

PAYROLL PROCEDURE FR-1 STATEMENT**THAILAND**

**FOR STUDENTS OR TRAINEES CLAIMING EXEMPTION
UNDER ARTICLE 22(1) OF THE INCOME TAX TREATY BETWEEN
THE UNITED STATES AND THAILAND**

LAST NAME	FIRST NAME	SOCIAL SECURITY NUMBER

Procedure FR-1 (Complete and sign the statement below.)

1. I was a resident of THAILAND on the date of my arrival in the United States. I am not a U.S. citizen. I have not been lawfully accorded the privilege of residing permanently in the United States as an immigrant.
2. I am temporarily present in the United States for the primary purpose of studying or training at **Rowan University**; or, I am temporarily present in the United States as a recipient of a grant, allowance, or award from **Rowan University**.
3. I will receive compensation for services performed in the United States. This compensation qualifies for exemption from withholding of federal income tax under the tax treaty between the United States and THAILAND in an amount not in excess of \$3,000 for any tax year.
4. I arrived in the United States on _____ (the date of last arrival in U.S. before beginning study at the U.S. educational institution). The treaty exemption is available only for compensation paid during a period of five tax years beginning with the tax year that includes my arrival date.

I certify that the information I have provided above is true, correct and complete, and that statements one through five of Procedure FR-1 apply to me. A copy of the treaty article citation for which I am claiming exemption appears in the box below.

Signature: _____ **Date:** _____

**CONVENTION BETWEEN THE UNITED STATES OF AMERICA AND
THAILAND FOR THE AVOIDANCE OF DOUBLE TAXATION AND THE PREVENTION OF
FISCAL EVASION WITH RESPECT TO TAXES ON INCOME**

ARTICLE 22(1) -- Students and Trainees

(1a) An individual who is a resident of Thailand at the beginning of his visit to the United States and who is temporarily present in the United States is exempt from U.S. Income tax on certain amounts for a period of up to 5 years. To be entitled to the exemption, the individual must be in the United States for the primary purpose of --

- (i) Studying at a university or other recognized educational institution in the United States, or
- (ii) Obtaining training required to qualify him or her to practice a profession or professional specialty, or
- (iii) Studying or doing research as a recipient of a grant, allowance, or award from a governmental, religious, charitable, scientific, literary, or educational organization,

If the individual meets any of these requirements, the following amounts are exempt from U.S. tax:

- (i) Gifts from abroad for the purpose of maintenance, education, study, research, or training,
- (ii) The grant, allowance, or award, and
- (iii) Income from personal services performed in the United States of up to \$3,000 for the tax year.

SUPPLEMENTARY PAYROLL QUESTIONS:

(Check appropriate boxes below and supply requested information.)

- A. Current Visa classification: ☐ F-1 Student ☐ F-1 Practical Trainee
 ☐ J-1 Student ☐ J-1 Practical Trainee
 ☐ Other: _____
Date you received visa classification: _____
Date of visa expiration: _____
- B. Have you already claimed exemption under the Tax Treaty Article 22(1) in the current calendar year?
☐ YES.
☐ NO.
- Have you ever claimed exemption under the Tax Treaty Article 22(1) in previous years?
☐ YES. (List the calendar years you claimed the exemption. _____)
☐ NO.
- C. Were you ever a student at another U.S. educational institution obtaining education, training, or special technical experience?
☐ YES. (List the name of the educational institution. _____
and list the date of graduation, if appropriate. _____)
☐ NO.

POLICIES REGARDING TAX TREATY EXEMPTIONS AT THE UNIVERSITY

According to the THAILAND treaty article, the first \$3,000 of compensation paid to you in the calendar year may be exempt from tax. The \$3,000 limit is for each calendar year; you may not claim the treaty benefit at Rowan University and at another institution within the same calendar year.

Should your calendar year earnings exceed the \$3,000 limit and you notice that no Federal or State tax has yet been withheld from your paycheck, it is your responsibility to inform the Payroll Department immediately, (856) 256-4166.

It is also your responsibility to maintain the appropriate, *unexpired*, "employment-authorized" or student visa classification during the period that you are receiving the benefits of this tax treaty exemption and employed at the University.

You must complete the Form 8233 and Payroll Procedure FR-1 Statement for each calendar year (or portion of the calendar year) in which you claim the tax exemption. You are also required to file the appropriate tax return at calendar year-end.

Please certify your acknowledgment of the policies presented above by signing below.

SIGNATURE	CONTACT PHONE NUMBER:

OFFICE USE ONLY	CNTRY TH	TAC 22(1)	INC CD 19	STMT 878	TRTY EXP	\$ LIMIT \$3000	COMMENTS	IRS LTR
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