

**ROWAN UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**

February 6, 2019

**AGENDA**

**SCHEDULE**

3:00 p.m.

**CLOSED AND PUBLIC SESSIONS**

**CLOSED SESSION**

Personnel, Real Estate, and Litigation Matters

Room 221  
Chamberlain Student Center

**PUBLIC SESSION**

4:00 p.m.

Eynon Ballroom  
Chamberlain Student Center

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

**APPROVAL OF MINUTES FOR DECEMBER 12, 2018**

**PRESIDENT'S REPORT**

**PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS**

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

**ACTION ITEMS FOR CONSENT AGENDA**

**2019.02.01 AUTHORIZATION OF CERTAIN EQUITY AGREEMENTS**

*Summary Statement: This resolution will authorize existing equity agreements and outline a process for future approval of certain equity agreements.*

**2019.02.02 APPROVAL OF SUMMER RENTAL AND MEAL PLAN RATES**

*Summary Statement: This resolution establishes daily rental and meal plan rates for housing facilities operated by the University and its partners including Holly Pointe Commons and the Whitney Center during the summer. This charge will apply to all persons renting University housing spaces during the summer of 2019, excluding Precollege Institute summer program and clients of Conference and Event services that are charged applicable negotiated rates.*

- 2019.02.03** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR CONSULTING RELATING TO THE PERSONNEL EVALUATION PROCESS  
*Summary Statement: This resolution approves a contract with Mercer, Inc., of Washington, D.C., for consulting services relating to the personnel evaluation process for a period of one (1) year in an amount not to exceed \$20,000.*
- 2019.02.04** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR CONSULTING RELATING TO THE ATHLETICS PROGRAM  
*Summary Statement: This resolution approves a contract with CLL Business Enterprises, LLC of Playa Vista, California, for consulting services relating to the Athletics Program for a period of one (1) year in an amount not to exceed \$40,000.*
- 2019.02.05** APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR CONSULTING RELATING TO ACADEMIC MARKETING SERVICES  
*Summary Statement: This resolution approves a contract with Darren Wagner of State College, Pa., for academic marketing consulting services for a period of (1) one year in an amount not to exceed \$80,000 with the possibility of extensions in FY20 and FY21.*
- 2019.02.06** APPROVAL OF WAIVER FOR PROCUREMENT OF LIBRARY MATERIALS  
*Summary Statement: This resolution approves a contract in FY19 with Sage Publications of Thousand Oaks, CA for library materials in an amount not to exceed \$75,000.*
- 2019.02.07** APPROVAL OF A TOTAL PROJECT BUDGET FOR PURCHASE AND INSTALLATION OF EQUIPMENT NECESSARY FOR THE COOLING OF THE NETWORK CORE  
*Summary Statement: This resolution will approve a total project budget for the purchase and installation of equipment necessary for the cooling of the network core in an amount not to exceed \$300,000.*
- 2019.02.08** APPROVAL OF A TOTAL PROJECT BUDGET FOR THE DESIGN OF ELECTRICAL UPGRADES TO EVERGREEN AND MULLICA HALLS PROJECT  
*Summary Statement: This resolution will authorize a total project budget in the amount of \$350,000 for necessary electrical upgrades in Evergreen and Mullica Halls, including but not limited to wiring and lighting upgrades.*
- 2019.02.09** APPROVAL OF A TOTAL PROJECT BUDGET FOR THE EXPANSION OF THE SIMULATED PATIENT CLINICAL SKILLS FACILITIES AT ROWANSOM  
*Summary Statement: This resolution will approve a total project budget for the RowanSOM Simulated Patient Facility expansion in an amount not to exceed \$7,250,000 to allow for the modernization and expansion of the facility to allow medical students an opportunity to practice critical clinical skills and receive feedback on same.*

**2019.02.10** APPROVAL OF A TOTAL PROJECT BUDGET FOR SAFETY ENHANCEMENTS ALONG THE ROUTE 322 CORRIDOR

*Summary Statement: This resolution will approve a total project budget for the Route 322 safety enhancement project in an amount not to exceed \$350,000.*

**2019.02.11** APPROVAL OF TOTAL PROJECT BUDGET FOR THE FEASIBILITY STUDY AND PRELIMINARY DESIGN WORK ASSOCIATED WITH A PROPOSED BUILDING FOR THE COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

*Summary Statement: This resolution will approve a total project budget for the preliminary design phase for the proposed CHSS building project in an amount not to exceed \$500,000.*

ACTION ITEMS

**2019.02.12** PERSONNEL ACTIONS

*Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.*

**2019.02.13** REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD

*Summary Statement: This resolution seeks approval for the reappointment of professional staff beyond the probationary period.*

**2019.02.14** REAPPOINTMENT OF FACULTY, LIBRARIANS, AND PROFESSIONAL STAFF TO THIRD, FOURTH, FIFTH, AND SIXTH YEAR CONTRACTS

*Summary Statement: This resolution seeks approval for the reappointment of faculty, librarians, and professional staff to third, fourth, fifth, and sixth year contracts.*

**2019.02.15** REAPPOINTMENT OF FACULTY, LIBRARIANS, AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT

*Summary Statement: This resolution seeks approval for the reappointment of faculty, librarians, and professional staff to a second year contract.*

**2019.02.16** APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF INSURANCE AGREEMENTS

*Summary Statement: This resolution approves delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY20 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.*

**2019.02.17** AUTHORIZATION OF A LEASE BETWEEN ROWAN UNIVERSITY AND ROWAN COLLEGE AT GLOUCESTER COUNTY

*Summary Statement: This resolution authorizes the negotiation and execution of a lease for space in a newly constructed, turn-key facility to be built by RCGC for Rowan as a home for RowanSOM's expansion of its medical school and expansion of physician practices to meet the growing demand for highly trained physicians and excellent patient care.*

**2019.02.18** AUTHORIZATION TO ENTER INTO DEDICATION AGREEMENT AND OTHER RELATED AGREEMENTS RELATING TO THE COUNTY OF GLOUCESTER'S DEVELOPMENT OF THE COUNTY SPUR

*Summary Statement: This resolution will authorize the negotiation and execution of the agreements necessary for the development of the County Spur.*

**2019.02.19** AUTHORIZING AN ACCESS EASEMENT AND ASSOCIATED AGREEMENTS FOR PURPOSES OF COUNTY MAINTENANCE PROCEDURES RELATING TO ROUTE 322

*Summary Statement: This resolution authorizes the negotiation and execution of an Access Easement with Gloucester County for Maintenance procedures on the section of Route 322 that bisects Rowan's campus in Glassboro.*

**2019.02.20** APPROVAL OF INVESTMENT OF UNIVERSITY FUNDS AND AUTHORIZATION TO EXECUTE QUASI-ENDOWMENT FUND AGREEMENT

*Summary Statement: This resolution authorizes the initial investment into the Quasi-Endowment Fund of \$20,000,000 as recommended by the President and Senior Vice President for Finance and Chief Financial Officer pursuant to Resolution 2018.12.20.*

**2019.02.21** AUTHORIZING THE NEGOTIATION AND EXECUTION OF A LEASE AGREEMENT FOR THE ROWAN MEDICINE INTERNAL MEDICINE PRACTICE

