35

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
MINITAB FOR ACADEMIC SCHEDULING SOFTWARE**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Information Technology pursuant to 18A:64-56(a)(19), and

WHEREAS, Rowan University is in need of academic scheduling software, and

WHEREAS, Minitab (formerly TMM Data) has proposed to Rowan University a custom solution for academic scheduling which meets the needs of Rowan and has been cost effective in the past, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Minitab for academic scheduling software for a period of one (1) year, in an amount not to exceed \$100,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE, BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Minitab, of State College, PA in an amount not to exceed \$100,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Minitab for academic scheduling software for an amount not to exceed \$100,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.36

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
COURSERA FOR A PLATFORM-BASED NON-CREDIT
COURSE DELIVERY SYSTEM**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Information Technology pursuant to 18A:64-56(a)(19), and

WHEREAS, Rowan University is in need of a platform for delivery of online non-credit based course offerings through Rowan Global, and

WHEREAS, Coursera is an industry leader in such services and has demonstrated to Rowan that it will be able to meet the expanding needs of the University in this field, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Coursera for these services for a period of one (1) year, in an amount not to exceed \$100,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Coursera, of Mountain View, CA, in an amount not to exceed \$100,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Coursera for online non-credit based course offerings through Rowan Global for an amount not to exceed \$100,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.37

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH NJEDGE FOR INSTRUCTIONAL ONLINE DESIGN SERVICES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology services pursuant to N.J.S.A. 18A:64-56(a)(19) and professional consulting services pursuant to N.J.S.A. 18A:64-56(a)(15), and

WHEREAS, in order to meet the ever changing and growing demand to provide course material online, and the quickly changing need for such services, and

WHEREAS, NJEDGE can provide on-call online instructional design personnel and services in a timely and cost-effective manner to meet the needs of Rowan as they arise, and

WHEREAS, Rowan University therefore wishes to enter into a contract with NJEDGE for these services for a period of one (1) year, in an amount not to exceed \$200,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with NJEDGE, of Newark, NJ, in an amount not to exceed \$200,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with NJEDGE for online instructional design services for an amount not to exceed \$200,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.38

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH DC GLOBAL FOR STUDENT RECRUITMENT SERVICES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for consulting services and for student recruitment services 18A:64-56(a)(15) and (20), and

WHEREAS, the University has determined that in order to meet its strategic goals relating to access, the University requires continued student recruitment services to meet its goals in this critical area, and

WHEREAS, DC Global, LLC has been greatly successful in the past at recruiting students for the University and has worked diligently with the campus community to enhance enrollment, and

WHEREAS, Rowan University therefore wishes to enter into a contract with DC Global for student recruitment services for a period of one (1) year, in an amount not to exceed \$500,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with DC Global, of Bala Cynwood, PA in an amount not to exceed \$500,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with DC Global for student recruitment services for an amount not to exceed \$500,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.39

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH COLLEGEBOARD FOR UNDERGRADUATE STUDENT RECRUITMENT SERVICES

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Information Technology pursuant to 18A:64-56(a)(19) and recruitment services pursuant to 18A:64-56(a)(20), and

WHEREAS, Rowan University is in need of online student recruitment services for undergraduate admissions, and

WHEREAS, Collegeboard has worked with Rowan in the past and provided the services needed in a manner that helps the University achieve its goals, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Collegeboard for student recruitment services for a period of one (1) year, in an amount not to exceed \$100,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Collegeboard, of New York, NY, in an amount not to exceed \$100,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Collegeboard for undergraduate recruitment services for FY22 for an amount not to exceed \$100,000 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.40

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH FACEBOOK FOR ADVERTISING FOR STUDENT RECRUITMENT

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for advertising and student recruitment services 18A:64-56(a)(20), and

WHEREAS, the University has determined that in order to meet its strategic goals relating to student recruitment it is necessary to advertise to prospective students in the areas they access online the most, and

WHEREAS, Facebook is a platform that is highly used by our prospective students and unique in its industry position, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Facebook for these services for a period of one (1) year, in an amount not to exceed \$250,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Facebook, of Menlo Park, CA, in an amount not to exceed \$250,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Facebook for student recruitment advertising services for an amount not to exceed \$250,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.41

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
GOOGLE FOR ADVERTISING FOR STUDENT RECRUITMENT**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for advertising and student recruitment services 18A:64-56(a)(20), and

WHEREAS, the University has determined that in order to meet its strategic goals relating to student recruitment it is necessary to advertise to prospective students in the areas they use online the most, and

WHEREAS, Google is a platform that is highly used by our prospective students and unique in its industry position, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Google for these services for a period of one (1) year, in an amount not to exceed \$750,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Google, of Mountain View, CA, in an amount not to exceed \$750,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Google for student recruitment advertising services for an amount not to exceed \$750,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended by Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.42

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
KELSH WILSON DESIGN FOR MARKETING SERVICES**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for advertising and marketing services pursuant to N.J.S.A. 18A:64-56(a)(20), and

WHEREAS, Rowan University is in need of quality design work to meet its public relations and recruitment needs, and

WHEREAS, Kelsh Wilson Design has provided top quality design and marketing services and it has been determined that it is best to continue the successful campaigns in which they are integrally involved, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Kelsh Wilson Design for design and marketing services for a period of one (1) year, in an amount not to exceed \$120,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Kelsh Wilson Design, of Conshohocken, PA, in an amount not to exceed \$120,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Kelsh Wilson Design for design for marketing and public relations services for an amount not to exceed \$120,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.43

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
PIROLI PRINTING FOR PROFESSIONAL PRINTING SERVICES**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for printing services at N.J.S.A. 18A:64-56(a)(18), and

WHEREAS, Rowan University is in need of professional printing services, and

WHEREAS, Pirolli Printing has provided such services to Rowan University in the past, has developed appropriate standards, and has done an exceptional job in meeting the needs of the University, and

WHEREAS, Rowan University therefore wishes to enter into contract with Pirolli Printing for professional printing services for a period of one (1) year, in an amount not to exceed \$200,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Pirolli Printing, of Bellmawr, NJ, in an amount not to exceed \$200,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Pirolli Printing for printing services for an amount not to exceed \$200,000 for FY22 with a possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.44

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR LEGAL SERVICES RELATING TO EVALUATIONS OF TRANSACTION

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University (“Rowan”), a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services pursuant to N.J.S.A. 18A:64-56(15), and

WHEREAS, Rowan has identified a need for specialized legal services in connection with proposed transactions relating to the effective and efficient delivery of online programs to advance its strategic pillars of access, quality, and affordability, and

WHEREAS, Rowan has undertaken initial investigations in the area of online programming and has concluded that the acquisition of an established and reputable online delivery entity may increase its capacity in the area of online education delivery and online services to students, and

WHEREAS, Rowan has concluded that legal services relating to the expansion of its online offerings are necessary in the area of due diligence of an existing entity as well as the structuring of any proposed transaction, and

WHEREAS, Loeb & Loeb, LLP has assisted higher education clients in their pursuit of acquisition opportunities and has provided Rowan with specific assistance in the evaluation of particular transactional opportunities, and

WHEREAS, Rowan University therefore wishes to enter into a contract with Loeb & Loeb, LLP for these legal services for a period of one (1) year, in an amount not to exceed \$150,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract for legal services relating to Loeb & Loeb in an amount not to exceed \$150,000 for FY22.

(continued)

RESOLUTION #2021.06.44 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with Loeb & Loeb, LLP for legal services in the area of transaction evaluation for an amount not to exceed \$150,000 for FY22.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.45

**APPROVAL OF A CONTRACT EXTENSION WITHOUT COMPETITIVE BIDDING
WITH PROTIVITI, INC., FOR AUDITING SERVICES FOR ROWAN UNIVERSITY**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1, *et seq.* (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services pursuant to 18A:64-56(a)(15), and

WHEREAS, Rowan University has determined that auditing services are necessary to ensure integrity in internal processes and continuous quality improvement, and

WHEREAS, Protiviti, Inc. has provided auditing services in this area to partners in all industries, including higher education and has specifically provided services to Rowan University successfully in the past, and

WHEREAS, pursuant to Resolution 2020.06.17, the Board of Trustees approved a contract with Protiviti for a total of \$114,870 for FY21, and

WHEREAS, Protiviti has started projects as part of the approved contract but these projects will not be completed until April 30, 2022, and

WHEREAS, the University has concluded that Protiviti’s services remain necessary for continuous quality improvement within its units and colleges and specifically for the Payment Card Industry Compliance project as well as the finalization for Weak Firewall Rules, and

WHEREAS, the University wishes to extend the contract with Protiviti, Inc., through April 30, 2022 for such auditing services in an amount not to exceed \$46,245, which was previously approved in FY21, and

WHEREAS, The Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

(continued)

RESOLUTION #2021.06.45 (continued)

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to extend the contract with Protiviti, Inc., located in Philadelphia, PA, through April 30, 2022 in an amount not to exceed \$46,245.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract extension without competitive bidding through April 30, 2022 with Protiviti, Inc., for auditing services for an amount not to exceed \$46,245.

Recommended for Approval By:
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.46

**APPROVAL OF A CONTRACT EXTENSION WITHOUT COMPETITIVE BIDDING
WITH APOGEE FOR INTERNET-BASED STUDENT TELEVISION SERVICES**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Information Technology pursuant to 18A:64-56(a)(19).

WHEREAS, Rowan University provides internet-based television services to its students that reside on campus, and

WHEREAS, Apogee is a company that specializes in providing these services to higher education institutions and has provided these services to Rowan in the past and the students have been pleased with the service provided, and

WHEREAS, the University would like to extend this contract with Apogee for an additional six months until such time as it can poll the students and determine if they desire to continue this service in light of changing technology, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to extend the contract with Apogee, of Austin, TX, for six months in an amount not to exceed \$150,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract extension without competitive bidding for six months with Apogee for internet-based student television services for an amount not to exceed \$150,000.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.47

APPROVAL OF AN AMENDMENT OF TUITION AND FEE RATES FOR GRADUATE AND PROFESSIONAL DEGREE PROGRAMS FOR 2021-2022

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, (“Restructuring Act”), permits Rowan University, a public research university, to set tuition and fees for students, N.J.S.A. 18A:64M-9(o), and

WHEREAS, the University has established four strategic pillars which include affordability and accessibility for students, and

WHEREAS, the FY22 budget recommended by the University administration includes revenues derived from student charges, including student tuition and fees, and

WHEREAS, the New Jersey Statutes Annotated require a hearing with the Board of Trustees for all tuition rate changes, and

WHEREAS, such a hearing was held on February 17, 2021 at which tuition and fee rates for graduate and professional degree programs were approved pursuant to Resolution #2021.02.12, and

WHEREAS, the current tuition rates and current fee rates for In-State and Out-of-State Graduate/Doctoral and Graduate – MBA were listed incorrectly, as were the current rates for NJ Resident and Non-Resident SOM Technology Fees

THEREFORE BE IT RESOLVED by the Board of Trustees that the current tuition and fee rates will be amended to correct the errors described above and reflected below effective Fall Semester 2021.*

	<u>Current Tuition Rate</u>	<u>Current Fee Rate</u>	<u>Proposed Tuition Rate</u>	<u>Proposed Fee Rate</u>
	<u>Academic Year</u>	<u>Academic Year</u>	<u>Academic Year</u>	<u>Academic Year</u>
<u>Student Level</u>				
<u>GRADUATE/DOCTORAL</u>				
In-State	\$715.50	\$161.55	\$731.60	\$165.40
Out-of-State	\$715.50	\$161.55	\$731.60	\$165.40
<u>GRADUATE- MBA</u>				
In-State	\$767.75	\$161.55	\$785.00	\$165.40
Out-of-State	\$767.75	\$161.55	\$785.00	\$165.40
<u>CMSRU</u>				
In-State	\$40,479.00	\$2,290.00	\$40,479.00	\$2,290.00
Out-of-State	\$64,240.00	\$2,290.00	\$64,240.00	\$2,290.00
Parking Permit-Day	N/A	\$150.00	N/A	\$250.00
Parking Permit-Overnight	N/A	\$215.00	N/A	\$350.00
	(Parking does not include sales tax)			

(continued)

RESOLUTION #2021.06.47 (continued)

<u>Student Level</u>	<u>Current Rate</u> <u>NJ Resident</u>	<u>Current Rate</u> <u>Non-Resident</u>	<u>Proposed Rate</u> <u>NJ Resident</u>	<u>Proposed Rate</u> <u>Non-Resident</u>
<u>GSBS TUITION CHARGES</u>				
Full time PhD Tuition (10 credits) annual	\$8,202.00	\$11,882.00	\$8,202.00	\$11,882.00
PhD Thesis Phase per semester	\$200.00	\$200.00	\$200.00	\$200.00
All non-matric per credit	\$835.00	\$1,049.00	\$835.00	\$1,049.00
Master's Thesis Continuation per semester	\$200.00	\$200.00	\$200.00	\$200.00
Full time Master's tuition per credit	\$835.00	\$1,049.00	\$835.00	\$1,049.00
<u>GSBS FEE CHARGES</u>				
Health Service Fee per semester	\$225.00	\$225.00	\$225.00	\$225.00
GBSA (Grad. Biomed Stu. Assoc.) per semester	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Technology Fee	\$ 75.00	\$ 75.00	\$ 90.00	\$ 90.00
Parking Permit (optional-parking does not include sales tax)	\$150.00	\$150.00	\$150.00	\$150.00
<u>SOM TUITION CHARGES</u>	\$41,339.00	\$66,324.00	\$41,339.00	\$66,324.00
<u>SOM FEE CHARGES</u>				
Wellness Fee	\$555.00	\$555.00	\$555.00	\$555.00
Student Club/Organization Fee	\$105.00	\$105.00	\$105.00	\$105.00
Technology Fee annual	\$318.25	\$318.25	\$325.00	\$325.00
Computer Fee annual 1 st year only	\$1,210.00	\$1,210.00	\$1,210.00	\$1,210.00
COMSAE 2 nd & 4 th year students annual	\$60.00	\$60.00	\$60.00	\$60.00
Question Banks 2 nd year students annual	\$668.00	\$668.00	\$668.00	\$668.00
Question Banks 3 rd year students annual	\$807.00	\$807.00	\$807.00	\$807.00
Medical Kit	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
Graduation Fee 4 th year only	\$100.00	\$100.00	\$100.00	\$100.00
Disability Insurance	\$56.00	\$56.00	\$56.00	\$56.00
Parking Permit (optional-parking does not include sales tax)	\$150.00	\$150.00	\$150.00	\$150.00

*Charges for students in the Division of Global Learning & Partnerships extension program will be set by the Senior Vice President of Enrollment Management, following consultation with, and upon approval by, the President and Senior Vice President for Finance and Chief Financial Officer.

SUMMARY STATEMENT/RATIONALE

This resolution provides for the amendment of tuition and fee rates for professional and graduate students at the University's School of Osteopathic Medicine (RowanSOM) and Graduate School of Biomedical Sciences (GSBS). The FY22 CMSRU parking permits are increasing to coincide with the opening of the new parking garage and the GSBS Technology fee is increasing, all other tuition and fee rates are being held at FY21 levels. This resolution also authorizes the Senior Vice President of Enrollment Management, who oversees the Division of Global Learning & Partnerships, in consultation with and approval of the President and Senior Vice President for Finance and Chief Financial Officer, to establish tuition and fees for extension courses.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.48

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH
VERONICA TAYLOR FOR FOREIGN TRANSCRIPT EVALUATION**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for Professional Consulting Services pursuant to 18A:64-56(a)(15), and

WHEREAS, Rowan University continues to see an increase in foreign scholars choosing to bring their talents to the University Community, and

WHEREAS, it is necessary to evaluate the transcripts of those students interested in continuing their education at Rowan in order to decide which students to offer admission to, and

WHEREAS, Veronica Taylor is a foreign credential evaluator with years of experience in providing these services to Universities, and

WHEREAS, pursuant to Resolution 2021.04.17, the Board of Trustees approved a contract with Veronica Taylor for a not to exceed amount of \$60,000 with the possibility of renewal for FY22 and FY23, and

WHEREAS, the University wishes to increase the not to exceed amount for FY22 to \$90,000 for such foreign credential evaluation services, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates there will be sufficient budgeted funds available to pay the expense authorized herein with the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend a contract with Veronica Taylor in an amount not to exceed \$90,000 for FY22.

