



Rowan University Board of Trustees Fall Retreat

Via Webex
October 22, 2020

- 9:00 a.m. Call to Order/Open Public Meetings Act
- 9:00 – 10:00 a.m. Closed Session
- Update on West Campus Warehouse Space
 - Succession Planning
 - Cluster Operations Update
- 10:00 – 10:05 a.m. Action Items
- Authorization of Contract without Competitive Bidding for Legal Services Relating to Evaluation of Transaction
Summary Statement: This resolution authorizes a contract without competitive bidding for legal services in the area of transaction evaluation.
- Authorization of Contract without Competitive Bidding for Legal Services Relating to Medicaid Reimbursement
Summary Statement: This resolution authorizes a contract without competitive bidding for legal services in the area of Medicaid reimbursement relating to increasing access to Behavioral Health Care in the southern New Jersey region.
- Approval of Amended University Academic Calendar for Spring 2021 to Facilitate COVID-19 Pandemic Management
Summary Statement: This resolution approves the AMENDED University Academic Calendar for Spring 2021 to facilitate COVID-19 pandemic management.
- Amendment of Authorization of a Contract without Competitive Bidding for Tent Rentals and Erection Services with Masso’s Event Rentals
Summary Statement: This resolution amends the Resolution authorizing a contract without competitive bidding for the rental and installation of tents and related equipment and appliances with Masso’s Event Rentals to meet the needs of the university for outdoor space caused by the impacts of the global health pandemic for FY21 with a possible renewal for FY22 and FY23 and approves any installations made resulting from the emergency declaration.

Resolution Authorizing an Amendment to a Lease Agreement between Rowan University and Glassboro Associates, L.P.

Summary Statement: *This resolution approves the amendment of a lease between Rowan University and Glassboro Associates, L.P. for 23,390 square feet of space to accommodate COVID 19 related storage needs of the University.*

Resolution Authorizing Total Project Budget for Feasibility Study, Initial Site Planning, and Other Exploratory Activities Related to the Construction of a Multipurpose Facility on the West Campus

Summary Statement: *This resolution establishes a Total Project Budget for planning and feasibility and other exploratory activities related to creating a flexible-use multipurpose space on West Campus in an amount not to exceed \$300,000.*

10:05 – 10:35 a.m.

Pandemic Response Update

- Review Metrics
- Review Response

10:35 – 10:45 a.m.

Break

10:45 – 10:55 a.m.

Athletics Update

10:55 – 11:40 a.m.

Summit Committee Update

11:40 – 12:10 p.m.

Future of Higher Education

Adjourn

RESOLUTION #2020.10.01

AUTHORIZATION OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR LEGAL SERVICES RELATING TO EVALUATION OF TRANSACTION

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University (“Rowan”), a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services pursuant to N.J.S.A. 18A:64-56(15), and

WHEREAS, Rowan has identified a need for specialized legal services in connection with proposed transactions relating to the effective and efficient delivery of online programs to advance its strategic pillars of access, quality, and affordability, and

WHEREAS, Rowan has undertaken initial investigations in the area of online programming and has concluded that the acquisition of an established and reputable online delivery entity may increase its capacity in the area of online education delivery and online services to students, and

WHEREAS, Rowan has concluded that legal services relating to the expansion of its online offerings are necessary in the area of due diligence of an existing entity as well as the structuring of any proposed transaction, and

WHEREAS, Loeb & Loeb, LLP has assisted higher education clients in their pursuit of acquisition opportunities, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has confirmed that there are sufficient budgeted funds available to pay the expense authorized herein associated within the FY21 budget

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract for legal services relating to Loeb & Loeb in an amount not to exceed \$100,000

SUMMARY STATEMENT/RATIONALE

This resolution authorizes a contract without competitive bidding for legal services in the area of transaction evaluation.

RESOLUTION #2020.10.02

**AUTHORIZATION OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR
LEGAL SERVICES RELATING TO MEDICAID REIMBURSEMENT**

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. (“Restructuring Act”), permits Rowan University (“Rowan”), a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for professional consulting services pursuant to N.J.S.A. 18A:64-56(15), and

WHEREAS, Rowan has identified a need for specialized legal services in connection with a proposed Medicaid transaction intended to increase access to Behavioral Health Care in the southern New Jersey region, and

WHEREAS, Rowan has an established Affiliation Agreement with Inspira Health Network and wishes to expand that Agreement to enhance the parties’ collaboration in the area of Behavioral Health Care delivery, and

WHEREAS, Rowan has concluded that legal services relating to the expansion of the above-referenced Agreement, particularly in the area of federal payor reimbursement, is essential to any successful expansion of the Agreement and to the aforementioned increased access to care,

WHEREAS, Brown & Peisch, PLLC, of Washington, D.C., has assisted health care entities and public entities in the evaluation of similar transactions as well as in the development of transactional documents relating to these transactions, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has confirmed that there are sufficient budgeted funds available to pay the expense authorized herein associated within the FY21 budget

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract for legal services relating to increased access to Behavioral Health care with Brown & Peisch in an amount not to exceed \$50,000

(continued)

RESOLUTION #2020.10.02 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution authorizes a contract without competitive bidding for legal services in the area of Medicaid reimbursement relating to increasing access to Behavioral Health Care in the southern New Jersey region.

