

**ROWAN UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**

December 13, 2023

**AGENDA**

**SCHEDULE**

3:00 p.m.

**CLOSED AND PUBLIC SESSIONS**

**CLOSED SESSION**

Personnel, Real Estate, and Litigation Matters

Student Center Room 221/Webex

**PUBLIC SESSION**

Eynon Ballroom/Webex

**CALL TO ORDER**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

**APPROVAL OF MINUTES FOR SEPTEMBER 13, 2023 AND OCTOBER 26, 2023**

**PRESIDENT'S REPORT**

**PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS**

**Please Note:** Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President's Office was properly notified.

**ACTION ITEMS FOR CONSENT AGENDA**

**2023.12.01** APPROVAL OF STATE OPERATING APPROPRIATION REQUEST FOR FISCAL YEAR 2025

*Summary Statement: This resolution approves Rowan's FY25 appropriation request from the State. The FY25 targeted Base Appropriation of \$149,027,000 is provided by the State. In addition, we are requesting the following funding: 300 additional state funded fringe benefit lines; and Rowan University's estimated share of the requested \$35 million in additional Fringe Support for Public Research Institutions of Higher Education in the amount of \$3,305,000.*

- 2023.12.02** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR CONSULTING SERVICES FOR FOREIGN STUDENT ACADEMIC CREDENTIAL EVALUATION WITH UCEDO  
*Summary Statement: This resolution approves a contract without competitive bidding with UCredo of Winter Garden, Florida for the evaluation of foreign students' credentials for admittance to Rowan University in an amount not to exceed \$200,000 for FY24 with the possibility of renewals for FY25 and FY26.*
- 2023.12.03** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR ONLINE COURSE WORK WITH PODIUM EDUCATION  
*Summary Statement: This resolution approves a contract without competitive bidding with Podium Education of Austin, Texas for course work that integrates the educational experience with companies online in an amount not to exceed \$300,000 for FY24 with the possibility of renewals for FY25 and FY26.*
- 2023.12.04** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR MARKETING SERVICES FOR STUDENT RECRUITMENT WITH NJ ADVANCE MEDIA  
*Summary Statement: This resolution approves a contract without competitive bidding with NJ Advance Media of Mullica Hill, New Jersey for student recruitment marketing materials and services in an amount not to exceed \$200,000 for FY24 with the possibility of renewals for FY25 and FY26.*
- 2023.12.05** AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR CONSULTANT SERVICES WITH EDUTRUST  
*Summary Statement: This resolution approves an amendment of a contract without competitive bidding with EDUtrust of Lexington, Kentucky for consulting services for lead generation, for an increased amount not to exceed \$300,000 for FY24, with the possibility of renewal for FY25 and FY26.*
- 2023.12.06** AMENDMENT OF A RESOLUTION AUTHORIZING A WAIVER FOR PROCUREMENT OF LIBRARY MATERIALS  
*Summary Statement: This resolution approves an amendment to the library subscription for SAGE in an amount of \$150,000 and the resulting increase to the overall total for library subscriptions total for FY24 to \$10,655,000.*
- 2023.12.07** AMENDMENT OF A RESOLUTION AUTHORIZING A WAIVER FOR PROCUREMENT OF ADVERTISING MATERIALS AND SERVICES  
*Summary Statement: This resolution approves an amendment to Resolution 2022.12.02 to include CBS for an amount not to exceed \$110,000 and thereby increasing the total for advertising for FY24 to \$980,000.*

- 2023.12.08** AUTHORIZATION OF THE RELEASE OF FUNDS FROM THE HEFT GRANT FOR PRE-DEVELOPMENT ACTIVITIES RELATED TO THE INFRASTRUCTURE NECESSARY TO SUPPORT THE NORTH SIDE OF WEST CAMPUS  
*Summary Statement: This resolution authorizes the release of funds from the HEFT Grant in an amount not to exceed \$4,000,000, to engage professional design services for pre-development activities and the pre-purchase of long lead equipment and material required by the various utility companies related to the infrastructure necessary to support the West Campus.*
- 2023.12.09** APPROVAL OF AN AMENDMENT TO THE TOTAL PROJECT BUDGET FOR THE CONSTRUCTION OF FREE ROAM AND IMMERSIVE LEARNING SPACES  
*Summary Statement: This resolution approves additional funding for the construction of free roam and immersive learning spaces in the South Jersey Technology Park and Campbell Library in a total amount not to exceed \$1,635,000.*
- 2023.12.10** APPROVAL OF AN AMENDMENT TO THE TOTAL PROJECT BUDGET FOR THE SHREIBER SCHOOL OF VETERINARY MEDICINE FOR THE PRE-PURCHASE OF STEEL AND ELECTRICAL EQUIPMENT  
*Summary Statement: This resolution approves an amendment to the Total Project Budget for the Shreiber School of Veterinary Medicine for the pre-purchase of building steel and certain electrical equipment for the additional funding in a total amount not to exceed \$49,000,000.*
- 2023.12.11** APPROVAL OF AN AMENDMENT TO THE TOTAL PROJECT BUDGET FOR THE CAMPBELL LIBRARY RENOVATION AND INFORMATION RESOURCES & TECHNOLOGY UPGRADES PROJECT TO PRE-PURCHASE AIR HANDLER UNITS  
*Summary Statement: This resolution approves an amendment to the total project budget for Campbell Library Renovation and IRT Upgrades Project for additional funding in order to pre-purchase air handler units in an amount not to exceed \$4,400,000.*
- 2023.12.12** APPROVAL OF FINANCING WITH THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY  
*Summary Statement: This resolution authorizes Rowan University to refinance the costs of the development and construction of the Chamberlain Student Center expansion through the issuance by the Gloucester County Improvement Authority of its Loan Revenue Notes on behalf of the University, and to take all actions necessary to undertake such financing.*

- 2023.12.13** APPROVAL OF A BACHELOR OF SOCIAL WORK  
*Summary Statement: This resolution approves the offering of the academic program, Bachelor of Social Work.*
- 2023.12.14** APPROVAL OF CERTIFICATES OF UNDERGRADUATE STUDY  
*Summary Statement: This resolution approves the offering of the academic programs, Certificates of Undergraduate Study in Land Development, Construction Site Management, Sustainability Education & Leadership, Lifetime Educational Activities Program, and Queer Theory.*
- 2023.12.15** APPROVAL OF CERTIFICATES OF GRADUATE STUDY  
*Summary Statement: This resolution approves the offering of the academic programs, Certificates of Graduate Study in Higher Education Administration, Community College Administration, Academic Advising, and Advanced Photonics.*
- 2023.12.16** TERMINATION OF CERTIFICATE OF UNDERGRADUATE STUDY IN CONSTRUCTION MANAGEMENT PRACTICES  
*Summary Statement: This resolution approves the termination of the academic certificate program, Certificate of Undergraduate Studies in Construction Management Practices.*
- 2023.12.17** REAPPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT ROWAN UNIVERSITY BOARD OF DIRECTORS  
*Summary Statement: This resolution authorizes the reappointment of Michael Muhlbaier to the South Jersey Technology Park at Rowan University Board of Directors.*

#### ACTION ITEMS

- 2023.12.18** PERSONNEL ACTIONS  
*Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.*
- 2023.12.19** REAPPOINTMENT OF PROFESSIONAL STAFF BEYOND THE PROBATIONARY PERIOD  
*Summary Statement: This resolution seeks approval for the reappointment of professional staff beyond the probationary period.*
- 2023.12.20** REAPPOINTMENT OF PROFESSIONAL STAFF TO THIRD AND FOURTH YEAR CONTRACTS  
*Summary Statement: This resolution seeks approval for the reappointment of professional staff to third and fourth year contracts.*

- 2023.12.21** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL CONSULTING SERVICES RELATING TO FLOOD PREVENTION AND MITIGATION AT THE JEAN AND RIC EDELMAN FOSSIL PARK AT ROWAN UNIVERSITY WITH INVERSAND COMPANY  
*Summary Statement: This resolution approves a contract without competitive bidding with Inversand Company for water infiltration prevention services associated with the Jean and Ric Edelman Fossil Park at Rowan University in a total amount not to exceed \$350,000.*
- 2023.12.22** APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR THE PURCHASE OF SPECIALIZED EQUIPMENT AND REPAIRS FOR THE EDELMAN PLANETARIUM WITH EVANS & SUTHERLAND  
*Summary Statement: This resolution approves a contract without competitive bidding with Evans & Sutherland of Salt Lake City, Utah, for repair and facilities upgrade services for the Edelman Planetarium in an amount not to exceed \$430,000 for FY24 or the life of the project.*
- 2023.12.23** APPROVAL OF A TOTAL PROJECT BUDGET FOR IMPLEMENTATION OF THE NEW ROWAN-VIRTUA EXTERIOR SIGNAGE PACKAGE FOR ROWAN-VIRTUA SCHOOL OF OSTEOPATHIC MEDICINE FACILITIES  
*Summary Statement: This resolution approves funding for the exterior signage package for all Rowan-Virtua School of Osteopathic Medicine locations in a total amount not to exceed \$500,000.*
- 2023.12.24** AMENDMENT TO THE DELEGATION OF AUTHORITY FOR APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL CONSULTING SERVICES RELATING TO HEALTHCARE CONSULTING  
*Summary Statement: This resolution approves an amendment to continue the delegation of authority given to the President and the Senior Vice President for Finance and Chief Financial Officer to approve contract amendments for The Chartis Group for healthcare consulting services as needed for FY24.*
- 2023.12.25** DELEGATION OF AUTHORIZATION TO DEVELOP OPERATIONAL POLICIES AND PROCEDURES FOR ROWAN UNIVERSITY  
*Summary Statement: This resolution delegates to the President of Rowan University or designee the authority to develop, adopt, and implement Operational Policies and Procedures for Rowan University and ratifies existing policies.*
- 2023.12.26** DELEGATION OF AUTHORIZATION TO NEGOTIATE AND EXECUTE A GROUND LEASE BY AND BETWEEN ROWAN UNIVERSITY AND ROWAN COLLEGE OF SOUTH JERSEY  
*Summary Statement: This resolution delegates authority to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations to negotiate and execute a Ground Lease with Rowan College of South Jersey.*

**2023.12.27 BOARD COMMENDATION**

*Summary Statement: This resolution is a board commendation for Dr. Sunitha Menon-Rudolph's years of service to Rowan University.*

REPORT FROM UNIVERSITY SENATE – BILL FREIND

REPORT FROM STUDENT TRUSTEE – MICHAEL HARRINGTON

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President's Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT

**RESOLUTION #2023.12.01**

**APPROVAL OF STATE OPERATING APPROPRIATION REQUEST  
FOR FISCAL YEAR 2025**

**WHEREAS**, the University is required each fiscal year to submit an appropriation request to the Governor in support of its operating budget for the following fiscal year, and

**WHEREAS**, the administration has studied the University's needs for FY25 and has recommended the appropriation request as described below

**THEREFORE BE IT RESOLVED** that the Board of Trustees approves the FY25 State appropriation request of \$161,232,000 in support of the University's operating budget:

<b>FY24 State Proposed Base Appropriation</b>	<b>\$149,027,000</b>
<u>FY25 Additional Funding Requests:</u>	
Fringe benefit funding for an additional 300 positions	8,900,000
Fringe Support for Public Research Institutions of Higher Education	3,305,000
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Subtotal Additional Funding Request	\$12,205,000
Total FY25 State Appropriation Request	\$161,232,000

**SUMMARY STATEMENT/RATIONALE**

This resolution approves Rowan's FY25 appropriation request from the State. The FY25 targeted Base Appropriation of \$149,027,000 is provided by the State. In addition, we are requesting the following funding: 300 additional state funded fringe benefit lines; and Rowan University's estimated share of the requested \$35 million in additional Fringe Support for Public Research Institutions of Higher Education in the amount of \$3,305,000.