(continued)

RESOLUTION #2021.06.48 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution amends a contract without competitive bidding with Veronica Taylor for foreign student credential evaluations for an amount not to exceed \$90,000 for FY22 with a possibility of renewal for FY23.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.49

AUTHORIZATION OF FORMATION OF NONPROFIT ENTITY

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been empowered to create and form not for profit corporations engaged in activities consistent with the university’s mission, including the development and marketing of technology, provided such activities have been determined to be prudent by the Board of Trustees, N.J.S.A 18A:64M-9(x), and

WHEREAS, Rowan University continues to focus on its strategic pillars of access, affordability, quality, and serving as an economic engine for the region and state and is focused on the achievement of these pillars in its pursuits, and

WHEREAS, the needs of students continue to evolve and change, with a growing demand for affordable access to online programs and content as well as affordable access to workforce development credentials, and

WHEREAS, the higher educational environment has changed dramatically as additional providers offer education in a variety of modalities and certain providers are actively seeking partnerships, collaborations, and affiliations to achieve efficiency in operations, maximize enrollments, and to ensure ongoing educational excellence, and

WHEREAS, the University recognizes that the pedagogies for delivering education continue to evolve and this evolution drives an ongoing need for Rowan to consider these potential collaborations and other innovative ways to ensure that Rowan can best meet the needs of its students and future students in light of changing needs and demographics of those students, and

WHEREAS, Rowan has concluded that it is best able to ensure agility in the consideration of options for affiliation though the formation of a nonprofit entity which can serve as a hub for future affiliations

THEREFORE BE IT RESOLVED by the Board of Trustees that the formation of a nonprofit entity capable of serving as the hub for future affiliations is approved, and

BE IT FURTHER RESOLVED that the Senior Vice President for Finance and Chief Financial Officer and the President are authorized to take any and all necessary steps, including the execution of relevant documents and the filing of same to incorporate the entity.

(continued)

RESOLUTION #2021.06.49 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution approves the formation of a nonprofit entity capable of serving as the hub for future affiliations through the marketing, development, and implementation of evolving pedagogies.

Recommended for Approval By:
Facilities Committee (6/7/21)
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.50

PERSONNEL ACTIONS

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<u>NEW APPOINTMENTS</u>				
Awale, Rachana	MCRP	Space Planner and Architectural Designer	Facilities	05/19/2021
Ciocco, Michael	MS	Assistant Vice President of Rowan Online, SEM	Global Learning & Partnerships	05/22/2021
D'Ambola, Lesly	DO	Internist/Family Physician/Geriatrician	SOM NJISA-General	07/06/2021-06/30/2022
Gray, Shalanda	Edd	Associate Director of Learning Technologies and Media	Technology Services	05/22/2021
Hardee, Terrence	DOL	Director of Executive Education and External Affairs	Global Learning & Partnerships	07/12/2021
Jalakam, Pallavi	MHR	Instructional Designer	Technology Services	06/01/2021-06/30/2022
Jia, Rongjing	ME	Data Analyst	Technology Services	06/28/2021-06/30/2022
*Joshi, Amit	MD	Associate Dean	CMSRU Graduate Medical Education (GME)	09/01/2021
Kling, Mitchell	MD	Psychiatrist specializing in Geriatric Medicine	NJISA	07/01/2021-06/30/2022
Mosher, Stephanie	MA	Manager of LMS Systems Operations	Technology Services	05/22/2021
Mulligan, Stacey-Lynn	BS	Registrar	CMSRU Student Affairs	05/08/2021
*Nyce, Andrew	MD	Assistant Dean	Graduate Medical Education (GME)	08/01/2021
Orr-Maglioiozzo, Lisa	MA	Associate Director of Admissions	Admissions	05/24/2021
Palmese, Giuseppe	PhD	Dean	Henry M. Rowan College of Engineering	09/01/2021
Reigel, Daniel	MA	Director of Admissions	Admissions	05/08/2021
Saadeddine, Rihab	Edd	Assistant Vice President of Recruitment Operations	Global Learning & Partnerships	05/22/2021
Shafer, Jesse	BA	Interim Vice President for Advancement & Executive Director of the Rowan University Foundation Board	University Advancement	06/01/2021-05/31/2022
Shafi, Jill	MSN	Psychiatric Nurse Practitioner	SOM Psychiatry	04/05/2021-06/30/2022
Shelar, Akash	MS	Security Analyst	Technology Services	06/07/2021-06/30/2022
Strashinsky, Adam	BA	Audio Visual Designer	Technology Services	05/10/2021-06/30/2022

Sullivan, Mark	MA	Director of Recruitment Marketing	Admissions	06/01/2021
Sunderhauf, Michael	BA	Manager of Instructional Design	Global Learning & Partnerships	05/22/2021
Varga, Taylor	MA	Research Assistant	CMSRU Biomedical Science	04/10/2021-06/30/2022

FULL TIME TEMPORARY

Ainsworth, Matthew	PsyD	Postdoctoral Fellow - Clinical Health Psychology	Psychology	07/01/2021-06/30/2022
Kabir, Sk Faisal	PhD	Post-Doc Research Associate	Center for Advanced Transportation	07/06/2021-06/30/2022

LECTURER PROMOTIONS

Barrett, Kristen	PhD	Chemistry & Biochemistry	Senior Lecturer	09/01/2021
Brewer, Erik	PhD	Biomedical Engineering	Senior Lecturer	09/01/2021
Budris, Katherine	MFA	Writing Arts	Senior Lecturer	09/01/2021
Chien, Chia	MS	Computer Science	Senior Lecturer	09/01/2021
Coughlan, Patricia	MA	Communication Studies	Senior Lecturer	09/01/2021
Dominik, Michael	PhD	Management & Entrepreneurship	Senior Lecturer	09/01/2021
Durossette, Dirk	MFA	Theatre & Dance	Senior Lecturer	09/01/2021
Grace-Duff, Jamie	MFA	Theatre & Dance	Senior Lecturer	09/01/2021
Guess, Carol	PhD	Physics & Astronomy	Senior Lecturer	09/01/2021
Harman, Katherine	MS	Communication Studies	Senior Lecturer	09/01/2021
Kendrick, Colleen	MSBA	Marketing	Senior Lecturer	09/01/2021
Leech, Dean	JD	Law & Justice Studies	Senior Lecturer	09/01/2021
McGrath, William	MBA	Accounting & Finance	Senior Lecturer	09/01/2021
Meadowcroft, Thomas	PhD	Chemical Engineering	Senior Lecturer	09/01/2021
Osta, Anu	PhD	Mechanical Engineering	Senior Lecturer	09/01/2021
Patterson, Patrice	MBA	Marketing & Business Information Systems	Senior Lecturer	09/01/2021
Provine, Darren	MA	Computer Science	Senior Lecturer	09/01/2021
Sacchetta, Robert	MS	Accounting & Finance	Senior Lecturer	09/01/2021
Torlapati, Jagadish	PhD	Civil & Environmental Engineering	Senior Lecturer	09/01/2021
Watson, Renee	MBA	Marketing & Business Information Systems	Senior Lecturer	09/01/2021
Wilson-Hill, Zalphia	EdD	Educational Services & Leadership	Senior Lecturer	09/01/2021

PART TIME

Amenta, Peter	MD	Clinical Professor	SOM Cell Biology	07/01/2021-06/30/2022
Edson, Matthew	DVM	Founding Dean	Rowan University School of Veterinary Medicine	06/01/2021

CHANGE IN RANK

Chirico, Erica	PhD	Change from Assistant Professor to Instructor of Biomedical Sciences		07/01/2021
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TENURE UPON HIRE

^Jean-Marie, Gaëtane	PhD	Professor	Interdisciplinary and Inclusive Education	09/01/2019
Palmese, Giuseppe	PhD	Professor	Chemical Engineering	09/01/2021

Pophristic, Vojislava	PhD	Professor	Chemistry & Biochemistry	07/19/2021
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TENURE

Chirico, Erica	PhD	Instructor	CMSRU Biomedical Sciences	07/01/2021
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EARLY TENURE

Alpaugh, Mary	PhD	Associate Professor	Molecular & Cellular Biosciences	09/01/2021
Arigo, Danielle	PhD	Assistant Professor	Psychology	09/01/2021
Breizman, Anthony	PhD	Associate Professor	Computer Science	09/01/2021
Grinias, James	PhD	Associate Professor	Chemistry & Biochemistry	09/01/2021
Ho, Shen-Shyang	PhD	Assistant Professor	Computer Science	09/01/2021
Hong, Seoyeon	PhD	Assistant Professor	Public Relations & Advertising	09/01/2021
Mastrocinque, Jeanna	PhD	Assistant Professor	Law & Justice Studies	09/01/2021
Rich, Jennifer	PhD	Assistant Professor	Sociology & Anthropology	09/01/2021
Sun, Bo	PhD	Associate Professor	Computer Science	09/01/2021
Vaughn, Nicole	PhD	Assistant Professor	Health & Exercise Science	09/01/2021

SOM-TENURE (AAUP)

Jermyn, Richard	DO	Professor	SOM Rehabilitation Medicine	07/01/2021
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ADJUNCTS

Albarakati, Nouf	MS	Computer Science	09/01/2021-06/30/2022
Atmaca, Metin	PhD	History	09/01/2021-06/30/2022
Baroudi, Fatan	MA	Language, Literacy & Sociocultural Education	09/01/2021-06/30/2022
Boyle, James	MA	Health & Exercise Science	09/01/2021-06/30/2022
Catanzariti, Gina	MBA	Communication Studies	09/01/2021-06/30/2022
Getler, Anne	MS	Sociology & Anthropology	09/01/2021-06/30/2022
Gordon, Ryan	PhD	Chemical Engineering	05/15/2021-06/30/2022
Grossberg, Jonathan	LLM	Management & Entrepreneurship	09/01/2021-06/30/2022
Hendricks, Bryan	PsyD	Psychology	09/01/2021-06/30/2022
Islam, Saidul	PhD	Construction Management	05/15/2021-06/30/2022
Kalliny, Mary	MBA	Interdisciplinary & Inclusive Education	09/01/2021-06/30/2022
Kelly, Vincent	MS	Computer Science	09/01/2021-06/30/2022
Kowalski, Brittany	MS	Health & Exercise Science	09/01/2021-06/30/2022
Luczkiewicz, Melissa	MS	Psychology	09/01/2021-06/30/2022
Marfo, Lauren	MA	Language, Literacy & Sociocultural Education	09/01/2021-06/30/2022
Mendez, Luis	MA	Psychology	09/01/2021-06/30/2022
Meadows, Laurie	MS	Biomedical & Translational Sciences	09/01/2021-06/30/2022
Morris, Ebony	MSW	Psychology	09/01/2021-06/30/2022
Pletcher, Erin	PhD	Health & Exercise Science	09/01/2021-06/30/2022
Ren, Yi	MA	History	09/01/2021-06/30/2022
Sacchetta, Robert	MS	Accounting & Finance	09/01/2021-06/30/2022
Troutman, Jacob	MSE	Experiential Engineering Education	09/01/2021-06/30/2022
Vermeeren, Kathleen	MA	World Languages	09/01/2021-06/30/2022

GRADUATE ASSISTANTS

Greenup, Miguel	MA	Graduate Student/Instructor	Writing Arts	09/01/2021-06/30/2022
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Hill, Anne	BA	Graduate Student/Instructor	Writing Arts	09/01/2021-06/30/2022
Jamhour, Nabil	BS	Graduate Research Fellow	Mechanical Engineering	06/01/2021-06/30/2021
Sullivan, Jermaine	BA	Graduate Student/Instructor	Writing Arts	09/01/2021-06/30/2022

SABBATICAL

Yurak, Tricia			Office of the Provost	Fall Semester 2021
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COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY (CMSRU)

FACULTY APPOINTMENTS

Abou Hussein, Ahmed	MD	Assistant Professor of Medicine	Medicine	07/01/2021
Amin, Rohan	MD	Assistant Professor of Radiology	Radiology	07/01/2021
Bazergui, Christopher	DO	Instructor of Medicine	Medicine	07/01/2021
Chivate, Yashodhan	MD	Assistant Professor of Medicine	Medicine	07/01/2021
Clay, Christina	MD	Assistant Professor of Clinical Medicine	Medicine	07/01/2021
Coyle, Glenys	MD	Instructor of Medicine	Medicine	07/01/2021
Das, Pragnya	PhD	Assistant Professor of Pediatrics	Pediatrics	07/01/2021
Easwar, Jasmeet	DO	Assistant Professor of Anesthesiology Pending Board Certification	Anesthesiology	07/01/2021
Gleaner, Ian	MD	Instructor of Medicine	Medicine	07/01/2021
Gummadi, Vedam	MD	Instructor of Medicine	Medicine	07/01/2021
^Jenab-Wolcott, Jenia	MD, PhD	Assistant Professor of Medicine	Medicine	05/01/2021
Jerud, Ilana	MD, MPH, MBE	Assistant Professor of Pediatrics	Pediatrics	07/01/2021
Jovin, Franziska	MD	Associate Professor of Clinical Medicine	Medicine	07/01/2021
Niziolek, Kyle	MD	Assistant Professor of Medicine	Medicine	07/01/2021
Ramdass, Vede	MD	Instructor of Medicine	Medicine	07/01/2021
Schenk, Kurt	MD	Assistant Professor of Anesthesiology Pending Board Certification	Anesthesiology	07/01/2021

CMSRU FACULTY PROMOTIONS

Adriance, Lori	DO	Assistant Professor of Obstetrics & Gynecology	Ob/Gyn	09/01/2021
Ahmad, Nadir	MD, FACS	Professor of Surgery	Surgery	09/01/2021
Atkinson, Monica	MD	Assistant Professor of Clinical Family Medicine	Family Medicine	09/01/2021
Barnoski, Barry	PhD, FACMG	Professor of Clinical Pathology	Pathology	09/01/2021
Ben-Jacob, Talia	MD, MSc	Associate Professor of Anesthesiology	Anesthesiology	09/01/2021

Bernhard, Peter	MD	Associate Professor of Clinical Surgery	Surgery	09/01/2021
Bodofsky, Elliot	MD	Professor of Clinical Physical Medicine & Rehabilitation	Physical Medicine & Rehabilitation	09/01/2021
Bruckler, Paula	DO	Assistant Professor of Obstetrics and Gynecology	Ob/Gyn	09/01/2021
Carroll, Gerard	MD	Associate Professor of Emergency Medicine	Emergency Medicine	09/01/2021
Chovanes, John	DO, FACS, COL, USAR	Associate Professor of Clinical Surgery	Surgery	09/01/2021
Dinh, Tuan	MD	Associate Professor of Clinical Obstetrics & Gynecology	Ob/Gyn	09/01/2021
Franzblau, Natali	MD, MBA	Associate Professor of Clinical Obstetrics & Gynecology	Ob/Gyn	09/01/2021
Freeland, Erik	DO	Assistant Professor of Orthopaedic Surgery	Orthopaedics	09/01/2021
Gillman, Michael	MD	Assistant Professor of Emergency Medicine	Emergency Medicine	09/01/2021
Hammer, Stacey	MD	Assistant Professor of Clinical Pediatrics	Pediatrics	09/01/2021
Lanka, Himabindu	MD	Assistant Professor of Clinical Medicine	Medicine	09/01/2021
Mahamitra, Nirandra	MD	Associate Professor of Clinical Family Medicine	Family Medicine	09/01/2021
Mele, Michele	MD	Associate Professor of Clinical Anesthesiology	Anesthesiology	09/01/2021
Micallef, Melissa	MD	Assistant Professor of Pediatrics	Pediatrics	09/01/2021
Mitrev, Ludmil	MD	Associate Professor of Anesthesiology	Anesthesiology	09/01/2021
Ostrowicki, Renata	MD	Assistant Professor of Pediatrics	Pediatrics	09/01/2021
Patel, Sundip	MD	Associate Professor of Emergency Medicine	Emergency Medicine	09/01/2021
Roy, Satyaject	MD	Professor of Medicine	Medicine	09/01/2021
Schaeffer, Kathy	DO	Associate Professor of Clinical Obstetrics & Gynecology	Ob/Gyn	09/01/2021
	DNP, RN	Professor of Medicine	Medicine	09/01/2021
Schorr, Christa	MD	Associate Professor of Clinical Surgery	Surgery	09/01/2021
Sensenig, Rachel	MD	Associate Professor of Clinical Radiology	Radiology	09/01/2021
Solis, Maria	MD	Associate Professor of Clinical Radiology	Radiology	09/01/2021
Syrow, Larissa	MD	Associate Professor of Clinical Neurology	Neurology	09/01/2021
Then, Ryna	MD	Associate Professor of Neurology	Neurology	09/01/2021
Warshal, David	MD	Professor of Obstetrics & Gynecology	Ob/Gyn	09/01/2021

Weinroth, Heidi	MD	Assistant Professor of Clinical Pediatrics	Pediatrics	09/01/2021
Zheng, Lin	MD, PhD	Associate Professor of Medicine	Medicine	09/01/2021

CMSRU CHANGE IN RANK

Caprio, Colleen	MD	Change from Instructor of Medicine to Assistant Professor of Medicine		07/01/2021
Eastwick, Gary	MD	Change from Assistant Professor of Radiation Oncology Pending Board Certification to Assistant Professor of Radiation Oncology		07/01/2021
Legido, Agustin	MD, PhD	Change from Instructor of Pediatrics to Professor of Pediatrics		07/01/2021
Patel, Akhil	MD	Change from Assistant Professor of Anesthesiology Pending Board Certification to Assistant Professor of Anesthesiology		07/01/2021
Patel, Naitik	MD	Change from Instructor of Medicine to Assistant Professor of Medicine		07/01/2021

