

**ROWAN UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**

April 26, 2023

**AGENDA**

**SCHEDULE**

3:00 p.m.

**CLOSED AND PUBLIC SESSIONS**

**CLOSED SESSION**

Personnel, Real Estate, and Litigation Matters

Chamberlain SC Room 221/Webex

**PUBLIC SESSION**

Eynon Ballroom/Webex

**CALL TO ORDER**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

**PUBLIC HEARING FOR FY24 TUITION RATES**

Hearing on FY24 Tuition and Student Costs

**APPROVAL OF MINUTES FOR FEBRUARY 15, 2023**

**PRESIDENT'S REPORT**

**PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS**

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

**ACTION ITEMS FOR CONSENT AGENDA**

**2023.04.01 APPROVAL OF CERTIFICATES OF UNDERGRADUATE STUDY**

*Summary Statement: This resolution approves the offering of the academic programs, Certificates of Undergraduate Study in Database Development, Clinical Laboratory Science, Construction Project Management, and Construction Leadership.*

**2023.04.02 APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN CLINICAL LABORATORY SCIENCE**

*Summary Statement: This resolution approves the offering of the academic program, Certificate of Graduate Study in Clinical Laboratory Science.*

- 2023.04.03** APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN SCHOOL EMERGENCY PREPAREDNESS AND RESPONSE LEADERSHIP  
*Summary Statement: This resolution approves the offering of the academic program, Certificate of Graduate Study in School Emergency Preparedness and Response Leadership.*
- 2023.04.04** APPROVAL OF A MASTER OF SCIENCE IN APPLIED ENVIRONMENTAL SCIENCE  
*Summary Statement: This resolution approves the offering of the academic program, Master of Science in Applied Environmental Science.*
- 2023.04.05** APPROVAL OF A MASTER OF SCIENCE IN MATERIALS SCIENCE & ENGINEERING  
*Summary Statement: This resolution approves the offering of the academic program, Master of Science in Materials Science & Engineering.*
- 2023.04.06** APPROVAL OF A MASTER OF SCIENCE IN CLINICAL LABORATORY SCIENCE  
*Summary Statement: This resolution approves the offering of the academic program, Master of Science in Clinical Laboratory Science.*
- 2023.04.07** APPROVAL OF NOMENCLATURE CHANGE OF THE DEPARTMENT OF MANAGEMENT AND ENTREPRENEURSHIP TO THE DEPARTMENT OF MANAGEMENT  
*Summary Statement: This resolution authorizes the President to proceed with the nomenclature change from the Department of Management & Entrepreneurship to the Department of Management, effective July 1, 2023.*
- 2023.04.08** APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2024  
*Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the FY24 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of university facilities and infrastructure improvements.*
- 2023.04.09** APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2024 FOR AUXILIARY CAPITAL REQUESTS, INCLUDING RESIDENCE LIFE AND UNIVERSITY HOUSING  
*Summary Statement: This resolution provides for the identification and approval of Capital Projects to be advanced within the FY24 budgetary cycle for Auxiliary Capital Improvements, including Residence Life and University Housing Requests. These projects include IRT and security upgrades geared towards the advancement of university facilities improvements.*

- 2023.04.10** APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF INSURANCE AGREEMENTS  
*Summary Statement: The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY24 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.*
- 2023.04.11** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR STUDENT HOUSING STUDY BY BRAILSFORD & DUNLAVEY, INC.  
*Summary Statement: This resolution approves a contract without competitive bidding with Brailsford and Dunlavey, Inc., for the development of a student housing work plan in an amount not to exceed \$125,000.*
- 2023.04.12** APPROVAL OF A TOTAL PROJECT BUDGET FOR RENOVATIONS AT THE ENTERPRISE CENTER  
*Summary Statement: This resolution approves a total project budget for renovation activities at the Enterprise Center in a total amount not to exceed \$850,000.*
- 2023.04.13** AMENDMENT OF CONTRACT WITHOUT COMPETITIVE BIDDING WITH A SPECIALIZED RECRUITMENT SERVICE FIRM  
*Summary Statement: This resolution approves an amendment to a contract without competitive bidding with a specialized recruitment firm able to assist in the process of talent acquisition.*
- 2023.04.14** AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH GLOBAL STUDENT RECRUITMENT ADVISORS FOR ADVERTISING FOR FOREIGN STUDENT RECRUITMENT SERVICES  
*Summary Statement: This resolution approves an amendment to the contract without competitive bidding with GSRA for foreign student recruitment services for FY23 for an additional amount of \$275,000 for a new amount not to exceed \$1,025,000 for FY23 with the possibility of renewal for FY24 and FY25.*
- 2023.04.15** AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR CUSTOMER RELATIONSHIP MANAGEMENT SOFTWARE  
*Summary Statement: This resolution approves the amendment a contract without competitive bidding with EAB of Washington, DC for continued tracking of student retention data and will permit the Strategic Enrollment Management Office to renew the software and licenses for FY23 for an amount not to exceed \$425,000 with a possibility of renewal for FY24 and FY25.*

- 2023.04.16** AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH CARNEGIE DARTELET FOR UNDERGRADUATE STUDENT RECRUITMENT SERVICES  
*Summary Statement: This resolution amends the contract without competitive bidding with Carnegie Dartelet for undergraduate recruitment web platforms and campaigns for FY23 for an amount not to exceed \$500,000 with a possibility of renewal for FY24, FY25 and FY26.*
- 2023.04.17** AMENDMENT OF A CONTRACT WITHOUT COMMPETITIVE BIDDING FOR SERVICES OF CONNELL FOLEY AS A GOVERNMENTAL AFFAIRS AGENT  
*Summary Statement: This resolution approves the amendment in order to extend a consulting contract between Rowan University and Connell Foley in the area of government affairs. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.*
- 2023.04.18** AMENDMENT TO THE TOTAL PROJECT BUDGET FOR EVERGREEN HALL AND MULLICA HALL SHOWER PAN AND DRAIN REPLACEMENT  
*Summary Statement: This resolution approves additional funding for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall in a total amount not to exceed \$1,415,000.*
- 2023.04.19** AMENDMENT TO THE TOTAL PROJECT BUDGET FOR OAK HALL AND LAUREL HALL ELEVATOR INSTALLATION  
*Summary Statement: This resolution approves additional funding for the installation of two elevators, one in Oak Hall and one in Laurel Hall, in a total amount not to exceed \$1,550,000.*
- 2023.04.20** AMENDMENT TO THE AUTHORIZATION OF ADDITIONAL UNIVERSITY SIGNATORIES  
*Summary Statement: The resolution amends the authorization of certain signatories to ensure the availability of adequate signatories for orderly operations of the university, adequate oversight of contracts and agreements by content area experts, compliance with applicable state and federal requirements, the reconciliation of current practice with appropriate authority, meet supply chain demands, eliminate duplicative oversight, and eliminate delays in approval processes. All agreements and contracts will remain subject to legal review and agreements including financial commitments will remain subject to approval by the Division of Finance.*
- 2023.04.21** CONFERRAL OF HONORARY DEGREE FOR GERALD B. SHREIBER  
*Summary Statement: This resolution approves the awarding of an honorary Doctor of Veterinary Medicine degree to Gerald B. Shreiber in recognition of his extraordinary accomplishments as a business leader and entrepreneur, humanitarian, and animal advocate.*

## ACTION ITEMS

**2023.04.22** AUTHORIZE THIRD AMENDMENT AND EXTENSION TO THE CONTRACT BETWEEN ROWAN UNIVERSITY AND PRESIDENT ALI HOUSHMAND

*Summary Statement: This resolution approves a Third Amendment to the contract of employment for Ali Houshmand as President of the University extending the term of the contract through June 30, 2029.*

**2023.04.23** PERSONNEL ACTIONS

*Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.*

**2023.04.24** APPROVAL OF SABBATICAL LEAVES

*Summary Statement: This resolution grants sabbatical leave to identified faculty members for the 2023-2024 academic year.*

**2023.04.25** AUTHORIZING THE HIRING OF CERTAIN LAW ENFORCEMENT PERSONNEL WITHOUT NEED FOR PARTICIPATION IN THE CIVIL SERVICE EXAMINATION

*Summary Statement: This resolution approves an exemption from the Civil Service Examination requirement for certain temporary entry level law enforcement officers.*

**2023.04.26** AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH N3RD STREET GAMERS FOR ESPORTS MEMBERSHIPS

*Summary Statement: This resolution approves the amendment of the contract with N3rd Street Gamers and will provide for the purchase of university memberships for its students to participate in Esports and access to equipment for FY23 in an amount not to exceed \$310,000 with a possible renewal for four additional years.*

**2023.04.27** AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH COMCAST FOR INTERNET SERVICES

*Summary Statement: This resolution amends the contract without competitive bidding with Comcast for internet services for FY23 for an amount not to exceed \$450,000 with the possibility of renewal for FY24, and FY25.*

**2023.04.28** AMENDMENT TO “ROWAN EDUCATIONAL ATTRACTIONS, INC.”

*Summary Statement: This resolution approves a minor corporate amendment to Rowan Educational Attractions, Inc., and authorizes the execution and filing of documents in accordance with same.*

**2023.04.29** AUTHORIZATION TO NEGOTIATE AND EXECUTE PURCHASE AND SALE AGREEMENT OF REAL PROPERTY AT BLOCK 219, LOT 3 IN PITMAN, NEW JERSEY

*Summary Statement: This resolution authorizes the negotiation and execution of an agreement of sale and any related actions necessary to consummate the purchase of property located at Block 219, Lot 3 in the Borough of Pitman, County of Gloucester, and State of New Jersey.*

**2023.04.30** DELEGATION OF AUTHORIZATION FOR NEGOTIATION AND EXECUTION OF A NEW LEASE AGREEMENT FOR ROWANSOM FAMILY AND INTERNAL MEDICINE PRACTICES

*Summary Statement: This resolution delegates authority to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations to negotiate and execute a new lease agreement for the Rowan University School of Osteopathic Medicine Family and Internal Medicine Practices.*

**2023.04.31** BOARD COMMENDATION

*Summary Statement: This resolution is a board commendation for the outgoing Student Trustee, Alyssa Bollendorf.*

REPORT FROM UNIVERSITY SENATE – BILL FREIND

REPORT ON STUDENT SUCCESS – RORY McELWEE

REPORT FROM STUDENT TRUSTEE – MICHAEL HARRINGTON

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

## **RESOLUTION #2023.04.01**

### **APPROVAL OF CERTIFICATES OF UNDERGRADUATE STUDY**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the University desires to offer valued and recognized certificates to be offered and awarded as independent or stackable credentials, and