Recommended for Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.02**

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR  
CONSULTING SERVICES FOR FOREIGN STUDENT ACADEMIC  
CREDENTIAL EVALUATION WITH UCREDO**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services, N.J.S.A. 18A:64-56(15), and

**WHEREAS,** Rowan University has endeavored to enhance its student body profile by the admittance of qualified foreign students who wish to enroll at the University, and

**WHEREAS,** in order to admit such students, it is necessary that the student’s credentials are evaluated prior to enrollment, and

**WHEREAS,** UCredo of Winter Garden, Florida is a company that evaluates foreign students for academic placement in American Universities on a case by case basis, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with UCredo, of Winter Garden, Florida in an amount not to exceed \$200,000 for FY24.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract without competitive bidding with UCredo of Winter Garden, Florida for the evaluation of foreign students’ credentials for admittance to Rowan University in an amount not to exceed \$200,000 for FY24 with the possibility of renewals for FY25 and FY26.

Recommended for Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)



## **RESOLUTION #2023.12.03**

### **APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR ONLINE COURSE WORK WITH PODIUM EDUCATION**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for information technology, N.J.S.A. 18A:64-56(19), and

**WHEREAS**, Rowan University continues to explore new and innovative ways to offer educational opportunities that lead to real world experiences for its students, and

**WHEREAS**, Podium Education of Austin, Texas has developed a platform that allows students to work on real world problems for a variety of companies, and

**WHEREAS**, the University has a large number of students interested in participating in these courses for the Spring semester of 2024, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a for these services with Podium Education of Austin, Texas in an amount not to exceed \$300,000 for FY24.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract without competitive bidding with Podium Education of Austin, Texas for course work that integrates the educational experience with companies online in an amount not to exceed \$300,000 for FY24 with the possibility of renewals for FY25 and FY26.

Recommended for Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.04**

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR  
MARKETING SERVICES FOR STUDENT RECRUITMENT  
WITH NJ ADVANCE MEDIA**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for advertising and student recruitment, N.J.S.A. 18A:64-56(20), and

**WHEREAS,** Rowan University has a need for continued marketing and outreach to prospective students throughout the region, and

**WHEREAS,** Rowan participated in a small pilot program with NJ Advance Media of Mullica Hill, New Jersey that yielded substantial exposure of the University to prospective students, and

**WHEREAS,** Rowan wishes to continue to work with NJ Advance Media in their marketing campaign targeted to New Jersey high school sports programs, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract for these services with NJ Advance Media of Mullica Hill, New Jersey in an amount not to exceed \$200,000 for FY24.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract without competitive bidding with NJ Advance Media of Mullica Hill, New Jersey for student recruitment marketing materials and services in an amount not to exceed \$200,000 for FY24 with the possibility of renewals for FY25 and FY26.

Recommended for Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.05**

**AMENDMENT OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR  
CONSULTANT SERVICES WITH EDUTRUST**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services through N.J.S.A. 18A:64-56(a)(15), and

**WHEREAS,** the University requires certain professional consulting services relating to lead generation for admissions in order to enhance the pool of applicants to the University, and

**WHEREAS,** EDUtrust of Lexington, Kentucky was selected for these services for a trial period, and

**WHEREAS,** the work performed by EDUtrust exceeded the expectations of the University, generating the volume and type of leads that enhanced the overall pool of applicants to the University, and

**WHEREAS,** the University therefore wishes to increase its contract with EDUtrust for an amount not to exceed \$300,000 from the previous amount of \$75,000 based upon payment per acceptable lead, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to increase the contract for these services with EDUtrust of Lexington, Kentucky, to an amount not to exceed \$300,000 for FY24.

(continued)

**RESOLUTION #2023.12.05 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment of a contract without competitive bidding with EDUtrust of Lexington, Kentucky for consulting services for lead generation, for an increased amount not to exceed \$300,000 for FY24, with the possibility of renewal for FY25 and FY26.

Recommended for Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.06**

**AMENDMENT OF A RESOLUTION AUTHORIZING A WAIVER FOR  
PROCUREMENT OF LIBRARY MATERIALS**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for library materials pursuant to N.J.S.A. 18A:64-56(a)(6), and

**WHEREAS**, pursuant to Resolution 2023.06.15, the Board of Trustees approved a waiver for library materials for a period of one (1) year, in an amount not to exceed \$10,505,000 for FY24 and approved certain subscriptions within that waiver, and

**WHEREAS**, the Board of Trustees of Rowan University approves the proposed contract amounts for various library subscriptions each fiscal year, and

**WHEREAS**, due to changes in need for academic library materials, it is necessary at this point to amend the resolution to increase the subscription for SAGE from \$100,000 to \$250,000 and to increase the overall authorized spending limit for library materials for FY24 to \$10,655,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to modify the subscription as detailed above.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to the library subscription for SAGE in an amount of \$150,000 and the resulting increase to the overall total for library subscriptions total for FY24 to \$10,655,000.

Recommended by Approval By:  
Budget & Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.07**

**AMENDMENT OF A RESOLUTION AUTHORIZING A WAIVER FOR  
PROCUREMENT OF ADVERTISING MATERIALS AND SERVICES**

**WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS**, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for advertising, N.J.S.A. 18A:64-56(20), and

**WHEREAS**, Rowan has a need for a variety of media and advertising methods to recruit students and faculty throughout the year, and

**WHEREAS**, Rowan identified advertising vendors to provide these services through appropriate exceptions from public bidding requirements, including exceptions relating to sole source, extraordinary unspecifiable services, and recruitment and advertising under N.J.S.A. 18A:64-56(2), (3), and (2), and

**WHEREAS**, Pursuant to Resolution 2022.12.02 Rowan has received approval to contract with those vendors through FY25 in a total amount not to exceed \$870,000, and

**WHEREAS**, Rowan has subsequently decided that it will be beneficial to also advertise on CBS in an amount not to exceed \$110,000 for FY24 bringing the total advertising approval to \$980,000, and

**WHEREAS**, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with CBS news in an amount not to exceed \$110,000 for a new advertising approval total of \$980,000

**AND BE IT FURTHER RESOLVED** that such approval shall extend to corporate entities in the context of merger, acquisition, or purchase of assets such that additional approval shall not be required

(continued)

**RESOLUTION #2023.12.07 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to Resolution 2022.12.02 to include CBS for an amount not to exceed \$110,000 and thereby increasing the total for advertising for FY24 to \$980,000.

Recommended for Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.08**

**AUTHORIZATION OF THE RELEASE OF FUNDS FROM THE HEFT GRANT FOR PRE-DEVELOPMENT ACTIVITIES AND PRE-PURCHASE OF EQUIPMENT AND MATERIALS RELATED TO THE INFRASTRUCTURE NECESSARY TO SUPPORT THE NORTH SIDE OF WEST CAMPUS**

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and
- WHEREAS,** Rowan University (“Rowan”) has determined that certain new buildings and existing facilities projects, including the West Campus Infrastructure Project, are necessary and appropriate to increase academic capacity, increase access for future students, benefit the students of Rowan and this region, and address deferred maintenance and other capital needs, and
- WHEREAS,** Resolution 2022.09.23 authorized Rowan to take any and all steps necessary to apply for available bond and grant financing for these projects, and
- WHEREAS,** in July 2023 it was announced that Rowan had been awarded \$50 million in funding from the Higher Education Facilities Trust Fund (“HEFT”), a portion of which would be utilized for the development, design and construction of the infrastructure including roads, water, sewer, power and fiber necessary to support the north side of West Campus (“West Campus”), and
- WHEREAS,** it has been determined that professional design services are needed for pre-development activities related to the above-described infrastructure, and
- WHEREAS,** in consultation with the various utility companies, it is known that certain services and equipment as well as connection points and equipment, required by the public utility, which is subject to the Board of Public Utilities, will be necessary to support the infrastructure on West Campus, and
- WHEREAS,** Rowan has determined that due to the volatility of the supply chain and the known delays in equipment and material delivery, the equipment and material required by the utility companies need to be pre-purchased to ensure timely delivery and to avoid potential project delays, and
- WHEREAS,** Rowan has concluded that the professional design services, including but not limited to design, surveying, demolition and pre-construction, and the pre-purchase of certain equipment and materials shall not exceed a cost of \$4,000,000, and

(continued)



**RESOLUTION #2023.12.08 (continued)**

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that there are sufficient funds available from the HEFT Grant to fund the infrastructure necessary to support West Campus.

**THEREFORE BE IT RESOLVED** by the Board of Trustees that a total amount not to exceed \$4,000,000 be released from the HEFT Grant funding to engage professional design services for pre-development activities and pre-purchase of certain equipment and material required by the utility companies to support the infrastructure, and

**BE IT FURTHER RESOLVED** that procurement relating to the professional design services shall be accomplished in accordance with applicable law and policy.

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the release of funds from the HEFT Grant in an amount not to exceed \$4,000,000, to engage professional design services for pre-development activities and the pre-purchase of long lead equipment and material required by the various utility companies related to the infrastructure necessary to support the West Campus.

Recommended for Approval By:  
Facilities Committee (11/27/23)  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.09**

**APPROVAL OF AN AMENDMENT TO THE TOTAL PROJECT BUDGET FOR THE  
CONSTRUCTION OF FREE ROAM AND IMMERSIVE LEARNING SPACES**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** Rowan University (“Rowan”) has concluded that virtual reality and other innovative technologies can be effectively used in learning environments to create engaging and inclusive learning opportunities for students, and

**WHEREAS,** Rowan wishes to construct free roam and immersive learning spaces in the South Jersey Technology Park (“SJTP”) and on the Fourth Floor of Campbell Library to provide opportunities for these technologies’ use by Rowan students, and

**WHEREAS,** these spaces will include one (1) free roam classroom at the SJTP and one (1) free roam classroom and two (2) immersive learning classrooms at Campbell Library, and

**WHEREAS,** Pursuant to Resolution 2023.09.07, the Board of Trustees approved a total project budget of \$335,000 to construct free roam classroom at the SJTP, and

**WHEREAS,** Rowan has determined that the cost to construct the free roam classroom and immersive learning classrooms at Campbell Library shall not exceed a total of \$1,300,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that there are sufficient funds available to pay the costs associated with the construction of the immersive learning spaces

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the construction of free roam and immersive learning spaces at the SJTP and Campbell Library is approved in an amount not to exceed \$1,635,000.

