

**PAYROLL PROCEDURE FR-1 STATEMENT****PAKISTAN**

**FOR STUDENTS OR TRAINEES CLAIMING EXEMPTION  
UNDER ARTICLE XIII(1) OF THE INCOME TAX TREATY BETWEEN  
THE UNITED STATES AND PAKISTAN**

LAST NAME	FIRST NAME	SOCIAL SECURITY NUMBER

**Procedure FR-1** (Complete and sign the statement below.)

1. I am a resident of Pakistan. I am not a U.S. citizen. I have not been lawfully accorded the privilege of residing permanently in the United States as an immigrant.
2. I am temporarily present in the United States solely as a student at **Rowan University.**
3. I will receive compensation for personal services performed in the United States. This compensation qualifies for exemption from withholding of federal income tax under the tax treaty between the United States and Pakistan in an amount not in excess of \$5,000 for any tax year.

ADDITIONAL COMMENTS

*I certify that the information I have provided above is true, correct and complete. A copy of the treaty article citation for which I am claiming exemption appears in the box below.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CONVENTION BETWEEN THE GOVERNMENT OF THE UNITED STATES OF AMERICA AND  
THE GOVERNMENT OF PAKISTAN FOR THE AVOIDANCE OF DOUBLE TAXATION AND THE  
PREVENTION OF FISCAL EVASION WITH RESPECT TO TAXES ON INCOME**

**ARTICLE XIII (1) -- [Students and Trainees]**

- (1) A resident of one of the contracting States who is temporarily present in the other contracting State solely
- (a) as a student at a recognized university, college or school in such other State, or
  - (b) as the recipient of a grant, allowance or award for the primary purpose of study or research from a religious, charitable, scientific or educational organization of the former State

shall be exempted from tax by such other State (i) on all remittances from abroad for the purposes of his maintenance, education or training, and (ii) with respect to an amount not in excess of 5,000 United States dollars for any taxable year, representing compensation for personal services.

**SUPPLEMENTARY PAYROLL QUESTIONS:**

(Check appropriate boxes below and supply requested information.)

- A. Current Visa classification: ☐ F-1 Student ☐ F-1 Practical Trainee  
☐ J-1 Student ☐ J-1 Practical Trainee  
☐ Other: \_\_\_\_\_

Date you received visa classification: \_\_\_\_\_

Date of visa expiration: \_\_\_\_\_

- B. Have you already claimed exemption under the Tax Treaty Article XIII(1)) in the current calendar year?

☐ YES.

☐ NO.

Have you ever claimed exemption under the Tax Treaty Article XIII(1)) in previous years?

☐ YES. (List the calendar years you claimed the exemption. \_\_\_\_\_ )

☐ NO.

- C. Were you ever a student at another U.S. educational institution obtaining education, training, or special technical experience?

☐ YES. (List the name of the educational institution. \_\_\_\_\_  
and list the date of graduation, if appropriate. \_\_\_\_\_ )

☐ NO.

**POLICIES REGARDING TAX TREATY EXEMPTIONS AT THE UNIVERSITY**

According to the PAKISTAN treaty article, the first \$5,000 of compensation paid to you in the calendar year may be exempt from tax. The \$5,000 limit is for each calendar year; you may not claim the treaty benefit at Rowan University and at another institution within the same calendar year.

**Should your calendar year earnings exceed the \$5,000 limit and you notice that no Federal or State tax has yet been withheld from your paycheck, it is your responsibility to inform the Payroll Department immediately, (856) 256-4500 ext 64166.**

It is also your responsibility to maintain the appropriate, *unexpired*, "employment-authorized" or student visa classification during the period that you are receiving the benefits of this tax treaty exemption and employed at the University.

You must complete the Form 8233 and Payroll Procedure FR-1 Statement for each calendar year (or portion of the calendar year) in which you claim the tax exemption. You are also required to file the appropriate tax return at calendar year-end.

Please certify your acknowledgment of the policies presented above by signing below.

SIGNATURE	CONTACT PHONE NUMBER:
-----------	-----------------------

OFFICE USE ONLY	CNTRY PK	TAC XIII	INC CD 19	STMT 878	TRTY EXP	\$ LIMIT 5000	COMMENTS	IRS LTR
--------------------	-------------	-------------	--------------	-------------	----------	------------------	----------	---------