**WHEREAS**, these Certificates of Undergraduate Study have been developed by their respective sponsoring academic Departments, and

**WHEREAS**, these Certificates will be relevant and beneficial to students seeking knowledge, skills, and credentialing in these areas, and

**WHEREAS**, these Certificates have been reviewed by the University Senate, the Deans of their respective authorizing academic Colleges and Schools, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic programs Certificate of Undergraduate Study in:

- Database Development
- Clinical Laboratory Science
- Construction Project Management
- Construction Leadership

be approved for implementation.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic programs, Certificates of Undergraduate Study in Database Development, Clinical Laboratory Science, Construction Project Management, and Construction Leadership. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/11/23)  
Executive Committee (4/20/23)

## **RESOLUTION #2023.04.02**

### **APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN CLINICAL LABORATORY SCIENCE**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

**WHEREAS**, Clinical Laboratory Science (CLS) is an area of high demand in our region’s healthcare workforce and this certificate will prepare students to gain entry level jobs in the field, and

**WHEREAS**, the academic program, Certificate of Graduate Study in Clinical Laboratory Science, has been developed by the Departments of Biological & Biomedical Sciences and Chemistry & Biochemistry, and

**WHEREAS**, Clinical Laboratory Scientists must understand and apply foundational scientific concepts and ensure the highest quality assurance standards are being met. This program was developed in close coordination with Virtua Health, a regional leader in the field due to the high need for individual’s trained in these skills. and

**WHEREAS**, this program has been reviewed by the University Senate, the Dean of the College of Science and Mathematics, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic program, Certificate of Graduate Study in Clinical Laboratory Science, be approved for implementation.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Certificate of Graduate Study in Clinical Laboratory Science. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/11/23)  
Executive Committee (4/20/23)



## **RESOLUTION #2023.04.03**

### **APPROVAL OF A CERTIFICATE OF GRADUATE STUDY IN SCHOOL EMERGENCY PREPAREDNESS AND RESPONSE LEADERSHIP**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the University desires to offer valued, recognized, and/or stackable certificates to be offered and awarded as independent credentials, and

**WHEREAS**, in the wake of school safety tragedies on a national scale, policy makers have passed new statutes and enacted new regulations with the objectives of prevention and preparation, and

**WHEREAS**, the academic program, Certificate of Graduate Study in School Emergency Preparedness and Response Leadership, has been developed by the Disaster Science and Emergency Management Program within the Department of Sociology & Anthropology, and

**WHEREAS**, this certificate is designed for Emergency Managers, Academic Leaders, and Public School Teachers to address those basic areas of school security that principals, building coordinators, superintendents, faculty, coaches, and staff should know to promote a culture of preparedness and prevention in academic locations across multiple levels of education, and

**WHEREAS**, this program has been reviewed by the University Senate, the Dean of the College of Humanities & Social Sciences, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic program, Certificate of Graduate Study in School Emergency Preparedness and Response Leadership, be approved for implementation.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Certificate of Graduate Study in School Emergency Preparedness and Response Leadership. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/11/23)  
Executive Committee (4/20/23)

4/26/23

**RESOLUTION #2023.04.04**

**APPROVAL OF A MASTER OF SCIENCE IN  
APPLIED ENVIRONMENTAL SCIENCE**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the academic program, Master of Science in Applied Environmental Science, has been developed by the Department of Environmental Science, and

**WHEREAS**, heightened public interest in the hazards facing the environment, as well as the increasing demands placed on the environment by population growth, are projected to spur demand for highly skilled environmental scientists and specialists, and

**WHEREAS**, this program has been reviewed by the University Senate, the Dean of the School of Earth & Environment, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic program, Master of Science in Applied Environmental Science, be approved for implementation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Master of Science in Applied Environmental Science. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/11/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.05**

**APPROVAL OF A MASTER OF SCIENCE IN  
MATERIALS SCIENCE & ENGINEERING**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the academic program, Master of Science in Materials Science & Engineering, has been developed by the Department of Physics & Astronomy, and

**WHEREAS**, the master’s program will complement the existing PhD in Materials Science & Engineering by providing thesis and non-thesis tracks to prepare students for advanced research or employment in the materials and manufacturing sector, and

**WHEREAS**, this program has been reviewed by the University Senate, the Dean of the College of Science and Mathematics, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic program, Master of Science in Materials Science & Engineering, be approved for implementation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Master of Science in Materials Science & Engineering. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/11/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.06**

**APPROVAL OF A MASTER OF SCIENCE IN  
CLINICAL LABORATORY SCIENCE**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the academic program, Master of Science in Clinical Laboratory Science, has been developed by the Departments of Biological & Biomedical Sciences and Chemistry & Biochemistry, and

**WHEREAS**, there is a critical need for leaders and managers in clinical laboratory settings where the highest levels of scientific expertise and quality assurance standards are required, and

**WHEREAS**, this program has been reviewed by the University Senate, the Dean of the College of Science & Mathematics, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic program, Master of Science in Clinical Laboratory Science, be approved for implementation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Master of Science in Clinical Laboratory Science. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/11/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.07**

**APPROVAL OF NOMENCLATURE CHANGE OF THE DEPARTMENT OF  
MANAGEMENT AND ENTREPRENEURSHIP TO THE  
DEPARTMENT OF MANAGEMENT**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS,** pursuant to Resolution #2021.12.06, a new School of Innovation & Entrepreneurship was created within the William G. Rohrer College of Business to house the Entrepreneurship programs, courses, and faculty within a separate entity, and

**WHEREAS,** the existing Department of Management and Entrepreneurship no longer offers courses in Entrepreneurship but retains the Management and Human Resource Management programs, courses, and faculty, and

**WHEREAS,** this request for a change in nomenclature has been reviewed by the University Senate, the Dean of the William G. Rohrer College of Business, the Provost/Senior Vice President for Academic Affairs, and the Academic Affairs/Student Affairs Committee of the Board of Trustees and recommended for approval,

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University approves the nomenclature change from the Department of Management and Entrepreneurship to the Department of Management, effective July 1, 2023.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the President to proceed with the nomenclature change from the Department of Management & Entrepreneurship to the Department of Management, effective July 1, 2023.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/11/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.08**

**APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2024**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”), a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

**WHEREAS,** the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan, and

**WHEREAS,** the Board of Trustees approved Resolution 2017.06.43 requiring that the Board of Trustees approve total project budgets for capital projects in excess of \$250,000, and

**WHEREAS,** Rowan has determined that there exists a significant need for facilities and infrastructure improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of professional services that would allow for the advancement and accomplishment of these needs, and

**WHEREAS,** Rowan has established that a need exists for certain projects through a process of Facilities Renewal, involving review by a University Capital Committee representing critical University departments and functions, and prioritized by the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner, and

**WHEREAS,** such priorities have been established in conjunction with the Office of the President and the Office of Finance, and have been set forth in Attachment A to this resolution, and further established as the “Rowan University FY24 Capital List”, and

**WHEREAS,** the Facilities Committee and the Budget and Finance Committee of the Board of Trustees have been informed of the need for those projects and have recommended approval by the Board of Trustees of those projects’ budgets

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Capital Projects List (attached as Rowan University FY24 Capital List) and project budgets of those projects listed and itemized on Attachment A are approved, and

(continued)

**RESOLUTION #2023.04.08 (continued)**

**BE IT FURTHER RESOLVED** that the funding for such projects will be derived in part from the Bond Proceeds as well as from University Reserves to the extent that such use is determined to be appropriate by the Senior Vice President for Finance and Chief Financial Officer and the President, and

**BE IT FURTHER RESOLVED** that Rowan may, in accordance with applicable law and policy, engage in any and all necessary procurements to obtain services necessary to implement the Projects as outlined herein.

**SUMMARY STATEMENT/RATIONALE**

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY24 budgetary cycle. These various projects include design, construction, materials procurement, and consultant services geared towards the advancement of university facilities and infrastructure improvements. They are enumerated within the Attachment A to this resolution.

Recommended for Approval By:  
Facilities Committee (4/10/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

Attachment A

Rowan University FY24 Capital List					3/21/2023
<b>Renewal Projects</b>					
<b>Project Title</b>	<b>Building</b>	<b>Priority</b>	<b>Grand Total</b>	<b>Funding Type</b>	<b>Category</b>
Campus Beautification Phase I	University Wide	1 - Immediate	\$ 200,000	Capital Renewal	Construction
Underground Infrastructure Repairs and Pipe Repairs	University Wide	1 - Immediate	\$ 1,700,000	Capital Renewal	Construction
Water Infiltration, Controls, and Building infrastructure Replacement/Repairs	University Wide	1 - Immediate	\$ 750,000	Capital Renewal	Interior Construction
ADA Improvements	University Wide	1 - Immediate	\$ 500,000	Capital renewal	Interior Construction
SOM Mechanical System Replacement & Design	SOM Campus Wide	1 - Immediate	\$ 170,000	Capital Renewal	Interior Construction
Life Safety System and Equipment Repair	University Wide, Glassboro	1 - Immediate	\$ 100,000	Capital Renewal	Interior Construction
Exterior Repairs and Renewal (benches,paving, landscape, lighting, etc...)	University Wide, Glassboro	1 - Immediate	\$ 100,000	Capital Renewal	Construction
Science Hall Air Compressor	Science Hall, Glassboro	1 - Immediate	\$ 80,000	Capital Renewal	Construction
Track & Wacker Field Turf Replacement	Athletic Facilities	1 - Immediate	\$ 2,700,000	Capital Renewal	Construction
<b>Total for Renewal Projects</b>			<b>\$ 6,300,000</b>		
<b>Capital Improvement Projects</b>					
<b>Project Title</b>	<b>Building</b>	<b>Priority</b>	<b>Grand Total</b>	<b>Funding Type</b>	<b>Category</b>
CAA Facility	University Wide, Glassboro Campus	1 - Immediate	\$ 1,700,000	Capital Project	Construction
Space for New Faculty Hires	University Wide	1 - Immediate	\$ 250,000	Capital Project	Interior Construction
Campus Furniture	University Wide	1 - Immediate	\$ 350,000	Capital Project	Interior Construction
Classroom & Common Areas	University Wide	1 - Immediate	\$ 350,000	Capital Project	Interior Construction
Predevelopment/Feasibility Studies and Real Estate Services	University Wide	1 - Immediate	\$ 400,000	Capital Project	Professional Services
<b>Total for Capital Improvement Projects</b>			<b>\$ 3,050,000</b>		
<b>IRT Capital Improvements</b>					
<b>Project Title</b>	<b>Building</b>	<b>Priority</b>	<b>Grand Total</b>	<b>Funding Type</b>	<b>Category</b>
Card Access and Security Improvements	University Wide	1 - Immediate	\$ 605,000	Capital Improvement	Information Technology
Cloud & Datacenter Services	University Wide	1 - Immediate	\$ 3,540,000	Capital Improvement	Information Technology
Core Network Upgrade	University Wide	1 - Immediate	\$ 1,000,000	Capital Improvement	Information Technology
<b>Total for IRT Projects</b>			<b>\$ 5,145,000</b>		
<b>Total FY24 Capital Funding</b>			<b>\$ 14,495,000</b>		
Note: *ONLY WITH THE APPROVAL OF THE SENIOR VICE PRESIDENT FOR FINANCE AND CHIEF FINANCIAL OFFICER*, This listing contemplates retaining the ability to shift dollars between projects as we do advance them and generate savings or need to expand scope in any area but operate within the overall designated budget on this sheet.					