CMSRU ADJUNCTS, VOLUNTEERS, PART TIME

Bruni, Christian	MD, MS	Clinical Instructor of Pediatrics (CR)		07/01/2021
Doyle, Daniel	MD	Adjunct Associate Professor of Pediatrics		07/01/2021
Grunwald, Tal	MD	Adjunct Assistant Professor of Pediatrics		07/01/2021
Hanley, Patrick	MD	Adjunct Assistant Professor of Pediatrics		07/01/2021
Ikomi, Chijioko	MD	Adjunct Assistant Professor of Pediatrics		07/01/2021
Lanese, Stephanie	MD	Adjunct Assistant Professor of Pediatrics		07/01/2021
Malik, Amanda	MD	Clinical Instructor of Obstetrics and Gynecology (CR)		07/01/2021
McGrath, Hilary	DO	Clinical Instructor of Obstetrics and Gynecology (CR)		07/01/2021
McLarney, Richard	MD	Clinical Instructor of Medicine (CR)		07/01/2021
Nestor, Jennifer	MD	Clinical Instructor of Pediatrics (CR)		07/01/2021
Schultz, Corinna	MD, MSHP	Adjunct Assistant Professor of Pediatrics		07/01/2021
Silliman Cohen, Rachel	MD	Adjunct Assistant Professor of Pediatrics		07/01/2021

SCHOOL OF OSTEOPATHIC MEDICINE (ROWANSOM)

FACULTY PROMOTIONS

Channell, Millicent	DO	Associate Dean	Curriculum	07/01/2021
Furtaw, Paul	PsyD	Assistant Professor	Psychiatry	07/01/2021
Lambert, Kathryn	DO	Associate Dean	Student Affairs	07/01/2021
Muller-Weeks, Susan	PhD	Associate Professor	Molecular Biology	07/01/2021
Vermeulen, Meagan	MD	Associate Professor	Family Medicine	07/01/2021

RESIGNATIONS

Booth, Ashley			Nexus Apartments	06/18/2021
Cusick, Jeannine			SOM Admission	06/16/2021
Du, Jingyi			Accounting & Finance	06/30/2021
Ferdjallah, Mohammed			Electrical & Computer Engineering	06/30/2021
Estrada, Erik			Student Life	06/11/2021
Noshadi, Iman			Chemical Engineering	06/30/2021
Marshall, Amie			University Advancement	05/05/2021
Parsley, Donald			Athletics	06/08/2021
Psaltis, George			SOM Vivarium	05/14/2021
Streiner, Scott			Experiential Engineering Education	06/30/2021
West, Benjamin			Planetarium	06/30/2021

RETIREMENTS

Ashton, Dianne	Philosophy & World Religions	06/30/2021
Czochor, Ronald	Mathematics	06/30/2021
Dusseau, Ralph	Civil & Environmental Engineering	06/30/2021
Ferraro, Gloria	Government & External Relations	06/30/2021
Hecht, Gregory	Biological Sciences	06/30/2021
Johnston, Kathleen	CMSRU Registrar	05/31/2021
Kaplis-Hohwald, Laurie	World Languages	06/30/2021
Li, Ming-Sun	Mathematics	06/30/2021
Magee-Sauer, Karen	College of Science & Mathematics	06/30/2021
McCully, Annette	University Housing	06/30/2021
Meredith, Phyllis	Library Services	06/30/2021
Nurkowski, Lucia	Admissions	06/30/2021
Pinckney, Melvin	Advising	06/30/2021
Robinson, Faye	Library Services	06/30/2021
Romeo, George	Accounting & Finance	06/30/2021
Schiffman, Jay	Mathematics	06/30/2021
Stesis, Karen	CMSRU Library	06/30/2021
Stevenson, Sheila	Athletics	06/30/2021
Vitto, Cindy	English	06/30/2021
Weinstock, Evelyn	Mathematics	06/30/2021
Whittinghill, Dexter	Mathematics	06/30/2021
Williams, Charlene	CMSRU Biomedical Science	06/30/2021
Wiltenburg, Joy	History	06/30/2021
Xu, Jianning	Computer Science	06/30/2021

+ grant funded

** date change

^corrected

* salaries/benefits provided by Cooper Hospital - no financial cost to Rowan

Recommended for Approval By:
Executive Committee (6/17/21)

RESOLUTION #2021.06.51

**REAPPOINTMENT OF PROFESSIONAL STAFF
BEYOND THE PROBATIONARY PERIOD**

WHEREAS, the performance of the following named professional staff members have been carefully evaluated, and

WHEREAS, agreement between the State and the Union provides that members of the professional staff not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for reappointment to a multi-year contract

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University offers reappointment to the following professional staff of the University for the following years.

2 Year multi year candidates (off cycle)
(2021 – 2022 through 2022 - 2023)

Employee	Department
Vasquez, Fausto	Admissions

3 Year Multiyear Contract Candidates
(2022 – 2023 through 2024 - 2025)

Employee	Department
Adamson, Derick	Athletics Inter-Collegiate
Barrett, Ryan Lawrence	Rowan Enrollment Management & Marketing
Bowser, Robert Bradley	Athletics Inter-Collegiate
Calio, Brian T	Asst VP Student Life
Cook, Michael J.	Dean Education
D'Elia, Andrew David	Asst VP Student Life
Dimit, Dustin A.	Athletics Inter-Collegiate
Finer, Cynthia M.	University Advising Center
Ford, Deanna M.	Dean Performing Arts
Holland, Shaun J.	Global Learning & Partnerships
Johnson, Lindsay Noele	Counseling Center

(continued)

RESOLUTION #2021.06.51 (continued)

Kately, Megan	University Advising Center
Liu, Susan Ruth	CMSRU Multicultural Affairs
Mateo, Lesley J	Camden Instructional Tech
McLean, Colette M.	Counseling Center
Primas-Young, Carol R.	University Web Services
Schillo, Michael B.	University Advising Center
Sewter, Gina M.	Global Learning & Partnerships
Taylor, Christopher J	Strategic Planning & Management
Thorpe, Robert A	Theatre & Dance
Tighe, Karla L.	Financial Aid

3 Year Multiyear Contract Candidates (Off Cycle)
(2021 – 2022 through 2023 - 2024)

Employee	Department
Anderson, Dennis Michael	Network Operations
Bowen, Megan R	Vice Pres Enrollment Management
Purdy, Caitlin Maureen	Center for Advanced Transportation
Roth, Walter R	Network Operations

4 Year Multiyear Contract Candidates
(2022 – 2023 through 2025 - 2026)

Employee	Department
Bennett, Brandy Michelle	University Housing
Holloway, Karen Lee	University Publications
Logan, Robert J.	Healthy Campus Initiatives
Pearce, Allison N.	Healthy Campus Initiatives
Shaw, Ashley L	University Housing
VanMeter, Jessica Diane	Athletics Inter-Collegiate

(continued)

RESOLUTION #2021.06.51 (continued)

5 Year Multiyear Contract Candidates
(2022 – 2023 through 2026 - 2027)

Employee	Department
Dowd, Jeanine Marie	University Advising Center
Elsey, Robert R.	Network and System Services
Rodriguez, Mildred	Financial Aid
Silva, Ivelisse	University Advising Center
Thompson, Harold	University Advising Center
Wagner, Frank J.	Biological Sciences

SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for the reappointment of professional staff beyond the probationary period.

Recommended for Approval By:
Executive Committee (6/17/21)

RESOLUTION #2021.06.52

**REAPPOINTMENT OF PROFESSIONAL STAFF TO THIRD, FOURTH,
FIFTH YEAR AND SIX MONTH CONTRACTS**

WHEREAS, the following named professional staff members have been carefully evaluated for purposes of reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named professional staff listed below shall be offered reappointment.

PROFESSIONAL STAFF

Third/Fourth Year Candidates (Off Cycle)
(2021 – 2022 & 2022 – 2023)

Employee	Department
Beverly, Allison Virginia	Global Learning & Partnerships
Kolodziej, Schaina Lyn	Civil Engineering
McClure, Timothy James	CMSRU IT
Repsher, Laura Ann	Tutoring/Basic Skills
Teller, Karen Leigh	Business Administration

Fifth Year Candidates
(2023 – 2024)

Employee	Department
Auleta, Brittany Elizabeth	Healthy Campus Initiatives
Bovee, Nicholas Joseph	Dean Engineering
Braxton, Ronald M.	University Advising Center
Cimetta, David A	Theatre & Dance
Foster, Charles F.	University Advising Center
Hartman, Daniel Paul	Student Center Timesheet
Karolyi, Shane Matthew	Holly Pointe Commons
Lee, Jessica L.	Provost
Magee, Marren Sophia	University Advising Center
Messing, Robert C	Network and System Services
Moyer, Alison Elizabeth	Fossil Park Operations
Mullens, Taylor Elese	Asst VP Student Life
Oshodi, Oluyomi Olubayo	Network Operations

(continued)

RESOLUTION #2021.06.52 (continued)

Pratt, Brittine Morgan	Dean Engineering
Staib, Elizabeth Marie	CMSRU Student Affairs
Stevens, Gail K	CMSRU Operations
Sullivan, Katelyn Mary	International Center
Vattima, Jessica Lauren	Dean Business Administration

Fifth Year Candidates (Off Cycle)
(2021 – 2022)

Employee	Department
O'Brien, Michael K	IST User Support

Six Month Candidate
7/1/21-12/31/21

Employee	Department
Riggs, Taryn Nicole	Rowan Innovations

Non Renewal

Employee	Department
Hendrick, Deneen M	Dean Science & Mathematics

SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for the reappointment of professional staff to third, fourth, fifth year and six month contracts.

Recommended for Approval By:
Executive Committee (6/17/21)

RESOLUTION #2021.06.53

APPROVAL OF EMPLOYMENT APPOINTMENTS FOR MANAGERS

WHEREAS, New Jersey statutes, N.J.S.A.18A:3B-6 and N.J.S.A.18A:64M-9 provide the Board of Trustees of Rowan University with general powers of supervision over the institution, and

WHEREAS, pursuant to N.J.S.A.18A:64M-9(i), the Rowan University Board of Trustees has been granted the authority to appoint all employees upon recommendation of the President necessary to carry out the mission of the University, and

WHEREAS, all managerial appointments shall be considered at will appointments and managers shall be subject to termination without warning or cause at the discretion of Rowan, and

WHEREAS, managers previously approved by the Board will continue as at-will appointments.

WHEREAS, the following managers hired in 2020-2021 are presented to the Board for at-will appointment and shall be subject to and limited by all other applicable University policies and procedures governing managerial employees,

THEREFORE BE IT RESOLVED that the Board of Trustees of Rowan University offers the following managerial staff at-will appointments and

BE IT FURTHER RESOLVED that such appointments shall be subject to and limited by applicable University policies and procedures, and shall constitute employment at will subject to termination without notice and without cause at the discretion of Rowan.

SUMMARY STATEMENT/RATIONALE

This resolution appoints managerial employees identified in Exhibit 1 upon recommendation of the President in accordance with the individual letters of appointment issued to these employees as at will employees subject to termination at the discretion of Rowan University

RESOLUTION #2021.06.53 (continued)

Exhibit 1

Name	Title	Department
Awale, Rachana	Space Planner	Facilities Administration
Awenowicz, Melissa	Assistant Dean	Education
Bentivenga, Stephen	Department Head	Biological Sciences
Blanton, Brandi	Associate Director	SOM Financial Aid
Burkhardt, Keith	Human Resources Manager	SOM Human Resources
Ciocco, Michael	AVP of Rowan Online	Rowan Global Academic
Dodson, Patricia	Director of Administration	SOM Pediatrics
Edson, Matthew	Dean of Veterinary Medicine	SVM
Gould, La Shaun	Talent Acquisition Manager	Human Resources
Gray, Shalanda	Assoc Dir. of Learning Tech	Technology Services
Hardee, Terrence	Director of Executive Edu	Rowan Global Academic
Jung, Jimmy	VP of Strategic Enrollment	Strategic Enrollment Mgmt
Kephart, Kyle	Director of Ancillary Services	Construction & Capital Projects
Kovalick, Heidi	Director of Financial Aid	Financial Aid
Leesman, Stephen	Advisor to VP of FPO	Facilities Administration
Melady, Lynn	Dir of Revenue Cycle Mgmt	SOM FPP-Business Office
Mosher, Stephanie	Manager of LMS Systems	IRT
Mulligan, Stacey-Lynn	CMSRU Registrar	CMSRU Student Affairs
Orr-Maglioiozzo, Lisa	Assoc Director of Admssions	Admissions
Ortiz, Yvonne	Director	Diversity, Equity and Inclusion
Palmese, Giuseppe	Dean	Engineering
Philippe, Jonathan	Director of Pre-Award	Sponsored Programs
Pophristic, Vojislava	Dean	Dean Science & Mathematics
Psaltis, George	Animal Care Facility Manager	SOM Vivarium/Animal Care
Rodriguez, Alejandro	Interim Director	Engineering
Rolando, Steven	Interim Associate Director	Public Safety
Shafer, Jesse	VP for Advancement	Advancement
Sheppard, Caren	Director of Benefits	Human Resources
Sullivan, Mark	Dir. of Recruitment Marketing	Admissions
Sunderhauf, Michael	Mgr of Instructional Design	Rowan Global Academic
Verone, Adam	Labor Relations Manager	Human Resources

RESOLUTION #2021.06.54

REAPPOINTMENT OF LECTURERS

WHEREAS, the following named Lecturers have been carefully evaluated for purposes of reappointment

THEREFORE BE IT RESOLVED that the Board of Trustees determines that the following named Lecturers listed below shall be offered reappointment.

LECTURERS

**Fifth, Sixth, and Seventh Year Candidates
(09/01/2021 – 06/30/2024)**

Name	Department
Durossette, Dirk D.	Theatre & Dance
Flocco, Marie H.	Writing Arts
Chien, Chia	Computer Science
McCann, Sharon E.	Sociology & Anthropology
Howell, Edward H.	Writing Arts
Kaspar, Matthew W.	Nursing
Osta, Anu R.	Mechanical Engineering

**Third and Fourth Year Candidates
(09/01/2021 – 06/30/2023)**

Name	Department
Adams, Barbara J.	Music
Barden, Christine I.	Mathematics
Beil, Norman B.	Mathematics
Bogart, Daniel F.	Psychology
Boles, Zachary M.	Geology
Diorio, Sarah A.	Psychology
Diulio, Nicholas A.	Journalism
Garcia, Christina	Health & Exercise Science
Grace-Duff, Jamie L.	Theatre & Dance
Harrell, Cherita N.	Writing Arts
Haruch, Amanda E.	Writing Arts
Isaacson, Nina K.	Radio, Television & Film
Jonsen, Richard H.	Management & Entrepreneurship
Kendrick, Colleen M.	Marketing & Business Information Systems

(continued)

RESOLUTION #2021.06.54 (continued)

Kirby, Patrick L.	Experiential Engineering Education
Kneeshaw-Price, Stephanie	Health & Exercise Science
Lufi, Rebeca V.	Mathematics
Montalbo-Lomboy, Melissa T.	Experiential Engineering Education
Partyka, Jaclyn	Writing Arts
Rausch, Juliana A.	Writing Arts
Romano, Catherine J.	Writing Arts
Rozycki, Williams A.	Interdisciplinary & Inclusive Education
Ruhl, Nathan A.	Biological Sciences
Swope, David P.	Biomedical Sciences – CMSRU
Tappe, Karyn A.	Psychology
Thomas, Shelly	Biological Sciences
Toal, Siobhan E.	Chemistry & Biochemistry
Wright, Sara J.	Biological Sciences
Yingst, James M.	Psychology
York, Ashley	Geography, Planning & Sustainability
White, Amanda R.	Biomedical Sciences - CMSRU

SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for the reappointment of lecturers to third and fourth year, and fifth, sixth and seventh year contracts.

RESOLUTION #2021.06.55

**APPROVAL OF FACULTY REAPPOINTMENTS TO COOPER MEDICAL SCHOOL
OF ROWAN UNIVERSITY FOR COOPER FACULTY**

WHEREAS, Cooper Medical School of Rowan University is in need of clinical faculty to participate in the delivery of its educational program, and

WHEREAS, Rowan University and the Cooper Health System have an established affiliation agreement pertaining to the administration of the Cooper Medical School of Rowan University (“CMSRU”), and

WHEREAS, Article 4, Section 4.4, of the Affiliation Agreement specifies that Cooper faculty with medical school faculty responsibilities shall be approved for reappointment to the medical school faculty by the Rowan University Board of Trustees upon the recommendation of the Dean of the Medical School and upon the nomination of the President of Rowan, and

WHEREAS, such faculty appointments shall be for a one, two or three year terms, and

WHEREAS, the above specified clinical faculty shall be employed and paid by Cooper, and

WHEREAS, such Rowan University appointments shall be coterminous with Cooper Medical Staff appointments such that loss of Cooper Medical Staff appointment shall result in loss of appointment to the medical school faculty, and

WHEREAS, CMSRU has developed a policy providing for the reappointment of clinical faculty at CMSRU which includes coterminous, non-tenure track appointments at CMSRU and Cooper for faculty positions funded by Cooper, and

WHEREAS, such policy provides for lengths of appointments based upon the classification of the faculty as follows:

Instructor	every 2 years
Assistant Professor	every 2 years
Associate Professor	every 3 years
Professor	every 3 years

THEREFORE BE IT RESOLVED that the Cooper clinical faculty on the attached list shall be reappointed as coterminous faculty to CMSRU and

BE IT FURTHER RESOLVED that the policy governing appointments is approved.