(continued)

**RESOLUTION #2023.12.09 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to the Total Project Budget for the construction of free roam and immersive learning spaces at the South Jersey Technology Park and Campbell Library for additional funding in a total amount not to exceed \$1,635,000.

Recommended for Approval By:  
Facilities Committee (11/27/23)  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

## **RESOLUTION #2023.12.10**

### **APPROVAL OF AN AMENDMENT TO THE TOTAL PROJECT BUDGET FOR THE SHREIBER SCHOOL OF VETERINARY MEDICINE FOR THE PRE-PURCHASE OF STEEL AND ELECTRICAL EQUIPMENT**

- WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and
- WHEREAS,** Pursuant to Resolution 2022.02.39, the Board of Trustees approved the creation of the Shreiber School of Veterinary Medicine (“Veterinary School”), the first school of veterinary medicine in New Jersey, in response to an increased national demand for veterinarians, veterinary specialists and skilled veterinary technicians, and
- WHEREAS,** the construction of the Veterinary School is to be funded in part by \$75,000,000 which was approved by the New Jersey Legislature and which was to be used for the Veterinary School’s primary academic, clinical, and research facility, and
- WHEREAS,** Pursuant to Resolution 2022.02.10, the Board of Trustees approved the release of up to \$10,000,000 from the established funding of \$75,000,000 for preliminary development activities associated with the construction of the Veterinary School, and
- WHEREAS,** Pursuant to Resolution 2023.02.13, the Board of Trustees approved the release of an additional \$2,000,000 for professional services including preconstruction and construction management services for a total release of \$12,000,000 from the established funding, and
- WHEREAS,** Pursuant to Resolution 2023.09.14, the Board of Trustees approved the release of an additional \$25,000,000 for infrastructure, site and foundation work, and the pre-purchase of specific mechanical equipment for a total release of \$37,000,000 from the established funding, and
- WHEREAS,** during the design phase, the design consultant has determined the required building steel and electrical equipment for the Veterinary School, and
- WHEREAS,** Rowan University (“Rowan”) has concluded that due to the volatility of the supply chain and the known delays in materials delivery, the building steel and certain electrical equipment, including but not limited to the generator, switchgear and main distribution system, should be pre-purchased to ensure timely delivery and to avoid potential project delays, and

(continued)

**RESOLUTION #2023.12.10 (continued)**

**WHEREAS,** Rowan has concluded that the pre-purchase of building steel and certain electrical equipment shall not exceed a cost of \$12,000,000, and

**WHEREAS,** it has been determined that the total release of funds from the established funding for the Veterinary School shall be increased to an amount not to exceed a total of \$49,000,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that there are sufficient funds available to pay for the costs associated with the activities identified above

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total amount of funds to be released from the established funding for the Shreiber School of Veterinary Medicine is increased by \$12,000,000 for a new total amount not to exceed \$49,000,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to the Total Project Budget for the Shreiber School of Veterinary Medicine for the pre-purchase of building steel and certain electrical equipment for the additional funding in a total amount not to exceed \$49,000,000.

Recommended for Approval By:  
Facilities Committee (11/27/23)  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.11**

**APPROVAL OF AN AMENDMENT TO THE TOTAL PROJECT BUDGET FOR THE CAMPBELL LIBRARY RENOVATION AND INFORMATION RESOURCES & TECHNOLOGY UPGRADES PROJECT TO PRE-PURCHASE AIR HANDLER UNITS**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

**WHEREAS,** due to Rowan University’s (“Rowan”) growth as a Research University there is an immediate need to redefine, reconfigure, modernize, and create additional technology enriched spaces, amenities, and services across its campuses to better meet the needs of its students, faculty, and employees, and

**WHEREAS,** Rowan recognizes that the pedagogies for delivering education continue to evolve and this evolution drives the need to upgrade and enhance the physical space and information technology infrastructure available for serving the current and future academic, research, and collaboration needs of a modern Research University, and

**WHEREAS,** Rowan’s vision for The University of the Future, adopted by Resolution 2021.02.31, identified the need for targeted investments in facilities across the Glassboro campus that include providing strategic improvements to the Campbell Library, and

**WHEREAS,** Pursuant to Resolution 2021.06.19, the Board of Trustees approved up to \$600,000 for the total project budget for the design work necessary for the Campbell Library Renovation and IRT Upgrades Project, and

**WHEREAS,** after further opportunities for strategic improvements were identified, Resolution 2022.12.10 approved an additional \$900,000 in order to complete the design work associated with the Campbell Library Renovation and IRT Upgrades Project, and

**WHEREAS,** during the design phase, the design consultant determined the required mechanical equipment for the Campbell Library Renovations and IRT Upgrades Project, and

**WHEREAS,** Rowan has concluded that due to the volatility of the supply chain and the known delays in materials delivery, the air handler units (“AHUs”) for the building need to be pre-purchased to ensure timely delivery and to avoid potential project delays, and

(continued)

**RESOLUTION #2023.12.11 (continued)**

**WHEREAS,** Rowan has concluded that the pre-purchase of the AHUs and associated equipment, including preliminary duct work and VAV boxes, shall not exceed a value of \$2,900,000, and

**WHEREAS,** it has been determined that the total project budget for the Campbell Library Renovations and IRT Upgrades Project shall be increased to an amount not to exceed a total of \$4,400,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs associated with the activities identified above

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for the pre-purchase of air handler units for the Campbell Library Renovations and IRT Upgrades Project is approved in an amount not to exceed \$4,400,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to the total project budget for Campbell Library Renovation and IRT Upgrades Project for additional funding in order to pre-purchase air handler units in an amount not to exceed \$4,400,000.

Recommended for Approval By:  
Facilities Committee (11/27/23)  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.12**

**APPROVAL OF FINANCING WITH THE GLOUCESTER COUNTY  
IMPROVEMENT AUTHORITY**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY APPROVING AND AUTHORIZING THE UNDERTAKING OF THE REFINANCING OF CERTAIN LOAN REVENUE NOTES HERETOFORE ISSUED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY ON BEHALF OF THE UNIVERSITY FOR THE PURPOSE OF FINANCING THE COSTS OF DEVELOPMENT AND CONSTRUCTION OF AN EXPANSION TO THE CHAMBERLAIN STUDENT CENTER; AND APPROVING AND AUTHORIZING THE REFINANCING OF THE AFOREMENTIONED PROJECT THROUGH THE ISSUANCE BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY OF ONE OR MORE SERIES OF LOAN REVENUE NOTES; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF ONE OR MORE AMENDMENTS, SUPPLEMENTS OR ADDENDA TO THE TRUST INDENTURE AND LOAN AGREEMENT HERETOFORE PROVIDED IN CONNECTION WITH THE ORIGINAL LOAN REVENUE NOTES TO BE REFINANCED, TOGETHER WITH ALL OTHER NECESSARY DOCUMENTS IN CONNECTION WITH SAID REFINANCING; MAKING CERTAIN DETERMINATIONS AND APPROVALS WITH RESPECT TO THE LOAN REVENUE NOTES TO BE ISSUED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY, INCLUDING THE APPOINTMENT OF CERTAIN PROFESSIONALS; AND AUTHORIZING OFFICERS OF ROWAN UNIVERSITY TO TAKE ALL OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE ISSUANCE BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY OF ITS LOAN REVENUE NOTES**

**WHEREAS,** The Board of Trustees (the "Board") of Rowan University (the "University") has heretofore determined to develop and construct a capital improvement project consisting of the construction of an approximately 30,000 square foot expansion of the Chamberlain Student Center, including multipurpose rooms, spaces for student collaboration and information commons, together with the acquisition of all equipment necessary therefore or related thereto (the "Project"), all at a cost not to exceed \$30,000,000; and

**WHEREAS,** The University has heretofore determined that the Project will assist in serving the needs of its students and provide a benefit to the University through the development of additional facilities for use by the students; and

(continued)



**RESOLUTION #2023.12.12 (continued)**

- WHEREAS,** For purposes of originally financing the costs of the Project, at the request of the University, on April 7, 2023, the Gloucester County Improvement Authority (the "Authority") issued, on behalf of the University, its Loan Revenue Notes (Rowan University Student Center Project), Series 2021 ("Original Notes") in the principal amount of \$24,500,000, the proceeds of which were loaned to the University pursuant to and in accordance with a Loan and Security Agreement, dated as of April 1, 2021 ("Loan Agreement"), between the Authority and Rowan; and
- WHEREAS,** The Original Notes were issued by the Authority pursuant to and in accordance with the terms and provisions of a Trust Indenture, dated as of April 1, 2021 ("Indenture"), between the Authority and TD Bank, National Association, as trustee ("Trustee"); and
- WHEREAS,** Pursuant to the terms of the Loan Agreement, the University is required to make loan payments ("Loan Payments") to the Authority in an amount sufficient to pay the principal of and interest on the Original Notes, and certain other costs and expenses of the Authority and the Trustee; and
- WHEREAS,** Such Loan Payments are considered general corporate obligations of the University; and
- WHEREAS,** It is the intent of the University to permanently finance the costs of the Project through the issuance of one or more series of tax-exempt or taxable bonds to be sold by the Authority, on behalf of the University, to the United States Department of Agriculture ("USDA"), by and through the USDA's Rural Development Program ("USDA Bonds"); and
- WHEREAS,** Pursuant to the USDA program requirements, the USDA Bonds cannot be issued until certain preconditions are met in connection with the construction and completion of the Project, all as are more particularly described in the USDA's Rural Development Program application and commitment (referred to as the "USDA Conditions Precedent"); and
- WHEREAS,** The USDA Conditions Precedent will not be fully met prior to the maturity of the Original Notes (March 1, 2024); and
- WHEREAS,** As a result of the foregoing, the University desires to refinance the Original Notes on or before the maturity date thereof with an additional series of Loan Revenue Notes to be issued by the Authority on behalf of the University in an aggregate principal amount not to exceed \$30,000,000 ("Additional Notes"); and

(continued)

## **RESOLUTION #2023.12.12 (continued)**

**WHEREAS,** The Indenture and the Loan Agreement contemplate the issuance of additional notes (including the Additional Notes) for the purposes of refinancing the Original Notes (or any other notes issued to refinance the Original Notes) upon the satisfaction of certain terms and provisions set forth therein including, but not limited to, the consent of the University to issue such Additional Notes and the affirmative pledge of the University of its general obligation credit to repay such Additional Notes; and

**WHEREAS,** The Board is now desires to: (i) provide its consent for the issuance by the Authority of the Additional Notes on behalf of the University and all actions to be taken by the University in connection therewith; (ii) authorize and approve the pledge of the general obligation credit of the University for the repayment of such Additional Notes; (iii) authorize and approve the execution and delivery by the University of one or more amendments, supplements, addenda (or other similar documents or agreements) to the Indenture (referred to as a "Supplemental Indenture") and the Loan Agreement (referred to as a "Loan Agreement Amendment") and such other contracts, agreements, instruments, certificates, exhibits or other documents as necessary to issue the Additional Notes and secure the University's repayment obligations thereunder (such contracts, agreements, instruments, certificates, exhibits or other documents referred to as the "Transaction Documents"); (iv) authorize certain officers of the University to take all action necessary to accomplish the refinancing of the costs of the Project and the issuance by the Authority of the Additional Notes; and (v) make various other determinations and approvals and take other appropriate actions with respect to the Additional Notes including, but not limited to, the appointment of certain professionals by the University and the Authority.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ROWAN UNIVERSITY AS FOLLOWS:**

**SECTION 1.** The Board hereby authorizes, approves and consents to the refinancing of the Project through the issuance of the Additional Notes by the Authority in an amount not to exceed \$30,000,000, and further authorizes the Chairperson of the Board, the Secretary of the Board, the President of the University, the Senior Vice President of Finance and Chief Financial Officer and any other representative of the Board hereafter duly authorized by the Board in writing (the "Authorized Officers" and each an "Authorized Officer") to determine all matters in connection therewith.