**RESOLUTION #2023.04.09**

**APPROVAL OF CAPITAL PROJECTS REQUEST FOR FISCAL YEAR 2024  
FOR AUXILIARY CAPITAL REQUESTS, INCLUDING RESIDENCE LIFE AND  
UNIVERSITY HOUSING**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A 18A:64M-9(f) (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”), a public research university, may direct and control expenditures and transfers of funds appropriated to the University, and

**WHEREAS,** the Board of Trustees is authorized to direct and control funds received from other sources, including those expenditures relating to capital improvements for Rowan, and

**WHEREAS,** the Board of Trustees approved Resolution 2017.06.43 requiring that the Board of Trustees approve total project budgets for capital projects in excess of \$250,000, and

**WHEREAS,** Rowan has determined that there exists a significant need for facilities improvements throughout campus and as such must implement necessary steps to undertake facilities improvement and renewal including the engagement of professional services that would allow for the advancement and accomplishment of these needs, and

**WHEREAS,** Rowan has established that such needs shall be identified and prioritized by the management responsible for the operation of student auxiliary services in consultation with the Office of Facilities, Planning and Operations to ensure that such priorities are pursued in an orderly and timely manner, and

**WHEREAS,** the Facilities Committee and the Budget and Finance Committee of the Board of Trustees have been informed of the need for those projects and have recommended approval by the Board of Trustees of those project budgets, and

**WHEREAS,** the funding for such projects will be derived in part from Bond Proceeds for these auxiliary entities as well as Auxiliary Reserve to the extent that such use is determined to be appropriate by the Senior Vice President for Finance and Chief Financial Officer and the President

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Auxiliary Capital Improvements, including Residence Life and University Housing Requests (attached as Auxiliary Residence Life and University Housing Projects) and project budgets of these projects listed and itemized on the attachment are approved, and

(continued)

**RESOLUTION #2023.04.09 (continued)**

**BE IT FURTHER RESOLVED** that such projects are subject to final approval based on availability of funds and certification of same by the Senior Vice President for Finance and Chief Financial Officer and the President following the determination of the FY24 Budget and may be subject to further prioritization by the Capital Committee and leadership of the auxiliary entities upon finalization of that budget, and

**BE IT FURTHER RESOLVED** that Rowan University may, in accordance with applicable law and policy, engage in any and all necessary procurement activities to obtain services necessary to implement the Projects as outlined herein.

**SUMMARY STATEMENT/RATIONALE**

This resolution provides for the identification and approval of Capital Projects to be advanced within the FY24 budgetary cycle for Auxiliary Capital Improvements, including Residence Life and University Housing Requests. These projects include IRT and security upgrades geared towards the advancement of university facilities improvements. They are enumerated within the attached “Auxiliary Residence Life and University Housing Projects” to this resolution.

Recommended for Approval By:  
Facilities Committee (4/10/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

<b>Auxiliary Residence Life and University Housing Projects</b>					
<b>Project Title</b>	<b>Building</b>	<b>Priority</b>	<b>Grand Total</b>	<b>Funding Type</b>	<b>Category</b>
Residence Hall Upgrade Project - Balance of IRT Request	Residence Halls	1 - Immediate	\$ 2,600,000	Auxiliary Improvement	Information Technology
Residence Hall Upgrade Project - Security Improvement Alternate	Residence Halls	1 - Immediate	\$ 1,800,000	Auxiliary Improvement	Information Technology
<b>Total for Auxiliary Residence Life Projects</b>			<b>\$ 4,400,000</b>		

Note: **\*WITH THE APPROVAL OF THE SENIOR VICE PRESIDENT FOR FINANCE AND CHIEF FINANCIAL OFFICER ONLY\***, this listing contemplates retaining the ability to shift dollars between projects as we do advance them and generate savings or need to expand scope in any area but operate within the overall designated budget on this sheet.

**RESOLUTION #2023.04.10**

**APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF  
INSURANCE AGREEMENTS**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

**WHEREAS**, pursuant to N.J.S.A. 18A:64M-9(aa)(1), Rowan University has the authority to procure and enter into contracts for any type of insurance to protect against loss and damage to property, against employees’ liability, and for all other purposes, and

**WHEREAS**, pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of the bidding threshold unless such contracts fall within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and

**WHEREAS**, pursuant to N.J.S.A. 18A:64M-9(v), Rowan was authorized to enter into contracts without competitive bidding if such contracts were within the exceptions codified under N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to those exceptions, purchases of insurance, including insurance coverage, are exempt from the rules requiring public bidding if awarded by the Board at a public meeting, N.J.S.A. 18A:64-56(a) (11), and

**WHEREAS**, Rowan is currently in the process of soliciting market quotes for its insurance needs through accepted industry practices relating to obtaining such quotes, with the policy year to begin July 1, 2023, and

**WHEREAS**, Rowan does not expect to be able to negotiate the final terms and premiums for the various insurances it expects to purchase for FY24 (beginning July 1, 2023) before the Board of Trustees holds its final meeting of the year on June 21, 2023, and

**WHEREAS**, the Board wishes to afford Rowan flexibility in contracting to allow Rowan to obtain necessary insurance policies at the best market prices while ensuring the necessary internal controls are in place to ensure efficient use of resources, and

(continued)

**RESOLUTION #2022.04.10 (continued)**

**WHEREAS**, the Board delegated to the Board's Ad Hoc Committee on Risk Management the responsibility to review the insurance program proposed for prior Fiscal Years including FY23 and to the President the authority to finally approve insurance contracts for those years, which resulted in appropriate insurance contracts within approved budgets, and has concluded that this is an appropriate and desirable procedure to follow.

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Board delegates to the President and Senior Vice President for Finance and Chief Financial Officer the authority to approve insurance contracts for FY24, following review of the proposed insurance program by the Committee on Risk Management, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that any contracts so purchased will be reported through the Budget and Finance Committee meeting next following the award of the contracts.

**SUMMARY STATEMENT/RATIONALE**

The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY24 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.

Recommended for Approval By:  
Risk Management Committee (02/15/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.11**

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR STUDENT HOUSING STUDY BY BRAILSFORD & DUNLAVEY, INC.**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services pursuant to N.J.S.A. 18A:64-56(a)(15), and

**WHEREAS**, Rowan has determined that certain housing buildings require updated facilities, spaces, and other modern living environments, and

**WHEREAS**, the University wishes to evaluate the current existing needs of housing facilities as well as the need for the future based on projected evolution of student enrollment, changing trends in housing, and anticipated needs, and

**WHEREAS**, Brailsford & Dulavey, Inc. (“B&D”), is an expert in the field of planning, development, and management, and

**WHEREAS**, Rowan has determined B&D can assist in the development of an implementation plan that addresses the campus’s most urgent needs, and

**WHEREAS**, the cost to perform the required Student Housing Study and Plan will cost an approximate \$125,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Brailsford & Dunlavey, Inc., of Washington, DC for the development of a student housing work plan in an amount not to exceed \$125,000, and

(continued)

**RESOLUTION #2023.04.11 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract without competitive bidding with Brailsford and Dunlavey, Inc., for the development of a student housing work plan in an amount not to exceed \$125,000.

Recommended for Approval By:  
Facilities Committee (4/10/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.12**

**APPROVAL OF A TOTAL PROJECT BUDGET FOR RENOVATIONS AT THE ENTERPRISE CENTER**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, the Rowan University (“Rowan”) Department of Nursing had been located at the Enterprise Center, and

**WHEREAS**, due to the partnership between Rowan and Virtua Health, the School of Nursing was relocated, and

**WHEREAS**, it has been determined that the Division of Strategic Enrollment Management will be relocated to the Enterprise Center from Savitz Hall so that student services such as tutoring and advising can be expanded within Savitz Hall, and

**WHEREAS**, twenty-eight (28) work spaces need to be created in the Enterprise Center to accommodate the Division of Strategic Enrollment Management, and

**WHEREAS**, in order to create these work spaces, the oversized modular furniture that had been utilized by the Department of Nursing needs to be removed to create a more efficient use of space and the space needs to be renovated and fit-out needs to be implemented so as to accommodate the needs of the Division of Strategic Enrollment Management, and

**WHEREAS**, since Rowan is a tenant at the Enterprise Center, renovation activities will be performed by the Landlord, Nexus Properties, and

**WHEREAS**, the University has concluded that the renovations to the Enterprise Center shall not exceed a total project budget of \$850,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs to facilitate the activities as identified above

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the renovation activities including removal of existing furniture and fit out for the Division of Strategic Enrollment Management at the Enterprise Center is established in an amount not to exceed \$850,000.

(continued)



**RESOLUTION #2023.04.12 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a total project budget for renovation activities at the Enterprise Center in a total amount not to exceed \$850,000.