(continued)

RESOLUTION #2021.06.55 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the reappointment of Cooper clinical faculty as coterminous faculty of CMSRU.

Recommended for Approval By:
Executive Committee (6/17/21)

RESOLUTION #2021.06.55 (continued)

Exhibit 1

Anesthesiology

Noud Van Helmond, MD

Biomedical Sciences

Jessica Adams, PharmD
Danielle M. Alm, PharmD
Angela Bingham, PharmD
Frumin Jane Bowen, PharmD
Justin J. Delic, PharmD
Islam M. Ghazi, PharmD
James M. Hollands, PharmD
Madeline A. King, PharmD
Nicholas W. Owens, PharmD
Cathy Poon, PharmD
Benjamin M. Pullinger, PharmD
Laura Scheinfeldt, PhD
Nahid Turan, PhD
Sherryann Wert, MA

Diagnostic Imaging

Rahul Garg, MD

Emergency Medicine

John A. Cafaro, MD
David F. Goldberg, MD
Raquel A. Mora, MD
Vidhi Parikh, MD
Jonathan S. Reisman, MD
Simon A. Sarkisian, DO
Sarab I.S. Sodhi, MD

Family Medicine

Mara H. Gordon, MD
Peter J. Kelly, DO
Stephen E. Paul, DO

Medicine

Mohammad D. Addar, BS
Mitra Assadi, MD
Scott C. Cornish, BS, EMBA
Solomon R. Dawson, MD

Isha M. DiBartolo, MD
Steven L. Gerber, MD
Marilyn Gordon, MD
Olga Kaplun, MD
Sharon Kolasinski, MD
Grace H. Lee, MD
Sal Mangione, MD
Jeanna Marie Mastrocinque, PhD
Rachel S. Nash, MD
Kajal D. Patel, DO
Sharad D. Patel, MD
Loheetha Ragupathi, MD
Robert A. Somer, MD
Scott J. Steven, DO
Emily M. Sussman, DO
Mark A. Thomas, DO
Frank Urbano, MD
Robert R. Weaver, PhD

Neurology

Donald A. Barone, DO
Michael Gallagher, DO
Bradley P. Grayum, MD
Bethann P. Mercanti, MMSc, PA

Obstetrics and Gynecology

Rori C. Dajao, MD
Frances A. Martinez-Diaz, MD
Carolyn M. Ross, MD
Kristina A. Williams, MD

Orthopaedics

Henry Dolch, DO
Catherine J. Fedorka, MD
Kenneth W. Graf, MD
Dug Su Yun, DO

Pathology

Ashleigh A. Allen, MD
Ruth C. Birbe, MD
Tina Edmonston, MD

Pediatrics

Michael H. Goodman, MD
Anna Krol, MD
Alla Kushnir, MD
Christine Sheehan, DO
Karen S. Walker, MD
Megan A. Williamson, MD

Psychiatry

Consuelo C. Cagande, MD
Christina L. Goodwin, PhD
Jillian L. Saad, MD

Surgery

Philip M. Batista, MD
Dorothy W. Bird, MD
Ryan A. Gruner, MD
Young K. Hong, MD

* Joint/Secondary Appointment

RESOLUTION #2021.06.56

PROMOTIONS TO THE RANK OF PROFESSOR, ASSOCIATE PROFESSOR, AND ASSISTANT PROFESSOR

WHEREAS, within the Rowan University academic community there exists recognized academic positions, each with established criteria, and

WHEREAS, those within the academic community are reviewed with respect to the criteria, and

WHEREAS, the individuals listed below have demonstrated mastery of the criteria of said position.

THEREFORE BE IT RESOLVED that the following members of the faculty of Rowan University be approved for promotion to the rank identified, effective September 1, 2021, subject to the availability of funds.

PROFESSOR

Zenaida Otero Gephardt	Chemical Engineering
Andrew M. Kopp	Writing Arts
Bethany Raiff	Psychology

ASSOCIATE PROFESSOR

Arigo, Danielle	Psychology
Crowley, Dustin J.	English
Del Russo, Celeste A.	Writing Arts
Higgins, Joseph E.	Music
Ho, Shen-Shyang	Computer Science
Hong, Seoyeon	Public Relations & Advertising
Hyde, Emily K.	English
Jalayer, Mohammad	Civil & Environmental Engineering
Jha, Stuti	Political Science and Economics
Joppa, Meredith C.	Psychology
Kitson, Jennifer L.	Art
Kuo, Yu-Chun	STEAM Education
Mastrocinque, Jeanna M.	Law & Justice Studies
Michener, Catherine J.	Language, Literacy, and Sociocultural Education
Novak, Alison N.	Public Relations and Advertising

(continued)

RESOLUTION #2021.06.56 (continued)

Pluta, Anne C.	Political Science and Economics
Politz, Kier A.	Radio, TV, & Film
Rich, Jennifer	Sociology & Anthropology
Schwarz, Timothy J.	Music
Shapiro, Rachel L.	Writing Arts
Sorg, Evan T.	Law and Justice Studies
Soto Reyes, Ileana	Molecular & Cellular Biosciences
Tremoulet, Patrice D.	Psychology
Vaughn, Nicole A.	Health & Exercise Science

ASSISTANT PROFESSOR

Jane A. Hill	Sociology and Anthropology
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SUMMARY STATEMENT/RATIONALE

This resolution seeks approval for promotions to the rank of Professor, Associate Professor, and Assistant Professor.

Recommended for Approval By:
Executive Committee (6/17/21)

RESOLUTION #2021.06.57

APPROVAL OF SABBATICAL LEAVES

WHEREAS, the Sabbatical Leave Committee has made recommendations to the President of those members of the faculty who should be accorded sabbatical leaves for 2021-2022, and

WHEREAS, it is the judgment of the President that the best interest of the University is served through implementation of a sabbatical leave program and application of this program to the individuals recommended, and

WHEREAS, the need for effective planning for both the University and faculty requires notification at this time of those faculty to be offered sabbatical leaves

THEREFORE BE IT RESOLVED that the following faculty members are granted sabbatical leave for the 2021-2022 academic year as indicated appropriately for each faculty member.

Fall Semester 2021

Ganesh R. Baliga	Computer Science
Mark G. Berkey-Gerard	Journalism
Allan Y. Jiao	Law & Justice Studies
Michelle Kowalsky	Campbell Library

Spring Semester 2022

Nathan Bauer	Philosophy & World Religions
Joseph L. Coulombe	English
Jennifer E. Courtney	Writing Arts
Gerald E. Hough	Biological Sciences/Psychology
Kara P. Ieva	Educational Services and Leadership
Dilip Mirchandani	Management & Entrepreneurship
Amy R. Reed	Writing Arts

Academic Year, Fall 2021 – Spring 2022

Daniel Folkinshteyn	Accounting & Finance
Zeynep Z. Isik-Ercan	Interdisciplinary & Inclusive Education
Zenaida O. Gephardt	Chemical Engineering
Stephen Hague	History
Luke T. Holbrook	Biological Sciences
Matthew D. Lund	Philosophy & World Religions

(continued)

RESOLUTION #2021.06.57 (continued)

John L. Schmalzel	Electrical & Computer Engineering
Trevor I. Smith	Physics & Astronomy
Q. Edward Wang	History
Yang Yang	Management & Entrepreneurship

SUMMARY STATEMENT/RATIONALE

This resolution grants sabbatical leave to identified faculty members for the 2021-2022 academic year.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.58

RETIREMENT RECOGNITION

WHEREAS, the following employees have served Rowan University for the requisite number of years, and

WHEREAS, the following employees are retiring from service of the State of New Jersey and Rowan University, and

WHEREAS, this Board recognizes their service to the State of New Jersey and to Rowan University.

THEREFORE BE IT RESOLVED and reflected in the minutes of this Board that we acknowledge and accept their retirement, while wishing them a happy and rewarding life in all future endeavors.

Diane Ashton	Melvin Pickney
Linda Boyd	Forouza Pourkay
James Burd	Michele Anne Puliti
Tirupathi Chandrupatla	Faye Robinson
Ronald Czochor	George Romeo
Vincent DeRisio	Richard Rosetti
Therese Doyle	Jay Schiffman
Ralph Dusseau	Carol Sharp
Gloria (Bridgette) Ferraro	Joanne Showers
Gregory Hecht	Karen Stesis
Janet Iles	Sheila Stevenson
Kathleen Johnston	Eileen Stutzbach
Laurie Kaplis	Cindy Vitto
Kenneth Kuerzi	Evelyn Weinstock
Ming-Sun Li	Dexter Whittinghill
Karen Magee Sauer	Charlene Williams
Annette McCully	Joy Wiltenburg
Phyllis Meredith	Jainning Xu
John Mills	Michael Young
Sreekant Murthy	Xiaoming Zeng
Lucia Nurkowski	

SUMMARY STATEMENT/RATIONALE

This resolution approves retirement recognitions for retirees.

Recommended for Approval By:
Executive Committee (6/17/21)

RESOLUTION #2021.06.59

CONFERRAL OF PROFESSOR EMERITA/EMERITUS STATUS

WHEREAS, the following faculty/librarians served Rowan University for the requisite number of years, and

WHEREAS, the following faculty/librarians are retiring from the service of the State of New Jersey and Rowan University, and

THEREFORE BE IT RESOLVED that the Board of Trustees accepts the retirement of these faculty/librarians, and

NOW BE IT FURTHER RESOLVED that the Board of Trustees designates the following faculty/librarians as Professors Emeriti, with all the rights, privileges and responsibilities appertaining thereto, in recognition for their years of service to our University community and citizens of this state.

Dianne Ashton
Tirupathi R. Chandrupatla
Ronald J. Czochor
Ralph A. Dusseau
Gregory B. Hecht
Mark Hutter
Laurie Kaplis-Hohwald
Karen Magee-Sauer
George Romeo
Carol A. Sharp
Cindy L. Vitto
Dexter C. Whittinghill III
Charlene J. Williams
Joy Wiltenburg
Xiaoming Zeng

SUMMARY STATEMENT/RATIONALE

This resolution approves the conferral of Professor Emerita/Emeritus status for retired faculty members.

Recommended for Approval By:
Executive Committee (6/17/21)

RESOLUTION #2021.06.60

**APPROVAL OF REVISED BYLAWS FOR THE GOVERNANCE OF
ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine policies for the organization, administration, and development of the University, N.J.S.A 18A:64M-9(c), and

WHEREAS, the Board of Trustees is empowered to adopt, after consultation with the president and faculty, bylaws and make and promulgate such rules, regulations, and orders as are necessary and proper for the administration and operation of the University and the carrying out of its purposes, N.J.S.A 18A:64M-9(m), and

WHEREAS, the Rowan University School of Osteopathic Medicine (“RowanSOM”) has developed a vibrant governance structure outlined in the Bylaws attached at Exhibit 1 and those Bylaws ensure the orderly appointment process of faculty as well as address issues relating to duties, tenure, and administration, and

WHEREAS, in accordance with Article VII of the Bylaws, amendments included in Exhibit 1 have been approved by the RowanSOM Executive Council and recommended by the Dean,

THEREFORE BE IT RESOLVED that the Bylaws for RowanSOM be approved as attached as Exhibit 1, inclusive of the amendments and minor revisions with respect to titles, and

BE IT FURTHER RESOLVED that nonsubstantive changes of the Bylaws, including changes relating to title changes, Department name changes or changes required by law or collective bargaining agreement shall be considered approved upon approval by the RowanSOM Executive Council and the Dean without need for submission to the Board of Trustees.

SUMMARY STATEMENT/RATIONALE

This resolution approves the revised Bylaws for the Governance of RowanSOM.

Recommended for Approval By:
Academic Affairs/Student Affairs Committee (6/8/21)
Executive Committee (6/17/21)

**BYLAWS FOR THE GOVERNANCE
OF THE
ROWAN UNIVERSITY
SCHOOL OF OSTEOPATHIC MEDICINE**

Preamble: The Rowan University School of Osteopathic Medicine is dedicated to improving access, affordability and quality of both education and healthcare for our community and the nation. An emphasis on primary health care and community health services reflects the School's osteopathic philosophy, with specialty care and centers of excellence demonstrating our commitment to innovation and quality in all endeavors.

To advance our mission we:

- Develop clinically skillful, compassionate and culturally competent physicians from diverse backgrounds who are grounded in our osteopathic philosophy and ready to meet future healthcare workforce needs;
- Advance research, innovation and discovery to improve health and solve the medical challenges of today and the future; and we
- Provide exceptional patient-centered care, with an emphasis on primary and interprofessional team-based care that responds to the needs of the community including underserved and special needs populations.

These Bylaws identify basic policies, governing principles and standing rules of the School to fulfill this mission.

ARTICLE I CONSTRUCTION AND APPLICATION

Section 1 - Construction

1.1 - These Bylaws shall constitute the standing rules for the governance of the School of Osteopathic Medicine ("RowanSOM") as an educational unit of Rowan University. Nothing in these Bylaws shall contravene any provision of the bylaws governing Rowan University, nor shall they be construed as an infringement upon the powers and authority of the Rowan University Board of Trustees (Board of Trustees/Board) or upon the powers and authority of the President as delegated by the Board. Where the Faculty and administration exercise their authority under these Bylaws to establish policy and procedures, they shall be consistent with established policy of the Board of Trustees.

1.2 - As an underlying principle of these Bylaws, the policies of the University and RowanSOM shall be developed through consultation and discussion with appropriate groups, for example, the Faculty, administration, student body, alumni and the residents of areas in which RowanSOM shall operate.

1.3 – All faculty physicians are to adhere to the Code of Ethics of the American Osteopathic Association, and the RowanSOM Code of Conduct as per the Faculty Handbook (<https://som.rowan.edu/documents/somfacultyhandbook.pdf>)

1.4 - The terms "he," his," him" are used generically in these Bylaws to refer to females as well as males.

Section 2 - Application

2.1 - These Bylaws shall apply to all General Faculty (as defined in Article III) and General Faculty activity within the academic and health care service components of RowanSOM. All programs of the hospitals and health care facilities affiliated with RowanSOM as they involve academic standards and policies shall be deemed to be under the jurisdiction of these Bylaws. These Bylaws shall conform to the provisions of the University Bylaws, be reviewed and approved by the Board of Trustees, and shall not be effective until so approved.

ARTICLE II ADMINISTRATIVE ORGANIZATION

Section 1 - The Dean

1.1 - Under the President, the Dean shall be the chief academic and administrative officer of RowanSOM, with primary responsibility for implementing the mission of RowanSOM. The Dean's duties and powers shall include the following:

- 1.1.1 Primary responsibility for RowanSOM's educational, research, health care, and service programs; for the development of teaching and research affiliations; for administration of RowanSOM; for promotion of RowanSOM's development and effectiveness; and for maintaining accreditation with appropriate groups or agencies;
- 1.1.2 Design, implementation, evaluation, and revision of curricula;
- 1.1.3 Supervision of the members of the academic and non-academic staff of RowanSOM;
- 1.1.4 Recommendation to the President and the Board of Trustees of appointment, reappointment, promotion, and conferral of tenure upon the Faculty of RowanSOM;
- 1.1.5 Recommendation to the President and the Board of Trustees of appointment, reappointment and promotion of qualified individuals to serve as administrators of RowanSOM;
- 1.1.6 Oversight of a system of career development for individual paid General Faculty members;
- 1.1.7 Development and implementation of a system of review of the effectiveness of performance of individual paid General Faculty members;
- 1.1.8 Preparation and recommendation of the annual budget;
- 1.1.9 Review and approval of the expenditure of funds allocated to RowanSOM;
- 1.1.10 Assignment of space within RowanSOM;
- 1.1.11 Development of liaisons and mechanisms to foster consultation and discussion with appropriate community groups and other external constituent groups;
- 1.1.12 Submission of reports and recommendations to the University

President and the Board of Trustees concerning the operation, plans and development of RowanSOM.

1.1.13 Responsibility for implementing the Bylaws of RowanSOM.

1.2 - The Dean shall be appointed only by the Board of Trustees upon nomination by the President from among a slate of nominees provided by a Dean's Search Committee. The members of the Search Committee shall be appointed by the President; the majority shall be from a list of individuals selected by RowanSOM Faculty Senate (see Article III, Section 1.4). The Committee shall consult student representatives, alumni representatives and representatives of the community in SOM's service area.

1.3 - The Dean shall serve at the pleasure of the President.

1.4 - For any reason should the Dean's Office become vacated, the President, with the advice of the Executive Council of RowanSOM (Article III.3), may appoint an Acting or Interim Dean and recommend such action to the Board of Trustees.

1.5 - There shall be a review of RowanSOM and the stewardship of the Dean annually. This review is conducted by the Provost and President through the annual review process.