*Summary Statement: This resolution authorizes the execution of a lease agreement for the location of a Rowan University School of Osteopathic Medicine practice to be located in the Bankbridge Development Center at no cost.*

REPORT FROM THE ACADEMIC AND STUDENT AFFAIRS CLUSTER

REPORT FROM CHAIR OF THE SOUTH JERSEY TECHNOLOGY PARK BOARD –  
LARRY DIVIETRO

REPORT FROM CHAIR OF THE FOUNDATION BOARD – JACK HAFNER

REPORT FROM STUDENT TRUSTEE – RILEY SHEA

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

**RESOLUTION #2019.02.01**

**AUTHORIZATION OF CERTAIN EQUITY AGREEMENTS**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to enter into contracts and agreements under and pursuant to N.J.S.A. 18A:64M-9(k), and

**WHEREAS**, the Board is also empowered specifically to enter into equity agreements, N.J.S.A. 64M-9(x), and

**WHEREAS**, in fulfilling its strategic pillar as an Economic Engine for the region, Rowan works with faculty and others in the Rowan University community to develop new and innovative companies and as a result may sometimes be offered the opportunity to participate in developing companies as a shareholder, and

**WHEREAS**, the University wishes to ensure that the Board is aware of its activities in this area but recognizes that the equity agreements are typically for nominal value as they relate to early stage companies

**THEREFORE BE IT RESOLVED** by the Board of Trustees of Rowan University that the Board ratifies the equity agreements previously entered as outlined in Exhibit A to this Resolution, and

**BE IT FURTHER RESOLVED** that future equity agreements shall be approved by the Board provided that the agreements do not provide for a maximum share in excess of 7% in the company, such agreements are entered into as they relate to Rowan’s mission, and that such agreements are reported to the Board through its Budget and Finance Committee following execution of same, and

**BE IT FURTHER RESOLVED** that any equity agreements which include shares in excess of 7% in a company shall be presented to the Board for consideration as a separate Resolution.

**SUMMARY STATEMENT/RATIONALE**

This resolution will authorize existing equity agreements and outline a process for future approval of certain equity agreements.

Recommended for Approval By:  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.01 (continued)**

**EXHIBIT A: Equity Agreement**

- QID: Leadership Development
- Simacumen, LLC
- ReGelTec, Inc
- OcuMedic, Inc
- Focal Cool LLC
- Durin Technologies, Inc.
- SentiMed, Inc.

**RESOLUTION #2019.02.02**

**APPROVAL OF SUMMER RENTAL AND MEAL PLAN RATES**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to establish fees for room and board for student housing, N.J.S.A. 18A:64M-9(n), and

**WHEREAS**, the funds to pay for the lease and operating expenses of University housing facilities are derived from housing revenues, and

**WHEREAS**, current budget estimates indicate a need for increased rental charges

**THEREFORE BE IT RESOLVED** that the following rates will be effective May 12, 2019:

<u>Facility</u>	<u>FY19 Rate</u>	<u>FY20 Rate</u>
Townhouse Complex and Whitney Center	\$30 per day	\$31 per day
Holly Pointe Commons	\$25 per day	\$25 per day
All other Air-conditioned Housing	\$20 per day	\$21 per day
Triad Non Air-conditioned Housing	\$11 per day	\$11 per day
 <u>Summer Meal Plan</u>		
<u>Daily rate</u>		\$17 per day

**AND BE IT FURTHER RESOLVED** that Residential Learning and University Housing shall have discretion to negotiate a group rate for use of the Whitney Center or another appropriate facility based upon available financial resources for the Pre College Institute summer program, and.

**BE IT FURTHER RESOLVED** that these rates shall not apply to clients renting these facilities through the Office of Conferences and Event Services. These clients shall pay market rates as negotiated and contracted through Conference and Event Services.

(continued)



**RESOLUTION #2019.02.02 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution establishes daily rental and meal plan rates for housing facilities operated by the University and its partners including Holly Pointe Commons and the Whitney Center during the summer. This charge will apply to all persons renting University housing spaces during the summer of 2019, excluding Precollege Institute summer program and clients of Conference and Event services that are charged applicable negotiated rates.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.03**

**APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR CONSULTING RELATING TO THE PERSONNEL EVALUATION PROCESS**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for consulting services at N.J.S.A. 18A:64-56(a)(25), and

**WHEREAS**, Rowan University is in need of consultation services relating to the Presidential evaluation process, and

**WHEREAS**, Mercer, Inc. has provided these services to Rowan University previously and with favorable outcomes, and

**WHEREAS**, Rowan University therefore wishes to enter into a contract with Mercer, Inc. for a period of one (1) year, in an amount not to exceed \$20,000 for consultation services relating to the Presidential evaluation process, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to continue its contract with Mercer, Inc. of Washington, D.C., for consulting services related to the Presidential evaluation process for a period of one (1) year in an amount not to exceed \$20,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract with Mercer, Inc., of Washington, D.C., for consulting services relating to the personnel evaluation process for a period of one (1) year in an amount not to exceed \$20,000.

Recommended for Approval By:  
Budget & Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.04**

**APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR  
CONSULTING RELATING TO THE ATHLETICS PROGRAM**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for consulting services at N.J.S.A. 18A:64-56(a)(25), and

**WHEREAS**, Rowan University is in need of consultation services relating to the Athletics Program, to include a comprehensive management review of the Department of Athletics and a Title IX overview, and

**WHEREAS**, CLL Business Enterprises, LLC (“CLL”) of Playa Vista, California, has established a reputation for its expertise in the area of program development, review, and improvement of Athletics Programs and Title IX compliance initiatives, and

**WHEREAS**, Rowan University therefore wishes to enter into a contract with CLL for a period of one (1) year, in an amount not to exceed \$40,000 for these services, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to enter into a contract without competitive bidding for consulting services relating to the Athletics Program for a period of one (1) year in an amount not to exceed \$40,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract with CLL Business Enterprises, LLC of Playa Vista, California, for consulting services relating to the Athletics Program for a period of one (1) year in an amount not to exceed \$40,000.

Recommended for Approval By:  
Budget & Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.05**

**APPROVAL OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR  
CONSULTING RELATING TO ACADEMIC MARKETING SERVICES**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for consulting services at N.J.S.A. 18A:64-56(a)(25), and

**WHEREAS**, Rowan University is in need of academic marketing consultation services, and

**WHEREAS**, Darren Wagner has provided these services to Rowan University previously and with favorable outcomes, and

**WHEREAS**, Rowan University therefore wishes to enter into a contract with Darren Wagner for a period of one (1) year, in an amount not to exceed \$80,000 for academic marketing consultation services, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer certifies that sufficient funds are available to pay this expense

**THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to continue its contract with Darren Wagner of State College, Pa., for academic marketing consulting services for a period of one (1) year in an amount not to exceed \$80,000 with the possibility of extensions in FY20 and FY21.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract with Darren Wagner of State College, Pa., for academic marketing consulting services for a period of (1) one year in an amount not to exceed \$80,000 with the possibility of extensions in FY20 and FY21.

