

PAYROLL PROCEDURE STATEMENT FR-1**CYPRUS**

**FOR STUDENTS OR TRAINEES CLAIMING EXEMPTION
UNDER ARTICLE 21(1) OF THE INCOME TAX TREATY BETWEEN
THE UNITED STATES AND THE CYPRUS**

LAST NAME	FIRST NAME	SOCIAL SECURITY NUMBER

Procedure FR-1 (Complete and sign the statement below.)

1. I was a resident of the Cyprus on the date of my arrival in the United States. I am not a United States citizen. I have not been lawfully accorded the privilege of residing permanently in the United States as an immigrant.
2. I am temporarily present in the United States solely for the purpose of my education or training.
3. I will receive compensation for personal services performed in the United States. This compensation qualifies for exemption from withholding of federal income tax under the tax treaty between the United States and the Cyprus in an amount not in excess of \$2,000 for any taxable year.
4. I arrived in the United States on _____ (the date of last arrival in U.S. before beginning study at the United States educational institution). I understand that the treaty exemption under Article 21(1) is available only for compensation paid during a period of five taxable years beginning with the taxable year that includes my arrival date.

I certify that the information I have provided above is true, correct and complete, and that statements one through five of Procedure FR-1 apply to me. A copy of the treaty article citation for which I am claiming exemption appears in the box below.

Signature: _____ **Date:** _____

**INCOME TAX TREATY BETWEEN THE GOVERNMENT OF THE UNITED STATES OF AMERICA AND
THE GOVERNMENT OF CYPRUS WITH RESPECT TO TAXES ON INCOME**

ARTICLE 21(1) --Students and Trainees

- (1) (a) An individual who is a resident of a Contracting State at the time he becomes temporarily present in the other Contracting State and who is temporarily present in that other Contracting State for the primary purpose of:
- (i) Studying at a university or other recognized educational institution in that other Contracting State; or
 - (ii) Securing training required to qualify him to practice a profession or professional specialty; or
 - (iii) Studying or doing research as a recipient of a grant, allowance, or award from a governmental, religious, charitable, scientific, literary, or educational organization; shall be exempt from tax by that other Contracting State for a period not exceeding five taxable years from the date of his arrival in that other Contracting State, and for such additional period of time as is necessary to complete, as a full time student, educational requirements as a candidate for a postgraduate or professional degree from a recognized educational institution, with respect to amounts described in subparagraph (b).
- (b) The amounts referred to in subparagraph (a) are:
- (i) Gifts from abroad for the purpose of his maintenance, education or training;
 - (ii) The grant, allowance or award; and
 - (iii) Income from personal services performed in that other Contracting State in an amount not in excess of 2,000 United States dollars or its equivalent in Cypriot pounds for any taxable year. Excess of ten thousand United States dollars or its equivalent in Cypriot pounds.

(Check appropriate boxes below and supply requested information.)

- A. Current Visa classification: ☐ F-1 Student ☐ F-1 Practical Trainee
☐ J-1 Student ☐ J-1 Practical Trainee
☐ Other: _____
- Date you received visa classification: _____
- Date of visa expiration: _____
- B. Have you already claimed exemption under the Tax Treaty Article 21(1) in the current calendar year?
- ☐ YES.
☐ NO.
- Have you ever claimed exemption under the Tax Treaty Article 21(1) in previous years?
- ☐ YES. (List the calendar years you claimed the exemption. _____)
☐ NO.
- C. Were you ever a student at another U.S. educational institution obtaining education, training, or special technical experience?
- ☐ YES. (List the name of the educational institution. _____
and list the date of graduation, if appropriate. _____)
☐ NO.

According to the Cyprus treaty article, the first \$2,000 of compensations paid to you in the calendar year may be exempt from tax. The \$2,000 limit is for each calendar year; you may not claim the treaty benefit at Rowan University and at another institution within the same calendar year.

Should your calendar year earnings exceed the \$2,000 limit (or if your U.S. stay exceeds the 5-year exemption period) and you notice that no Federal or State tax has yet been withheld from your paycheck, it is your responsibility to inform the Payroll Department immediately, (856) 256-4500 ext 64166.

It is also your responsibility to maintain the appropriate, *unexpired*, "employment-authorized" or student visa classification during the period that you are receiving the benefits of this tax treaty exemption and employed at the University.

You must complete the Form 8233 and Payroll Procedure FR-1 Statement for each calendar year (or portion of the calendar year) in which you claim the tax exemption. You are also required to file the appropriate tax return at calendar year-end.

Please certify your acknowledgment of the policies presented above by signing below.

SIGNATURE	CONTACT PHONE NUMBER:

OFFICE USE ONLY	CNTRY CY	TAC 21(1)	INC CD 19	STMT 878	TRTY EXP	\$ LIMIT 2000	COMMENTS	IRS LTR
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