Recommended for Approval By:  
Facilities Committee (4/10/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.13**

**AMENDMENT OF CONTRACT WITHOUT COMPETITIVE BIDDING WITH A  
SPECIALIZED RECRUITMENT SERVICE FIRM**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64M-9(k), and

**WHEREAS**, pursuant to Resolution 2013.12.06, the Board of Trustees recognized that Rowan’s acquisition of certain services requiring specialized technical and professional expertise may require flexibility in the procurement process such that Requests for Quotations, including proposed pricing, potential interviews of the firm or service provider, and other relevant information, provide a preferred means to acquire those services, and

**WHEREAS**, pursuant to Resolution 2021.10.03, the Board of Trustees confirmed and approved concerted action necessary on the part of Rowan University to become a R1 institution, including but not limited to entering into affiliations with entities capable of research and innovation as well enhancing internal capacity for such activities, and

**WHEREAS**, Rowan University has concluded that expansion of internal capacity and infrastructure may require the recruitment of specialized professionals and targeted recruitment efforts best performed by specialized recruitment and talent acquisition firms, and

**WHEREAS**, Rowan University wishes to retain flexibility in the retention of such specialized firm and engage in an evaluation process including review of proposed project team partners, review of timelines for the projects and deliverables, interviews of relevant teams, and consideration of other relevant factors, and

**WHEREAS**, pursuant to Resolution 2022.02.09, the Board of Trustees approved entering into a contract with the identified and selected recruitment firm provided the Chief Human Resources Officer evaluates such firm from among available competent firms based on relevant factors, including expertise, available success metrics, projected timetables, costs, and other related factors, and

**WHEREAS**, Witt/Kieffer Inc., was selected as the recruitment firm for the project which was not expected to exceed a total cost of \$350,000, and

(continued)

**RESOLUTION #2023.04.13 (continued)**

**WHEREAS,** pursuant to promotions from within the University's current talent, additional searches are required in which the recruitment of specialized professionals and targeted recruitment efforts would be best performed by Witt/Kiefer Inc., and

**WHEREAS,** Rowan wishes to increase the contract amount by \$150,000 for a new not to exceed amount of \$500,000 for such additional services, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract with Witt/Kieffer Inc. and increase the not to exceed amount by \$150,000

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to a contract without competitive bidding with a specialized recruitment firm able to assist in the process of talent acquisition.

Recommended for Approval By:  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.14**

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH  
GLOBAL STUDENT RECRUITMENT ADVISORS FOR ADVERTISING FOR  
FOREIGN STUDENT RECRUITMENT SERVICES**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services and professional consulting services pursuant to N.J.S.A. 18A:64-56(a)(20) and (15), and

**WHEREAS**, Rowan has determined that in order to meet its strategic goals relating to foreign student recruitment, it is necessary to continue to partner with Global Student Recruitment Advisors (“GSRA”), a firm specializing in recruiting such students, and

**WHEREAS**, pursuant to Resolution 2022.02.19, the Rowan University Board of Trustees approved a contract without competitive bidding with GSRA for advertising for foreign student recruitment services, in an amount not to exceed \$750,000 for FY23, and

**WHEREAS**, Rowan University wishes to increase the contract by an additional \$275,000 per year based on the success of the program as it would be beneficial to increase the program and to reach more potential students, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the contract with GSRA, of Morristown, New Jersey by \$275,000 for a total amount not to exceed \$1,025,000 for FY23.

(continued)

**RESOLUTION #2023.04.14 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to the contract without competitive bidding with GSRA for foreign student recruitment services for FY23 for an additional amount of \$275,000 for a new amount not to exceed \$1,025,000 for FY23 with the possibility of renewal for FY24 and FY25.

Recommended by Approval By:  
Budget & Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.15**

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR  
CUSTOMER RELATIONSHIP MANAGEMENT SOFTWARE**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for student recruitment services pursuant to 18A:64-56(a)(20) and for Information Technology pursuant to 18A:64-56(a)(19), and

**WHEREAS**, Rowan has identified a need for customer relationship management software that tracks data relating to student retention by monitoring students’ progress and satisfaction in a variety of areas, and

**WHEREAS**, Rowan University has previously obtained these services through Hobson’s and has been satisfied with the functionality of the software and can achieve efficiencies through the continued use of the software rather than implement a new product to meet this need, and

**WHEREAS**, pursuant to Resolution 2020.06.24, the Board of Trustees authorized Rowan to enter into a contract without competitive bidding with Hobson’s for customer relationship management software that tracks student retention in the amount not to exceed \$125,000 for FY23, and

**WHEREAS**, Rowan University wishes to increase the contract by an additional \$300,000 per year based on the success of the program and it has been decided it would be beneficial to increase the program and to reach more potential students, and

**WHEREAS**, Rowan University would further like to acknowledge that Hobson’s has now been acquired by EAB and going forward the contract will be with EAB for these services, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expenses authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract with Hobson’s to acknowledge that EAB, located in Washington, DC has acquired Hobson’s, and

(continued)

**RESOLUTION #2023.04.15 (continued)**

**BE IT FURTHER RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer is authorized to amend the contract amount to a new amount not to exceed \$425,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the amendment a contract without competitive bidding with EAB of Washington, DC for continued tracking of student retention data and will permit the Strategic Enrollment Management Office to renew the software and licenses for FY23 for an amount not to exceed \$425,000 with a possibility of renewal for FY24 and FY25.

Recommended by Approval By:  
Budget & Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.16**

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH  
CARNEGIE DARTELET FOR UNDERGRADUATE STUDENT  
RECRUITMENT SERVICES**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology (IRT) products and services pursuant to 18A:64-56(a)(19) and recruitment services pursuant to 18A:64-56(a)(20), and

**WHEREAS,** Rowan University has identified the need of student recruitment web design assistance and campaign materials for the Admissions Department, and

**WHEREAS,** Carnegie Dartelet currently provides these services to Rowan and is an industry leader in building Web platforms and campaign designs for student recruitment, and

**WHEREAS,** Pursuant to Resolution 2022.04.09, the Board of Trustees authorized Rowan to enter into a contract without competitive bidding with Carnegie Dartelet for student recruitment web design services and campaign material in the amount not to exceed \$400,000 for FY23, and

**WHEREAS,** the University has concluded that additional services of Carnegie Dartelet are required in an effort to recruit students for future terms and therefor it is necessary to increase the amount not to exceed by \$100,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE, BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the contract with Carnegie Dartelet, of Westford, Massachusetts for FY23 by the amount of \$100,000 for a new amount to exceed amount of \$500,000.

(continued)



**RESOLUTION #2023.04.16 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution amends the contract without competitive bidding with Carnegie Dartlet for undergraduate recruitment web platforms and campaigns for FY23 for an amount not to exceed \$500,000 with a possibility of renewal for FY24, FY25 and FY26.

Recommended by Approval By:  
Budget & Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.17**

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR SERVICES OF CONNELL FOLEY AS A GOVERNMENTAL AFFAIRS AGENT**

- WHEREAS,** the Higher Education Restructuring Act requires that any proposed contract to procure the services of a lobbyist or governmental affairs agent be considered at a public meeting and approved by the governing board of a public research university or state college, N.J.S.A. 18A:3B-56, and
- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”) Rowan University, a public research university, has increased capacity to conduct private and public grant funded research, and
- WHEREAS,** Rowan has continued to increase its involvement in activity at the federal and state level as a result of its research university status and continues to require assistance from a firm focused on federal and state matters; and
- WHEREAS,** Pursuant to Resolution 2022.02.25, Rowan entered into a contract with Connell Foley (“Connell Foley”) for the amount of \$17,500 per month from April 1, 2022 through March 31, 2023 and not to exceed a total of \$225,000 for the contracted period when including preapproved, reasonable and necessary travel expenses, and
- WHEREAS,** Pursuant to Resolution 2023.02.11, Rowan amended the contract with Connell Foley to expand the capacity and effort in order to support the growth of the University, and extended services on a continuing basis effective January 1, 2023 through March 31, 2023 for \$22,500 per month for said services and reasonable and necessary preapproved travel expenses in a total contract amount not to exceed \$240,000, and
- WHEREAS,** the University continues to expand and provide additional opportunities for its students and the State which require the continuation of these efforts on the part of Connell Foley in order to secure funding and support, and
- WHEREAS,** the services to be rendered by Connell Foley are exempt from public bidding pursuant to the Professional Consulting Services exemption of N.J.S.A. 18A:64-56(a)(15), which has been explicitly adopted by Rowan pursuant to Resolution 2014.02.02, and
- WHEREAS,** Rowan University has established a separate Charitable Foundation for the advancement of Rowan University and the development of an endowment, known as the Rowan University Foundation (“Foundation”), and

(continued)

**RESOLUTION #2023.04.17 (continued)**

**WHEREAS,** the Foundation maintains a discretionary fund that may be used by Rowan University for necessary operations and other needs that is funded by private donations and not supported by federal or state dollars, and

**WHEREAS,** the Foundation assets are separately accounted for and capable of tracing to source funding, and

**WHEREAS,** Rowan wishes to continue the contract with Connell Foley effective April 1, 2023 through March 31, 2024 for \$22,500 per month for services and reasonable and necessary preapproved travel expenses in a total contract amount not to exceed \$285,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has confirmed that there are sufficient funds available in the discretionary fund of the Foundation described above to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the contract with Connell Foley of Roseland, New Jersey for the provision of government relations services is hereby amended for the period of April 1, 2023 through March 31, 2024 for a total contract amount not to exceed \$285,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the amendment in order to extend a consulting contract between Rowan University and Connell Foley in the area of government affairs. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.

Recommended for Approval By:  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.18**

**AMENDMENT TO THE TOTAL PROJECT BUDGET FOR EVERGREEN HALL AND  
MULLICA HALL SHOWER PAN AND DRAIN REPLACEMENT**

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction of projects under N.J.S.A 18A:64M-9(f) and (r), and
- WHEREAS,** the University has concluded that the showers in Mullica Hall and Evergreen Hall student housing facilities require repairs due to age and use, and
- WHEREAS,** the shower pans and drains require replacement to prevent leaking that has been caused and will result in ongoing damage to the building, and
- WHEREAS,** Resolution 2021.12.10 approved up to \$850,000 for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall, and
- WHEREAS,** bids for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall were received by Rowan University (“Rowan”) on February 6, 2023, and
- WHEREAS,** the bid amounts exceeded the preciously approved total project budget due to construction labor cost escalation and material availability since the construction cost estimate was initially developed, and
- WHEREAS,** Resolution 2023.02.14 approved additional funding for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall in a total amount not to exceed \$1,275,000, and
- WHEREAS,** due to a clerical error in the bid totals, it has been determined that an additional \$140,000 above the amount requested in Resolution 2023.02.14 is necessary to replace the shower pans and drains and Mullica Hall and Evergreen Hall, and
- WHEREAS,** Rowan has therefore concluded that the total project budget for the replacement of the shower pans and drains in Mullica Hall and Evergreen Hall shall not exceed a new total of \$1,415,000, and
- WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs associated with the activities identified above

(continued)

**RESOLUTION #2023.04.18 (continued)**

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the replacement of the shower pans and drains in Mullica Hall and Evergreen Hall is increased by \$140,000 for a new total not to exceed \$1,415,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves additional funding for the replacement of shower pans and drains in Mullica Hall and Evergreen Hall in a total amount not to exceed \$1,415,000.