Section 2 - Subordinate Administrative Officers

The Dean may, after consultation with the Executive Council and with the approval of the President and the Board of Trustees, appoint and delegate authority and/or responsibility to such subordinate administrative officers as may be deemed necessary for effective administration. All appointees shall serve at the pleasure of the Dean.

Section 3 - The Departments

3.1 - RowanSOM may be subdivided into departments in a manner consistent with its missions and goals on the recommendation of the Dean and with the approval of the President and the Board of Trustees. Each department shall have a chairperson who serves at the pleasure of the Dean. The Executive Council shall advise the Dean as to the formation or dissolution of a department. The Executive Council shall make all such recommendations to the Dean based on the mission of RowanSOM.

3.2 - Under the Dean, a department Chairperson shall have general administrative responsibility for, as well as participate in, the educational, research, health care and service programs of the department.

3.3 - There shall be an annual review and evaluation of each clinical/academic department and its Chair's stewardship annually. The Dean shall conduct this review as part of the annual review process.

3.4 - The Chairperson's duties shall include the following:

3.4.1 Development and operation of departmental programs;

3.4.2 Recruitment, and supervision of a diverse departmental General Faculty and staff;

- 3.4.3 Annual evaluation of all departmental paid General Faculty and review of those evaluations delegated to division, section or program heads;
- 3.4.4 Establishment of annual goals and objectives with individual paid General Faculty members and review of those delegated to division, section or program heads;
- 3.4.5 Establishment of a career development program and counseling and training concerning progress and career development for individual members of the paid General Faculty;
- 3.4.6 Making recommendations to the Dean regarding all issues of concern to the department;
- 3.4.7 Review of the budget and program plans with the Faculty members of the Department;
- 3.4.8 Recommendations to the Dean regarding the department's annual budget;
- 3.4.9 In consultation with the full-time Faculty of the department holding appointments as Associate Professor and above, make recommendations regarding appointments, reappointments, promotions, changes in status, leaves, dismissals and acceptance of resignations;
- 3.4.10 Evaluation of the department's educational, research, service and, where appropriate, health care programs;
- 3.4.11 Maintenance of accreditation with appropriate groups and agencies;
- 3.4.12 Preparation and submission of an annual report to the Dean regarding instructional activities, research and service accomplishments, performance and progress of paid General Faculty and financial management within the department. The annual report shall include a description of the process used for consultation with the Faculty per Article III, sections 3.4.7 and 3.4.9 of these bylaws. The annual report shall be shared with the Faculty of the Department.

3.5 - Prior to the recruitment of an initial department chairperson, or in the event of a vacancy in a chairperson position, the above mentioned duties and powers may be borne by the appropriate Associate/Assistant Dean or by an Interim/Acting Chairperson, selected from among the Faculty of the department, as assigned by the Dean. This selection shall follow consultation by the Dean with the full-time Faculty of the department holding appointments as Associate Professor and above.

3.6 - Each Chairperson may be appointed only by the Board of Trustees upon the recommendations of the Dean and the President from among a slate of two or more nominees provided by a search committee as provided by these Bylaws. The Dean reserves the right to reject the initial nominees provided by a search committee. The Dean shall appoint a search committee that shall include a dean, one chairperson

nominated by the Executive Council, at least one Faculty member from within the department, and at least one Faculty member from a related department. Furthermore, these individuals must be full-time Faculty possessing full academic rank. For the purposes of this section, “related” shall mean related clinical or related basic science departments.

3.7 – All Chairperson(s) of clinical departments must have an active board certification (AOA or ABMS) and maintain active, non-restricted, licensure in the state of New Jersey.

3.8 - The Chairperson shall serve at the pleasure of the Dean. The performance of the Chair will be reviewed annually by the Dean.

3.9 - Divisions or sections may be formed within a department on the recommendation of the Chair and with the approval of the Dean, the President and the Board of Trustees. Programs leading to the conferral by the University of certificates or degrees may be established within a department on the recommendation of the Chair and with the approval of the Dean, the President and the Board of Trustees. A division, section or program head may be appointed only by the Board of Trustees upon the recommendations of the Chair, the Dean and the President, and shall serve at the pleasure of the Chair. There shall be a periodic review and evaluation of the division, section or program and its head’s stewardship, conducted at the Chair’s annual review by the Dean. . The findings of such review and evaluation shall be reported to the Chair and to the Dean.

Section 4 – Centers and Institutes

Centers and Institutes are formed from time to time to recognize unique concentrations of research, teaching, patient care or community service expertise. The terms “Center” and “Institute” may be used interchangeably, and can be chosen to fit the needs of the Rowan University School of Osteopathic Medicine or the requirements of external sponsors. Centers/Institutes may exist completely within an academic department, or may be interdepartmental within a School, or may involve the collaboration of two or more Schools, or the collaboration or partnership with external institutions that share some element of the University’s mission. The establishment of Centers and Institutes shall be in accordance with University policy.

ARTICLE III ORGANIZATION OF THE FACULTY AND GENERAL FACULTY

Section 1 - The Faculty

1.1 - Composition

The Faculty shall consist of the Dean, subordinate administrative officers of RowanSOM with academic appointments, and Emeritus Faculty, and those individuals who hold full academic appointments: Professors, Associate Professors, Assistant Professors and Instructors.

1.2 - Duties and Powers

Under the Dean, the President and the Board of Trustees, the Faculty of RowanSOM shall have the following duties and powers with regard to academic matters:

1.1.1 Design, implementation, evaluation and revision of the curriculum;

1.1.2 Formulation of the policies and procedures for, and delivering the

instructional, research and service programs of RowanSOM;

- 1.1.3 Establishment and promulgation of the academic calendar;
- 1.1.4 Encouragement of research activities by General Faculty members and students;
- 1.1.5 Establishment of standards for examinations, grading, academic standing, and attendance;
- 1.1.6 Establishment of requirements for admissions; development of criteria and procedures for selection of students; and via the Admissions Committee, recommendation of students for admission;
- 1.1.7 Establishment of requirements for degrees and certificates;
- 1.1.8 Recommendation through the Dean and the President, to the Board of Trustees, of those candidates who have fulfilled the requirements for degrees and certificates;
- 1.1.9 Establishment of regulations and procedures under which the General Faculty operates;
- 1.2.10 Making recommendations to the Board of Trustees of amendments to these Bylaws and to the University's bylaws through the Dean and the President.

1.2 - Procedures

- 1.2.1 Regular meetings of the Faculty shall be held at least four times during each academic year. The Dean or his/her designee shall be the presiding officer of the Faculty. The presiding officer may vote only in the case of a tie. The Dean or any other Faculty member may place items on the agenda. Notice of a meeting with the agenda shall be circulated in advance of a meeting. Extraordinary meetings may be convened by the President or the Dean. Such meetings shall also be convened upon written request of at least five percent of the Faculty.
- 1.2.2 Resolutions shall be passed by a majority of those present, quorum being met, except if the resolution is to be submitted as a mail ballot as described below. A quorum shall consist of one-fourth of the Faculty. At the discretion of the Dean or his alternate presiding, or on the request of at least five percent of the Faculty present at a meeting at which there is a quorum, or in situations where there is no quorum, resolutions shall be submitted to the entire Faculty by mail ballot (including secure, anonymous electronic communication). Unless otherwise specifically provided, the ballot must be returned within 30 calendar days of mailing. In this case, a majority vote of the entire Faculty shall be required for passage.
- 1.2.3 Robert's Rules of Order shall be the basis for all parliamentary procedures unless otherwise directed by these Bylaws.

1.4. - RowanSOM Faculty Senate

- 1.4.1 The Faculty Senate of RowanSOM shall comprise the full-time and part-time Faculty except those holding administrative titles. The Dean, Associate/Assistant Deans, Chairpersons, or other Faculty members holding administrative titles shall not be members.
- 1.4.2 The President of RowanSOM Faculty Senate shall be elected by a majority vote of RowanSOM Faculty Senate at a meeting where a quorum is present, or by a majority of the membership of RowanSOM Faculty Senate if a mail ballot is used. The term of office shall be two years.
- 1.4.3 The RowanSOM Faculty Senate shall meet regularly to provide a forum for the free exchange of information and ideas among its members. The President of the RowanSOM Faculty Senate may bring issues identified by the RowanSOM Faculty Senate to the attention of the Dean and may request a formal response from the Dean.

Section 2 - The General Faculty

2.1 – Composition

The General Faculty (hereinafter referred to as “General Faculty”) shall consist of those members of the Faculty, already named, plus all other qualified titled Faculty as defined in Article IV.

2.2 – Duties and Powers

The General Faculty may make recommendations to the Dean, the Executive Council, the Faculty, and the RowanSOM Faculty Senate concerning any phase of activity of RowanSOM including the conferral of medical degrees.

2.3 - Procedures

- 2.3.1 The General Faculty shall meet at least once a year. The Dean or his designee shall be the presiding officer of the General Faculty. The presiding officer may vote only in the case of a tie. Items may be placed on the agenda by the Dean or any other General Faculty member. Notice of a meeting with the agenda shall be circulated in advance of a meeting. Extraordinary meetings may be convened by the Dean or the President. Such meetings shall also be convened upon written request of at least five percent of the General Faculty.
- 2.3.2 Quorum shall consist of one-tenth of the General Faculty.
- 2.3.3 Resolutions shall be passed by a majority of those present at meetings of the General Faculty, quorum being met. However, at the discretion of the Dean or his alternate presiding, or on request of five percent of the General Faculty present at a meeting at which there is a quorum, or in situations where there is no quorum, resolutions shall be submitted to the General Faculty by mail ballot. In this case, a majority vote of the General Faculty shall be required

for passage.

2.4 - Communications with University Administration

Ordinarily, communications between the General Faculty and the President regarding issues of importance to the General Faculty or RowanSOM shall be through the Dean. However, when appropriate or necessary, the General Faculty may communicate directly with the President.

Section 3 - The Executive Council

3.1 - The Executive Council shall be composed of the Dean, who shall be the presiding officer; subordinate administrative officers having academic appointments; the Chairpersons or Acting Chairpersons of the academic departments; the Directors of RowanSOM Centers or Institutes who report directly to the Dean; the Chairpersons of RowanSOM standing committees; the President of the RowanSOM Faculty Senate; and three at-large members elected by the Faculty, at least one from clinical Faculty and at least one from the basic science Faculty with the rank of assistant, associate or full professor; and a representative of student leadership. Where a department does not have a Chairperson, one member of the department shall be elected by the members of that department and shall have one vote. The Dean may only vote in case of a tie.

3.2 - Duties and Powers of the Executive Council

- 3.2.1 It shall be the responsibility of the Executive Council to advise the Dean in all matters affecting the operation and policies of RowanSOM. The minutes of the Executive Council shall be available to the General Faculty members. The Executive Council shall act for the Faculty with regard to the duties and powers of the Faculty enumerated in Article III, Section 1.2 of these Bylaws.
- 3.2.2 The right of the Faculty to review and respond to decisions of the Executive Council shall not be abridged.
- 3.2.3 The Executive Council may, upon request or upon its own initiative, express concerns of the General Faculty directly to the Dean. If so requested by the Executive Council, the Dean shall take these concerns to the Provost or the President.
- 3.2.4 The Executive Council shall advise the Dean as to the formation or dissolution of a department, Center or Institute. The Executive Council shall make all such recommendations to the Dean based on the mission of RowanSOM.

Section 4 - The Committees of the Faculty

4.1 - The standing committees of the Faculty, which shall act for the Faculty, subject to review by the Faculty, shall be:

Admissions Committee
Curriculum Committee
Diversity, Equity and Inclusion Committee (DEI Committee)
Faculty Affairs Committee

Research Committee
Student Academic Progress Committee
Student Evaluation of Performance Committee
Wellness Committee

Membership of all standing committees shall be selected from the Faculty by the Executive Council, except for the Admissions Committee, Curriculum Committee, the Faculty Affairs Committee, Student Evaluation of Performance Committee and the Wellness Committee, which shall be appointed by the Dean. The DEI Committee membership is appointed by the Director of DEI or the Dean of RowanSOM. There shall be representation from the basic science and clinical science departments on all committees. The terms of office shall be for three years and shall be staggered so that each year no more than one third of the membership is replaced. Each committee shall formulate its own rules of procedure and shall elect its own Chairperson, except for the Admissions Committee and the Faculty Affairs Committee. Students who serve on standing committees shall be members with vote. A majority of committee members shall constitute a quorum. Unless otherwise specified, resolutions shall be passed by a majority of those present at meetings, quorum being met. Voting members may send a proxy from their subcommittee. An appeal to a resolution acted upon by a committee with student vote may be made at the request of 20 percent of the General Faculty committee members present, at which time an executive session of the committee without student participation shall be convened. The resolution will then be reconsidered and be passed by majority vote of the General Faculty members present at the executive session. Committees shall develop procedures for waiver of quorum requirements for emergent situations requiring immediate action.

- 4.1.1 Ad-hoc Committees may be appointed by the Dean or the Executive Council.
- 4.1.2 The Admissions Committee shall have the responsibility of recommending to the Faculty the requirements, policies and procedures for admissions to RowanSOM and of deciding which candidates meeting these requirements shall be admitted.

The Admissions Committee shall consist of not less than 12 Faculty members, plus the Chairperson, who shall be appointed by the Dean. The Dean may appoint up to ten student members, provided the student members do not exceed 25 percent of the total committee membership. These student members must have successfully completed the first year of the curriculum prior to appointment to the committee. In addition, the committee may include members of the voluntary Faculty, who shall serve with vote. The number of volunteer Faculty cannot exceed 50 percent of the total Faculty membership. The Assistant Dean for Admissions and the Sr. Associate Dean for Academic Affairs (or his designee) shall be *ex officio* members, without vote.

At the discretion of the Chair, the quorum requirement may be waived with respect to decisions on the admission of individual applicants, provided that Faculty comprise a majority of those committee members present and voting.

4.1.3 The Curriculum Committee shall have the responsibility of advising the Faculty in the following areas: educational objectives, content of courses, methodology of teaching, and evaluation of courses. In fulfilling this responsibility, the Committee shall offer recommendations as to curricula, examinations, and the scheduling of courses and examinations. The Committee shall develop policy regarding criteria defining academic progress, including the standards for remediation. Chairpersons of departments concerned shall be consulted about proposed changes in their respective curricula. Proposals of the Committee shall be submitted to the Executive Council and then to the Faculty, together with the recommendations and comments of the Executive Council. Proposals that involve substantive curricular change, as defined by the Commission on Osteopathic College Accreditation (COCA) must be approved by the Faculty.

The Committee shall elect a Vice Chair, who will advise the Chair, and assume the duties of the Chair in his absence. If the Chair is from a basic science department, the Vice Chair shall be from a clinical department. If the Chair is from a clinical department, the Vice Chair shall be from a basic science department

The Curriculum Committee shall have three subcommittees: Clerkship, Pre-clerkship and Program Evaluation and Student Assessment. The Curriculum Committee shall consist of the following eleven (11) voting members; two faculty representatives (chair and general member) from each of the three subcommittees, the medical director of the simulation lab, the library director, the director for the Center for Teaching and Learning, as well as two student representatives (one pre-clerkship, one clerkship). A member of the Curriculum Committee will be appointed Chair by the Dean. The Senior Associate Dean for Academic Affairs and Deans of Assessment, Curriculum and Clinical Education shall be ex officio members, without vote.

Subcommittees

Clerkship Committee

In order to maintain best practices and bring the highest standards, the clerkship committee shall make recommendations for the curricular standards of clerkships with particular attention to the core clerkships. This oversight includes educational clerkship objectives, format, content of courses, methodology of teaching, and evaluations. Voting members of the Clerkship Committee will be comprised of the clerkship directors of the core clerkships and the student curriculum representatives from the 3rd and 4th year classes. A member of the committee will be appointed Chair by the Senior Associate Dean of Academic Affairs. The Chair and a second representative shall bring the votes of the Clerkship committee to the larger Curriculum Committee. The Senior Associate Dean for

Academic Affairs and Deans of Assessment, Curriculum and Clinical Education shall be ex officio members, without vote.

Pre-Clerkship Committee

In order to maintain best practices and bring the highest standards, the Pre-clerkship Committee shall make recommendations for the curricular standards of all pre-clerkship blocks, intersessions and courses (BICs), as well as non-clerkship courses that extend throughout the curriculum. This oversight includes educational objectives, format, content of courses, methodology of teaching, and evaluations. Voting members of the committee will be comprised of BIC directors, and four student representatives (one for each year and each track of the pre-clerkship curriculum). The committee should have representation from all academic departments. A member of the committee will be appointed Chair by the Senior Associate Dean of Academic Affairs. The Chair and a second representative shall bring the votes of the Clerkship committee to the larger Curriculum Committee. The Senior Associate Dean for Academic Affairs and Deans of Assessment, Curriculum and Clinical Education shall be ex officio members, without vote.