Recommended for Approval By:  
Budget & Finance Committee (1/22/19)  
Executive Committee (1/31/19)

## RESOLUTION #2019.02.06

### APPROVAL OF WAIVER FOR PROCUREMENT OF LIBRARY MATERIALS

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for library materials 18A:64-56(6), and

**WHEREAS**, Rowan has identified a need for certain Library Materials and Specialized Library Services, and

**WHEREAS**, pursuant to Resolution 2018.06.07, the Board authorized Rowan to enter into a variety of contracts for the procurement of library materials, and

**WHEREAS**, at the time of authorization Sage Publications provided only minimal services and a specific authorization was not necessary, and

**WHEREAS**, Sage Publications has since expanded its publications and acquired other materials, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense associated with library materials and services for Rowan University

**THEREFORE BE IT RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer authorizes a contract in FY19 for Library materials from Sage Publications of Thousand Oaks, CA in an amount not to exceed \$75,000.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract in FY19 with Sage Publications of Thousand Oaks, CA for library materials in an amount not to exceed \$75,000.

Recommended for Approval By:  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.07**

**APPROVAL OF A TOTAL PROJECT BUDGET FOR PURCHASE AND  
INSTALLATION OF EQUIPMENT NECESSARY FOR THE COOLING  
OF THE NETWORK CORE**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, due to increasing needs relating to Information Resources and Technology and expanding use of technology throughout the University, Rowan is in need of upgrades to the systems involved in the cooling of the network core, and

**WHEREAS**, failure to promptly implement the systems enhancements and replacements could result in critical infrastructure failures and resulting network interruptions which would be detrimental to students and the entire university community, and

**WHEREAS**, the above-referenced enhancement and replacement includes but is not limited to the purchase of new equipment designed for these purposes and the installation of same, and

**WHEREAS**, the University has determined that the cost to complete the project will not exceed \$300,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available pay for the costs to design and implement the project as identified above

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the purchase and installation of equipment necessary for the cooling of the network core is established in an amount not to exceed \$300,000, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

**SUMMARY STATEMENT/RATIONALE**

This resolution will approve a total project budget for the purchase and installation of equipment necessary for the cooling of the network core in an amount not to exceed \$300,000.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.08**

**APPROVAL OF A TOTAL PROJECT BUDGET FOR THE  
DESIGN OF ELECTRICAL UPGRADES TO  
EVERGREEN AND MULLICA HALLS PROJECT**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, the University has determined the need to correct deficiencies in Evergreen and Mullica residential halls’ electrical systems which include wiring and lighting, and

**WHEREAS**, the cost to perform the required design of the electrical upgrades to the electrical systems in these two residential halls is not anticipated to exceed \$350,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available in Residential Learning and University Housing auxiliary funds to pay for the costs to design the electrical upgrades and related wiring and lighting systems for Evergreen and Mullica Halls

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the Design of Electrical Upgrades to Evergreen and Mullica Halls is established in an amount not to exceed \$350,000, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

**SUMMARY STATEMENT/RATIONALE**

This resolution will authorize a total project budget in the amount of \$350,000 for necessary electrical upgrades in Evergreen and Mullica Halls, including but not limited to wiring and lighting upgrades.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.09**

**APPROVAL OF A TOTAL PROJECT BUDGET FOR THE  
EXPANSION OF THE SIMULATED PATIENT CLINICAL SKILLS  
FACILITIES AT ROWANSOM**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, the Rowan University School of Osteopathic Medicine (“RowanSOM”) is committed to advancing research, innovation and discovery to improve health and to address the medical challenges of today and the future, and

**WHEREAS**, the existing Clinical Education and Assessment Center (“Simulated Patient Facility”) which provides a site for medical students to practice medical procedures and medical services and treatment using simulated patients and receive feedback and assessment on their skills in these areas is located in the Medicine Building, located at RowanSOM in Stratford, New Jersey, and

**WHEREAS**, the current facility was established in 2003 to accommodate the existing class size of 93 students and primarily equipped to teach and assess student interpersonal and communication skills, and

**WHEREAS**, as a result of the changing health care environment and the growing focus on patient safety, the Simulated Patient Facility must be adequately equipped to provide simulated experiences to replace critical training experiences no longer provided in the clinical training environment, and

**WHEREAS**, the existing center must be expanded to offer high fidelity simulation and procedure-based task training experiences in addition to its robust standardized patient program, and

**WHEREAS**, the University has completed a study to assess the feasibility and establish a cost for such an expansion, and

**WHEREAS**, the cost of completing the work involved to complete the expansion identified above is not anticipated to exceed \$7,250,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available pay for the costs to design and complete the construction and fit out required as a result of the expansion of the existing facility on the RowanSOM campus in Stratford

(continued)



**RESOLUTION #2019.02.09 (continued)**

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the expansion of the clinical skills facilities project at RowanSOM is established in an amount not to exceed \$7,250,000, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

**SUMMARY STATEMENT/RATIONALE**

This resolution will approve a total project budget for the RowanSOM Simulated Patient Facility expansion in an amount not to exceed \$7,250,000 to allow for the modernization and expansion of the facility to allow medical students an opportunity to practice critical clinical skills and receive feedback on same.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.10**

**APPROVAL OF A TOTAL PROJECT BUDGET FOR SAFETY ENHANCEMENTS  
ALONG THE ROUTE 322 CORRIDOR**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, the Route 322 corridor separates the North and South sections of Rowan University’s Main Glassboro campus, and serves as an East to West corridor for pedestrian and vehicular traffic, and

**WHEREAS**, the ongoing growth of the university and amenities on and around the Glassboro campus has resulted in an increase in the volume of vehicular traffic along the Route 322 corridor as well as an increase in pedestrian traffic on and near the route, and

**WHEREAS**, the University is committed to the ongoing health and safety of its students and the Glassboro community, and

**WHEREAS**, the University desires to continue its ongoing efforts to mitigate and reduce pedestrian and vehicular conflicts by providing safety barriers and visual enhancements on the sidewalks along the Route 322 corridor and by controlling and limiting options for pedestrian crossings between the North and South parts of the Glassboro campus, and

**WHEREAS**, the University has determined that the cost to complete the first phase of the project will not exceed \$350,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available pay for the costs to design and implement the project as identified above

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the first phase of the design and implementation of the safety enhancements along Route 322 is established in an amount not to exceed \$350,000, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

(continued)

**RESOLUTION #2019.02.10 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution will approve a total project budget for the Route 322 safety enhancement project in an amount not to exceed \$350,000.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.11**

**APPROVAL OF TOTAL PROJECT BUDGET FOR THE FEASIBILITY STUDY AND  
PRELIMINARY DESIGN WORK ASSOCIATED WITH A PROPOSED  
BUILDING FOR THE COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS**, University expansion and growth have impacted the way academic and administrative space has been organized, and

**WHEREAS**, as a result of the above, several academic and administrative functions are currently separated and spread across the campus in various buildings, and

**WHEREAS**, the relocation of the College of Business from Bunce Hall to its new home and other Space Planning decisions have created significant opportunities for more logical and efficient space allocation, adjacencies, consolidation, relocation and repurposing better serving the needs of the university, and