(continued)

## **RESOLUTION #2023.12.12 (continued)**

**SECTION 2.** The Board hereby approves and authorizes all actions necessary to be taken by the Authority and the University in connection with the refinancing of the Project, including the issuance and sale of the Additional Notes to refinance the cost thereof.

**SECTION 3.** In connection with the issuance of the Additional Notes, the distribution of one or more Preliminary Official Statements, describing the Additional Notes (the "Preliminary Official Statement") is hereby authorized and approved. If necessary, any Authorized Officer of the University is hereby authorized to "deem final" the Preliminary Official Statement, as contemplated by paragraph (b)(1) of Rule 15(c)2-12 promulgated by the Securities and Exchange Act of 1934, as amended ("Rule 15(c)2-12").

**SECTION 4.** Any Authorized Officer of the University is hereby authorized and directed to execute and deliver the final Official Statement for the Additional Notes (the "Official Statement") in substantially the form of the Preliminary Official Statement, with such changes, insertions and alterations as Bond Counsel to the Authority may advise and any such Authorized Officer shall approve, such approval to be evidenced by the execution thereof by such Authorized Officer.

**SECTION 5.** To refinance the cost of the Project, to facilitate the issuance and sale of Additional Notes and to secure the repayment thereof, the Board hereby: (i) authorizes the pledge of the general obligation credit of the University to repay such Additional Notes; and (ii) authorizes the University to enter into (a) the Supplemental Indenture, (b) the Loan Agreement Amendment, (c) the Transaction Action Documents, (d) a Continuing Disclosure Agreement with the Authority and the Trustee, which shall provide ongoing disclosure to the owners of the Additional Notes regarding the University, in accordance with Rule 15(c)2-12, and (e) such other contracts, agreements, instruments, exhibits or other documents necessary or required in connection therewith (items (a) through (e) are referred to herein as the ("Note Documents")).

**SECTION 6.** To provide for certain representations, warranties and covenants by the University concerning the Project, the use of the funds attributable to the Project (and the refinancing thereof), the use and investment of the proceeds of the Additional Notes, including the payment of arbitrage rebate to the United States Department of Treasury and preservation of the exclusion of interest of the Additional Notes from gross income of the holders thereof for federal income tax purposes in accordance with the applicable provisions of the Internal Revenue Code of 1986, as amended, the Board hereby authorizes the University to execute and deliver a Tax and Non-Arbitrage Certificate (the "Tax Agreement").

(continued)

## **RESOLUTION #2023.12.12 (continued)**

**SECTION 7.** In order to provide for the sale of the Additional Notes to the purchaser thereof, the Board hereby authorizes the Authority to enter into one or more bond purchase contracts with one or more underwriters (the "Underwriters") selected by the University and appointed by the Authority (collectively, the "Purchase Contract"), and an Authorized Officer of the University is hereby authorized to acknowledge or consent to such Purchase Contract at the time of its execution and delivery by the Authority and the Underwriter.

**SECTION 8.** The Note Documents, the Preliminary Official Statement, the Official Statement, the Tax Agreement and the Purchase Contract, substantially in the forms provided to the University, with such changes, omissions, insertions and revisions as shall be approved by the Authority and the Authorized Officers of the University, be and the same, are hereby authorized and approved. The Authorized Officers are each hereby authorized and directed to execute the Note Documents, the Purchase Contract, the Tax Agreement, the Preliminary Official Statement, the Official Statement, and any and all other agreements, documents and certificates necessary to complete the refinancing of the Project and to issue the Additional Notes (collectively, the "University Documents"), in the name of and on behalf of the Board, in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest the same. Such execution and attestation to be conclusive evidence of the approval of the form and consent of such University Documents.

**SECTION 9.** The Authorized Officers, be and the same, are hereby authorized and directed to execute, deliver and approve any and all such other agreements, documents, certificates, directions and notices and to do and perform such acts and to take such actions as may be necessary or required or which the Authority may deem to be appropriate to implement the purposes of this Resolution, to consummate the refinancing of the Project, the issuance and sale of the Additional Notes, and all costs related thereto, and to effectuate the execution and delivery of the University Documents, and any related documents, certificates or agreements necessary or required. Any Authorized Officer of the University is hereby authorized and directed, for and on behalf of and in the name of the University to attest and deliver said documentation. Such execution and attestation shall be conclusive evidence of the approval of the form and content of such documentation.

**SECTION 10.** The Board hereby authorizes the Authority to select, with prior approval and consent of an Authorized Officer, the Underwriter for the Additional Notes, a Financial Advisor, Bond Counsel, and any special counsel or other professional advisor for the Authority and/or University in connection with the Project and according to the applicable procurement procedures of the Authority.

(continued)

## **RESOLUTION #2023.12.12 (continued)**

**SECTION 11.** All resolutions, orders and other actions of the University in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

**SECTION 12.** All actions heretofore taken and documents prepared or executed by or on behalf of the University by its officials and by the University's professional advisors, in connection with the refinancing of the costs of the Project and the issuance and sale of the Additional Notes, or any other action in connection with or related thereto, are hereby ratified, confirmed, approved and adopted.

**SECTION 13.** This resolution shall take effect immediately.

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Secretary of the Board of Trustees of Rowan University

### **SUMMARY STATEMENT/RATIONALE**

This resolution authorizes Rowan University to refinance the costs of the development and construction of the Chamberlain Student Center expansion through the issuance by the Gloucester County Improvement Authority of its Loan Revenue Notes on behalf of the University, and to take all actions necessary to undertake such financing.

Recommended for approval by:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.13**

**APPROVAL OF A BACHELOR OF SOCIAL WORK**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the academic program, Bachelor of Social Work, has been developed by the Department of Sociology & Anthropology, and

**WHEREAS**, the proposed Bachelor of Social Work will build a local workforce responsive to national trends, expand educational access and equity to under-represented groups, and provide a flexible and affordable pathway to licensure for South Jersey, and

**WHEREAS**, this program has been reviewed by the University Senate, the Dean of the College of Humanities & Social Sciences, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic program, Bachelor of Social Work, be approved for implementation.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic program, Bachelor of Social Work. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for review.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (11/28/23)  
Executive Committee (12/7/23)

## **RESOLUTION #2023.12.14**

### **APPROVAL OF CERTIFICATES OF UNDERGRADUATE STUDY**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the University desires to offer valued and recognized certificates to be offered and awarded as independent or stackable credentials, and

**WHEREAS**, these Certificates of Undergraduate Study have been developed by their respective sponsoring academic Departments, and

**WHEREAS**, these Certificates will be relevant and beneficial to students seeking knowledge, skills, and credentialing in these areas, and

**WHEREAS**, these Certificates have been reviewed by the University Senate, the Deans of their respective authorizing academic Colleges and Schools, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic programs Certificate of Undergraduate Study in:

- Land Development
- Construction Site Management
- Sustainability Education & Leadership
- Lifetime Educational Activities Program
- Queer Theory

be approved for implementation.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic programs, Certificates of Undergraduate Study in Land Development, Construction Site Management, Sustainability Education & Leadership, Lifetime Educational Activities Program, and Queer Theory. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (11/28/23)  
Executive Committee (12/7/23)

## **RESOLUTION #2023.12.15**

### **APPROVAL OF CERTIFICATES OF GRADUATE STUDY**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the University desires to offer valued and recognized certificates to be offered and awarded as independent or stackable credentials, and

**WHEREAS**, these Certificates of Graduate Study have been developed by their respective sponsoring academic Departments, and

**WHEREAS**, these Certificates will be relevant and beneficial to students seeking knowledge, skills, and credentialing in these areas, and

**WHEREAS**, these Certificates have been reviewed by the University Senate, the Deans of their respective authorizing academic Colleges and Schools, and the Provost/Senior Vice President for Academic Affairs, and recommended for approval by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic programs Certificate of Graduate Study in:

- Higher Education Administration
- Community College Administration
- Academic Advising
- Advanced Photonics

be approved for implementation.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the offering of the academic programs, Certificates of Graduate Study in Higher Education Administration, Community College Administration, Academic Advising, and Advanced Photonics. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (11/28/23)  
Executive Committee (12/7/23)



## **RESOLUTION #2023.12.16**

### **TERMINATION OF CERTIFICATE OF UNDERGRADUATE STUDY IN CONSTRUCTION MANAGEMENT PRACTICES**

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University (“Rowan”) is empowered to determine the educational curriculum and program of the University, N.J.S.A 18A:64M-9(b), and

**WHEREAS**, the University desires to offer valued, recognized, and/or stackable credentials to be earned as independent certificates and as components of academic degrees, and

**WHEREAS**, the University further desires to maintain currency, relevance, and viability in its portfolio of academic certificate programs, and

**WHEREAS**, the academic certificate program, Certificate of Undergraduate Studies in Construction Management Practices, has been determined to be no longer viable, and

**WHEREAS**, this program has been reviewed by the University Senate, the Dean, and the Provost/Senior Vice President for Academic Affairs, and recommended for termination by the Academic Affairs/Student Affairs Committee of the Board of Trustees,

**THEREFORE BE IT RESOLVED** that the academic certificate program, Certificate of Undergraduate Studies in Construction Management Practices, be terminated.

### **SUMMARY STATEMENT/RATIONALE**

This resolution approves the termination of the academic certificate program, Certificate of Undergraduate Studies in Construction Management Practices. It will now be forwarded to the Academic Issues Committee of the Presidents’ Council for notification.

Recommended for Approval By:  
Academic Affairs/Student Affairs Committee (11/28/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.17**

**REAPPOINTMENT TO THE SOUTH JERSEY TECHNOLOGY PARK AT  
ROWAN UNIVERSITY BOARD OF DIRECTORS**

**WHEREAS,** the Board of Trustees on April 10, 2002 approved the organization of the South Jersey Technology Park at Rowan University under a new set of Bylaws for this organization, and

**WHEREAS,** recent statute authorizes such funds and establishes guidelines for its operation

**THEREFORE BE IT RESOLVED** that the Board of Trustees reappoints the following named individual to a three-year term as a public member of the South Jersey Technology Park at Rowan University Board of Directors.

Michael Muhlbaier  
Chief Executive Officer, Alencon Systems

**SUMMARY STATEMENT/RATIONALE**

This resolution authorizes the reappointment of Michael Muhlbaier to the South Jersey Technology Park at Rowan University Board of Directors.