Recommended for Approval By:  
Facilities Committee (4/10/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.19**

**AMENDMENT TO THE TOTAL PROJECT BUDGET FOR OAK HALL AND  
LAUREL HALL ELEVATOR INSTALLATION**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction of projects under N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** the University has performed renovations of Oak Hall and Laurel Hall so that each building may be used as temporary and flexible space for a variety of uses, and

**WHEREAS,** the University has decided that Oak Hall and Laurel Hall should be programmed for use on a permanent basis going forward, and

**WHEREAS,** to function more efficiently and provide access in accordance with the applicable law, including but not limited to the Americans with Disabilities Act (ADA), each building needs the installation of one elevator, and

**WHEREAS,** Resolution 2022.04.06 approved up to \$650,000 for the installation of two elevators, and

**WHEREAS,** bids for the installation of one elevator in Oak Hall and one elevator in Laurel Hall will be received by the University in May, and

**WHEREAS,** it is anticipated that the bid amounts will exceed the total project budget previously approved as the original estimate only included the cost of the two elevator cabs, and

**WHEREAS,** after engaging professional consultants, the scope of work was revised expanding the scope for infrastructure and construction related activities to install the two elevators, including the addition of new electrical service, construction of the shaft, demolition in the hallways, and partial office renovations to improve horizontal circulation on each floor and

**WHEREAS,** the University has therefore concluded that the total project budget for the elevator installation in Oak Hall and Laurel Hall needs to be increased, and

**WHEREAS,** it has been determined that an additional \$900,000 is necessary for the elevator installation, and

**WHEREAS,** the University has therefore concluded that the total project budget for the elevator installation in Oak Hall and Laurel Hall shall not exceed a new total of \$1,550,000, and

(continued)

**RESOLUTION #2023.04.19 (continued)**

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs associated with the activities identified above

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the installation of an elevator in Oak Hall and an elevator in Laurel Hall is increased by \$900,000 for a new total not to exceed \$1,550,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves additional funding for the installation of two elevators, one in Oak Hall and one in Laurel Hall, in a total amount not to exceed \$1,550,000.

Recommended for Approval By:  
Facilities Committee (4/10/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.20**

**AMENDMENT TO THE AUTHORIZATION OF  
ADDITIONAL UNIVERSITY SIGNATORIES**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

**WHEREAS**, pursuant to N.J.S.A. 18A:64M-9(k), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

**WHEREAS**, pursuant to Resolutions 2017.06.42 and 2020.04.18, the Board of Trustees approved the addition of certain designated signatories on behalf of the University, in certain limited areas to ensure adequate authorized signatories for orderly operations while maintaining adequate controls on same, and

**WHEREAS**, the University wishes to ensure adequacy of oversight and appropriate involvement of Executive leadership in reviewing contracts and agreements, and

**WHEREAS**, the University will ensure orderly operations through the amendment of certain signatories in order to continue to accomplish the following goals:

- Presence of sufficient signatories to ensure that essential agreements and contracts do not suffer delay when the President or Senior Vice President for Finance and CFO is unavailable;
- Adequate oversight of agreements and contracts by the appropriate representative of senior leadership based on content knowledge;
- Reconcile current practice relating to represented employees with appropriate signatory authority;
- Adequate oversight of grant and sponsorship agreements to ensure compliance with federal and state requirements;
- Meet demands of the University supply chain in the atmosphere of global supply chain strains and streamline where possible to eliminate duplicative oversight,
- Eliminate delays in the approval processes in which systems controls adequately address said processes, and

**THEREFORE BE IT RESOLVED** that the Board of Trustees approves the amendment to the previously approved designated signatories as per the attached Exhibit.

(continued)



**RESOLUTION #2023.04.20 (continued)**

**SUMMARY STATEMENT/RATIONALE**

The resolution amends the authorization of certain signatories to ensure the availability of adequate signatories for orderly operations of the university, adequate oversight of contracts and agreements by content area experts, compliance with applicable state and federal requirements, the reconciliation of current practice with appropriate authority, meet supply chain demands, eliminate duplicative oversight, and eliminate delays in approval processes. All agreements and contracts will remain subject to legal review and agreements including financial commitments will remain subject to approval by the Division of Finance.

Recommended for Approval By:  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

4/26/23

Resolution #2023.04.20 Exhibit

Area	Authority	Contracts/Transactions	Scope/Limit (all subject to Legal Review)
University	President	All contracts in the absence of delegated signors.	Subject to limits imposed by Board of Trustees
University	Senior Vice President of Finance	All contracts in the absence of delegated signors.	Subject to limits imposed by Board of Trustees.
University	Assistant Vice President for Finance/Controller OR Assistant Vice President for Budget and Financial Planning	All contracts in the absence of delegated signors. Senior Vice President is preferred except in areas of specified delegation.	Subject to limits imposed by Board of Trustees.
Academic	Provost/Senior Vice President of Academic Affairs	Contracts pertaining to Academic Programs, Academic Affiliations, partnerships and joint degree programs with no monetary commitment.	No monetary commitment on behalf of University.
Grant/Research	Vice President for Research with co-signature of Assistant Vice President for Finance/Controller OR Assistant Vice President for Budget and Financial Planning OR Senior Vice President for Finance	Grants and contracts with federal, state, corporations and foundations.	AVP as cosigner - Up to aggregate grant amount of \$2,000,000. SVP Finance as cosigner - Above \$2,000,000 or requiring University match over \$100,000.
	Vice President for Research with co-signature of OR Assistant Vice President for Finance/Controller OR Assistant Vice President for Budget and Financial Planning OR Senior Vice President for Finance	All sponsored research agreements (federal, state, corporate and foundations).	AVP as cosigner - Up to aggregate grant amount of \$2,000,000. SVP Finance as cosigner - Above \$2,000,000 or requiring University match over \$100,000.
	Vice President for Research	All IP agreements, including MTAs and Research Compliance Agreements, including inter-institutional agreements.	Excluding Equity Share Agreements which must be signed by Senior VP of Finance.

Finance	Senior Vice President for Finance	All university contracts that are in excess of \$250,000 university/student funds (e.g., leases, debt financing, settlements, real property).	Subject to limits imposed by Board of Trustees.
	Assistant Vice President for Finance/Controller or Assistant Vice President for Budget and Financial Planning	All university contracts that are less than \$250,000 using university funds.	Subject to limits imposed by Board of Trustees.
	Assistant Vice President for Finance/Controller or Assistant Vice President for Budget and Financial Planning	All contracts that are less than \$250,000 using student funds.	Subject to limits imposed by Board of Trustees.
	Senior Director of Contracting and Procurement	All contracts using student-raised funds	Subject to limits imposed by Board of Trustees.
	Assistant Vice President for Finance/Controller or Assistant Vice President for Budget and Financial Planning	Purchase Orders that exceed \$250,000	Subject to limits imposed by Board of Trustees, must be in operating budget.
	Senior Director of Contracting and Procurement	All university contracts that are less than \$5,000 using general funds	Subject to limits imposed by Board of Trustees, must be in operating budget.
Labor/Management Relations	VP for Human Resources or authorized Labor Management Relations Representative	Local Agreements and individually negotiated matters with represented employees relating to labor management relations.	Subject to limits imposed by Board of Trustees, excluding financial commitments.

\*\* In the event that the neither the Assistant Vice President for Budget and Financial Planning nor the Assistant Vice President for Finance/Controller are available to sign their designated contracts, they may assign appropriate personnel to sign on their behalf.

**RESOLUTION #2023.04.21**

**CONFERRAL OF HONORARY DEGREE FOR GERALD B. SHREIBER**

- WHEREAS,** Rowan University seeks to honor individuals who are stalwarts in their field and who demonstrate a commitment to serving others through their leadership, scholarship and mentorship; and
- WHEREAS,** Rowan University recognizes such individuals by awarding honorary degrees; and
- WHEREAS,** the President of the University has recommended to the Board of Trustees that Gerald B. Shreiber is such an individual and deemed worthy of receiving an honorary degree from Rowan University; and
- WHEREAS,** Gerald B. Shreiber is a respected South Jersey businessman and entrepreneur who built J&J Snack Foods Corp. into one of the consummate international brands in the snack food and beverage industry; and
- WHEREAS,** Gerald B. Shreiber was a seven-time winner on the FORBES list of the “200 Best Small Companies” and a two-time recipient of the Ernst & Young Entrepreneur of the Year Award; and
- WHEREAS,** Gerald B. Shreiber is an avid animal lover devoted to animal welfare and animal advocacy; and
- WHEREAS,** Gerald B. Shreiber is a member of the board of the Pennsylvania SPCA, a former recipient of the South Jersey Humanitarian of the Year Award from the Animal Adoption Center, and a former board member and supporter of the North American Wildlife Park Foundation, the Animal Welfare Institute, Guide Dogs for the Blind, and many other animal welfare organizations; and
- WHEREAS,** Gerald B. Shreiber created S.A.F.E. (Shreiber Animal Foundation Enterprise), a foundation that made transformational gifts to Children’s Hospital of Philadelphia and Virtua Health to establish pet therapy programs; and
- WHEREAS,** Gerald B. Shreiber has been a tremendous supporter of Rowan University through the establishment of The Shreiber Family Pet Therapy Program in 2019 and the University’s School of Veterinary Medicine, which, pending accreditation, is expected to welcome its first class in 2025; and
- WHEREAS,** the Board of Trustees is in agreement with the recommendation to award an honorary degree to Gerald B. Shreiber for the reasons aforesaid;

(continued)

**RESOLUTION #2023.04.21 (continued)**

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees approves the awarding of an honorary Doctor of Veterinary Medicine degree to Gerald B. Shreiber.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the awarding of an honorary Doctor of Veterinary Medicine degree to Gerald B. Shreiber in recognition of his extraordinary accomplishments as a business leader and entrepreneur, humanitarian, and animal advocate.