**WHEREAS**, the University has begun to implement the program contemplated under its application for funding through the Higher Education Capital Improvement Fund (“CIF”) to increase the efficiency and upgrade older campus facilities on the main Glassboro campus, including the renovation of certain buildings on campus with the ultimate goal of improving access and quality of classrooms and academic facilities, and

**WHEREAS**, the College of Humanities and Social Sciences (“CHSS”) is currently located in Bunce Hall and several other facilities across the campus, and its relocation was included in the above initiative, and

**WHEREAS**, the University has determined that the cost of the complete renovation of certain existing buildings to accommodate CHSS as a part of the CIF initiative is costly, and

**WHEREAS**, the University has concluded that modifying the CIF Project to include the relocation of CHSS may be a better investment of its resources at this time, and

**WHEREAS**, the University wishes to undertake preliminary design efforts to determine whether this project should move forward to include a feasibility analysis, preliminary design and site planning, and development of a project budget, and

(continued)

**RESOLUTION #2019.02.11 (continued)**

**WHEREAS,** such efforts are not anticipated to exceed \$500,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs to undertake preliminary design efforts

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the preliminary design phase for the proposed CHSS building project is established in an amount not to exceed \$500,000 and

**BE IT FURTHER RESOLVED** by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

**SUMMARY STATEMENT/RATIONALE**

This resolution will approve a total project budget for the preliminary design phase for the proposed CHSS building project in an amount not to exceed \$500,000.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

## RESOLUTION #2019.02.12

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Brunwasser, Steven	PhD	Assistant Professor	Psychology	09/01/19-06/30/20
Coleman, Miles	PhD	Assistant Professor	Communication Studies	09/01/19-06/30/20
Furtaw, Paul	PsyD	Therapist-Medical Students	SOM-Psychiatry	02/04/19-01/30/20
Gonzalez-Walker, Keyona	MS	Senior Academic Advisor	Advising Center	01/07/19-06/30/20
Hird, Matthew	BS	Assistant Director	Student Life	01/07/19-06/30/19
Holzberg, Adam	DO	Chair of the Department of Obstetrics & Gynecology	SOM-OB/GYN	03/04/19-01/30/22
Kennedy, Sean	JD	Director of Government & External Relations	SOM-Office of the Dean	12/03/18-08/31/19
Laufer, Chelsea	MSN	Pediatric Nurse Practitioner	SOM-Pediatrics-Washington Township	01/28/19-06/30/20
Lizza, Joseph	EdD	Director of Student Center & Campus Activities	Student Life	01/19/19-08/31/20
Mobley, Aleesa	PhD	Pain Management/ Psychiatric Nurse Practitioner	SOM-Physical Medicine	02/04/19-06/30/20
Patel, Pushkar	BE	Manager, Strategic Vendor Management	Information Resources & Technology	01/07/19-08/31/20
Repsher, Laura	MEd	Tutoring Services Coordinator	Enrollment Management	01/14/19-06/30/20
Ricardo, Michael	DO/MS	Assistant Professor, Obstetrics & Gynecology	SOM-OB/GYN-Sewell	02/04/19-06/30/20
Schutte, Charles	PhD	Assistant Professor	Environmental Science	09/01/19-06/30/20
Shjarback, John	PhD	Assistant Professor	Law & Justice	09/01/19-06/30/20
Walczak, Linda	MLA	Campus Landscape Project Manager	Facilities Administration	12/31/18-08/31/19
<b><u>FULL TIME TEMPORARY</u></b>				
+Cortes, Jennifer	MS	Program Coordinator	Center for Access, Success & Equity	12/01/18-06/30/19
Coulter, John	BA	Admissions Recruiter	Global Learning & Partnerships	11/24/18-06/30/19

Forbes, Sherry	MEd	SLRC Professional Learning Coordinator	Center for Access, Success & Equity	01/16/19-06/30/19
+Hylton, Nicole	MS	Program Coordinator/Coach	Center for Access, Success & equity	12/01/18-06/30/19
McClerman, Robert	BA	Technician	College of Engineering	12/10/18-06/30/19

### **THREE QUARTER TIME**

Burdzy, Anne	PhD	Psychology		01/31/19-06/30/19
Kendrick, Colleen	MSBA	Management		01/31/19-06/30/19

### **ADJUNCTS**

Barnes, Pamela	MA	Steam Education		01/22/19-06/30/19
Bickey, Robert	MFA	Art		01/22/19-05/10/19
Bodenstein, Harrison	MA	Music		01/22/19-05/11/19
Breuer, William	MS	STEAM Education		01/22/19-06/30/19
Butler, Louis	BA	Law & Justice Studies		01/22/19-05/10/19
Callaghan, Rebekah	MFA	Art		01/22/19-06/30/19
Castillo, Hio Tong	PhD	Sociology		01/22/19-05/11/19
Coffina, Scott	JD	Law & Justice Studies		01/22/19-05/10/19
Crichton Shrader, Charles	Phd/ABD	Music		01/22/19-05/11/19
D'Amico, Albert	MBA	Management		01/22/19-05/11/19
Dedes, Helen	PhD	Philosophy & Religion		01/22/19-06/30/19
Derosa, James	MFA	Radio, Television & Film		01/22/19-05/10/19
Dona, Salvatore	MS	Accounting & Finance		01/22/19-05/10/19
Dutra, Bruce	PhD	Philosophy		01/22/19-06/30/19
Ebner, P Mark	EdD	STEAM Education		01/22/19-06/30/19
El Gehani, Amal	MS	Computer Science		01/22/19-06/30/19
Erskine, Kimberly	MA	Writing Arts		01/22/19-06/30/19
Goddard, Paul	PhD	Geology		01/22/19-05/10/19
Groenen, Deirdre	JD	Management		01/22/19-05/11/19
Guerrero, Elizabeth	PhD	STEAM Education		01/22/19-06/30/19
Hall, Melvin	MBA	Management		01/22/19-05/11/19
Heyel, David	MEd	STEAM Education		01/22/19-06/30/19
Hileman, Shawn	BFA	Art		01/22/19-06/30/19
Hilliard, Jeffrey	MBA	Accounting & Finance		01/22/19-05/10/19
Kadetsky, Mark	DMA	Music		01/22/19-05/11/19
King, Terry	MS	Law & Justice Studies		01/22/19-05/10/19
Landis, Matthew	MLA	Music		01/22/19-05/10/19
Lawrence, Ryan	MS	Journalism		01/22/19-05/10/19
Lewandowski, Brad	MEd	DPEM		01/22/19-05/11/19
Loftus, Donna	MA	Steam Education		01/22/19-06/30/19
Lovitz, Adam	MFA	Art		01/22/19-06/30/19
Luther, Emily	MA	Writing Arts		01/22/19-06/30/19
McCarthy, April	MA	Mathematics		01/22/19-05/10/19
Minatee, Leslie	MAT	Interdisciplinary & Inclusive Education		01/22/19-06/30/19
Nelson, Angelia	PhD	STEAM Education		01/22/19-06/30/19
Opiela, Lauren	EdD	Interdisciplinary & Inclusive Education		01/22/19-06/30/19
Pauley, Lynn	MFA	Art		01/22/19-05/13/19