Recommended for Approval By:  
Nominations Committee (12/7/23)  
Executive Committee (12/7/23)

## RESOLUTION #2023.12.18

### PERSONNEL ACTIONS

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions.

<u>Name</u>	<u>Highest Degree</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Dates</u>
<b><u>NEW APPOINTMENTS</u></b>				
Alphonsus Vanderbrooke, Andrea	MS	Ultrasound Instructor	Rowan-Virtua SOM, Surgery/Simulation Center	11/13/2023-06/30/2024
Arthur, Brea	BS	Manager of Leave and Benefits	Human Resources	08/21/2023
Autry, Casandra	MD	Block Director for Endocrinology and Reproduction	Rowan-Virtua SOM, Academic Affairs	09/05/2023
Bavishi, Chanakya	DO	Osteopathic Manipulative Medicine Physician	Rowan-Virtua SOM, Osteopathic Principles	09/18/2023-06/30/2024
Bowman, Olivia	MA	International Admissions Counselor	Rowan Global Academic	09/11/2023-06/30/2024
Burkhardt, Ronald	MS	Associate Director for Program Development and Academic Innovation	Web Services	09/18/2023
Chabalowski, Tom	BS	Internal Auditor II	Internal Audit	08/28/2023
Cheesman, Amber	DO	Physician	Rowan-Virtua SOM, Geriatrics and Gerontology (NJISA)	08/28/2023-06/30/2024
Everett, Kaitlin	MPA	Associate Director	PAWS Farm	10/23/2023
Fisher, Molly	PhD	Associate Dean, Research and Innovation	Dean Education	09/01/2023
Florio, Ann	MSN	Advanced Practice Nurse	Rowan-Virtua SOM, CARES Institute	10/09/2023-06/30/2024
Garofalo, Daniel	March	Director of Sustainable Operations	Jean & Ric Edelman Fossil Park	12/04/2023
Hegeman, Arianne	BS	Associate Director of Corporate and Foundation Relations for Health Sciences	Corporate & Foundation Relations	12/04/2023
Mack, Yolanda	PhD	Associate Dean, Industry Partnerships and Workforce Development	Dean Engineering	10/09/2023
Maitin, Ian	MD	Physiatrist	Rowan-Virtua SOM, Rehabilitation Medicine (NMI)	12/04/2023-06/30/2025

McMullan Jr., Kevin	BSET	Project Construction Manager	Construction & Capital Projects	09/11/2023
Mulholland, Kari	BS	Director of Public Programming	Jean & Ric Edelman Fossil Park	11/27/2023
Oliphant-Jean, Aleeyah	MA	Assistant Director, Rowan After Hours and Special Events	Asst VP Student Life	08/28/2023-06/30/2024
Pearson, Kate	MEd	Head Women's Basketball Coach	Athletics	08/21/2023-06/30/2024
Perno, Anthony	JD	Associate Vice President, Real Estate	Facilities, Planning & Operations	09/11/2023
Pulliam, Brett	EdD	Assistant Vice President, Student Success and Inclusion Programs	ASCEND EOF	11/27/2023
Ramirez, Keith	MS	Technology Services Support Specialist	CMSRU IT	09/05/2023-06/30/2024
Sena, Nicholas	MPA	Director of Fundraising and Partnerships	Jean & Ric Edelman Fossil Park	11/27/2023
Stephens, Clare	DO	Pediatrician	Rowan-Virtua SOM, Pediatrics	09/11/2023-06/30/2024
Tahir, Hassan	DO	Physiatrist	Rowan-Virtua SOM, Rehabilitation Medicine (NMI)	09/25/2023-06/30/2024
Tessler, Amanda	MA	International Partnership and Project Coordinator	International Center	11/20/2023-06/30/2024
Tumolo, Meghan	MPA	Director of Development	Shreiber School of Veterinary Medicine	09/05/2023
Waqar, Marium	MA	Assistant Director of Annual Giving	University Advancement	10/30/2023-06/30/2024
Weinstein, David	MA	Vice President of Government Relations/Chief Government Relations Officer	Government Relations	09/18/2023
Whelihan, Kate	MPH	Medical Scholarship Instructor for Academic Affairs	Rowan-Virtua SOM	10/2/2023-06/30/2024

### **TENURED APPOINTMENTS**

Fisher, Molly	PhD	Professor	STEAM	09/01/2023
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### **TENURE-TRACK APPOINTMENTS**

Bayes, Robin	PhD	Assistant Professor	Political Science & Economics	09/01/2023-06/30/2024
Ivanov, Nikolay	PhD	Assistant Professor	Computer Science	09/01/2023-06/30/2024
Shipper, Andrea	MS	Librarian II, Research and Evidence Synthesis	CMSRU Library	10/21/2023-06/30/2024

### **FULL TIME TEMPORARY**

Brooks, Yavanca	MLA	Men of Color Hope Achievers (MOCHA) Project Coordinator	Dean Education	11/27/2023-06/30/2024
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Chaudhary, Mohit	PhD	Post-Doc Researcher, CREATES	Center for Advanced Transportation	08/12/2023-06/30/2024
Fulton, Christine	MS	Coach/Trainer, Early Childhood Leadership Institute	Center for Access, Success & Equity	11/20/2023-06/30/2024
Hafer, Rachel	BS	Managing Administrative Assistant	VP Info Resources & Technology	09/26/2023-06/30/2024
Hartley, Paula	BS	Coach/Trainer, Early Childhood Leadership Institute	Center for Access, Success & Equity	11/20/2023-06/30/2024
Kumar, Anil	PhD	Post-Doc Researcher, CREATES	Center for Advanced Transportation	09/16/2023-06/30/2024

### **ADJUNCTS**

Angiuli, Courtney	MA	Interdisciplinary & Inclusive Education		01/16/2024-06/30/2024
Betz, Bruce	MM	Construction Management		01/16/2024-06/30/2024
Coulter, Denise-Marie	EdD	Educational Services & Leadership		12/26/2023-06/30/2024
D'Amore, Monica	MA	Law & Justice Studies		01/16/2024-06/30/2024
DeVito, Joyce	MA	Interdisciplinary & Inclusive Education		01/16/2024-06/30/2024
Dickinson, Teresa	MEd	Interdisciplinary & Inclusive Education		01/16/2024-06/30/2024
Dunn, Olivia	MEd	STEAM Education		01/16/2024-06/30/2024
Ernst, Arthur	EdD	Interdisciplinary & Inclusive Education		01/16/2024-06/30/2024
Erz, Anthony	MS	Health & Exercise Science		01/16/2024-06/30/2024
Green, Jennifer	MA	Public Relations & Advertising		01/16/2024-06/30/2024
Hamill, Yvonne	DNP	Nursing		10/31/2023-06/30/2024
Khraief, Nahla	PhD	Electrical Engineering		01/16/2024-06/30/2024
Lee, Brenden	MS	Public Relations & Advertising		01/16/2024-06/30/2024
Lucci, Allison	MS	Chemistry		01/16/2024-06/30/2024
Madden, Bernard	MS	Public Relations & Advertising		01/16/2024-06/30/2024
Maffia, Gennaro	EngD	Chemical Engineering		01/16/2024-06/30/2024
Mazzaferro, Olivia	MA	History		01/16/2024-06/30/2024
Obeidah, Adi	PhD	Civil Engineering		01/16/2024-06/30/2024
Perrin, Michele	MA	Interdisciplinary & Inclusive Education		01/16/2024-06/30/2024
Rosenstein, Michael	MS	Journalism		01/16/2024-06/30/2024
Sierka, Chloe	MA	Law & Justice Studies		01/16/2024-06/30/2024
Soroush, Fariborz	PhD	Mechanical Engineering		01/16/2024-06/30/2024
Szwanki, Victor	DAT	Health & Exercise Science		01/16/2024-06/30/2024
Thompson, Tyshawn	PsyD	Psychology		01/16/2024-06/30/2024
Turk, Gordon	DMA	Music		09/05/2023-06/30/2024
Young, Bessie	PhD	Interdisciplinary & Inclusive Education		01/16/2024-06/30/2024

### **PART-TIME COACHES**

Aliberti, Rocco	BS	Academic Coaching	Athletics	09/01/2023-05/31/2024
Dailey, Anne	MA	PT Assistant Softball Coach	Athletics	07/01/2023-06/30/2024
Eggers, Torrie	BA	PT Assistant Women's Basketball Coach	Athletics	09/15/2023-06/30/2024
Fitzgerald, Gaelen	BA	PT Assistant Women's Volleyball Coach	Athletics	08/19/2023-06/30/2024
Gallagher, Cassidy	MA	PT Assistant Women's Basketball Coach	Athletics	09/09/2023-06/30/2024
Goan, Jack	HS	PT Assistant Baseball Coach	Athletics	09/01/2023-06/30/2024

Josey, Damiso	EdD	PT Assistant Women's Basketball Coach	Athletics	09/05/2023-06/30/2024
Lee, Francesca	HS	PT Assistant Women's Basketball Coach	Athletics	09/05/2023-06/30/2024
Minerva, Shilah	MA	PT Assistant Softball Coach	Athletics	07/01/2023-06/30/2024
Ogden, Zack	HS	PT Assistant Women's Volleyball Coach	Athletics	08/19/2023-06/30/2024
Rollins, Christopher	HS	PT Assistant Baseball Coach	Athletics	08/15/2023-06/30/2024
Surles, Jassinia	BS	PT Assistant Men's & Women's Track & Field Coach	Athletics	10/22/2023-06/15/2024
Thompson, Ryan	BA	PT Assistant Men's Basketball Coach	Athletics	07/01/2023-06/30/2024
Verlinghieri, Matthew	BS	PT Assistant Women's Volleyball Coach	Athletics	08/19/2023-06/30/2024
Worth, Julia	MA	PT Assistant Women's Volleyball Coach	Athletics	08/19/2023-06/30/2024

### **FELLOWS**

Abbondandolo, Antonio	MS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Aboagye, Emmanuel	BS	Graduate Research Fellow	Chemical Engineering	11/16/2023-12/31/2023
Acquah, Christopher	BS	Graduate Research Fellow	Chemical Engineering,	09/01/2023-12/31/2023
Ahmed, Aly	MM	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
+Al Issa, Moayad	BS	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
Antisell, Morgan	BS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Bain, Ian	BS	Graduate Research Fellow	Mechanical Engineering	10/21/2023-06/30/2024
+Barrett, Casey	BS	Graduate Research Fellow	Chemical Engineering	09/01/2023-06/30/2024
Ben Sidhom, Ahmed	BS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
Bhattacharya, Soham	MS	Graduate Research Fellow	Electrical & Computer Engineering	10/16/2023-06/30/2024
+Bindas, Daniel	HS	Graduate Research Fellow	Electrical & Computer Engineering	10/01/2023-04/30/2024
Cano, Martha	MSc	Graduate Research Fellow	Experiential Engineering Education	09/01/2023-06/30/2024
+Cantor, Ethan	BS	Graduate Research Fellow	Electrical & Computer Engineering,	09/01/2023-06/30/2024
Chowdhury, Priyam	BS	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
Churgin, Corey	BS	Graduate Research Fellow	Mechanical Engineering	09/01/2023-06/30/2024
+Collinsworth, Victoria	BS	Graduate Research Fellow	Chemical Engineering	09/01/2023-06/30/2024
+Cui, Luobin	MS	Graduate Research Fellow	Electrical & Computer Engineering	10/01/2023-06/30/2024