Recommended for Approval By:  
Nominations Committee (4/20/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.22**

**AUTHORIZE THIRD AMENDMENT AND EXTENSION TO THE CONTRACT  
BETWEEN ROWAN UNIVERSITY AND PRESIDENT ALI HOUSHMAND**

**WHEREAS,** Ali Houshmand, Ph.D. has served the University as its President, since 2012, and

**WHEREAS,** Dr. Houshmand has led the University through transformative change, moving the institution forward during challenging times in higher education in the state of New Jersey and throughout the United States, and

**WHEREAS,** under his leadership, enrollment growth has been sustained while Rowan's reputation and profile have improved and Rowan has seen growth in its endowment, its budget, its research portfolio, and all other relevant factors, and

**WHEREAS,** Dr. Houshmand remains focused on the achievement of the Four Pillars of Excellence for Rowan and establishing Rowan as the University of the Future, including ensuring Quality, Affordability, Access, and Rowan's role as an Economic Engine for the region and state, and

**WHEREAS,** Dr. Houshmand is focused on ensuring student success and improving outcomes for all students and meeting the needs of Rowan's undergraduate and graduate students in all domains, from teaching to research to support and student services as well as safety, and

**WHEREAS,** Dr. Houshmand has articulated a vision and path to achieve R1 status through commitment to growth in research, collaborations with governmental, industry, and healthcare partners, and investment in human resources, infrastructure, and technology, and

**WHEREAS,** the Board of Trustees acknowledges with gratitude and pride the accomplishments of Dr. Houshmand to date and his role in leading Rowan during an unprecedented period of growth and improvement in all significant areas, and

**WHEREAS,** the Board of Trustees also understands and acknowledges the importance of stability in leadership and continued focus on the vision, mission, and strategic pillars of the University, and

**WHEREAS,** the Board of Trustees entered into an employment contract and subsequent amendments of the contract with Ali Houshmand, adopted and approved in accordance with applicable law with an employment term through June 30, 2026, and

(continued)

**RESOLUTION #2023.04.22 (continued)**

**WHEREAS,** the President and Board of Trustees now wish to modify the employment contract and its amendments on the terms and conditions agreeable to the President and Board of Trustees, which shall remain in full force and effect through June 30, 2029, and

**WHEREAS,** the Board of Trustees has considered, reviewed, and recommended the terms of a Third Amendment to the Amended and Restated Agreement of Appointment as President Between the Board of Trustees of Rowan University and Ali A. Houshmand (“Agreement”) which in pertinent part consist of the following:

- Dr. Houshmand’s contract shall remain in full force and effect through June 30, 2029.
- Dr. Houshmand’s salary shall be increased by at least 3% on an annual basis. In addition, Dr. Houshmand’s performance will be subject to review at least annually and he will be eligible for additional base salary increases at the discretion of the Board of Trustees based on consideration of relevant factors, including merit.
- Dr. Houshmand shall be eligible for a performance bonus based on relevant performance criteria.
- Dr. Houshmand shall be entitled to a retention bonus to be payable on a schedule determined by the parties.
- The parties will amend the vesting schedule of the 457(b) and the 457(f) Plan in accordance with a mutually acceptable schedule in accordance with the new contract term. In addition, the parties will determine an appropriate contribution amount to the respective Plans.
- The parties will amend such other terms of the contract as are necessary, desirable or appropriate.

**THEREFORE BE IT RESOLVED** that the Board of Trustees approves the amendment of the Agreement on the terms outlined above which shall be reflected in the Amendment, and

**BE IT FURTHER RESOLVED** that the Chair of the Board shall be authorized to take all actions to finalize negotiations on the Amendment based on the terms outlined above and all other actions that may be necessary, desirable or appropriate to finalize the amendment, including its execution.

(continued)

**RESOLUTION #2023.04.22 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a Third Amendment to the contract of employment for Ali Houshmand as President of the University extending the term of the contract through June 30, 2029.



## RESOLUTION #2023.04.23

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Aydin, Nur	BS	Security Analyst	IRT FPP-Info. Systems	03/20/2023-06/30/2024
Barrera, Dennis	MBA	Program & Student Services Advisor	Global Learning & Partnerships	02/11/2023-06/30/2024
Brennan, Eric	MBA	Director of Graduate & Online Admissions	Global Learning & Partnerships	02/25/2023
Catalano, Lauren	BA	Associate Director of Development	University Advancement	03/27/2023
Colantonio, Josephine	MBA	Business Outreach Specialist	IRT Web Services	02/27/2023-06/30/2024
Cox, Christopher	MS	Advanced Practice Nurse	Rowan-Virtua SOM Rehabilitation Medicine	04/03/2023-06/30/2024
Dill, John	HS	Technology Support Specialist	Ric Edelman College of Communication & Creative Arts	03/25/2023-06/30/2024
Flores, Yajaira	BA	Assistant Academic Advisor	Advising Center	04/10/2023-06/30/2024
Frable, Samantha	DVM	Veterinarian, Equine and/or Large Animal Field Service	School of Veterinary Medicine	03/13/2023
Halawa, Mohamed	PhD	Postdoctoral Fellow	CMSRU Biomedical Science	04/03/2023-06/30/2024
Hendler, Barry	MEd	Assistant Dean of Residential Learning and University Housing	University Housing	02/25/2023
Jaworski, Zachary	MA	Technology Services Support Specialist	CMSRU Information, Resources, & Technology	04/10/2023-06/30/2024
Magee, Marren	MA	Program and Student Services Advisor	Global Learning & Partnerships	02/25/2023-06/30/2024
Martini, Ian	BA	Technology Support Technician	IRT Central Support	03/25/2023-06/30/2024
McGahey, Meghan	MA	Administrative Assistant	School of Nursing & Health Professionals	03/11/2023-06/30/2024
McGarvey, Sandra	HS	Management Assistant	Rowan-Virtua SOM Academic Affairs	04/10/2023
Meireles, Melissa	MEd	Manager of Training Services	IRT Training & Instructional Support	03/25/2023
Mercado, Elizabeth	MBA	Associate Director of Administration	School of Veterinary Medicine	02/27/2023
Pollara, Lauren	MA	Enrollment Specialist, International Admissions	Global Learning & Partnerships	02/25/2023-06/30/2024

Powell, Dana	MSW	Student Resiliency Coordinator	Student Affairs	04/03/2023-06/30/2024
Ragland, Natalie	DVM	Director, Laboratory Animal Medicine and University Attending Veterinarian	Rowan-Virtua SOM Vivarium/Animal Care	05/01/2023-06/30/2024
Scott, Colleen	MA	Web & Digital Content Specialist	Global Learning & Partnerships	03/11/2023-06/30/2024
Shenjere, Shepherd	BS	Manager, Information Security Vendor Risk Management	IRT FPP-Info. Systems	04/17/2023
Stewart, Charles	MA	Program and Student Services Advisor	Global Learning & Partnerships	03/11/2023-06/30/2024
Torres, Ralph	AS	Technology Services Support Specialist	CMSRU Information, Resources, & Technology	04/17/2023-06/30/2024
Watt, Georganne	MA	Business Intelligence Analyst	IRT Analytics, Systems & Applications	02/25/2023-06/30/2024
Whittaker, Wardell	MS	Clinical Program Coordinator/Social Worker	Rowan-Virtua SOM Rehabilitation Medicine	04/03/2023

### **TENURED APPOINTMENTS**

Whiting, Nicholas	PhD	Associate Professor	Physics & Astronomy	09/01/2023
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### **TENURE-TRACK APPOINTMENTS**

Beschler, Ross	MFA	Assistant Professor	Theatre & Dance	09/01/2023
Dong, Dongmei	PhD	Assistant Professor	Physics & Astronomy	09/01/2023
Estes, Michelle	PhD	Assistant Professor	Sociology & Anthropology	09/01/2023
He, Qian	PhD	Assistant Professor	Geography, Planning, & Sustainability	09/01/2023
Jang, Jun Hee	PhD	Assistant Professor	Chemical Engineering	01/31/2024
Keyel, Jared	PhD	Assistant Professor	Sociology & Anthropology	09/01/2023
Luh, Hao-Jan	PhD	Assistant Professor	Educational Services & Leadership	09/01/2023
Porter, Tenelle	PhD	Assistant Professor	Psychology	09/01/2023
Tataruw, Corianne	PhD	Assistant Professor	Environmental Services	09/01/2023
Thornton, Margaret	PhD	Assistant Professor	Educational Services & Leadership	09/01/2023
Wang, Huaxia	PhD	Assistant Professor	Electrical & Computer Engineering	09/01/2023
Zhang, Zhiming	PhD	Assistant Professor	Civil & Environmental Engineering	09/01/2023

### **FULL TIME TEMPORARY**

Johnson, Karen	BA	Social Worker	Rowan-Virtua SOM Rehabilitation Medicine	04/03/2023
Kerdari, Mahdie	MD	Postdoctoral Fellow	Rowan-Virtua SOM Cell Biology	05/01/2023
Logan, Faith	MA	Postdoctoral Fellow	Rowan-Virtua SOM CARES Institute	09/11/2023
Lombard, Daniel	AA	Recovery Specialist/Veteran Peer Coach	Rowan-Virtua SOM Rehabilitation Medicine	04/03/2023
Lynch, Lydia	MSW	Grant - Program Coordinator	SOM Office of Women's Health	03/20/2023

Stevens, Scott	HS	Clinical/Grant Program Coordinator	Rowan-Virtua SOM Rehabilitation Medicine	03/06/2023
Stevenson, Elisha	MEd	Grant Program Supervisor	Rowan-Virtua SOM Rehabilitation Medicine	03/12/2023

**REGULAR TEMPORARY**

Luu, Alex	MS	Data Analysis	IRT Analytics, Systems & Applications	02/13/2023-06/30/2024
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**PER DIEM**

Mutcherson, Jennifer	MPA	Administrative Coordinator	Rowan-Virtua SOM CARES Institution	03/06/2023
Stafford, Frank	MSN	Nurse Practitioner	Rowan-Virtua SOM Psychiatry	01/09/2023-06/30/2024

**LECTURERS**

Feinberg, Steven	MFA	Lecturer	Music	09/01/2023-06/30/2025
Lindenmuth, David	EdD	Lecturer	Educational Services & Leadership	09/01/2023-06/30/2025
Reidenauer, Maureen	EdD	Lecturer	Health & Exercise Science	07/01/2023-06/30/2025