Pierce, Ciara	MBA	Accounting & Finance		01/22/19-05/17/19
Prestileo, Nicholas	BS	Art		01/22/19-05/03/19
Reca, Ryan	PhD	Biological Sciences		01/22/19-05/15/19
Ressler, Grace	MA	Communication Studies		01/22/19-05/11/19
Rolando, Steven	MA	Law & Justice Studies		01/22/19-05/10/19
Russell, Whitney	MA	Sociology		01/22/19-05/11/19
San Roman, Janika	MPH	Psychology		01/22/19-06/30/19
Sarkisova, Anna	MS	Biological Sciences		01/22/19-05/15/19
Savage, Caroline	MFA	Theatre & Dance		03/05/19-04/29/19
Selles, Owen	MS	Geography, Planning & Sustainability		01/22/19-06/30/19
Smith, Michael	MA	History		01/22/19-06/30/19
Staffieri, Diane	MEd	Interdisciplinary & Inclusive Education		01/22/19-06/30/19
Stallings, Karen	PhD	Sociology		01/22/19-05/11/19
Tarpley, Robyn	MS	Health & Exercise Science		01/22/19-06/30/19
Tomaszewski, Mark	MS	Health & Exercise Science		01/22/19-06/30/19

### **COACHES**

Albright, Kevin	MS	Assistant Men's Basketball Coach	Athletics	09/01/18-06/30/19
Beaman, Todd	JD	Assistant Men's Basketball Coach	Athletics	09/01/18-06/30/19
Laspatha, Jamie	BA	Assistant Softball Coach	Athletics	01/20/19-06/30/19

### **GRADUATE ASSISTANTS**

+Angelini, Christopher	BS	Graduate Research Fellow	Electrical Engineering	01/01/19-12/31/19
+Bacha, Tristan	BS	Graduate Research Fellow	Chemical Engineering	01/01/19-06/30/19
Bhusal, Anant	MS	Graduate Research Fellow	Mechanical Engineering	01/01/19-06/30/19
Boddu, Rohit	BS	Graduate Teaching Fellow	Mechanical Engineering	01/01/19-06/30/19
+Carannante, Giuseppina	MS	Graduate Research Fellow	Electrical Engineering	01/01/19-06/30/19
+Chea, John	BS	Graduate Teaching Fellow	Chemical Engineering	01/01/19-06/30/19
+Patel, Deep	BS	Graduate Research Fellow	Civil Engineering	01/01/19-06/30/19
+Rabbani Fahad, MD Golam	MS	Graduate Research Fellow	Civil Engineering	01/01/19-06/30/19
+Shi, Taichu	BS	Graduate Research Fellow	Electrical Engineering	01/01/19-02/28/19
Soni, Tapan	BS	Graduate Teaching Fellow	Computer Science	01/01/19-05/30/19
Stranahan, John	BS	Graduate Teaching Fellow	Computer Science	01/01/19-05/30/19
Wollman, Alex	BS	Graduate Assistant	Management & Entrepreneurship	01/18/19-05/30/19

### **COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY (CMSRU)**

#### **FACULTY APPOINTMENTS**

Badgaiyan, Rajendra	MD	Professor of Psychiatry	Psychiatry	03/01/19
Hsu, George	MD	Associate Professor of Clinical Anesthesiology	Anesthesiology	03/01/19



Reisman, Jonathan	MD	Assistant Professor of Emergency Medicine	Emergency Medicine	03/01/19
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**ADJUNCTS, VOLUNTEERS, PART TIME**

Dharbhamulla, Nikhita	MD	Clinical Instructor of Medicine (CR)		03/01/19
Levites-Agababa, Elana	MD	Clinical Instructor of Pediatrics		03/01/19
Perea, Lindsey	DO	Clinical Instructor of Surgery (CR)		03/01/19
Sharma, Shefali	MD	Clinical Instructor of OB/Gyn (CR)		03/01/19
Sheehan, Christine	DO	Clinical Instructor of Pediatrics		03/01/19
Sidhwa, Feroze	MD	Clinical Instructor of Surgery (CR)		03/01/19
Teichman, Amanda	MD	Clinical Instructor of Surgery (CR)		03/01/19

**RESIGNATIONS**

Holland, Erika		Graduate Research Services		01/22/19
Jordan, Temple		Social Justice, Inclusion & Conflict Resolution		12/20/18
Kazemi, Seyed-Farzan		Center for Advanced Transportation		01/21/19
Regusters, Benita		Retention/Tutoring/Basic Skills		12/07/18
Whitfield, Sharon		Technology Services		12/31/18

+ grant funded  
 \*\* date change  
 ^ corrected

Recommended for Approval By:  
 Executive Committee (1/31/19)

**RESOLUTION #2019.02.13**

**REAPPOINTMENT OF PROFESSIONAL STAFF  
BEYOND THE PROBATIONARY PERIOD**

**WHEREAS**, the performance of the following named professional staff members have been carefully evaluated, and

**WHEREAS**, agreement between the State and the Union provides that members of the professional staff not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for appointment and reappointment to a multi-year contract

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University offers reappointment to the professional staff of the University for the following years.

**MULTIYEAR APPOINTMENTS**

Name	Department
Adamson, Derick	Athletics Inter-Collegiate
Barrett, Ryan Lawrence	Sports Information
Bowser, Robert Bradley	Athletics Inter-Collegiate
Calio, Brian T	Asst VP Student Life
D'Elia, Andrew David	Asst VP Student Life
DiSante, Cherish	Dean Engineering
Dickson, Kenneth M.	Athletics Inter-Collegiate
Dimit, Dustin A.	Athletics Inter-Collegiate
Finer, Cynthia M.	University Advising Center
Ford, Deanna M.	Dean Performing Arts
Funkhouser, Alexandria Renee	University Advising Center
Holland, Shaun J.	Rowan Global Vice President
Jespersen, Deana R.	Athletics Inter-Collegiate
Johnson, Lindsay Noele	Counseling Center
Kately, Megan	University Advising Center
Leone, Mario J	Electrical Engineering
Liu, Susan Ruth	CMSRU Multicultural Affairs
Mateo, Lesley J	Camden Instructional Tech
McLean, Colette M.	Counseling Center
Primas-Young, Carol	University Web Services
Roberts, Danielle E.	University Web Services
Schillo, Michael B.	University Advising Center
Sewter, Gina M.	CMSRU Academic Affairs

(continued)

**RESOLUTION #2019.02.13**

Taylor, Christopher J  
Thorpe, Robert A  
Tighe, Karla L.

Instit Effectiveness/Research/Plan  
Theatre & Dance  
Financial Aid

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of professional staff beyond the probationary period.

Recommended for Approval By:  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.14**

**REAPPOINTMENT OF FACULTY, LIBRARIANS, AND PROFESSIONAL STAFF TO  
THIRD, FOURTH, FIFTH, AND SIXTH YEAR CONTRACTS**

**WHEREAS**, the following named faculty members, librarians, and professional staff have been carefully evaluated for purposes of reappointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines that the following named faculty members, librarians, and professional staff listed below shall be offered reappointment.