Performance Evaluation and Student Assessment Committee

In order to maintain best practices and bring the highest standards, the PESA committee supports the implementation of curriculum and student assessment. The purpose of the committee is to provide guidance and monitoring on curriculum and student learning; competency-based assessment; and to support a continuous quality improvement function for learning and instruction in undergraduate medical education. PESA is supported by the Assessment office in the major areas of Curriculum and Program Effectiveness; Student Performance Outcomes and Overall Competence; and Academic Performance Outcomes. PESA contributes to the assessment efforts and processes through initiatives including course/clerkship reviews, reporting, and faculty support. The committee is comprised of basic science faculty, clinical faculty, evaluation experts, and academic administration. A member of the committee will be appointed Chair by the Senior Associate Dean of Academic Affairs. The Chair and a second representative shall bring the votes of the PESA committee to the larger Curriculum Committee.

- 4.1.4 The Diversity, Equity and Inclusion Committee works to ensure diverse, equitable, and inclusive teaching, learning and working environments for all students, faculty, staff, and clinicians at RowanSOM and GSBS.

The DEI Committee shall provide reports and updates to Executive Council, but shall be under the direction of the Director of Diversity, Equity and Inclusion. Activities and actions of the committee shall be reported to the Dean of RowanSOM and Senior Vice President of the Division of Diversity, Equity and Inclusion.

The DEI Committee membership is appointed by the Director of DEI or the Dean of RowanSOM. Membership shall consist of at least the following: one (1) faculty member representative of the basic science; one (1) faculty member from the clinical departments; (3) representatives among the students and residents; two (2) staff representatives and two (2) representatives from Academic Affairs.

The DEI Committee works with the RowanSOM and GSBS offices of admissions, academic, administrative, basic science and clinical departments to maintain consistency with the strategic plan of Rowan University and its Division of DEI. The DEI Strategic Action Plan is guided by RowanSOM's Strategic Framework and the DEI Priorities aligned to Rowan University's Institutional Goals.

A majority of committee members shall constitute a quorum. Unless otherwise specified, resolutions shall be passed by a majority of those present at meetings, quorum being met. Voting members may send a proxy from their subcommittee. Each Committee shall develop procedures for waiver of quorum requirements for emergent situations requiring immediate action.

- 4.1.5 The Faculty Affairs Committee shall consist of seven members holding appointments as Associate Professor or above, with a minimum of three members from basic science departments and three members from different clinical departments, appointed by the Dean. The Dean shall designate one of the seven members as Chairperson. This Committee shall have the responsibility of advising the Dean as to appointments, promotions, faculty renewal applications or tenure decisions. The Dean shall obtain the advice of this Committee in these matters. Appointment to the General Faculty above the rank of Instructor must be reviewed by this Committee with no delegation of their responsibility.
- 4.1.6 The Research Committee shall consist of seven members, with a minimum of three members from basic science departments and three members from different clinical departments. This Committee shall have responsibility for the general overview of research and plans sponsored by RowanSOM. It shall assist the Faculty in long-range planning and identifying those resources which would strengthen and expand the research potential of RowanSOM. The Associate Dean for Research (or his designee)

shall be an *ex officio* member, without vote.

- 4.1.7 The Student Academic Progress Committee shall consist of one member from each department. Five student members, one elected by each class, and one elected from the second-year problem-based (PBL) curriculum, shall sit with the Committee during all meetings. This Committee shall initiate and make recommendations on all matters relating to student academic progress that may be brought before it in accordance with policy and requirements as established by the University and the Curriculum Committee and its subcommittees.

The Committee shall put forward to the Dean for action all students who have met the established criteria for promotion and graduation as established by the Curriculum Committee and approved by Executive Council and the Faculty. The Dean shall inform the Faculty of all actions taken and present the students for approval.

The Committee also shall determine whether students have met the criteria established by the Faculty on the recommendation of the Curriculum Committee for promotion and graduation.

The Committee shall make recommendations on student promotion and present them to the Dean for action. The Faculty shall be informed of all actions taken by the Dean upon recommendation of this Committee. The Committee's recommendations for graduation shall be presented to the Faculty for approval.

The Sr. Associate Dean for Academic Affairs (or designee) and the Director of the Center for Teaching and Learning shall be members, *ex officio*, without vote.

- 4.1.8 The Student Evaluation of Performance Committee (STEP) shall consist of the following voting members: the Senior Associate Dean for Academic Affairs, Associate Dean for Assessment, Assistant Dean for Curriculum, Assistant Dean for Clinical Education, Assistant Dean for Student Affairs, SIM Center Medical Director, Problem-based Learning Director, Center for Teaching and Learning Director, Student Academic Progress Committee Chair, Program Evaluation and Student Assessment Committee Chair, Director, Medical Scholarship, and a STEP Committee faculty chair appointed by the Dean. All members of the STEP committee serve a standing appointment.

The committee is responsible for monitoring student competency performance to support student's overall academic and professional development.

The Committee shall make determinations about student performance in meeting competency milestones and Entrustable Professional Activities (EPAs) for Entering Residency benchmarks.

The Committee shall recommend students complete additional

requirements to meet competency benchmarks including working with competency coaches and provide suggestions to enrich a student's professional development. All requirements and suggestions will be communicated directly by the committee to the student in writing. The committee will also notify the appropriate competency coach.

The Committee shall refer students to the Student Academic Progress Committee for formal remediation as appropriate. All referrals will be communicated directly by the committee to the student and to the Student Academic Progress Committee in writing.

A majority of committee members shall constitute a quorum. Unless otherwise specified, STEP committee requirements, suggestions and referrals shall be passed by a majority of those present at meetings, quorum being met.

The committee shall report to the Dean of RowanSOM.

- 4.1.9 The Wellness Committee shall consist of membership as recommended to the Dean of RowanSOM or to the Chair(s) of the committee. Selection of the membership will be made by the Dean of RowanSOM. Membership shall consist of the following: one faculty representative of basic science and clinical departments, one representative from the Center of the Division of Graduate and Student Mental Health (Department of Psychiatry), ~~at least~~ one student, one resident, one representative from the office of GME, and one representative from the Academic Affairs office. The Chair of the Department of Psychiatry and the Director of Engagement at RowanSOM shall be ex officio members, without vote. Members of the committee should be invested in promoting the Wellness and engagement of the RowanSOM and GSBS students, residents and faculty.

The Wellness Committee shall be responsible for the creation of an atmosphere of engagement; advocating for wellness minded activities (re: physical, social and cultural); retention and recruitment of faculty; creating an environment to study RowanSOM as a healthy workplace; strengthening Rowan Medicine by building a strong team based commitment.

A majority of the committee members shall constitute a quorum. Unless otherwise specified, Wellness Committee requirements, suggestions and referrals shall be passed by a majority of those present at meetings, quorum being met.

The committee shall report to the Dean of RowanSOM.

ARTICLE IV APPOINTMENT , REAPPOINTMENT AND PROMOTION OF FACULTY

Section 1 - Academic Freedom and Academic Responsibility

It is the policy of RowanSOM to foster and maintain full freedom of discussion,

inquiry, teaching and research. It is the policy of RowanSOM to foster and maintain standards of professional conduct and public morals. Every member of the General Faculty of RowanSOM is entitled to discuss relevant subjects freely in the classroom. In research and publication, each member is entitled to discuss freely those subjects with which the member is competent to deal, to pursue inquiry thereunto and to present and endeavor to maintain the opinion and conclusions relevant thereunto.

While free to express those ideas which seem justified by the facts, each member is expected to maintain standards of sound scholarship and competent teaching. Every member of the General Faculty of RowanSOM is obliged by the member's position and professional standards to work for the betterment of RowanSOM. Counsel should be lent, as may be required, and the member should undertake a fair share of the burdens of organization, legislation and deliberation, within the University, RowanSOM and his department. Every member of the General Faculty, outside of the fields of instruction, research and publication, should act in a manner that is neither reprehensible nor yielding of discredit to RowanSOM. When speaking or writing as a citizen the member shall clearly indicate, when necessary, that he or she is not speaking for the institution.

Section 2 - Academic Titles

2.1 - Approved Titles

The following academic titles are approved for use in RowanSOM: distinguished professor, emeritus professor, emeritus associate professor, professor, associate professor, assistant professor, instructor, clinical professor, clinical associate professor, clinical assistant professor, clinical instructor, adjunct professor, adjunct associate professor, adjunct assistant professor, adjunct instructor, visiting professor, visiting associate professor, visiting assistant professor, lecturer, and associate.

2.2 - Definitions

2.2.1 Full academic rank is held by those members of the Faculty of RowanSOM having the title of "professor, associate professor, assistant professor or instructor."

2.2.2 Qualified academic rank is held by those members of the General Faculty of RowanSOM having the title of lecturer or associate or a title preceded by the designation "clinical, adjunct or visiting/volunteer."

2.2.2.1 - Part-time General Faculty participating primarily in programs involving patient care shall be designated by the titles clinical professor, clinical associate professor, clinical assistant professor and clinical instructor.

2.2.2.2 - Part-time General Faculty who participate primarily in research and teaching shall be designated by the titles adjunct professor, adjunct associate professor, adjunct assistant professor and adjunct instructor.

2.2.2.3 - General Faculty whose service is for a limited time may

be appointed as visiting General Faculty, e.g., visiting professor, visiting associate professor, visiting assistant professor.

2.2.2.4 - Faculty whose service is discontinuous or intermittent may be appointed as lecturers.

2.2.2.5 - The title of associate may be used when other academic titles are judged not to be appropriate.

2.2.3 Full-time General Faculty are those members of the General Faculty of RowanSOM who have agreed to abide by all the rules and regulations of RowanSOM and of the University and whose professional careers are fully dedicated to the instructional, research, health care or service missions of RowanSOM and University.

2.2.4 Part-time General Faculty are those members of the General Faculty of RowanSOM who have agreed to abide by all the rules and regulations of RowanSOM and whose professional careers are only partially committed to RowanSOM or its affiliates. They may participate in research, clinical service or teaching programs and in general RowanSOM services.

2.2.5 Emeritus Faculty are those members of RowanSOM Faculty who, by virtue of retirement, have been relieved of regularly assigned teaching and administrative responsibilities, and as such they shall be entitled to attend, (without vote), meetings of the Faculty, to march in a position of honor in academic processions, to receive official RowanSOM and University mailings, to avail themselves of the library and other facilities offered to RowanSOM Faculty members, to represent RowanSOM or the University on appointment at academic ceremonies of other institutions, and to take part with the faculties in all social and ceremonial functions of RowanSOM and the University. Designation as Emeritus Faculty should be based upon significant contributions in teaching, research, or clinical or administrative service.

Upon the positive recommendations of the department Chair, the Faculty Affairs Committee, the Dean, the Provost, and the President, designations of Emeritus Faculty shall be considered by the Board of Trustees. Designations of Emeritus Faculty shall be made only by the Board of Trustees after reviewing the recommendations of the Chair, the Faculty Affairs Committee, the Dean, the Provost, and the President. Such recommendations should be based upon significant contributions in teaching, research or clinical or administrative services.

2.2.6 Distinguished Professors: Distinguished professors are Faculty members of surpassing academic achievement. Such achievement may include outstanding and continued research and scholarly work, excellence in teaching, and major contributions in areas such as clinical service, curriculum, program development and service

to RowanSOM and the University. The distinguished professor may have, for a stipulated period of time, supplemental funds for research, educational or clinical activities, as well as other perquisites to be determined by the Dean.

Designations of Distinguished Professors shall be made only by the Board of Trustees after reviewing the positive recommendations of the Department Chair, the RowanSOM Faculty Affairs Committee, the Dean, the Provost, and the President.

2.3 - Determination of Academic Title

In determining the academic title to which an individual is recommended for appointment or promotion, the qualities to be considered shall be those which determine (a) the effectiveness of the individual in performing prescribed duties and (b) the overall contributions of the individual to the goals and purposes of the University and RowanSOM.

Determination of academic title shall take into consideration the following factors:

Mastery of subject matter as demonstrated by such factors as degrees, licenses, honors and awards, and reputation.

Effectiveness in teaching as demonstrated by such factors as performance evaluation, judgment of peers, student response and performance, and development of teaching materials and techniques.

Research and Scholarly or Professional accomplishments as demonstrated by such factors as contributions to scientific, educational or clinical knowledge, publications, grant funding and reputation.

Contributions to and implementation of the service mission of the University, that is, service to the host communities of the University's campuses and to the entire state.

Continuing growth as demonstrated by such factors as advanced study or research, ability to handle increasing responsibility and reputation.

Degree and effectiveness of service to the University through activities such as service on RowanSOM or University committees and performance of administrative responsibilities.

Section 3 - General Provisions

3.1 - Until a Chairperson is initially appointed to a department the Dean shall recommend all academic appointments to that department from among the slate of candidates proposed by a search committee from the relevant academic discipline.

3.2 - Academic appointments and reappointments shall be based on the academic year, which shall commence on July 1 of each calendar year and extend through June 30 of the following year. Continuing appointments shall take effect on July 1. Initial appointments may take effect on any specified date. If the date is other than July 1, an anniversary date shall be specified for the purpose of determining years of service. The anniversary date shall be July 1 of the current academic year or July

1 of the following year, whichever is closer to the effective date of the appointment.

3.3 - The terms and conditions of appointment and tenure, where applicable, shall be stated in writing at the time of appointment or reappointment and shall be signed by the General Faculty member and the Dean or the Dean's designee and in the possession of both the institution and the appointee before the appointment may be considered valid.

In computing consecutive years of service, the following will be included: periods of vacation leave, periods of sick leave with full salary, and periods of leave under the Faculty Renewal Program. Periods of unpaid leave of absence shall not be included, but shall not be deemed an interruption of otherwise consecutive service. Review of years of service qualifications is conducted by the Chair of the Department, upon consultation with Human Resources and Faculty Affairs, with final approval from the Dean.

3.4 - Written notice that a term appointment is not to be renewed upon expiration is to be given to the appointee by the Dean or his designee in accordance with the requirements of the University Bylaws.

Section 4 - Eligibility for Full Academic Rank

4.1 - Full-time Faculty, as defined in these Bylaws and subject to the provisions and guidelines governing academic appointments as set forth in these Bylaws, are eligible for and ordinarily should receive appointments to full academic rank. In order to qualify for full academic rank, Faculty members shall demonstrate ability to carry responsibilities at a level of proficiency appropriate to their rank and track.

4.1.1 Academic administrators within RowanSOM who qualify for Faculty appointments may be appointed to full academic rank. Academic administrators appointed to full academic rank under this section may be awarded Faculty appointments which shall be coterminous with the administrative appointment.

4.1.2. There shall be separate sets of written criteria and procedures for appointment and promotion for Faculty whose efforts are focused on: (1) clinical activity; on (2) research; and on (3) education, administration or service. These criteria shall take into consideration those Faculty who have significant responsibilities in more than one mission-related area. The Dean shall assure that Faculty are informed of these criteria and procedures.

4.1.3 Coterminous Full-Time Faculty at affiliated institutions of RowanSOM or at another school of the University who qualify as full time as defined in Article IV, Section 2.2.3 of these Bylaws may be appointed to full academic rank. Academic appointments given under this Section shall be coterminous with the expiration or termination of the Faculty member's contract with the affiliated institution or with the other school of the University. Financial responsibility for such appointments shall rest with the affiliated institution or with the other school of the University.

4.1.4 Coterminous Full-Time Faculty at RowanSOM: Where fifty percent (50%) or more of the academic base salary of a full-time member of the Faculty is derived from sources other than the state

budget of the University (“outside funding”) at the time of the full-time appointment, the appointment may be made at full academic rank and may have a provision that the Faculty member must agree in writing that the appointment shall be coterminous with the availability and receipt of the outside funding for the position, and that said appointment shall be without tenure.

Under special circumstances and following the review process described below, a limited number of faculty may be appointed to positions of full academic rank. Such appointments may be considered for individuals who do not qualify as full-time faculty as specified in Article IV, Title A, Section 1.3, but whose professional service contributions are particularly meritorious and whose professional careers are heavily committed to the University. Upon the positive recommendations of the department Chair, a faculty committee as provided for in the bylaws of the school, a 2/3 majority of those present at a regular meeting of the Executive Council, the Dean, the Provost, and the President, appointments of part-time faculty to positions of full academic rank shall be considered by the Board of Trustees. Such appointments may be made only by the Board of Trustees after reviewing the recommendations of the Chair, the faculty committee, the Executive Council, the Dean, the Provost and the President.

4.2 - Upon the positive recommendations of the department Chair, the Dean, and the Provost appointments of instructors shall be considered by the Board of Trustees. Instructors shall be appointed by the Board of Trustees after reviewing the recommendations of the Chair, the Dean, and the Provost.

4.3 - Upon the positive recommendations of the department Chair, the Faculty Affairs Committee, the Dean, the Provost, and the President, appointments of assistant professors, associate professors, and professors shall be considered by the Board of Trustees. Assistant professors, associate professors, and professors may be appointed only by the Board of Trustees after reviewing the recommendations of the Chair, the Faculty Affairs Committee, the Dean, the Provost, and the President.

4.4 - Reappointment. The process for reappointment shall be the same as for initial appointment except that no action is required by the Faculty Affairs Committee.

4.5 - Term of Appointment. Non-tenured Faculty may be appointed for terms of one to five years and may be reappointed for additional terms of one to five years.