RESOLUTION #2020.10.03

**APPROVAL OF AMENDED UNIVERSITY ACADEMIC CALENDAR
FOR SPRING 2021 TO FACILITATE COVID-19 PANDEMIC MANAGEMENT**

WHEREAS, as part of its normal academic planning process, Rowan University develops a University Academic Calendar for future years, and

WHEREAS, the University Academic Calendar specifies the dates for the beginning and duration of the standard full term each semester, and

WHEREAS, the University Academic Calendar specifies the dates for holidays and breaks when classes are not in session, and

WHEREAS, the University is committed to the health and safety of the University community and to compliance with government directives, public health guidance and higher education best practice, and

WHEREAS, the University has determined that beginning the Spring 2021 semester one week later than currently scheduled on January 19, 2021, will provide for a gradual return to the campus and thereby facilitate ongoing COVID-19 pandemic management, and

WHEREAS, the University has determined that maintaining classes in session during the week of Spring Break will further facilitate ongoing COVID-19 pandemic management and will preserve the duration of the term through May 7, 2021, as currently scheduled,

THEREFORE BE IT RESOLVED that the Board of Trustees accepts and approves the AMENDED University Academic Calendar and Guidelines for Spring 2021, reflecting that the standard full term will begin on January 25, 2021; that classes will remain in session during the week of March 15 to March 20, 2021; and that the term will conclude May 7, 2021.

SUMMARY STATEMENT/RATIONALE

This resolution approves the AMENDED University Academic Calendar for Spring 2021 to facilitate COVID-19 pandemic management.

Activity	2017-2018	2018-2019	2019-2020
Fall Semester	Fall 2017	Fall 2018	Fall 2019
Labor Day (no classes)	Monday, Sept. 4	Monday, Sept. 3	Monday, Sept. 2
Semester Classes Begin	Tuesday, Sept. 5	Tuesday, Sept. 4	Tuesday, Sept. 3
Thanksgiving Recess (no classes)	Thursday, Nov. 23 – Saturday, Nov. 25	Thursday, Nov. 22 – Saturday, Nov. 24	Thursday, Nov. 28 – Saturday, Nov. 30
Reading and Review	Wednesday, Dec. 13	Thursday, Dec. 13	Wednesday, Dec. 11
Final Exam Week	Thursday Dec. 14 – Saturday, Dec. 16; Monday, Dec. 18 – Wednesday, Dec. 20	Friday, Dec. 14 – Saturday, Dec. 15; Monday, Dec. 17 – Thursday, Dec. 20	Thursday, Dec. 12 – Saturday, Dec. 14; Monday, Dec. 16 – Wednesday, Dec. 18
Flexible Time Day	Thursday, Dec. 21	Friday, Dec. 21	Thursday, Dec. 19
Spring Semester	Spring 2018	Spring 2019	Spring 2020
Martin Luther King, Jr. Day (no classes)	Monday, Jan. 15	Monday, Jan. 21	Monday, Jan. 20
Semester Classes Begin	Tuesday, Jan. 16	Tuesday, Jan. 22	Tuesday, Jan. 21
Spring Break (no classes)	Monday, Mar. 12 – Saturday, Mar. 17	Monday, Mar. 18 – Saturday, Mar. 23	Monday, Mar. 16 – Saturday, Mar. 21
Reading and Review	Friday, April 27	Friday, May 3	Friday, May 1
Final Exam Week	Monday, April 30 – Saturday, May 5	Saturday, May 4 Monday, May 6 – Friday, May 10	Saturday, May 2 Monday, May 4 – Friday, May 8
Commencement Week	Monday, May 7 – Friday, May 11	Saturday, May 11 Monday, May 13 – Friday, May 17	Saturday, May 9 Monday, May 11 – Friday, May 15

*Maintained by the Office of Academic Affairs and approved by the Rowan University Board of Trustees.
Approved June 2015; amended December 2016; updated August 2017; amended September 2018; amended October 2020.*