**ADJUNCTS**

Blair, Robert	MBA	Marketing		09/01/2023-06/30/2024
Brownlee, Jamar	MEd	Global Learning & Partnerships		07/01/2023-08/31/2023
Catts, Wade	MA	History		05/15/2023-06/30/2024
Figueroa, Erica	MA	Educational Services & Leadership.		07/03/2023-06/30/2024
Grimmer, Jessica	PhD	Music		03/14/2023-06/30/2023
Kelley, James	PhD	Music		03/14/2023-06/30/2023
King, Terry	EdD	Law & Justice Studies		09/01/2023-06/30/2024
McBride, Nicholas	EdD	Music		03/14/2023-06/30/2024
Mikulski, George	PhD	Computer Science		09/01/2023-06/30/2024
Nussbaum, Kelsey	PhD	Music		03/14/2023-06/30/2023
Ritter, Jeffrey	MMS	Global Learning & Partnerships		09/01/2023-06/30/2024
Sambucci, Dominic	MA	Marketing		09/01/2023-06/30/2024
Schwartz, Elliot	PhD	Mathematics		09/01/2023-06/30/2024
Turner, Barbara	DBA	Marketing		05/01/2023-06/30/2024
Uslin, Karen	PhD	Music		03/14/2023-06/01/2023
Walkowitz, Stacy	MA	Educational Services & Leadership		05/15/2023-06/30/2024
Wiegard, William	DMA	Computer Science		09/01/2023-06/30/2024
Wilson, Chad	MA	Computer Science		09/01/2023-06/30/2024
Wolf, Claudia	MA	Educational Services & Leadership		09/01/2023-06/30/2024
Yesilbas, Veysel	PhD	Computer Science		09/01/2023-06/30/2024

**PART-TIME COACHES**

Cartier, Andrew	BS	PT Assistant Baseball Coach	Athletics	02/17/2023-05/30/2023
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**ROWAN-VIRTUA SCHOOL OF OSTEOPATHIC MEDICINE (ROWAN-VIRTUA SOM)**

**FACULTY APPOINTMENTS**

Martin, James	PhD	Assistant Professor	Molecular Biology	06/19/2023-06/30/2024
Minwook, Kim	PhD	Assistant Professor	Molecular Biology	05/01/2023-06/30/2024
Moore, Robin	DO	Assistant Professor	Family Medicine - Sewell	06/05/2023-06/30/2024

Sciancalepore, Justin	DO	Assistant Professor	Internal Medicine	06/05/2023-06/30/2024
Sturr, Marianne	DO	Assistant Professor	Rehabilitation Medicine	05/01/2023-06/30/2024

**COOPER MEDICAL SCHOOL (CMSRU)  
FACULTY APPOINTMENTS**

Baik, Daniel	MD	Assistant Professor of Medicine	Medicine	05/01/2023
Gorda, Stephen	DPM	Assistant Professor of Clinical Orthopaedic Surgery	Orthopaedic Surgery	05/01/2023
Gupta, Bali	MD	Instructor of Medicine	Medicine	05/01/2023
Hempel, Richard	MD	Assistant Professor of Psychiatry	Psychiatry	05/01/2023
King, Madeline	PharmD	Assistant Professor of Medicine	Medicine	05/01/2023
Lee, Jeffrey	DO	Assistant Professor of Clinical Medicine	Medicine	05/01/2023
Milillo, Jennifer	MD	Assistant Professor of Pediatrics	Pediatrics	05/01/2023
Nathan, Anita	MD	Assistant Professor of Clinical Pediatrics	Pediatrics	05/01/2023
Patel, Vaishali	MD	Instructor of Medicine	Medicine	05/01/2023
Redjal, Navid	MD	Assistant Professor of Neurosurgery	Neurosurgery	05/01/2023
Santisi, Han	DO	Assistant Professor of Medicine	Medicine	05/01/2023
Shih, Julia	MD	Instructor of Medicine	Medicine	05/01/2023
Spaciano, Lauren	DO	Instructor of Medicine	Medicine	05/01/2023
Ticehurst, Kathryn	MD	Assistant Professor of Clinical Anesthesiology	Anesthesiology	05/01/2023
Wang, Ziqian	DO	Instructor of Medicine	Medicine	05/01/2023

**CMSRU CHANGE IN RANK**

Olea-Mendoza, Daniel	MD	Change from Assistant Professor of Medicine Pending Board Certification to Assistant Professor of Medicine		05/01/2023
Pomary, Victor	MD	Change from Assistant Professor of Medicine Pending Board Certification to Assistant Professor of Medicine		05/01/2023
Walker, Karen	MD	Change from Assistant Professor of Pediatrics to Clinical Assistant Professor of Pediatrics		05/01/2023
Yagnik, Adarsh	DMD	Change from Assistant Professor of Surgery Pending Board Certification to Assistant Professor of Surgery		05/01/2023

**CMSRU SECONDARY APPOINTMENTS**

Adams, Amanda	MLS	Instructor of Biomedical Sciences		05/01/2023
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**CMSRU ADJUNCTS, VOLUNTEERS, PART TIME**

Sewatsky, Thomas	MD	Clinical Instructor of Medicine (CR)		05/01/2023
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**RESIGNATIONS**

Arthur, Marilyn			University Housing	02/14/2023
Crispin, Joseph			Athletics	03/30/2023
Gross, Christian			Office of Research	02/03/2023
Jia, Longjing			IRT Analytics, Systems & Applications	02/03/2023

Lynn, Christina	Global Learning & Partnerships	03/24/2023
Marks, Steven	University Housing	04/06/2023
White, Isaiah	College of Education	02/19/2023

**RETIREMENTS**

Abbott, James	Sociology & Anthropology	02/28/2023
Hegel, Mary	IRT Training & Instructional Support	02/28/2023

+ grant funded

\*\* date change

^corrected

\* salaries/benefits provided by Cooper Hospital - no financial cost to Rowan

**SUMMARY STATEMENT/RATIONALE**

This resolution approved personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.

Recommended for Approval By:  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.24**

**APPROVAL OF SABBATICAL LEAVES**

**WHEREAS,** the Sabbatical Leave Committee has made recommendations to the President of those members of the faculty who should be accorded sabbatical leaves for 2023-2024, and

**WHEREAS,** it is the judgment of the President that the best interest of the University is served through implementation of a sabbatical leave program and application of this program to the individuals recommended, and

**WHEREAS,** the need for effective planning for both the University and faculty requires notification at this time of those faculty to be offered sabbatical leaves

**THEREFORE BE IT RESOLVED** that the following faculty members are granted sabbatical leave for the 2023-2024 academic year as indicated appropriately for each faculty member.

**Fall Semester 2023**

Jennifer L. Kitson Art

**Spring Semester 2024**

Joseph E. Higgins Music  
Chun Wu Chemistry & Biochemistry

**Academic Year, Fall 2023 – Spring 2024**

Cheryl A. Bodnar Experiential Engineering  
Education  
Benjamin R. Carone Biological & Biomedical  
Sciences  
Kelly M. Duke Bryant History  
Sarah L. Ferguson Interdisciplinary & Inclusive  
Education  
James W. Heinzen History  
Melissa R. Klapper History  
David R. Klassen Physics & Astronomy  
Alison Krufka Biological & Biomedical  
Sciences  
Yupeng Li Political Science & Economics  
Courtney E. Richmond Biological & Biomedical  
Sciences  
Ben Wu Electrical & Computer  
Engineering

(continued)

**RESOLUTION #2023.04.24 (continued)**

**Calendar Year, Spring 2024 – Fall 2024**

Claude F. Krummenacher

Biological & Biomedical  
Sciences

**SUMMARY STATEMENT/RATIONALE**

This resolution grants sabbatical leave to identified faculty members for the 2023-2024 academic year.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (4/20/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.25**

**AUTHORIZING THE HIRING OF CERTAIN LAW ENFORCEMENT PERSONNEL  
WITHOUT NEED FOR PARTICIPATION IN THE  
CIVIL SERVICE EXAMINATION**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to appoint, remove, promote and transfer all officers, agents, and employees necessary to carry out the mission of the university, as outlined in N.J.S.A. 18A:64M-9(i), and

**WHEREAS,** recognizing the need to increase diversity in law enforcement throughout New Jersey and acknowledging that Civil Service examination requirements may impair a public body’s ability to recruit diverse candidates, the New Jersey Legislature amended N.J.S.A. 11A:4-1.3 exempting certain entry level law enforcement personnel from participating in the civil service examination under certain circumstances, and

**WHEREAS,** Rowan may hire temporary entry-level officers who may participate in and complete a full basic Course for Police Officers who shall then be exempt from any applicable examination requirements, and

**WHEREAS,** Rowan also acknowledges that the Civil Service Examination is a barrier to entry for many potentially qualified and interested candidates for law enforcement positions,

**THEREFORE, BE IT RESOLVED** that Rowan is authorized to hire certain temporary entry level law enforcement personnel without requiring those candidates to participate in the Civil Service Examination provided that the personnel have successfully completed the full Basic course for Police Officers and that Rowan follows its conflict of interest and nepotism policies in accordance with any prospective hires.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an exemption from the Civil Service Examination requirement for certain temporary entry level law enforcement officers.

Recommended by Approval By:  
Executive Committee (4/20/23)

4/26/23



**RESOLUTION #2023.04.26**

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH  
N3RD STREET GAMERS FOR ESPORTS MEMBERSHIPS**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for products which are not available from more than one potential source through N.J.S.A. 18A:64-56(a)(3), and

**WHEREAS,** N3rd Street Gamers is an Esports network with its headquarters in Philadelphia, Pennsylvania, and has developed a site in Glassboro, New Jersey that serves semi-professional, amateur, and developing competitive gamers, and

**WHEREAS,** pursuant to Resolution 2019.09.21 Rowan University has been approved to provide access to its students to Esports opportunities, including opportunities to participate as members of an Esports network, opportunities for participation in competitive Esports gaming, and exposure to the development and production of Esports, and

**WHEREAS,** N3rd Street Gamers has been providing Rowan students access to said Esports opportunities, and has invested an approximate \$1.5 million into the construction and development of the site in Glassboro, which includes a broadcasting studio and other amenities that will be available to Rowan University for the benefit of Rowan students, and

**WHEREAS,** Rowan wishes to continue to work collaboratively with N3rd Street Gamers to develop curricula relating to the Esports industry, establish internship opportunities for students interested in the industry, as well as provide a site for students who participate in Esports proximate to the campus, and begin to recruit students who may be interested in participation in Esports at the club or varsity level, and

**WHEREAS,** the university community’s participation in this Esports opportunity creates the necessity for Rowan to purchase memberships for its students and Rowan would like to contribute an annual fee for Cobranding Rights and to gain Academic Access to the Esports facilities and equipment which was previously approved in an amount not to exceed \$230,000, and

(continued)

**RESOLUTION #2023.04.26 (continued)**

**WHEREAS,** Rowan has concluded that in order to advance the goals with N3rd Street Gamers an increase to these contributions will be required in a new amount not to exceed \$310,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the amount of contributions to N3rd Street Gamers for the services stated above including memberships, facilities, and equipment use, and this amount shall not exceed \$310,000 for the current Fiscal Year with the possibility renewal for FY24, FY25, FY26, and FY27.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the amendment of the contract with N3rd Street Gamers and will provide for the purchase of university memberships for its students to participate in Esports and access to equipment for FY23 in an amount not to exceed \$310,000 with a possible renewal for four additional years.