DeBastiani, Antonia	BS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Dworacek, Justin	HS	Graduate Research Fellow	Civil & Environmental Engineering	10/01/2023-04/30/2024
Edalatian, Shahab	PharmD	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
Faysal, Atik	MS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
Gantumur, Naramgerel	MS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Garofolo, James	BS	Graduate Research Fellow	Electrical & Computer Engineering	11/18/2023-03/22/2024
+Ghanami, Maral	MS	Graduate Research Fellow	Mechanical Engineering	10/02/2023-02/14/2024
+Hanoun, Zaid	BS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Hare, Ryan	BS	Graduate Research Fellow	Electrical & Computer Engineering	10/01/2023-06/30/2024
Hassinger, Dominique	MS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Hazaveh, Zaynah	MS	Graduate Research Fellow	Mechanical Engineering	10/21/2023-06/30/2024
Hycent, Jacob	BS	Graduate Research Fellow	Chemical Engineering	09/01/2023-12/31/2023
Imtiaz, Hina	MS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
Islam, Md Sadman	BS	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
Issa, Mohammad	BS	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
+Jankowski, Cedric	BS	Graduate Research Fellow	Civil & Environmental Engineering	10/01/2023-06/30/2024
Joel, Ibrahim	BS	Graduate Research Fellow	Chemical Engineering	09/01/2023-06/30/2024
Kakhan, Ayda	BS	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
+Kang, Jim	MS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
Karimi, Sepehr	MS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
+Khan, Hikmat	MS	Graduate Research Fellow	Electrical & Computer Engineering	10/09/2023-06/30/2024
+Khan, Suliman	MS	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
+Khelif, Mohammad	BS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
Khorsandi, Najes	BS	Graduate Research Fellow	Experiential Engineering Education	09/01/2023-06/30/2024
+Knospler, Joshua	BS	Graduate Research Fellow	Mechanical Engineering	09/01/2023-06/30/2024
Kopchick, Emily	BS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Kratz, Joseph	BS	Graduate Research Fellow	Chemical Engineering	09/01/2023-06/30/2024
Lim, Enosh	BS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024

+Maaz, Muhammad	BS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
Mawson, Cara	BSc	Graduate Research Fellow Graduate Research Fellow	Experiential Engineering Education	09/01/2023-06/30/2024
+MohamedAli, Amna	MSc	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
+Moraña, Aljhon	BS	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
+Naddeo, Kyle	BS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
Nadi, Elias	MS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
Nasir, Abdullah	MSc	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
+Nielsen, Ian	BS	Graduate Research Fellow	Electrical & Computer Engineering	09/29/2023-06/30/2024
+Rahaman, Mustafizur	BS	Graduate Research Fellow	Civil & Environmental Engineering	09/01/2023-06/30/2024
+Roksana, Kaniz	BS	Graduate Research Fellow	Civil Engineering	09/01/2023-12/31/2023
Rostami, Mohammad	MS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-06/30/2024
+Saha, Koushik	BSc	Graduate Research Fellow	Chemical Engineering	09/01/2023-06/30/2024
Sedar, Emmet	MS	Graduate Research Fellow	Mechanical Engineering	09/01/2023-06/30/2024
Shoaib, Saidur	MBA	Graduate Research Fellow	Mechanical Engineering	09/01/2023-06/30/2024
Sims, Miranda	BS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Singh, Amit	MTech	Graduate Research Fellow	Mechanical Engineering	09/01/2023-06/30/2024
Thigulla, Radhika	BS	Graduate Research Fellow	Electrical & Computer Engineering	09/01/2023-12/31/2023
+Vahora, Asma	MS	Graduate Research Fellow	Biomedical Engineering	11/01/2023-11/15/2023
+Vaibhavsingh, Varma	MS	Graduate Research Fellow	Mechanical Engineering	11/04/2023-06/30/2024
Venuto, Michael	MBA	Graduate Research Fellow	Experiential Engineering Education	09/01/2023-06/30/2024
Wilk, Patrick	BS	Graduate Research Fellow	Electrical & Computer Engineering,	09/01/2023-06/30/2024
+Wood, Scott	BS	Graduate Research Fellow	Electrical & Computer Engineering	10/07/2023-06/30/2024
Yang, Joshua	MS	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
Yu, Hoi Yan	MA	Graduate Research Fellow	Biomedical Engineering	09/01/2023-06/30/2024
+Zhu, Chengzhang	MS	Graduate Research Fellow	Electrical & Computer Engineering	10/01/2023-06/30/2024



**SHRIEBER SCHOOL OF VETERINARY MEDICINE**  
**FACULTY APPOINTMENTS**

Charavaryamath, Chandashekhar	DVM/PhD	Associate Professor	Anatomy and Physiology	11/15/2023-06/30/2024
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**CMSRU**  
**FACULTY APPOINTMENTS**

Arriola, Aileen Grace	M.D.	Associate Professor of Pathology	Pathology	01/01/2024
Baldwin, Caitlin	D.O.	Assistant Professor of Medicine	Medicine	01/01/2024
Bender, Bradley	M.D.	Instructor of Medicine	Medicine	01/01/2024
Benites, Jefferson	M.D.	Assistant Professor of Radiology pending board certification	Radiology	01/01/2024
Campbell, Merin	Psy.D.	Instructor of Neurology	Neurology	01/01/2024
Chang, Angela	M.D.	Assistant Professor of Medicine	Medicine	01/01/2024
Debonera, Fotini	M.D., Ph.D.	Assistant Professor of Clinical Medicine (secondary appointment)	Medicine	01/01/2024
Deip, Judy	M.D.	Assistant Professor of Neurology	Neurology	01/01/2024
Ehrman-Dupre, Rachel	M.D.	Assistant Professor of Clinical Family Medicine	Family Medicine	01/01/2024
Esposito, Erin	Psy.D.	Instructor of Neurology	Neurology	01/01/2024
Gordon, Sabrina	M.D.	Assistant Professor of Medicine	Medicine	01/01/2024
Hamad, Samera	Ph.D.	Assistant Professor of Surgery	Surgery	01/01/2024
Hookim, Kim	M.D.	Associate Professor of Pathology	Pathology	01/01/2024
Khalife, Jane	M.D., M.S.	Assistant Professor of Neurology	Neurology	01/01/2024
Kobrin, Lara	M.D.	Assistant Professor of Clinical Family Medicine	Family Medicine	01/01/2024
Kumar, Anupam	M.D., M.S.	Assistant Professor of Medicine	Medicine	01/01/2024
Lambrecht, Paul	M.H.A., M.J.	Assistant Professor of Medicine	Medicine	01/01/2024
Liu, Ryan	M.D.	Instructor of Medicine	Medicine	01/01/2024
Lombardo, Joseph	D.O., PharmD	Assistant Professor of Radiation Oncology pending board certification	Radiation Oncology	01/01/2024
Marotta, Kristen	M.D.	Instructor of Medicine	Medicine	01/01/2024
Pascarella, Michael	D.O., J.D.	Assistant Professor of Clinical Anesthesiology	Anesthesiology	01/01/2024
Rengan, Anil	M.D.	Assistant Professor of Medicine	Medicine	01/01/2024
Strair, Roger	M.D., Ph.D.	Professor of Medicine	Medicine	01/01/2024

Taraif, Suad	M.D., M.B.A.	Associate Professor of Clinical Pathology	Pathology	01/01/2024
van der Rijst, Nathalie	M.D.	Assistant Professor of Medicine	Medicine	01/01/2024
Wang, Harry	M.D.	Assistant Professor of Medicine	Medicine	01/01/2024
Woozley, Katherine	M.D.	Associate Professor of Orthopaedic Surgery	Orthopaedic Surgery	01/01/2024

**CMSRU**  
**CHANGE IN RANK**

Bokkala-Pinninti, Shaila	D.O., Ph.D.	Change from Instructor of Neurology to Assistant Professor of Neurology		01/01/2024
Freeland, Erik	D.O.	Change from Assistant Professor of Orthopaedic Surgery to Clinical Assistant Professor of Orthopaedic Surgery		01/01/2024
Liu, Susan	M.P.A., M.A.	Change from Instructor of Family Medicine to Clinical Instructor of Family Medicine		01/01/2024
Mayasi, Yunis	M.D., M.S.	Change from Associate Professor of Neurology to Clinical Associate Professor Emeritus of Neurology (Vol)		01/01/2024
Mazurek, Harry	Ph.D.	Change from Assistant Professor of Medicine to Adjunct Assistant Professor of Medicine		01/01/2024
Shah, Hely	M.D.	Change from Instructor of Medicine to Assistant Professor of Medicine		01/01/2024

**CMSRU**  
**ADJUNCTS, VOLUNTEERS, & PART-TIME**

Ashraf, Farah	M.D.	Clinical Instructor of Medicine (CR)		10/01/2023
Bradford, Caitlyn	PharmD	Adjunct Assistant Professor of Biomedical Sciences (Vol)		01/01/2024
Cannon, Anthony	M.D.	Clinical Associate Professor of Medicine (Vol)		01/01/2024
Garcia, Brandon	PharmD	Adjunct Assistant Professor of Biomedical Sciences (Vol)		01/01/2024
Oliveira, Renato	M.D.	Clinical Instructor of Neurology (CR)		01/01/2024
Santucci, Joshua	M.D.	Clinical Instructor of Neurology (CR)		01/01/2024
Xiong, Zhaohui	Ph.D.	Adjunct Assistant Professor of Biomedical Sciences (Vol)		01/01/2024
Zhang, Yanting	Ph.D.	Adjunct Assistant Professor of Biomedical Sciences (Vol)		01/01/2024

**RESIGNATIONS**

Famador, Mark		Rowan-Virtua SOM Psychiatry		11/03/2023
Hartigan, John		Information, Resources, & Technology		10/18/2023
Kowalski, Alexander		Rowan-Virtua SOM Family Practice		10/06/2023
Liu, Susan		CMSRU Multicultural Affairs		10/06/2023
Obeid, Zahia		ESL Program		10/09/2023
Robb, Marc		University Advancement		09/22/2023
Simmons, Heather		Office of the President		12/01/2023

**RETIREMENTS**

Carey, Gerald	Rowan-Virtua SOM	10/31/2023
	University Relations	
Gaspar, Deborah	Library Services	11/30/2023
Kowalsky, Michelle	Library Services	09/30/2023

+ grant funded

\*\* date change

^corrected

\* salaries/benefits provided by Cooper Hospital - no financial cost to Rowan

**SUMMARY STATEMENT/RATIONALE**

This resolution approved personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.