Activity	2020-2021	2021-2022
Fall Semester	Fall 2020	Fall 2021
Labor Day (no classes)	Monday, Sept. 7	Monday, Sept. 6
Semester Classes Begin	Tuesday, Sept. 1	Wednesday, Sept. 1
Thanksgiving Recess (no classes)	Thursday, Nov. 26 – Saturday, Nov. 28	Thursday, Nov. 25 – Saturday, Nov. 27
Reading and Review	Thursday, Dec. 10	Thursday, Dec. 9
Final Exam Week	Friday, Dec. 11 – Saturday, Dec. 12; Monday, Dec. 14 – Thursday, Dec. 17	Friday, Dec. 10 – Saturday, Dec. 11; Monday, Dec. 13 – Thursday, Dec. 16
Flexible Time Day	Friday, Dec. 18	Friday, Dec. 17
Spring Semester	Spring 2021	Spring 2022
Martin Luther King, Jr. Day (no classes)	Monday, Jan. 18	Monday, Jan. 17
Semester Classes Begin	Monday, Jan. 25	Tuesday, Jan. 18
Spring Break (no classes)	none	Monday, Mar. 14 – Saturday, Mar. 19
Reading and Review	Friday, April 30	Friday, April 29
Final Exam Week	Saturday, May 1 Monday, May 3 – Friday, May 7	Saturday, April 30 Monday, May 2 – Friday, May 6
Commencement Week	Saturday, May 8 Monday, May 10 – Friday, May 14	Saturday, May 7 Monday, May 9 – Friday, May 13

*Maintained by the Office of Academic Affairs and approved by the Rowan University Board of Trustees.
Approved June 2015; amended December 2016; updated August 2017; amended September 2018; amended October 2020.*

RESOLUTION #2020.10.04

AMENDMENT OF AUTHORIZATION OF A CONTRACT WITHOUT COMPETITIVE BIDDING FOR TENT RENTAL AND ERECTION SERVICES WITH MASSO'S EVENT RENTALS

WHEREAS, the New Jersey Medical and Health Sciences Education Restructuring Act, N.J.S.A.18A:64M-1 et seq. ("Restructuring Act"), permits Rowan University, a public research university, to enter into agreements for the procurement of services without public advertising pursuant to applicable state law as outlined in N.J.S.A. 18A:64-56, and

WHEREAS, pursuant to Resolution 2014.02.02 approved by the Board of Trustees at its February 19, 2014 meeting, the Board approved exceptions including an exception for the purchase or rental of equipment when its procurement without advertising is necessary to assure standardization of equipment and interchangeability of parts, as well as an exception for materials and supplies which are not available from more than one potential bidder pursuant to N.J.S.A. 18A:64-56(a)(27) and (3), and

WHEREAS, pursuant to its enabling statute, Rowan's Board of Trustees is also authorized to engage in procurements without competitive bidding where such procurements are made necessary pursuant to a declaration of emergency pursuant to N.J.S.A. 64-57, and such declarations of emergency were made by the President of the United States, the Governor of the State of New Jersey, and the President of Rowan University in response to the global health pandemic, and

WHEREAS, pursuant to the above-referenced declarations of a public health emergency and the continuing public health emergency related to COVID-19, Rowan recognized and attempted to address its needs for increased outdoor spaces for various student related activities, including but not limited to, academic, social, dining, and specialized higher education activities by developing a plan for the implementation of tents for gathering outdoors, and

WHEREAS, pursuant to Resolution 2020.09.12, the Board of Trustees authorized Rowan University to enter into a contract without competitive bidding with Masso's Event Rentals to install additional tent accessories and equipment to permit tent expansion as well as to install additional tents, and

WHEREAS, Masso's Event Rentals has initiated this effort and Rowan has identified additional needs relating to existing tents requiring additional labor by Masso's Event Rentals, and

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RESOLUTION #2020.10.04 (continued)

WHEREAS, the original contract was authorized in an amount not to exceed \$300,000, and Masso's Event Rentals has initiated this effort and Rowan has identified additional needs relating to existing tents requiring additional labor by Masso's Event Rentals, and

WHEREAS, this additional equipment, labor, and facilities is not expected to exceed \$200,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer anticipates that there will be sufficient budgeted funds available to pay the expense authorized herein associated with the rental and installation of tents and related equipment within the pending FY21 budget, and anticipates that Rowan will seek reimbursement of those funds through both state and federal COVID-19 related reimbursement programs

THEREFORE BE IT RESOLVED that the Senior Vice President for Finance and Chief Financial Officer is authorized to enter into a contract with Masso's Event Rentals, in an amount not to exceed \$500,000 for FY21.

SUMMARY STATEMENT/RATIONALE

This resolution amends the Resolution authorizing a contract without competitive bidding for the rental and installation of tents and related equipment and appliances with Masso's Event Rentals to meet the needs of the university for outdoor space caused by the impacts of the global health pandemic for FY21 with a possible renewal for FY22 and FY23 and approves any installations made resulting from the emergency declaration.