**FACULTY & LIBRARIANS**

**Third Year Candidate**

**(2019-2020)**

Name	Department
Yupeng Li	Political Science/Economics
Gerald Rustic	Geology
Bo Sun	Computer Science
Gary Thompson	Chemical Engineering

**Fourth Year Candidate**

**(2019-2020)**

Name	Department
Dustin Fife	Psychology
Kul Kapri	Political Science/Econ
Luke Trusel	Geology
Robert White	Nursing

**Third and Fourth Year Candidates**

**(2019-2020 & 2020-2021)**

Name	Department
Megan Atwood	Writing Arts
Erica Blatt	STEAM
Kevin Currie	Biomedical Sciences, CMSRU
James Grinias	Chemistry & Biochemistry
Martin Haase	Chemical Engineering
Vahid Heydari	Computer Science
James Holaska	Biomedical Sciences, CMSRU

(continued)

**RESOLUTION #2019.02.14 (continued)**

Kate Kedley	LLSE
Misty Knight-Finley	Political Science/Economics
Hannah Kye	IIE
Eric Ligouri	Management and Entrepreneurship
Jason Luther	Writing Arts
Amy Lysak	Accounting
Jeanna Mastrocinque	Law and Justice
Colleen Montgomery	RTF
Jordan Moore	Accounting and Finance
Michael Morgan	Theater/Dance
Thanh Nguyen	Mathematics
Matthew Pittman	Public Relations/Advertising
Erin Pletcher	Health & Exercise Science
Yuanmei (Elly) Qu	Management and Entrepreneurship
Vahid Ramani	Marketing and Business Information Systems
Shilpa Rele	Library
Benjamin Saracco	Library, CMSRU
Christina Simmons	Psychology
Scott Streiner	ExEED
Patrice Tremoulet	Psychology
Paul Ullmann	Geology
Nicole Vaughn	Health & Exercise Science
Nicholas Whiting	Physics
Kirti Yenkie	Chemical Engineering
Cheng Zhu	Civil and Environmental Engineering

**Sixth Year Candidate  
(2019-2020)**

Name	Department
Xia (Linda) Liu	Marketing and Business Information Systems

**PROFESSIONAL STAFF**

**Third and Fourth Year Candidates  
(2<sup>nd</sup> Year of Service)**

Name	Department
Baxter, Catherine Lillian	University Housing
Booth, Ashley Nicole	Holly Pointe Commons

(continued)

**RESOLUTION #2019.02.14 (continued)**

Bresin, Romana Christina	Counseling Center
Bryant, Altonia Larnetta	Career Management Center
Ciavarella, Amanda Dawn	Web Services - Central Support
Dashefsky, Patricia L.	University Advising Center
Devlin, Colleen Marie	CMSRU Academic Affairs
Etienne, Judith	University Web Services
Farrar, Shirley Scott	Career Management Center
Fox, Courtney B	University Advising Center
Freni, Carlita	Counseling Center
Gallagher, Michele Holcomb	University Web Services
Green, Jennifer Eileen	University Web Services
Harm, Alexander Charles	Rowan Global Vice President
Harris, Corinthea Lynn	Dean Engineering
Hartigan, John P	Network and System Services
Hassett, Christina M	CMSRU Academic Affairs
Havrisko, Andrew Joseph	Asst VP Student Life
Kriegsmann, Timothy Michael	Technology Services
Kuski, Charles Leo	Student Leadership
Kuski, Lauren Anne	Rowan After Hours
Kusmiesz, Amy Lynn	CMSRU Academic Affairs
Manley, David G.	Dean Science & Mathematics
McNulla, Ryan Michael	Instit Effectiveness/Research/Plan
Milone, Brigid Tigani	STEM Center
Murphy, JoAnna	Soc. Justice, Incl., & Conflict Res
Musero, Talia R.	University Advising Center
Obeid, Zahia	International Center
Papasso, Anthony Joseph	Rowan Global Vice President
Pollara, Lauren N	ESL Program
Poolos, Kimberly Rose	University Advising Center
Schley, Jillian Miranda	Gallery Program
Schmidt, Jason Robert	CMSRU IT
Scripter, Daniel R	Asst VP Student Life
Sennstrom, Ian B	Center for Advanced Transportation
Shryock, Lauren	University Advising Center
Souders, Andrew M	Network Operations
Speak, Jeffrey D	Network and System Services
Stewart, Katherine E	CMSRU IT
Thapa, Ravi	Network Operations
Vogt, Kimberly M.	University Advising Center
Wettstein, Nicole Corinne	Advancement Services
Young, Melissa Lynn	Counseling Center

(continued)

**RESOLUTION #2019.02.14 (continued)**

**Fifth Year Candidates**  
**4<sup>th</sup> Year of Service (Off Cycle)**

Costa-String, Kesiane C	Admissions
DiBartolo, Gina M	Dean Communication & Creative Arts
Dolbow, Heather M	University Advising Center
Holland, Erika Jean	Graduate Research Services
Ortiz, Geraldo A	Rowan Global Vice President
Rahin, Nadia	University Advising Center
Ulmer, Melissa Anne Masone	Rowan After Hours

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of faculty, librarians, and professional staff to third, fourth, fifth, and sixth year contracts.

Recommended for Approval By:  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.15**

**REAPPOINTMENT OF FACULTY, LIBRARIANS, AND PROFESSIONAL STAFF  
TO A SECOND YEAR CONTRACT**

**WHEREAS**, the following named faculty, librarians, and professional staff have been recommended for reappointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines that the following named faculty, librarians, and professional staff listed below shall be offered reappointment for the academic year 2019-2020.

**FACULTY & LIBRARIANS**

**Second Year Candidates  
(First Year of Service)**

Name	Department
Adam Alvarez	LLSE
Danielle Arigo	Psychology
Sarah Bauer	Civil Engineering
Patricia Becker	Nursing
Rachel Brashier	Music
Valerie J Carabetta	Biomedical Sciences – CMSRU
Mikkel Dack	History
Justin Freedman	Interdisciplinary and Inclusive Education
Jeremy Glazer	LLSE
Andrea Goddard	Geology
Maria Hernandez	World Languages and Literatures
Celine Hong	PR/Adv
Erik Hoy	Chemistry
Andrea Hunt	Music
Mohammad Jalayer	Civil Engineering
Dylan Klein	Health and Exercise Science
Elika Kordrostami	Marketing and Business Information Systems
Saravanan Kuppusamy	Marketing and Business Information Systems
Ashley Lierman	Campbell Library
Huan-Tang Lu	Educational Services and Leadership
Amir Miri	Mechanical Engineering
Eli Moore	Environmental Science
Peter Muller	Mathematics
Ayishat Omar	Accounting and Finance
Chenxi Qiu	Computer Science

(continued)



## RESOLUTION #2019.02.15 (continued)

Nikki Rotas	Interdisciplinary and Inclusive Education
Susan Santos	Management/Entrepreneurship
Kate Seltzer	LLSE
Rui Shi	Communication Studies
Jan Smolarski	Accounting and Finance
Stephanie Spielman	Biological Sciences
Emil Steiner	Journalism
Libby Tenison	Health and Exercise Science
Sebastian Vega	Biomedical Engineering
Kristyn Voegele	Geology
Ning Wang	Computer Science
Casey Woodfield	Interdisciplinary and Inclusive Education
Chelsie Young	Psychology