Recommended for Approval By:  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.19**

**REAPPOINTMENT OF PROFESSIONAL STAFF  
BEYOND THE PROBATIONARY PERIOD**

**WHEREAS,** the performance of the following named professional staff members have been carefully evaluated, and

**WHEREAS,** agreement between the State and the Union provides that members of the professional staff not holding faculty or concurrent academic rank who are members of the State University Bargaining Unit shall be eligible for reappointment to a multi-year contract

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Rowan University offers reappointment to the following professional staff of the University for the following years.

**3 Year Multiyear Contract Candidates**  
**(2024 – 2025 through 2026 - 2027)**

<b>Employee</b>	<b>Department</b>
Abubakri, Shahriar	Civil Engineering
Alapati, Samyukta	Analytics, Systems & Applications
Amorim, Mark	WGLS Radio Station
Ashton, Holly Ann	Rowan Global
Beverly, Allison Virginia	Rowan Global
Borden, Sara A.	Library Services
Branin, Lewis John	Network and System Services
Clamen, Stewart M.	Analytics, Systems & Applications
Cosgrove, Melissa	Dean Earth & Environment
Fan, Ying	CMSRU Research
Grant, Tamneka	University Housing
Hall, Chare Jana	Rowan Global
Hird, Matthew A.	University Events
Leach, Andrea Joy	Counseling Center
Liacopulos, Eleni D.	Student Center Timesheet
Lueder, Nikkoli Theodore	AVP Rowan Online
Massaro, Patrick	Dean Humanities & Social Sciences
McClerman, Robert M.	Chemical Engineering
McClure, Timothy James	CMSRU IT
McDevitt, Kayleigh A.	Center for Advanced Transportation
Mosko, Suzanne J.	CMSRU Academic Affairs
Patel, Hemang G.	Analytics, Systems & Applications

(continued)

**RESOLUTION #2023.12.19 (continued)**

Pich, Michele  
Teller, Karen Leigh  
Tharp, Jennifer Suzanne

Pet Therapy Program  
Dean Business Administration  
Graduate Research Services

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of professional staff beyond the probationary period.

Recommended for Approval By:  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.20**

**REAPPOINTMENT OF PROFESSIONAL STAFF TO THIRD AND  
FOURTH YEAR CONTRACTS**

**WHEREAS**, the following named professional staff members have been carefully evaluated for purposes of reappointment

**THEREFORE BE IT RESOLVED** that the Board of Trustees determines that the following named professional staff listed below shall be offered reappointment.

**PROFESSIONAL STAFF**

**Third and Fourth Year Candidates**

**(2024 – 2025 & 2025 – 2026)**

<b>Employee</b>	<b>Department</b>
Adams, Kaitlyn Marie	Dean Performing Arts
Bily, Colleen Marie	Athletics General
Bolopue, Grant	CMSRU Simulation
Bowen, Patrick	AVP Rowan Online
Bowman, Emilianne	Honors Concentration
Buckley, Ryan Casey	IRT Project Management Office
Bunoza, Andrew Shawn	Rohrer Endowed Chair
Casne, Erin Michelle	Admissions
Cohen, Joshua	Information Services
Concannon, Clare Marie	Admissions
Concordia, Valerie Lynn	Orientation
Conway, Erica L.	University Advising Center
Eleyedath, Abhary	Center for Advanced Transportation
Elko, Justin T.	Chemical Engineering
Fitzwater, Rhon	Network and System Services
Goli, Arunkumar	Center for Advanced Transportation
Graves, Jaclyn	University Advising Center
Green, Ernestine Bonita	Counseling Center
Hettinger, Jaclyn Leigh	CMSRU Academic Affairs
Howard, Tracey A.	Recruitment Marketing
Humphries, Shameka Taneek	Rowan Global
Hunter, Melissa Lynn	CMSRU Academic Affairs
Jiang, Mandy	Athletics General
Johnston, Kimberly A.	Dean Engineering
Kingett, Kurtis C.	Football
Kommini, Chandu	Center for Advanced Transportation

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**RESOLUTION #2023.12.20 (continued)**

Kowal, Bryan Edward	Analytics, Systems & Applications
Leoncini, Matthew A.	Mechanical Engineering
Letts, Eugene Stephen	Analytics, Systems & Applications
Lorimor, Benjamin Daniel	Network and System Services
Mariani, Cynthia P.	Analytics, Systems & Applications
Mazzochette, Zahilis Aliagracia	Chemistry
Mudgett, Carolyn Elizabeth	AVP Rowan Online
Muermann, Jason B.	Civil Engineering
Murphy, Courtney	CMSRU Academic Affairs
Naqvi, Marryam Batool	Library Services
Olaya, Brandon Michael	Athletic Training
Pantovic, Marko	Analytics, Systems & Applications
Paone, Vincent Anthony	Technology Services
Patel, Himadriben Kaushikkumar	Analytics, Systems & Applications
Saidi, Ahmed	Center for Advanced Transportation
Salvatore, Gabrielle Marie	Psychology
Santos, Samantha	Athletic Training
Satten-Lopez, David A.	CMSRU Library
Scott, Sean Patrick	Admissions
Simon, Scott A.	Analytics, Systems & Applications
Swain, Tracey	Counseling Center
Swarna, Surya Teja	Center for Advanced Transportation
Ulrich, Victoria E.	CMSRU Student Affairs
Von Franzke, Ian William	University Publications
Williams, Garrett J.	Rowan Virtual Reality Lab
Zelazny, Michalina	University Advising Center

**Third and Fourth Year Candidates (Off-Cycle)**  
**(2023 – 2024 & 2024 – 2025)**

<b>Employee</b>	<b>Department</b>
Kutza, Brian	Analytics, Systems & Applications

**SUMMARY STATEMENT/RATIONALE**

This resolution seeks approval for the reappointment of professional staff to third and fourth year contracts.

Recommended for Approval By:  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.21**

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR  
PROFESSIONAL CONSULTING SERVICES RELATING TO FLOOD PREVENTION  
AND MITIGATION AT THE JEAN AND RIC EDELMAN FOSSIL PARK AT ROWAN  
UNIVERSITY WITH INVERSAND COMPANY**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64M-9(k), and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for consulting services as well as for services that are not available from more than one service provider pursuant to N.J.S.A. 18A:64-56(a)(15) and (3), and

**WHEREAS,** there exists a need for continued flood prevention and mitigation services at the Jean and Ric Edelman Fossil Park at Rowan University, including maintenance of the drainage systems, integrity of the quarry walls, and prevention of water infiltration to ensure safety and continued access to the quarry, and

**WHEREAS,** Rowan has utilized Inversand Company, located in Clayton, New Jersey, who was the previous owner and possesses unique experience in managing the water infiltration systems in place at the quarry, and Rowan has found the services to be beneficial to meet the University’s needs, and

**WHEREAS,** Rowan has converted the water infiltration system to a new sustainable and environmentally superior system but wishes to ensure continued flood prevention and mitigation while that system is tested as well as may require services to supplement the system during this period, and

**WHEREAS,** the University wishes to continue to contract with Inversand Company for these services in an amount not to exceed \$300,000 on an annual basis for regular water infiltration prevention and an amount not to exceed \$50,000 for emergent services in the case of extreme storms and/or flooding, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the expense authorized herein

(continued)



**RESOLUTION #2023.12.21 (continued)**

**THEREFORE, BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract for regular water infiltration prevention with Inversand Company of Clayton, New Jersey in an amount not to exceed \$300,000 on an annual basis and an amount not to exceed \$50,000 for emergent services in the case of extreme storms and/or flooding.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract without competitive bidding with Inversand Company for water infiltration prevention services associated with the Jean and Ric Edelman Fossil Park at Rowan University in a total amount not to exceed \$350,000.

Recommended by Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.22**

**APPROVAL OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR THE PURCHASE OF SPECIALIZED EQUIPMENT AND REPAIRS FOR THE EDELMAN PLANETARIUM WITH EVANS & SUTHERLAND**

**WHEREAS,** the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

**WHEREAS,** pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for standardization of equipment through N.J.S.A. 18A:64-56(a)(10), and

**WHEREAS,** Rowan University maintains the Edelman Planetarium used both for educational purposes for its students and also for the public at large, including local high schools and grade schools, and

**WHEREAS,** the Edelman Planetarium has been in operation for over twenty years and its equipment and facilities are in need of repair and upgrades, and

**WHEREAS,** through the generous donation of Jean and Ric Edelman, there exists the funds to upgrade the equipment and facilities of the Planetarium, and

**WHEREAS,** Rowan University will pay for these costs and will be reimbursed for any expenses through the above-referenced donation, and

**WHEREAS,** Evans & Sutherland of Salt Lake City, Utah is a company that provides such highly specialized services and is able and willing to provide such services to the Edelman Planetarium, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay the fees authorized herein

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract for these services with Evans & Sutherland of Salt Lake City, Utah, for an amount not to exceed \$430,000 for FY24.

(continued)

**RESOLUTION #2023.12.22 (continued)**

**SUMMARY STATEMENT/RATIONALE**

This resolution approves a contract without competitive bidding with Evans & Sutherland of Salt Lake City, Utah, for repair and facilities upgrade services for the Edelman Planetarium in an amount not to exceed \$430,000 for FY24 or the life of the project.

Recommended for Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.23**

**APPROVAL OF A TOTAL PROJECT BUDGET FOR IMPLEMENTATION OF THE ROWAN-VIRTUA EXTERIOR SIGNAGE PACKAGE FOR ROWAN-VIRTUA SCHOOL OF OSTEOPATHIC MEDICINE FACILITIES**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University is authorized to enter into contracts and agreements which are necessary or advisable for carrying out the mission of the University, N.J.S.A 18A:64M-9(k), and

**WHEREAS,** Pursuant to Resolution 2021.12.45, the Board of Trustees authorized Rowan University (“Rowan”) to enter into a Master Affiliation Agreement (“Master Agreement”) with Virtua Health Inc. (“Virtua Health”) to collaborate in the areas of clinical education, research and clinical practice, and

**WHEREAS,** the Master Affiliation Agreement provided that Rowan and Virtua Health would become one another’s affiliates for clinical education, research, and clinical practice, thereby ensuring access to clinical training sites for the students of Rowan University School of Osteopathic Medicine (“RowanSOM”) and students in the allied health programs, enhancing growth opportunities for medical and health professions education, creating a talent pipeline for healthcare professionals, and spurring innovation and economic development, and

**WHEREAS,** pursuant to the Master Agreement and the Physician Practice Alignment Agreement that was subsequently entered by the Parties, Virtua Health now leases the services of medical professionals employed by the clinical practices associated with RowanSOM, and

**WHEREAS,** all exterior signage at RowanSOM locations should now be changed to Rowan-Virtua School of Osteopathic Medicine to reflect the affiliation of the Parties, and

**WHEREAS,** Rowan has determined that the total project budget for the design of the Rowan-Virtua Exterior Signage Package will not exceed \$500,000, and

**WHEREAS,** the Senior Vice President for Finance and Chief Financial Officer certifies that there are sufficient funds available to pay the costs associated with the design of the Rowan-Virtua Exterior Signage Package

(continued)

**RESOLUTION #2023.12.23 (continued)**

**THEREFORE BE IT RESOLVED** by the Board of Trustees that the total project budget for implementation of the new Rowan-Virtua exterior signage package for all Rowan-Virtua School of Osteopathic Medicine locations is approved in an amount not to exceed \$500,000.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves funding for the exterior signage package for all Rowan-Virtua School of Osteopathic Medicine locations in a total amount not to exceed \$500,000.