Recommended for Approval By:  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

4/26/23

**RESOLUTION #2023.04.27**

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING WITH  
COMCAST FOR INTERNET SERVICES**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology (IRT) products and services pursuant to N.J.S.A. 18A:64-56(a)(19), and

**WHEREAS**, Rowan has identified a need for certain IRT products and services for FY23 for recurring software and hardware needs for systems that are integral to ongoing University processes, and

**WHEREAS**, Rowan University has identified vendors to provide these services through appropriate exceptions from public bidding requirements, including exceptions relating to sole source, standardization requirements, and extraordinary unspecifiable services under N.J.S.A. 18A:64-56(2); (3); and (27), and

**WHEREAS**, pursuant to Resolution 2022.09.22, the Board of Trustees authorized Rowan to enter into a contract without competitive bidding for internet services with Comcast in the amount not to exceed \$275,000 for FY23, and

**WHEREAS**, The University has concluded there exists the need for increased internet usage and additional network circuit work, and therefore it is necessary to increase the amount not to exceed by \$175,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the contract with Comcast for FY23 by the amount of \$175,000 for a new amount not to exceed \$450,000, and

**BE IT FURTHER RESOLVED** that such approval shall extend to corporate entities in the context of merger, acquisitions, and changes of control such that additional approval shall not be required.

(continued)

**RESOLUTION #2023.04.27 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution amends the contract without competitive bidding with Comcast for internet services for FY23 for an amount not to exceed \$450,000 with the possibility of renewal for FY24, and FY25.

Recommended for Approval By:  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

4/26/23

**RESOLUTION #2023.04.28**

**AMENDMENT TO “ROWAN EDUCATIONAL ATTRACTIONS, INC.”**

**WHEREAS**, pursuant to Resolution 2022.12.29, the Board of Trustees of Rowan University determined that the Friends of Hollybush would be renamed As Rowan Educational Attractions, Inc., and

**WHEREAS**, Resolution 2022.12.29 cited as authority the provisions of N.J.S.A. 18A:64-26 and N.J.S.A. 18A:64M-9(bb) and described the entity as an “auxiliary,” and

**WHEREAS**, The Friends of Hollybush in 2002 was originally established as a New Jersey nonprofit, with the general purpose of maintenance and support of the historical site, Hollybush, as an educational museum, and

**WHEREAS**, The Board of Trustees of Rowan University has concluded that Rowan Educational Attractions, Inc., shall continue as a New Jersey nonprofit established and existing for the support of Rowan’s educational ventures, including the Jean and Ric Edelman Fossil Park Museum, an entity established for scientific exploration and discovery, and

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University hereby acknowledges that “Rowan Educational Attractions, Inc.,” is a 501(c)(3) tax exempt, non-profit corporation for the purposes permitted under the law, and

**BE IT FURTHER RESOLVED** that the Executive Leadership team is authorized to take any and all action, including necessary filings to the state and federal government to effectuate any changes as may be necessary to protect and preserve the tax-exempt status of the entity and to ensure that it may best support the preservation of Rowan’s educational attractions, and

**BE IT FURTHER RESOLVED** that any resolutions inconsistent with this Resolution shall be rescinded in their entirety, and

**BE IT FURTHER RESOLVED** that the University administration shall develop an Operating Agreement with this nonprofit in order to establish policies and procedures for operations of the organization and shared services as may be appropriate, and

**BE IT FURTHER RESOLVED** that any financial support provided by Rowan to Rowan Educational Attractions, Inc., shall be in the form of a loan with a commercially reasonable repayment plan.

(continued)

**RESOLUTION #2023.04.28 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a minor corporate amendment to Rowan Educational Attractions, Inc., and authorizes the execution and filing of documents in accordance with same.

Recommended for Approval By:  
Budget and Finance Committee (4/10/23)  
Academic Affairs/Student Affairs Committee (4/11/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.29**

**AUTHORIZATION TO NEGOTIATE AND EXECUTE PURCHASE AND  
SALE AGREEMENT OF REAL PROPERTY AT BLOCK 219,  
LOT 3 IN PITMAN, NEW JERSEY**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A 18A:64M-1, et seq. (“Restructuring Act”), Rowan University (“Rowan”), a public research university, is authorized to acquire by purchase or otherwise to own and operate real property necessary or desirable for university purposes, and

**WHEREAS,** Rowan has determined that the acquisition of approximately 14.55 acres located in the Borough of Pitman, County of Gloucester, and State of New Jersey, designated as Block 219, Lot 3, is desirable to advance its mission, and

**WHEREAS,** the acquisition of this property has been determined to be in the best interest of the University given its proximity to West Campus as this property is located directly adjacent to property already owned by Rowan on the North side of the West Campus, and

**WHEREAS,** Rowan wishes to retain flexibility in negotiations for the purchase price of this property while ensuring responsible management of University assets

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the negotiation of a Contract for Purchase and Sale of Property for the property located at Block 219, Lot 3 in the Borough of Pittman, County of Gloucester, and State of New Jersey at a price not to exceed \$700,000, subject to availability of funds, and

**BE IT FURTHER RESOLVED** that the Board of Trustees authorizes the Senior Vice President for Finance and Chief Financial Officer to execute the Contract for Purchase and Sale of Property and to take any and all steps that may be necessary to consummate the purchase of this property, and

**BE IT FURTHER RESOVED** that the terms of such Purchase and Sale Agreement shall be reported to the Board of Trustees through its Facilities Committee and Budget and Finance Committee at the meeting following the finalization of same.

(continued)

**RESOLUTION #2023.04.29 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the negotiation and execution of an agreement of sale and any related actions necessary to consummate the purchase of property located at Block 219, Lot 3 in the Borough of Pitman, County of Gloucester, and State of New Jersey.

Recommended for Approval By:  
Facilities Committee (4/10/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)



**RESOLUTION #2023.04.30**

**DELEGATION OF AUTHORIZATION FOR NEGOTIATION AND EXECUTION OF A  
NEW LEASE AGREEMENT FOR ROWANSOM FAMILY AND  
INTERNAL MEDICINE PRACTICES**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A 18A:64M-9(q); and

**WHEREAS,** BNP, LLC has delivered written notice terminating the lease with Rowan University School of Osteopathic Medicine (“RowanSOM”) – Departments of Family Medicine and Internal Medicine for the premises designated as Suite C-2, Building C of the Harbor Pavilions Condominiums located at 570 Egg Harbor Road, Sewell, NJ, 08080, consisting of approximately 8,300 square feet of medical professional offices for the clinical practice of Family and Internal Medicine (“Premises”), and

**WHEREAS,** the Lease Agreement and Amendments shall expire by their terms on June 30, 2024, and

**WHEREAS,** as a result of clinical activity analysis, taking into consideration the location of the current Premises, projected levels of clinical activity and projected levels of patient satisfaction, Rowan University is seeking to continue the Family and Internal Medicine Practices in the vicinity of this area, and

**WHEREAS,** after review of the existing Family Medicine and Internal Medicine space plans, additional square footage is requested as both Family Medicine and Internal Medicine plan to add a provider and Internal Medicine plans to add an onsite infusion therapy center which will enhance the academic and research functions of the practices, and

**WHEREAS,** Rowan University has deemed it in the best interest of the University to seek a new Lease Agreement to continue to support RowanSOM’s need for medical offices in the vicinity of the current Family and Internal Medicine Practices, and

**WHEREAS,** after exploring multiple options and analyzing fair market value in the vicinity, suitable rental space has been identified at 405 Hurffville-Cross Keys Road, Sewell, NJ, 08080, and

**WHEREAS,** Rowan University wishes to negotiate for a new lease agreement at 405 Hurffville-Cross Keys Road to including approximately 10,100 square feet of clinical space on the first floor of the facility, and

(continued)

**RESOLUTION #2023.04.30 (continued)**

**WHEREAS,** the Landlord, The Atkins Companies, has offered a Letter of Intent (LOI) with a 10-year, 3-month lease term with a termination option after seven years, and

**WHEREAS,** the LOI includes a base rental rate of \$24/square foot with an annual escalation of 2.5% and a tenant improvement allowance of \$50/square foot, and

**WHEREAS,** The Atkins Companies has also committed to performing within one year, \$250,000 of exterior renovations/property enhancements to the overall facility, and

**WHEREAS,** Rowan University wishes to retain flexibility in negotiations for the new lease to ensure continuity of the Family and Internal Medicine Practices due to the current lease termination date, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** that the Board of Trustees delegates to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations the authority to negotiate the terms of a new lease for medical office space for Family and Internal Medicine Practices providing the lease is based on fair market value, compliant with applicable state and federal law and meets the needs of the clinical practice, and

**BE IT FURTHER RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer is authorized to execute such lease on the terms described above, and

**BE IT FURTHER RESOLVED** that the final terms of such lease shall be reported to the Board of Trustees through the Budget and Finance and Facilities Committees.

**SUMMARY STATEMENT/RATIONALE**

This resolution delegates authority to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations to negotiate and execute a new lease agreement for the Rowan University School of Osteopathic Medicine Family and Internal Medicine Practices.

Recommended for Approval By:  
Facilities Committee (4/10/23)  
Budget and Finance Committee (4/10/23)  
Executive Committee (4/20/23)

**RESOLUTION #2023.04.31**

**BOARD COMMENDATION**

**WHEREAS,** Alyssa Bollendorf holds the distinction of serving as a student member of the Rowan University Board of Trustees, and

**WHEREAS,** she has represented the student body of this University in an exemplary manner during her term of office, and

**WHEREAS,** during her tenure as the alternate student member, she has fulfilled her obligations as a dedicated, enlightened and enthusiastic young woman who has gained the respect of the University community, as well as the admiration of her colleagues on the Board.

**THEREFORE BE IT RESOLVED** and reflected in the minutes, that we acknowledge with deep appreciation Ms. Bollendorf's dedicated efforts on behalf of Rowan University and congratulate her and wish her continued success and personal fulfillment in all future endeavors.

**SUMMARY STATEMENT/RATIONALE**

This resolution is a board commendation for the outgoing Student Trustee, Alyssa Bollendorf.