## PROFESSIONAL STAFF

### Second Year Candidates (1st Year of Service)

Name	Department
Ajayi, Emmanuel Olusoji	Network Operations
Azevedo, Jennifer A	University Housing
Bargerhuff, Earle R	Rowan Global Vice President
Bazile, Tameka	University Housing
Bovee, Nicholas Joseph	Dean Engineering
Braxton, Ronald M.	University Advising Center
Foster, Charles F.	University Advising Center
Francisco, Mariah	Alumni Office
Hartman, Daniel Paul	Student Center Timesheet
Ho, Cojen	CMSRU Research
Karolyi, Shane Matthew	Holly Pointe Commons
Keefe, Peter Alexander	Sports Information
Kuster, Amanda R	Admissions
Lacovara, Vincent J	Instit Effectiveness/Research/Plan
Lee, Jessica L.	Dean Science & Mathematics
Lierman, Ashley R	Library Services
Loughlin, Rosemarie	CMSRU Student Affairs
Magee, Marren Sophia	University Advising Center
Messing, Robert C	NSS Desktop Management
Moyer, Alison Elizabeth	Fossil Park Operations
Mullens, Taylor Elese	Asst VP Student Life

(continued)

**RESOLUTION #2019.02.15 (continued)**

Oshodi, Oluyomi Olubayo  
Pratt, Brittain Morgan  
Riggs, Taryn Nicole  
Singh, Lakhwinderpal  
Staib, Elizabeth Marie  
Vattima, Jessica L

Network Operations  
Dean Engineering  
Rowan Innovations  
Admissions  
CMSRU Student Affairs  
Dean Business Administration

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of faculty, librarians, and professional staff to a second year contract.

Recommended for Approval By:  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.16**

**APPROVAL OF DELEGATION OF AUTHORITY FOR  
PURCHASE OF INSURANCE AGREEMENTS**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has the authority to enter into contracts and agreements with any individual, firm or corporation which are deemed necessary or advisable by the Board for the orderly operations of the University, and

**WHEREAS**, pursuant to N.J.S.A. 18A:64M-9(aa)(1), Rowan University has the authority to procure and enter into contracts for any type of insurance to protect against loss and damage to property, against employees’ liability, and for all other purposes, and

**WHEREAS**, pursuant to N.J.S.A. 18A:64M-9(v), Rowan University may award contracts only after publicly advertising for bids for contracts in excess of \$33,300 unless such contracts fall within the exceptions created by law and resolution as outlined in N.J.S.A. 18A:64M-9(v), and

**WHEREAS**, pursuant to N.J.S.A. 18A:64M-9(v), Rowan was authorized to enter into contracts without competitive bidding if such contracts were within the exceptions codified under N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to those exceptions, purchases of insurance, including insurance coverage, are exempt from the rules requiring public bidding if awarded by the Board at a public meeting, N.J.S.A. 18A:64-56(a) (11), and

**WHEREAS**, Rowan is currently in the process of soliciting market quotes for its insurance needs through accepted industry practices relating to obtaining such quotes, with the policy year to begin July 1, 2019, and

**WHEREAS**, Rowan does not expect to be able to negotiate the final terms and premiums for the various insurances it expects to purchase for FY20 (beginning July 1, 2019) before the Board of Trustees holds its final meeting of the year on June 19, 2019, and

**WHEREAS**, the Board wishes to afford Rowan flexibility in contracting to allow Rowan to obtain necessary insurance policies at the best market prices while ensuring the necessary internal controls are in place to ensure efficient use of resources, and

(continued)

**RESOLUTION #2019.02.16 (continued)**

**WHEREAS**, the Board delegated to the Board's Ad Hoc Committee on Risk Management the responsibility to review the insurance program proposed for Fiscal Years 2015, 2016, 2017, 2018 and 2019 and to the President the authority to finally approve insurance contracts for those years, which resulted in appropriate insurance contracts within approved budgets, and has concluded that this is an appropriate and desirable procedure to follow

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Board delegates to the President and Senior Vice President for Finance and Chief Financial Officer the authority to approve insurance contracts for FY20, following review of the proposed insurance program by the Committee on Risk Management, and

**BE IT FURTHER RESOLVED** by the Board of Trustees that any contracts so purchased will be reported through the Budget and Finance Committee meeting next following the award of the contracts.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY20 budget as approved by the Board, and such contracts are reported at the Budget and Finance Committee following the award.

Recommended for Approval By:  
Risk Management Committee (2/6/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.17**

**AUTHORIZATION OF A LEASE BETWEEN ROWAN UNIVERSITY AND ROWAN COLLEGE AT GLOUCESTER COUNTY**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

**WHEREAS,** pursuant to the Restructuring Act, Rowan is permitted to own, lease, dispose of, use and operate real property as is necessary or desirable for university purposes, and

**WHEREAS,** the University has concluded that as a result of projected growth in admissions at its Rowan School of Osteopathic Medicine (“RowanSOM”) to meet the increasing demand for physicians in the region and state as well as the increasing demand for quality physicians in the South Jersey area, and

**WHEREAS,** Rowan has further determined that due to the specialized needs of individuals who are intellectually disabled or cognitively impaired and in need of medical treatment in all areas and RowanSOM’s unique ability to meet the needs of this population, and

**WHEREAS,** Rowan University has been negotiating with Rowan College at Gloucester County (“RCGC”) relating to the development of facilities designed to meet these two needs, and

**WHEREAS,** the Parties have concluded that RCGC can assist Rowan in addressing these areas of unmet needs with respect to medical school students and patients in the region by facilitating the construction of a building designed to allow for the expansion of academic and medical practice space, and

**WHEREAS,** the Parties have reached agreement on the essential business terms which include the following:

- The lease term shall last thirty (30) years with a ten (10) year renewal option;
- The space constructed by RCGC shall be made available to Rowan as turn key and shall comprise an approximate 55,000 square feet; and
- The Base rent shall be deferred for five years and thereafter, the rents shall cover the amortized financing costs for the building, and

**WHEREAS,** due to timing issues relating to proposed project financing, Rowan may need to finalize the terms of the lease in an expeditious manner, and

(continued)

**RESOLUTION #2019.02.17 (continued)**

**WHEREAS,** the Board of Trustees wishes to delegate the authority to negotiate the lease acceptable to the President and to the Vice President of Facilities and Senior Vice President of Finance and Chief Financial Officer, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the Senior Vice President for Finance and Chief Financial Officer to finalize and execute the lease with RCGC.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the negotiation and execution of a lease for space in a newly constructed, turn-key facility to be built by RCGC for Rowan as a home for RowanSOM's expansion of its medical school and expansion of physician practices to meet the growing demand for highly trained physicians and excellent patient care.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.18**

**AUTHORIZATION TO ENTER INTO DEDICATION AGREEMENT AND OTHER RELATED AGREEMENTS RELATING TO THE COUNTY OF GLOUCESTER'S DEVELOPMENT OF THE COUNTY SPUR**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act ("Restructuring Act"), the Board of Trustees of Rowan University has been empowered to enter into contracts and agreements under and pursuant to N.J.S.A. 18A:64M-9(k), and