RESOLUTION #2020.10.05

**RESOLUTION AUTHORIZING AN AMENDMENT TO A LEASE AGREEMENT
BETWEEN ROWAN UNIVERSITY AND GLASSBORO ASSOCIATES, L.P.**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), Rowan University is permitted to own, lease, dispose of, use and operate real property as is necessary or desirable for university purposes, N.J.S.A. 18A:64M-9(q), and

WHEREAS, in March 2020, via Executive Order #103, the Governor of the State of New Jersey declared both a Public Health State of Emergency and State of Emergency throughout the State due to public health hazard created by Coronavirus 2019 (“COVID 19”), and

WHEREAS, in March 2020, the United States Government enacted the Coronavirus Aid, Relief and Economic Security (CARES) Act that among other provisions, provides specific funding sources for educational institutions impacted by COVID 19, and

WHEREAS, in August 2020, via Executive Order #175, the Governor of the State of New Jersey authorized institutions of higher education to resume in person instruction not previously permitted by Executive Order #155, and

WHEREAS, in order to operate and maintain the University according to best practice health and safety protocols due to COVID 19, the need for additional storage was identified, and

WHEREAS, space for the above was found at 70 Sewell Street-Unit A, Glassboro, New Jersey, and,

WHEREAS, under the State of Emergency declared by the Governor, the University entered into a short-term lease for 10,000 square feet of interior storage for COVID 19 related supplies and materials with Glassboro Associates, L.P. for the term of August 17, 2020-October 31, 2020, and

WHEREAS, given the prolonged period in which it is envisioned that COVID 19 will impact University operations, Rowan has determined that the need exists for additional storage space for an extended period of time, and

WHEREAS, Rowan has initiated negotiations with Glassboro Associates, L.P., for an amendment to the existing lease to increase to a total of 23,390 square feet of interior space at a rate of \$7.20 per square foot annually, for a monthly amount of \$14,034, totaling \$168,408 per year, for a three-year term to start November 1, 2020, and

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RESOLUTION #2020.10.05 (continued)

WHEREAS, the Board of Trustees wishes to delegate the authority to negotiate the lease acceptable to the President and to the Vice President of Facilities and Senior Vice President of Finance and Chief Financial Officer, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient budgeted funds available to pay the expense authorized herein

THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the Senior Vice President of Finance to execute the amendment to the lease with Glassboro Associates, L.P for 23,390 square feet of storage space at 70 Sewell Street in Glassboro, New Jersey.

SUMMARY STATEMENT/RATIONALE

This resolution approves the amendment of a lease between Rowan University and Glassboro Associates, L.P. for 23,390 square feet of space to accommodate COVID 19 related storage needs of the University.

RESOLUTION #2020.10.06

**RESOLUTION AUTHORIZING TOTAL PROJECT BUDGET FOR
FEASIBILITY STUDY, INITIAL SITE PLANNING, AND OTHER EXPLORATORY
ACTIVITIES RELATED TO THE CONSTRUCTION OF A MULTIPURPOSE
FACILITY ON THE WEST CAMPUS**

WHEREAS, pursuant to the New Jersey Medical and Health Sciences Education Restructuring Act (“Restructuring Act”), the Board of Trustees of Rowan University has been empowered to direct and control expenditures and supervise the construction and demolition of buildings and projects, N.J.S.A 18A:64M-9(f) and (r), and

WHEREAS, current trends and future projections in higher education demonstrate the need for flexible-use multipurpose spaces, shared facilities, and advanced technologies that bridge school and the workplace, and

WHEREAS, Rowan University has concluded that there is a demand for such flexible space for academic purposes as well as to support the economy in the southern region of New Jersey, and

WHEREAS, the University has concluded that the West Campus may be appropriate for the location of a flexible use space, including a proposed 250,000 square foot flexible-use multipurpose facility (“Project”), and

WHEREAS, the University has need to conduct initial exploratory activities, including conducting the feasibility study, preliminary site planning studies and planning for the feasibility and development of the Project, and

WHEREAS, the University has determined that the Total Project Budget to adequately perform the exploratory activities associated with the development of the Project is \$300,000, and

WHEREAS, the Senior Vice President for Finance and Chief Financial Officer has certified that there are sufficient funds available to pay for the costs to facilitate the work identified above, and

THEREFORE BE IT RESOLVED by the Board of Trustees that the budget for the exploratory activities associated with creating a flexible-use multipurpose space on the West Campus is established in an amount not to exceed \$300,000, and

BE IT FURTHER RESOLVED by the Board of Trustees that procurement relating to the above-referenced project shall be consummated in accordance with applicable law.

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RESOLUTION #2020.10.06 (continued)

SUMMARY STATEMENT/RATIONALE

This resolution establishes a Total Project Budget for planning and feasibility and other exploratory activities related to creating a flexible-use multipurpose space on West Campus in an amount not to exceed \$300,000.