Recommended for Approval By:  
Facilities Committee (11/27/23)  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.24**

**AMENDMENT TO THE DELEGATION OF AUTHORITY FOR APPROVAL OF A  
CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL  
CONSULTING SERVICES RELATING TO HEALTHCARE CONSULTING**

- WHEREAS**, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1, et seq. (“Restructuring Act”), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64M-9(k), and
- WHEREAS**, pursuant to Resolution 2014.02.02, approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved these exceptions including an exception for professional consulting services in accordance with N.J.S.A. 18A:64-56, and
- WHEREAS**, pursuant to Resolutions 2021.04.21, 2021.06.68, 2021.12.42, and 2022.02.37, the Board of Trustees authorized Rowan to enter into contracts without competitive bidding with Chartis for an amount not to exceed \$972,750 in total, and
- WHEREAS**, Rowan is satisfied with the retention thus far and expects that the retention will continue with Chartis providing useful information critical to the implementation of improvements and such work will require continued efforts on the part of Chartis, and
- WHEREAS**, pursuant to Resolution 2022.10.01 The Board of Trustees delegated its authority to the President and the Senior Vice President for Finance and Chief Financial Officer to approve amendments to this contract for FY23, and
- WHEREAS**, Rowan would like to extend this delegated authority through FY24, and
- WHEREAS**, Chartis will assist Rowan University with the planning and facilitation of a leadership retreat to re-set strategic aspirations and priorities, will plan and facilitate meetings with leadership to discuss the potential for amendments to the affiliation agreement, and will bring expertise and national perspective to these conversations, and, to the extent that the information is available, research from other peer organizations, and
- WHEREAS**, the University has concluded that continuing the engagement with Chartis will be advantageous, and

(continued)

**RESOLUTION #2023.12.24 (continued)**

**WHEREAS,** the Board of Trustees wishes to afford Rowan flexibility in contracting with Chartis to allow Rowan to continue with these necessary services and to move forward with said services without delay, and

**WHEREAS,** The Board of Trustees wishes to delegate its authority to the President and Senior Vice President for Finance and Chief Financial Officer to approve amendments to this contract for FY24

**THEREFORE, BE IT RESOLVED** by the Board of Trustees that the President and the Senior Vice President for Finance and Chief Financial Officer be authorized to amend and execute the contract with The Chartis Group for FY24 for necessary services, and

**BE IT FURTHER RESOLVED** that any such amendments shall be reported to the Board of Trustees through the Budget and Finance Committee following any such amendment.

**SUMMARY STATEMENT/RATIONALE**

This resolution approves an amendment to continue the delegation of authority given to the President and the Senior Vice President for Finance and Chief Financial Officer to approve contract amendments for The Chartis Group for healthcare consulting services as needed for FY24.

Recommended for Approval By:  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

## RESOLUTION #2023.12.25

### DELEGATION OF AUTHORIZATION TO DEVELOP OPERATIONAL POLICIES AND PROCEDURES FOR ROWAN UNIVERSITY

**WHEREAS**, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has the authority to determine policies for the organization, administration, and development of the university, N.J.S.A. 18A:64M-9(c),

**WHEREAS**, Rowan University (“Rowan”) is a complex organization and its divisions, departments, and colleges have evolving needs which necessitate an efficient means for the development, adoption, and implementation of operational policies and procedures which allow ordinary operations and govern organizational processes, and

**WHEREAS**, the Board of Trustees has concluded that unless a specific federal or state law mandates that a policy be developed, adopted, and implemented by the Board of Trustees or unless the Board has determined by Resolution that a particular policy shall be a “Board Designated Policy”, the authority for the development, adoption, and implementation of operational policies and procedures which govern organizational processes (“Operational Policies and Procedures”) shall be delegated to the President of Rowan University or his designee, and

**WHEREAS**, such Operational Policies and Procedures shall be developed and reviewed by relevant university administrators and shall be finalized upon review by the Executive leadership team and recommendation to the President or designee, and

**WHEREAS**, upon finalizing such Operational Policies and Procedures, with the approval of the President or designee, Operational Policies and Procedures shall be posted to the University website for policies and procedures or database or other accessible format for sharing of such documents, and

**WHEREAS**, such Operational Policies and Procedures shall be reviewed periodically and revised or amended as appropriate with substantive changes occurring through the review process articulated above and changes required by law or based on title changes or minor, non substantive changes to be implemented immediately upon request or notice, and

**WHEREAS**, certain Operational Policies and Procedures are required by applicable federal or state law or regulation to be specifically adopted by the Board of Trustees or the Board has determined by Resolution that certain Operational Policies and Procedures are “Board Designated Policies”, and

(continued)



## **RESOLUTION #2023.12.25 (continued)**

**WHEREAS**, in the case of certain Operational Policies and Procedures legally mandated to be adopted by the Board of Trustees or in the case of “Board Designated Policies”, such policies shall be presented to the Board of Trustees for their consideration and adoption through a Board authorized Resolution

**THEREFORE BE IT RESOLVED** that the Board of Trustees delegates to the President or designee the authority to develop, adopt, and implement Operational Policies and Procedures unless the Policy specifically requires Board of Trustees action on same under applicable legal authority or as a “Board Designated Policy,” and

**BE IT FURTHER RESOLVED** that for certain limited Operational Policies and Procedures which are required by applicable federal or state law to be acted upon by the Board or which are “Board Designated Policies,” such policies shall be adopted through a Board authorized Resolution, and

**BE IT FURTHER RESOLVED** that the Board of Trustees confirms and ratifies the authority of Rowan University to develop, adopt, and implement existing Operational Policies and Procedures that were implemented in accordance with an internal review process and made accessible to the Rowan University community through its website for policies or database or other accessible means and confirms and ratifies their validity and applicability.

### **SUMMARY STATEMENT/RATIONALE**

This resolution delegates to the President of Rowan University or designee the authority to develop, adopt, and implement Operational Policies and Procedures for Rowan University and ratifies existing policies.

**RESOLUTION #2023.12.26**

**DELEGATION OF AUTHORIZATION TO NEGOTIATE AND EXECUTE A  
GROUND LEASE BY AND BETWEEN ROWAN UNIVERSITY AND  
ROWAN COLLEGE OF SOUTH JERSEY**

**WHEREAS,** pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees has the authority to enter into leases for real property which are necessary or desirable for university purposes, N.J.S.A. 18A:64M-9(q),

**WHEREAS,** Rowan University (“Rowan”) desires to construct a facility on the north side of West Campus (“West Campus”) to house the Rita & Larry Salva School of Nursing and Health Professions, and

**WHEREAS,** Rowan College of South Jersey (“RCSJ”) has constructed a facility to house their Division of Nursing and Health Professions on the RCSJ – Sewell Campus, and

**WHEREAS,** Rowan recognizes that the model utilized by RCSJ to build their nursing facility will best satisfy the needs of the new nursing building being proposed for West Campus, and

**WHEREAS,** it has been determined that developing the facility in partnership with RCSJ will save time and money by utilizing the existing design documents for RCSJ’s nursing building to construct the Rita & Larry Salva School of Nursing and Health Professions, and

**WHEREAS,** the intent is for RCSJ to develop the Rita & Larry Salva School of Nursing and Health Professions by utilizing the existing design documents and design professionals as well as the construction manager and other vendors of services relating to the design and construction of the facility, and

**WHEREAS,** Rowan wishes to negotiate a Ground Lease with RCSJ for a portion of Block 261, Lot 10, which is adjacent to the South Jersey Technology Park in Mantua Township, to develop and construct the new Rita & Larry Salva School of Nursing and Health Professions

**THEREFORE BE IT RESOLVED** that the Board of Trustees delegates to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations the Authority to negotiate the terms of a Ground Lease with Rowan College of South Jersey, and

**BE IT FURTHER RESOLVED** that the Senior Vice President for Finance and Chief Financial Officer is authorized to execute such Ground Lease, and

(continued)

**RESOLUTION #2023.12.26 (continued)**

**BE IT FURTHER RESOLVED** that the final terms of such Ground Lease shall be reported to the Board of Trustee through the Budget and Finance and Facilities Committees.

**SUMMARY STATEMENT/RATIONALE**

This resolution delegates authority to the Senior Vice President for Finance and Chief Financial Officer and the Vice President of Facilities, Planning and Operations to negotiate and execute a Ground Lease with Rowan College of South Jersey.

Recommended for Approval By:  
Facilities Committee (11/27/23)  
Budget and Finance Committee (11/27/23)  
Executive Committee (12/7/23)

**RESOLUTION #2023.12.27**

**BOARD COMMENDATION**

**WHEREAS,** Dr. Sunitha Menon-Rudolph faithfully and diligently served the Rowan University community through service on the Board of Trustees from 2022 through 2023, and

**WHEREAS,** while serving on the Board of Trustees, Dr. Menon-Rudolph sought out and accepted roles that helped advance and transform Rowan University, including through service on the Academic Affairs/Student Affairs Committee, the Facilities Committee and the University Advancement Committee, and

**WHEREAS,** Dr. Menon-Rudolph has further served New Jersey through her extraordinary career as a bench scientist and independent consultant in the pharmaceutical research and development industry, making notable contributions in areas of early and late pharmaceutical project/program management, cardiovascular and metabolics drug discovery strategy and operations, and

**WHEREAS,** Dr. Menon-Rudolph, in a career spanning more than 25 years with Enzon, Inc. and Janssen R&D, Johnson & Johnson, led several pharmaceutical development projects, specifically in the areas of formulations, including progressing drug candidates from early to late development clinical trial projects, data integrity in discovery strategy and operations, and clinical assurance of late development clinical trial projects, and

**WHEREAS,** through her service and scholarship, Dr. Menon-Rudolph exhibited an unwavering passion for mentoring future professionals and students through her involvement in social justice, cultural, religious interfaith groups, as well as through her work tutoring students in ESL programs, and

**WHEREAS,** Dr. Menon-Rudolph further supported young people with autism, most especially the Autism PATH (Preparation and Achievement in the Transition to Hire) Program at Rowan University, which supports neurodivergent students and alumni in the transition to meaningful employment post-graduation, and

**WHEREAS,** Dr. Menon-Rudolph completes her service to Rowan University and the Board of Trustees on December 31, 2023,

**THEREFORE BE IT RESOLVED** that the Rowan University Board of Trustees, President Ali A. Houshmand and the entire University community extend their sincere, heartfelt appreciation to Dr. Sunitha Menon-Rudolph for her dedicated and loyal service, and

(continued)

**RESOLUTION #2023.12.27 (continued)**

**BE IT FURTHER RESOLVED** that the Rowan University Board of Trustees, President and University community wish her an extraordinarily happy, healthy and rewarding life.

**SUMMARY STATEMENT/RATIONALE**

This resolution is a board commendation for Dr. Sunitha Menon-Rudolph's service to Rowan University.

Recommended for Approval By:  
Executive Committee (12/7/23)