**WHEREAS**, the County of Gloucester has determined that the development of County Spur ### is necessary to the economic development of the region, and

**WHEREAS**, the County of Gloucester has concluded through its professionals that the County Spur shall be located as to be determined by the county in conjunction with Rowan University on Rowan owned land, and

**WHEREAS**, Rowan wishes to effectuate all actions necessary to further the development of the County Spur, including the dedication of the property and roadway to the County of Gloucester

**THEREFORE BE IT RESOLVED** that Rowan University through its Office of General Counsel and its Division of Facilities and Operations is authorized to negotiate any and all agreements necessary for the County Spur dedication

**BE IT FURTHER RESOLVED** that the President and the Senior Vice President for Finance and Chief Financial Officer are authorized to execute any and all documents necessary to the development of the County Spur

**SUMMARY STATEMENT/RATIONALE**

This resolution will authorize the negotiation and execution of the agreements necessary for the development of the County Spur.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.19**

**AUTHORIZING AN ACCESS EASEMENT AND ASSOCIATED AGREEMENTS  
FOR PURPOSES OF COUNTY MAINTENANCE PROCEDURES  
RELATING TO ROUTE 322**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** the County of Gloucester (the County) is responsible for the maintenance of the Route 322 roadway that is the primary means of egress to the Rowan campus in Glassboro, and

**WHEREAS,** Route 322 has served as the East and West vehicular and pedestrian access to the University, and

**WHEREAS,** the continuous growth of the university and amenities on and around the Glassboro campus has resulted in an increase in the volume of vehicular traffic along the Route 322 corridor as well as an increase in pedestrian traffic on and near the route, and

**WHEREAS,** there is not currently sufficient width for County maintenance procedures in the county road itself, should they become necessary, without the possibility of having to occupy Rowans property to complete them, and

**WHEREAS,** the County has requested that Rowan grant the County as easement to a total width of 44 feet from the centerline of Route 322 to permit maintenance procedures, and

**WHEREAS,** the requested easement would not exceed 14 feet in width, and

**WHEREAS,** the University wishes to grant the maintenance easement without negatively impacting its ability to make full use of its property, and

**WHEREAS,** the University has initiated negotiations with the County relating to an agreement which will provide maintenance access but will not diminish Rowan’s rights with respect to its frontage, and

**WHEREAS,** due to the time sensitivity involved in this matter, the university may need to finalize the Easement Agreement prior to the next regularly scheduled Board meeting

(continued)



**RESOLUTION #2019.02.19 (continued)**

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the University is authorized, through its Office of General Counsel and its Division of Facilities and Operations to negotiate a Maintenance Access Agreement relating to the section of Route 322 that bisects the Glassboro campus, and

**BE IT FURTHER RESOLVED** that such Easement Agreement shall limit rights to maintenance needs and shall not include the ability for road widening or altering the road or frontage, and

**BE IT FURTHER RESOLVED** that the Chief Financial Officer and/or President are hereby authorized to execute the Easement Agreement and related agreements to facilitate the required maintenance procedures provided that any such agreements shall be summarized and presented at the Facilities Committee following the execution of same.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the negotiation and execution of an Access Easement with Gloucester County for Maintenance procedures on the section of Route 322 that bisects Rowan's campus in Glassboro.

Recommended for Approval By:  
Facilities Committee (1/22/19)  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.20**

**APPROVAL OF INVESTMENT OF UNIVERSITY FUNDS AND AUTHORIZATION  
TO EXECUTE QUASI-ENDOWMENT FUND AGREEMENT**

**WHEREAS,** pursuant to Resolution 2014.12.40, adopted at its meeting held on December 10, 2014, the Board of Trustees approved the University Investment Policy Statement for the implementation of an Investment Program for University Reserves, and

**WHEREAS,** the University has revised that policy on December 2, 2018 pursuant to Resolution 2018.12.20 in response to guidance provided by its investment advisors to further the investment goals and strategies articulated by the Investment Committee, and

**WHEREAS,** the Board of Trustees has authorized the establishment of a Quasi-Endowment Fund to be owned and controlled by the University and the funds in said Fund will be subject to the above-referenced University Investment Policy Statement, and

**WHEREAS,** the President and Senior Vice President for Finance and Chief Financial Officer have recommended that the initial investment into the Quasi-Endowment Fund be \$20,000,000 which will be invested quarterly over the next four (4) quarters, and

**WHEREAS,** the Board of Trustees has reviewed the recommendation and confirmed that the initial investment of \$20,000,000 into a Quasi-Endowment Fund subject to the above-referenced University Investment Policy Statement is an appropriate investment

**THEREFORE BE IT RESOLVED** that the President and Senior Vice President for Finance and Chief Financial Officer are authorized to take any and all action necessary to consummate the investment of \$20,000,000 to create the Quasi-Endowment Fund, and

**BE IT FURTHER RESOLVED** that the President and Senior Vice President for Finance are authorized to execute any necessary agreements for the creation of the fund and the initial investment, including but not limited to a Quasi-Endowment Fund Agreement.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the initial investment into the Quasi-Endowment Fund of \$20,000,000 as recommended by the President and Senior Vice President for Finance and Chief Financial Officer pursuant to Resolution 2018.12.20.

Recommended for Approval By:  
Budget and Finance Committee (1/22/19)  
Executive Committee (1/31/19)

**RESOLUTION #2019.02.21**

**AUTHORIZING THE NEGOTIATION AND EXECUTION OF A LEASE AGREEMENT  
FOR THE ROWAN MEDICINE INTERNAL MEDICINE PRACTICE**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University has been designated as a public research university as of July 1, 2013, and

**WHEREAS,** pursuant to the Restructuring Act, Rowan is permitted to own, lease, dispose of, use and operate real property as is necessary or desirable for university purposes, and

**WHEREAS,** as part of its strategic planning process, Rowan University School of Osteopathic Medicine seeks to secure a temporary location for its Rowan Medicine internal medicine and pediatrics practice of Dr. Jennifer LeComte, which includes a specialty in caring for patients with intellectual and physical disabilities; and

**WHEREAS,** the Gloucester County Special Services School District seeks to have the services described above on their site at the Bankbridge Development Center; and

**WHEREAS,** given the mutual benefits of locating the practice at the Bankbridge Development Center, the parties have negotiated a Lease Agreement for one year to commence on the date to be determined upon execution of the Lease Agreement; and

**WHEREAS,** Rowan has agreed to install a wireless network, telephone, and facsimile; and to pay landlord Two Thousand Five Hundred Dollars (\$2,500) in costs for the addition of sinks necessary for the exam rooms; and

**WHEREAS,** the rental rate shall be Zero Dollars (\$0.00) for approximately 1775 square feet

**THEREFORE NOW BE IT RESOLVED** that the Board of Trustees authorizes the execution of a one year Lease Agreement at a rental rate of Zero Dollars (\$0.00) for the practice of internal medicine and pediatrics to be relocated to the Bankbridge Development Center.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the execution of a lease agreement for the location of a Rowan University School of Osteopathic Medicine practice to be located in the Bankbridge Development Center at no cost.

Recommended for Approval By:  
Executive Committee (1/31/19)