4.6 - Process of Promotion. The process for promotion shall be the same as for initial appointment to each rank except that there shall be a process for self-nomination as provided in Article IV, Section 7 of these Bylaws, and a positive recommendation by the Faculty Affairs Committee shall require consideration by the Board of Trustees or by the Provost, depending on tenure, non-tenure or tenure track status, regardless of negative recommendations of the Chair and/or the Dean.

Section 5 - Tenured Appointments

5.1 - Tenure is continuous academic employment until retirement as long as the duties of the position are performed effectively, absent financial exigency or cause. Only the full academic rank of Associate Professor or Professor may carry tenure.

Tenured appointments shall continue until terminated in accordance with the rules set forth in these Bylaws.

Eligibility and Criteria. Tenure may be granted when merited upon or at any time following appointment or promotion to the rank of associate professor or professor. Tenure shall be conferred for achievements of the highest order, the greatest distinction in carrying out the responsibilities of the position, and for unusual promise for continued achievements. Criteria for tenure shall include superior intellectual attainment and academic productivity. The record of research performance or other scholarly achievements shall be outstanding, meriting recognition within the relevant discipline as being among the best in the field. Faculty members shall have demonstrated a history of continued expansion of competence in their discipline(s) over a significant period of time. Their accomplishments shall represent important contributions to the mission and reputation of the department, the SOM and the University such that they are deserving of employment as Faculty members until retirement subject to the conditions set forth in these Bylaws.

5.2 - Faculty members who are granted tenure are expected to sustain their accomplishments and contributions to the teaching, research, and, where applicable, clinical and service programs of the University and to their area(s) of expertise throughout the duration of the tenure appointment.

5.3 - Individuals appointed or promoted to the rank of assistant professor may be appointed in either non-tenure or tenure-track status. Assistant professors appointed to the tenure track and who remain on the tenure track shall have a formal review for tenure by their department chairs no later than the tenth year after the appointment to the tenure track.

5.4 - Individuals appointed or promoted to the rank of associate professor or above are eligible for tenure. All Faculty will be given a formal review for tenure by their department chairs, when requested by the Faculty member, at any time, based on procedures for such review as established by the Faculty Affairs Committee. If, following such review, the department chair declines to recommend a Faculty member for tenure, the Faculty member may self-nominate for tenure by petitioning the Faculty Affairs Committee for a tenure review. The committee shall review the application for tenure and make a recommendation.

5.5 - The process for the award of tenure shall be as follows: the Chair shall refer individuals to the Faculty Affairs Committee for tenure review after a review with the full-time Faculty of the department holding appointments as Associate Professor or above. Upon positive recommendation of the Faculty Affairs Committee, the Dean and the President, awards of tenure shall be considered by the Board of Trustees. A positive recommendation by the Faculty Affairs Committee shall require consideration by the Board of Trustees regardless of negative recommendations of the Chair, the Dean, the Provost, and/or the President. Associate professors and professors may be awarded tenure only by the Board of Trustees after considering the recommendations of the Chair of the department, the Faculty Affairs Committee, the Dean, the Provost, and the President.

5.6 - An appointment with tenure carries with it an obligation on the part of the University to continue to provide, until retirement or dismissal for cause, a salary for the appointed individual consistent with his or her rank and years of service except under conditions of financial exigency which must be determined in

accordance with the University Bylaws and applicable law.

5.7 - Academic Tenure in Combination with Administrative Appointment

5.7.1 Academic tenure may be given to any eligible person concurrent with an administrative appointment, but such tenure shall apply only to the position of academic rank and not to the administrative position. Such administrative position is terminable at will. Any person holding a tenured appointment who is given a concurrent administrative appointment shall continue to hold such tenured appointment in his or her position of academic rank.

Section 6 - Qualified Academic Rank

6.1 - Full-time General Faculty as defined in Article IV, Section 2.2.3, whose academic qualifications or role does not qualify them for appointment to full academic rank, may be appointed, on an exception basis, to qualified academic rank.

6.2 - The part-time General Faculty as defined in Article IV, Section 2.2.4 and subject to the provisions and guidelines governing academic appointments set forth in Article IV, are eligible for appointment to positions of qualified academic rank at SOM. The amount of time devoted to the University shall be determined by the department Chair in consultation with the Dean. Their service may be paid or voluntary.

6.3 - Procedures and Criteria for Appointment and Promotion to Qualified Academic Rank

6.3.1 Appointment and promotion of General Faculty to positions of qualified academic rank shall be based upon demonstrated ability to carry out responsibilities at a level of proficiency appropriate to their rank.

6.3.2 Upon the positive recommendations of the department Chair and the Dean, appointments to the qualified academic rank of instructor shall be considered by the Provost. Instructors shall be appointed to qualified academic rank by the Board of Trustees after reviewing the recommendations of the Chair, the Dean, and the Provost.

6.3.3 Upon the positive recommendations of the department Chair, the Faculty Affairs Committee and the Dean, appointments to the qualified academic rank of assistant professor and above shall be considered by the Provost. Appointments to qualified academic rank of assistant professor shall be made by the Board of Trustees after reviewing the recommendations of the Chair, the Dean, and the Provost.

6.4 - Reappointment. The process for reappointment shall be the same as for initial appointment except that no action is required by the Faculty Affairs Committee.

6.5 - Maximum Duration of Appointment. Appointments to qualified academic rank shall not continue beyond June 30 of each academic year. Individuals with such appointments may be reappointed after review to ensure ongoing service to the University. Appointments to qualified academic rank shall not carry tenure.

6.6 - Process of Promotion. The process for promotion shall be the same as for initial

appointment to each qualified rank.

Section 7 - Procedures and Criteria for Appointments and Promotions

7.1 - The Faculty Affairs Committee of the SOM shall specify procedures for nomination of individuals for appointment and promotion as well as procedures by which a member of the Faculty may enter a formal request to be considered for promotion. These procedures and any changes in the procedures for the nomination of individuals for appointment and promotion must be approved by the Executive Council and submitted to the Faculty for ratification.

7.2 - There shall be separate sets of written criteria and procedures for appointment and promotion for Faculty whose efforts are focused on (1) clinical activity, on (2) research, and on (3) education, administration or service. In recommending such criteria, the Faculty Affairs Committee shall take into consideration those Faculty who have significant responsibilities in more than one mission-related area.

7.3 - RowanSOM criteria and procedures for appointment and promotion shall be in writing; the Dean shall assure that General Faculty are informed of these criteria and procedures.

ARTICLE V LEAVES OF ABSENCES

Section 1 - Faculty Renewal Program

1.1 - Policy and Purpose

There shall be a Faculty Renewal Program, the purpose of which is to provide a means for improving or sustaining the professional competence of Faculty to the benefit and enrichment of the educational, research, health care, or service programs of RowanSOM and the University. To further this purpose, a period of paid leave may be granted on the basis of demonstrated service to RowanSOM and the University and an application describing a program of planned study, formal education, research, writing or an equivalent.

1.2 - Full-time, full-title Faculty who have completed at least six consecutive years of service within RowanSOM shall be eligible to be granted leave under this program. Consecutive years of service shall be computed as provided in section 3.4 of Article IV, Section 3. An individual granted leave under this program shall be ineligible for additional leave under this program until an additional six consecutive years of service have been accumulated.

1.3 - Leave under this program may be granted only by the Provost upon considering the recommendations of the Chairperson of the department, the Faculty Affairs Committee, and the Dean.

Section 2 - Other Leaves

2.1 - Upon the recommendations of the Chairperson of the department and the Dean, the Provost may approve other non-medical leaves of absence by members of the Faculty at full or reduced salary, or may grant such leave without salary, for acceptance of assignments of limited duration with other universities and colleges, public service agencies, or as a delegate, expert, consultant or similar function for other appropriate purposes consistent with the needs and interests of the University.

2.2 - Applications for such non-medical leaves of absence under this Section shall

be made to the Provost through the Dean, upon recommendation of the Chairperson of the department. Each application shall include a statement of the purpose for which the leave is requested, its anticipated duration and its value to the applicant and the University.

ARTICLE VI TERMINATION OF SERVICE

Section 1 - Termination at Will

The service of individuals in any qualified rank may be terminated at will by the Dean.

Section 2 - Automatic Termination

Term appointments may not be extended. The service of Faculty and General Faculty members having term appointments shall cease automatically at the end of their specified terms and such automatic cessation shall not be considered termination for cause.

Section 3 - Termination for Cause

Termination of service for cause of Faculty with full academic rank shall be governed by the provisions of the applicable collective bargaining agreement.

ARTICLE VII AMENDMENTS

Section 1 - Amendments Initiated by RowanSOM

Amendments to these Bylaws may be initiated by action of the Faculty, the Executive Council or the Dean. Proposals for amendments shall be presented to the Executive Council for transmission to the Faculty. To become effective, such proposed amendments shall require approval by two-third majority of the ballots cast in a poll by mail of the Faculty members of RowanSOM holding full academic rank, the recommendation of the Dean, the recommendation of the President and approval by the Board of Trustees.

Section 2 - Amendments Initiated by the Board of Trustees

Amendments to these Bylaws may be initiated and adopted by the Board of Trustees, provided, however, that:

No such Amendment shall be adopted without sixty (60) days written notice thereof;

A copy of the proposed amendment has been provided to the salaried and full-title Faculty; and

An opportunity is granted to the Faculty to present their views to the Board of Trustees within sixty (60) day period and further provided that no such amendment shall adversely affect any contract then existing between the University and the General Faculty or any rights of the General Faculty under law.

Adopted: December, 1980
Amended: October, 1989
April, 1992
October, 2002
May 17, 2011
May 15, 2013
March 17, 2021

RESOLUTION #2021.06.61

APPROVAL OF JOINT VENTURE

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been empowered to participate in joint ventures engaged in health care services consistent with the university’s mission, provided such activities have been determined to be prudent by the Board of Trustees, N.J.S.A 18A:64M-9(x), and

WHEREAS, pursuant to the Restructuring Act, the Rowan University/Rutgers-Camden Board of Governors (“Joint Board”) was established to expand health sciences programs in South Jersey and to ensure collaboration between the entities in the establishment of same for the benefit of the students and communities served by the institutions, N.J.S.A. 18A:64M-38, and

WHEREAS, Rowan University, the Joint Board, and Rutgers-Camden (the “Parties”) have concluded that the formation of a non-profit joint venture focused on population health issues in South Jersey is the desired vehicle to support the joint development of curricula, professional development, and research in this area, and

WHEREAS, this joint venture shall initially be funded through a grant made to the Joint Board from the state and shall consist of equal representation and decision making by the Parties, and

WHEREAS, the formation of this joint venture has been determined to be prudent by the Board of Trustees

THEREFORE BE IT RESOLVED by the Board of Trustees that the formation of a nonprofit joint venture among the Parties focused on population health is approved, and

BE IT FURTHER RESOLVED that the Senior Vice President for Finance and Chief Financial Officer and the President are authorized to take any and all necessary steps, including the execution of relevant documents and the filing of same to incorporate the entity.

SUMMARY STATEMENT/RATIONALE

This resolution approves the formation of a nonprofit joint venture among Rowan University, the Joint Board, and Rutgers-Camden focused on population health.

Recommended for Approval By:
Facilities Committee (6/7/21)
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.62

APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH ONE45 FOR SOFTWARE TO TRACK MEDICAL SCHOOL ROTATIONS AND CURRICULA

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology services pursuant to N.J.S.A. 18A:64-56(a)(19), and

WHEREAS, Rowan University has determined that the University is in need of software to track medical student rotations and curricula and provide evaluation forms corresponding to these rotations and curricula, and

WHEREAS, One45 has become the program of choice for both RowanSOM and the Cooper Medical School of Rowan University (“CMSRU”), and

WHEREAS, the University wishes to purchase software and maintenance from One45 Software, Inc., for the upcoming academic year, and

WHEREAS, Rowan University therefore wishes to enter into a contract with One45 for software and maintenance services for a period of one (1) year, in an amount not to exceed \$90,000 for FY22, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with One45 of Vancouver, British Columbia, in an amount not to exceed \$90,000.

SUMMARY STATEMENT/RATIONALE

This resolution approves a contract without competitive bidding with One45 for medical student rotation and curricula tracking software for an amount not to exceed \$90,000 for FY22 with the possibility of renewal for FY23, and FY24.

Recommended for Approval By:
Budget & Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.63

APPROVAL OF WAIVER FOR PROCUREMENT OF INFORMATION TECHNOLOGY

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology (IRT) materials and services pursuant to N.J.S.A. 18A:64-56(19), and

WHEREAS, Rowan has identified a need for certain IRT materials and services for FY22 for the recurring software and hardware needs for systems that are integral to ongoing University processes, and

WHEREAS, Rowan University has identified vendors to provide these services through appropriate exceptions from public bidding requirements, including exceptions relating to sole source, standardization requirements, and extraordinary unspecifiable services under N.J.S.A. 18A:64-56(2); (3); and (27), and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into contracts in FY22 in an amount not to exceed \$3,252,900 with the following vendors:

Gartner	Consulting Services	\$ 190,000.00
Kaltura	On Demand Video Services	\$ 115,000.00
ePlus	Tenable	\$ 250,000.00
Comcast	Internet Access	\$ 150,000.00
Linked In	Onlinetraining platform	\$ 90,000.00
Optiv	Gigamon Software	\$ 75,000.00
SHI International Corp	KnowBe4 Security Awareness Training	\$ 67,000.00
Optiv Security Inc	Clearpass network access control platform	\$ 286,000.00
NJEdge	Internet Service	\$ 245,000.00
STEALTHbits	Student Data Security Program	\$ 55,000.00
NetSkope	Cloud Access Security	\$ 55,000.00
Duo Security	Telephony Credits	\$ 40,000.00

(continued)

RESOLUTION #2021.06.63 (continued)

Optiv Security Inc	Splunk Security Program	\$ 40,000.00
Wolfram	Mathematica	\$ 37,000.00
Turnitin	Academic Writing Analysis Software	\$ 60,000.00
Echo360	Lecture Recording Software	\$ 75,000.00
Optiv Security Inc	SolarWinds Networking Platform	\$ 65,000.00
SHI International Corp	Veritas Vault Email Archiving	\$ 90,000.00
Andrews Technology	Timeclock System for RowanSOM	\$ 40,000.00
ExamSoft	Exam site for secure exam taking	\$ 80,000.00
Ingenious Med	Mobile Charge Capture System	\$ 176,000.00
SHI	EventTracker	\$ 114,000.00
Meditract	Contract Management Software	\$ 68,000.00
Hayes Management	MDAudit Physician Billing Audit	\$ 39,000.00
EPSC Imprivata	Authentication Software for Prescriptions	\$ 42,900.00
NJEdge	Circuit Costs for Clinics	\$ 97,000.00
Windstream	Telephone Service	\$ 340,000.00
Canvas	Learning Management System	\$ 271,000.00

AND BE IT RESOLVED that such approval shall extend to corporate entities in the context of merger, acquisitions, and changes of control such that additional approval shall not be required.

SUMMARY STATEMENT/RATIONALE

This resolution approves the awarding of contracts for Information Resources and Technology services through June 30, 2022 in an amount not to exceed \$3,252,900.

Recommended for Approval By:
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.64

A RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY APPROVING AND AUTHORIZING THE REFUNDING OF CERTAIN BONDS ISSUED BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF PHOENIX, ARIZONA (THE “AUTHORITY”) ON BEHALF OF ROWAN UNIVERSITY AND APPROVING AND AUTHORIZING THE REFUNDING THROUGH THE ISSUANCE BY THE AUTHORITY OR THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY (THE “GCIA”) OF ONE OR MORE SERIES OF TAX-EXEMPT OR TAXABLE REVENUE BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF ONE OR MORE LEASE AND AGREEMENTS AND ALL OTHER NECESSARY DOCUMENTS IN CONNECTION WITH SAID REFUNDING; MAKING CERTAIN DETERMINATIONS AND APPROVALS WITH RESPECT TO THE BONDS TO BE ISSUED BY THE AUTHORITY OR GCIA, INCLUDING THE APPOINTMENT OF CERTAIN PROFESSIONALS; AND AUTHORIZING OFFICERS OF ROWAN UNIVERSITY TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE ISSUANCE BY THE AUTHORITY OR GCIA OF ITS REVENUE BONDS, ROWAN UNIVERSITY ISSUE

WHEREAS, The Board of Trustees (the “Board”) of Rowan University (the “University”) desires to approve and authorize a refunding project (the “Refunding Project”) consisting of refinancing of all or any portion of any and all series of outstanding revenue bonds issued by the Authority, including, but not limited to, the Series 2012 bonds; and

WHEREAS, The Board desires to authorize the Senior Vice President for Finance and Chief Financial Officer, in consultation with the University’s financial advisors, the Authority or GCIA to determine the bonds to be refinanced as part of the Refunding Project; and

WHEREAS, The University has determined that the Refunding Project will assist in serving the needs of its students and provide a benefit to the University; and

WHEREAS, The University has further determined that the financing for the Refunding Project should be accomplished by the issuance of one or more series of tax exempt and/or taxable bonds (the “Bonds”) to be issued on behalf of the University by the Authority through a financing structure determined by an Authorized Officer (as herein defined) to be the most advantageous to the University; which may be secured by a Lease and Agreement(s), an amended Lease and Agreement(s) (the “Agreement”), and/or other applicable security interest and desires to authorize certain officers of the University to take all action necessary to accomplish the financing of the Refunding Project and all costs related thereto; and

(continued)

RESOLUTION #2021.06.64 (continued)

WHEREAS, Pursuant to the terms of the Lease and/or other applicable Agreement(s); (i) the University shall be required to make payments to the Authority or GCIA in an amount sufficient to pay the principal of and interest on the Bonds, and certain other costs and expenses of the Authority or GCIA and the Trustee (as defined herein); and (ii) the University shall be a “materially obligated person” within the meaning and for the purposes set forth in Rule 15 (c) 2-12 (“Rule 15 (c) 2-12”) promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934, as amended, and will be required to enter into a Continuing Disclosure Agreement (the “Disclosure Agreement”) with the Authority or GCIA and the Trustee, as dissemination agent, in order to satisfy the secondary market disclosure requirements of Rule 15 (c) 2-12; and

WHEREAS, The Board also desires, by adoption of this Resolution, to: (i) consent to the issuance and sale of the Bonds and all actions to be taken by the University in connection therewith; (ii) authorize and approve the execution, acknowledgment and delivery of any and all financing documents and other documents and instruments related to the Refunding Project and the Bonds, including but not limited to, the Lease and or other Agreement(s) and the Disclosure Agreement; and (iii) make various other determinations and approvals with respect to the Bonds and the Refunding Project including, but not limited to, the appointment of certain professionals by the University and the Authority or GCIA.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY AS FOLLOWS:

SECTION 1. The Board hereby authorizes, approves and consents to the undertaking of: (i) the Refunding Project as presented, including the financing thereof through the issuance of the Bonds by the Authority or GCIA in an amount necessary to cover the costs of the Refunding Project and all costs related thereto, and further authorizes the Chairperson of the Board, the Secretary of the Board, the President of the University, the Senior Vice President for Finance and Chief Financial Officer and any other representative of the Board hereafter duly authorized by the Board in writing (the “Authorized Officers” and each an “Authorized Officer”) to determine all matters in connection therewith.

SECTION 2. The Board hereby approves and authorizes all actions necessary to be taken by the Authority or GCIA and the University in connection with the undertaking of the Refunding project, including the issuance and sale of the Bonds to finance the cost thereof.

(continued)

RESOLUTION #2021.06.64 (continued)

- SECTION 3.** In connection with the issuance of the Bonds, the distribution of one or more Preliminary Official Statements, describing the Bonds (the “Preliminary Official Statement”) is hereby authorized and approved. If necessary, any Authorized Officer of the University is hereby authorized to “deem final” the Preliminary Official Statement, as contemplated by paragraph (b)(1) of Rule 15(c)2-12.
- SECTION 4.** Any Authorized Officer of the University is hereby authorized and directed to execute and deliver the final Official Statement for the Bonds (the “Official Statement”) in substantially the form of the Preliminary Official Statement, with such changes, insertions and alterations as Bond Counsel to the Authority or GCIA may advise and any such Authorized Officer shall approve, such approval to be evidenced by the execution thereof by such Authorized Officer.
- SECTION 5.** To finance the cost of the Refunding Project and to facilitate the issuance and sale of Bonds, the Board hereby authorizes the University to enter into: (i) the Lease or other applicable Agreement(s) between the Authority or GCIA and the University; (ii) the Disclosure Agreement, which shall provide ongoing disclosure to the owners of the Bonds regarding the University.
- SECTION 6.** In order to issue and secure the Bonds, the Board hereby authorizes and consents to the acknowledgement by the University of a Trust Indenture, Trust Agreement or other similar instrument (the “Indenture”), to be executed and delivered by the Authority or GCIA and a hereafter duly appointed trustee (the “Trustee”).
- SECTION 7.** To provide for certain representations, warranties and covenants by the University concerning the Refunding Project, the use of the funds attributable to the Refunding Project, the use and investment of the proceeds of the Bonds, including the payment of arbitrage rebate to the United States Department of Treasury and preservation of the exclusion of interest of the Bonds from gross income of the holders thereof for federal income tax purposes in accordance with the applicable provisions of the Internal Revenue Code of 1986, as amended, the Board hereby authorizes the University to execute and deliver a Tax and Non-Arbitrage Certificate (the “Tax Agreement”).

(continued)

RESOLUTION #2021.06.64 (continued)

- SECTION 8.** In order to provide for the sale of the Bonds to the purchaser thereof, the Board hereby authorizes the Authority or GCIA to enter into one or more bond purchase contracts with one or more underwriters (the “Underwriters”) selected by the University and appointed by the Authority or GCIA (collectively, the “Purchase Contract”), and an Authorized Officer of the University is hereby authorized to acknowledge or consent to such Purchase Contract at the time of its execution and delivery by the Authority or GCIA and the Underwriter.
- SECTION 9.** The Lease and/or other applicable Agreement(s), the Indenture, the Disclosure Agreement, the Preliminary Official Statement, the Official Statement, the Tax Agreement and the Purchase Contract, substantially in the forms provided to the University on the date of the resolution, with such changes, omissions, insertions and revisions as shall be approved by the Authority or GCIA and the Authorized Officers of the University, be and the same, are hereby authorized and approved. The Authorized Officers are each hereby authorized and directed to execute the Lease and/or other Agreements, the Indenture, the Disclosure Agreement, the Purchase Contract, the Tax Agreement, the Preliminary Official Statement, the Official Statement, and any and all other agreements, documents and certificates necessary to complete the Refunding Project to issue the Bonds (collectively, the “University Documents”), in the name of and on behalf of the Board, in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest the same. Such execution and attestation to be conclusive evidence of the approval of the form and consent of such University Documents.
- SECTION 10.** The Authorized Officers, be and the same, are hereby authorized and directed to execute, deliver and approve any and all such other agreements, documents, certificates, directions and notices and to do and perform such acts and to take such actions as may be necessary or required or which the Authority may deem to be appropriate to implement the purposes of this Resolution, to consummate the Refunding Project and all cost related to the Refunding Project, and to effectuate the execution and delivery of the University Documents, and any related documents, certificates or agreements necessary or required. Any Authorized Officer of the University is hereby authorized and directed, for and on behalf of and in the name of the University to attest and deliver said documentation. Such execution and attestation to be conclusive evidence of the approval of the form and content of such documentation.

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RESOLUTION #2021.06.64 (continued)

- SECTION 11.** The Board hereby authorizes the Authority or GCIA to select, with prior approval and consent of an Authorized Officer, the Underwriter for the Bonds, an Escrow Agent, if necessary, (who may be the Trustee), a Financial Advisor, Bond Counsel, and any special counsel or other professional advisor for the Authority and/or University in connection with the Refunding Project according to the applicable procurement procedures of the Authority or GCIA.
- SECTION 12.** All resolutions, orders and other actions of the University in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.
- SECTION 13.** All actions heretofore taken and documents prepared or executed by or on behalf of the University by its officials and by the University's professional advisors, in connection with the Refunding Project, or any other action in connection with or related to the Refunding Project, are hereby ratified, confirmed, approved and adopted.
- SECTION 14.** This resolution shall take effect immediately.

Secretary of the Board of Trustees
of Rowan University

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the refunding of certain revenue bonds, including the Series 2012 bonds and authorizes all actions required for that refunding.

Recommended for Approval By:
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.65

AUTHORIZATION OF A SUBLEASE AGREEMENT FOR MEDICAL PROFESSIONAL OFFICE SPACE TO SUPPORT THE EXPANSION OF THE SIMULATED PATIENT CLINICAL SKILLS FACILITIES AT ROWANSOM

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

WHEREAS, pursuant to the Restructuring Act, Rowan is permitted to own, lease, dispose of, use and operate real property as is necessary or desirable for university purposes, and

WHEREAS, pursuant to Resolution 2019.02.09, the Board of Trustees authorized a total project budget for the new Simulated Patient Clinical Skills Facilities (“SIM Lab”) at RowanSOM in an amount not to exceed \$7,250,000, and

WHEREAS, in order to begin demolition and construction for the project in mid-2019 to facilitate completion of the project in accordance with the project schedule, certain occupants of the Rowan Medicine Building on RowanSOM Stratford campus required relocation off campus, and

WHEREAS, pursuant to Resolution 2019.04.19, the Board of Trustees authorized the negotiation and execution of a Lease Agreement for office space to accommodate occupant relocation for the new SIM Lab at Rowan SOM, and

WHEREAS, a 24-month gross lease was executed with the Burnt Mill Group, LLC (“Landlord”), for 11,746 square feet of space at 1515 Burnt Mill Road, Cherry Hill, New Jersey (“Premises”) at a rate of \$20 per square foot, and

WHEREAS, the term of the lease was established as October 1, 2019 through September 30, 2021, with no renewal options because another tenant occupant of the same building was required to lease the Premises at the end of Rowan’s 24-month term, and

WHEREAS, the construction phase of the new SIM Lab project has concluded on the Stratford campus, however, final decisions have not been made about the final re-use of the former SIM Lab space at Suite 3700 in the Rowan Medicine Building, and thus there remains a need to extend the use of the Premises, and

WHEREAS, the tenant occupant required to lease the Premises at the end of Rowan’s 24-month term, the Devereaux Foundation, is agreeable to sub lease the Premises to Rowan for \$15.50/square foot, plus utilities and common area maintenance, for a 3 month-term, with a one-year renewal option with a .50 cent/sf rent escalation, and

(continued)

RESOLUTION #2021.06.65 (continued)

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein in the pending FY22 budget

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the negotiation and execution of a Sublease Agreement for office space at 1515 Burnt Mill Road, Cherry Hill, New Jersey to continue to accommodate the occupant relocation for the new SIM Lab at RowanSOM.

SUMMARY STATEMENT/RATIONALE

This resolution authorizes the negotiation and execution of a Sublease Agreement for continued use of office space for the occupant relocation necessary to accommodate the SIM Lab project at RowanSOM.

Recommended for Approval By:
Facilities Committee (6/7/21)
Budget and Finance Committee (6/7/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.66

**AMENDMENT OF A TOTAL PROJECT BUDGET FOR
THE JEAN AND RIC EDELMAN FOSSIL PARK**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, the University received a substantial gift from alumni, Jean and Ric Edelman in October 2016 to assist the University in the development and construction of the Jean and Ric Edelman Fossil Park, a community embedded interactive research facility, museum and visitor center for citizen science and discovery-based learning, and

WHEREAS, the University determined that the Jean and Ric Edelman Fossil Park would increase its academic offerings and advance its commitment to research, sustainability, and Science, Technology, Engineering, and Mathematics (STEM) disciplines, and

WHEREAS, pursuant to Resolution 2019.12.33, the University approved the total project budget for the design, development, and construction of the Jean and Ric Edelman Fossil Park in an amount not to exceed \$67,000,000, and

WHEREAS, as a result of COVID-19 related supply chain issues as well as increases in labor costs, construction costs increased beyond what was estimated, resulting in escalations in the construction costs for the proposed project, and

WHEREAS, Rowan University has concluded that the project budget must be increased to address these cost increases, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the additional costs to design, develop, and construct the Jean and Ric Edelman Fossil Park project

THEREFORE BE IT RESOLVED by the Board of Trustees that the total project budget for the design, development, and construction of the Jean and Ric Edelman Fossil Park is amended from \$67,000,000 to a total amount not to exceed \$71,000,000, and

(continued)

RESOLUTION #2021.06.66 (continued)

BE IT FURTHER RESOLVED by the Board of Trustees that procurement relating to the above- referenced project shall be consummated in accordance with applicable law.

SUMMARY STATEMENT/RATIONALE

This resolution amends the total project budget for the design, development, and construction of the Jean and Ric Edelman Fossil Park.

Recommended for Approval By:
Executive Committee (6/17/21)

RESOLUTION #2021.06.67

**APPOINTMENT TO THE ROWAN UNIVERSITY/RUTGERS-CAMDEN
BOARD OF GOVERNORS**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Legislature of the State of New Jersey determined that the integration of certain existing higher education institutions will increase research capacity and spur economic vitality in the region and state, and

WHEREAS, pursuant to the Restructuring Act, the Legislature determined that the coordination of Rowan University and Rutgers-Camden is in the public interest and will further the goal of addressing educational demands in a rapidly expanding region, and

WHEREAS, pursuant to the Restructuring Act, the coordination of Rowan University and Rutgers-Camden is to be facilitated through the Rowan University/Rutgers-Camden Board of Governors (“Board of Governors”), and

WHEREAS, pursuant to the Restructuring Act, the Board of Governors shall be comprised of seven members, including two members appointed by the Board of Trustees of Rowan University from among its members, N.J.S.A. 18A:64M-37, and

WHEREAS, George Loesch is an active member of the Rowan University Board of Trustees who is able to fulfill an active role in the coordination efforts of the Board of Governors,

THEREFORE BE IT RESOLVED by the Board of Trustees that George Loesch is appointed to the Rowan University/Rutgers-Camden Board of Governors for a term which shall be coterminous with his term on the Board of Trustees of Rowan University.

SUMMARY STATEMENT/RATIONALE

This resolution appoints George Loesch to the Rowan University/Rutgers-Camden Board of Governors in accordance with the terms of the Restructuring Act. His term on the Board of Governors shall be coterminous with his term on the Rowan University Board of Trustees.

Recommended for Approval By:
Nominations Committee (6/17/21)
Executive Committee (6/17/21)

RESOLUTION #2021.06.68

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR
PROFESSIONAL CONSULTING SERVICES RELATING TO
HEALTHCARE CONSULTING**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1, et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64M-9(k), and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved these exceptions including an exception for professional consulting services in accordance with N.J.S.A. 18A:64-56, and

WHEREAS, the environment for physician education and training and the delivery of health care are rapidly changing in the state of New Jersey and nationally, and

WHEREAS, the Rowan University School of Osteopathic Medicine has seen a dramatic increase in the demand for payment for certain rotations for undergraduate medical education and Rowan Medicine has observed shifts in demands for its clinical services, among other significant changes in medical education and healthcare, and

WHEREAS, The Chartis Group (“Chartis”) has established a reputation as an entity capable of providing expert advice in the area of Healthcare Management, including assisting healthcare organizations engage in innovations in the areas of integration of virtual care in the broader delivery system, establishing beneficial affiliations to enhance medical education, and accelerate digitization and the use of data in healthcare and medical education delivery, and

WHEREAS, Rowan has engaged Chartis to assist in the evaluation of its healthcare practices and medical education model and Chartis has provided services to date which are directly beneficial to Rowan, and

WHEREAS, Rowan is satisfied with the retention thus far and expects that the retention will continue with Chartis providing useful information critical to the implementation of improvements and such work will require continued efforts on the part of Chartis in an amount not to exceed \$400,000 in total

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein, and

(continued)

RESOLUTION #2021.06.68 (continued)

THEREFORE, BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer be authorized to amend the contract with The Chartis Group to an amount not to exceed \$400,000 for Fiscal Year 2021.

SUMMARY STATEMENT/RATIONALE

This resolution amends a contract without competitive bidding with The Chartis Group for healthcare consulting services in a total amount not to exceed \$400,000.

RESOLUTION #2021.06.69

BOARD COMMENDATION

WHEREAS, Mr. Fred Graziano faithfully and diligently served the Rowan University community through service on the Board of Trustees from 2012 through 2021, and

WHEREAS, while serving on the Board of Trustees, Mr. Graziano sought out and accepted roles that helped advance and transform Rowan University including through service on the Executive Committee 2012-14; as Chair of the Audit Committee 2012-14; and service on the Nominations Committee 2012-13, the Budget & Finance Committee 2012-14, the Audit Committee 2014-21, the Facilities Committee 2014-21, and the Ad Hoc Legal Committee 2012-13, and

WHEREAS, Mr. Graziano further served Rowan University and the greater South Jersey higher education community through his work on the Rowan University/Rutgers-Camden Board of Governors from its creation in 2013 through 2021, and

WHEREAS, Mr. Graziano is a graduate of Rowan University's William G. Rohrer College of Business and recently retired as head of Retail Banking and executive vice president of TD Bank Financial Group, and

WHEREAS, through his service, Mr. Graziano personally contributed to the lifeblood and well-being of Rowan University, the greater South Jersey higher education community and the economic health and vitality of the entire region, and

WHEREAS, this Board recognizes his contributions both to Rowan University and the region as a whole, and

WHEREAS, Mr. Graziano completed his service to Rowan University and the Board of Trustees on April 18, 2021,

THEREFORE BE IT RESOLVED that the Rowan University Board of Trustees, President Ali A. Houshmand and the entire University community extend their sincere, heartfelt appreciation to Mr. Fred Graziano for his dedicated and loyal service, and

BE IT FURTHER RESOLVED that the Rowan University Board of Trustees, President and University community wish him an extraordinarily happy, healthy and rewarding life in his retirement.

(continued)

RESOLUTION #2021.06.69 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution is a board commendation for Mr. Fred Graziano's many years of service to Rowan University and the South Jersey region.

Recommended for Approval By:
Executive Committee (6/17/21)